

Revised Agenda Outline for meeting of July 8, 2025

AWARDS AND PRESENTATIONS

- **POSTPONED** – Proclamation Recognizing Angelo and Kim Crowell for Efforts in Raising \$35,000 for First Tee Tallahassee
(Vice Chairman Caban)

CONSENT

15. **PULLED** – Fiscal Year 2023 – 2024 Annual Audit and Financial Statements
(County Administrator / Clerk of Courts)

This document distributed July 8, 2025.

Board of County Commissioners
Leon County, Florida
Agenda

Regular Public Meeting
Tuesday, July 8, 2025, 3:00 p.m.

Judge Augustus D. Aikens, Jr. Leon County Courthouse, Commission Chambers, 5th Floor
301 S. Monroe Street Tallahassee, Florida 32301

REVISED

The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and County [web site](#).

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting may share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link
<https://www2.leoncountyfl.gov/coadmin/agenda/>

Citizens wishing to provide virtual comment must register by 8:00 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation by Bryan Stringer, Executive Director of the Capital Area Justice Ministry and Deacon at Jacob Chapel Baptist Church

Pledge of Allegiance by Commissioner O'Keefe

AWARDS AND PRESENTATIONS

- **POSTPONED** – Proclamation Recognizing Angelo and Kim Crowell for Efforts in Raising \$35,000 for First Tee Tallahassee
(*Vice Chairman Caban*)
- Proclamation Recognizing Dr. Adriane Peters, Founder of The Achieve Academy, and the First Graduating Class of Students from the School
(*Commissioner Maddox*)
- Proclamation Recognizing Ashley Scott, Founder of Oxford Learning Academy, and the 5-year Anniversary of the School
(*Commissioner Maddox*)
- Proclamation Recognizing July 2025 as Disability Pride Month
(*Commissioner O'Keefe*)

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

CONSENT

1. Minutes: May 13, 2025 Regular Meeting
(Clerk of Courts)
2. Payment of Bills and Vouchers
(County Administrator / Office of Management & Budget)
3. Approval of Revisions to Human Resources Policy No. 11.01, Section V, Subsection 5.14 – Emergency Guidelines for Compensation, Work Hours, and Work Assignments
(County Administrator / Office of Management & Budget / Human Resources / Emergency Management)
4. Commissioner Appointments to the Code Enforcement Board and the Water Resources Committee
(County Administrator / Administration)
5. Nominations to the Governor for Appointment to the Children’s Services Council of Leon County
(County Administrator / Administration)
6. Fiscal Year 2026 State Housing Initiatives Partnership Funding
(County Administrator / Human Services & Community Partnerships)
7. Acceptance of the Financial Empowerment Planning Grant
(County Administrator / Human Services & Community Partnerships)
8. Authorization to Submit Two Hazard Mitigation Grant Program Applications for the Miccosukee Road at Black Creek Flood Mitigation Project and the Old Magnolia Road at Panther Creek Flood Mitigation Project
(County Administrator / Public Works)
9. Florida Department of Agriculture and Consumer Services Arthropod/Mosquito Control State Aid
(County Administrator / Public Works)
10. Proposed Resolution Authorizing Conveyance of Two Sanitary Sewer Utility Easements to the City of Tallahassee for Continued Operation and Maintenance of Improvements Associated with the Northeast Lake Munson Sewer System Project
(County Administrator / Real Estate)

Procurements:

11. Bid Award for the Continuing Services Agreements for Sidewalk Construction
(County Administrator / Public Works)
12. Authorization to Negotiate an Agreement for Roadway Evaluation and Pavement Management System Consultant Services
(County Administrator / Public Works)
13. Award for the Leon County Detention Facility Furniture Replacement
(County Administrator / Public Works)

Status Reports:

14. Fiscal Year 2023 – 2024 Annual Investment Report
(County Administrator / Clerk of Courts)

15. **PULLED** – Fiscal Year 2023 – 2024 Annual Audit and Financial Statements
(County Administrator / Clerk of Courts)
16. Status Report Regarding Curbside Collection Service Provided by Waste Pro, Inc.
(County Administrator / Office of Resource Stewardship)
17. Establishment of a Citizen's Council for Each Commission District
(County Administrator / Administration)

CONSENT ITEMS PULLED FOR DISCUSSION

15. Fiscal Year 2023 – 2024 Annual Audit and Financial Statements
(County Administrator / Clerk of Courts)

GENERAL BUSINESS

18. Ratification of Actions Taken at the June 17, 2025 Budget Workshop
(County Administrator / Office of Management & Budget)
19. Process to Establish the 2025 – 2026 Citizen Charter Review Committee
(County Administrator / Administration)
20. 2025 Florida Legislative Session Final Report
(County Administrator / Administration)
21. Community Human Services Partnership Fiscal Year 2026 Agency Funding
(County Administrator / Human Services & Community Partnerships)
22. Full Board Appointments to the Investment Oversight Committee and the Leon County Educational Facilities Authority
(County Administrator / Administration)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

23. First and Only Public Hearing to Consider Adoption of a Resolution Approving and Adopting the Local Provider Participation Fund Non-Ad Valorem Assessment Roll
(County Administrator / Office of Management and Budget)
24. Public Hearing on the Comprehensive Plan Update to the Future Land Use and Mobility Elements
(County Administration / Planning)
25. First and Only Public Hearing to Approve the Resolution Adopting the Solid Waste Disposal Services Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to the Tax Collector
(County Administration / Office of Management & Budget)
26. First and Only Public Hearing to Approve the Resolution Adopting the Stormwater Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to the Tax Collector
(County Administration / Office of Management & Budget)
27. First and Only Public Hearing to Approve a Resolution Imposing Non-Ad Valorem Assessments for Sewer Service for Certain Property in the Killearn Lakes Plantation Subdivision Units I and II, and a Resolution Adopting the Non-Ad Valorem Assessment Roll, and Certification of the Entire Roll to the Tax Collector
(County Administration / Public Works)

28. First and Only Public Hearing to Approve the Resolution Adopting the Non-Ad Valorem Assessments for Sewer Service for Certain Real Property in the Belair/Annawood Area, and a Resolution Adopting the Non-Ad Valorem Assessment Roll, and Certification of the Entire Roll to the Tax Collector
(County Administration / Public Works)
29. First and Only Public Hearing to Consider an Eleventh Amendment to the Southwood Development of Regional Impact Integrated Development Order
(County Administration / Development Support & Environmental Management)
30. First and Only Public Hearing to Consider an Ordinance Amending the Official Zoning Map to Change the Zoning Classification for 10.14 Acres Located on the south side of Apalachee Parkway, 900 feet west of the intersection of Apalachee Parkway and W W Kelley Road, from General Commercial (C-2) Zoning District to the Residential Acre (RA) Zoning District
(County Administration / Planning)
31. First and Only Public Hearing to Consider an Ordinance Amending the Official Zoning Map to Change the Zoning Classification for 1.10 Acres Located at 3320 N. Monroe Street from the Light Industrial (M-1) Zoning District to the General Commercial (C-2) Zoning District
(County Administration / Planning)
32. First and Only Public Hearing to Consider an Ordinance Amending the Official Zoning Map to Change the Zoning Classification for 2.11 Acres located at 306 Capital Circle SW from the Light Industrial (M-1) Zoning District to the Commercial Parkway (CP) Zoning District
(County Administration / Planning)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- Capital Region Community Development District Proposed Fiscal Year 2026 Budget
- Capital Region Community Development District Meeting Minutes: February 15, 2025; March 13, 2025; and April 10, 2025
- Canopy Community Development District Approved Fiscal Year 2026 Budget

ADJOURN

*The next regular meeting of the Board of County Commissioners is tentatively scheduled for
Tuesday, September 16, 2025 at 3:00 p.m. – Regular Meeting*

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary
or visit the [County Clerk website](#).**

PUBLIC NOTICE
Leon County Board of County Commissioners
2025 Tentative Meeting Schedule

Date	Day	Time	Meeting
January 27	Monday	9:00 a.m.	Board Retreat
January 28	Tuesday	3:00 p.m.	Regular Board Meeting
February 11	Tuesday	3:00 p.m.	Regular Board Meeting
February 25	Tuesday	2:00 p.m.	Comprehensive Plan Land Use & Mobility Elements Update Workshop
February 25	Tuesday	3:00 p.m.	Southside Action Plan Workshop
March 18	Tuesday	3:00 p.m.	Regular Board Meeting
April 8	Tuesday	3:00 p.m.	Regular Board Meeting
May 13	Tuesday	3:00 p.m.	Regular Board Meeting
May 13	Tuesday	6:00 p.m.	Transmittal Hearing on the 2025 Cycle Comprehensive Plan Amendments
May 27	Tuesday	3:00 p.m.	Budget Workshop
June 10	Tuesday	3:00 p.m.	Regular Board Meeting
June 17	Tuesday	9:00 a.m.	Budget Workshop
July 8	Tuesday	3:00 p.m.	Regular Board Meeting
July 8	Tuesday	6:00 p.m.	Adoption Hearing on 2025 Cycle Comprehensive Plan Amendments
September 16	Tuesday	3:00 p.m.	Regular Board Meeting
September 16	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 23	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 14	Tuesday	3:00 p.m.	Regular Board Meeting
October 28	Tuesday	1:00 p.m.	Legislative Priorities Workshop
November 18	Tuesday	3:00 p.m.	Reorganization & Regular Board Meeting
December 9	Tuesday	3:00 p.m.	Regular Board Meeting

All Workshops, Meetings, and Public Hearings are subject to change.

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, they would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE
Leon County Board of County Commissioners
2025 Tentative Calendar

Month	Day	Time	Meeting Type
January 2025	Wednesday 1	Office Closed	NEW YEAR'S DAY
	Monday 20	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Tuesday 21	9:00 a.m.	Capital Region Transportation Planning Agency Retreat Tallahassee State College, Center for Innovation Plaza Conference & Events Room 101
	Monday 27	9:00 a.m.	Board Retreat The Retreat at Bradley's
	Tuesday 28	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
February 2025	Tuesday 11	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	Tuesday 18	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 25	2:00 p.m.	Comp Plan Land Use & Mobility Elements Update Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	Tuesday 25	3:00 p.m.	Southside Action Plan Workshop Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
March 2025	<i>Saturday 1 – Tuesday 4</i>		<i>NACO Legislative Conference Washington, D.C.</i>
	Monday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 18	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	Wednesday 19		<i>Florida Association of Counties Legislative Day FSU Turnbull Conference Center Tallahassee, Leon County, FL</i>
April 2025	Tuesday 8	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	<i>Saturday 26</i>		<i>Honor Flight Tallahassee Washington D.C.</i>
May 2025	Thursday 8	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop City Commission Chambers
		3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 13	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers

Month	Day	Time	Meeting Type
May 2025 (cont.)	Tuesday 13	6:00 p.m.	Transmittal Hearing for Amendments on the 2025 Cycle Comprehensive Plan Text Amendments Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	Tuesday 20	Offices Closed	EMANCIPATON DAY observed
	Monday 26	Offices Closed	MEMORIAL DAY
	Tuesday 27	3:00 p.m.	Budget Workshop Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
June 2025	Tuesday 10	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	Monday 16	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 17	9:00 a.m.	Budget Workshop Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	<i>Tuesday 24 – Friday 27</i>		<i>FAC Annual Conference & Educational Exposition Orlando, Orange County, FL</i>
July 2025	Friday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 8	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Adoption Hearing on the 2025 Cycle Comprehensive Plan Text Amendments Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	<i>Friday 11 – Monday 14</i>		<i>NACo Annual Conference Philadelphia, Philadelphia County, PA</i>
	<i>Saturday 12 – Wednesday 16</i>		<i>NAACP National Conference Charlotte, NC</i>
	<i>Wednesday 16 – Saturday 19</i>		<i>National Urban League Annual Conference Cleveland, Ohio</i>
August 2025	<i>Thursday 14 – Sunday 17</i>		<i>Chamber of Commerce Annual Conference Fernandina Beach, FL</i>
September 2025	Monday 1	Offices Closed	LABOR DAY
	Thursday 11	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
		5:00 p.m.	Blueprint Intergovernmental Agency Budget Public Hearing City Commission Chambers
	Monday 15	1:30 p.m.	Capital Region Transportation Planning Agency Mtg. City Commission Chambers
	Tuesday 16	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	Tuesday 16	6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 25/26* Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers

Month	Day	Time	Meeting Type
September 2025 (cont.)	<i>Wednesday 17 – Thursday 18</i>		<i>FAC Innovation & Policy Conference Gainesville, Alachua County, FL</i>
	Tuesday 23	6:00 p.m.*	Second Public Hearing on Final Millage Rate and Final Budgets Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	<i>Wednesday 24 – Sunday 28</i>		<i>Congressional Black Caucus Annual Legislative Conference – Washington D.C.</i>
<i>*These public hearing dates have changed due to the School Board's scheduling of its budget adoption public hearings</i>			
October 2025	Tuesday 14	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	<i>Saturday 25 – Wednesday 29</i>		<i>ICMA Annual Conference Tampa, Hillsborough County, FL</i>
	Tuesday 28	1:00 pm	Legislative Priorities Workshop Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	<i>TBD</i>		<i>National Organization of Black County Officials (NOBCO) Annual Conference – TBD</i>
November 2025	Thursday 6	3:00 pm	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 11	Offices Closed	VETERAN'S DAY
	Monday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 18	3:00 p.m.	Reorganization and Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	<i>Wednesday 19 – Friday 21</i>		<i>FAC Legislative Conference Tampa, Hillsborough County, FL</i>
	Thursday 27	Offices Closed	THANKSGIVING DAY
	Friday 28	Offices Closed	DAY AFTER THANKSGIVING
December 2025	Tuesday 9	3:00 p.m.	Regular Meeting Judge Augustus D. Aikens, Jr. Leon County Courthouse, 5 th Floor Commission Chambers
	Tuesday 16	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Thursday 25	Offices Closed	CHRISTMAS
	Friday 26	Offices Closed	DAY AFTER CHRISTMAS
January 2026	Thursday 1	Offices Closed	NEW YEAR'S DAY
	Friday 2	Offices Closed	DAY AFTER NEW YEAR'S DAY
	Monday 19		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2025 Travel Schedule

Citizen Committees, Boards, and Authorities

Current and Upcoming Vacancies

CURRENT VACANCIES

Advisory Committee for Quality Growth

Board of County Commissioners (2 appointments)

Animal Classification Committee

Board of County Commissioners (1 appointment) – Licensed Veterinarian

Animal Shelter Advisory Board

City Commission (1 appointment)

Architectural Review Board

City Commission (1 appointment)

Board of Adjustments & Appeals

City Commission (2 appointments)

Career Source Capital Region Board

Board of County Commissioners (1 appointment)

Code Enforcement Board

Commissioner – District 2: Christian Caban (1 appointment)

Council on Culture & Arts Board

Board of County Commissioners (1 City recommended appointment)

Joint City/County Bicycling Workgroup

City Commission (4 appointments)

Leon County Research & Development Authority

Board of County Commissioners (2 appointments)

Planning Commission

City Commission (1 appointment)

Public Safety Coordinating Council

Board of County Commissioners Chairman: Brian Welch (1 appointment)

Trusted People Neighborhood Engagement Steering Committee

City of Tallahassee Manager: Reese Goad (1 appointment)

Water Resources Committee

Commissioner – At-Large I: Carolyn Cummings (1 appointment)

FUTURE VACANCIES

JULY 31, 2025

Code Enforcement Board

Commissioner – District 1: Bill Proctor (1 appointment)

Commissioner – District 4: Brian Welch (1 appointment)

Investment Oversight Committee

Board of County Commissioners (2 appointments)

Leon County Educational Facilities Authority

Board of County Commissioners (3 appointments)

JULY 31, 2025 (cont.)

Water Resources Committee

- Commissioner – District 5: David O’Keefe (1 appointment)
- Commissioner – At-Large II: Nick Maddox (1 appointment)

September 30, 2025

Community Development Block Grant Citizens Advisory Task Force

- Board of County Commissioners (3 appointments)

Council on Culture & Arts Board

- Board of County Commissioners (2 appointments)
- Board of County Commissioners (4 City recommended appointment)

Housing Finance Authority of Leon County

- Commissioner – District 1: Bill Proctor (1 appointment)
- Commissioner – District 3: Rick Minor (1 appointment)
- Commissioner – At-Large II: Nick Maddox (1 appointment)

Science Advisory Committee

- City Commission (2 appointments)

Tallahassee-Leon County Commission on the Status of Women & Girls

- Board of County Commissioners (3 CSWG recommended appointments)
- Commissioner – District 2: Christian Caban (1 appointment)
- Commissioner – District 4: Brian Welch (1 appointment)
- Commissioner – At-Large I: Carolyn Cummings (1 appointment)
- Commissioner – At-Large II: Nick Maddox (1 appointment)
- City Commission (1 appointment)
- City Commissioner – Jacqueline Porter (1 appointment)
- City Commissioner – Jeremy Matlow (1 appointment)