

# Revised Agenda Outline for meeting of September 12, 2023

## **AWARDS AND PRESENTATIONS**

- **REMOVED** - Proclamation Recognizing the 17th Anniversary of the Greater Blessings Tabernacle of Praise  
*(Chairman Maddox)*

## **CONSENT**

9. **REMOVED** - Agreement for Traffic Control on Private Roads within the Golden Eagle Community  
*(County Administrator/ County Administration)*

**Board of County Commissioners  
Leon County, Florida**

**Agenda**

**Regular Public Meeting**

**Tuesday, September 12, 2023, 3:00 p.m.**

Leon County Courthouse, Commission Chambers, 5th Floor  
301 S. Monroe Street Tallahassee, Florida 32301

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The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and County [web site](#).

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting may share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link <https://www2.leoncountyfl.gov/coadmin/agenda/>.

Citizens wishing to provide virtual comment must register by 8 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

**INVOCATION & PLEDGE OF ALLEGIANCE**

Invocation by Dennis Young from Bible Believers Fellowship Church.

Pledge of Allegiance by Commissioner Christian Caban

**AWARDS AND PRESENTATIONS**

- Proclamation Recognizing Brenda Williams, Director of the Tallahassee Housing Authority  
(Chairman Maddox)
- **REMOVED** - Proclamation Recognizing the 17th Anniversary of the Greater Blessings Tabernacle of Praise  
(Chairman Maddox)
- Proclamation Recognizing Florida State University's Women's Softball Team as Runner-up in the Women's College World Series  
(Commission Caban)
- Proclamation Recognizing September 2023 as Hunger Action Month  
(Commissioner Welch)
- Proclamation Recognizing September 30, 2023 as "Go Gold" Day in Support of the "Be Bold, Go Gold" Campaign  
(Commissioner Welch)

- Presentation on Choose Tallahassee  
(Gregg Patterson, Executive Director, Choose Tallahassee)

**CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS**

3-minute limit per speaker; there will not be any discussion by the Commission.

**CONSENT**

1. Minutes: May 23, 2023 Homelessness Workshop, June 13, 2023 Regular Meeting, and June 20, 2023 Budget Workshop  
(Clerk of Court)
2. Payment of Bills and Vouchers  
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
3. FY 2021/22 Annual Audit and Financial Statements  
(Clerk of Court)
4. Proposed Public Notice of 2024 Tentative Board Meeting Schedule and Proposed 2024 Board Travel Schedule  
(County Administrator/ County Administration)
5. Commissioner Appointments to the Housing Finance Authority, Science Advisory Committee, and the Tallahassee-Leon County Commission on the Status of Women & Girls  
(County Administrator/ County Administration)
6. Resolution in Support of the Justice40 Initiative  
(County Administrator/County Administration)
7. Resolution in Support of the Ideals of American Democracy  
(County Administrator/ County Administration)
8. Florida Association of Counties 2024 Draft Legislative Policy Proposal Related to PACE Programs  
(County Administrator/ County Administration)
9. **REMOVED** - Agreement for Traffic Control on Private Roads within the Golden Eagle Community  
(County Administrator/ County Administration)
10. Request to Schedule Two Public Hearings to Consider an Ordinance Amending the Definitions and Accessory Uses Sections of Chapter 10, Land Development Code Relating to Accessory Dwelling Units, for October 10 and November 14, 2023  
(County Administrator/ Development Support & Environmental Management)
11. Request to Schedule the First and Only Public Hearing to Consider an Ordinance Amending Section 10-7.502 of Chapter 10 of the Land Development Code Entitled, "General Layout and Design Standards", to Require Street Lighting for School Bus Stops in New Residential Subdivisions for October 10, 2023  
(County Administrator/ Development Support & Environmental Management)
12. Renewal of the Tallahassee Fire Department's Certificate of Public Convenience and Necessity  
(County Administrator/ Emergency Medical Services)

13. Proposed Resolution Authorizing Conveyance of an Easement Interest in County-owned Property Located at 10497 Elgin Lane to the City of Tallahassee  
*(County Administrator/ Office of Financial Stewardship)*
14. Resolution to Lease Space at the Leon County Government Annex to the United States of America, by and through the General Services Administration, and a Lease Agreement  
*(County Administrator/ Office of Financial Stewardship)*
15. Report on the 2024 Summer Youth Expo  
*(County Administrator/ Human Services & Community Partnerships)*
16. County Commitment of Funding Match for the Low-Income Pool for Bond Community Health Center, Neighborhood Medical Center, and Apalachee Center, Inc.  
*(County Administrator/ Human Services & Community Partnerships)*
17. Driver's Education Program Agreement with Leon County Schools  
*(County Administrator/ Office of Intervention & Detention Alternatives)*
18. State Aid to Libraries Grant Agreement and Annual Plan for Service  
*(County Administrator/ Library)*
19. Local Agency Program Agreement between Leon County and State of Florida Department of Transportation for the Miccosukee Road Bridge Replacement Project  
*(County Administrator/ Public Works)*
20. Authorization to Submit a U.S. Department of Transportation Reconnecting Communities and Neighborhoods Grant Application  
*(County Administrator/ Public Works)*
21. Composition of the Leon County Tourist Development Council  
*(County Attorney/ County Administrator/ Tourism)*

Procurements: *(These items are included under Consent.)*

22. Approval of Interlocal Agreement for the Licensing, Hosting, and Support of the GOVMAX Budget Development Software  
*(County Administrator/ Purchasing/ Office of Financial Stewardship)*
23. Bid Award for the Leon County Government Annex Parking Garage Repairs  
*(County Administrator/ Purchasing/ Public Works)*
24. Bid Award for the Renovations to the Concord School Building  
*(County Administrator/ Purchasing/ Public Works)*
25. Bid Award for the Construction of the St. Marks Greenway Phase II, Buck Lake Road Trail Head  
*(County Administrator/ Purchasing/ Public Works)*
26. Bid Award for the Court Administration Office Renovations Project  
*(County Administrator/ Purchasing/ Public Works)*
27. Authorization to Utilize a Cooperative Purchasing Agreement for a Heavy Equipment Purchase  
*(County Administrator/ Purchasing/ Public Works)*
28. Bid Award for the Domi Building Masonry Repairs  
*(County Administrator/ Purchasing/ Public Works)*

29. Bid Award for the Leon County Southside Health Clinic Roof Replacement  
(County Administrator/ Purchasing/ Public Works)
30. Approval of a Five-Year Comprehensive Maintenance Services Agreement for Public Safety Complex Heating and Cooling Automation Controls  
(County Administrator/ Purchasing/ Resource Stewardship)
31. Approval of a Three-Year Planned Service Agreement for County Facility Heating and Cooling Services  
(County Administrator/ Purchasing/ Resource Stewardship)

**Status Reports:** *(These items are included under Consent.)*

32. Report on Veteran Homelessness in Leon County  
(County Administrator/ Human Services & Community Partnerships)
33. August 2023 Quarterly Economic Dashboard Report  
(County Administrator/PLACE/ Office of Economic Vitality)
34. Lake Munson Action Plan and Drawdown Status Update  
(County Administrator/Public Works)

**CONSENT ITEMS PULLED FOR DISCUSSION**

**GENERAL BUSINESS**

35. Status Report on Leon County's Preparation, Response, and Recovery Efforts Related to Hurricane Idalia  
(County Administrator/ County Administration)  
***Distributed under separate cover.***
36. Leon County 2023 Annual Report  
(County Administrator/ County Administration)
37. Consideration of a Resolution Endorsing the Declaration of a Climate Emergency in Leon County  
(County Administrator/ Resource Stewardship)
38. Enabling Resolution to Establish the Miccosukee Canopy Road Greenway Citizen's Committee  
(County Administrator/ Resource Stewardship/ Parks & Recreation)
39. Full Board Appointments to the Animal Shelter Advisory Board, Board of Adjustment & Appeals, and the Tallahassee-Leon County Commission on the Status of Women & Girls  
(County Administrator/ County Administration)

**SCHEDULED PUBLIC HEARINGS, 6:00 P.M.**

40. First Public Hearing for Adoption of the FY 2023/2024 Tentative Millage Rates and Tentative Budgets  
(County Administration/ Office of Financial Stewardship)
41. First and Only Public Hearing to Consider Adoption of a Resolution Approving and Adopting the Local Provider Participation Fund Non-Ad Valorem Assessment Roll  
(County Administration/ Office of Financial Stewardship)

**CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS**

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

**COMMENTS/DISCUSSION ITEMS**

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

**RECEIPT AND FILE**

- Children's Services Council of Leon County Quarterly Financial Report, April 1, 2023 thru June 30, 2023
- Capital Region Community Development District June 6, 2023 Meeting Minutes

**ADJOURN**

*The next regular meeting of the Board of County Commissioners is tentatively scheduled for*

**Tuesday, September 26, 2023 at 6:00 p.m. – Public Hearing Only**

**Tuesday, October 10, 2023 at 3:00 p.m. – Regular Meeting**

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.  
For registration forms and/or additional information, please contact the Board Secretary  
or visit the County Clerk website at [www.leoncountyfl.gov](http://www.leoncountyfl.gov)**

## PUBLIC NOTICE

### Leon County Board of County Commissioners 2023 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 23	Monday	9:00 a.m.	Board Retreat
January 24	Tuesday	3:00 p.m.	Regular Board Meeting
February 21	Tuesday	3:00 p.m.	Regular Board Meeting
March 7	Tuesday	1:00 p.m.	Joint County/City Workshops on Comprehensive Plan Amendments & Infill Development
March 21	Tuesday	3:00 p.m.	Regular Board Meeting
<del>April 11</del>	<del>Tuesday</del>	<del>3:00 p.m.</del>	<del>Regular Board Meeting</del> <i>cancelled</i>
April 25	Tuesday	9:00 a.m.	Budget Workshop
May 9	Tuesday	3:00 p.m.	Regular Board Meeting
May 9	Tuesday	6:00 p.m.	Transmittal Hearing on the 2023 Cycle Comprehensive Plan Amendments
May 23	Tuesday	1:00 p.m.	Workshop on Addressing Homelessness
June 13	Tuesday	3:00 p.m.	Regular Board Meeting
June 13	Tuesday	6:00 p.m.	Adoption Hearing on 2023 Cycle Comprehensive Plan Amendments
June 20	Tuesday	9:00 a.m.	Budget Workshop
<del>July 11</del>	<del>Tuesday</del>	<del>9:00 a.m.</del>	<del>Budget Workshop (if necessary)</del> <i>cancelled</i>
July 11	Tuesday	3:00 p.m.	Regular Board Meeting
September 12	Tuesday	3:00 p.m.	Regular Board Meeting
September 12	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
<del>September 26</del>	<del>Tuesday</del>	<del>1:00 p.m.</del>	<del>Workshop (TBD)</del> <i>cancelled</i>
September 26	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 10	Tuesday	3:00 p.m.	Regular Board Meeting
October 24	Tuesday	1:00 p.m.	Workshop on 2024 Legislative Priorities
November 14	Tuesday	3:00 p.m.	Reorganization & Regular Board Meeting
November 28	Tuesday	1:00 p.m.	Workshop on Human Services
December 12	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2<sup>nd</sup> Tuesday of the month and workshops for the 4<sup>th</sup> Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4<sup>th</sup> Tuesday of the month in addition to or in place of a workshop.

**PUBLIC NOTICE**  
**Leon County Board of County Commissioners**  
**2023 Calendar**

Month	Day	Time	Meeting Type
<b>August 2023</b>	<i>Friday 18 – Sunday 20</i>		<i>Chamber of Commerce Annual Conference Amelia Island, Fernandina Beach, FL</i>
	Thursday 24	9:00 a.m.	Blueprint Intergovernmental Agency Budget and Regular Meeting City Commission Chambers
<b>September 2023</b>	Monday 4	Offices Closed	LABOR DAY
	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
		6:00 p.m.	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 23/24*
	<i>Wednesday 13 – Thursday 14</i>		<i>FAC Innovation &amp; Policy Conference Seminole County – Lake Mary, FL</i>
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	<i>Wednesday 20 – Sunday 24</i>		<i>Congressional Black Caucus Annual Legislative Conference – Washington D.C.</i>
	Thursday 14 <b>21</b>	3:00 p.m.	Blueprint Intergovernmental Agency Meeting & <b>Budget Workshop</b> <del>Budget Public Hearing at 5:00 p.m.</del> City Commission Chambers
	<del>Tuesday 26</del>	<del>1:00 p.m.</del> cancelled	<del>Workshop – tentative (TBD)</del> <del>County Courthouse, 5<sup>th</sup> Floor Commission Chambers</del>
	<b>Tuesday 26</b>	<b>3:00 p.m.</b>	<b>Blueprint Intergovernmental Agency Second &amp; Final Budget Public Hearing</b>
	Tuesday 26	6:00 p.m.	Second & Final Public Hearing on Adoption of Final Millage Rates and Budgets for FY 23/24*
	<i>Saturday 30 – Wednesday 4</i>		<i>ICMA Annual Conference Travis County / Austin, TX</i>
<b>October 2023</b>	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
	(tentative)	6:00 p.m.	First & Only Public Hearing to Consider an Ordinance amending the Land Develop Code to Require Street Lighting for School Bus Stops in New Residential Subdivisions
	(tentative)	6:00 p.m.	First of Two Public Hearings to Consider an Ordinance Amending the Definitions and Accessory Uses Sections of Chapter 10 of the Land Development Code, Relating to Accessory Dwelling Units
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 24	1:00 p.m.	<b>Workshop on 2024 State and Federal Legislative Priorities</b> County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
	<i>Wednesday 18 – Sunday 22</i>		<i>National Organization of Black County Officials (NOBCO) Annual Conference – Charlotte-Mecklenburg County – Charlotte, NC</i>
<b>November 2023</b>	Tuesday 7	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Friday 10	Offices Closed	VETERAN’S DAY observed



Month	Day	Time	Meeting Type
<b>November 2023 (cont.)</b>	Tuesday 14	3:00 p.m.	Reorganization and Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
	Tuesday 14 (tentative)	6:00 p.m.	Second and Final Public Hearing to Consider an Ordinance Amending the Definitions and Accessory Uses Sections of Chapter 10 of the Land Development Code, Relating to Accessory Dwelling Units
	<i>Wednesday 15 – Friday 17</i>		<i>FAC Legislative Conference Hillsborough County – Tampa, FL</i>
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Thursday 23	Offices Closed	THANKSGIVING DAY
	Friday 24	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
	Tuesday 28	1:00 p.m.	<b><u>Workshop on Human Services</u></b> County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
<b>December 2023</b>	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Monday 25	Offices Closed	CHRISTMAS
<b>January 2024</b>	Monday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 9	No Meeting	BOARD RECESS

*Meetings listed in italics are included in the Board's 2023 Travel Schedule*

## **Citizen Committees, Boards, and Authorities**

### **Current and Upcoming Vacancies**

#### **CURRENT VACANCIES**

##### **Advisory Committee for Quality Growth**

Board of County Commissioners (2 appointments)

##### **Animal Classification Committee**

Board of County Commissioners (1 appointment) – Licensed Veterinarian

Board of County Commissioners (1 appointment) – Informed Citizen

##### **Board of Adjustments & Appeals**

Board of County Commissioners (1 appointment) – County Alternate

##### **Council on Culture & Arts Board**

Board of County Commissioners (1 appointment) – Mayor Recommended City At-Large seat

##### **Investment Oversight Committee**

Clerk of Courts (1 appointment)

##### **Leon County Educational Facilities Authority**

Board of County Commissioners (1 appointment)

##### **Tallahassee-Leon County Commission on the Status of Women & Girls**

Board of County Commissioners (1 appointment – selected by the CSWG and ratified by the Board)

Commissioner - District III: Rick Minor (1 appointment)

##### **Tallahassee Sports Council**

Board of County Commissioners (2 appointments)

#### **UPCOMING VACANCIES**

##### **SEPTEMBER 30, 2023**

##### **Animal Shelter Advisory Board**

Board of County Commissioners (2 appointments)

##### **Council on Culture & Arts Board**

Board of County Commissioners (3 appointments)

##### **Housing Finance Authority of Leon County**

Commissioner - District II: Christian Caban (1 appointment)

##### **Science Advisory Committee**

Commissioner - District At-Large I: Carolyn Cummings (1 appointment)

Commissioner - District At-Large II: Nick Maddox (1 appointment)

##### **Tallahassee-Leon County Commission on the Status of Women & Girls**

Commissioner - District II: Christian Caban (1 appointment)

Commissioner - District At-Large I: Carolyn Cummings (1 appointment)

Commissioner - District At-Large II: Nick Maddox (1 appointment)

Board of County Commissioners (2 appointments – selected by the CSWG and ratified by the Board)

**OCTOBER 31, 2023**

**Tourist Development Council**

Board of County Commissioners (2 appointments)

- 1 - owner or operator of motels, hotels or other tourist accommodations in the County and subject to the Tourist Development Tax.
- 1 - person who is involved in the tourist industry and who has demonstrated an interest in tourist development, but who is not an owner or operator of motels, hotels or other tourist accommodations in the County and subject to the Tax.

**DECEMBER 31, 2023**

**Animal Classification Committee**

Board of County Commissioners (2 appointments) – Licensed Veterinarian

Board of County Commissioners (2 appointments) – Informed Citizen

**Joint Bicycling Workgroup**

Board of County Commissioners (3 appointments)

**Library Advisory Board**

Commissioner - District II: Christian Caban (1 appointment)

Commissioner - District III: Rick Minor (1 appointment)

Commissioner – At-Large I: Carolyn Cummings (1 appointment)