Board of County Commissioners
Leon County, Florida
Agenda
Regular Public Meeting
Tuesday, December 10, 2024, 3:00 p.m.

Leon County Courthouse, Commission Chambers, 5th Floor
301 S. Monroe Street Tallahassee, Florida 32301

REVISED

The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's Facebook page, YouTube channel, Twitter and County web site.

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting may share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link https://www2.leoncountyfl.gov/coadmin/agenda/

Citizens wishing to provide virtual comment must register by 8:00 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation by Reverend Dr. Kim Buchanan, Pastor, United Church in Tallahassee

Pledge of Allegiance by Commissioner O'Keefe

AWARDS AND PRESENTATIONS

- Proclamation Recognizing Riccardo's Restaurant Celebrating 25 Years of Business in Leon County
  (Commissioner Minor)
- **ADDED** – Proclamation Recognizing Montford Middle School's Football Team as District Champions
  (Chairman Welch)
- Florida City/County Management Association's Recognition of Leon County Government's 25th Anniversary in the Professional Management Matters Program
  (Mark Ryan, representing the Florida City/County Management Association Board of Directors)
- Presentation of $150,000 Donation from the Friends of the Leon County Public Library
  (Lisa Harvey, President, Friends of the Leon County Public Library)

- Presentation of the Tallahassee – Leon County Commission on the Status of Women & Girls Annual Report
  (Stephanie Shumate, Director, Tallahassee – Leon County Commission on the Status of Women & Girls)

- Presentation of the CareerSource Capital Region Annual Report
  (Jim McShane, Executive Director, CareerSource Capital Region)

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

CONSENT

1. Minutes: October 8, 2024 Regular Meeting, October 22, 2024 State and Federal Legislative Priorities Workshop, and October 22, 2024 Leon County Purchasing Policy Workshop
   (Clerk of Court)

2. Payment of Bills and Vouchers
   (County Administrator / Office of Management & Budget)

3. Fiscal Year 2024 Carry Forward Adjustments
   (County Administrator / Office of Management & Budget)

4. Individual Commissioner Appointments to the Library Advisory Board
   (County Administrator / Administration)

5. Acceptance of $150,000 Donation from the Friends of the Leon County Public Library
   (County Administrator / Library Services)

6. 2025 Citizen Engagement Series, Club of Honest Citizens, and To the Village Square, Inc., Events
   (County Administrator / Community and Media Relations)

7. Approve the Designation of the County as the Willing Manager for the Bannerman Road Trail Project in support of a Florida Department of Transportation Grant Application
   (County Administrator / Planning Land Management & Community Enhancement)

8. Approval of an Agreement with the American Public Works Association for Reaccreditation
   (County Administrator / Public Works)

9. Amendment to the Florida Department of Environmental Protection Springs Restoration Grant for the Advanced Septic Systems Pilot Project
   (County Administrator / Public Works)

10. Agreement for Stormwater Monitoring with the Northwest Florida Water Management District
    (County Administrator / Public Works)

Procurements: *(These items are included under Consent.)*

11. Fiscal Year 2025 Insurance Coverage Renewals
    (County Administrator / Office of Management and Budget)

12. Approval of Agreement for Security Guard Services
    (County Administrator / Office of Resource Stewardship)

Status Reports: *(These items are included under Consent.)*

13. Tallahassee – Leon County Commission on the Status of Women & Girls Annual Report
(County Administrator / Administration)

14. 2024 Annual Affordable Housing Advisory Committee Report of Recommendations
(County Administrator / Human Services & Community Partnerships)

15. **PULLED** – Status Report on Transitional Housing in Leon County
(County Administrator / Human Services & Community Partnerships)

16. Status Report on Illegal Dumping in Leon County
(County Administrator / Development, Support & Environmental Management)

17. November 2024 Quarterly Economic Dashboard Report
(County Administrator / Office of Economic Vitality)

18. CareerSource Capital Region Annual Report and Approval of Interlocal Agreement
(County Administrator / Office of Economic Vitality)

CONSENT ITEMS PULLED FOR DISCUSSION

15. Status Report on Transitional Housing in Leon County
(County Administrator / Human Services & Community Partnerships)

GENERAL BUSINESS

19. After-Action Report on Leon County's Preparation, Response, and Recovery Efforts Related to Hurricane Helene; Revisions to Policy No. 24-1, Grant Application Approval Process"; and Ratification of Disaster Funding Agreements with the Florida Division of Emergency Management
(County Administrator / Emergency Management)

20. Approval to Award Fiscal Year 2025 – Fiscal Year 2027 Tourism Legacy Event Grant Funding
(County Administrator / Tourism)

21. Appointment of Commissioners to Authorities, Boards, Committees, and/or Councils
(County Administrator / County Administration)

22. Full Board Appointments to the Audit Advisory Committee, Canopy Roads Citizens Committee, and the Joint City/County Bicycling Workgroup
(County Administrator / Administration)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

23. First and Only Public Hearing to Consider an Ordinance Amending the Official Zoning Map to Change the Zoning Classification from the Manufactured Home and Single-Family Detached Residential (R-5) and Light Industrial (M-1) Zoning Districts to the Medium Density Residential (MR-1) Zoning District for 9.04 Acres Located at 112 and 116 Horseman Association Road
(County Administration / Planning)

24. First and Only Public Hearing to Consider Adopting a Resolution of Intent to Utilize the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Assessments for the Purpose of Collecting the Full Amount of all Charges Related to Sewer Service Imposed on Certain Real Property Located on Woodville Highway and Lewis Boulevard
(County Administration / Public Works)

25. First and Only Public Hearing to Consider Adopting a Resolution of Intent to Utilize the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Assessments for the Purpose of Collecting the Full Amount of all Charges Related to Sewer Service Imposed on Certain Real Property Located in the Northeast Lake Munson Sewer System Project Area
(County Administration / Public Works)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- none

ADJOURN

The next regular meeting of the Board of County Commissioners is tentatively scheduled for

Tuesday, January 28, 2025 at 3:00 p.m. – Regular Meeting

All lobbyists appearing before the Board must pay a $25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary or visit the County Clerk website at www.leoncountyfl.gov.

PUBLIC NOTICE

Leon County Board of County Commissioners
2024 Tentative Meeting Schedule
All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 22	Monday	9:00 a.m.	Board Retreat
January 23	Tuesday	3:00 p.m.	Regular Board Meeting
February 20	Tuesday	3:00 p.m.	Regular Board Meeting
March 19	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	6:00 p.m.	Transmittal Hearing on the 2024 Cycle Comprehensive Plan Amendments
April 23	Tuesday	9:00 a.m.	Budget Workshop
May 14	Tuesday	3:00 p.m.	Regular Board Meeting
June 11	Tuesday	3:00 p.m.	Regular Board Meeting
June 11	Tuesday	6:00 p.m.	Adoption Hearing on 2024 Cycle Comprehensive Plan Amendments
June 18	Tuesday	9:00 a.m.	Budget Workshop
July 9	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 24	Tuesday	CANCELLED	Workshop on the Southside Action Plan
September 24	Tuesday	CANCELLED	Workshop on County's Purchasing Policy
September 24	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 8	Tuesday	3:00 p.m.	Regular Board Meeting
October 22	Tuesday	1:00 p.m.	Workshop – 2025 Legislative Priorities
October 22	Tuesday	CANCELLED	Workshop on the Comprehensive Plan Land User & Mobility Elements Update
October 22	Tuesday	3:00 p.m.	Workshop – Leon County Purchasing Policy
November 19	Tuesday	3:00 p.m.	Installation, Reorganization & Regular Board Meeting
December 10	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE

Leon County Board of County Commissioners

2024 Tentative Calendar

Month	Day	Time	Meeting Type
December 2024	*Wednesday 4 – Friday 6*		*FAC Legislative Conference – Hillsborough County – Tampa, FL*
	Tuesday 10	3:00 p.m.	Regular Meeting – County Courthouse, 5th Floor Commission Chambers
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency Meeting – City Commission Chambers
	Wednesday 25	Offices Closed	CHRISTMAS
January 2025	Wednesday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 7	No Meeting	BOARD RECESS
	Monday 20		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2024 Travel Schedule

PUBLIC NOTICE

Leon County Board of County Commissioners
2025 Tentative Meeting Schedule

Date	Day	Time	Meeting
January 27	Monday	9:00 a.m.	Board Retreat
January 28	Tuesday	3:00 p.m.	Regular Board Meeting
February 11	Tuesday	3:00 p.m.	Regular Board Meeting
February 25	Tuesday	**2:00 p.m.**	**Southside Action Plan Workshop**
February 25	Tuesday	**3:00 p.m.**	**Comprehensive Plan Land Use & Mobility Elements Update Workshop**
March 18	Tuesday	3:00 p.m.	Regular Board Meeting
March 25	Tuesday	1:00 p.m.	Workshop
April 8	Tuesday	3:00 p.m.	Regular Board Meeting
April 8	Tuesday	6:00 p.m.	Transmittal Hearing on the 2025 Cycle Comprehensive Plan Amendments
April 22	Tuesday	1:00 p.m.	Workshop
May 13	Tuesday	3:00 p.m.	Regular Board Meeting
June 10	Tuesday	3:00 p.m.	Regular Board Meeting
June 10	Tuesday	6:00 p.m.	Adoption Hearing on 2025 Cycle Comprehensive Plan Amendments
June 17	Tuesday	9:00 a.m.	Budget Workshop
July 8	Tuesday	9:00 a.m.	Budget Workshop (if necessary)
July 8	Tuesday	3:00 p.m.	Regular Board Meeting
September 9	Tuesday	3:00 p.m.	Regular Board Meeting
September 9	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 16	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 14	Tuesday	3:00 p.m.	Regular Board Meeting
October 28	Tuesday	1:00 p.m.	Legislative Priorities Workshop
November 18	Tuesday	3:00 p.m.	Installation, Reorganization & Regular Board Meeting
December 9	Tuesday	3:00 p.m.	Regular Board Meeting

All Workshops, Meetings, and Public Hearings are subject to change.

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, they would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE

Leon County Board of County Commissioners

2025 Tentative Calendar

Month	Day	Time	Meeting Type
January 2025	Wednesday 1	Office Closed	NEW YEAR'S DAY
	Monday 20	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Monday 27	9:00 a.m.	Board Retreat TBD
	Tuesday 28	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
February 2025	Tuesday 11	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Thursday 13	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 25	**2:00 p.m.**	**Southside Action Plan Workshop** **County Courthouse, 5th Floor Commission Chambers**
	Tuesday 25	**3:00 p.m.**	**Comprehensive Plan Land Use & Mobility Elements Update** **County Courthouse, 5th Floor Commission Chambers**
March 2025	*Saturday 1 – Tuesday 4*		*NACO Legislative Conference* *Washington, D.C.*
	Tuesday 18	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Wednesday 19		*Florida Association of Counties Legislative Day* *FSU Turnbull Conference Center* *Tallahassee, Leon County, FL*
	Tuesday 25	1:00 p.m.	Board Workshop County Courthouse, 5th Floor Commission Chambers
April 2025	Tuesday 8	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	Transmittal Hearing for Amendments on the 2025 Cycle Comprehensive Plan Text Amendments County Courthouse, 5th Floor Commission Chambers
	Tuesday 22	1:00 p.m.	Board Workshop County Courthouse, 5th Floor Commission Chambers
	Saturday 26		*Honor Flight Tallahassee* *Washington D.C.*
May 2025	Thursday 8	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop City Commission Chambers
		3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Tuesday 13	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Tuesday 20	Offices Closed	EMANCIPATON DAY observed
	Monday 26	Offices Closed	MEMORIAL DAY
June 2025	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers

Month	Day	Time	Meeting Type
June 2025 (cont.)		6:00 p.m.	Adoption Hearing on the 2025 Cycle Comprehensive Plan Text Amendments County Courthouse, 5th Floor Commission Chambers
	Tuesday 17	9:00 a.m.	Budget Workshop County Courthouse, 5th Floor Commission Chambers
	Tuesday 24 – Friday 27		*FAC Annual Conference & Educational Exposition* *Orlando, Orange County, FL*
July 2025	Friday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 8	9:00 a.m.	Budget Workshop (if necessary) County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Friday 11 – Monday 14		*NACo Annual Conference* *Philadelphia, Philadelphia County, PA*
	Saturday 12 – Wednesday 16		*NAACP National Conference* *Charlotte, NC*
	Wednesday 16 – Saturday 19		*National Urban League Annual Conference* *Cleveland, Ohio*
August 2025	*Thursday 14 – Sunday 17*		*Chamber of Commerce Annual Conference* *Fernandina Beach, FL*
September 2025	Monday 1	Offices Closed	LABOR DAY
	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 25/26*
	Tuesday 16	6:00 p.m.*	Second Public Hearing on Final Millage Rate and Final Budgets County Courthouse, 5th Floor Commission Chambers
	Wednesday 17 – Thursday 18		*FAC Innovation & Policy Conference* *Gainesville, Alachua County, FL*
	Thursday 18	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
		5:00 p.m.	Blueprint Intergovernmental Agency Budget Public Hearing City Commission Chambers
	TBD		*Congressional Black Caucus Annual Legislative Conference – Washington D.C.*
These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings			
October 2025	Tuesday 14	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Saturday 25 – Wednesday 29		*ICMA Annual Conference* *Tampa, Hillsborough County, FL*
	Tuesday 28	1:00 pm	Legislative Priorities Workshop County Courthouse, 5th Floor Commission Chambers
	TBD		*National Organization of Black County Officials (NOBCO) Annual Conference – TBD*
November 2025	Thursday 6	3:00 pm	Blueprint Intergovernmental Agency Meeting City Commission Chambers

Month	Day	Time	Meeting Type
November 2025 (cont.)	Tuesday 11	Offices Closed	VETERAN'S DAY
	Tuesday 18	3:00 p.m.	Installation, Reorganization and Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Wednesday 19 – Friday 21		*FAC Legislative Conference* *Tampa, Hillsborough County, FL*
	Thursday 27	Offices Closed	THANKSGIVING DAY
	Friday 28	Offices Closed	DAY AFTER THANKSGIVING
December 2025	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Thursday 25	Offices Closed	CHRISTMAS
	Friday 26	Offices Closed	DAY AFTER CHRISTMAS
January 2026	Thursday 1	Offices Closed	NEW YEAR'S DAY
	Friday 2	Offices Closed	DAY AFTER NEW YEAR'S DAY
	Monday 19		MARTIN LUTHER KING, JR. DAY

Meetings listed in italics are included in the Board's 2025 Travel Schedule

Capital Region Transportation Planning Agency DRAFT 2025 Meeting Schedule will be provided in October

Citizen Committees, Boards, and Authorities
Current and Upcoming Vacancies

CURRENT VACANCIES

Affordable Housing Advisory Committee
Board of County Commissioners (1 appointment) for the following categories:
- b. A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- c. A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- j. A citizen who represents employers within the jurisdiction.
- k. A citizen who represents essential services personnel, as defined in the local housing assistance plan. (Essential Service Personnel includes teachers and educators, other school district, community college and university employees, police and fire personnel, health care personnel, skilled building trades personnel, and active U.S. Armed Forces service members.)
- l. A citizen who currently benefits from a rental housing assistance program, has benefited from an affordable homeownership program, or has experienced an eviction within the 10 years preceding their appointment.

Animal Classification Committee
Board of County Commissioners (1 appointment) – Licensed Veterinarian

Architectural Review Board
City Commission (2 appointments)

Board of Adjustments & Appeals
City Commission (2 appointments)

Canopy Road Citizens Committee
Board of County Commissioners (2 appointments)

Children's Services Council
Governor Ron DeSantis (1 appointment)

Council on Culture & Arts
Board of County Commissioners (1 City recommended appointment)

Joint City/County Bicycling Workgroup
Board of County Commissioners (1 appointment)
City Commission (3 appointments)

Leon County Research & Development Authority
Board of County Commissioners (1 appointment)

Library Advisory Board
Commissioner – District V: David O'Keefe (1 appointment)

FUTURE VACANCIES

DECEMBER 31, 2024

Audit Advisory Committee
Board of County Commissioners (2 appointments)
Clerk of Court (3 appointments)

Children's Services Council
Board of County Commissioners (2 nominations for Governor appointment)

DECEMBER 31, 2024 (continued)

Joint City/County Bicycling Workgroup
Board of County Commissioners (3 appointments)
City Commission (1 appointment)

Library Advisory Board
Commissioner – District I: Bill Proctor (1 appointment)
Commissioner – At-Large II: Nick Maddox (1 appointment)
Friends of the Library (1 appointment)

Tourist Development Council
Board of County Commissioners (2 appointments for Ex Officio – City of Tallahassee Commissioner seats)

JANUARY 31, 2025

Affordable Housing Advisory Committee
Board of County Commissioners (4 appointments) for the following categories:

b. A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
c. A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
g. A citizen who is actively engaged as a real estate professional in connection with affordable housing.
i. A citizen who resides within the jurisdiction of the local governing body making the appointments.
j. A citizen who represents employers within the jurisdiction.
k. A citizen who represents essential services personnel, as defined in the local housing assistance plan. (Essential Service Personnel includes teachers and educators, other school district, community college and university employees, police and fire personnel, health care personnel, skilled building trades personnel, and active U.S. Armed Forces service members.)