

Revised Agenda Outline for meeting of May 9, 2023

CONSENT

8. **PULLED** - Officer-In-Resident Program Proposal from the Mount Olive Affordable Housing and Community Development Corporation, Inc.
(County Administrator/ Human Services & Community Partnerships)

This document distributed May 9, 2023.

Board of County Commissioners
Leon County, Florida
Agenda

Regular Public Meeting
Tuesday, May 9, 2023, 3:00 p.m.

Leon County Courthouse, Commission Chambers, 5th Floor
301 S. Monroe Street Tallahassee, Florida 32301

REVISED

The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and County [web site](#).

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting may share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link
<https://www2.leoncountyfl.gov/coadmin/agenda/>.

Citizens wishing to provide virtual comment must register by 8 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation by Pastor LaNorris McFadden of Shady Grove Primitive Baptist Church

Pledge of Allegiance by Commissioner David T. O'Keefe

AWARDS AND PRESENTATIONS

- Proclamation Recognizing May 21-27, 2023 as National Public Works Week
(Chairman Maddox)
- Proclamation Recognizing May as Bike Month
(Chairman Maddox)
- Proclamation Recognizing Wanda Hunter, Assistant County Administrator, for Being Named as One of the Tallahassee Democrat's 25 Women You Need to Know
(Commissioner Cummings)
- Proclamation Recognizing the 100th Anniversary of the Greater Tallahassee Chamber of Commerce
(Commissioner Cummings)
- Overview of the Upcoming 2023 Hurricane Season
(Kevin Peters, Director of Emergency Management)

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

CONSENT

1. Minutes: February 21, 2023 Regular Meeting and March 7, 2023 Joint Comprehensive Plan Workshop
(Clerk of Court)
2. Payment of Bills and Vouchers
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
3. Proposed Revisions to Policy No. 11-5, Litigation Hold Policy
(County Attorney)
4. Commissioner Appointment to the Water Resource Committee
(County Administrator/ County Administration)
5. Acceptance of the Florida Department of Law Enforcement Justice Assistance Grant, and of a Florida Off Road Foundation Donation for the Leon County Sheriff's Department
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
6. Proposed Revisions to Policy No. 00-07, "Purchasing Card Policy"
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
7. Proposed Revisions to the Leon County Personnel Policies and Procedures, Section 7.24 – Sick Leave Pool
(County Administrator/ Human Resources)
8. **PULLED** - Officer-In-Resident Program Proposal from the Mount Olive Affordable Housing and Community Development Corporation, Inc.
(County Administrator/ Human Services & Community Partnerships)
9. 9/11 Day of Remembrance and Service for 2023
(County Administrator/ Human Services & Community Partnerships)
10. Child Protection Examinations Agreement with The University of Florida Board of Trustees
(County Administrator/ Human Services & Community Partnerships)
11. Memorandum of Understanding with Second Harvest of the Big Bend for Congregate Meal Programming
(County Administrator/ Library)
12. Interlocal Agreement for the Maintenance of Landscaping on Portions of Capital Circle Southwest and Capital Circle Southeast
(County Administrator/ Public Works)

Procurements: (These items are included under Consent.)

13. Approval to Contract for Bond Counsel and Disclosure Counsel Services
(County Attorney)
14. Approval of the Agreement for the Loans at Work Program
(County Administrator/ Purchasing/ Human Resources)

15. Authorization to Negotiate an Agreement for Aerial Mapping Services
(County Administrator/ Purchasing/ Office of Information Technology)

Status Reports: (These items are included under Consent.)

16. Annual Investment Report for Fiscal Year 2021-2022
(Clerk of Court)
17. Status Report on Leon County's Towing Ordinance
(County Administrator/ County Administration)
18. Midyear FY 2023 Commissioner Discussion Items Status Report
(County Administrator/ County Administration)

CONSENT ITEMS PULLED FOR DISCUSSION

8. **PULLED** - Officer-In-Resident Program Proposal from the Mount Olive Affordable Housing and Community Development Corporation, Inc.
(County Administrator/ Human Services & Community Partnerships)

GENERAL BUSINESS

19. Ratification of Board Actions Taken at the April 25, 2023 Fiscal Year 2024 Budget Workshop
(County Administrator/ Financial Stewardship)
20. Approval of the Funding Recommendations for the Tourist Development Taxes Allocated Through the Community Redevelopment Agency to Indaba, Inc.
(County Administrator/ Tourism)
21. Status Update Regarding Curbside Collection Service Provided by Waste Pro, Inc.
(County Administrator/ Office of Resource Stewardship)
22. Nominations to the Governor for Appointments to the Children's Services Council of Leon County
(County Administrator/ County Administration)
23. Full Board Appointments to the Advisory Committee for Quality Growth, the Minority Women & Small Business Enterprise Citizen Advisory Committee, and the Value Adjustment Board
(County Administrator/ County Administration)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

24. First and Only Public Hearing to First Consider a Proposed Resolution Adopting Inventory List of County-Owned Properties Appropriate for Affordable Housing
(County Administrator/ Office of Financial Stewardship/ Human Services & Community Partnerships)
25. Transmittal Public Hearing on the 2023 Cycle, Comprehensive Plan Text Amendment
(County Administration/ PLACE/ Planning)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- Children's Services Council of Leon County Quarterly Financial Report, FY 2023 Second Quarter
- Leon County Educational Facilities Authority Financial Statements for Years Ending September 30, 2022 and 2021 with Report of Independent Auditors

ADJOURN

*The next regular meeting of the Board of County Commissioners is tentatively scheduled for
Tuesday, June 13, 2023 at 3:00 p.m.*

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary
or visit the County Clerk website at www.leoncountyfl.gov**

PUBLIC NOTICE

Leon County Board of County Commissioners 2023 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 23	Monday	9:00 a.m.	Board Retreat
January 24	Tuesday	3:00 p.m.	Regular Board Meeting
February 21	Tuesday	3:00 p.m.	Regular Board Meeting
March 7	Tuesday	1:00 p.m.	Joint County/City Workshops on Comprehensive Plan Amendments & Infill Development
March 21	Tuesday	3:00 p.m.	Regular Board Meeting
April 11	Tuesday	3:00 p.m.	Regular Board Meeting <i>cancelled</i>
April 25	Tuesday	9:00 a.m.	Budget Workshop
May 9	Tuesday	3:00 p.m.	Regular Board Meeting
May 9	Tuesday	6:00 p.m.	Transmittal Hearing on the 2023 Cycle Comprehensive Plan Amendments
May 23	Tuesday	1:00 p.m.	Workshop on Addressing Homelessness
June 13	Tuesday	3:00 p.m.	Regular Board Meeting
June 13	Tuesday	6:00 p.m.	Adoption Hearing on 2023 Cycle Comprehensive Plan Amendments
June 20	Tuesday	9:00 a.m.	Budget Workshop
July 11	Tuesday	9:00 a.m.	Budget Workshop (if necessary)
July 11	Tuesday	3:00 p.m.	Regular Board Meeting
September 12	Tuesday	3:00 p.m.	Regular Board Meeting
September 12	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 26	Tuesday	1:00 p.m.	Workshop (TBD)
September 26	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 10	Tuesday	3:00 p.m.	Regular Board Meeting
October 24	Tuesday	1:00 p.m.	Workshop (TBD)
November 14	Tuesday	3:00 p.m.	Reorganization & Regular Board Meeting
November 28	Tuesday	1:00 p.m.	Workshop (TBD)
December 12	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.

PUBLIC NOTICE
Leon County Board of County Commissioners
2023 Tentative Meeting Schedule

Month	Day	Time	Meeting Type
January 2023	Monday 2	Offices Closed	NEW YEAR'S DAY OBSERVED
	Tuesday 10	No meeting	BOARD RECESS
	Monday 16	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Tuesday 17	9:00 a.m.	Capital Region Transportation Planning Agency Retreat PSC Room, 911 Easterwood Dr. Tallahassee, 32311
	Monday 23	9:00 a.m.	Board Retreat Parkview at Cascades 414 E. Bloxham St. Tallahassee
	Tuesday 24	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	First and Only Public Hearing to Consider a Proposed Ordinance Amending Chapter 4, Article II of Leon County Code of Laws Regarding Animal Control
	Thursday 26 – Friday 27		Florida Association of Counties Broadband Summit St. Johns County- Ponte Vedra Beach, FL
February 2023	Thursday 9	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Saturday 11 – Tuesday 14		NACO Legislative Conference Washington, D.C.
	Tuesday 21	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	First & Only Public Hearing to Consider Adopting an Ordinance Amending Official Zoning Map to Change Zoning Classification from Residential Acre (RA) Zoning District to Single- and Two-Family Residential (R-3) Zoning District for 32.18 Acres Located at 3762 Capital Circle NW
		6:00 p.m.	First & Only Public Hearing on a Proposed Ordinance Amending the Official Zoning Map to add a 1.0-Acre Parcel at the Northeast Corner of the Intersection of Tram Road and Zillah Street (626 Tram Road) to the Local Register of Historic Places, and to Change the Zoning Classification from Single-Family Detached, Attached and Two-Family Residential (R-3) Zoning District to (R-3) Zoning District with Historic Preservation Overlay (HPO)
		6:00 p.m.	First and Only Public Hearing on Adoption of the Annual Update to the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule
		6:00 p.m.	First and Only Public Hearing to Consider an Ordinance Amending Chapter 10 to Correct Scrivener's Errors and Inadvertent Inconsistencies
		6:00 p.m.	First of Two Public Hearings to Consider an Ordinance Amending the Lake Protection Zoning District
	Tuesday 28	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
March 2023	Tuesday 7		Florida 2023 Regular Legislative Session Begins
	Tuesday 7	1:00 p.m.	Joint County/City Workshop on the 2023 Cycle Comprehensive Plan Amendments & Infill Development
	Thursday 9	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers

Month	Day	Time	Meeting Type
March 2023 (cont.)	<i>Wednesday 15</i>		<i>Florida Association of Counties Legislative Day FSU Turnbull Conference Center</i>
	Monday 20 cancelled	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 21	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Second and Final Public Hearing to Consider an Ordinance Amending the Lake Protection Zoning District
		6:00 p.m.	First and Only Public Hearing to Consider an Ordinance Amending the Pre-Development Environmental Analysis Reviews Section of the Environmental Management Act
April 2023	Tuesday 11 cancelled	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Tuesday 18	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 25	9:00 a.m.	Budget Policy Workshop County Courthouse, 5 th Floor Commission Chambers
	<i>Saturday 29</i>		<i>Honor Flight Tallahassee Washington D.C.</i>
May 2023	Friday May 5		<i>Florida 2023 Legislative Session Ends</i>
	Tuesday 9	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	County Transmittal Hearing on Cycle 2023 Comprehensive Plan Amendments (City Public Hearing held 4/27/2023)
		6:00 p.m.	First and Only Public Hearing to Consider a Proposed Resolution Adopting Inventory List of County-Owned Properties Appropriate for Affordable Housing
	Thursday 11	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop City Commission Chambers
		3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Friday 19	Offices Closed	FLORIDA EMANCIPATON DAY observed
	Saturday 20		FLORIDA EMANCIPATON DAY
	Monday 22	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	<u>Tuesday 23</u>	<u>1:00 p.m.</u>	<u>Workshop on Addressing Homelessness</u> <u>County Courthouse, 5th Floor Commission Chambers</u>
	Monday 29	Offices Closed	MEMORIAL DAY
June 2023	Tuesday 13	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	County Adoption Hearing on Cycle 2023 Comprehensive Plan Amendments (City Public Hearing to be held June 14, 2023)
	Thursday 15	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Monday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Tuesday 20	9:00 a.m.	Budget Workshop County Courthouse, 5 th Floor Commission Chambers
	<i>Wednesday 21 – Sunday 25</i>		<i>National Organization of Black County Officials (NOBCO) Annual Conference – Miami-Dade County, FL</i>
	<i>Tuesday 27 – Friday 30</i>		<i>FAC Annual Conference & Educational Exposition Orange County; Orlando, FL</i>

Month	Day	Time	Meeting Type
July 2023	Tuesday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 11	9:00 a.m.	Budget Workshop (if necessary) County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	<i>Friday 21 - Monday 24</i>		<i>NACo Annual Conference Travis County - Austin, TX</i>
	Tuesday 25	No Meeting	BOARD RECESS
	<i>Wednesday 26 – Saturday 29</i>		<i>National Urban League Annual Conference Houston, TX</i>
August 2023	<i>Friday 18 – Sunday 20</i>		<i>Chamber of Commerce Annual Conference Amelia Island, Fernandina Beach, FL</i>
September 2023	Monday 4	Offices Closed	LABOR DAY
	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 23/24*
	<i>Wednesday 13 – Thursday 14</i>		<i>FAC Innovation & Policy Conference Seminole County – Lake Mary, FL</i>
	Thursday 14	3:00 p.m.	Blueprint Intergovernmental Agency Meeting & Budget Public Hearing at 5:00 p.m/ City Commission Chambers
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	<i>Wednesday 20 – Sunday 24</i>		<i>Congressional Black Caucus Annual Legislative Conference – Washington D.C.</i>
	Tuesday 26	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5th Floor Commission Chambers
	Tuesday 26	6:00 p.m.*	Second & Final Public Hearing on Adoption of Final Millage Rates and Budgets for FY 23/24*
	<i>Saturday 30 – Wednesday 4</i>		<i>ICMA Annual Conference Travis County / Austin, TX</i>
<i>*These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings</i>			
October 2023	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 24	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5th Floor Commission Chambers
November 2023	Tuesday 7	3:00 p.m.	Blueprint Intergovernmental Agency Meeting City Commission Chambers
	Friday 10	Offices Closed	VETERAN'S DAY observed
	Tuesday 14	3:00 p.m.	Reorganization and Regular Meeting County Courthouse, 5th Floor Commission Chambers
	<i>Wednesday 15 – Friday 17</i>		<i>FAC Legislative Conference Hillsborough County – Tampa, FL</i>
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Thursday 23	Offices Closed	THANKSGIVING DAY
	Friday 24	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
	Tuesday 28	1:00 p.m.	Workshop - tentative (TBD) County Courthouse, 5th Floor Commission Chambers

Month	Day	Time	Meeting Type
December 2023	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency Meeting City Commission Chambers
	Monday 25	Offices Closed	CHRISTMAS
January 2024	Monday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 9	No Meeting	BOARD RECESS

Meetings listed in italics are included in the Board's 2023 Travel Schedule

Citizen Committees, Boards, and Authorities

Current and Upcoming Vacancies

CURRENT VACANCIES

Advisory Committee for Quality Growth

Board of County Commissioners (1 appointment of a Greater Tallahassee Chamber of Commerce nominee)

Animal Classification Committee

Board of County Commissioners (1 appointment) – Licensed Veterinarian

Board of County Commissioners (1 appointment) – Informed Citizen

CareerSource Capital Region Board

Board of County Commissioners (1 appointment)

Children's Services County

Board of County Commissioners (nominations for 3 seats)

Council on Culture and Arts

Board of County Commissioners (1 appointment) - Business/Economic Development Seat

Library Advisory Board

Commissioner - District IV: Brian Welch (1 appointment)

Minority, Women & Small Business Enterprise Advisory Committee

Board of County Commissioners (2 appointments)

Tallahassee Sports Council

Board of County Commissioners (2 appointments)

Value Adjustment Board

Board of County Commissioners (1 appointment)

Water Resource Committee

Commissioner - District III: Rick Minor (1 appointment)

Commissioner - District V: David T. O'Keefe (1 appointment)

UPCOMING VACANCIES

MAY 31, 2023

Advisory Committee for Quality Growth

Board of County Commissioners (8 appointments)

JUNE 30, 2023

Board of Adjustments & Appeals

Board of County Commissioners (2 appointments)

CareerSource Capital Region Board

Board of County Commissioners (1 appointment)

Planning Commission

Board of County Commissioners (1 appointment)

School Board of Leon County (1 appointment)

JULY 31, 2023

Code Enforcement Board

- Commissioner - District II: Christin Caban (1 appointment)
- Commissioner – At-Large I: Carolyn Cummings (1 appointment)
- Commissioner – At-Large II: Nick Maddox (1 appointment)

Investment Oversight Committee

- Clerk of Courts (1 appointment)

Leon County Educational Facilities Authority

- Board of County Commissioners (1 appointment)

Water Resource Committee

- Commissioner - District I: Bill Proctor (1 appointment)

SEPTEMBER 30, 2023

Animal Shelter Advisory Board

- Board of County Commissioners (2 appointments)

Council on Culture & Arts Board

- Board of County Commissioners (3 appointments)

Housing Finance Authority of Leon County

- Commissioner - District II: Christian Caban (1 appointment)

Science Advisory Committee

- Commissioner - District At-Large I: Carolyn Cummings (1 appointment)
- Commissioner - District At-Large II: Nick Maddox (1 appointment)

Tallahassee-Leon County Commission on the Status of Women & Girls

- Commissioner - District II: Christian Caban (1 appointment)
- Commissioner - District At-Large I: Carolyn Cummings (1 appointment)
- Commissioner - District At-Large II: Nick Maddox (1 appointment)
- Board of County Commissioners (3 appointments – selected by the CSWG and ratified by the Board)

OCTOBER 31, 2023

Tourist Development Council

- Board of County Commissioners (2 appointments)