

# Board of County Commissioners

## Leon County, Florida

**Date:** June 19, 2023  
**To:** Board of County Commissioners  
**From:** Vincent S. Long, County Administrator  
**Subject:** Follow-up to County Commission Regular Meeting of June 13, 2023

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The meeting was held in the Leon County Courthouse, County Commission Chambers, Fifth Floor, located at 301 S. Monroe Street Tallahassee, Florida 32301.

The media and the public could access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and County [web site](#).

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting could share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link <https://www2.leoncountyfl.gov/coadmin/agenda/>.

Citizens wishing to provide virtual comment must have registered by 8 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

### **INVOCATION & PLEDGE OF ALLEGIANCE**

Invocation by Pastor Rudy Ferguson Sr. of New Birth Tabernacle of Praise

Pledge of Allegiance by Commissioner Bill Proctor

### **AWARDS AND PRESENTATIONS**

- Proclamation Recognizing June as Pride Month  
(*Chairman Maddox*)
  - Stephanie Schwartz of Equality Florida and Tyler Clark-McClendon of Tally Pride accepted the proclamation and thanked the Board for its support.
- Proclamation for President Jim Murdaugh Recognizing Tallahassee Community College (TCC) for Being Named by the National Association of Business Resources as One of the Top 101 Best and Brightest Companies to Work for in the Nation  
(*Commissioner Caban*)
  - Jim Murdaugh, TCC President, Eugene Lamb, Chair, and Jonathan Kilpatrick, Vice-Chair, staff accepted the proclamation and thanked the Board for its support.
- Proclamation Recognizing Gayle Grisiff for her Efforts to Secure the Donation of an Antique Piano for the Fort Braden Community Center  
(*Commissioner Caban*)
  - Gayle Grisiff accepted the proclamation and thanked the Board for its support.

- Proclamation Recognizing the Victory House Community Resource Center at Shady Grove Primitive Baptist Church for its Community Outreach Programs  
(Commissioner O'Keefe)
  - Pastor LaNorris McFadden and team accepted the proclamation and thanked the Board for its support.
- Proclamation Recognizing June 11, 2023 as Race Amity Day  
(Commissioner Proctor)
  - Dr. Kerry McCord accepted the proclamation and thanked the Board for its support.

### **CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS**

3-minute limit per speaker; there will not be any discussion by the Commission.

The following speakers provided in-person comments:

- John Hedrick, First Presbyterian Church, spoke in support of the establishment of a joint County and City of Tallahassee Taskforce to develop a ten-year plan for addressing homelessness, in agenda item #5.
- Stanley Sims spoke in support of assisting small businesses with social entrepreneurship.

**Commissioner Caban moved, seconded by Commissioner Minor to allow Commissioner Cummings to telephonically participate in the Board meeting.**

**The motion passed 6-0**

### **CONSENT**

**ACTION TAKEN: Commissioner O'Keefe moved, seconded by Commissioner Minor to approve the Consent Agenda with the exception of agenda item #3 that was pulled for discussion and item #11 that was removed from the agenda.**

**The motion passed 7-0**

1. Minutes: March 21, 2023 Regular Meeting and April 25, 2023 Budget Workshop  
(Clerk of Court)  
**The Board approved Option #1: Approve the minutes of the March 21, 2023 Regular Meeting, and April 25, 2023 Budget Workshop.**
2. Payment of Bills and Vouchers  
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)  
**The Board approved Option #1: Approve the payment of bills and vouchers submitted for June 13, 2023, and pre-approval of payment of bills and vouchers for the period of June 14, 2023 through July 10, 2023.**
3. **PULLED** - Acceptance of the County Administrator's Proposed Reorganization  
(County Administrator)
4. Commissioner Appointments to the Library Advisory Board and the Water Resource Committee  
(County Administrator/ County Administration)  
**The Board approved Option #1: Ratify Commissioner Welch's appointment of a citizen, Kristen Kirk, to the Library Advisory Board for the remainder of the unexpired term ending December 31, 2023, followed by a two-year term ending December 31, 2025; and**

**Option #2: Ratify Commissioner O’Keefe’s appointment of a citizen, Shanin Speas-Frost, to the Water Resources Committee, for the remainder of the unexpired term ending July 31, 2025, thereby waiving the conflicting employment relationship disclosed on Form 4A by a two-thirds affirmative vote.**

5. Ratification of Board Actions Taken at the May 23, 2023 Workshop Addressing Homelessness  
(County Administrator/ Human Services & Community Partnerships)

**The Board approved Option #1: Ratify the preliminary actions taken at the May 23, 2023 Workshop Addressing Homelessness:**

1. **Accept the report on homelessness in Leon County.**
2. **In partnership with the City of Tallahassee, amend the American Rescue Plan Act (ARPA) funding Agreement with the Big Bend Continuum of Care to extend the term and amend the exhibits in the amount of \$345,000 in previously allocated County ARPA funding to the organization, and authorize the County Administrator to execute the Agreement, subject to legal review of the County Attorney for the following:**
  - a. **The establishment of the Big Bend Continuum of Care Community Engagement Liaison position to regularly engage and educate the community and key stakeholders such as faith-based organizations on homelessness.**
  - b. **Continue funding the Street Outreach Program to engage unsheltered homeless individuals and families.**
  - c. **Continue funding Permanent Supportive Housing to place homeless individuals and families in housing.**
  - d. **Continue funding to provide training and technical support to nonprofit and faith-based organizations to expand the local homeless services through the Neighborhood Based Partner Capacity Building.**
3. **Continue to support the Sheriff’s HOST Deputies with County ARPA funding previously allocated to the Sheriff’s Office for the positions.**
4. **Direct staff to develop a countywide ordinance to promote safety, making it unlawful to hold a sign or display advertisement in a median of a road for any reason. Additionally, ensure that the item includes data on pedestrian and traffic safety and traffic volume.**
5. **Adopt a community campaign to reduce panhandling that includes creating signage developed in partnership with the City of Tallahassee and the Big Bend Continuum of Care, to be placed at medians on select County roads.**
6. **Allocate \$500,221 in Federal Local Assistance and Tribal Consistency Funding to providers of emergency homeless shelter services that reduce unsheltered homelessness and loitering in the community (Attachment #1) and authorize the County Administrator to execute the agreements, subject to legal review by the County Attorney. Additionally, bring back a budget discussion item that identifies additional funding for emergency shelter operations for FY 2024.**
7. **Direct staff to bring back an agenda item to explore options for long-term and dedicated line-item funding for emergency homeless shelters for FY 2025.**
8. **Direct staff to develop a draft policy to require affordable rental developments seeking County funding or bond authorization to set aside a portion of the units for individuals or families exiting homelessness.**

**In addition, the Board approved the following actions which will be brought back in future agenda or budget discussion items:**

- **Direct staff to analyze the First Presbyterian Church proposal to establish a Taskforce on Homelessness jointly with the City of Tallahassee and the CoC.** (*Analysis provided in the Workshop Ratification Agenda Item*)
- **Direct staff to bring back an agenda item analyzing alternative sleeping locations for individuals currently sleeping in public spaces and the potential fiscal impact to the County.**
- **Direct staff to bring back an agenda item on the current amount of funding provided to homeless services and consider a referendum for citizen support on the dedication of one percent (1%) of County funding for homelessness.**
- **Direct staff to bring back an agenda item outlining the creation of a method for individuals to expunge previous evictions from their record in Leon County and include examples from other communities in Florida that have similar policies.** (*Analysis provided in the Workshop Ratification Agenda Item.*)
- **Direct staff to bring back an agenda item evaluating suitable and available Leon County-owned facilities that could be converted for permanent supportive housing, and also analyze the following:**
  - **Pursue federal and other sources of funding to convert vacant buildings (e.g. hotels, retail spaces, etc.) into permanent supportive housing.**
  - **Work with the City of Tallahassee to identify properties within the Urban Service Area that can be rezoned for increased density for affordable housing.**

**and;**

**Option #2: Approve the Resolution and Budget Amendment Request to realize the \$500,221 in Federal Local Assistance and Tribal Consistency funds into the FY 2023 budget.**

6. Report on Officer-in-Residence Programs  
(*County Administrator/ Human Services & Community Partnerships*)

**The Board approved Option # 1: Accept the report on the Officer-in-Residence Programs and take no further action.**

7. Ratification of the Acceptance of the Florida Local Government Cybersecurity Grant  
(*County Administrator/ Office of Information Technology*)

**The Board approved Option #1: Ratify the acceptance of a Florida Local Government Cybersecurity Grant for services to strengthen the County's cybersecurity practices and resilience, and authorize the County Administrator to negotiate and execute all necessary agreements, subject to legal review by the County Attorney.**

8. Acceptance of the National Endowment of the Arts Big Read Grant  
(*County Administrator/ Library*)

**The Board approved Option # 1: Accept the National Endowment for the Arts NEA Big Read grant in the amount of \$17,880, and authorize the County Administrator to execute the Grant Agreement, and all documents related to the grant project (Attachment #1), subject to legal review by the County Attorney; and**

**Option #2: Approve that Resolution and associated Budget Amendment Request.**

9. Agreement for Dedication of Real Property and Acceptance of the Public Roadways Supporting the Cawthon Development  
(County Administrator/ Public Works)  
**The Board approved Option #1: Approve the Agreement for Dedication of Real Property and Acceptance of the Bull Headley Extension, Bannerman Boulevard and associated drainage easements required for the Cawthon Development, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney; and**  
**Option #2: Authorize the Chairman and/or County Administrator to execute any additional documents associated with the acceptance of the dedication, subject to legal review by the County Attorney.**
10. Approval of Maintenance Map for Hannon Mill Road for Recording in the Public Records  
(County Administrator/ Public Works)  
**The Board approved Option # 1: Approve the Maintenance Map for Hannon Mill Road between Crawfordville Road and St. Marks Trail.**
11. **REMOVED** - Second Maintenance Agreement and Surety Device for Green Acres at Pedrick Subdivision  
(County Administrator/ Public Works)

Procurements: (These items are included under Consent.)

12. Environmental System Research Institute, Incorporated Enterprise License Agreement for Geographic Information System Software  
(County Administrator/ Purchasing/ Office of Information Technology)  
**The Board approved Option #1: Approve the 5-year Enterprise License Agreement with Environmental Systems Research Institute Incorporated, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.**
13. Three-Year Renewal of the NEOGOV Services Agreement  
(County Administrator/ Purchasing/ Office of Information Technology)  
**The Board approved Option #1: Approve a three-year renewal of the NEOGOV Services Agreement for licenses for the County's Human Resources recruitment software, for October 1, 2023 through September 30, 2026, and authorize the County Administrator to execute the Agreement for a total amount not to exceed \$496,740, subject to legal review by the County Attorney.**
14. Authorization to Negotiate an Agreement for Construction Engineering and Inspection Services for the Magnolia Drive – Phase 2 Construction Project  
(County Administrator/ Purchasing/ Public Works)  
**The Board approved Option #1: Authorize the County Administrator, or designee, to negotiate and execute an Agreement for Construction Engineering and Inspection services fee for the Magnolia Drive Phase 2 construction project, with Rummel, Klepper & Kahl, LLP (RK&K), subject to legal review by the County Attorney. If negotiations with RK&K are unsuccessful, authorize the County Administrator or designee to negotiate with the second ranked firm for the project, Keville Enterprises, Inc.**
15. Bid Award for the Courthouse Window Repairs Phase I Project  
(County Administrator/ Purchasing/ Public Works)

**The Board approved Option #1: Approve the bid award for Courthouse Window Repairs Phase I Project to OmniCon Corp. in the amount of \$495,801, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.**

Status Reports: *(These items are included under Consent.)*

16. May 2023 Quarterly Economic Dashboard Report  
*(County Administrator/ Office of Economic Vitality)*

**The Board approved Option #1: Accept the May 2023 Quarterly Economic Dashboard Report.**

### **CONSENT ITEMS PULLED FOR DISCUSSION**

3. Acceptance of the County Administrator's Proposed Reorganization  
*(County Administrator)*

- Pulled from Consent by Commissioner O'Keefe
- The following citizens provided in-person comments:
  - Max Epstein spoke in opposition to the reorganization.
  - Gerri Seay spoke about the recently released United Way ALICE report, and in opposition to the proposed reorganization.
  - Will Crowley spoke in opposition to the reorganization.
- The following citizen provided virtual comment:
  - Stephen Martin spoke in opposition to the reorganization.
- Chairman Maddox clarified that the Board does not hire County staff, with the exception of the County Administrator and the County Attorney, that the County Administrator and the County Attorney hire the County's staff.
- County Administrator Long spoke on the organizational capacity of the County with a reorganization that continuously focuses on success management, talent retention and diversity. He expressed that he brought the agenda item to the Board to keep the Board informed and fully apprised of these matters. He stated that the County staff will continue working hard to earn the confidence of the Board and the citizens.
- The Board thanked the County Administrator for the succession plan, stated support of the County Administrator, commended the retiring employees, congratulated the employees being promoted, and the overall diversity of the reorganization.

**Commissioner O'Keefe moved, seconded by Commissioner Welch to approve Option #1: Accept the County Administrator's reorganization.**

**The motion passed 7-0**

### **GENERAL BUSINESS**

17. Proposed Renaming of the Northeast Branch Library in Honor of Former Leon County Commissioner Bruce J. Host  
*(County Administrator/ County Administration)*

- The Board stated their support of the renaming.

- Former Commissioner Host commended the Northeast Branch Library and thanked the Board for the honor.

**Commissioner Welch moved, seconded by Commissioner Caban to approve Option #1: Approve the renaming of the Northeast Branch Library in Honor of former Leon County Commissioner Bruce J. Host.**

**The motion passed 7-0**

**18. Tallahassee Housing Authority Funding Request for the Third Phase of the Orange Avenue Apartments Redevelopment**

*(County Administrator/ Human Services & Community Partnerships)*

- The following citizens provided in-person comments:
  - Tiffany Hill spoke in support of the funding, and in support of the agreement between the Orange Avenue United Tenants Association and the Tallahassee Housing Authority to include 3- and 4-bedroom units in Phase 3.
  - Max Epstein spoke in support of the funding and in needed oversight.
- The Board commended the Tallahassee Housing Authority and the Orange Ave. Apartment Project, discussed the need for affordable housing and the cost per unit.

**Commissioner Minor moved, seconded by Commissioner Caban to approve Option #1: Authorize the County Administrator to allocate up to \$1 million of Emergency Rental Assistance 2 funding to support the funding request from the Tallahassee Housing Authority for the third phase of redevelopment of the Orange Avenue Apartments, execute a letter of commitment for such funding to Columbia Residential or its applicable affiliated entity as a forgivable loan, and execute customary documents to effectuate the closing thereof, subject to legal review by the County Attorney.**

**The motion passed 7-0**

- Chairman Maddox asked for a motion for a proclamation recognizing Brenda Williams, Director of the Tallahassee Housing Authority.

**Commissioner Proctor moved, seconded by Commissioner O’Keefe to approve a proclamation recognizing Brenda Williams, Director of the Tallahassee Housing Authority.**

**The motion passed 7-0**

***Staff: Commission Aide – Sinclair Yoshikawa***

**19. Virtual Citizen Comments During County Commission Meetings**

*(County Administrator/ County Administration)*

- The following speakers provided in-person comments:
  - Will Crowley spoke in support of continuing the virtual comments.
  - Max Epstein spoke in support of virtual comments and expressed that it should be permanent policy.
- The following speakers provided virtual comments:
  - Steven Martin spoke in support of continuing virtual comments.

- Margaret Moore spoke in support of continuing virtual comments.
- The Board discussed the value of continuing the virtual citizen comments for Board meetings, debated on the need for another usage review in a year.

**Commissioner O’Keefe moved, seconded by Commissioner Mino to approve Option #2: Adopt the revised Policy No. 01-05, “Rules of Procedure for Meetings of the Leon County Board of County Commissioners”.**

**The motion passed 7-0**

20. Full Board Appointments to the Advisory Committee for Quality Growth, the Board of Adjustments & Appeals, the CareerSource Capital Region Board, Council on Culture & Arts, and the Planning Commission

*(County Administrator/ County Administration)*

**Commissioner O’Keefe moved, seconded by Commissioner Minor to approve:**

**Option #1: Reappoint two citizens, Bill Kimberl and Antonio Jefferson, to the Advisory Committee for Quality Growth for three-year terms ending May 31, 2026.**

**Option #2: Appoint two citizens, Darryl Williams and Susanne Ryan, to the Board of Adjustment and Appeals for three-year terms ending June 30, 2026.**

**Option #3: Appoint two citizens, Monique Ellsworth and Princess Ousley, to the CareerSource Capital Region Board for three-year terms ending June 30, 2026.**

**Option #5: Appoint one COCA nominated citizen, Brinda Pamulapati, as recommended by the Mayor of the City of Tallahassee, to the Council on Culture & Arts for the remainder of the unexpired term ending September 30, 2025; and**

**Option #7: Reappoint one citizen, LaRoderick McQueen selected by the School Board, to the Tallahassee-Leon County Planning Commission for a three-year term ending on June 30, 2026.**

**The motion passed 7-0**

**Commissioner Caban moved, seconded by Commissioner O’Keefe to approve Option #4: Appoint one COCA nominated citizen, Renee Williams, to the Council on Culture & Arts for the remainder of the unexpired term ending September 30, 2025.**

**The motion passed 7-0**

**Commissioner O’Keefe moved, seconded by Commissioner Proctor to approve Option #6: Appoint one citizen, Jo Laurie Penrose, to the Tallahassee-Leon County Planning Commission for a three-year term ending on June 30, 2026.**

**The motion passed 7-0**

### **SCHEDULED PUBLIC HEARINGS, 6:00 P.M.**

21. Adoption Public Hearing on the 2023 Cycle Comprehensive Plan Text Amendment for the Southside Action Plan

*(County Administration/ PLACE/ Planning)*



**Commissioner Caban moved, seconded by Commissioner Welch to approve Option #1: Conduct the public hearing and adopt the proposed Ordinance, thereby adopting text amendment TTA 2023 009 (Southside Action Plan) to the Tallahassee-Leon County 2030 Comprehensive Plan.**

**The motion passed 6-0 with Commissioner Proctor out of Chambers**

### **CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS**

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

The following speaker provided in-person comment:

- Kevonte Ford spoke in support of the County adopting an ordinance prohibiting businesses from displaying signs displaying hate speech.
  - Chairman Maddox requested an opinion from the County Attorney on an ordinance.
  - County Attorney O'Steen explained that regulations that targets a specific type of speech would be unconstitutional.

### **COMMENTS/DISCUSSION ITEMS**

#### **Items from the County Attorney**

- As an update in the opioid litigation settlement, Endo is one of the entities that the County has settled with. Endo subsequently filed for bankruptcy and is in the bankruptcy process. Outside counsel has recommended that the County file a proof of claim in the bankruptcy proceeding to ensure that the County is identified as a creditor for purposes of disbursements. Unless the Board directs counsel not to file the proof of claim, outside counsel will do so.
  - Chair Maddox asked if any of the Commissioners want to make a motion not to file a proof of claim. None of the Commissioners made such a motion.
- Recalled for the Board that the Florida PACE Funding Agency (FPFA) sent a letter to the County in January asserting that it has complete autonomy to operate PACE in the County without any oversight by the County and without an interlocal agreement. The County Attorney disputed that the representations were legally accurate or consistent with law. She reminded the Board that it had adopted a resolution last year that provided certain consumer protections and other requirements as conditions for FPFA to operate in the County. She asked the Board for approval to send a cease and desist and demand letter to FPFA and, if necessary, to authorize the County Attorney to otherwise defend the County's authority and interests, up to and including litigation.
  - Commissioner Caban made a motion and Commissioner Minor offered a friendly amendment for an update at the Board's July 11<sup>th</sup> meeting.

**Commissioner Caban moved, seconded by Commissioner Minor, to authorize the County Attorney to send the cease and desist letter to Florida PACE Funding Agency (FPFA) and take other actions necessary to defend the County's authority and interests, up to and including litigation, and to bring back an update to the Board at the July 11, 2023 meeting.**

**The motion passed 7-0**

***Staff: County Attorney – Chasity O'Steen***

Items from the County Administrator

- none

Discussion Items by Commissioners

**Commissioner Caban**

- Requested a proclamation for the FSU Women's Softball team

**Commissioner Caban moved, seconded by Commissioner Welch to approve a proclamation recognizing Florida State University's Women's Softball Team as runner-up in the Women's College World Series.**

**The motion passed 7-0**

- Resigned from LCRDA and nominated Commissioner Minor to replace him.

**Commissioner Caban moved, seconded by Commissioner Proctor to approve the appointment of Commissioner Minor to replace Commissioner Caban on the Leon County Research & Development Authority for the remainder of the unexpired term ending December 31, 2024.**

**The motion passed 7-0**

- Stated that he had received several citizen complaints about trash at Pensacola & Ocala Roads.
  - County Administrator Long said that staff would follow-up with City and community partners.

***Staff: HSCP – Shington Lamy***

**Commissioner Cummings**

- Stated that she spoke at the recent North Florida Homeless and At-Risk Veteran Stand Down 2023.
- Commended the County for receiving several awards from NACo, especially the Children's Services County award.

**Commissioner Maddox**

- Requested a proclamation for Big Bend Minority Chamber's 10<sup>th</sup> anniversary

**Commissioner Cummings moved, seconded by Commissioner Caban to approve a proclamation recognizing the Big Bend Minority Chamber's 10<sup>th</sup> Anniversary for the Board's July 11, 2023 meeting.**

**The motion passed 7-0**

***Staff: Commission Aide – Sinclair Yoshikawa***

- For the record, in compliance with Chapter 2, Article XII, Div. 2, Section 2-670 in the Leon County Code of Laws, he disclosed that he had received a call Damon Duval Sr. who expressed interest in purchasing real estate owned by the County, who was referred to staff for further discussion and inform.

**Commissioner Minor**

- Proclamation recognizing Greg Boebinger the Director of the FSU National High Magnetic Field Laboratory who is stepping down from his post to return to the faculty.

**Commissioner Minor moved, seconded by Commissioner O’Keefe to approve a proclamation recognizing Greg Boebinger the Director of the FSU National High Magnetic Field Laboratory.**

**The motion passed 7-0**

***Staff: Commission Aide – Jodi Wilkof***

- Requested a presentation from Choose Tallahassee at a future Board meeting.

**Commissioner Minor moved, seconded by Commissioner Welch to direct staff to schedule a presentation from Choose Tallahassee at a future Board meeting.**

**The motion passed 7-0**

***Staff: Tourism / County Admin – Kerri Post / Mary Smach***

#### **Commissioner O’Keefe**

- Proclamation for Refire Culinary Program for July 11

**Commissioner O’Keefe moved, seconded by Commissioner Caban to approve a proclamation recognizing the Refire Culinary Program for the Board’s July 11, 2023 meeting.**

**The motion passed 7-0**

***Staff: Commission Aide – Gary Zirin***

#### **Commissioner Proctor**

- Asked that the Board be provided the United Way ALICE Report.
  - County Administrator Long confirmed that staff would provide the report to the Board. ***Staff: HSCP – Shington Lamy***
- Requested approval to use his travel budget for the Blacks in Government Annual National Training, August 28-31 in Maryland

**Commissioner Proctor moved, seconded by Commissioner Caban to approve the authorization for Commissioner Proctor to use his Commissioner Travel Budget to attend the Blacks in Government Annual National Training, August 28-31 in Maryland.**

**The motion passed 7-0**

- Commented on the Florida Civil Rights Museum’s request to provide a presentation to the Board on its efforts to date, and its request for additional funding.

**Commissioner Proctor moved, seconded by Commissioner O’Keefe to schedule a presentation from the Florida Civil Rights Museum at the July 11, 2023 meeting.**

**The motion passed 7-0**

**However at the meeting, Commissioner Proctor referenced an email from the Florida Civil Rights Museum which requested the opportunity to present an update on their progress to date, and included a request for additional funding for next fiscal year. Since the July 11, 2023 meeting will occur after the next scheduled budget workshop on June 20, 2023, to allow the Board time to consider the funding request as part of the budget process, the Florida Civil**

**Rights Museum will be available at the June 20, 2023 Budget Workshop to make a presentation. Staff will distribute additional background materials and information regarding the Florida Civil Rights Museum to the Board prior the workshop.**

***Staff: County Admin – Nicki Paden***

- Received a call from Brady Miller on Button Willow Dr. off of Crawfordville Road for some loads of dirt/material to reinforce the road due to recent rain and anticipated rain.
  - County Administrator Long said that staff would follow-up.

***Staff: Public Works – Brent Pell***

#### **Commissioner Welch**

- Requested a proclamation recognizing September 2023 as Hunger Action month.

**Commissioner Welch moved, seconded by Commissioner Minor to approve a proclamation recognizing September as Hunger Action Month for the Board's September 12, 2023 meeting.**

**The motion passed 7-0**

***Staff: Commission Aide – Kyle Frost***

- Commended the County's Veteran's Services staff and the VFW for recent memorial day events.
- Announced that there would be an upcoming dedication ceremony for the renaming of the Northeast Branch Library in honor of former Commissioner Bruce Host.

#### **RECEIPT AND FILE**

- Capital Region Community Development District Meeting Minutes for February 9, 2023 and April 13, 2023
- Capital Region Community Development District Proposed Budgets Fiscal Year 2024
- Piney-Z Community Development District Proposed Annual Operating Budget for Fiscal Year 2024

#### **ADJOURN**

*The next regular meeting of the Board of County Commissioners is tentatively scheduled for*

**Tuesday, July 11, 2023 at 3:00 p.m.**

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.  
For registration forms and/or additional information, please contact the Board Secretary  
or visit the County Clerk website at [www.leoncountyfl.gov](http://www.leoncountyfl.gov)**

## PUBLIC NOTICE

### Leon County Board of County Commissioners 2023 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

| Date                | Day                | Time                 | Meeting   |
|---------------------|--------------------|----------------------|---|
| January 23          | Monday             | 9:00 a.m.            | Board Retreat   |
| January 24          | Tuesday            | 3:00 p.m.            | Regular Board Meeting   |
| February 21         | Tuesday            | 3:00 p.m.            | Regular Board Meeting   |
| March 7             | Tuesday            | 1:00 p.m.            | Joint County/City Workshops on Comprehensive Plan Amendments & Infill Development |
| March 21            | Tuesday            | 3:00 p.m.            | Regular Board Meeting   |
| <del>April 11</del> | <del>Tuesday</del> | <del>3:00 p.m.</del> | <del>Regular Board Meeting</del> <i>cancelled</i>                                 |
| April 25            | Tuesday            | 9:00 a.m.            | Budget Workshop   |
| May 9               | Tuesday            | 3:00 p.m.            | Regular Board Meeting   |
| May 9               | Tuesday            | 6:00 p.m.            | Transmittal Hearing on the 2023 Cycle Comprehensive Plan Amendments               |
| May 23              | Tuesday            | 1:00 p.m.            | Workshop on Addressing Homelessness   |
| June 13             | Tuesday            | 3:00 p.m.            | Regular Board Meeting   |
| June 13             | Tuesday            | 6:00 p.m.            | Adoption Hearing on 2023 Cycle Comprehensive Plan Amendments                      |
| June 20             | Tuesday            | 9:00 a.m.            | Budget Workshop   |
| July 11             | Tuesday            | 9:00 a.m.            | Budget Workshop (if necessary)  |
| July 11             | Tuesday            | 3:00 p.m.            | Regular Board Meeting   |
| September 12        | Tuesday            | 3:00 p.m.            | Regular Board Meeting   |
| September 12        | Tuesday            | 6:00 p.m.            | First Public Hearing on Tentative Millage Rate and Budgets                        |
| September 26        | Tuesday            | 1:00 p.m.            | Workshop (TBD)  |
| September 26        | Tuesday            | 6:00 p.m.            | Second Public Hearing on Final Millage Rate and Final Budgets                     |
| October 10          | Tuesday            | 3:00 p.m.            | Regular Board Meeting   |
| October 24          | Tuesday            | 1:00 p.m.            | Workshop (TBD)  |
| November 14         | Tuesday            | 3:00 p.m.            | Reorganization & Regular Board Meeting  |
| November 28         | Tuesday            | 1:00 p.m.            | Workshop (TBD)  |
| December 12         | Tuesday            | 3:00 p.m.            | Regular Board Meeting   |

Note: All regularly scheduled Board meetings are generally scheduled for the 2<sup>nd</sup> Tuesday of the month and workshops for the 4<sup>th</sup> Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4<sup>th</sup> Tuesday of the month in addition to or in place of a workshop.

**PUBLIC NOTICE**  
**Leon County Board of County Commissioners**  
**2023 Tentative Meeting Schedule**

| Month         | Day                         | Time           | Meeting Type  |
|---------------|-----------------------------|----------------|---|
| January 2023  | Monday 2                    | Offices Closed | NEW YEAR'S DAY OBSERVED   |
|               | Tuesday 10                  | No meeting     | BOARD RECESS  |
|               | Monday 16                   | Offices Closed | MARTIN LUTHER KING, JR. DAY   |
|               | Tuesday 17                  | 9:00 a.m.      | Capital Region Transportation Planning Agency Retreat<br>PSC Room, 911 Easterwood Dr. Tallahassee, 32311  |
|               | Monday 23                   | 9:00 a.m.      | Board Retreat<br>Parkview at Cascades 414 E. Bloxham St. Tallahassee  |
|               | Tuesday 24                  | 3:00 p.m.      | Regular Meeting<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers   |
|               |                             | 6:00 p.m.      | First and Only Public Hearing to Consider a Proposed Ordinance Amending Chapter 4, Article II of Leon County Code of Laws Regarding Animal Control  |
|               | Thursday 26 –<br>Friday 27  |                | Florida Association of Counties Broadband Summit<br>St. Johns County- Ponte Vedra Beach, FL   |
| February 2023 | Thursday 9                  | 3:00 p.m.      | Blueprint Intergovernmental Agency Meeting<br>City Commission Chambers  |
|               | Saturday 11 –<br>Tuesday 14 |                | NACO Legislative Conference<br>Washington, D.C.   |
|               | Tuesday 21                  | 3:00 p.m.      | Regular Meeting<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers   |
|               |                             | 6:00 p.m.      | First & Only Public Hearing to Consider Adopting an Ordinance Amending Official Zoning Map to Change Zoning Classification from Residential Acre (RA) Zoning District to Single- and Two-Family Residential (R-3) Zoning District for 32.18 Acres Located at 3762 Capital Circle NW   |
|               |                             | 6:00 p.m.      | First & Only Public Hearing on a Proposed Ordinance Amending the Official Zoning Map to add a 1.0-Acre Parcel at the Northeast Corner of the Intersection of Tram Road and Zillah Street (626 Tram Road) to the Local Register of Historic Places, and to Change the Zoning Classification from Single-Family Detached, Attached and Two-Family Residential (R-3) Zoning District to (R-3) Zoning District with Historic Preservation Overlay (HPO) |
|               |                             | 6:00 p.m.      | First and Only Public Hearing on Adoption of the Annual Update to the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule  |
|               |                             | 6:00 p.m.      | First and Only Public Hearing to Consider an Ordinance Amending Chapter 10 to Correct Scrivener's Errors and Inadvertent Inconsistencies  |
|               |                             | 6:00 p.m.      | First of Two Public Hearings to Consider an Ordinance Amending the Lake Protection Zoning District  |
|               | Tuesday 28                  | 1:30 p.m.      | Capital Region Transportation Planning Agency Meeting<br>City Commission Chambers   |
| March 2023    | Tuesday 7                   |                | Florida 2023 Regular Legislative Session Begins   |
|               | Tuesday 7                   | 1:00 p.m.      | Joint County/City Workshop on the 2023 Cycle Comprehensive Plan Amendments & Infill Development   |

| Month                     | Day                                 | Time  | Meeting Type   |
|---------------------------|-------------------------------------|---|--|
| <b>March 2023 (cont.)</b> | Thursday 9                          | 3:00 p.m.   | Blueprint Intergovernmental Agency Meeting<br>City Commission Chambers   |
|                           | <i>Wednesday 15</i>                 |   | <i>Florida Association of Counties Legislative Day<br/>FSU Turnbull Conference Center</i>  |
|                           | <del>Monday 20<br/>cancelled</del>  | <del>1:30 p.m.</del>  | <del>Capital Region Transportation Planning Agency Meeting<br/>City Commission Chambers</del>  |
|                           | Tuesday 21                          | 3:00 p.m.   | Regular Meeting<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers  |
|                           |                                     | 6:00 p.m.   | Second and Final Public Hearing to Consider an Ordinance<br>Amending the Lake Protection Zoning District   |
|                           |                                     | 6:00 p.m.   | First and Only Public Hearing to Consider an Ordinance<br>Amending the Pre-Development Environmental Analysis<br>Reviews Section of the Environmental Management Act |
| <b>April 2023</b>         | <del>Tuesday 11<br/>cancelled</del> | <del>3:00 p.m.</del>  | <del>Regular Meeting<br/>County Courthouse, 5<sup>th</sup> Floor Commission Chambers</del>   |
|                           | Tuesday 18                          | 1:30 p.m.   | Capital Region Transportation Planning Agency Meeting<br>City Commission Chambers  |
|                           | Tuesday 25                          | 9:00 a.m.   | Budget Policy Workshop<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers   |
|                           | <i>Saturday 29</i>                  |   | <i>Honor Flight Tallahassee<br/>Washington D.C.</i>  |
| <b>May 2023</b>           | Friday May 5                        |   | <i>Florida 2023 Legislative Session Ends</i>   |
|                           | Tuesday 9                           | 3:00 p.m.   | Regular Meeting<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers  |
|                           |                                     | 6:00 p.m.   | County Transmittal Hearing on Cycle 2023<br>Comprehensive Plan Amendments (City Public Hearing<br>held 4/27/2023)  |
|                           |                                     | 6:00 p.m.   | First and Only Public Hearing to Consider a Proposed<br>Resolution Adopting Inventory List of County-Owned<br>Properties Appropriate for Affordable Housing          |
|                           | Thursday 11                         | 1:00 p.m.   | Blueprint Intergovernmental Agency Budget Workshop<br>City Commission Chambers   |
|                           |                                     | 3:00 p.m.   | Blueprint Intergovernmental Agency Meeting<br>City Commission Chambers   |
|                           | Friday 19                           | Offices Closed  | FLORIDA EMANCIPATON DAY observed   |
|                           | Saturday 20                         |   | FLORIDA EMANCIPATON DAY  |
|                           | Monday 22                           | 1:30 p.m.   | Capital Region Transportation Planning Agency Meeting<br>City Commission Chambers  |
|                           | Tuesday 23                          | 1:00 p.m.   | Workshop on Addressing Homelessness<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers  |
|                           | Monday 29                           | Offices Closed  | MEMORIAL DAY   |
| <b>June 2023</b>          | Tuesday 13                          | 3:00 p.m.   | Regular Meeting<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers  |
|                           |                                     | 6:00 p.m.   | County Adoption Hearing on Cycle 2023 Comprehensive<br>Plan Amendments (City Public Hearing to be held June<br>14, 2023)   |
|                           | <del>Thursday 15</del>              | <del>3:00 p.m.<br/>9:00 a.m.<br/>Rescheduled<br/>to August 24</del> | <del>Blueprint Intergovernmental Agency Budget Workshop &amp;<br/>Regular Meeting<br/>City Commission Chambers</del>   |
|                           | Monday 19                           | 1:30 p.m.   | Capital Region Transportation Planning Agency Meeting<br>City Commission Chambers  |

| Month                | Day                                     | Time                                       | Meeting Type  |
|----------------------|---|--|---|
| June 2023<br>(cont.) | Tuesday 20                              | 9:00 a.m.                                  | Budget Workshop<br>County Courthouse, 5th Floor Commission Chambers   |
|                      | <del>Wednesday 21 –<br/>Sunday 25</del> | <del>rescheduled to<br/>October 2023</del> | <del>National Organization of Black County Officials<br/>(NOBCO) Annual Conference – Miami Dade County, FL</del>  |
|                      | <del>Tuesday 27 –<br/>Friday 30</del>   |  | <del>FAC Annual Conference &amp; Educational Exposition<br/>Orange County; Orlando, FL</del>  |
| July 2023            | Tuesday 4                               | Offices Closed                             | INDEPENDENCE DAY  |
|                      | Tuesday 11                              | 9:00 a.m.                                  | Budget Workshop (if necessary)<br>County Courthouse, 5th Floor Commission Chambers  |
|                      |   | 3:00 p.m.                                  | Regular Meeting<br>County Courthouse, 5th Floor Commission Chambers   |
|                      |   | 6:00 p.m.                                  | First and Only Public Hearing to Approve the Resolution<br>Adopting the Solid Waste Disposal Services Non-Ad<br>Valorem Assessment Roll and Certification of the Entire<br>Roll to Tax Collector  |
|                      |   | 6:00 p.m.                                  | First and Only Public Hearing to Approve the Resolution<br>Adopting the Fire Rescue Services Non-Ad Valorem<br>Assessment Roll and Certification of the Entire Roll to<br>Tax Collector   |
|                      |   | 6:00 p.m.                                  | First and Only Public Hearing to Approve the Resolution<br>Adopting the Stormwater Non-Ad Valorem Assessment<br>Roll and Certification of the Entire Roll to Tax Collector  |
|                      |   | 6:00 p.m.                                  | First and Only Public Hearing to Approve Resolution<br>Imposing Non-Ad Valorem Assessments for Sewer<br>Services for Certain Real Property in Annawood, and<br>Approve Resolution Adopting the Annawood Non-Ad<br>Valorem Assessment Roll and Certifying the Roll to the<br>Tax Collector |
|                      |   | 6:00 p.m.                                  | First and Only Public Hearing To Approve a Resolution<br>Adopting the Tower Oaks Non-ad Valorem Assessment<br>Roll and Certifying the Entire Roll to the Tax Collector  |
|                      |   | 6:00 p.m.                                  | First and Only public hearing to consider adoption of an<br>Ordinance amending Chapter 11, Article XIII of the Leon<br>County Code of Laws regarding the Emergency Medical<br>Service Taxing Unit   |
|                      |   | 6:00 p.m.                                  | First and Only public hearing to consider adoption of an<br>Ordinance regarding Leon County hosting a publicly<br>accessible website for the digital publication of legal<br>notices  |
|                      | Friday 21 -<br>Monday 24                |  | NACo Annual Conference<br>Travis County - Austin, TX  |
|                      | Tuesday 25                              | No Meeting                                 | BOARD RECESS  |
|                      | Wednesday 26 –<br>Saturday 29           |  | National Urban League Annual Conference<br>Houston, TX  |
| August 2023          | Friday 18 –<br>Sunday 20                |  | Chamber of Commerce Annual Conference<br>Amelia Island, Fernandina Beach, FL  |
|                      | <b>Thursday 24</b>                      | <b>9:00 a.m.</b>                           | <b>Blueprint Intergovernmental Agency Budget and<br/>Regular Meeting<br/>City Commission Chambers</b>   |
| September 2023       | Monday 4                                | Offices Closed                             | LABOR DAY   |
|                      | Tuesday 12                              | 3:00 p.m.                                  | Regular Meeting<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers   |



| Month   | Day                               | Time           | Meeting Type  |
|---|-----------------------------------|----------------|---|
| <b>September 2023 (cont.)</b>   | Tuesday 12                        | 6:00 p.m.*     | First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 23/24*                          |
|   | <i>Wednesday 13 – Thursday 14</i> |                | <i>FAC Innovation &amp; Policy Conference<br/>Seminole County – Lake Mary, FL</i>                                   |
|   | Thursday 14                       | 3:00 p.m.      | Blueprint Intergovernmental Agency Meeting & Budget Public Hearing at 5:00 p.m/<br>City Commission Chambers         |
|   | Tuesday 19                        | 1:30 p.m.      | Capital Region Transportation Planning Agency Meeting<br>City Commission Chambers                                   |
|   | <i>Wednesday 20 – Sunday 24</i>   |                | <i>Congressional Black Caucus Annual Legislative Conference – Washington D.C.</i>                                   |
|   | Tuesday 26                        | 1:00 p.m.      | Workshop - tentative (TBD)<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers                          |
|   | Tuesday 26                        | 6:00 p.m.*     | Second & Final Public Hearing on Adoption of Final Millage Rates and Budgets for FY 23/24*                          |
|   | <i>Saturday 30 – Wednesday 4</i>  |                | <i>ICMA Annual Conference<br/>Travis County / Austin, TX</i>  |
| <i>*These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings</i> |                                   |                |   |
| <b>October 2023</b>   | Tuesday 10                        | 3:00 p.m.      | Regular Meeting<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers                                     |
|   | Tuesday 17                        | 1:30 p.m.      | Capital Region Transportation Planning Agency<br>City Commission Chambers   |
|   | Tuesday 24                        | 1:00 p.m.      | Workshop - tentative (TBD)<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers                          |
|   | <i>TBD (mid-October)</i>          |                | <i>National Organization of Black County Officials (NOBCO) Annual Conference – Charlotte-Mecklenburg County, NC</i> |
| <b>November 2023</b>  | Tuesday 7                         | 3:00 p.m.      | Blueprint Intergovernmental Agency Meeting<br>City Commission Chambers  |
|   | Friday 10                         | Offices Closed | VETERAN'S DAY observed  |
|   | Tuesday 14                        | 3:00 p.m.      | Reorganization and Regular Meeting<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers                  |
|   | <i>Wednesday 15 – Friday 17</i>   |                | <i>FAC Legislative Conference<br/>Hillsborough County – Tampa, FL</i>   |
|   | Tuesday 21                        | 1:30 p.m.      | Capital Region Transportation Planning Agency Meeting<br>City Commission Chambers                                   |
|   | Thursday 23                       | Offices Closed | THANKSGIVING DAY  |
|   | Friday 24                         | Offices Closed | FRIDAY AFTER THANKSGIVING DAY   |
|   | Tuesday 28                        | 1:00 p.m.      | Workshop - tentative (TBD)<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers                          |
| <b>December 2023</b>  | Tuesday 12                        | 3:00 p.m.      | Regular Meeting<br>County Courthouse, 5 <sup>th</sup> Floor Commission Chambers                                     |
|   | Tuesday 19                        | 1:30 p.m.      | Capital Region Transportation Planning Agency Meeting<br>City Commission Chambers                                   |
|   | Monday 25                         | Offices Closed | CHRISTMAS   |
| <b>January 2024</b>   | Monday 1                          | Offices Closed | NEW YEAR'S DAY  |
|   | Tuesday 9                         | No Meeting     | BOARD RECESS  |

*Meetings listed in italics are included in the Board's 2023 Travel Schedule*

## **Citizen Committees, Boards, and Authorities**

### **Current and Upcoming Vacancies**

#### **CURRENT VACANCIES**

##### **Advisory Committee for Quality Growth**

Board of County Commissioners (2 appointments)

##### **Animal Classification Committee**

Board of County Commissioners (1 appointment) – Licensed Veterinarian

Board of County Commissioners (1 appointment) – Informed Citizen

##### **Tallahassee Sports Council**

Board of County Commissioners (2 appointments)

#### **UPCOMING VACANCIES**

##### **JUNE 30, 2023**

##### **Board of Adjustments & Appeals**

Board of County Commissioners (1 appointment – Alternate Member)

##### **Code Enforcement Board**

Commissioner - District III: Rick Minor (1 appointment)

##### **JULY 31, 2023**

##### **Code Enforcement Board**

Commissioner - District II: Christin Caban (1 appointment)

Commissioner – At-Large I: Carolyn Cummings (1 appointment)

Commissioner – At-Large II: Nick Maddox (1 appointment)

##### **Investment Oversight Committee**

Clerk of Courts (1 appointment)

##### **Leon County Educational Facilities Authority**

Board of County Commissioners (1 appointment)

##### **Water Resource Committee**

Commissioner - District I: Bill Proctor (1 appointment)

##### **SEPTEMBER 30, 2023**

##### **Animal Shelter Advisory Board**

Board of County Commissioners (2 appointments)

##### **Council on Culture & Arts Board**

Board of County Commissioners (3 appointments)

##### **Housing Finance Authority of Leon County**

Commissioner - District II: Christian Caban (1 appointment)

##### **Science Advisory Committee**

Commissioner - District At-Large I: Carolyn Cummings (1 appointment)

Commissioner - District At-Large II: Nick Maddox (1 appointment)

**SEPTEMBER 30, 2023 (cont.)**

**Tallahassee-Leon County Commission on the Status of Women & Girls**

Commissioner - District II: Christian Caban (1 appointment)

Commissioner - District At-Large I: Carolyn Cummings (1 appointment)

Commissioner - District At-Large II: Nick Maddox (1 appointment)

Board of County Commissioners (3 appointments – selected by the CSWG and ratified by the Board)

**OCTOBER 31, 2023**

**Tourist Development Council**

Board of County Commissioners (2 appointments)