Board of County Commissioners
Leon County, Florida

Date: October 16, 2024

To: Board of County Commissioners

From: Vincent S. Long, County Administrator

Subject: Follow-up to County Commission Regular Meeting of October 8, 2024

The meeting was held in the Leon County Courthouse, County Commission Chambers, Fifth Floor, located at 301 S. Monroe Street, Tallahassee, Florida 32301.

The media and the public could access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's Facebook page, YouTube channel, Twitter and County web site.

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting could share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link https://www2.leoncountyfl.gov/coadmin/agenda/

Citizens wishing to provide virtual comment must have registered by 8 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration could contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

Chair Cummings requested a motion to allow Commissioner Maddox to participate in the meeting via telephone.

Commissioner Caban moved, seconded by Commissioner Minor, to allow Commissioner Maddox to participate in the meeting via telephone.

The motion passed 6 – 0 with Commissioner Proctor out of Chambers.

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation by Trinity Joy Whitley, Associate Pastor, Faith Presbyterian Church

Pledge of Allegiance by Commissioner Minor

AWARDS AND PRESENTATIONS

- Proclamation Recognizing the Chaires Little League All-Star Baseball Team as Runners-Up at the State Tournament.
  (Commissioner O'Keefe)

- Proclamation Recognizing the St. Augustine Plantation Assisted Living Facility for Efforts to Ensure the Safety of Residents after the May 10th Tornadoes.
  (Commissioner O'Keefe)

- Proclamation Recognizing Barbara Boone, Executive Director of Leadership Tallahassee, for her Dedication to Improving the Community through Cultivation of Diverse Leaders.
  (Commissioner Minor)

- Proclamation Recognizing October as Domestic Violence Awareness and Prevention Month.
  (Chair Cummings)

- Proclamation Recognizing the 60th Anniversary of the Capital Area Community Action Agency.
  (Commissioner Proctor)

- Update on Leon County's Preparation, Response, and Recovery Efforts Related to Hurricane Helene
  (County Administrator / Community Relations and Resilience)

  - Mr. Kevin Peters, Emergency Management Director, spoke of the impacts of Hurricane Helene then commented on the projected path and timeline of Hurricane Milton.
  - Mr. Mathieu Cavell, Community Relations and Resilience Director, noted several operational processes in place as a response to Hurricane Helene. He then spoke of the preparation conducted so far in anticipation of Hurricane Milton impacting Florida.
  - Commissioner O'Keefe asked for more information on the debris collection process on behalf of some concerned constituents.
  - Mr. Cavell responded that constituents should contact the Public Works Department if they have been skipped over or somehow missed for debris collection.
  - Commissioner Proctor commented on the need for large storm safe facilities in Leon County. He also noted the need for reasonable hotel prices during emergencies in order to accommodate individuals with fewer financial resources. Finally, he requested the Board review the Leon County tree policy to consider ways to make Leon County safer during storms.

    Commissioner Proctor moved, seconded by Commissioner Caban, to incorporate a review of the Leon County tree policy at the Board Retreat scheduled for January 27, 2025.

    The motion passed 7-0.

    Staff: Administration / DSEM – Nawfal Ezzagaghi / Barry Wilcox

  - Commissioner Caban noted that Hurricane Helene would have devastated Leon County if it hadn't of changed direction shortly before landfall. He noted the need for a storm shelter in Woodville and added that neighboring counties along the coast often evacuate to Leon County which could provide an opportunity to include those counties in potential funding of shelters in this area.

    Commissioner Caban moved, seconded by Commissioner O'Keefe, to direct staff to initiate a preliminary cost and feasibility assessment for construction of an emergency shelter in southern Leon County.

    The motion passed 7-0.

    Staff: Administration / Emergency Management / Public Works – Nawfal Ezzagaghi / Mathieu Cavell / Kevin Peters / Brent Pell

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

The following speakers provided in-person comments:

- Mr. Michael McBride spoke regarding a Restorative Justice Community Forum scheduled for Friday, October 11th, from 6:00 – 8:00 pm, and invited the Board to attend.
- Mr. Stanley Sims spoke with concern about the safety of the homeless populations in Leon County, specifically on Pensacola Street.
- Ms. Jennifer Bay thanked the Board for the status report provided by staff on Towing Services in Leon County at the last Board meeting and requested the rate increase be approved as soon as possible.

CONSENT

ACTION TAKEN: Vice Chair Welch moved, seconded by Commissioner Caban, to approve the Consent Agenda.

The motion passed 7-0.

1. Minutes: July 9, 2024 Regular Meeting
   (Clerk of Court)

   The Board approved Option #1: Approve the minutes of July 9, 2024 Regular Meeting.

2. Payments of Bills and Vouchers
   (County Administrator / Office of Management and Budget)

   The Board approved Option #1: Approve the payment of bills and vouchers submitted for October 8, 2024, and the pre-approval of payment of bills and vouchers for the period of October 9, 2024, through November 18, 2024.

3. Fiscal Year 2025 Annual Board Retreat Overview
   (County Administrator / Administration)

   The Board approved Option #1: Accept the Fiscal Year 2025 Annual Board Retreat Overview.

4. Annual Performance Review for the County Administrator, in Accordance with Board Policy No. 11-6, "County Administrator Evaluation and Annual Reporting Process"
   (County Administrator / Human Resources)

   The Board approved Option #1: Ratify annual performance reviews of the County Administrator (Attachments #1 and #2) in accordance with Board Policy No. 11-6, "County Administrator Evaluation and Annual Reporting Process".

5. Agreement with Emergency Care Help Organization, Inc. to Administer the Leon County Direct Emergency Assistance Program
   (County Administrator / Human Services & Community Partnerships)

   The Board approved Option #1: Approve Emergency Care Help Organization, Inc., to administer the Leon County Direct Emergency Assistance Program and waive Board Policy No. 96-1 to determine the administration of the Leon County Direct Emergency Assistance Program by Emergency Help Care Organization, Inc., as necessary and desirable for the public welfare; and

Option #2: Authorize the County Administrator to enter into and execute an agreement with the Emergency Help Care Organization, Inc., and any future amendments, in a form approved by the County Attorney.

6. Reauthorization for the Housing Finance Authority of Leon County to Issue Multifamily Housing Revenue Bonds for the Lake Bradford Apartments Affordable Housing Project
   (County Administrator / Human Services & Community Partnerships)

   The Board approved Option #1: Approve the Resolution reauthorizing the Housing Finance Authority of Leon County to issue $35,000,000 in Multifamily Housing Revenue Bonds for the Lake Bradford Apartments project (Attachment #1).

7. Approval of Employee Benefits Services Agreements
   (County Administrator / Human Resources)

   The Board approved Option #1: Approve the employee benefits service agreements with Brown & Brown Insurance Services, Inc. (Attachment #1), Blue Cross and Blue Shield of Florida, Inc. (Attachment #2), and Capital Health Plan, Inc. (Attachment #3), subject to legal review by the County Attorney, and authorize the County Administrator or designee to execute the agreements and subsequent amendments.

8. Request to Schedule the First and Only Public Hearing to Consider an Ordinance to Amend Chapter 6 and Chapter 14 of the Leon County Code of Laws related to Hearing Procedure, Administrative Fines and Liens, and Appeals for the Code Enforcement Board and Nuisance Abatement Board for November 19, 2024
   (County Administrator / County Attorney)

   The Board approved Option #1: Schedule the first and only public hearing to consider an Ordinance amending Section 6-32 of Chapter 6 of the LCC, relating to Hearing Procedure, and Section 6-34 of Chapter 6 of the LCC, relating to Administrative Fines and Liens, and Section 14-56 of Chapter 14 of the LCC, relating to Appeals for November 19, 2024, at 6:00 p.m.

9. Fiscal Year 2024 Carry Forward Appropriations
   (County Administrator / Office of Management & Budget)

   The Board approved Option #1: Waive Policy No. 07-2, "Reserves" to increase the FY 2025 Catastrophe Reserve above 2% of the general/fine and forfeiture fund operating expenditures to pay for expenses related to Hurricane Helene; and

   Option #2: Authorize the carry forward of FY 2024 appropriations to the FY 2025 budget by approving the associated Resolution and Budget Amendment (Attachment #1).

10. Acceptance of the U.S. Department of Homeland Security, Florida Division of Emergency Management, Grant Award
    (County Administrator / Office of Management & Budget)

    The Board approved Option #1: Accept the U.S. Department of Homeland Security, Florida Division of Emergency Management, Grant Award and authorize the Leon County Sheriff's Office to realize and spend $412,623 to continue supporting one FTE and to purchase equipment for law enforcement.

Procurements: *(These items are included under Consent.)*

11. Approval to Purchase Shelving for the Main Library Improvements – Second Floor Project
    (County Administrator / Public Works)

The Board approved Option #1: Approve the purchase of shelving and kiosks for the Main Library Improvements – Second Floor Project from Demco in the amount of $408,760.

12. Bid Award for Construction of the Baum Road Box Culvert Replacement Project
(County Administrator / Public Works)

The Board approved Option #1: Approve the bid award to Pyramid Excavation, Inc., in the amount of $620,200 for construction of Baum Road Box Culvert Replacement Project, and authorize the County Administrator to execute the Agreement (Attachment #1), and any amendments thereto, subject to legal review by the County Attorney.

13. Bid Award for Construction of the Old Plank Road at Chicken Branch Culvert Replacement Project
(County Administrator / Public Works)

The Board approved Option #1: Approve the bid award to Sandco LLC, in the amount of $1,546,127, for the construction of the Old Plank Road at Chicken Branch Culvert Replacement Project, and authorize the County Administrator to execute the Agreement (Attachment #1), and any amendments thereto, subject to legal review by the County Attorney.

14. Authorization for the Leon County Sheriff to Execute a Lease
(County Administrator / Real Estate)

The Board approved Option #1: Authorize the Leon County Sheriff's Office to enter into a five-year lease agreement with Commonwealth Property Partners, LLC, for office space.

15. Bid Award for the Leon County Detention Center Roof Replacement Phase III
(County Administrator / Public Works)

The Board approved Option #1: Approve the bid award to Lloyd Roofing, Inc., in the amount of $2,947,000 for the Leon County Detention Center Roof Replacement Phase III, and authorize the County Administrator to execute the Agreement (Attachment #1), and any amendments thereto, subject to legal review by the County Attorney.

16. Bid Award for Leon County Sheriff's Office Administration Building Hazard Mitigation Wind Retrofit Project
(County Administrator / Public Works)

The Board approved Option #1: Approve the bid award to Oliver Sperry Renovation and Construction, Inc., in the amount of $1,253,663 for the Leon County Sheriff's Office Administration Building Hazard Mitigation Wind Retrofit Project and authorize the County Administrator to execute the Agreement (Attachment #1), and any amendments thereto, subject to legal review by the County Attorney.

Status Reports: *(These items are included under Consent.)*

17. End-of-Year Status Report on the Fiscal Year 2024 Commissioner Discussion Items
(County Administrator / Administration)

The Board approved Option #1: Accept the End-of-Year Status Report on the Fiscal Year 2024 Commissioner Discussion Items (Attachment #1).

18. Status Report on Leon County's Fee Schedule for Towing Services
(County Administrator / Administration)

The Board approved Option #1: Accept the status report on Leon County's fee schedule for towing services and direct staff to bring back an agenda item with proposed revisions to the County's Towing Ordinance.

19. Fiscal Year 2024 Tangible Personal Property Annual Report
(County Administrator / Purchasing)

The Board approved Option #1: Accept the FY 2024 Tangible Personal Property Annual Report.

20. Status Report on Railroad Crossing Maintenance and Safety in Leon County
(County Administrator / Public Works)

The Board approved Option #1: Accept the status report on railroad crossing maintenance and safety in Leon County.

CONSENT ITEMS PULLED FOR DISCUSSION

- None.

GENERAL BUSINESS

21. Leon County Detention Facility Needs Assessment Report
(County Administrator / Office of Intervention and Detention Alternatives)

- Mr. Shington Lamy, Assistant County Administrator, introduced the consultant who conducted this assessment, Justice Planners, and invited them to provide additional information about the report.
- Mr. Alan Richardson and Dr. Patrick Jablonski with Justice Planners presented additional details regarding the report.
- County Administrator Long thanked staff and Justice Planners for their report.

The following speaker provided comments:

- Ms. Jessica Yeary, Leon County Public Defender, thanked all the individuals who work with the criminal justice system in Leon County. She noted that mental health is a big factor that needs to be addressed and commented on other issues her office experiences that impact the population of the detention facility.

Commissioner O'Keefe moved, seconded by Commissioner Minor, to approve Option #1: Accept the Leon County Detention Facility Needs Assessment Final Report and direct staff to provide an annual update on the implementation of the recommendations outlined in the Report (Attachment #1).

- Commissioner Proctor asked about maintaining safety for those with mental health issues while in custody at the detention facility. Commissioner Proctor also asked about the number of officers per pod and how that number plays into the assessment of detention facilities. He then spoke about the 70% of incarcerated individuals belonging to the African American race and questioned if arresting agencies interpret offenses differently.
- Mr. Richardson responded that the assessment evaluated the safety of officers and added that this study did not go into the depth that Commissioner Proctor is asking for related to interpretation of offenses or reduction of incarcerated individuals of certain races.
- Commissioner Proctor asked whether plea agreements have an impact on the number of individuals incarcerated.
- Ms. Yeary responded that the biggest issue is mental illness and noted that the State Attorney's Office presents plea offers.

- Commissioner Maddox commented that individuals with mental health issues belong in facilities where they can get assistance they need from medical professionals. He asked if specific portions of the detention facility could be designed to focus on individuals with mental health issues.
- Mr. Richardson responded that the Leon County detention facility is not set up to easily accommodate a change of any of the pods to focus on mental health.
- Chair Cummings asked whether additional judges were needed to help reduce the average length of stay.
- Dr. Jablonski responded that additional judges are not specifically identified in the report, since the findings and recommendations are focused on current policy and processes in place at the County.

The motion passed 7-0.

Staff: Administration / Office of Intervention & Detention Alternatives – Shington Lamy / Teresa Broxton

22. Request to Schedule the First and Only Public Hearing to Consider Adopting an Ordinance Amending Chapter 4 of the Leon County Code of Laws to Prohibit the Retail Sale of Dogs, Cats, and Rabbits, for December 10, 2024
(County Administrator / Emergency Medical Services / Animal Control)

Commissioner O'Keefe moved, seconded by Commissioner Maddox, to approve Option #1: Schedule the first and only public hearing to consider adoption of a proposed Ordinance amending Chapter 4 of the Leon County Code of Laws to prohibit the retail sale of dogs, cats, and rabbits (Attachment #1), for December 10, 2024, at 6:00 p.m.

- Commissioner O'Keefe thanked the United States Humane Society for bringing this to the attention of the Board. He also thanked the Tallahassee – Leon County Animal Shelter staff for working on pet adoption events in advance of the renovation scheduled at that facility.

The motion passed 7-0.

23. Adoption of a Resolution to Establish the J.R. Alford Greenway Citizen's Committee
(County Administrator / Office of Resource Stewardship)

Vice Chair Welch moved, seconded by Commissioner Minor, to approve Option #1: Approve the Enabling Resolution establishing the J.R. Alford Greenway Citizen's Committee (Attachment #1); and

Option #2: Appoint Commissioner O'Keefe to serve on the J.R. Alford Greenway Citizen's Committee.

The motion passed 7-0.

24. Nominations to the Governor for Appointment to the Children's Services Council of Leon County
(County Administrator / Administration)

Vice Chair Welch moved, seconded by Commissioner Caban, to approve Option #2: Nominate all 35 eligible applicants to the Governor for appointment to the three seats on the Children's Services Council of Leon County.

The motion passed 7-0.

Staff: Administration – Nicki Paden / Miranda Hernandez

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

25. First and Only Public Hearing to Consider an Ordinance Amending the Official Zoning Map to Change the Classification from the Bradfordville Office Residential (BOR) Zoning District to the Bradfordville Commercial-1 (BC-1) Zoning District for 0.92-Acres Located at 6785 Thomasville Road
(County Administrator / Planning)

Vice Chair Welch moved, seconded by Commissioner O'Keefe, to approve Option #1: Conduct the first and only public hearing and adopt the proposed Ordinance amending the Official Zoning Map to change the zoning classification from the Bradfordville Office Residential (BOR) zoning district to the Bradfordville Commercial-1 (BC-1) zoning district, based on the findings of fact and conclusions of law of the Planning Commission, this report, and any evidence submitted at the hearing hereon.

- Commissioner Proctor asked what the density impact is on the proposal.
- Mr. Artie White, PLACE Director, responded that it is a minor upzoning action.

The motion passed 7-0.

26. First and Only Public Hearing to Consider an Ordinance Amending the Official Zoning Map to Change the Zoning Classification from the Light Industrial (M-1) Zoning District to the Single Family Detached, Attached and Two-Family Residential (R-3) Zoning District for 18.51 Acres Located at 4767 Capital Circle SE
(County Administrator / Planning)

Commissioner Minor moved, seconded by Vice Chair Welch, to approve Option #1: Conduct the first and only public hearing and adopt the proposed Ordinance amending the Official Zoning Map to change the zoning classification from the Light Industrial (M-1) zoning district to the Single Family Detached, Attached and Two-Family Residential (R-3) zoning district, based on the findings of fact and conclusions of law of the Planning Commission, this report, and any evidence submitted at the hearing hereon.

- Commissioner Proctor asked for an update on the environmental cleanliness of this area.
- Mr. White responded that there are no environmental concerns at this site currently. He added information about the process for any future development that would require environmental analysis.

The motion passed 7-0.

27. Second and Final Public Hearing on the Federal Fiscal Year 2023 Small Cities Community Development Block Grant Opportunity
(County Administrator / Human Services & Community Partnerships)

Commissioner Maddox moved, seconded by Commissioner Minor, to approve Option #1: Conduct the second and final Public Hearing to receive public comments on the County's draft application for the Federal Fiscal Year 2023 Small Cities Community Development Block Grant opportunity; and

Option #2: Authorize the County Administrator to submit an application for the Federal Fiscal Year 2023 Small Cities Community Development Block Grant opportunity to fund housing rehabilitation activities (Attachment #1).

- Commissioner Proctor suggested that staff explore additional grant opportunities in 2025 to assist Leon County residents with affordable housing.

The motion passed 7-0.

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

The following speakers provided in-person comments:

- Ms. Mary Miaisha Mitchell, Executive Director of the Greater Frenchtown Revitalization Council, spoke regarding the Justice 40 Initiative. She noted plans for the Bond, Griffin Heights, and Frenchtown neighborhoods specifically related to addressing food insecurity.
- Mr. Michael Ladner spoke regarding an issue he originally brought to the Board's attention in June of this year. He noted additional issues discovered at his home in Leon County and relayed that the County inspections missed major code violations on this project.
- Commissioner Maddox asked who Mr. Ladner has been working with on this issue.
- County Attorney O'Steen responded that this individual has filed a claim with the County's Insurer, and has also hired an attorney. She advised that this issue is now considered to be in pre-litigation and recommended that the Board not discuss the matter at this time.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

- None

Items from the County Administrator

- None

Discussion Items by Commissioners

Commissioner Maddox

- He requested a proclamation recognizing the 30th Anniversary of the Capital City Chamber of Commerce at the next Board meeting.

  Commissioner Maddox moved, seconded by Commissioner Caban, to approve a proclamation at the next Board meeting for the 30th Anniversary of the Capital City Chamber of Commerce.

  The motion passed 7 – 0.

  Staff: Administration – Regina Glee

- He requested a proclamation recognizing the 2024 Minority Enterprise Development (MED) Week Awardees.

  Commissioner Maddox moved, seconded by Commissioner Caban, to approve a proclamation at the next Board meeting for the 2024 MED Week Awardees.

  The motion passed 7 – 0.

  Staff: Administration – Regina Glee

Commissioner O'Keefe

- He wished everyone a Happy Halloween.

Commissioner Minor

- He congratulated Mr. Ricardo Schneider for his upcoming retirement from Danfoss Turbocor.
- He thanked all the Leon County staff who have been instrumental in preparation, response, and recovery of Hurricane Helene. He added thanks to the City of Tallahassee for coordinating utility repair after the storm.

Commissioner Caban

- He asked for an update on a current septic to sewer project in Woodville.
- Mr. Brent Pell, Public Works Director, responded that due to the identification of a large rock formation in the ground along the planned path of construction, special machinery has been sourced and will be delivered to the project site in November so that the project can continue moving forward. Mr. Pell does not expect the project to be delayed.

Commissioner Proctor

- He thanked Ms. Mitchell for her comments earlier regarding the Greater Frenchtown Revitalization Council's request to partner with Leon County to assist with the application for a federal Environmental Protection Agency (EPA) Grant and provide assistance as a fiscal agent for any monies that would be awarded.
- County Administrator Long advised that the direction by the Board to move forward is sufficient for staff to assist with pursuit of the federal grant. If staff identifies any financial impacts to the County in this process, that information would be brought to the Board for consideration.

  Commissioner Proctor moved, seconded by Commissioner O'Keefe, for Leon County to support the Greater Frenchtown Revitalization Council on submission of an application for a federal EPA grant and for the County to serve as the fiscal agent for this grant.

  The motion passed 7 – 0.

  Staff: Administration / HSCP – Shington Lamy / Abigail Thomas

- He provided a memo to the Board and the County Administrator regarding Leon County citizens seeking home ownership and concerns regarding practices of local banks in this process. He then requested an agenda item to review local banking institution practices. He commented on the importance for Leon County to ensure accessibility to homeownership opportunities for residents of all races and backgrounds.

  Commissioner Proctor moved, seconded by Commissioner O'Keefe, to bring an agenda item with updated Home Mortgage Disclosure Act data for regulated banks in Leon County for Board review and discussion of possible future assistance programs for residents.

- Commissioner Caban suggested an outreach event to assist interested parties.
- Mr. Lamy commented on a currently scheduled outreach event on October 19th to assist those interested in the first time homebuying process in Leon County.
- Commissioner Minor noted that discrimination based on race is illegal and added support for an agenda item to help the Board identify programs or other options to assist residents.
- Commissioner Maddox asked if there is an opportunity for public/private partnerships to help first time homebuyers and suggested looking at best practices or options in use by other counties.

The motion passed 7 – 0.

Staff: Administration / HSCP / OEV – Shington Lamy / Nawfal Ezzagaghi / Abigail Thomas / Keith Bowers

- He requested a proclamation recognizing Florida Agricultural & Mechanical University (FAMU) being ranked number one out of all Historically Black Colleges and Universities (HBCU) in the Country and also being ranked number 81 out of all Public Universities in the Country.

  Commissioner Proctor moved, seconded by Commissioner Maddox, to approve a proclamation recognizing FAMU being ranked as the number one HBCU in the Country and also ranked number 81 out of all Public Universities in the Country.

  The motion passed 7 – 0.

  Staff: Administration – Regina Glee

Vice Chair Welch

- He noted the upcoming 40th Anniversary of Bond Community Health Center early next month and the history of the Board sponsoring an event for this organization in the past.

  Vice Chair Welch moved, seconded by Commissioner Maddox, to approve a $3,500 sponsorship for the 40th Anniversary event at Bond Community Health Center next month and authorize the County Administrator to execute a budget amendment from the contingency fund for this amount.

  The motion passed 7 – 0.

  Staff: Administration / Office of Management & Budget – Ken Morris / Roshaunda Bradley

Chair Cummings

- She requested a motion for a proclamation recognizing Veteran's Day to be presented at the Operation Thank You breakfast event.

  Commissioner Maddox moved, seconded by Commissioner Minor, to approve a proclamation for Veteran's Day.

  The motion passed 7 – 0.

  Staff: Administration – Regina Glee

- She recognized and commended Mr. Jelani Marks, Housing Services Manager, for receiving a State Award for Leon County's Affordable Housing Program.
- Commissioner Maddox highlighted how Leon County nurtures employees to work and grow as leaders within the organization.
- She recognized County Administrator Long for his selection as one of Florida State University's Distinguished Alumni.
- She noted the Board recently approved the renaming of a Leon County Courtroom to honor Honorable Judge Augustus D. Aikens, Jr., with a ceremony taking place on November 22nd. She received a request from an artist to commission a bronze bust in honor of Judge Aikens that would be unveiled at the Courtroom dedication ceremony. She requested a motion to authorize the County Administrator to provide funds from the general contingency fund for this purchase of approximately $20,000.

Commissioner Maddox moved, seconded by Commissioner Caban, to bring an agenda item to the November 19, 2024 Board meeting, to consider options for a commemorative sculpture or portrait honoring Judge Aikens.

- The Board discussed several options to honor Judge Aikens, while also noting concerns for the total cost.

The motion passed 7 – 0.

Staff: Community and Media Relations – Mathieu Cavell

RECEIPT AND FILE

- Community Redevelopment Agency Fiscal Year 2025 Budget Adoption

ADJOURN

The meeting adjourned at 7:38 p.m.

The next regular meeting of the Board of County Commissioners is tentatively scheduled for

Tuesday, November 19, 2024 at 3:00 p.m. – Regular Meeting

All lobbyists appearing before the Board must pay a $25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary or visit the County Clerk website at www.leoncountyfl.gov

PUBLIC NOTICE

Leon County Board of County Commissioners

2024 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 22	Monday	9:00 a.m.	Board Retreat
January 23	Tuesday	3:00 p.m.	Regular Board Meeting
February 20	Tuesday	3:00 p.m.	Regular Board Meeting
March 19	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	6:00 p.m.	Transmittal Hearing on the 2024 Cycle Comprehensive Plan Amendments
April 23	Tuesday	9:00 a.m.	Budget Workshop
May 14	Tuesday	3:00 p.m.	Regular Board Meeting
June 11	Tuesday	3:00 p.m.	Regular Board Meeting
June 11	Tuesday	6:00 p.m.	Adoption Hearing on 2024 Cycle Comprehensive Plan Amendments
June 18	Tuesday	9:00 a.m.	Budget Workshop
July 9	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 24	Tuesday	CANCELLED	Workshop on the Southside Action Plan
September 24	Tuesday	CANCELLED	Workshop on County's Purchasing Policy
September 24	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 8	Tuesday	3:00 p.m.	Regular Board Meeting
October 22	Tuesday	1:00 p.m.	Workshop – Legislative Priorities
October 22	Tuesday	CANCELLED	Workshop on the Comprehensive Plan Land Use & Mobility Elements Update
October 22	Tuesday	**3:00 p.m.**	**Workshop – Leon County Purchasing Policy**
November 19	Tuesday	3:00 p.m.	Installation, Reorganization & Regular Board Meeting
December 10	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE

Leon County Board of County Commissioners

2024 Tentative Calendar

Month	Day	Time	Meeting Type
October 2024	Tuesday 8	3:00 p.m.	Regular Meeting – County Courthouse, 5th Floor Commission Chambers
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency Meeting – City Commission Chambers
	Tuesday 22	1:00 pm	Workshop on 2025 Legislative Priorities – County Courthouse, 5th Floor Commission Chambers
		CANCELLED	~~Workshop on the Comprehensive Plan Land Use & Mobility Elements Update – County Courthouse, 5th Floor Commission Chambers~~
		3:00 pm	**Workshop – Leon County Purchasing Policy**
November 2024	Tuesday 5	Offices Closed	ELECTION DAY
	Monday 11	Offices Closed	VETERAN'S DAY observed
	Thursday 14	3:00 p.m.	Blueprint Intergovernmental Agency Meeting – City Commission Chambers
	Tuesday 19	3:00 p.m.	Installation, Reorganization and Regular Meeting – County Courthouse, 5th Floor Commission Chambers
	Monday 25	1:30 p.m.	Capital Region Transportation Planning Agency Meeting – City Commission Chambers
	Thursday 28	Offices Closed	THANKSGIVING DAY
	Friday 29	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
December 2024	*Wednesday 4 – Friday 6*		*FAC Legislative Conference – Hillsborough County – Tampa, FL*
	Tuesday 10	3:00 p.m.	Regular Meeting – County Courthouse, 5th Floor Commission Chambers
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting – City Commission Chambers
	Wednesday 25	Offices Closed	CHRISTMAS
January 2025	Wednesday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 7	No Meeting	BOARD RECESS
	Monday 20		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2024 Travel Schedule

PUBLIC NOTICE

Leon County Board of County Commissioners
2025 Tentative Meeting Schedule

Date	Day	Time	Meeting
January 27	Monday	9:00 a.m.	Board Retreat
January 28	Tuesday	3:00 p.m.	Regular Board Meeting
February 11	Tuesday	3:00 p.m.	Regular Board Meeting
February 25	Tuesday	1:00 p.m.	Workshop
March 18	Tuesday	3:00 p.m.	Regular Board Meeting
March 25	Tuesday	1:00 p.m.	Workshop
April 8	Tuesday	3:00 p.m.	Regular Board Meeting
April 8	Tuesday	6:00 p.m.	Transmittal Hearing on the 2025 Cycle Comprehensive Plan Amendments
April 22	Tuesday	1:00 p.m.	Workshop
May 13	Tuesday	3:00 p.m.	Regular Board Meeting
June 10	Tuesday	3:00 p.m.	Regular Board Meeting
June 10	Tuesday	6:00 p.m.	Adoption Hearing on 2025 Cycle Comprehensive Plan Amendments
June 17	Tuesday	9:00 a.m.	Budget Workshop
July 8	Tuesday	9:00 a.m.	Budget Workshop (if necessary)
July 8	Tuesday	3:00 p.m.	Regular Board Meeting
September 9	Tuesday	3:00 p.m.	Regular Board Meeting
September 9	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 16	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 14	Tuesday	3:00 p.m.	Regular Board Meeting
October 28	Tuesday	1:00 p.m.	Legislative Priorities Workshop
November 18	Tuesday	3:00 p.m.	Installation, Reorganization & Regular Board Meeting
December 9	Tuesday	3:00 p.m.	Regular Board Meeting

All Workshops, Meetings, and Public Hearings are subject to change.

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, they would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE

Leon County Board of County Commissioners

2025 Tentative Calendar

Month	Day	Time	Meeting Type
January 2025	Wednesday 1	Office Closed	NEW YEAR'S DAY
	Monday 20	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Monday 27	9:00 a.m.	Board Retreat TBD
	Tuesday 28	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
February 2025	Tuesday 11	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Thursday 13	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 25	1:00 p.m.	Board Workshop County Courthouse, 5th Floor Commission Chambers
March 2025	*Saturday 1 – Tuesday 4*		*NACO Legislative Conference* *Washington, D.C.*
	Tuesday 18	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Wednesday 19		*Florida Association of Counties Legislative Day* *FSU Turnbull Conference Center* *Tallahassee, Leon County, FL*
	Tuesday 25	1:00 p.m.	Board Workshop County Courthouse, 5th Floor Commission Chambers
April 2025	Tuesday 8	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	Transmittal Hearing for Amendments on the 2025 Cycle Comprehensive Plan Text Amendments County Courthouse, 5th Floor Commission Chambers
	Tuesday 22	1:00 p.m.	Board Workshop County Courthouse, 5th Floor Commission Chambers
	Saturday 26		*Honor Flight Tallahassee* *Washington D.C.*
May 2025	Thursday 8	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop City Commission Chambers
		3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 13	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Tuesday 20	Offices Closed	EMANCIPATON DAY observed
	Monday 26	Offices Closed	MEMORIAL DAY
June 2025	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	Adoption Hearing on the 2025 Cycle Comprehensive Plan Text Amendments County Courthouse, 5th Floor Commission Chambers
	Tuesday 17	9:00 a.m.	Budget Workshop County Courthouse, 5th Floor Commission Chambers

Month	Day	Time	Meeting Type
June 2025 (cont.)	*Tuesday 24 – Friday 27*		*FAC Annual Conference & Educational Exposition Orlando, Orange County, FL*
July 2025	Friday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 8	9:00 a.m.	Budget Workshop (if necessary) County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Friday 11 – Monday 14		*NACo Annual Conference* *Philadelphia, Philadelphia County, PA*
	Saturday 12 – Wednesday 16		*NAACP National Conference* *Charlotte, NC*
	Wednesday 16 – Saturday 19		*National Urban League Annual Conference* *Cleveland, Ohio*
August 2025	*Thursday 14 – Sunday 17*		*Chamber of Commerce Annual Conference* *Fernandina Beach, FL*
September 2025	Monday 1	Offices Closed	LABOR DAY
	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 25/26*
	Tuesday 16	6:00 p.m.*	Second Public Hearing on Final Millage Rate and Final Budgets County Courthouse, 5th Floor Commission Chambers
	Wednesday 17 – Thursday 18		*FAC Innovation & Policy Conference* *Gainesville, Alachua County, FL*
	Thursday 18	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
		5:00 p.m.	Blueprint Intergovernmental Agency Budget Public Hearing City Commission Chambers
	TBD		*Congressional Black Caucus Annual Legislative Conference – Washington D.C.*
These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings			
October 2025	Tuesday 14	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Saturday 25 – Wednesday 29		*ICMA Annual Conference* *Tampa, Hillsborough County, FL*
	Tuesday 28	1:00 pm	Legislative Priorities Workshop County Courthouse, 5th Floor Commission Chambers
	TBD		*National Organization of Black County Officials (NOBCO) Annual Conference – TBD*
November 2025	Thursday 6	3:00 pm	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 11	Offices Closed	VETERAN'S DAY
	Tuesday 18	3:00 p.m.	Installation, Reorganization and Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Wednesday 19 – Friday 21		*FAC Legislative Conference* *Tampa, Hillsborough County, FL*

Month	Day	Time	Meeting Type
November 2025 (cont.)	Thursday 27	Offices Closed	THANKSGIVING DAY
	Friday 28	Offices Closed	DAY AFTER THANKSGIVING
December 2025	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Thursday 25	Offices Closed	CHRISTMAS
	Friday 26	Offices Closed	DAY AFTER CHRISTMAS
January 2026	Thursday 1	Offices Closed	NEW YEAR'S DAY
	Friday 2	Offices Closed	DAY AFTER NEW YEAR'S DAY
	Monday 19		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2025 Travel Schedule

Capital Region Transportation Planning Agency DRAFT 2025 Meeting Schedule will be provided in October

Citizen Committees, Boards, and Authorities
Current and Upcoming Vacancies

CURRENT VACANCIES

Affordable Housing Advisory Committee
Board of County Commissioners (1 appointment) for the following categories:
- b. A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- c. A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- j. A citizen who represents employers within the jurisdiction.
- k. A citizen who represents essential services personnel, as defined in the local housing assistance plan. (Essential Service Personnel includes teachers and educators, other school district, community college and university employees, police and fire personnel, health care personnel, skilled building trades personnel, and active U.S. Armed Forces service members.)

Animal Classification Committee
Board of County Commissioners (1 appointment) – Licensed Veterinarian

Architectural Review Board
City Commission (2 appointments)

Board of Adjustments & Appeals
City Commission (2 appointments)

Canopy Road Citizens Committee
Board of County Commissioners (2 appointments)
City Commission (1 appointment)

Council on Culture & Arts
Board of County Commissioners (1 City recommended appointment)

Joint City/County Bicycling Workgroup
Board of County Commissioners (1 appointment)
City Commission (3 appointments)

Leon County Research & Development Authority
Board of County Commissioners (1 appointment)

Library Advisory Board
Commissioner – District V: David O'Keefe (1 appointment)

UPCOMING VACANCIES

OCTOBER 31, 2024

Canopy Roads Citizens Committee
City Commission (1 appointment)

Tourist Development Council
Board of County Commissioners (1 appointment)

DECEMBER 31, 2024

Audit Advisory Committee
Board of County Commissioners (2 appointments)
Clerk of Court (3 appointments)

Children's Services Council
Board of County Commissioners (2 nominations for Governor appointment)

Joint City/County Bicycling Workgroup
Board of County Commissioners (3 appointments)
City Commission (1 appointment)

Library Advisory Board
Commissioner – District I: Bill Proctor (1 appointment)
Commissioner – At-Large II: Nick Maddox (1 appointment)
Friends of the Library (1 appointment)

Tourist Development Council
Board of County Commissioners (2 appointments for Ex Officio – City of Tallahassee Commissioner seats)