Revised Agenda Outline
for meeting of
September 15, 2025

AWARDS AND PRESENTATIONS

- **POSTPONED** – Proclamation Recognizing Ms. Sue Dick, President and CEO of the Greater Tallahassee Chamber of Commerce, for 30 Years of Service
  (Commissioner Maddox)

CONSENT

13. **PULLED** – One-Year Extension and Amendment of the Council on Culture & Arts (COCA) Funding Agreement through Fiscal Year 2026
    (County Administrator / Tourism)

18. **PULLED** – Bid Award for Leon County Detention Center Exterior Stair Renovations Phase II
    (County Administrator / Public Works)

19. **PULLED** – Interlocal Agreement for the Maintenance of Landscaping on Sections of Capital Circle Southwest and Capital Circle Southeast
    (County Administrator / Public Works)

23. **PULLED** – Approval of a Three-Year Agreement with Choose Tallahassee for Relocation Marketing and Lead Generation
    (County Administrator / Tourism)

This document distributed September 15, 2025.

Board of County Commissioners
Leon County, Florida
Agenda
Regular Public Meeting
Monday, September 15, 2025, 3:00 p.m.

Judge Augustus D. Aikens, Jr. Leon County Courthouse, Commission Chambers, 5th Floor
301 S. Monroe Street Tallahassee, Florida 32301

REVISED

The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's Facebook page, YouTube channel, Twitter and County web site.

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting may share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link https://www2.leoncountyfl.gov/coadmin/agenda/

Citizens wishing to provide virtual comment must register by 8:00 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation by Pastor Michael Bell, New Mt. Zion AME Church

Pledge of Allegiance by Commissioner Proctor

AWARDS AND PRESENTATIONS

- Proclamation Recognizing Mrs. Sandra Horne for her Advocacy Against Gun Violence
  (Commissioner Maddox)
- **POSTPONED** – Proclamation Recognizing Ms. Sue Dick, President and CEO of the Greater Tallahassee Chamber of Commerce, for 30 Years of Service
  (Commissioner Maddox)
- Proclamation Recognizing the 70th Anniversary of WCTV
  (Commissioner Cummings)
- Presentation of Masterplan for Springfield Apartments
  (Tallahassee Housing Authority)
- Presentation Recognizing Leon County's Continued Support of Honor Flight Tallahassee
  (Tom Napier, Vice Chair of the Honor Flight Tallahassee Board of Trustees)

- Neighborhood of the Year Awards
  (County Administrator / Community and Media Relations)

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

CONSENT

1. Minutes: May 27, 2025 Special Meeting, June 10, 2025 Regular Meeting, and June 17, 2025 Budget Workshop
   (Clerk of Court)

2. Payment of Bills and Vouchers
   (County Administrator / Office of Management & Budget)

3. Commissioner Appointments to the Housing Finance Authority of Leon County and the Tallahassee-Leon County Commission on the Status of Women & Girls
   (County Administrator / Administration)

4. Proposed Public Notice 2026 Tentative Board Meeting Schedule, Proposed 2026 Travel Schedule, and Proposed Revisions to Board Policy No. 03-16, "Holidays" and 98-7, "Reorganization of the Board of County Commissioners and Installation of Newly Elected Commissioners"
   (County Administrator / Administration)

5. Acceptance of Florida Department of Law Enforcement and United States Department of Agriculture Forest Service Grants for the Leon County Sheriff's Office and Approval of the Sheriff's Request for Utilization of Law Enforcement Trust Fund Assets
   (County Administrator / Office of Management & Budget)

6. Acceptance of a Florida Department of Health Emergency Medical Services Matching Grant
   (County Administrator / Emergency Medical Services)

7. Approval of Ground Ambulance Services Certificates of Public Convenience and Necessity
   (County Administrator / Emergency Medical Services)

8. Department of Health in Leon County Fiscal Year 2026 Public Health Agreement
   (County Administrator / Human Services and Community Partnerships)

9. Local Funding Match for the Low-Income Pool for Bond Community Health Center, Inc., Neighborhood Medical Center, Inc., and Apalachee Center, Inc.
   (County Administrator / Human Services and Community Partnerships)

10. Driver Education Program Agreement with Leon County School Board
    (County Administrator / Office of Intervention and Detention Alternatives)

11. Public Library Construction Grant Opportunity
    (County Administrator / Library Services)

12. Fiscal Year 2026 State Aid to Libraries Grant and Annual Plan for Service
    (County Administrator / Library Services)

13. **PULLED** – One-Year Extension and Amendment of the Council on Culture & Arts (COCA) Funding Agreement through Fiscal Year 2026
    (County Administrator / Tourism)

14. Memorandum of Agreement with the Florida Department of Transportation for the Maintenance of Landscaping Along Sections of Apalachee Parkway, Mahan Drive, Capital Circle Southeast & Southwest, and Thomasville Road Corridors
(County Administrator / Public Works)

15. Proposed Resolution Authorizing Conveyance of One Sanitary Sewer Utility Easement to the City of Tallahassee for the Continued Operation and Maintenance of Improvements Associated with the Woodville Sewer System Project
(County Administrator / Real Estate)

Procurements:

16. Proposed Contract for State and Federal Lobbyist Services
(County Administrator / Administration)

17. Approval of Three-Year Renewal Agreement for Banner Support and Maintenance
(County Administrator / Office of Information Technology)

18. **PULLED** – Bid Award for Leon County Detention Center Exterior Stair Renovations Phase II
(County Administrator / Public Works)

19. **PULLED** – Interlocal Agreement for the Maintenance of Landscaping on Sections of Capital Circle Southwest and Capital Circle Southeast
(County Administrator / Public Works)

Status Reports:

20. Status Report on Efforts to Address Poverty and Inequities in 32304
(County Administrator / Human Services and Community Partnerships)

21. Status Report on Efforts to Address Food Insecurity
(County Administrator / Human Services and Community Partnerships)

22. August 2025 Quarterly Economic Dashboard Report
(County Administrator / Office of Economic Vitality)

23. **PULLED** – Approval of a Three-Year Agreement with Choose Tallahassee for Relocation Marketing and Lead Generation
(County Administrator / Tourism)

CONSENT ITEMS PULLED FOR DISCUSSION

13. One-Year Extension and Amendment of the Council on Culture & Arts (COCA) Funding Agreement through Fiscal Year 2026
(County Administrator / Tourism)

18. Bid Award for Leon County Detention Center Exterior Stair Renovations Phase II
(County Administrator / Public Works)

19. Interlocal Agreement for the Maintenance of Landscaping on Sections of Capital Circle Southwest and Capital Circle Southeast
(County Administrator / Public Works)

23. Approval of a Three-Year Agreement with Choose Tallahassee for Relocation Marketing and Lead Generation
(County Administrator / Tourism)

GENERAL BUSINESS

24. Leon County 2025 Annual Report
(County Administrator / Community and Media Relations)

25. Status Report on the City of Ocala Fire Service Fee Lawsuit, *Discount Sleep of Ocala, LLC v. City of Ocala*, 300 So. 3d 316 (Fla. 5th DCA 2020)
(County Administrator / County Attorney)

26. Appointments to the Leon County Citizen Charter Review Committee, Preliminary Committee Bylaws, and Analysis on Potential Charter Amendment Topics
(County Administrator / Administration / County Attorney)

27. Status Update on the County's Traffic Calming Program
(County Administrator / Public Works)

28. Acceptance of a Florida Department of Environmental Protection Springs Restoration Grant and Approval of an Amendment to the Woodville Sewer System Project Grant Agreement
(County Administrator / Public Works)

29. Full Board Appointments to the Council on Culture and Arts Board, Investment Oversight Committee, and the Tallahassee-Leon County Commission on the Status of Women & Girls
(County Administrator / Administration)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

30. First and Only Public Hearing to Consider an Ordinance Amending Chapter 7, Section 7-44 of the Code of Laws of Leon County, Florida; Entitled Collection; Revising the Methods for Collecting Fire Rescue Charges and Fees
(County Administration / County Attorney)

31. First and Only Public Hearing to Approve the Resolution Adopting the Fire Rescue Services Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to the Tax Collector
(County Administration / Office of Management & Budget)

32. First Public Hearing for Adoption of the Fiscal Year 2025 – 2026 Tentative Millage Rates and Tentative Budgets
(County Administration / Office of Management & Budget)

33. First and Only Public Hearing to Consider an Ordinance Amending the Official Zoning Map to Change the Zoning Classification for 18.51 Acres Located at 4767 Capital Circle SE from the Single Family Detached, Attached and Two-Family Residential (R-3) Zoning District to the Light Industrial (M-1) Zoning District
(County Administrator / Planning)

34. First and Only Public Hearing to Adopt an Ordinance Amending Section 10-4.207 of the Environmental Management Act Pertaining to Land Management Activities
(County Administration / Development Support & Environmental Management)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- Capital Region Community Development District Meeting Minutes – May 5, 2025, May 22, 2025, June 12, 2025
- Children's Services Council of Leon County Quarterly Financial Report – April 1 – June 30, 2025

ADJOURN

The next regular meeting of the Board of County Commissioners is tentatively scheduled for

Tuesday, October 14, 2025 at 3:00 p.m. – Regular Meeting

All lobbyists appearing before the Board must pay a $25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary or visit the County Clerk website.

PUBLIC NOTICE

Leon County Board of County Commissioners
2025 Tentative Meeting Schedule

Date	Day	Time	Meeting
January 27	Monday	9:00 a.m.	Board Retreat
January 28	Tuesday	3:00 p.m.	Regular Board Meeting
February 11	Tuesday	3:00 p.m.	Regular Board Meeting
February 25	Tuesday	2:00 p.m.	Comprehensive Plan Land Use & Mobility Elements Update Workshop
February 25	Tuesday	3:00 p.m.	Southside Action Plan Workshop
March 18	Tuesday	3:00 p.m.	Regular Board Meeting
April 8	Tuesday	3:00 p.m.	Regular Board Meeting
May 13	Tuesday	3:00 p.m.	Regular Board Meeting
May 13	Tuesday	6:00 p.m.	Transmittal Hearing on the 2025 Cycle Comprehensive Plan Amendments
May 27	Tuesday	3:00 p.m.	Budget Workshop
June 10	Tuesday	3:00 p.m.	Regular Board Meeting
June 17	Tuesday	9:00 a.m.	Budget Workshop
July 8	Tuesday	3:00 p.m.	Regular Board Meeting
July 8	Tuesday	6:00 p.m.	Adoption Hearing on 2025 Cycle Comprehensive Plan Amendments
August 12	Tuesday	3:00 p.m.	Special Meeting
September 15	Monday	3:00 p.m.	Regular Board Meeting
September 15	Monday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 23	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 14	Tuesday	3:00 p.m.	Regular Board Meeting
October 28	Tuesday	1:00 p.m.	Legislative Priorities Workshop
November 18	Tuesday	3:00 p.m.	Reorganization & Regular Board Meeting
December 9	Tuesday	3:00 p.m.	Regular Board Meeting

All Workshops, Meetings, and Public Hearings are subject to change.

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, they would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE

Leon County Board of County Commissioners

2025 Tentative Calendar

Month	Day	Time	Meeting Type
January 2025	Wednesday 1	Office Closed	NEW YEAR'S DAY
	Monday 20	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Tuesday 21	9:00 a.m.	Capital Region Transportation Planning Agency Retreat Tallahassee State College, Center for Innovation Plaza Conference & Events Room 101
	Monday 27	9:00 a.m.	Board Retreat The Retreat at Bradley's
	Tuesday 28	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
February 2025	Tuesday 11	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Tuesday 18	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 25	2:00 p.m.	Comp Plan Land Use & Mobility Elements Update Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Tuesday 25	3:00 p.m.	Southside Action Plan Workshop Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
March 2025	*Saturday 1 – Tuesday 4*		*NACO Legislative Conference* *Washington, D.C.*
	Monday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 18	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Wednesday 19		*Florida Association of Counties Legislative Day* *FSU Turnbull Conference Center* *Tallahassee, Leon County, FL*
April 2025	Tuesday 8	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Saturday 26		*Honor Flight Tallahassee* *Washington D.C.*
May 2025	Thursday 8	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop City Commission Chambers
		3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 13	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers

Month	Day	Time	Meeting Type
May 2025 (cont.)	Tuesday 13	6:00 p.m.	Transmittal Hearing for Amendments on the 2025 Cycle Comprehensive Plan Text Amendments Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Tuesday 20	Offices Closed	EMANCIPATON DAY observed
	Monday 26	Offices Closed	MEMORIAL DAY
	Tuesday 27	3:00 p.m.	Budget Workshop Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
June 2025	Tuesday 10	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Monday 16	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 17	9:00 a.m.	Budget Workshop Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Tuesday 24 – Friday 27		*FAC Annual Conference & Educational Exposition Orlando, Orange County, FL*
July 2025	Friday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 8	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	Adoption Hearing on the 2025 Cycle Comprehensive Plan Text Amendments Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Friday 11 – Monday 14		*NACo Annual Conference Philadelphia, Philadelphia County, PA*
	Saturday 12 – Wednesday 16		*NAACP National Conference Charlotte, NC*
	Wednesday 16 – Saturday 19		*National Urban League Annual Conference Cleveland, Ohio*
August 2025	Tuesday 12	3:00 p.m.	Special Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Thursday 14 – Sunday 17		*Chamber of Commerce Annual Conference Fernandina Beach, FL*
September 2025	Monday 1	Offices Closed	LABOR DAY
	Thursday 11	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
		5:00 p.m.	Blueprint Intergovernmental Agency Budget Public Hearing City Commission Chambers
	Monday 15	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 25/26* Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers

Month	Day	Time	Meeting Type
September 2025 (cont.)	**Tuesday 16**	1:30 p.m.	Capital Region Transportation Planning Agency Mtg. City Commission Chambers
	Wednesday 17 – Thursday 18		*FAC Innovation & Policy Conference* *Gainesville, Alachua County, FL*
	Tuesday 23	6:00 p.m.*	Second Public Hearing on Final Millage Rates and Final Budgets Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Wednesday 24 – Sunday 28		*Congressional Black Caucus Annual Legislative Conference – Washington D.C.*
**These public hearing dates have changed due to the School Board's scheduling of its budget adoption public hearings*			
October 2025	Tuesday 14	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Saturday 25 – Wednesday 29		*ICMA Annual Conference* *Tampa, Hillsborough County, FL*
	Tuesday 28	1:00 pm	Legislative Priorities Workshop Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	TBD		*National Organization of Black County Officials (NOBCO) Annual Conference – TBD*
November 2025	Thursday 6	3:00 pm	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 11	Offices Closed	VETERAN'S DAY
	Monday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 18	3:00 p.m.	Reorganization and Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Wednesday 19 – Friday 21		*FAC Legislative Conference* *Tampa, Hillsborough County, FL*
	Thursday 27	Offices Closed	THANKSGIVING DAY
	Friday 28	Offices Closed	DAY AFTER THANKSGIVING
December 2025	Tuesday 9	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5th Floor Commission Chambers
	Tuesday 16	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Thursday 25	Offices Closed	CHRISTMAS
	Friday 26	Offices Closed	DAY AFTER CHRISTMAS
January 2026	Thursday 1	Offices Closed	NEW YEAR'S DAY
	Friday 2	Offices Closed	DAY AFTER NEW YEAR'S DAY
	Monday 19		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2025 Travel Schedule

Citizen Committees, Boards, and Authorities

Current and Upcoming Vacancies

CURRENT VACANCIES

Advisory Committee for Quality Growth
Board of County Commissioners (2 appointments)

Animal Classification Committee
Board of County Commissioners (1 appointment) – Licensed Veterinarian

Animal Shelter Advisory Board
City Commission (1 appointment)

Architectural Review Board
City Commission (1 appointment)

Board of Adjustments & Appeals
City Commission (2 appointments)

Career Source Capital Region Board
Board of County Commissioners (1 appointment)

Code Enforcement Board
Commissioner – District 2: Christian Caban (1 appointment)

Investment Oversight Committee
Board of County Commissioners (1 appointment)

Joint City/County Bicycling Workgroup
City Commission (3 appointments)

Leon County Educational Facilities Authority
Board of County Commissioners (1 appointment)

Leon County Research & Development Authority
Board of County Commissioners (2 appointments)

Public Safety Coordinating Council
Board of County Commissioners Chairman: Brian Welch (1 appointment)

Tallahassee-Leon County Commission on the Status of Women & Girls
Commissioner – District 5: David T. O'Keefe (1 appointment)
Commissioner – At-Large I: Carolyn Cummings (1 appointment)

Trusted People Neighborhood Engagement Steering Committee
City of Tallahassee Manager: Reese Goad (1 appointment)

Water Resources Committee
Commissioner – At-Large I: Carolyn Cummings (1 appointment)

FUTURE VACANCIES

September 30, 2025

Community Development Block Grant Citizens Advisory Task Force
Board of County Commissioners (3 appointments)

Council on Culture & Arts Board
Board of County Commissioners (2 appointments)
Board of County Commissioners (4 City recommended appointments)

September 30, 2025 cont.

Housing Finance Authority of Leon County
Commissioner – District 1: Bill Proctor (1 appointment)
Commissioner – District 3: Rick Minor (1 appointment)
Commissioner – At-Large II: Nick Maddox (1 appointment)

Science Advisory Committee
City Commission (2 appointments)

Tallahassee-Leon County Commission on the Status of Women & Girls
Board of County Commissioners (3 CSWG recommended appointments)
Commissioner – District 2: Christian Caban (1 appointment)
Commissioner – District 4: Brian Welch (1 appointment)
Commissioner – At-Large II: Nick Maddox (1 appointment)
City Commission (1 appointment)
City Commissioner – Jacqueline Porter (1 appointment)
City Commissioner – Jeremy Matlow (1 appointment)

October 31, 2025

Canopy Road Citizens Committee
Board of County Commissioners (2 appointments)
City Commission (3 appointments)

Tourist Development Council
Board of County Commissioners (1 appointment)