Board of County Commissioners
Leon County, Florida

Date: December 19, 2022

To: Board of County Commissioners

From: Vincent S. Long, County Administrator

Subject: Follow-up to County Commission Regular Meeting of December 13, 2022

The meeting was held in the Leon County Courthouse, County Commission Chambers, Fifth Floor, located at 301 S. Monroe Street Tallahassee, Florida 32301.

The media and the public could access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's Facebook page, YouTube channel, Twitter and County web site.

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting could share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link https://www2.leoncountyfl.gov/coadmin/agenda/.

Citizens wishing to provide virtual comment must have registered by 8 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

Commissioner Welch moved, seconded by Commissioner O'Keefe to allow Commissioner Maddox to telephonically participate in the Board meeting.

The motion passed 5-0 with Commissioner Proctor absent

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation by David Emmert with Celebration Baptist Church

Pledge of Allegiance by Commissioner Brian Welch

AWARDS AND PRESENTATIONS

- **REMOVED** - Proclamation Recognizing Eva Killings' 47 years of Service at Florida State University *(Chairman Maddox)*
- **ADDED** - Proclamation Recognizing the Life of Willie Mae Carter *(Chairman Maddox)*
    - Willie Mae Carter's family accepted the proclamation.

- Proclamation Recognizing Eddie Jackson's efforts as the FAMU 220 Quarterback Club President *(Commissioner Proctor)*
    - Eddie Jackson, family and friends, accepted the proclamation.

- Proclamation Recognizing the 100th Anniversary of the Sigma Gamma Rho Sorority *(Commissioner Proctor)*
    - Members of the Mu Mu Sigma Alumnae Chapter of Sigma Gamma Rho accepted the proclamation.

- Presentation by the Tallahassee-Leon County Commission on the Status of Women and Girls *(Stephanie Shumate, CSWG Executive Director)*
    - Stephanie Shumate introduced herself as the new Executive Director of the Tallahassee-Leon County Commission on the Status of Women and Girls (CSWG) and introduced CSWG Chair Dr. Cicely Brantley. Dr. Brantley provided an overview of the highlights from the 2021 Annual CSWG Report. Ms. Shumate provided an overview of the new initiatives included in the Commission on the Status of Women and Girls 2.0 proposal, including the top 5 that the CSWG will focus on in the upcoming year:
        - Developing a strategic action plan;
        - Updating and refining the previous recommendations;
        - Expanding the committee membership;
        - Coordination with organizations serving women and girls; and
        - Research to develop a digital dashboard to measure the wellbeing of women & girls.
    - Commissioner Minor stated his support of the new CSWG initiatives.
    - Commissioners O'Keefe, Welch and Caban, and Vice-Chair Cummings stated their support of the CSWG.

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

The following citizens provided in-person comments:

- Aaron Dunlap, Carlton Field PA, spoke in support of agenda item #11 being pulled from Consent, and in opposition to the staff recommendation to not accept the proposed urban fringe text amendment for the Mission San Miguel Holding Group.
- Chuck White, Managing General Partner, Mission San Miguel Holding Group, spoke in opposition to staff's recommendation for agenda item #11.

CONSENT

ACTION TAKEN: Commissioner Welch moved, seconded by Commissioner Minor to approve the Consent Agenda.

The motion passed 6-0 with Commissioner Proctor absent

1. Minutes: September 13, 2022 Regular Meeting, and October 11, 2022 Regular Meeting *(Clerk of Court)*
   The Board approved Option #1: Approve the minutes of the September 13, 2022 Regular Meeting, and October 11, 2022 Regular Meeting.

2. Payment of Bills and Vouchers
   (County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
   The Board approved Option #1: Approve the payment of bills and vouchers submitted for December 13, 2022 and pre-approval of payment of bills and vouchers for the period of December 14, 2022 through January 23, 2023.

3. Commissioner Appointments to the Contractors Licensing Board, Library Advisory Board, Tallahassee-Leon County Commission on the Status of Women & Girls, and the Water Resources Committee
   (County Administrator/ County Administrator)
   The Board approved Option #1: Ratify Commissioner Caban's reappointment of a citizen, HR "Sonny" Phillips, to the Contractors Licensing Board for the remainder of the term ending June 30, 2023;

   Option #2 Ratify Commissioner Proctor's appointment of a citizen, Warren Davis, to the Library Advisory Board for a two-year term ending December 31, 2024;

   Option #3: Ratify Commissioner Cumming's appointment of a citizen, Vickia Rosier, to the Tallahassee-Leon County Commission on the Status of Women & Girls, for the remainder of the unexpired term ending September 30, 2023; and

   Option #4: Ratify Commissioner Caban's reappointment of a citizen, Danielle Irwin, to the Water Resources Committee, for the remainder of the term ending July 31, 2026.

4. Request to Schedule the First and Only Public Hearing to Consider a Proposed Ordinance Amending Chapter 4, Article II of the Leon County Code of Laws Regarding Animal Control for January 24, 2023
   (County Administrator/ Animal Control)
   The Board approved Option #1: Schedule the first and only public hearing to consider adoption of an Ordinance amending Chapter 4, Article II of the Leon County Code of Laws regarding Animal Control, for January 24, 2023 at 6:00 p.m.

5. **PULLED** - Authorization to Proceed with Drafting an Ordinance to Amend the Pre-Development Environmental Analysis Reviews Section of the Environmental Management Act
   (County Administrator/ Development Support & Environmental Management)

6. Request to Schedule the First and Only Public Hearing to Consider an Ordinance Amending Chapter 10 to Correct Scrivener's Errors and Inadvertent Inconsistencies for February 21, 2023
   (County Administrator/ Development Support & Environmental Management)
   The Board approved Option #1: Schedule the first and only Public Hearing to consider an Ordinance amending Chapter 10 to correct inadvertent inconsistencies and scrivener's errors for February 21, 2023 at 6:00 p.m.

7. FY 2023 Primary Health Care Program Agreements
   (County Administrator/ Human Services & Community Partnerships)
   The Board approved Option # 1: Approve the FY 2023 Agreements with Bond Community Health Center, Inc., Neighborhood Medical Center, Inc., Apalachee Center, Inc., Capital Medical Society Foundation/We Care Network, and the Florida A&M University College of Pharmacy to provide health care services for qualified county residents, and authorize the County Administrator to execute the Agreements, subject to legal review by the County Attorney.

8. FY 2023 Agreement with Apalachee Center, Inc. for the Provision of State-Mandated Baker Act and Marchman Act Services
   (County Administrator/ Human Services & Community Partnerships)
   The Board approved Option #1: Approve the Agreement with Apalachee Center, Inc. for Baker Act and Marchman Act state-mandated services for FY 2023, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.

9. Approval of a Memorandum of Understanding with the Children's Services Council to Allow for Participation in the County's Employee Benefit Insurance Plans
   (County Administrator/ Human Resources)
   The Board approved Option #1: Approve the Memorandum of Understanding with the Children's Services Council (CSC) to allow CSC participation in the County's employee benefit insurance plans, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.

10. Ratification of Board Actions Taken at the Oct. 25, 2022 Workshop on Policies and Process for Land Use Changes and Land Development
    (County Administrator/ PLACE/ Planning)
    The Board approved Option #1: Ratify the actions taken by the Board during the October 25, 2022 Workshop on Policies and Process for Land Use Changes and Land Development which directs staff to:
    a) Continue the public engagement actions described in the workshop item; and
    b) Expand the notification radius for large-scale Comprehensive Plan map amendments in rural areas of unincorporated Leon County from 1,000 feet to 1,500 feet with a minimum threshold of 30 property owners being notified.

    Option #2: Accept the staff analysis on the scheduled public meetings and direct-mail notification process for the Comprehensive Plan Amendment Cycle and take no further action.

11. Privately Submitted Text Amendment to the Tallahassee-Leon County Comprehensive Plan for the 2023 Amendment Cycle
    (County Administrator/ PLACE/ Planning)
    The Board approved Option #1: Do not accept the proposed Urban Fringe Text Amendment into the 2023 Comprehensive Plan amendment cycle.

12. Springs Restoration Grant Amendment for the Northeast Lake Munson Sewer System Project
    (County Administrator/ Public Works)
    The Board approved Option #1: Approve the amendment to the Florida Department of Environmental Protection Springs Restoration Grant Agreement for the Northeast Lake Munson Sewer System Project, and authorize the County Administrator to execute the grant amendment, including any future modifications, subject to final legal review by the County Attorney.

13. Approval for the County to be the Willing Manager to Maintain the Future U.S. 90 Multiuse Trail in Support of the Florida Department of Transportation Shared-Use Nonmotorized Trail Grant Application
    (County Administrator/ Public Works)
    The Board approved Option #1: Approve the County to be the Willing Manager to maintain the future US 90 Multiuse Trail in support of the FDOT SUN Trail Grant Application, to conduct a Project Development and Environment Study by the Capital Region Transportation Planning Agency, and authorize the County Administrator to execute the Certification of Willing Manager for trail maintenance, subject to legal review by the County Attorney.

14. Agreement with Florida Department of Corrections for Use of Inmate Crews
(County Administrator/ Public Works)
The Board approved Option #1: Approve the Agreement with the Florida Department of Corrections for use of Inmate Crews from the Wakulla Correctional Institution, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.

15. Resolution in Support of the Florida Department of Transportation - Safe Route to School Grant Application to Construct Sidewalks on Two County Roads
(County Administrator/ Public Works)
The Board approved Option #1: Adopt the Resolution in support of a Florida Department of Transportation - Safe Route to School Grant Application to construct sidewalks on Shumard Drive between Canyon Creek Road and Bur Oak Drive, and Bur Oak Drive between Shumard Drive and Forest Grove Road.

Procurements: *(These items are included under Consent.)*

16. Bid Award for Home Demolition and Reconstruction Projects
(County Administrator/ Purchasing/ Human Services & Community Partnerships)
The Board approved Option #1: Approve the bid award for the three (3) home demolition and reconstruction projects to Arris General Contractors, Inc. in the total amount of $780,149, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney; and

Option #2: Adopt the Resolution approving the proposed revisions to 2021-2023 Leon County SHIP Local Housing Assistance Plan

17. FY 2023 Insurance Coverages
(County Administrator/ Office of Financial Stewardship)
The Board approved Option #1: Approve the FY 2023 insurance coverages and authorize the County Administrator to place insurance coverages for Property and Excess Workers' Compensation, and General Liability as specified in Renewal Option 1:

- **Property and Flood Insurance (total insured value $447,465,705): Zurich American Insurance Company, $916,458 and Wright National Flood Insurance Company, $2,914**
- **Inland and Marine (combined tools and equipment valued at $18.1 million): XL Specialty Insurance Company, $89,440**
- **Excess Workers' Compensation: Florida Municipal Insurance Trust: $313,717**
- **General Liability (including Public Official, Employment Practices Liability, Excess Liability, Auto and Medical Malpractice): The Phoenix Insurance Company, $765,245, and Lloyds of London, $9,739**
- **Cyber Security: ~~Homeland Insurance Co of NY, Intact $55,000~~ ACE American Ins. Co., Chubb, $53,440**
- **As the broker of record, authorize Brown & Brown to place Pollution, Accidental Death & Dismemberment, Aviation, Crime and Drone liability coverages, $177,276**

Option #2: Approve the Resolution and associated Budget Amendment.

18. Bid Award for the Construction of the Ben Boulevard Phase II Infrastructure Improvements
(County Administrator/ Purchasing/ Public Works)
The Board approved Option #1: Approve the bid award to North Florida Asphalt, Inc. in the amount of $794,088 for the construction of the Ben Boulevard Phase II Drainage Improvements Project, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.

19. Bid Award for Construction of the Northeast Lake Munson Septic to Sewer Conversions Project
(County Administrator/ Purchasing/ Public Works)
The Board approved Option #1: Approve the bid award to Hale Contracting, Inc., in the amount of $13,651,967 for construction of the Northeast Lake Munson Septic to Sewer conversions, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney;

Option #2: Approve the Resolution and associated Budget Amendment Request.

20. Bid Award for the Leon County Sheriff's Office Evidence Storage Facility Warehouse Renovation Project
(County Administrator/ Purchasing/ Public Works)
The Board approved Option #1: Approve the bid award to Cook Brothers, Inc. in the amount of $3,451,000 for LCSO Evidence Storage Facility Warehouse Renovation Project, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.

Status Reports: *(These items are included under Consent.)*

21. Tallahassee-Leon County Commission on the Status of Women and Girls Annual Report
(County Administrator/ County Administration)
The Board approved Option #1: Receive the 2022 Tallahassee-Leon County Commission on the Status of Women and Girls Annual Report.

22. Status Report on the Implementation of Board Actions Taken on Addressing Poverty and Inequities in 32304
(County Administrator/ Human Services & Community Partnerships)
The Board approved Option #1: Accept the status report on the implementation of Board action taken on addressing poverty and inequities in 32304.

23. Annual 2022 Affordable Housing Advisory Committee Report of Recommendations
(County Administrator/ Human Services & Community Partnerships)
The Board approved Option #1: Accept the Annual 2022 Affordable Housing Advisory Committee Report of Recommendations.

24. November 2022 Quarterly Economic Dashboard Report
(County Administrator/ PLACE/ Office of Economic Vitality)
The Board approved Option #1: Accept the November 2022 Quarterly Economic Dashboard Report.

25. Status Report on the Leon County Water Quality Monitoring Program, and the 2022 Annual Water Quality Report
(County Administrator/ Public Works)
The Board approved Option #1: Accept the status report on the Leon County Water Quality Monitoring Program and the 2022 Annual Water Quality Report.

CONSENT ITEMS PULLED FOR DISCUSSION

5. Authorization to Proceed with Drafting an Ordinance to Amend the Pre-Development Environmental Analysis Reviews Section of the Environmental Management Act
(County Administrator/ Development Support & Environmental Management)

The following citizens provided in-person comments:

- Max Epstein spoke in support of the agenda item, and commented on the need for more protection for patriarch or exceptional specimen trees, 36" or larger in diameter. He asked that while the ordinance is being drafted, that the County and City automatically make all trees 36" or larger in diameter, an exceptional specimen tree.
- Ann Bidlingmaier commented on the loss of patriarch trees and on the need for tree protection.

- Pulled from Consent by Commissioner O'Keefe.
- Commissioner O'Keefe stated his support of drafting an ordinance. He asked that staff analyze and refine the definition of patriarch and protected trees, and to move up the early inventory feature step in the planning process. He made a motion for Option #1 with the additional analysis, seconded by Commissioner Minor.
- Commissioner Minor asked the County Administrator if the requested analysis could come back in the agenda item with the proposed ordinance.
    - County Administrator Long confirmed that it would be included, and asked Nawfal Ezzagaghi to speak on the tree protections that are already in place.
    - Nawfal R. Ezzagaghi, Director, Environmental Services Division, confirmed that 36" trees are currently automatically protected, unless it has a defect or disease.
- Commissioner O'Keefe understanding the analysis will be included as part of the upcoming agenda item, withdrew his original motion, and made a motion for Option #1.

Commissioner O'Keefe moved, seconded by Commissioner Minor to approve Option #1: Authorize staff to proceed with drafting an Ordinance to amend the Pre-development Environmental Analysis Reviews Section of the Environmental Management Act.

The motion passed 6-0 with Commissioner Proctor absent

10. Ratification of Board Actions Taken at the Oct. 25, 2022 Workshop on Policies and Process for Land Use Changes and Land Development
(County Administrator/ PLACE/ Planning)

- Pulled from Consent by Commissioner Minor out of an abundance of caution and in the interest of transparency. He discussed an interaction with a fellow Commissioner following the October 25th Workshop. He consulted with the County Attorney regarding this matter, and she opined that it was not an issue.

Commissioner Minor moved, seconded by Commissioner Welch to approve Option #1: Ratify the actions taken by the Board during the October 25, 2022 Workshop on Policies and Process for Land Use Changes and Land Development which directs staff to:

a) Continue the public engagement actions described in the workshop item; and

b) Expand the notification radius for large-scale Comprehensive Plan map amendments in rural areas of unincorporated Leon County from 1,000 feet to 1,500 feet with a minimum threshold of 30 property owners being notified.

Option #2: Accept the staff analysis on the scheduled public meetings and direct-mail notification process for the Comprehensive Plan Amendment Cycle and take no further action.

The motion passed 6-0 with Commissioner Proctor absent

GENERAL BUSINESS

26. Consideration of Support of the Local Government Area of Opportunity Application for the Proposed Lakeside Flats Apartments
(County Administrator/ Human Services & Community Partnerships)

- Commissioner O'Keefe stated his support of the proposed project, and commended staff and the community partners.
- Commissioners Minor, Welch, Caban, and Vice-Chair Cummings stated their support of Options #1 and #2.
- Commissioner Maddox commended staff's efforts to address the affordable housing shortage, and commended the recent work of Bethel Missionary Baptist Church to address the issue.
- Vice-Chair Cummings reflected on the recent purchase 16.6 acres of land by Bethel Missionary Baptist Church for the construction of affordable housing.

Commissioner O'Keefe moved, seconded by Commissioner Caban to approve Option #1: Approve the utilization of $115,000 in Emergency Rental Assistance 2 funding for a local contribution for the proposed Lakeside Flat Apartments in the form of a reduced interest rate loan, should the project be awarded 9% federal low-income housing tax credit for the Local Government Area of Opportunity Fund Application 2022 Cycle, and authorize the County Administrator to complete and execute the Local Government Verification of Contribution Form required to be submitted with the Lakeside Flat Apartments Application, as well as any documents necessary to effectuate closing; and

Option #2: Approve the Resolution and associated Budget Amendment Request realizing funding from the Housing Finance Authority of Leon County and the City of Tallahassee in the amount of $345,000 for a local contribution in the form of a reduced interest rate loan for the proposed Lakeside Flat Apartments should the project be awarded 9% federal low-income housing tax credit for the Local Government Area of Opportunity Fund Application 2022 Cycle.

The motion passed 6-0 with Commissioner Proctor absent

27. Acceptance of the Tallahassee-Leon County Bicentennial Organizational Management Plan and Adoption of a Resolution to Establish the Tallahassee-Leon County Bicentennial Steering Committee
(County Administrator/ Tourism)

- Commissioners Welch and Minor stated their support of staff's recommendation for Options #1 and #2.
- Commissioner Caban and Vice-Chair Cummings thanked Tourism staff for their work.

Commissioner Welch moved, seconded by Commissioner Caban to approve Option #1: Accept the Tallahassee-Leon County Bicentennial Organizational Management Plan; and

Option#2: Adopt the Resolution establishing the Tallahassee-Leon County Bicentennial Steering Committee.

The motion passed 6-0 with Commissioner Proctor absent

28. Agreements for the Operation of the Syringe Exchange Program in Leon County
(County Administrator/ Human Services & Community Partnerships)

The following citizen provided in-person comment:

- Dr. Paul Arons, retired physician, spoke in support of the program, and thanked the Board and community partners.

- Commissioner O'Keefe stated his support of staff recommendation, Options #1 and #2, and thanked Big Bend Cares for stepping up to operate the program.

Commissioner O'Keefe moved, seconded by Commissioner Caban to approve Option # 1: Approve the Agreement with Big Bend Cares, Inc. to serve as the operator of the syringe exchange program in Leon County, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney; and

Option #2: Approve the Letter of Agreement with Florida Department of Health to operate the syringe exchange program in accordance with Florida Statutes, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.

The motion passed 6-0 with Commissioner Proctor absent

29. Full Board Appointment of Commissioners to Authorities, Boards, Committees and/or Councils
(County Administrator/ County Administration)

- Commissioner Minor stated his desire to serve on the Leon County Research & Development Authority (LCRDA).
- Commissioner Welch made a motion for Option #6 to appoint Commissioner Minor to the LCRDA, seconded by Commissioner Minor.
- Commissioner Caban and Vice-Chair Cummings commented on the fact that Commissioner Proctor was not in Chambers to provide input and participate in the appointments.
- Commissioner Maddox made a substitute motion to postpone the agenda item until January 24th to allow for Commissioner Proctor to participate, seconded by Commissioner Caban.
- Commissioner Minor withdrew his second from the original motion and Commissioner Welch withdrew his original motion.

Commissioner Maddox moved, seconded by Commissioner Caban to approve Option #3 -Board direction, continuing agenda item #29 to the January 24, 2023 Board meeting.

The motion passed 6-0 with Commissioner Proctor absent

30. Full Board Appointments to the Audit Advisory Committee
(County Administrator/ County Administration)

Commissioner O'Keefe moved, seconded by Commissioner Welch to approve Option #1: Appoint Deidre Melton to the Audit Advisory Committee for two-year terms ending December 31, 2024.

The motion passed 6-0 with Commissioner Proctor absent

Commissioner O'Keefe moved, seconded by Commissioner Caban to approve Option #1: Appoint Thomas Duncan, to the Audit Advisory Committee for two-year terms ending December 31, 2024.

The motion passed 6-0 with Commissioner Proctor absent

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

31. First and Only Public Hearing to Consider an Ordinance Dissolving the Leon County Energy Improvement District and Repealing Chapter 15, sections 15-1 through 15-15, Code of Laws of Leon County
(County Attorney)

Commissioner Welch moved, seconded by Commissioner O'Keefe to approve Option #1: Conduct the first and only public hearing and adopt the proposed Ordinance, thereby dissolving the Leon County Energy Improvement District and repealing Chapter 15, sections 15-1 through 15-15, Code of Laws of Leon County, Florida.

The motion passed 6-0 with Commissioner Proctor absent

32. First and Only Public Hearing to Consider Adopting a Resolution to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Assessments to Defray the Costs of the Tower Oaks 2/3 Program for Road Improvements
(County Attorney/ County Administrator/ Office of Financial Stewardship)

Commissioner Welch moved, seconded by Commissioner Caban to approve Option #1: Conduct the Public Hearing and adopt the Resolution of Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Assessments to Defray the Costs of the Tower Oaks 2/3 Program for Road Improvements.

The motion passed 6-0 with Commissioner Proctor absent

33. First and Only Public Hearing to Approve the Bradfordville Self Storage Type "C" Site and Development Plan Application
(County Administrator/ Development Support & Environmental Management)

Commissioner Welch moved, seconded by Commissioner Minor to approve Option #1: Conduct the first and only Public Hearing for the Bradfordville Self Storage Type "C" site and development plan application, and approve the application with conditions, based on the findings of fact and conclusions of law included herein and those established within the Development Review Committee's record, as well as any evidence received at the Public Hearing.

The motion passed 6-0 with Commissioner Proctor absent

34. First and Only Public Hearing to Consider a Proposed Ordinance Amending the Official Zoning Map to Change the Zoning Classification from Light Industrial (M-1) Zoning District to General Commercial (C-2) Zoning District for a 7.06-Acre Parcel and a 0.73-Acre Parcel Located at the Southwest Corner of Capital Circle SE and Tram Road
(County Administrator/ PLACE/ Planning)

- County Administrator Long stated that Mr. Robert Volpe, the developer's representative was available for questions for agenda items #34 and #35.

Commissioner O'Keefe moved, seconded by Commissioner Caban to approve Option #1: Conduct the first and only public hearing and adopt the proposed Ordinance amending the Official Zoning Map to change the zoning classification from Light Industrial (M-1) Zoning District to General Commercial (C-2) Zoning District, for an approximately 7.06-acre parcel and an approximately 0.73-acre adjacent parcel located on the southwest corner of Capital Circle and SE Tram Road, based on the findings of fact and conclusions of law of the Planning Commission, this report, and any evidence submitted at the hearing hereon.

The motion passed 6-0 with Commissioner Proctor absent

35. First and Only Public Hearing to Consider an Ordinance Amending the Official Zoning Map to Change the Zoning Classification from Light Industrial (M-1) Zoning District to Medium Density Residential (MR-1) Zoning District for 10.83-Acre Parcel Located on Tram Road West of Capital Circle SE
(County Administrator/ PLACE/ Planning)

Commissioner O'Keefe moved, seconded by Commissioner Caban to approve Option #1: Conduct the first and only public hearing and adopt the proposed Ordinance amending the Official Zoning Map to change the zoning classification from the Light Industrial (M-1) Zoning District to the Medium Density Residential (MR-1) Zoning District, for a 10.83-acre parcel, located on the south side of Tram Road, approximately 476 Feet west of the intersection with Capital Circle SE, based on the findings of fact and conclusions of law of the Planning Commission, this report, and any evidence submitted at the hearing hereon.

The motion passed 6-0 with Commissioner Proctor absent

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

The following citizens provided in-person comments:

- Carma Harvey thanked the Board for listening to the community and rescinding the vote to rename the Fort Braden Community Center. She stated her support in honoring Commissioner Jimbo Jackson in a different way.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

- none

Items from the County Administrator

- none

Discussion Items by Commissioners

Commissioner Caban

- Requested a proclamation recognizing Duke Energy as a good corporate citizen in the County and its outstanding efforts to save the Fort Braden Tree.

  Commissioner Caban moved, seconded by Commissioner Welch to approve a proclamation recognizing Duke Energy and its efforts to save the Fort Braden Tree.

  The motion passed 5-1 with Commissioner O'Keefe opposed and Commissioner Proctor absent

  Staff: Commission Aide – Allie Richards

- Made a motion to rescind the Board's September 13, 2022 vote approving the renaming of the Fort Braden Community Center, seconded by Maddox.
  - Commissioner Minor confirmed with County Attorney that the Board can take policy action on nonagendaed items during Commissioner Discussion time; however, the vote must be unanimous to pass.
  - Commissioner Maddox confirmed with the County Attorney that Commissioner Caban can make the motion even though he did not participate in the original vote. He commended Commissioner Caban's engagement with the community. He also commended his colleague and friend, the late Commissioner Jimbo Jackson.
  - Commissioner Caban thanked Commissioner Maddox for his support and asked the remaining Commissioners for their support since a unanimous vote was needed.
  - Commissioner Welch confirmed with County Attorney that Commissioner's Proctor absence from the meeting, since he participated in the September 13th vote, was not an issue.
  - Commissioners O'Keefe and Minor commended Commissioner Caban's efforts to engage the community.
  - Vice-Chair Cummings stated her support of the motion, and thanked the community for their input.

  Commissioner Caban moved, seconded by Commissioner Maddox to rescind the Board's September 13, 2022 vote to approve the renaming of the Fort Braden Community Center.

  The motion passed 6-0 with Commissioner Proctor absent

Commissioner Cummings

- Commended staff for the recent Winter Festival parade.

Commissioner Maddox

- Requested a Proclamation recognizing Elder Chris Burney, from Greater Saint Mark Primitive Baptist Church for being elected state president of the Primitive Baptist Church.

  Commissioner Maddox moved, seconded by Commissioner Caban to approve a proclamation recognizing Elder Chris Burney from Greater Saint Mark Primitive Baptist Church for being elected state president of the Primitive Baptist Church.

The motion passed 6-0 with Commissioner Proctor absent

Staff: Commission Aide – Sinclair Yoshikawa

- Requested a proclamation recognizing January 2023 as Human Trafficking Awareness Month to be presented at the January meeting.

  Commissioner Maddox moved, seconded by Commissioner Welch to approve a proclamation recognizing January 2023 as Human Trafficking Awareness Month.

  The motion passed 6-0 with Commissioner Proctor absent

  Staff: Commission Aide – Sinclair Yoshikawa

- Commended both the FAMU and FSU football teams and coaches.
- Congratulated the recent wins for the State Champion High School Football Teams hosted in Tallahassee. He commended Florida High for an outstanding season.

Commissioner Minor

- Reflected on the recent increase of litter in the community, and asked for the community's help to promote an anti-litter message.
- Reflected on his recent tour of 211 Big Bend, an umbrella organization that offers human services referrals. He made a motion for Tori Greer, the President/CEO, to provide a presentation providing an overview of the services provided by 211 Big Bend, its statistics for Leon County, and of the Suicide Hotline (988), at the Board's January or February meeting.

  Commissioner Minor moved, seconded by Commissioner O'Keefe to approve to schedule a presentation from Tori Greer, President/CEO of 211 Big Bend at an upcoming Board meeting.

  The motion passed 6-0 with Commissioner Proctor absent

  Staff: Shington Lamy - Human Services & Community Partnerships

- Stated that the Big Bend Continuum of Care will be conducting their Point in Time Count on January 23rd, its annual homeless count, and invited volunteers to participate by visiting BigBendCOC.org/PIT23
- Recognized Christine Earp, and sons Thomas, Everett and Maxell for their interest in local government.

Commissioner O'Keefe

- Stated his interest in serving on the Affordable Housing Advisory Committee and the Capital Region Transportation Planning Agency. He offered that he had some expertise based on his past experience that may benefit the Leon County Research & Development Authority.

Commissioner Proctor

- Absent.

Commissioner Welch

- Recognized the retirement of Kevin McGorty, the Tall Timbers Land Conservancy Director.
- Stated that Darryl Jones, Leon County School Board Member, is hosting a toy drive event to be held on Saturday Dec. 17th that will be collecting new unwrapped toys and coats.
- Thanked Public Works staff for the Thanksgiving feast.
- Reflected on the potential need to open the cold night shelters in the coming days as the weather cools down.

RECEIPT AND FILE

- none

ADJOURN

The meeting adjourned at 6:06 p.m.

The next regular meeting of the Board of County Commissioners is tentatively scheduled for
Tuesday, January 24, 2023 at 3:00 p.m.

All lobbyists appearing before the Board must pay a $25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary or visit the County Clerk website at www.leoncountyfl.gov

PUBLIC NOTICE

Leon County Board of County Commissioners
2023 Tentative Meeting Schedule
All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 23	Monday	9:00 a.m.	Board Retreat
January 24	Tuesday	3:00 p.m.	Regular Board Meeting
February 21	Tuesday	3:00 p.m.	Regular Board Meeting
March 7	Tuesday	1:00 p.m.	Joint County/City Workshops on Comprehensive Plan Amendments, Infill & Alternative Mobility Funding System Study
March 21	Tuesday	3:00 p.m.	Regular Board Meeting
April 11	Tuesday	3:00 p.m.	Regular Board Meeting
April 11	Tuesday	6:00 p.m.	Joint Transmittal Hearing on the 2023 Cycle Comprehensive Plan Amendments
April 25	Tuesday	9:00 a.m.	Budget Workshop
May 9	Tuesday	3:00 p.m.	Regular Board Meeting
May 23	Tuesday	1:00 p.m.	Workshop (TBD)
June 13	Tuesday	3:00 p.m.	Regular Board Meeting
June 13	Tuesday	6:00 p.m.	Joint Adoption Hearing on 2023 Cycle Comprehensive Plan Amendments
June 20	Tuesday	9:00 a.m.	Budget Workshop
July 11	Tuesday	9:00 a.m.	Budget Workshop (if necessary)
July 11	Tuesday	3:00 p.m.	Regular Board Meeting
September 12	Tuesday	3:00 p.m.	Regular Board Meeting
September 12	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 26	Tuesday	1:00 p.m.	Workshop (TBD)
September 26	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 10	Tuesday	3:00 p.m.	Regular Board Meeting
October 24	Tuesday	1:00 p.m.	Workshop (TBD)
November 14	Tuesday	3:00 p.m.	Reorganization & Regular Board Meeting
November 28	Tuesday	1:00 p.m.	Workshop (TBD)
December 12	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE

Leon County Board of County Commissioners
2022 Tentative Meeting Schedule

Month	Day	Time	Meeting Type
November 2022	Tuesday 8	Offices Closed	ELECTION DAY
	Friday 11	Offices Closed	VETERAN'S DAY
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 22	3:00 p.m.	Installation, Reorganization and Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Thursday 24	Offices Closed	THANKSGIVING DAY
	Friday 25	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
	Wednesday 30 – Friday 2		*FAC Legislative Conference* *Pinellas County*
December 2022	Thursday 8	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 13	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	First & Only Public Hearing to Consider Adopting a Proposed Ordinance Amending the Official Zoning Map to Change Zoning Classification from Light Industrial (M-1) Zoning District to General Commercial (C-2) Zoning District for the 7.83-Acre Parcel Located at the Southwest Intersection of Capital Circle SE and Tram Road
		6:00 p.m.	First & Only Public Hearing to Consider Adopting a Proposed Ordinance Amending the Official Zoning Map to Change Zoning Classification from Light Industrial (M-1) Zoning District to Medium Density Residential (MR-1) Zoning District for 10.83-Acre Parcel Located on the West Side of Capital Circle SE, Approximately 260 Feet South of the Intersection of Tram Road
		6:00 p.m.	First and Only Public Hearing to Consider an Ordinance Dissolving the Leon County Energy Improvement District and Repealing Chapter 15, sections 15-1 through 15-15, Code of Laws of Leon County, Florida
		6:00 p.m.	First and Only Public Hearing to Approve the Bradfordville Self Storage Type "C" Site and Development Plan Application
		6:00 p.m.	First and Only Public Hearing Regarding Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Assessments to Defray the Costs of the Tower Oaks 2/3 Program for Road Improvements
	Tuesday 20	~~1:30 p.m.~~ **Cancelled**	~~Capital Region Transportation Planning Agency Meeting City Commission Chambers~~
	Monday 26	Offices Closed	CHRISTMAS OBSERVED

Meetings listed in italics are included in the Board's 2022 Travel Schedule

PUBLIC NOTICE

Leon County Board of County Commissioners
2023 Tentative Meeting Schedule

Month	Day	Time	Meeting Type
January 2023	Monday 2	Offices Closed	NEW YEAR'S DAY OBSERVED
	Tuesday 10	No meeting	BOARD RECESS
	Monday 16	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Tuesday 17	9:00 a.m.	Capital Region Transportation Planning Agency Retreat TBD
	Monday 23	9:00 a.m.	Board Retreat **Parkview at Cascades**
	Tuesday 24	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	**First and Only Public Hearing to Consider a Proposed Ordinance Amending Chapter 4, Article II of Leon County Code of Laws Regarding Animal Control**
	Thursday 26 – Friday 27		*Florida Association of Counties Broadband Summit* *St. Johns County- Ponte Vedra Beach, FL*
February 2023	Thursday 9	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Saturday 11 – Tuesday 14		*NACO Legislative Conference* *Washington, D.C.*
	Tuesday 21	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	**First & Only Public Hearing to Consider Adopting an Ordinance Amending Official Zoning Map to Change Zoning Classification from Residential Acre (RA) Zoning District to Single- and Two-Family Residential (R-3) Zoning District for 32.18 Acres Located at 3762 Capital Circle NW**
		6:00 p.m.	**First & Only Public Hearing on a Proposed Ordinance Amending the Official Zoning Map to add a 1.0-Acre Parcel at the Northeast Corner of the Intersection of Tram Road and Zillah Street (626 Tram Road) to the Local Register of Historic Places, and to Change the Zoning Classification from Single-Family Detached, Attached and Two-Family Residential (R-3) Zoning District to (R-3) Zoning District with Historic Preservation Overlay (HPO)**
		6:00 p.m.	**First and Only Public Hearing on Adoption of the Annual Update to the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule**
		6:00 p.m.	**First and Only Public Hearing to Consider an Ordinance Amending Chapter 10 to Correct Scrivener's Errors and Inadvertent Inconsistencies**
	Tuesday 28	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
March 2023	Tuesday 7		*Florida 2023 Regular Legislative Session Begins*
	Tuesday 7	1:00 p.m.	Joint County/City Workshop on the 2023 Cycle Comprehensive Plan Amendments, Infill, and the Alternative Mobility Funding System Study

Month	Day	Time	Meeting Type
March 2023 (cont.)	Thursday 9	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Wednesday 15		*Florida Association of Counties Legislative Day* *FSU Turnbull Conference Center*
	Monday 20	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 21	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
April 2023	Tuesday 11	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	Joint County/City Transmittal Hearing on Cycle 2023 Comprehensive Plan Amendments and Joint Meeting on the Alternative Mobility Funding System Study
	Tuesday 18	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 25	9:00 a.m.	Budget Policy Workshop County Courthouse, 5th Floor Commission Chambers
	Saturday 29		*Honor Flight Tallahassee* *Washington D.C.*
May 2023	Friday May 5		*Florida 2023 Legislative Session Ends*
	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Thursday 11	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop City Commission Chambers
		3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Friday 19	Offices Closed	FLORIDA EMANCIPATON DAY observed
	Saturday 20		FLORIDA EMANCIPATON DAY
	Monday 22	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 23	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5th Floor Commission Chambers
	Monday 29	Offices Closed	MEMORIAL DAY
	Wednesday 31 – Sunday 4		*National Organization of Black County Officials (NOBCO) Annual Conference – Miami-Dade County, FL*
June 2023	Tuesday 13	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	Joint County/City Adoption Hearing on Cycle 2023 Comprehensive Plan Amendments
	Thursday 15	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Monday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 20	9:00 a.m.	Budget Workshop County Courthouse, 5th Floor Commission Chambers
	Tuesday 27 – Friday 30		*FAC Annual Conference & Educational Exposition* *Orange County; Orlando, FL*
July 2023	Tuesday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 11	9:00 a.m.	Budget Workshop (if necessary) County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers

Month	Day	Time	Meeting Type
July 2023 (cont.)	*Friday 21 - Monday 24*		*NACo Annual Conference Travis County - Austin, TX*
	Tuesday 25	No Meeting	BOARD RECESS
	TBD		*National Urban League Annual Conference TBD*
August 2023	*Friday 18 – Sunday 20*		*Chamber of Commerce Annual Conference Amelia Island, Fernandina Beach, FL*
September 2023	Monday 4	Offices Closed	LABOR DAY
	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 23/24*
	Wednesday 13 – Thursday 14		*FAC Innovation & Policy Conference Seminole County – Lake Mary, FL*
	Thursday 14	3:00 p.m.	Blueprint Intergovernmental Agency Meeting & Budget Public Hearing at 5:00 p/m/ City Commission Chambers
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 26	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5th Floor Commission Chambers
	Tuesday 26	6:00 p.m.*	Second & Final Public Hearing on Adoption of Final Millage Rates and Budgets for FY 23/24*
	Saturday 30 – Wednesday 4		*ICMA Annual Conference Travis County / Austin, TX*
	TBD		*Congressional Black Caucus Annual Legislative Conference – Washington D.C.*
These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings			
October 2023	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 24	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5th Floor Commission Chambers
November 2023	Tuesday 7	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Friday 10	Offices Closed	VETERAN'S DAY observed
	Tuesday 14	3:00 p.m.	Reorganization and Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Wednesday 15 – Friday 17		*FAC Legislative Conference Hillsborough County – Tampa, FL*
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Thursday 23	Offices Closed	THANKSGIVING DAY
	Friday 24	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
	Tuesday 28	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5th Floor Commission Chambers
December 2023	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
December 2023 (cont.)	Monday 25	Offices Closed	CHRISTMAS

Month	Day	Time	Meeting Type
January 2024	Monday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 9	No Meeting	BOARD RECESS
	Monday 15		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2023 Travel Schedule

Citizen Committees, Boards, and Authorities
Current and Upcoming Vacancies

CURRENT VACANCIES

Advisory Committee for Quality Growth
Board of County Commissioners (1 appointment of a Greater Tallahassee Chamber of Commerce nominee)

Affordable Housing Advisory Committee
Board of County Commissioners (1 appointment)

Animal Classification Committee
Board of County Commissioners (1 appointment) – Licensed Veterinarian
Board of County Commissioners (1 appointment) – Informed Citizen

Tallahassee-Leon County Bicentennial Steering Committee
Appointed by External Organizations (14 appointments)

Water Resource Committee
Commissioner – District III: Rick Minor (1 appointment)

UPCOMING VACANCIES

DECEMBER 31, 2022

Library Advisory Board
Commissioner - District V: David O'Keefe (1 appointment)

MARCH 31, 2023

Affordable Housing Advisory Committee
Board of County Commissioners (8 appointments)

Children's Services County
Board of County Commissioners (nominations for 2 seats)
APPLICATION DEADLINE January 6, 2023

APRIL 30, 2023

Minority, Women & Small Business Enterprise Advisory Committee
Board of County Commissioners (2 appointments)

Tallahassee Sports Council
Board of County Commissioners (2 appointments)

Value Adjustment Board
Board of County Commissioners (1 appointment)

MAY 31, 2023

Advisory Committee for Quality Growth
Board of County Commissioners (8 appointments)