
From: Greg Hill
Sent: Tuesday, May 9, 2023 3:11 PM
To: Bill Proctor; Carolyn Cummings; Nick Maddox; David O'Keefe; Brian Welch; Rick Minor; Christian Caban
Cc: Chasity OSteen; Vince Long; Stephanie Holloway
Subject: Agenda Item- Bond (rebid) & Disclosure Counsel Scoring
Attachments: REBID - Bond Counsel Evaluation Tab_Summary_4.21.2023.pdf; Disclosure Evaluation Summary Tab.pdf

Good afternoon,

Please see attachments as requested.

Thank you,



Greg Hill
Procurement Administrator
Financial Stewardship | Purchasing Division
Leon County Government
1800-3 N. Blair Stone Road | Tallahassee, FL
(850) 606-1621 /direct | (850) 606-1600 /main
hillg@leoncountyfl.gov

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Leon County
Procurement

Melanie Hooley, Purchasing Director
1800-3 North Blair Stone Road, Tallahassee, FL 32308

EVALUATION TABULATION

RFP No. B-2023-035

REBID - Bond Counsel

RESPONSE DEADLINE: April 11, 2023 at 2:00 pm

Report Generated: Friday, April 21, 2023

PHASE 1

EVALUATORS

Name	Title	Agreement Accepted On
Roshaunda Bradley	Budget Manager	Apr 17, 2023 9:01 PM
Edward Burke	Finance Director	Apr 19, 2023 3:24 PM
Ken Morris	Assistant County Administrator	Apr 18, 2023 1:39 PM
Chasity O'Steen	Attorney	Apr 20, 2023 4:25 PM
alan rosenzweig	deputy county administrator	Apr 17, 2023 11:16 AM

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Firm's Past Experience, Demonstrated Ability and Performance	0-5 Points	40 (40% of Total)

Description:

Shall consider past experience of the firm in providing the same or similar type of services requested herein; the ability, capacity, and skill of the firm to perform the requested services on a timely basis; and continuing direction and vision of the firm.

EVALUATION TABULATION
RFP No. B-2023-035
REBID - Bond Counsel

Criteria	Scoring Method	Weight (Points)
Operations Information	0-5 Points	30 (30% of Total)

Description:

Shall consider the firm's business integrity and reliability that will assure the firm's good faith performance of the services identified herein; the firms approach to providing the services requested in this solicitation.

Criteria	Scoring Method	Weight (Points)
Respondent's Fee	0-5 Points	25 (25% of Total)

Description:

This criterion considers the firm's proposed fees, as described in the Respondent's Fee (Attachment #1). The firm with the lowest average percentage fee per bond will receive 25 points. Firms with greater average percentage fees per bond will receive fewer points, on a pro-rata basis, using the formula below:

$$(L / P) \times 25$$

Where:

L = Lowest average percentage fee per bond

P = Proposer's average percentage fee per bond

Criteria	Scoring Method	Weight (Points)
Local Preference	0-5 Points	5 (5% of Total)

EVALUATION TABULATION
RFP No. B-2023-035
REBID - Bond Counsel

Description:

Points for Local Preference will be awarded as follows:

- A. Individuals or firms which have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which have been certified by the Leon County Purchasing Division as a Local Business, as set forth in this RFP, shall be given a preference in the amount of five percent (five (5) points out of the 100 maximum points allowed); and
- B. Individuals or firms which do not have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which have been certified by the Leon County Purchasing Division as a Local Business, as set forth in this RFP, shall be given a preference in the amount of three percent (three (3) points out of the 100 maximum points allowed); and
- C. All other individuals or firms shall be given zero (0) points for Local Preference.

For the purposes of this section, "home office" shall mean a business's principal office or headquarters constituting the center for administration and policymaking

AGGREGATE SCORES SUMMARY

Vendor	Roshaunda Bradley	Edward Burke	Ken Morris	Chasity O'Steen	alan rosenzweig	Total Score (Max Score 100)	Total Average Rank
Nabors, Giblin & Nickerson, P.A.	87.2 (1)	81.2 (1.5)	79.2 (1)	87.2 (1)	87.2 (1)	84.4	1.1
Kutak Rock LLP	78 (3)	78 (3)	76 (2)	82 (3)	87 (2)	80.2	2.6
Bryant Miller Olive P.A.	84.8 (2)	70.8 (4)	64.8 (4)	84.8 (2)	84.8 (3)	77.95	3
Holland & Knight LLP	69.2 (4)	81.2 (1.5)	67.2 (3)	73.2 (4)	81.2 (4)	74.4	3.3

VENDOR SCORES BY EVALUATION CRITERIA

EVALUATION TABULATION

RFP No. B-2023-035

REBID - Bond Counsel

Vendor	Firm's Past Experience, Demonstrated Ability and Performance 0-5 Points 40 Points (40%)	Operations Information 0-5 Points 30 Points (30%)	Respondent's Fee 0-5 Points 25 Points (25%)	Local Preference 0-5 Points 5 Points (5%)	Total Score (Max Score 100)
Nabors, Giblin & Nickerson, P.A.	4.8	4.8	2.4	5	84.4
Kutak Rock LLP	3.6	3.9	5	3	80.2
Bryant Miller Olive P.A.	4.6	4.4	2	5	77.95
Holland & Knight LLP	4.6	4.4	2.2	0	74.4



Leon County
Procurement

Melanie Hooley, Purchasing Director
1800-3 North Blair Stone Road, Tallahassee, FL 32308

EVALUATION TABULATION

RFP No. BC-2023-018

[Disclosure Counsel](#)

RESPONSE DEADLINE: February 23, 2023 at 2:00 pm

Report Generated: Friday, April 21, 2023

EVALUATORS

PHASE 1

Name	Title	Agreement Accepted On
Roshaunda Bradley	Budget Manager	Mar 12, 2023 6:18 PM
Edward Burke	Finance Director	Mar 7, 2023 3:09 PM
Chasity O'Steen	Attorney	Mar 10, 2023 11:31 AM

EVALUATION TABULATION
RFP No. BC-2023-018
Disclosure Counsel

Name	Title	Agreement Accepted On
alan rosenzweig	deputy county administrator	Mar 7, 2023 12:10 PM
Scott Ross	Director	Mar 1, 2023 5:48 PM

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Firm's Past Experience, Demonstrated Ability and Performance	0-5 Points	40 (40% of Total)

Description:

Shall consider past experience of the firm in providing the same or similar type of services requested herein; the ability, capacity, and skill of the firm to perform the requested services on a timely basis; responses of the client references; and continuing direction and vision of the firm.

Criteria	Scoring Method	Weight (Points)
Operations Information	0-5 Points	30 (30% of Total)

Description:

Shall consider the firm's business integrity and reliability that will assure the firm's good faith performance of the services identified herein; the firms approach to providing the services requested in this solicitation.

Criteria	Scoring Method	Weight (Points)
Respondent's Fee	0-5 Points	25 (25% of Total)

EVALUATION TABULATION
RFP No. BC-2023-018
Disclosure Counsel

Description:

This criterion considers the firm's proposed fees, as described in the Respondent's Fee (Attachment #1). The firm with the lowest average percentage fee per bond will receive 25 points. Firms with greater average percentage fees per bond will receive fewer points, on a pro-rata basis, using the formula below:

$$(L / P) \times 25$$

Where:

L = Lowest average percentage fee per bond

P = Proposer's average percentage fee per bond

Criteria	Scoring Method	Weight (Points)
Local Preference	0-5 Points	5 (5% of Total)

Description:

Points for Local Preference will be awarded as follows:

- A. Individuals or firms which have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which have been certified by the Leon County Purchasing Division as a Local Business, as set forth in this RFP, shall be given a preference in the amount of five percent (five (5) points out of the 100 maximum points allowed); and
- B. Individuals or firms which do not have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which have been certified by the Leon County Purchasing Division as a Local Business, as set forth in this RFP, shall be given a preference in the amount of three percent (three (3) points out of the 100 maximum points allowed); and
- C. All other individuals or firms shall be given zero (0) points for Local Preference.

For the purposes of this section, "home office" shall mean a business's principal office or headquarters constituting the center for administration and policymaking

EVALUATION TABULATION
RFP No. BC-2023-018
Disclosure Counsel

AGGREGATE SCORES SUMMARY

Vendor	Roshaunda Bradley	Edward Burke	Chasity O'Steen	alan rosenzweig	Scott Ross	Total Score (Max Score 100)	Total Average Rank
Nabors, Giblin & Nickerson, P.A.	75.7 (2)	75.7 (1)	75.7 (2)	75.7 (1)	69.7 (2)	74.5	1.6
George A. Smith PLLC	92 (1)	58 (2)	88 (1)	58 (2)	72 (1)	73.6	1.4
Bryant Miller Olive P.A. Excluded	0 (3.5)	0 (3.5)	0 (3.5)	0 (3.5)	0 (3.5)	0	3.5
Kutak Rock Excluded	0 (3.5)	0 (3.5)	0 (3.5)	0 (3.5)	0 (3.5)	0	3.5

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Firm's Past Experience, Demonstrated Ability and Performance 0-5 Points 40 Points (40%)	Operations Information 0-5 Points 30 Points (30%)	Respondent's Fee 0-5 Points 25 Points (25%)	Local Preference 0-5 Points 5 Points (5%)	Total Score (Max Score 100)
Nabors, Giblin & Nickerson, P.A.	5	4.8	0.1	5	74.5
George A. Smith PLLC	3.2	3	5	5	73.6
Bryant Miller Olive P.A. Excluded	0	0	0	0	0
Kutak Rock Excluded	0	0	0	0	0

EVALUATION TABULATION
RFP No. BC-2023-018
Disclosure Counsel
