Board of County Commissioners
Leon County, Florida

Date: December 15, 2023

To: Board of County Commissioners

From: Vincent S. Long, County Administrator

Subject: Follow-up to County Commission Regular Meeting of December 12, 2023

The meeting was held in the Leon County Courthouse, County Commission Chambers, Fifth Floor, located at 301 S. Monroe Street Tallahassee, Florida 32301.

The media and the public could access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's Facebook page, YouTube channel, Twitter and County web site.

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting could share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link https://www2.leoncountyfl.gov/coadmin/agenda/.

Citizens wishing to provide virtual comment must have registered by 8 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation and Pledge of Allegiance by Commissioner David T. O'Keefe

AWARDS AND PRESENTATIONS

- Proclamation Recognizing Stan Goldstein retired teacher and coach for Chiles High School *(Commissioner Welch)*
  - Stan Goldstein received the proclamation and thanked the Board for its support.

- Proclamation Recognizing the Retirement of John Hogan, President and CEO of Capital Health Plan *(Commissioner Maddox)*
  - John Hogan received the proclamation and thanked the Board of its support.

- Chair Proclamation Recognizing January 2024 as Human Trafficking Prevention Month *(Chair Cummings)*
  - Robin Hassler Thompson, Executive Director of the Survive and Thrive Advocacy Center, accepted the proclamation and thanked the Board for its support.

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

The following speaker provided virtual comment:

- Max Epstein spoke in support of the Board tabling agenda item #7, and in support of saving a large oak tree on an adjacent parcel along Orange Avenue.

CONSENT

ACTION TAKEN: Commissioner Proctor moved, seconded by Commissioner Caban to approve the Consent Agenda with the exception of item #3 that was pulled from the Consent agenda.

The motion passed 7-0

1. Minutes: October 10, 2023 Regular Meeting
   (Clerk of Court)
   The Board approved Option #1: Approve the minutes for the October 10, 2023 Regular Meeting.

2. Payment of Bills and Vouchers
   (County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
   The Board approved Option #1: Approve the payment of bills and vouchers submitted for December 12, 2023 and the pre-approval of payment of bills and vouchers for the period of December 13, 2023 through January 22, 2024.

3. **PULLED** - Ratification of Board Actions Taken at the November 28, 2023 Workshop on Human Services and the Community Human Services Partnership
   (County Administrator/ County Administration)

4. Commissioner Appointments to the Library Advisory Board
   (County Administrator/ County Administration)
   The Board approved Option #1: Ratify Commissioner Caban's appointment of a citizen, Elizabeth Jackson, to the Library Advisory Board for a two-year term ending December 31, 2025;

   Option #2: Ratify Commissioner Minor's reappointment of a citizen, David Low, to the Library Advisory Board for a two-year term ending December 31, 2025; and

   Option #3: Ratify Commissioner Cumming's reappointment of a citizen, Patricia Singletary, to the Library Advisory Board for a two-year term ending December 31, 2025.

5. Request to Schedule the First and Only Public Hearing to Consider a Ninth Amendment to the Southwood Development of Regional Impact Integrated Development Order for January 23, 2024
   (County Administrator/ Development Support & Environmental Management)
   The Board approved Option #1: Schedule the first and only public hearing to consider a ninth amendment to the Southwood Development of Regional Impact Integrated Development Order for January 23, 2024 at 6:00 p.m.

6. FY 2023 Carry Forward Adjustments
   (County Administrator/ Office of Financial Stewardship)
   The Board approved Option #1: Authorize the carry forward adjustments of FY 2023 appropriations to the FY 2024 budget by approving the Resolution and associated Budget Amendment.

7. Resolution Authorizing Conveyance of Portions of two County-Owned Parcels Located at 320 and 326 Orange Avenue East to the City of Tallahassee for the Development of a StarMetro Transit Center
   (County Administrator/ Office of Financial Stewardship)

The Board approved Option #1: Adopt the Resolution authorizing the conveyance of portions of 320 and 326 Orange Avenue to the City of Tallahassee for the development of a new StarMetro Southside Transit Center located at Orange Avenue and Meridian Road;

Option #2: Authorize the Chair to execute a County Deed and any associated documents, subject to legal review by the County Attorney; and

Option #3: Authorize the County Administrator to accept conveyance of additional right-of- way from the City over a portion of the City Parcel, and execute any associated documents, subject to legal review by the County Attorney.

8. Acceptance of a U.S. Department of Justice, Office of Community-Oriented Policing Services, Grant for the Leon County Sheriff's Department, and Approval of the Sheriff's Request for Utilization of Law Enforcement Trust Fund Assets
   (County Administrator/ Office of Financial Stewardship)
   The Board approved Option # 1: Accept the U.S. Department of Justice, Office of Community-Oriented Policing Services, FY23 Law Enforcement Agency De-Escalation grant in the amount of $249,950, and authorize the County Administrator to execute the Grant Agreement, including any future modifications, subject to legal review by the County Attorney; and authorize the Leon County Sheriff's Office to recognize and spend the funds within the requirements of the Grant Agreement;

   Option #2: Approve the Resolution and associated Budget Amendment to realize the grant funds into the Sheriff's FY 2024 budget; and

   Option #3: Approve the transfer of $55,951 from the Law Enforcement Trust Fund to the Sheriff's Office General Operating budget to support various crime prevention activities and programs.

9. Proposed Revisions to the Consolidated Minority, Women, and Small Business Enterprise Policy
   (County Administrator/ Office of Economic Vitality)
   The Board approved Option #1: Approve the revised consolidated Minority, Women, and Small Business Enterprise Policy.

10. Proposed Revisions to Policy No. 04-6, "Policy for Purchases of Food, Beverages and Supplies"
    (County Administrator/ Office of Financial Stewardship)
    The Board approved Option #1: Adopt the proposed revised Policy No. 04-6, "Policy for Purchases of Food, Beverage and Supplies".

11. Proposed Revisions to the County Cybersecurity Policy
    (County Administrator/ Office of Information Technology)
    The Board approved Option #1: Adopt the proposed County Cybersecurity Policy.

12. Resolution in Support of the Florida Department of Transportation's Transportation Alternatives Set-Aside Grant Application to Construct the Highland Drive Sidewalk Project
    (County Administrator/ Public Works)
    The Board approved Option #1: Adopt the Resolution in support of the Florida Department of Transportation's Transportation Alternatives Set-Side Grant Application to construct the Highland Drive sidewalk project.

13. Approval of the County to be a Willing Manager for FDOT SUN Trail Grant Application for the New Tallahassee to Havana Multi-Use Trail
    (County Administrator/ Public Works)

The Board approved Option #1: Approve the County to be a Willing Manager for the FDOT SUN Trail grant application for the new Tallahassee to Havana Multi-Use Trail as submitted by the Capital Region Transportation Planning Agency, and authorize the County Administrator to execute the Certification of Willing Manager for trail maintenance, subject to legal review by the County Attorney.

14. First Amendment to Interlocal Agreement with the State of Florida Department of Transportation for Services Related to the Stormwater Element of National Pollutant Discharge Elimination System Program Requirements
(County Administrator/ Public Works)
The Board approved Option #1: Approve the First Amendment to the Interlocal Agreement between the State of Florida Department of Transportation and Leon County for Services Related to the Stormwater Element of NPDES Program Requirements, and authorize the County Administrator to execute the First Amendment, and to approve and execute future amendments, subject to review by the County Attorney.

Procurements: *(These items are included under Consent.)*

15. FY 2024 Insurance Coverages and Bid Award for Third-Party Workers' Compensation Administrative Services
(County Administrator/ Purchasing/ Office of Financial Stewardship)
The Board approved Option #1: Approve the FY 2024 insurance coverages and authorize the County Administrator to place insurance coverages for Property and Excess Workers' Compensation, and General Liability as specified in Renewal Option 1:
    - **Property and Flood Insurance: Zurich American Insurance Company, $1,077,156 with no flood insurance; and Wright National Flood Insurance Company, $2,914 for Woodville Community Center and Branch Library, which has a small portion of the parcel within a FEMA mapped flood zone.**
    - **Inland and Marine Insurance: XL Specialty Insurance Company, $105,133.**
    - **General Liability (including Public Official, Employment Practices Liability, Excess Liability, Auto and Medical Malpractice): The Phoenix Insurance Company, $909,709, and Lloyds of London, $10,526.**
    - **Excess Workers' Compensation: Florida Municipal Insurance Trust: $345,102.**
    - **Cyber Security Insurance: Chubb, ACE American Insurance Company, $60,923.**
    - **As the broker of record, authorize Brown & Brown to place Pollution, Accidental Death & Dismemberment, Aviation, Crime and Drone liability coverages, $180,078.**

    Option #2: Approve the Resolution and associated Budget Amendment; and

    Option #3: Approve the award to Commercial Risk Management, Inc. for the provision of third-party workers' compensation administrative services, for a 3-year term with an annual premium of $89,850, and authorize the County Administrator to execute the Agreement, and any amendments thereto, subject to legal review by the County Attorney.

16. Bid Award for Construction of the Fred George Park Wetland Restoration Project
(County Administrator/ Purchasing/ Public Works)
The Board approved Option #1: Approve the bid award to Hale Contracting, Inc., in the amount of $405,177 for the construction of the Fred George Park Wetland Restoration project, and authorize the County Administrator to execute the Agreement, and any amendments thereto, subject to legal review by the County Attorney.

17. Ratification of the Purchase of an Ambulance for Emergency Medical Services
(County Administrator/ Purchasing/ Public Works)
The Board approved Option #1: Ratify the purchase of a new ambulance utilizing the Florida Sheriffs Association Purchasing Agreement, Contract # FSA23-VEF17.0 Item 589, from REV RTC, Inc. in the amount of $339,841.

18. Ratification of Division of Tourism Contracts and Agreements for Fall and Winter Sports and Events
(County Administrator/ Tourism)
The Board approved Option #1: Ratify the approval and execution of five (5) contracts with Ashley Pyrotechnics, Inc. for services in support of fall and winter sports events, in the total amount of $12,450; and

Option #2: Ratify the approval and execution of Addendum #4 to Amend the Florida High School Cross Country State Championships Agreement the Florida High School Athletic Association, Inc. finalizing the event date for the upcoming 2024 Florida High School Cross Country State Championships.

Status Reports: *(These items are included under Consent.)*

19. Annual 2023 Affordable Housing Advisory Committee Report of Recommendations
(County Administrator/ Human Services & Community Partnerships)
The Board approved Option #1: Accept the Annual 2023 Affordable Housing Advisory Committee Report of Recommendations; and

Option #2: Adopt the Resolution approving the proposed revisions to the FY 2024-2026 Leon County State Housing Initiatives Partnership (SHIP) Local Housing Assistance Plan.

20. November 2023 Quarterly Economic Dashboard Report
(County Administrator/ PLACE/ Office of Economic Vitality)
The Board approved Option #1: Accept the November 2023 Quarterly Economic Dashboard Report.

CONSENT ITEMS PULLED FOR DISCUSSION

3. Ratification of Board Actions Taken at the November 28, 2023 Workshop on Human Services and the Community Human Services Partnership
(County Administrator/ County Administration)
    - Pulled from Consent by Commissioners Proctor and Maddox
    - Commissioner Proctor expressed concern regarding entities that may not be funded with the new proposed process.
        - County Administrator stated that an agenda item will be brought back to the Board at its January 23, 2024 meeting with further analysis.
    - Commissioner Maddox stated that he would abstain from the vote due to the appearance of a conflict due to his employment by the Big Bend Homeless Coalition (Family Promise of the Big Bend).
    - Commissioner Minor stated that he would abstain from the vote due to the appearance of a conflict due to his wife's pending real estate contract with the Oasis Center.

Commissioner Proctor moved, seconded by Commissioner Caban to approve Option #1: Ratify the preliminary actions taken at the November 28, 2023 Workshop on Human Services and the Community Human Services Partnership.

The motion passed 5-0 with Commissioners Maddox and Minor recused

GENERAL BUSINESS

21. Appointment of Commissioners to the Canvassing Board
(County Administrator/ County Administration)

- Commissioners Proctor, Minor and O'Keefe withdrew themselves from consideration.

Commissioner Minor moved, seconded by Commissioner Proctor to approve Option #1: Full Board appointed one Commissioner, Nick Maddox, as a replacement for the Chair on the Canvassing Board, for a one-year term.

The motion passed 7-0

Commissioner Maddox moved, seconded by Commissioner O'Keefe to approve Option #2: Full Board appointed one Commissioner, Christian Caban, as the Substitute Member for the Canvassing Board for a two-year term ending December 31, 2025.

The motion passed 7-0

- County Administrator Vincent Long explained that since there were no other eligible Commissioners to serve as the alternate, the Chair could appoint an eligible citizen as the alternate member at a later time.
- Commissioner Welch suggested for the Chair's consideration, former Commissioner Mary Ann Lindley, who previously served as the alternate member.
- Chair Cummings stated that she would make the appointment at a later time.

22. Appointment of Commissioners to Authorities, Boards, Committees and/or Councils
(County Administrator/ County Administration)

Commissioner Welch moved, seconded by Commissioner Maddox to approve Option #1: Full Board to reappoint one Commissioner, Rick Minor, to the Big Bend Continuum of Care Board for a two-year term ending December 31, 2025.

The motion passed 7-0

Commissioner Maddox moved, seconded by Commissioner Minor to approve Option #2: Full Board reappointed three Commissioners, Nick Maddox, Rick Minor and David O'Keefe, to the Capital Region Transportation Planning Agency Board for a two-year term ending December 31, 2025;

Option #3: Full Board appointed one Commissioner, Christian Caban, to the Juvenile Justice Circuit 2 Advisory Board for a two-year term ending December 31, 2025;

Option #4: Full Board appointed one Commissioner, Brian Welch, as a liaison to the Leon County Educational Facilities Authority for a two-year term ending December 31, 2025; and

Option #5: Full Board appointed one Commissioner, Nick Maddox, to the Workforce Development Consortium, Region 5, for a two-year term ending December 31, 2025.

The motion passed 7-0

23. Full Board Appointments to the Advisory Committee for Quality Growth, Animal Classification Committee, Architectural Review Board, Joint City/County Bicycling Workgroup, and the Tallahassee Sports Council
(County Administrator/ County Administration)

- Commissioner Welch made a motion for Options #1 through #4
- Commissioner Maddox, as the Board's representative on the TSC, offered a friendly amendment to add Option #5 with the appointment of Michael Fleischacker and Jennifer Meadows.
- Commissioner Welch accepted the friendly amendment.

Commissioner Welch moved, seconded by Commissioner Maddox to approve Option #1: Appoint one citizen, Shawn Sytsma, to the Advisory Committee for Quality Growth for the remainder of the unexpired term ending May 31, 2026.

Option #2: Reappoint two citizens, Dr. Sondra Brown and Dr. Elizabeth Blount to the Veterinarian pool seats; reappoint two citizens, Haven Cook and Bobbie Jo Finer, to the Informed Citizen pool seats; and appoint one citizen, Travis Diggs, to the Informed Citizen pool seat on the Animal Classification Committee for 3-year terms ending December 31, 2026.

Option #3: Appoint one citizen, Pierce Withers, to the Architectural Review Board for the remainder of the unexpired term ending June 30, 2025.

Option #4: Appoint one citizen, Bradford Tierno, to the Joint City/County Bicycling Workgroup for a 3-year term ending December 31, 2026.

Option #5: Appoint two citizens, Michael Fleischacker and Jennifer Meadows*, to the at-large seats on the Tallahassee Sports Council for three-year terms ending April 30, 2026. *Thereby waiving the conflicting employment relationship disclosed on Ms. Meadows' Form 4A by a two-thirds affirmative vote.

The motion passed 7-0

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

24. First and Only Public Hearing to Consider an Eighth Amendment to the Southwood Development of Regional Impact Integrated Development Order
(County Administrator/ Development Support & Environmental Management)

Commissioner Welch moved, seconded by Commissioner Minor to approve Option #1: Conduct the first and only public hearing and approve the eighth amendment to the Southwood Development of Regional Impact Integrated Development Order with the conditions recommended by the Planning Commission.

The motion passed 7-0

25. First and Only Public Hearing to Consider an Ordinance Amending the Optimum (formerly Quail Ridge) Planned Unit Development for 14.53-acres Located on the East Side of Capital Circle SE, North of Gum Road
(County Administrator/ PLACE/ Planning)

Commissioner O'Keefe moved, seconded by Commissioner Minor to approve Option #1: Conduct the first and only public hearing and adopt the proposed Ordinance, thereby amending the Optimum Planned Unit Development (PUD), based on the findings of fact and conclusions of law of the Planning Commission, this report, and any evidence submitted at the hearing hereon.

The motion passed 7-0

26. First and Only Public Hearing to Consider Adopting a Resolution of Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non Ad Valorem Assessments for the Purpose of Collecting the Full Amount of all Charges Related to Sewer Service Imposed on Certain Real Property Located on Susie B. Lane
(County Administrator/ Office of Financial Stewardship/ Public Works)

- Commissioner Proctor expressed concern for citizens who may not be able to pay for the connection fee.
- County Administrator Long explained that this non-ad valorem assessment is for a readiness-to- serve fee on a vacant lot, and that the citizens connection fee (approximately $10,000) was funded by the grant under the Belair/Annawood septic to sewer project.

Commissioner Maddox moved, seconded by Commissioner O'Keefe to approve Option #1: Conduct the first and only public hearing and adopt the Resolution of intent to utilize the Uniform Method for the levy, collection, and enforcement of Non-Ad Valorem assessments for the purposes of collecting the full amount of all charges related to sewer service imposed on certain real property located on Susie B. Lane.

The motion passed 7-0

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

- The following speakers provided in-person comments:
  - Rabbi Paul Siplofsky, from Temple Israel, spoke regarding the conflict in Gaza, and the effects on the local community. He invited everyone to the Invite your Neighbor service at Temple Israel on Friday, January 26, 2024 at 7:00 p.m.
  - Niki Parker, Chair of the DJ Demp Foundation, Inc., extended an invitation to the anti-bullying rally during the 27th annual Demp Week, January 8-14, 2024.
  - DJ Demp, CEO and Founder of the DJ Demp Foundation, Inc., asked the Board for sponsorship funding for Demp Week.

- Commissioner Proctor asked if the event may have qualified for Tourism dollars.
- County Administrator Long confirmed that the event is receiving a $5,000 event grant from the County's Tourism Division, through the competitive grant process.
- The Board discussed last minute funding requests, lack of information on the event, the worthiness and longevity of the event, DJ Demp's good reputation, the precedent that approval may set, the TDC grant funding award, and the room nights the event may generate.
- Commissioner O'Keefe suggested the Board may want to consider Demp Week as part of annual line item funding.

Commissioner Maddox moved, seconded by Commissioner O'Keefe to approve an additional $5,000 sponsorship for the Demp Week events that are free and open to the public, January 8-14, 2024, from the General Fund Contingency, and approved an associated Budget Amendment.

The motion passed 7-0

Staff: OMB – Scott Ross / Roshaunda Bradley

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

- Stated that she would soon be providing updates on the status of the Lake Talquin TMDL matter, and a status update on the Florida PACE funding litigation.

Items from the County Administrator

- none

Discussion Items by Commissioners

Commissioner Caban

- Commended staff for the paving of the Fort Braden Walking Path.
- Commended staff for recent Employee Benefits Fair.
- Commended staff for the recent home replacement ceremony.
- Commended staff for hosting the recent FHSAA Football Championships.
- Requested a proclamation recognizing Melissa Dawn Hughes from Goat House Farm, a not-for-profit that serves to increase youth participation in sustainable agriculture.

Commissioner Caban moved, seconded by Commissioner Minor to approve a proclamation recognizing Melissa Dawn Hughes from Goat House Farm.

The motion passed 5-0 with Commissioners O'Keefe and Maddox out of Chambers

Staff: Commission Aide – Allie Richards

- Requested a proclamation recognizing FSU Football Coach Mike Norvell for being named ACC Coach of the Year.

Commissioner Caban moved, seconded by Commissioner Welch to approve a proclamation recognizing FSU Football Coach Mike Norvell being named ACC Coach of the Year.

The motion passed 5-0 with Commissioners O'Keefe and Maddox out of Chambers

Staff: Commission Aide – Allie Richards

Commissioner Cummings

- Requested a proclamation recognizing January 2024 as Human Rights Month.

Commissioner Proctor moved, seconded by Commissioner Maddox to approve a proclamation recognizing January 2024 as Human Rights Month.

The motion passed 7-0

Staff: Commission Aide – Chauncy Haynes

- Requested additional information on the large oak tree concerns brought forth in conjunction with the City of Tallahassee's development of a new StarMetro Southside Transit Center at Orange Avenue and Meridian Road.
  - County Administrator Long confirmed that it is a City project and that the information had been provided to the Commissioners via email earlier in the day.

Commissioner Maddox

- Commended the Florida State Seminoles football team as the 2023 ACC Champions and Florida A&M Rattlers football team as the 2023 SWAC Champions, and made a motion to bring back plans for a Champions Celebration as part Bicentennial update to be presented at the Board's January 22, 2024 Retreat.
  - Commissioner Minor requested the addition of the Florida State women's soccer team as the NCAA Women's Soccer National Champions.
- Commissioner Maddox amended the motion to include all 2023 champions including TCC.

Commissioner Maddox moved, seconded by Commissioner Caban to bring back plans for a 2023 Champions Celebration as part of the 2024 Bicentennial update at the Board's January 22, 2024 retreat.

The motion passed 7-0

Staff: CMR / Tourism – Matt Cavell / Kerri Post

Commissioner Minor

- Commended the City of Tallahassee's *A Veteran's Journey: Honor Flight Tallahassee* video produced by Tom Bronakowski, WCOT Station Manager, which was recently honored at the 47th annual Suncoast Emmy Awards. He stated that the video is available on City of Tallahassee's YouTube channel.

- Announced that the Florida Association of Counties (FAC) adopted two Leon County policies as 2024 legislative priorities: the anti-human trafficking policy for government contractors, and the expansion of the use of SHIP funds for rental assistance and rental construction.

Commissioner O'Keefe

- Commended the Survive and Thrive Advocacy Center's online STACPRO Human Trafficking Business Training. He reflected on the County's policy by which vendor acknowledge that their business is not involved with human trafficking, and asked how it is tracked and verified.
  - County Administrator Long confirmed that the vendors self-certify that they are not engaging in human trafficking.

Commissioner Proctor

- Requested a proclamation recognizing FAMU Football Coach Willie Simmons as SWAC Coach of the Year.

Commissioner Proctor moved, seconded by Commissioner Maddox to approve a proclamation recognizing FAMU Football Coach Willie Simmons as SWAC Coach of the Year.

The motion passed 6-0 with Commissioner O'Keefe out of Chambers

Staff: Commission Aide – Rayshell Holmes

- Requested proclamations recognizing Florida State women's soccer team as the NCAA Women's Soccer National Champions, the Florida State Seminoles football team as the 2023 ACC Champions, and the Florida A&M Rattlers football team as the 2023 SWAC Football Champions.

Commissioner Proctor moved, seconded by Commissioner Maddox to approve proclamations recognizing Florida State women's soccer team as the 2023 NCAA Women's Soccer National Champions, the Florida State Seminoles football team as the 2023 ACC Champions, and the Florida A&M Rattlers football team as the 2023 SWAC Football Champions.

The motion passed 7-0

Staff: Commission Aide – Rayshell Holmes

- Announced that the Martin Luther King Program will be held on the first floor of the Courthouse on Wednesday, January 10, 2024 (before the Jan 15th MLK holiday).

Commissioner Welch

- Commended staff for the recent Man O'War Park opening.
- Commended staff for the recent dedication of the Northeast Branch Library in honor of former Commissioner Bruce Host.

RECEIPT AND FILE

- none

ADJOURN

The meeting adjourned at 6:56 p.m.

The next regular meeting of the Board of County Commissioners is tentatively scheduled for

Tuesday, January 23, 2024 at 3:00 p.m. – Regular Meeting

All lobbyists appearing before the Board must pay a $25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary or visit the County Clerk website at www.leoncountyfl.gov

PUBLIC NOTICE

Leon County Board of County Commissioners
2024 Tentative Meeting Schedule
All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 22	Monday	9:00 a.m.	Board Retreat
January 23	Tuesday	3:00 p.m.	Regular Board Meeting
February 20	Tuesday	3:00 p.m.	Regular Board Meeting
March 5	Tuesday	1:00 p.m.	Workshops on 2024 Comprehensive Plan Amendments, and the Land Use & Mobility Elements Update
March 19	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	6:00 p.m.	Transmittal Hearing on the 2024 Cycle Comprehensive Plan Amendments
April 23	Tuesday	9:00 a.m.	Budget Workshop
May 14	Tuesday	3:00 p.m.	Regular Board Meeting
May 28	Tuesday	1:00 p.m.	Workshop (TBD)
June 11	Tuesday	3:00 p.m.	Regular Board Meeting
June 11	Tuesday	6:00 p.m.	Adoption Hearing on 2024 Cycle Comprehensive Plan Amendments
June 18	Tuesday	9:00 a.m.	Budget Workshop
July 9	Tuesday	9:00 a.m.	Budget Workshop (if necessary)
July 9	Tuesday	3:00 p.m.	Regular Board Meeting
September 10	Tuesday	3:00 p.m.	Regular Board Meeting
September 10	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 24	Tuesday	1:00 p.m.	Workshop (TBD)
September 24	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 8	Tuesday	3:00 p.m.	Regular Board Meeting
October 22	Tuesday	1:00 p.m. 3:00 p.m.	Workshop – Legislative Priorities (tentative) Workshop on the Comprehensive Plan Land Use & Mobility Elements Update
November 19	Tuesday	3:00 p.m.	Installation, Reorganization & Regular Board Meeting
December 10	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE

Leon County Board of County Commissioners

2024 Tentative Calendar

Month	Day	Time	Meeting Type
January 2024	Monday 1	Office Closed	NEW YEAR'S DAY
	Tuesday 9	No meeting	BOARD RECESS
	Monday 15	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Tuesday 16	9:00 p.m.	Capital Region Transportation Planning Agency Retreat TBD
	Wednesday 17		*Florida Association of Counties Legislative Day* *FSU Turnbull Conference Center*
	Monday 22	9:00 a.m.	Board Retreat FAMU Grand Ballroom
	Tuesday 23	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	**First and Only Public Hearing to Consider a Ninth Amendment to the Southwood Development of Regional Impact Integrated Development Order**
February 2024	*Saturday 10 – Tuesday 13*		*NACO Legislative Conference* *Washington, D.C.*
	Monday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 20	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	**First & Only Public Hearing on Ordinance Amending the Official Zoning Map to Change Zoning Classification from Single-Family Detached, Attached and Two-Family Residential (R-3) Zoning District to The Dwellings II Planned Unit Development (PUD) Zoning District for 33.52 Acres Located West of Capital Circle SW on North Side of Blountstown Hwy**
	Thursday 29	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
March 2024	Tuesday 5	1:00 p.m.	Joint County/City Workshop on the 2024 Cycle Comprehensive Plan Amendments, Infill; and the Comp Plan Land Use & Mobility Elements Update
	Monday 18	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 19	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
April 2024	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	Transmittal Hearing on Cycle 2024 Comprehensive Plan Amendments
	Tuesday 16	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 23	9:00 a.m.	Budget Policy Workshop County Courthouse, 5th Floor Commission Chambers
	Saturday 27		*Honor Flight Tallahassee* *Washington D.C.*
May 2024	Tuesday 14	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers

Month	Day	Time	Meeting Type
May 2024 (cont.)	Thursday 16	1:00 p.m. 3:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop and Meeting City Commission Chambers
	Monday 20	Offices Closed	EMANCIPATON DAY observed
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Monday 27	Offices Closed	MEMORIAL DAY
	Tuesday 28		Workshop (TBD) County Courthouse, 5th Floor Commission Chambers
June 2024	Tuesday 11	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	Joint County/City Adoption Hearing on Cycle 2023 Comprehensive Plan Amendments
	Monday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 18	9:00 a.m.	Budget Workshop County Courthouse, 5th Floor Commission Chambers
	Tuesday 25 – Friday 28		*FAC Annual Conference & Educational Exposition* *Orange County; Orlando, FL*
July 2024	Thursday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 9	9:00 a.m.	Budget Workshop (if necessary) County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Friday 12 - Monday 15		*NACo Annual Conference* *Hillsborough County - Tampa, FL*
	Tuesday 23	No Meeting	BOARD RECESS
	Wednesday 24 – Saturday 27		*National Urban League Annual Conference* *New Orleans, LA*
August 2024	*Friday 16 – Sunday 18*		*Chamber of Commerce Annual Conference* *Amelia Island, Fernandina Beach, FL*
September 2024	Monday 2	Offices Closed	LABOR DAY
	Thursday 5	3:00 p.m. 5:00 p.m.	Blueprint Intergovernmental Agency Meeting and Budget Public Hearing City Commission Chambers
	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 24/25*
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Wednesday 18 – Thursday 19		*FAC Innovation & Policy Conference* *Escambia County FL*
	Saturday 21 – Wednesday 25		*ICMA Annual Conference* *Allegheny County – Pittsburgh, PA*
	Tuesday 24	1:00 p.m.	Workshop TBD County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	Second & Final Public Hearing on Adoption of Final Millage Rates and Budgets for FY 24/25*
	TBD – typically late Sept.		*Congressional Black Caucus Annual Legislative Conference – Washington D.C.*
These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings			

Month	Day	Time	Meeting Type
October 2024	Tuesday 8	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 22	1:00 pm	Workshop on Legislative Priorities (tentative) County Courthouse, 5th Floor Commission Chambers
		3:00 pm	Workshop on the Comprehensive Plan Land Use & Mobility Elements Update County Courthouse, 5th Floor Commission Chambers
	TBD – typically mid October		*National Organization of Black County Officials (NOBCO) Annual Conference – TBD*
November 2024	Tuesday 5	Offices Closed	ELECTION DAY
	Monday 11	Offices Closed	VETERAN'S DAY observed
	Thursday 14	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 19	3:00 p.m.	Installation, Reorganization and Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Monday 25	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Thursday 28	Offices Closed	THANKSGIVING DAY
	Friday 29	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
December 2024	*Wednesday 4 – Friday 6*		*FAC Legislative Conference* *Hillsborough County – Tampa, FL*
	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Wednesday 25	Offices Closed	CHRISTMAS
January 2025	Wednesday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 7	No Meeting	BOARD RECESS
	Monday 20		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2024 Travel Schedule

Citizen Committees, Boards, and Authorities
Current and Upcoming Vacancies

CURRENT VACANCIES

Advisory Committee for Quality Growth
Board of County Commissioners (2 appointments)

Affordable Housing Advisory Committee
Board of County Commissioners (3 appointments) for one of the following categories:

b. A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
c. A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
e. A citizen who is actively engaged as a for-profit provider of affordable housing.
f. A citizen who is actively engaged as a not-for-profit provider of affordable housing.
j. A citizen who represents employers within the jurisdiction.
k. A citizen who represents essential services personnel, as defined in the local housing assistance plan. (Essential Service Personnel includes teachers and educators, other school district, community college and university employees, police and fire personnel, health care personnel, skilled building trades personnel, and active U.S. Armed Forces service members.)

Animal Classification Committee
Board of County Commissioners (1 appointment) – Licensed Veterinarian

Board of Adjustments & Appeals
City Commission (2 appointments)

Joint Bicycling Workgroup
Board of County Commissioners (2 appointments)

Leon County Educational Facilities Authority
Board of County Commissioners (1 appointment)

Tallahassee-Leon County Commission on the Status of Women & Girls
Commissioner - District III: Rick Minor (1 appointment)

UPCOMING VACANCIES

APRIL 30, 2024

Minority, Women, and Small Business Enterprise Citizen Advisory Committee
Board of County Commissioners (2 appointments)

Tallahassee Sports Council
Board of County Commissioners (2 appointments)

Value Adjustment Board
Board of County Commissioners (2 appointments of Commissioners)
Leon County School Board (2 appointments)