

Revised Agenda Outline for meeting of June 13, 2023

CONSENT

3. **PULLED** - Acceptance of the County Administrator's Proposed Reorganization
(County Administrator)

11. **REMOVED** - Second Maintenance Agreement and Surety Device for Green Acres at Pedrick Subdivision
(County Administrator/ Public Works)

**Board of County Commissioners
Leon County, Florida
Agenda**

**Regular Public Meeting
Tuesday, June 13, 2023, 3:00 p.m.**

Leon County Courthouse, Commission Chambers, 5th Floor
301 S. Monroe Street Tallahassee, Florida 32301

REVISED

The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and County [web site](#).

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting may share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link <https://www2.leoncountyfl.gov/coadmin/agenda/>.

Citizens wishing to provide virtual comment must register by 8 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation by Pastor Rudy Ferguson Sr. of New Birth Tabernacle of Praise

Pledge of Allegiance by Commissioner Bill Proctor

AWARDS AND PRESENTATIONS

- Proclamation Recognizing June as Pride Month
(Chairman Maddox)
- Proclamation for President Jim Murdaugh Recognizing Tallahassee Community College (TCC) for Being Named by the National Association of Business Resources as One of the Top 101 Best and Brightest Companies to Work for in the Nation
(Commissioner Caban)
- Proclamation Recognizing Gayle Grisiff for her Efforts to Secure the Donation of an Antique Piano for the Fort Braden Community Center
(Commissioner Caban)
- Proclamation Recognizing the Victory House Community Resource Center at Shady Grove Primitive Baptist Church for its Community Outreach Programs
(Commissioner O'Keefe)

- Proclamation Recognizing June 11, 2023 as Race Amity Day
(Commissioner Proctor)

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

CONSENT

1. Minutes: March 21, 2023 Regular Meeting and April 25, 2023 Budget Workshop
(Clerk of Court)
2. Payment of Bills and Vouchers
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
3. **PULLED** - Acceptance of the County Administrator's Proposed Reorganization
(County Administrator)
4. Commissioner Appointments to the Library Advisory Board and the Water Resource Committee
(County Administrator/ County Administration)
5. Ratification of Board Actions Taken at the May 23, 2023 Workshop Addressing Homelessness
(County Administrator/ Human Services & Community Partnerships)
6. Report on Officer-in-Residence Programs
(County Administrator/ Human Services & Community Partnerships)
7. Ratification of the Acceptance of the Florida Local Government Cybersecurity Grant
(County Administrator/ Office of Information Technology)
8. Acceptance of the National Endowment of the Arts Big Read Grant
(County Administrator/ Library)
9. Agreement for Dedication of Real Property and Acceptance of the Public Roadways Supporting the Cawthon Development
(County Administrator/ Public Works)
10. Approval of Maintenance Map for Hannon Mill Road for Recording in the Public Records
(County Administrator/ Public Works)
11. **REMOVED** - Second Maintenance Agreement and Surety Device for Green Acres at Pedrick Subdivision
(County Administrator/ Public Works)

Procurements: (These items are included under Consent.)

12. Environmental System Research Institute, Incorporated Enterprise License Agreement for Geographic Information System Software
(County Administrator/ Purchasing/ Office of Information Technology)
13. Three-Year Renewal of the NEOGOV Services Agreement
(County Administrator/ Purchasing/ Office of Information Technology)

14. Authorization to Negotiate an Agreement for Construction Engineering and Inspection Services for the Magnolia Drive – Phase 2 Construction Project
(County Administrator/ Purchasing/ Public Works)

15. Bid Award for the Courthouse Window Repairs Phase I Project
(County Administrator/ Purchasing/ Public Works)

Status Reports: *(These items are included under Consent.)*

16. May 2023 Quarterly Economic Dashboard Report
(County Administrator/ Office of Economic Vitality)

CONSENT ITEMS PULLED FOR DISCUSSION

3. Acceptance of the County Administrator’s Proposed Reorganization
(County Administrator)

GENERAL BUSINESS

17. Proposed Renaming of the Northeast Branch Library in Honor of Former Leon County Commissioner Bruce J. Host
(County Administrator/ County Administration)

18. Tallahassee Housing Authority Funding Request for the Third Phase of the Orange Avenue Apartments Redevelopment
(County Administrator/ Human Services & Community Partnerships)

19. Virtual Citizen Comments During County Commission Meetings
(County Administrator/ County Administration)

20. Full Board Appointments to the Advisory Committee for Quality Growth, the Board of Adjustments & Appeals, the CareerSource Capital Region Board, Council on Culture & Arts, and the Planning Commission
(County Administrator/ County Administration)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

21. Adoption Public Hearing on the 2023 Cycle Comprehensive Plan Text Amendment for the Southside Action Plan
(County Administration/ PLACE/ Planning)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- Capital Region Community Development District Meeting Minutes for February 9, 2023 and April 13, 2023
- Capital Region Community Development District Proposed Budgets Fiscal Year 2024
- Piney-Z Community Development District Proposed Annual Operating Budget for Fiscal Year 2024

ADJOURN

*The next regular meeting of the Board of County Commissioners is tentatively scheduled for
Tuesday, July 11, 2023 at 3:00 p.m.*

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary
or visit the County Clerk website at www.leoncountyfl.gov**

PUBLIC NOTICE

Leon County Board of County Commissioners 2023 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 23	Monday	9:00 a.m.	Board Retreat
January 24	Tuesday	3:00 p.m.	Regular Board Meeting
February 21	Tuesday	3:00 p.m.	Regular Board Meeting
March 7	Tuesday	1:00 p.m.	Joint County/City Workshops on Comprehensive Plan Amendments & Infill Development
March 21	Tuesday	3:00 p.m.	Regular Board Meeting
April 11	Tuesday	3:00 p.m.	Regular Board Meeting <i>cancelled</i>
April 25	Tuesday	9:00 a.m.	Budget Workshop
May 9	Tuesday	3:00 p.m.	Regular Board Meeting
May 9	Tuesday	6:00 p.m.	Transmittal Hearing on the 2023 Cycle Comprehensive Plan Amendments
May 23	Tuesday	1:00 p.m.	Workshop on Addressing Homelessness
June 13	Tuesday	3:00 p.m.	Regular Board Meeting
June 13	Tuesday	6:00 p.m.	Adoption Hearing on 2023 Cycle Comprehensive Plan Amendments
June 20	Tuesday	9:00 a.m.	Budget Workshop
July 11	Tuesday	9:00 a.m.	Budget Workshop (if necessary)
July 11	Tuesday	3:00 p.m.	Regular Board Meeting
September 12	Tuesday	3:00 p.m.	Regular Board Meeting
September 12	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 26	Tuesday	1:00 p.m.	Workshop (TBD)
September 26	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 10	Tuesday	3:00 p.m.	Regular Board Meeting
October 24	Tuesday	1:00 p.m.	Workshop (TBD)
November 14	Tuesday	3:00 p.m.	Reorganization & Regular Board Meeting
November 28	Tuesday	1:00 p.m.	Workshop (TBD)
December 12	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE
Leon County Board of County Commissioners
2023 Tentative Meeting Schedule

Month	Day	Time	Meeting Type
January 2023	Monday 2	Offices Closed	NEW YEAR'S DAY OBSERVED
	Tuesday 10	No meeting	BOARD RECESS
	Monday 16	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Tuesday 17	9:00 a.m.	Capital Region Transportation Planning Agency Retreat PSC Room, 911 Easterwood Dr. Tallahassee, 32311
	Monday 23	9:00 a.m.	Board Retreat Parkview at Cascades 414 E. Bloxham St. Tallahassee
	Tuesday 24	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	First and Only Public Hearing to Consider a Proposed Ordinance Amending Chapter 4, Article II of Leon County Code of Laws Regarding Animal Control
	Thursday 26 – Friday 27		Florida Association of Counties Broadband Summit St. Johns County- Ponte Vedra Beach, FL
	February 2023	Thursday 9	3:00 p.m.
Saturday 11 – Tuesday 14			NACO Legislative Conference Washington, D.C.
Tuesday 21		3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	First & Only Public Hearing to Consider Adopting an Ordinance Amending Official Zoning Map to Change Zoning Classification from Residential Acre (RA) Zoning District to Single- and Two-Family Residential (R-3) Zoning District for 32.18 Acres Located at 3762 Capital Circle NW
		6:00 p.m.	First & Only Public Hearing on a Proposed Ordinance Amending the Official Zoning Map to add a 1.0-Acre Parcel at the Northeast Corner of the Intersection of Tram Road and Zillah Street (626 Tram Road) to the Local Register of Historic Places, and to Change the Zoning Classification from Single-Family Detached, Attached and Two-Family Residential (R-3) Zoning District to (R-3) Zoning District with Historic Preservation Overlay (HPO)
		6:00 p.m.	First and Only Public Hearing on Adoption of the Annual Update to the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule
		6:00 p.m.	First and Only Public Hearing to Consider an Ordinance Amending Chapter 10 to Correct Scrivener's Errors and Inadvertent Inconsistencies
		6:00 p.m.	First of Two Public Hearings to Consider an Ordinance Amending the Lake Protection Zoning District
Tuesday 28		1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
March 2023		Tuesday 7	
	Tuesday 7	1:00 p.m.	Joint County/City Workshop on the 2023 Cycle Comprehensive Plan Amendments & Infill Development
	Thursday 9	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers

Month	Day	Time	Meeting Type
March 2023 (cont.)	<i>Wednesday 15</i>		<i>Florida Association of Counties Legislative Day FSU Turnbull Conference Center</i>
	Monday 20 cancelled	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 21	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Second and Final Public Hearing to Consider an Ordinance Amending the Lake Protection Zoning District
		6:00 p.m.	First and Only Public Hearing to Consider an Ordinance Amending the Pre-Development Environmental Analysis Reviews Section of the Environmental Management Act
April 2023	Tuesday 11 cancelled	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Tuesday 18	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 25	9:00 a.m.	Budget Policy Workshop County Courthouse, 5 th Floor Commission Chambers
	<i>Saturday 29</i>		<i>Honor Flight Tallahassee Washington D.C.</i>
May 2023	Friday May 5		<i>Florida 2023 Legislative Session Ends</i>
	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	County Transmittal Hearing on Cycle 2023 Comprehensive Plan Amendments (City Public Hearing held 4/27/2023)
		6:00 p.m.	First and Only Public Hearing to Consider a Proposed Resolution Adopting Inventory List of County-Owned Properties Appropriate for Affordable Housing
	Thursday 11	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop City Commission Chambers
		3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Friday 19	Offices Closed	FLORIDA EMANCIPATON DAY observed
	Saturday 20		FLORIDA EMANCIPATON DAY
	Monday 22	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 23	1:00 p.m.	Workshop on Addressing Homelessness County Courthouse, 5 th Floor Commission Chambers
	Monday 29	Offices Closed	MEMORIAL DAY
June 2023	Tuesday 13	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	County Adoption Hearing on Cycle 2023 Comprehensive Plan Amendments (City Public Hearing to be held June 14, 2023)
	Thursday 15	3:00 p.m. 9:00 a.m. rescheduled to August 24	Blueprint Intergovernmental Agency Budget Workshop & Regular Meeting City Commission Chambers
	Monday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 20	9:00 a.m.	Budget Workshop County Courthouse, 5 th Floor Commission Chambers
	Wednesday 21— Sunday 25	rescheduled to October 2023	National Organization of Black County Officials (NOBCO) Annual Conference—Miami Dade County, FL

Month	Day	Time	Meeting Type
June 2023 (cont.)	<i>Tuesday 27 – Friday 30</i>		<i>FAC Annual Conference & Educational Exposition Orange County; Orlando, FL</i>
July 2023	Tuesday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 11	9:00 a.m.	Budget Workshop (if necessary) County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		<u>6:00 p.m.</u>	<u>First and Only Public Hearing to Approve the Resolution Adopting the Solid Waste Disposal Services Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to Tax Collector</u>
		<u>6:00 p.m.</u>	<u>First and Only Public Hearing to Approve the Resolution Adopting the Fire Rescue Services Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to Tax Collector</u>
		<u>6:00 p.m.</u>	<u>First and Only Public Hearing to Approve the Resolution Adopting the Stormwater Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to Tax Collector</u>
		<u>6:00 p.m.</u>	<u>First and Only Public Hearing to Approve Resolution Imposing Non-Ad Valorem Assessments for Sewer Services for Certain Real Property in Annawood, and Approve Resolution Adopting the Annawood Non-Ad Valorem Assessment Roll and Certifying the Roll to the Tax Collector</u>
		<u>6:00 p.m.</u>	<u>First and Only Public Hearing To Approve a Resolution Adopting the Tower Oaks Non-ad Valorem Assessment Roll and Certifying the Entire Roll to the Tax Collector</u>
		<u>6:00 p.m.</u>	<u>First and Only public hearing to consider adoption of an Ordinance amending Chapter 11, Article XIII of the Leon County Code of Laws regarding the Emergency Medical Service Taxing Unit</u>
		<u>6:00 p.m.</u>	<u>First and Only public hearing to consider adoption of an Ordinance regarding Leon County hosting a publicly accessible website for the digital publication of legal notices</u>
	<i>Friday 21 - Monday 24</i>		<i>NACo Annual Conference Travis County - Austin, TX</i>
	Tuesday 25	No Meeting	BOARD RECESS
	<i>Wednesday 26 – Saturday 29</i>		<i>National Urban League Annual Conference Houston, TX</i>
August 2023	<i>Friday 18 – Sunday 20</i>		<i>Chamber of Commerce Annual Conference Amelia Island, Fernandina Beach, FL</i>
	<u>Thursday 24</u>	<u>9:00 a.m.</u>	<u>Blueprint Intergovernmental Agency Budget and Regular Meeting City Commission Chambers</u>
September 2023	Monday 4	Offices Closed	LABOR DAY
	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 23/24*
	<i>Wednesday 13 – Thursday 14</i>		<i>FAC Innovation & Policy Conference Seminole County – Lake Mary, FL</i>

Month	Day	Time	Meeting Type
September 2023 (cont.)	Thursday 14	3:00 p.m.	Blueprint Intergovernmental Agency Meeting & Budget Public Hearing at 5:00 p/m/ City Commission Chambers
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	<i>Wednesday 20 – Sunday 24</i>		<i>Congressional Black Caucus Annual Legislative Conference – Washington D.C.</i>
	Tuesday 26	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5 th Floor Commission Chambers
	Tuesday 26	6:00 p.m.*	Second & Final Public Hearing on Adoption of Final Millage Rates and Budgets for FY 23/24*
	<i>Saturday 30 – Wednesday 4</i>		<i>ICMA Annual Conference Travis County / Austin, TX</i>
<i>*These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings</i>			
October 2023	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 24	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5 th Floor Commission Chambers
	<i>TBD (mid-October)</i>		<i>National Organization of Black County Officials (NOBCO) Annual Conference – Charlotte-Mecklenburg County, NC</i>
November 2023	Tuesday 7	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Friday 10	Offices Closed	VETERAN'S DAY observed
	Tuesday 14	3:00 p.m.	Reorganization and Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	<i>Wednesday 15 – Friday 17</i>		<i>FAC Legislative Conference Hillsborough County – Tampa, FL</i>
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Thursday 23	Offices Closed	THANKSGIVING DAY
	Friday 24	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
	Tuesday 28	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5 th Floor Commission Chambers
December 2023	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Monday 25	Offices Closed	CHRISTMAS
January 2024	Monday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 9	No Meeting	BOARD RECESS

Meetings listed in italics are included in the Board's 2023 Travel Schedule

Citizen Committees, Boards, and Authorities **Current and Upcoming Vacancies**

CURRENT VACANCIES

Advisory Committee for Quality Growth

Board of County Commissioners (4 appointments)

Animal Classification Committee

Board of County Commissioners (1 appointment) – Licensed Veterinarian

Board of County Commissioners (1 appointment) – Informed Citizen

CareerSource Capital Region Board

Board of County Commissioners (1 appointment)

Council on Culture and Arts

Board of County Commissioners (1 appointment) - Business/Economic Development Seat

Board of County Commissioners (1 appointment) - Practicing Artist Seat, City recommended

Library Advisory Board

Commissioner - District IV: Brian Welch (1 appointment)

Tallahassee Sports Council

Board of County Commissioners (2 appointments)

Water Resource Committee

Commissioner - District V: David T. O'Keefe (1 appointment)

UPCOMING VACANCIES

JUNE 30, 2023

Board of Adjustments & Appeals

Board of County Commissioners (2 appointments)

CareerSource Capital Region Board

Board of County Commissioners (1 appointment)

Planning Commission

Board of County Commissioners (1 appointment)

School Board of Leon County (1 appointment)

JULY 31, 2023

Code Enforcement Board

Commissioner - District II: Christin Caban (1 appointment)

Commissioner – At-Large I: Carolyn Cummings (1 appointment)

Commissioner – At-Large II: Nick Maddox (1 appointment)

Investment Oversight Committee

Clerk of Courts (1 appointment)

Leon County Educational Facilities Authority

Board of County Commissioners (1 appointment)

Water Resource Committee

Commissioner - District I: Bill Proctor (1 appointment)

SEPTEMBER 30, 2023

Animal Shelter Advisory Board

Board of County Commissioners (2 appointments)

Council on Culture & Arts Board

Board of County Commissioners (3 appointments)

Housing Finance Authority of Leon County

Commissioner - District II: Christian Caban (1 appointment)

Science Advisory Committee

Commissioner - District At-Large I: Carolyn Cummings (1 appointment)

Commissioner - District At-Large II: Nick Maddox (1 appointment)

Tallahassee-Leon County Commission on the Status of Women & Girls

Commissioner - District II: Christian Caban (1 appointment)

Commissioner - District At-Large I: Carolyn Cummings (1 appointment)

Commissioner - District At-Large II: Nick Maddox (1 appointment)

Board of County Commissioners (3 appointments – selected by the CSWG and ratified by the Board)

OCTOBER 31, 2023

Tourist Development Council

Board of County Commissioners (2 appointments)