

Board of County Commissioners Leon County, Florida

Date: November 27, 2024
To: Board of County Commissioners
From: Vincent S. Long, County Administrator
Subject: Follow-up to County Commission Regular Meeting of November 19, 2024

The meeting was held in the Leon County Courthouse, County Commission Chambers, Fifth Floor, located at 301 S. Monroe Street, Tallahassee, Florida 32301.

The media and the public could access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and County [web site](#).

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting could share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link <https://www2.leoncountyfl.gov/coadmin/agenda/>

Citizens wishing to provide virtual comment must have registered by 8:00 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration could contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

Remainder of the page intentionally blank

Leon County Board of County Commissioners Installation Ceremony and Board Reorganization

- **Invocation**

Provided by Elder Dr. Ernest Ferrell, Pastor, Saint Mary Primitive Baptist Church

- **Pledge of Allegiance**

Chair Carolyn D. Cummings

- **Remarks and Presentations**

- Presentation to Outgoing Chair Carolyn D. Cummings
- Remarks by Outgoing Chair Carolyn D. Cummings.

- **Installation of Commissioners and Administration of Oath of Office**

The Honorable Chief Judge Francis J. Allman presided

- Re-elected Commissioners Christian Caban, Brian Welch and Carolyn Cummings took the oath of office.

- **Reorganization**

The Honorable Clerk of the Court Gwen Knight presided

- Election of Chairman and Vice-Chairman
 - **Commissioner O’Keefe moved, seconded by Commissioner Minor, to nominate Commissioner Welch for Chair of the Leon County Board of County Commissioners.**
The motion passed 7-0
 - **Commissioner Proctor moved, seconded by Commissioner Minor, to nominate Commissioner Caban for Vice-Chair of the Leon County Board of County Commissioners.**
The motion passed 7-0
- Administration of the Oath of Office to the newly elected Chairman
 - Commissioner Welch took the oath of office as Chairman.
- Remarks by Incoming Chairman, Brian Welch

- **Benediction**

Provided by Elder Dr. Ernest Ferrell, Pastor, Saint Mary Primitive Baptist Church

- **Recess for Reception**

- **Official Board Photo**

The regular public meeting reconvened following the recess.

AWARDS AND PRESENTATIONS

- Proclamations Recognizing the 32nd Annual Big Bend Minority Enterprise Development Week Award Recipients
(Commissioner Maddox)
- Proclamation Recognizing the 30th Anniversary of the Capital City Chamber of Commerce
(Commissioner Maddox)
- Proclamation Recognizing Reverend Dr. Julius H. McAllister, Jr. elected the 144th Bishop of the African Methodist Episcopal Church
(Commissioner Maddox)
- Proclamation Celebrating the Life of Ms. Linn Ann Griffin
(Commissioner Proctor)
- Presentation Recognizing Leon County's Continued Support of Honor Flight Tallahassee
(Tom Napier, Vice Chair of the Honor Flight Tallahassee Board of Trustees)

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

The following speakers provided in-person comment:

- Mr. Rene Perez commented on a notification he and his neighbors received regarding a variance request for using Selina Road, a county road, for heavy machinery to access a sand mine off this road.
- Ms. Kathy Davis commented on the variance request brought up by the previous speaker and noted several issues with incorrect details on the public notification that caused delays in contacting County staff regarding this matter.
- Reverend Sylvia Jones, on behalf of Capital Area Justice Ministry, congratulated all the Commissioners who were sworn in today. She then relayed a message on behalf of a local teacher regarding children enrolled in the Leon County School system who are struggling with unstable housing environments or homelessness.
- Ms. Latricia Scrimen, Sr. Pastor at St. Paul United Methodist Church, Co-Paster and Co-President of Capital Area Justice Ministry, commented on homeless children in Leon County. She noted the positive action that Leon County has taken in the recent past to assist with affordable housing, and she asked the County step up again and take additional steps to address this issue.
- Mr. Robert Gibbs commented on the lack of dedicated funding that could assist with affordable housing in Leon County. He asked that Leon County take action to support funding for extremely low and very low-income families in Leon County.
- Ms. Jimmie Dicky, Pastor of Greater Tanner Chapel AME of Quincy, commented on the need for affordable housing in Leon County. She echoed the comments of previous speakers requesting additional funding for affordable housing in Leon County.

CONSENT

ACTION TAKEN: Commissioner Maddox moved, seconded by Commissioner Caban, to approve the Consent Agenda with the exception of item #12 that was pulled for discussion.

The motion passed 7 – 0.

1. Minutes: September 17, 2024 Regular Meeting, September 24, 2024 Public Hearing, and October 2, 2024 HUD Public Hearing
(Clerk of Court)

The Board approved Option #1: Approve the minutes of September 17, 2024 Regular Meeting, September 24, 2024 Public Hearing, and October 2, 2024 HUD Public Hearing

2. Payment of Bills and Vouchers
(County Administrator / Office of Management & Budget)

The Board approved Option #1: Approve the payment of bills and vouchers submitted for November 19, 2024, and the pre-approval of payment of bills and vouchers for the period of November 20, 2024, through December 9, 2024.

3. Fiscal Year 2024 Year-End Budget Adjustments
(County Administrator / Office of Management and Budget)

The Board approved Option #1: Approve the FY 2024 year-end budget adjustments, and the Resolution and associated Budget Amendment (Attachment #1).

4. Approval of Agreements with Legal Services of North Florida, Inc. and The Legal Aid Foundation of the Tallahassee Bar Association, Inc. to Provide Legal Aid Services in Leon County
(County Administrator / Office of Management and Budget)

The Board approved Option #1: Approve the Agreements with Legal Services of North Florida, Inc. (Attachment #1), and The Legal Aid Foundation of the Tallahassee Bar Association, Inc. (Attachment #2), to provide legal aid services in Leon County, and authorize the County Administrator to execute the Agreements, and any amendments thereto, subject to legal review by the County Attorney.

5. Update on the County's Upcoming Courthouse Renaming and Dedication in Honor of Judge Augustus D. Aikens, Jr.
(County Administrator / Community and Media Relations)

The Board approved Option #1: Accept the update on the County's planned actions for the Leon County Courthouse Renaming and Dedication Ceremony in honor of Judge Augustus D. Aikens, Jr., including the installation of a portrait, legacy plaque, new signage, and the unveiling of prominent exterior dedication lettering during the ceremony; and

6. Request to Reschedule Workshops on the Southside Action Plan and the Comprehensive Plan Land Use & Mobility Elements Update
(County Administrator / County Administration / PLACE)

The Board approved Option #1: Reschedule the Workshops on the Southside Action Plan and the Comprehensive Plan Land Use & Mobility Elements Update, for Tuesday, February 25, 2025, at 2:00 p.m. and 3:00 p.m., respectively.

7. Fiscal Year 2025 Agreement for the Provision of State-Mandated Baker Act and Marchman Act Services

(County Administrator / Human Services & Community Partnerships)

The Board approved Option #1: Approve the Agreement with Apalachee Center, Inc. for Baker Act and Marchman Act state-mandated services for FY 2025 (Attachment #1) and authorize the County Administrator to execute the Agreement, and any future amendments, subject to legal review by the County Attorney.

8. Fiscal Year 2025 Healthcare Services (CareNet) Program Agreements

(County Administrator / Human Services & Community Partnerships)

The Board approved Option #1: Approve the FY 2025 Agreements with Bond Community Health Center, Inc., Neighborhood Medical Center, Inc., Apalachee Center, Inc., Capital Medical Society Foundation, Inc., and the Florida A&M University College of Pharmacy and Pharmaceutical Sciences Institute of Public Health, to provide healthcare services for qualified County residents (Attachments #1, #2, #3, #4 and #5), and authorize the County Administrator to execute the Agreements, and any amendments thereto, subject to legal review by the County Attorney.

9. Memorandum of Understanding with Apalachee Center, Inc. for the Forensic Intervention and Re-entry Services Team

(County Administrator / Office of Intervention and Detention Alternatives)

The Board approved Option #1: Approve the Memorandum of Understanding with Apalachee Center, Inc. (Attachment #1) to provide in-kind contribution for the Criminal Justice Mental Health Substance Abuse Reinvestment Grant and authorize the County Administrator to execute all associated documents, and any amendments thereto, subject to legal review by the County Attorney.

10. Resolution Authorizing Conveyance of a Portion of a County-owned Parcel to the City of Tallahassee for the Development of the Blueprint Orange/Meridian Placemaking Park and Recreational Trails

(County Administrator / Real Estate)

The Board approved Option #1: Adopt the Resolution authorizing the conveyance of a portion of the County-owned parcel located at 401 Orange Avenue East, parcel identification number 411203A0020, to the City of Tallahassee for the development of the Blueprint Orange/Meridian Placemaking Park and Recreational Trails (Attachment #1); and

Option #2: Authorize the Chair to execute a County Deed (Attachment #2) and any associated documents, subject to legal review by the County Attorney.

11. Approval of a Master Agreement with Florida Gulf & Atlantic Railroad, LLC for Railroad Crossing Repairs

(County Administrator / Public Works)

The Board approved Option #1: Approve of the master agreement between Florida Gulf & Atlantic Railroad, LLC and Leon County (Attachment #1), and authorize the County Administrator to execute the Agreement, and any amendments thereto, subject to legal review by the County Attorney.

12. PULLED – Florida Department of Transportation Off System Bridge Project Agreement for the Replacement of the Springhill Road Bridge over Munson Slough

(County Administrator / Public Works)

13. Request to Schedule the First and Only Public Hearing Regarding Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Assessments for the Purpose of Collecting the Full Amount of all Charges Related to Sewer Service Imposed on Certain Real Property Located on Woodville Highway and Lewis Boulevard, for December 10, 2024

(County Administrator / Public Works)

The Board approved Option #1: Schedule the first and only public hearing regarding the County's intent to utilize the Uniform Method for the levy, collection, and enforcement of Non-Ad Valorem Assessments for the purposes of collecting the full amount of all charges related to Sewer Service imposed on certain real property located on Woodville Highway and Lewis Boulevard for December 10, 2024, at 6:00 p.m.

14. Request to Schedule the First and Only Public Hearing Regarding Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Assessments for the Purpose of Collecting the Full Amount of all Charges Related to Sewer Service Imposed on Certain Real Property Located in the Northeast Lake Munson Sewer System Project Area, for December 10, 2024

(County Administrator / Public Works)

The Board approved Option #1: Schedule the first and only public hearing regarding the County's intent to utilize the Uniform Method for the levy, collection, and enforcement of Non-Ad Valorem Assessments for the purposes of collecting the full amount of all charges related to Sewer Service imposed on certain real property located in the Northeast Lake Munson Sewer System Project Area, for December 10, 2024, at 6:00 p.m.

Procurements: *(These items are included under Consent.)*

15. Award Leon County Home Replacement Project to Arris General Contractors, Inc.

(County Administrator / Human Services & Community Partnerships)

The Board approved Option #1: Approve the award for the home demolition and reconstruction project to Arris General Contractors Inc. in the total amount of \$264,250 to replace the eligible home located at 8142 Blackjack Road (Attachment #1), and authorize the County Administrator to execute the Agreement, and any amendments thereto, subject to legal review by the County Attorney.

16. Approval to Purchase an Ambulance for Emergency Medical Services

(County Administrator / Public Works)

The Board approved Option #1: Approve the purchase of one new ambulance utilizing the Florida Sheriffs Association Purchasing Agreement, Contract #FSA23-VEF 17.0, Item 589, from Matheny Fire & Emergency in the amount of \$362,900.

17. Approval to Purchase Furniture for the Main Library Improvements – Second Floor Project

(County Administrator / Public Works)

The Board approved Option #1: Approve the purchase of furniture for the Main Library Improvements – Second Floor project from Perdue, Inc., utilizing a cooperative purchasing process with New York State – Office of General Services Contract 23295, in an amount not to exceed \$574,692.

Status Reports: *(These items are included under Consent.)*

- none

CONSENT ITEMS PULLED FOR DISCUSSION

12. Florida Department of Transportation Off System Bridge Project Agreement for the Replacement of the Springhill Road Bridge over Munson Slough

(County Administrator / Public Works)

- This item was pulled by Commissioner Proctor.
- Commissioner Proctor noted his concern for this project proposal. He suggested that there is not enough data for him to support this proposal to move forward.

Commissioner Maddox moved, seconded by Commissioner Minor, to approve Option #1: Adopt the Resolution and approve an Off-System Agreement with FDOT for the construction of the Springhill Road Bridge over Munson Slough, authorizing the County Administrator to execute the agreement, in a form approved by the County Attorney, and consenting and authorizing FDOT to do all acts necessary, including securing all environmental and regulatory permits, easements, temporary construction easements, and rights of entry associated with the project.

The motion passed 6-1 with Commissioner Proctor in opposition.

GENERAL BUSINESS

18. Ratification of Board Actions Taken at the October 22, 2024 Workshop on Leon County Policy No. 96-1, "Purchasing Policy"

(County Administrator / Purchasing)

Commissioner Maddox moved, seconded by Commissioner Minor, to approve Option #1: Ratify the actions taken at the October 22, 2024 Workshop on Leon County's Purchasing Policy and adopt the proposed revisions to Leon County Policy No. 96-1, "Purchasing Policy".

The motion passed 7-0.

19. Ratification of Board Actions Taken at the October 22, 2024 Workshop on the 2025 State and Federal Legislative Priorities

(County Administrator / County Administration)

- Commissioner Proctor noted support for the RFP and asked that any new firms hired by the County work with the existing firms to ensure a seamless approach to lobbying for County priorities. He also noted support for evaluating the Federal Lobbying contract at the next available opportunity.

Commissioner Maddox moved, seconded by Commissioner Minor, to approve Option #1: Ratify the actions taken by the Board at the October 22, 2024 Workshop on the 2025 State and Federal Legislative Priorities; and

Option #2: Approve the Budget Amendment in the amount of \$40,000 for the issuance of a Request for Proposals seeking additional state lobbying services for the 2025 State Legislative Session (Attachment #1).

The motion passed 7-0.

20. Approval to Award Agreements for Public Relations and Digital Advertising Services
(County Administrator / Tourism)

Commissioner Maddox moved, seconded by Commissioner O’Keefe, to approve Option #1: Approve awarding an Agreement for the provision of public relations services to The Zimmerman Agency, LLC and authorize the County Administrator to execute the Agreement (Attachment #1), and any amendments thereto, subject to legal review by the County Attorney; and

Option #2: Approve awarding an Agreement for the provision of digital marketing and advertising services to The Zimmerman Agency, LLC and authorize the County Administrator to execute the Agreement (Attachment #2), and any amendments thereto, subject to legal review by the County Attorney.

The motion passed 7-0.

21. Full Board Appointment to the Tourist Development Council
(County Administrator / Administration)

Commissioner Maddox moved, seconded by Commissioner Cummings, to approve Option #1: Appoint one eligible applicant, Michelle Personette, to the tourism industry seat on the Tourist Development Council for a four-year term ending October 31, 2028. Should the Board choose to appoint Ms. Personette, it would be necessary for the Board to waive the conflicting employment relationship disclosed on Form 4A (Attachment #1) by a two-thirds affirmative vote.

The motion passed 7-0.

Staff: Administration – Lisa Davis

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

22. First and Only Public Hearing to Consider Abandoning a Portion of Singleton Drive Right-of-Way
(County Administration / Development Support & Environmental Management)

Commissioner Minor moved, seconded by Commissioner Cummings, to approve Option #1: Conduct the first and only public hearing and adopt the Resolution to abandon the platted, unimproved 0.18-acre portion of Singleton Drive right-of-way (Attachment #1).

The motion passed 7-0.

23. First and Only Public Hearing to Consider an Ordinance to Amend Chapter 6, Sections 6-32 and 6-34 of the Leon County Code of Laws, Related to Hearing Procedure and Administrative Fines and Liens, and Chapter 14, Section 14-56 of the Leon County Code of Laws, Related to Appeals
(County Administration / County Attorney)

- Commissioner Proctor noted concern regarding the fines established by the Ordinance. He opposes imposing liens on personal property and real estate other than the subject property.
- County Attorney O’Steen responded that the existing ordinance allows for the imposition of liens on subject property and other personal property in accordance with state law. The other proposed revisions provide additional due process time for individuals. She added that the recommended changes for the Nuisance Abatement Board provide extra time for an individual to file an appeal.
- Commissioner Proctor noted his opposition for liens to be placed on personal property and on real property other than the subject property in these situations. He requested the County eliminate that option from the proposed Ordinance.

Commissioner Proctor moved, seconded by Commissioner O’Keefe, to adopt the proposed ordinance with an amendment to remove the ability for liens to be placed on real property other than the subject property and personal property.

- Commissioner O’Keefe asked for confirmation that this has always been in the Ordinance.
- County Attorney O’Steen confirmed that detail.
- Commissioner Maddox suggested that the public have an opportunity to comment on revisions to the Ordinance and recommended that the motion be amended to direct staff to prepare a new proposed Ordinance to be considered at a future Public Hearing.

Commissioner Proctor withdrew his original motion and made a new motion, seconded by Commissioner O’Keefe, to direct staff to prepare a new proposed Ordinance removing the language allowing liens to be placed on real property other than the subject property and personal property and continue this item until the January 28, 2025 meeting.

The motion passed 7-0.

Staff: Administration / County Attorney – Nawfal Ezzagaghi / Chasity O’Steen

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

- The following speaker provided in-person comment:
 - Mr. Robert Deyle, Member of Capital Area Justice Ministry, reiterated the message from speakers earlier on the need for affordable housing in Leon County. He asked the Board to direct staff to prepare an agenda item to reallocate County sales tax revenues to affordable housing.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

- none

Items from the County Administrator

- none

Discussion Items by Commissioners

Commissioner Caban

- He thanked the Board for electing him Vice Chairman.
- He asked the County Administrator for additional information on the topic of a new sand mine in Leon County that a few speakers mentioned earlier in the meeting.
- County Administrator Long responded that the sand mine brought up by two speakers was previously scheduled to be presented at a Board of Adjustment and Appeals (BOAA) meeting, causing a notice to be sent out to residents in that particular area. However, the item was pulled off the BOAA meeting agenda in order for staff to conduct additional due diligence on the proposal. If this item is rescheduled for a future BOAA meeting, the Board will be notified.

Staff: Administration / DSEM /Public Works– Nawfal Ezzagaghi / Barry Wilcox / Brent Pell

- He asked if the railroad crossing at Hartsfield Road could be reviewed by staff since it was not included on the list.
- Mr. Charles Wu, Director of Engineering with the Public Works Department, responded that Hartsfield Road is a City roadway so it is not included in the Master Agreement with Florida Gulf & Atlantic Railroad, LLC (agenda item #11) but that staff will look into the request and provide a follow up email.

Staff: Administration / Public Works – Nawfal Ezzagaghi / Brent Pell / Charles Wu

Commissioner Cummings

- She noted receipt of a thank-you letter from Reverend Quincy Griffin regarding County participation in the Shoes for Schools drive.
- She recently attended a Bicentennial dedication event where the County was presented with a recognition plaque for the County's support of Tallahassee – Leon County's Bicentennial.
- She requested a proclamation for Pastors Gerald and Judy Mandrell recognizing the 30th Anniversary of Life Changers Church of God in Christ.

Commissioner Cummings moved, seconded by Chairman Welch, to present a proclamation for Pastors Gerald and Judy Mandrell recognizing the 30th Anniversary of Life Changers Church of God in Christ.

The motion passed 7-0.

Staff: Administration – Regina Glee

Commissioner Maddox

- He congratulated the new Chairman and Vice Chairman and all the Commissioners who won re-election.
- He thanked Commissioner Minor for all of his efforts at the Florida Association of Counties (FAC) meetings.

Commissioner Minor

- He thanked Public Works staff for Consent Agenda Item #11 regarding railroad crossing improvements in Leon County.
- He requested a proclamation recognizing Riccardos restaurant celebrating their 25th anniversary.

Commissioner Minor moved, seconded by Commissioner Proctor, to provide a proclamation to Riccardos restaurant celebrating their 25th Anniversary.

The motion passed 7-0.

Staff: Administration – Regina Glee

- He mentioned a letter that he brought up at the October Board meeting regarding Florida joining the Southern Rail Commission. He passed around the draft letter that is intended to be distributed to the Governor and Legislature requesting their support for Florida joining the Southern Rail Commission in order to initiate bringing passenger rail service to North Florida. He asked Commissioners for their willingness to add their individual signatures in support of the request letter.

Commissioner Minor moved, seconded by Commissioner Maddox, to add signatures of all the Commissioners to the support letter which will be distributed to the Governor and Legislature regarding Florida joining the Southern Rail Commission.

The motion passed 7-0.

Staff: Commissioner Aide – Jodi Wilkof

- He wished everyone a Happy Thanksgiving.

Commissioner O’Keefe

- He thanked the entire Leon County Division of Tourism team for landing the recent concert of Tallahassee native T-Pain at the Adderley Amphitheater. He noted the Division of Tourism’s work to bring music festivals and concerts to Leon County.
- He thanked Capital Area Justice Ministry for bringing the topic of affordable housing in Leon County to the Board and expressed his desire to support a motion on their proposal.
- He commented on the news of a pedestrian fatality in Leon County caused by a vehicle. He suggested that Leon County look to other states and counties that have achieved success in reducing and preventing these types of fatalities.
- Commissioner Cummings asked if there is a jurisdictional challenge with accidents inside the city limits compared to Leon County.
- County Attorney O’Steen noted that depending on the program or proposal, there may be jurisdictional challenges that the Board would need to coordinate with other entities such as the City of Tallahassee and the Florida Department of Transportation.

Commissioner O’Keefe moved, seconded by Commissioner Proctor, to bring an agenda item to the Board on actionable ways to reduce and prevent pedestrian and vehicular accidents and fatalities.

The motion passed 7-0.

Staff: Administration / Public Works / PLACE– Nawfal Ezzagaghi / Brent Pell / Artie White

- Commissioner O’Keefe noted the need for additional affordable housing in Leon County.

Commissioner O’Keefe motioned, seconded by Commissioner Proctor, to direct staff to work with Capital Area Justice Ministry (CAJM) to bring back an agenda item on CAJM’s proposal to set aside a portion of County sales tax revenues for affordable housing along with an implementation plan for a land acquisition and leaseback program modeled after the Penny for Pinellas Land Assembly Fund.

- County Administrator Long suggested a two-step approach to facilitate the Board’s consideration of CAJM’s proposal. The first step would be an agenda item and analysis on the County’s use of sales tax funds in support of the Capital Improvement Program, information on County programs, available incentives, challenges related to affordable housing, and the Penny for Pinellas Land Assembly Fund. Should the Board wish to proceed with creating a new affordable housing incentive program, the second step would be to prepare a budget discussion item that outlines the program and provides the necessary resources for implementation.

Commissioner O’Keefe amended his motion, seconded by Commissioner Proctor, to direct staff to bring back an agenda item with an analysis of CAJM’s proposal to set aside a portion of County sales tax revenues for affordable housing modeled after the Penny for Pinellas Land Assembly Fund.

- Commissioner Cummings asked for an update on the affordable housing agenda item recently requested by Commissioner Maddox.
- Mr. Shington Lamy, Assistant County Administrator, responded that the item regarding transitional housing is scheduled to be provided at the December 10, 2024 Board meeting.

The motion passed 7-0.

Staff: Administration / HSCP – Shington Lamy / Abigail Thomas

Commissioner Proctor

- He noted the recent celebration of the Bond Community Health Center’s 40th Anniversary.

Commissioner Proctor moved, seconded by Commissioner Caban, to bring an agenda item exploring opportunities to establish food distribution and medical services to residents of the Woodville community through the Bond Neighborhood Health Clinic Mobile Unit and the Second Harvest of the Big Bend Mobile Pantries.

The motion passed 7-0.

Staff: Administration / HSCP – Shington Lamy / Abigail Thomas

- He thanked Leon County Public Works staff for participating with his office on October 26th to distribute about 30,000 pounds of food to those in need. He noted the importance of helping individuals who are in need of services throughout the County.
- He offered a pleasant welcome to Chairman Brian Welch and congratulated Commissioner Caban on his election as Vice Chair. He also gave a sincere thank you to outgoing Chair Carolyn Cummings.
- He asked if there are requirements for construction projects that impede roadways to have individuals providing warning flag activity for modification of traffic flow.
- County Administrator Long responded that all County bid jobs that require traffic control are required to have this particular safety measure and suggested that citizens can report violations of this to Public Works.

Commissioner Welch

- He requested a proclamation recognizing Montford Middle School’s football team for winning the District Championship.

Commissioner Maddox moved, seconded by Commissioner O’Keefe, to provide a proclamation to recognize Montford Middle School’s football team for winning the District Championship.

The motion passed 7-0.

Staff: Administration – Regina Glee

- He requested a proclamation recognizing Chiles High School’s girls volleyball team for winning the State Championship.

Commissioner Maddox moved, seconded by Commissioner Cummings, to provide a proclamation to recognize Chiles High School's girls volleyball team for winning the State Championship.

The motion passed 6-0 with Commissioner Minor out of Chambers.

Staff: Administration – Regina Glee

- He requested a proclamation recognizing Leon County Sheriff's Office staff for their recent deployment related to disaster response.

Commissioner Maddox moved, seconded by Commissioner Cummings, to provide a proclamation to recognize Leon County Sheriff's Office staff for their recent deployment related to disaster response.

The motion passed 6-0 with Commissioner Minor out of Chambers.

Staff: Administration – Regina Glee

RECEIPT AND FILE

- Children's Services Council of Leon County Quarterly Financial Report July 1 – September 30, 2024
- Canopy Community Development District Map and Fiscal Year 2025 Meeting Dates
- Capital Region Community Development District Minutes from the August 15, 2024 Meeting

ADJOURN

The next regular meeting of the Board of County Commissioners is tentatively scheduled for

Tuesday, December 10, 2024 at 3:00 p.m. – Regular Meeting

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary
or visit the County Clerk website at www.leoncountyfl.gov.**

PUBLIC NOTICE

Leon County Board of County Commissioners 2024 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 22	Monday	9:00 a.m.	Board Retreat
January 23	Tuesday	3:00 p.m.	Regular Board Meeting
February 20	Tuesday	3:00 p.m.	Regular Board Meeting
March 19	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	6:00 p.m.	Transmittal Hearing on the 2024 Cycle Comprehensive Plan Amendments
April 23	Tuesday	9:00 a.m.	Budget Workshop
May 14	Tuesday	3:00 p.m.	Regular Board Meeting
June 11	Tuesday	3:00 p.m.	Regular Board Meeting
June 11	Tuesday	6:00 p.m.	Adoption Hearing on 2024 Cycle Comprehensive Plan Amendments
June 18	Tuesday	9:00 a.m.	Budget Workshop
July 9	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 24	Tuesday	CANCELLED	Workshop on the Southside Action Plan
September 24	Tuesday	CANCELLED	Workshop on County's Purchasing Policy
September 24	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 8	Tuesday	3:00 p.m.	Regular Board Meeting
October 22	Tuesday	1:00 p.m.	Workshop – 2025 Legislative Priorities
October 22	Tuesday	CANCELLED	Workshop on the Comprehensive Plan Land User & Mobility Elements Update
October 22	Tuesday	3:00 p.m.	Workshop – Leon County Purchasing Policy
November 19	Tuesday	3:00 p.m.	Installation, Reorganization & Regular Board Meeting
December 10	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE
Leon County Board of County Commissioners
2024 Tentative Calendar

Month	Day	Time	Meeting Type
November 2024	Tuesday 5	Offices Closed	ELECTION DAY
	Monday 11	Offices Closed	VETERAN'S DAY observed
	Thursday 14	3:00 p.m.	Blueprint Intergovernmental Agency Meeting – City Commission Chambers
	Tuesday 19	3:00 p.m.	Installation, Reorganization and Regular Meeting – County Courthouse, 5 th Floor Commission Chambers
	Monday 25	1:30 p.m.	Capital Region Transportation Planning Agency Meeting – City Commission Chambers
	Thursday 28	Offices Closed	THANKSGIVING DAY
	Friday 29	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
December 2024	<i>Wednesday 4 – Friday 6</i>		<i>FAC Legislative Conference – Hillsborough County – Tampa, FL</i>
	Tuesday 10	3:00 p.m.	Regular Meeting – County Courthouse, 5 th Floor Commission Chambers
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting – City Commission Chambers
	Wednesday 25	Offices Closed	CHRISTMAS
January 2025	Wednesday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 7	No Meeting	BOARD RECESS
	Monday 20		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2024 Travel Schedule

PUBLIC NOTICE
Leon County Board of County Commissioners
2025 Tentative Meeting Schedule

Date	Day	Time	Meeting
January 27	Monday	9:00 a.m.	Board Retreat
January 28	Tuesday	3:00 p.m.	Regular Board Meeting
February 11	Tuesday	3:00 p.m.	Regular Board Meeting
February 25	Tuesday	2:00 p.m.	Southside Action Plan Workshop
February 25	Tuesday	3:00 p.m.	Comprehensive Plan Land Use & Mobility Elements Update Workshop
March 18	Tuesday	3:00 p.m.	Regular Board Meeting
March 25	Tuesday	1:00 p.m.	Workshop
April 8	Tuesday	3:00 p.m.	Regular Board Meeting
April 8	Tuesday	6:00 p.m.	Transmittal Hearing on the 2025 Cycle Comprehensive Plan Amendments
April 22	Tuesday	1:00 p.m.	Workshop
May 13	Tuesday	3:00 p.m.	Regular Board Meeting
June 10	Tuesday	3:00 p.m.	Regular Board Meeting
June 10	Tuesday	6:00 p.m.	Adoption Hearing on 2025 Cycle Comprehensive Plan Amendments
June 17	Tuesday	9:00 a.m.	Budget Workshop
July 8	Tuesday	9:00 a.m.	Budget Workshop (if necessary)
July 8	Tuesday	3:00 p.m.	Regular Board Meeting
September 9	Tuesday	3:00 p.m.	Regular Board Meeting
September 9	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 16	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 14	Tuesday	3:00 p.m.	Regular Board Meeting
October 28	Tuesday	1:00 p.m.	Legislative Priorities Workshop
November 18	Tuesday	3:00 p.m.	Installation, Reorganization & Regular Board Meeting
December 9	Tuesday	3:00 p.m.	Regular Board Meeting

All Workshops, Meetings, and Public Hearings are subject to change.

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, they would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE
Leon County Board of County Commissioners
2025 Tentative Calendar

Month	Day	Time	Meeting Type
January 2025	Wednesday 1	Office Closed	NEW YEAR'S DAY
	Monday 20	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Monday 27	9:00 a.m.	Board Retreat TBD
	Tuesday 28	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
February 2025	Tuesday 11	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Thursday 13	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 25	2:00 p.m.	Southside Action Plan Workshop County Courthouse, 5 th Floor Commission Chambers
	Tuesday 25	3:00 p.m.	Comprehensive Plan Land Use & Mobility Elements Update Workshop County Courthouse, 5 th Floor Commission Chambers
March 2025	<i>Saturday 1 – Tuesday 4</i>		<i>NACO Legislative Conference Washington, D.C.</i>
	Tuesday 18	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Wednesday 19		<i>Florida Association of Counties Legislative Day FSU Turnbull Conference Center Tallahassee, Leon County, FL</i>
	Tuesday 25	1:00 p.m.	Board Workshop County Courthouse, 5 th Floor Commission Chambers
April 2025	Tuesday 8	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Transmittal Hearing for Amendments on the 2025 Cycle Comprehensive Plan Text Amendments County Courthouse, 5 th Floor Commission Chambers
	Tuesday 22	1:00 p.m.	Board Workshop County Courthouse, 5 th Floor Commission Chambers
	<i>Saturday 26</i>		<i>Honor Flight Tallahassee Washington D.C.</i>
May 2025	Thursday 8	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop City Commission Chambers
		3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 13	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Tuesday 20	Offices Closed	EMANCIPATION DAY observed
	Monday 26	Offices Closed	MEMORIAL DAY
June 2025	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers

Month	Day	Time	Meeting Type
June 2025 (cont.)		6:00 p.m.	Adoption Hearing on the 2025 Cycle Comprehensive Plan Text Amendments County Courthouse, 5 th Floor Commission Chambers
	Tuesday 17	9:00 a.m.	Budget Workshop County Courthouse, 5th Floor Commission Chambers
	<i>Tuesday 24 – Friday 27</i>		<i>FAC Annual Conference & Educational Exposition Orlando, Orange County, FL</i>
July 2025	Friday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 8	9:00 a.m.	Budget Workshop (if necessary) County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	<i>Friday 11 – Monday 14</i>		<i>NACo Annual Conference Philadelphia, Philadelphia County, PA</i>
	<i>Saturday 12 – Wednesday 16</i>		<i>NAACP National Conference Charlotte, NC</i>
	<i>Wednesday 16 – Saturday 19</i>		<i>National Urban League Annual Conference Cleveland, Ohio</i>
August 2025	<i>Thursday 14 – Sunday 17</i>		<i>Chamber of Commerce Annual Conference Fernandina Beach, FL</i>
September 2025	Monday 1	Offices Closed	LABOR DAY
	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 25/26*
	Tuesday 16	6:00 p.m.*	Second Public Hearing on Final Millage Rate and Final Budgets County Courthouse, 5 th Floor Commission Chambers
	<i>Wednesday 17 – Thursday 18</i>		<i>FAC Innovation & Policy Conference Gainesville, Alachua County, FL</i>
	Thursday 18	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
		5:00 p.m.	Blueprint Intergovernmental Agency Budget Public Hearing City Commission Chambers
	<i>TBD</i>		<i>Congressional Black Caucus Annual Legislative Conference – Washington D.C.</i>
*These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings			
October 2025	Tuesday 14	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	<i>Saturday 25 – Wednesday 29</i>		<i>ICMA Annual Conference Tampa, Hillsborough County, FL</i>
	Tuesday 28	1:00 pm	Legislative Priorities Workshop County Courthouse, 5 th Floor Commission Chambers
	<i>TBD</i>		<i>National Organization of Black County Officials (NOBCO) Annual Conference – TBD</i>
November 2025	Thursday 6	3:00 pm	Blueprint Intergovernmental Agency Meeting City Commission Chambers

Month	Day	Time	Meeting Type
November 2025 (cont.)	Tuesday 11	Offices Closed	VETERAN'S DAY
	Tuesday 18	3:00 p.m.	Installation, Reorganization and Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	<i>Wednesday 19 – Friday 21</i>		<i>FAC Legislative Conference Tampa, Hillsborough County, FL</i>
	Thursday 27	Offices Closed	THANKSGIVING DAY
	Friday 28	Offices Closed	DAY AFTER THANKSGIVING
December 2025	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Thursday 25	Offices Closed	CHRISTMAS
	Friday 26	Offices Closed	DAY AFTER CHRISTMAS
January 2026	Thursday 1	Offices Closed	NEW YEAR'S DAY
	Friday 2	Offices Closed	DAY AFTER NEW YEAR'S DAY
	Monday 19		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2025 Travel Schedule

Capital Region Transportation Planning Agency DRAFT 2025 Meeting Schedule will be provided in October

Citizen Committees, Boards, and Authorities

Current and Upcoming Vacancies

CURRENT VACANCIES

Affordable Housing Advisory Committee

Board of County Commissioners (1 appointment) for the following categories:

- b. A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- c. A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- j. A citizen who represents employers within the jurisdiction.
- k. A citizen who represents essential services personnel, as defined in the local housing assistance plan. (Essential Service Personnel includes teachers and educators, other school district, community college and university employees, police and fire personnel, health care personnel, skilled building trades personnel, and active U.S. Armed Forces service members.)

Animal Classification Committee

Board of County Commissioners (1 appointment) – Licensed Veterinarian

Architectural Review Board

City Commission (2 appointments)

Board of Adjustments & Appeals

City Commission (2 appointments)

Canopy Road Citizens Committee

Board of County Commissioners (2 appointments)

City Commission (2 appointments)

Council on Culture & Arts

Board of County Commissioners (1 City recommended appointment)

Joint City/County Cycling Workgroup

Board of County Commissioners (1 appointment)

City Commission (3 appointments)

Leon County Research & Development Authority

Board of County Commissioners (1 appointment)

Library Advisory Board

Commissioner – District V: David O’Keefe (1 appointment)

FUTURE VACANCIES

DECEMBER 31, 2024

Audit Advisory Committee

Board of County Commissioners (2 appointments)

Clerk of Court (3 appointments)

Children’s Services Council

Board of County Commissioners (2 nominations for Governor appointment)

Joint City/County Cycling Workgroup

Board of County Commissioners (3 appointments)

City Commission (1 appointment)

DECEMBER 31, 2024 (continued)

Library Advisory Board

- Commissioner – District I: Bill Proctor (1 appointment)
- Commissioner – At-Large II: Nick Maddox (1 appointment)
- Friends of the Library (1 appointment)

Tourist Development Council

- Board of County Commissioners (2 appointments for Ex Officio – City of Tallahassee Commissioner seats)

JANUARY 31, 2025

Affordable Housing Advisory Committee

Board of County Commissioners (4 appointments) for the following categories:

- b. A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- c. A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- g. A citizen who is actively engaged as a real estate professional in connection with affordable housing.
- i. A citizen who resides within the jurisdiction of the local governing body making the appointments.
- j. A citizen who represents employers within the jurisdiction.
- k. A citizen who represents essential services personnel, as defined in the local housing assistance plan. (Essential Service Personnel includes teachers and educators, other school district, community college and university employees, police and fire personnel, health care personnel, skilled building trades personnel, and active U.S. Armed Forces service members.)