Revised Agenda Outline for meeting July 9, 2019

AWARDS AND PRESENTATIONS

- <u>ADDED</u> Florida State University Civil Rights Institute Slavery Remembrance Proclamation (Commissioner Maddox)
- **REMOVED** Presentation by the Tallahassee Boys' Choir (by Charlie Toomer, Director)

This document distributed July 9, 2019.

Board of County Commissioners

Leon County, Florida

Agenda

Regular Public Meeting Tuesday, July 9, 2019, 3:00 p.m.

REVISED

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation and Pledge of Allegiance by Commissioner Bill Proctor

AWARDS AND PRESENTATIONS

- Proclamation Recognizing Marie-Claire Leman as the Florida Department of Education's Statewide Region I Winner of the Outstanding Adult School Volunteer Award (Commissioner Maddox)
- <u>ADDED</u> Florida State University Civil Rights Institute Slavery Remembrance Proclamation (Commissioner Maddox)
- Proclamation Recognizing the Retirement of Board Secretary Rebecca Vause (Chairman Jackson)
- Proclamation Recognizing the Retirement of Commission Aide Brenda Tanner (Chairman Jackson)
- <u>**REMOVED**</u> Presentation by the Tallahassee Boys' Choir (by Charlie Toomer, Director)

CONSENT

- 1. Minutes: May 14, 2019 Regular Meeting (Clerk of Court)
- 2. Proposed Revisions to the Leon County Investment Policy No. 17-4 (Clerk of Court/ County Administrator/ Office of Financial Stewardship)
- 3. Payment of Bills and Vouchers (County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
- 4. Resolution Adopting the Master Fee Schedule for Medical Examiner Services (County Administrator) Office of Financial Stewardship/ Human Services & Community Partnerships)
- 5. Revised Direct Emergency Assistance Program Guidelines (County Administrator/ Office of Human Services & Community Partnerships)
- 6. Commissioner Appointments to the Water Resources Committee (County Administrator/ County Administration)
- 7. Report on Pharmaceutical and Biomedical Waste Disposal (County Administrator/ County Administration/ Office of Resource Stewardship)

- 8. Authorization to Negotiate a Contract for Energy Savings Performance Contractor Services (County Administrator/ Office of Financial Stewardship/ Office of Resource Stewardship/ Purchasing)
- 9. Request to Schedule the First and Only Public Hearing to Consider a Fifth Amendment to the Southwood Integrated Development Order for September 17, 2019 at 6:00 p.m. (County Administrator/ Development Support & Environmental Management)
- 10. Proposed Policy for "Safe Passage of Emergency Vehicles on Unpaved Roads" (County Administrator/ County Administration/ Public Works)
- 11. Agreement with Florida Department of Corrections for Use of Inmate Crews (County Administrator/ Public Works)
- 12. Proposed New Policy, "Springs Restoration Grants and Septic System Upgrades Policy" (County Administrator/ Human Services & Community Partnerships/ Public Works)
- 13. Voluntary Collection Agreements of Tourist Development Taxes (County Administrator/ County Administration/ Tourism Division)

Status Reports: (These items are included under Consent.)

14. Status Report on Heavy Equipment Training and Authorization to Transfer a Surplus Vehicle to Lively Technical College

(County Administrator/ County Administration/ PLACE/ Office of Economic Vitality/ Public Works)

- 15. Status Update on the Amphitheater Support Space (County Administrator/ County Administration/ Tourism Division)
- 16. Status Report on the 2018 Leon County Real Estate Portfolio (County Administrator/ Office of Financial Stewardship/Real Estate Management)
- 17. Status Report on Requiring County Contracted Vendors to Offer Employment Opportunities for Local Residents

(County Administrator/ Office of Financial Stewardship/ Purchasing)

CONSENT ITEMS PULLED FOR DISCUSSION

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

GENERAL BUSINESS

- 18. 2019 Florida Legislative Session Final Report and Request to Schedule the Board Workshop on 2020 State and Federal Legislative Priorities and 2020 Community Legislative Dialogue Meeting (County Administrator/ County Administration)
- 19. County Attorney Recruitment and Selection Process (County Administrator/ County Attorney/ Human Resources)

- 20. Consideration of Options to Reduce or Eliminate Single-use Plastic Straws in Leon County (County Administrator/ Office of Resource Stewardship)
- 21. Agreement with Tallahassee Lenders' Consortium to Operate as the Community Land Trust (County Administrator/ Human Services & Community Partnerships)
- 22. Ratification of Board's Actions at the June 18, 2019 Budget Workshop (County Administrator) Office of Financial Stewardship/Office of Management & Budget)
- 23. Bid Award for Open Graded Hot Mix Paving Services (County Administrator/ Public Works/ Purchasing)
- 24. Bid Award for Sidewalk and Associated Work Construction, Continuing Services (County Administrator/ Public Works/ Purchasing)
- 25. Bid Award for the Division of Tourism Contracted Research Services (County Administrator/ Tourism/ Purchasing)
- 26. Bid Award for the Division of Tourism Contracted Marketing/Advertising and Public Relations Services

(County Administrator/ Tourism/ Purchasing)

- 27. Voluntary Annexation Proposal from Golden Oak Land Group, LLC, to Annex the Brookside Village Detached Residential Subdivision Located at 550 Ox Bottom Road (County Administrator/ Development Support & Environmental Management)
- 28. Voluntary Annexation Proposal from Capital Circle Properties II, LLC, to Annex Property Located at 5225 Capital Circle Southwest

(County Administrator/ Development Support & Environmental Management)

29. Full Board Appointments to the Investment Oversight Committee and the Leon County Educational Facilities Authority

(County Administrator/ County Administration)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

- 30. First and Only Public Hearing to Consider a Proposed Resolution Adopting an Inventory List of County-Owned Properties Appropriate for Affordable Housing Parcels (County Administrator/ Office of Financial Stewardship / Human Services & Community Partnerships)
- 31. Transmittal Public Hearing on the 2019 Out-of-Cycle Comprehensive Plan Amendment (County Administrator/ PLACE/ Planning)
- 32. Continuance of the First of Two Public Hearings to Adopt a Proposed Ordinance Amending Section 10-1.101, Entitled "Definitions" and Creating a New Section 10-6.820, Entitled "Solar Energy Systems"

(County Administrator/ County Attorney/ Resource Stewardship/ Development Support & Environmental Management)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

<u>Items from the County Administrator</u>

Discussion Items by Commissioners

RECEIPT AND FILE

- Capital Region Community Development District Meeting Minutes from March 7, 2019 and April 11, 2019
- Certification of the Leon County Tax Collector's Recapitulation of the Property Tax Rolls for 2018
- Leon County Special-Purpose Financial Statements for the Year Ended September 30, 2018 with the Independent Auditors' Report

ADJOURN

The next Regular Board of County Commissioner's meeting is scheduled for <u>Tuesday, September 17, 2019 at 3:00 p.m.</u>

All lobbyists appearing before the Board must pay a \$25 annual registration fee. For registration forms and/or additional information, please contact the Board Secretary or visit the County Clerk website at www.leoncountyfl.gov

PUBLIC NOTICE

Leon County Board of County Commissioners 2019 Tentative Meeting Schedule All Workshops, Meetings, and Public Hearings are subject to change

Date	Day	Time	Meeting
January 22	Tuesday	3:00 p.m.	Regular Board Meeting
February 12	Tuesday	3:00 p.m.	Regular Board Meeting
February 26	Tuesday	1:00 p.m.	Joint Workshop Comp Plan Amendments
February 26	Tuesday	3:00 p.m.	Regular Board Meeting Cancelled
March 12	Tuesday	3:00 p.m.	Regular Board Meeting
March 12	Tuesday	6:00 p.m.	Transmittal Hearing on 2019 Cycle Comprehensive Plan Amendments
April 9	Tuesday	3:00 p.m.	Regular Board Meeting Cancelled
April 23	Tuesday	9:00 a.m.	Budget Policy Workshop
April 23	Tuesday	3:00 p.m.	Regular Board Meeting
May 14	Tuesday	3:00 p.m.	Regular Board Meeting
May 14	Tuesday	6:00 p.m.	Adoption Hearing on 2019 Cycle Comprehensive Plan Amendments
May 28	Tuesday	3:00 p.m.	Regular Board Meeting
June 18	Tuesday	9:00 a.m.	Budget Workshop
June 18	Tuesday	3:00 p.m.	Regular Board Meeting
July 9	Tuesday	9:00 a.m.	Budget Workshop (if necessary)
July 9	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 24	Tuesday	3:00 p.m.	Regular Board Meeting
September 24	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 15	Tuesday	3:00 p.m.	Regular Board Meeting
October 29	Tuesday	3:00 p.m.	Regular Board Meeting
November 12	Tuesday	3:00 p.m.	Regular Board Meeting
December 10	Tuesday	3:00 p.m.	Regular Board Meeting
January 27	Monday	9:00 a.m.	Board Retreat

PUBLIC NOTICE

Leon County Board of County Commissioners 2019 Tentative Meeting Schedule

Month	Day	Time	Meeting Type
January 2019	Tuesday 1	Offices Closed	NEW YEAR'S DAY
•	Monday 7 –		FAC New Commissioner Workshop
	Tuesday 8		Alachua County; Gainesville, FL
	Tuesday 8	No meeting	BOARD RECESS
	Thursday 10 &	Seminar 2 of 3	FAC Advanced County Commissioner Program
	Friday 11		Alachua County; Gainesville, FL
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency
		Cancelled	City Commission Chambers
	Monday 21	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Tuesday 22	3:00 p.m.	Regular Meeting
			County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	First and Only Public Hearing on Adoption of the Annual
			Update to the Tallahassee-Leon County Comprehensive
			Plan Capital Improvements Schedule
February 2019	Friday 1	2:00 p.m.	Leon County Legislative Delegation Meeting
	T 1 10	2.00	County Courthouse, 5th Floor Commission Chambers
	Tuesday 12	3:00 p.m.	Regular Meeting
		(00	County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	First and Only Public Hearing to Consider an Ordinance
			Amending Chapter 5, Building and Construction
		6:00 p.m.	Regulation, to Address the Requirements for Tiny Houses First and Only Public Hearing to Consider a Proposed
		0.00 p.m.	Resolution Renouncing and Disclaiming any Right of the
			County in a Portion of Gaines Street Right-of-Way
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency
	Tuesday 17	1.50 p.m.	City Commission Chambers
	Tuesday 26	1:00 p.m.	Joint City/County Workshop on the 2019 Cycle
	1 0.00 0.00 0.00	1100 p.m.	Comprehensive Plan Amendments
		3:00 p.m.	Regular Meeting
		Cancelled	County Courthouse, 5th Floor Commission Chambers
	Thursday 28	3:00 p.m.	Blueprint Intergovernmental Agency
		1	City Commission Chambers
March 2019	Saturday 2 –		NACO Legislative Conference
	Wednesday 6		Washington, DC
	Tuesday 12	3:00 p.m.	Regular Meeting
			County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.	Joint City/County Transmittal Hearing on Cycle 2019
			Comprehensive Plan Amendments
		6:00 p.m.	First and Only Public Hearing to Consider the Second
			Amendment to Southwood Integrated Development Order
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency
	W 1 1 27	7.20 7.00	City Commission Chambers
	Wednesday 27	$7:30 \ a.m 7:00 \ p.m.$	FAC Legislative Day
	E:1 20	0.00	Challenger Learning Center, Tallahassee, FL
	Friday 29	9:00 a.m.	Community Legislative Dialogue Meeting
1 2010	T 1 0	2.00	County Courthouse, 5th Floor Commission Chambers
April 2019	Tuesday 9	3:00 p.m.	Regular Meeting
		Cancelled	County Courthouse, 5th Floor Commission Chambers

Month	Day	Time	Meeting Type
April 2019	Thursday 11 &	Seminar 3 of 3	FAC Advanced County Commissioner Program
(cont.)	Friday 12		Alachua County; Gainesville, FL
	Tuesday 16	9:00 a.m. 1:00 p.m.	Capital Region Transportation Planning Agency
	-	1:30 p.m.	Workshop/Retreat City Commission Chambers
	Tuesday 23	9:00 a.m.	Budget Policy Workshop
			County Courthouse, 5 th Floor Commission Chambers
		3:00 p.m.	Regular Meeting
			County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	First & Only Public Hearing on Proposed Ordinance
			Amending Official Zoning Map to Change Zoning
			Classification from Single- and Two-Family Residential
			District (R-3) District to Light Industrial (M-1) District
May 2019	Tuesday 14	3:00 p.m.	Regular Meeting
			County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Joint City/County Adoption Hearing on Cycle 2019
			Comprehensive Plan Amendments
		6:00 p.m.	First & Only Public Hearing to Consider Third Amendment
			to Southwood Integrated Development Order
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency
			City Commission Chambers
	Monday 27	Offices Closed	MEMORIAL DAY
	Tuesday 28	3:00 p.m.	Regular Meeting
	•		County Courthouse, 5 th Floor Commission Chambers
June 2019	Tuesday 11 -		FAC Annual Conference & Educational Exposition
	Friday 14		Orange County; Orlando, FL
	Monday 17	1:30 p.m.	Capital Region Transportation Planning Agency
			City Commission Chambers
	Tuesday 18	9:00 a.m.	Budget Workshop
	•	3:00 p.m.	Regular Meeting
		3.00 p.m.	County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	First & Only Public Hearing to Consider Fourth Amendment
		0.00 p.m.	to the Southwood Integrated Development Order
		6:00 p.m.	First & Only Public Hearing to Consider Adoption of an
		7.77 F	Ordinance Enacting the Recodified Leon County Code of
			Laws
		6:00 p.m.	First & Only Public Hearing to Consider Adoption of
		1	Ordinance Providing for a Code of Ethics
		6:00 p.m.	First & Only Public Hearing to Approve the Proposed
			Resolution Adopting the Stormwater Non-ad Valorem
			Assessment Roll
		6:00 p.m.	First & Only Public Hearing to Approve the Resolution
			Adopting the Solid Waste Disposal Services Non-ad
			Valorem Assessment Roll
		6:00 p.m.	First & Only Public Hearing to Approve the Resolution
			Adopting the Fire Rescue Services Non-ad Valorem
			Assessment Roll
	Thursday 27	3:00 p.m.	Blueprint Intergovernmental Agency
			City Commission Chambers
July 2019	Thursday 4	Offices Closed	INDEPENDENCE DAY
	Tuesday 9	9:00 a.m.	Budget Workshop (if necessary)
			County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting
			County Courthouse, 5th Floor Commission Chambers

Month	Day	Time	Meeting Type
July 2019	Tuesday 9	6:00 p.m.	First and Only Public Hearing Regarding a Proposed
(cont.)			Resolution Adopting Inventory List of County-Owned
			Properties Appropriate for Affordable Housing
		6:00 p.m.	Transmittal Public Hearing on the 2019 Out-of-Cycle
			Comprehensive Plan Amendment
		6:00 p.m.	First of Two public hearings to adopt a proposed Ordinance
		Continued until	amending Section 10-1.101, entitled "Definitions" and
		September 24, 2019	creating a new Section 10 6.820, entitled "Solar Energy
		, , , , , , , , , , , , , , , , , , ,	Systems"
	Thursday 11 -		NACo Annual Conference
	Monday 15		Clark County; Las Vegas, Nevada
	Tuesday 23	No Meeting	BOARD RECESS
	Wednesday 24 –		National Urban League Annual Conference
	Saturday 27		Indianapolis, Indiana
August 2019	Friday 16 -		Chamber of Commerce Annual Conference
<u>o</u>	Sunday 18		Amelia Island, FL
September 2019	Monday 2	Offices Closed	LABOR DAY
_	Thursday 5	5:00 p.m.	Blueprint Intergovernmental Agency Meeting & 5:30 p.m.
			Budget Public Hearing, City Commission Chambers
	Wednesday 11 –		Congressional Black Caucus Annual Legislative
	Sunday 15		Conference – Washington D.C.
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency
	Monday 16	1	City Commission Chambers
	Tuesday 17	3:00 p.m.	Regular Meeting
	·	•	County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates
			and Tentative Budgets for FY 19/20*
		<u>6:00 p.m.</u>	First and only Public Hearing to consider a fifth amend-
			ment to the Southwood Integrated Development Order
	Tuesday 24	1:30 – 3:00 p.m.	Workshop on the 2020 State and Federal Legislative
			<u>Priorities</u>
		3:00 p.m.	Regular Meeting
			County Courthouse, 5th Floor Commission Chambers
		6:00 p.m.*	Second & Final Public Hearing on Adoption of Final
			Millage Rates and Budgets for FY 19/20*
		<u>6:00 p.m.</u>	First of Two public hearings to adopt a proposed
			Ordinance amending Section 10-1.101, entitled
			"Definitions" and creating a new Section 10-6.820,
	W 1 1 05		entitled "Solar Energy Systems"
	Wednesday 25 –		FAC Innovation Policy Conference
Ostak - 2010	Thursday 26	0.00 - 1.00	Bay County; Panama City Beach, FL
October 2019	Monday 14	9:00 a.m. – 1:00 p.m.	Capital Region Transportation Planning Agency
	Tuesd 15	12.00 1.20	Workshop/Retreat – Location TBD
	Tuesday 15	12:00 -1:30 p.m.	Joint County/City Workshop on the Fundamentals of the Comprehensive Plan
		3:00 p.m.	Regular Meeting
		3.00 p.m.	County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Second public hearing to adopt a proposed Ordinance
		0.00 p.m.	amending Section 10-1.101, entitled "Definitions" and
			creating a new Section 10-6.820, entitled "Solar Energy
			Systems,"
		6:00 p.m.	Adoption Public Hearing on the 2019 Out-of-Cycle
			Comprehensive Plan Amendment

Month	Day	Time	Meeting Type
October 2019 (cont.)	Sunday 20 – Wednesday 23		ICMA Annual Conference Nashville, TN
	Tuesday 29	1:00 – 3:00 p.m.	Workshop on Leon County Detention Facility Operations
		3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
November 2019	Monday 11	Offices Closed	VETERAN'S DAY OBSERVED
	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Wednesday 20 – Friday 22		FAC Legislative Conference Broward County; Fort Lauderdale, FL
	Thursday 28	Offices Closed	THANKSGIVING DAY
	Friday 29	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
December 2019	Monday 9	9:00 a.m. 4:00 p.m.	Board Retreat TBD Rescheduled to January 27
	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Thursday 12	3:00 – 5:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Wednesday 25	Offices Closed	CHRISTMAS DAY
January 2020	Wednesday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 7	No Meeting	BOARD RECESS
	Monday 27	9:00 a.m 4:00 p.m.	Board Retreat – Location TBD

Citizen Committees, Boards, and Authorities <u>Current and Upcoming Vacancies</u>

leoncountyfl.gov/committees

CURRENT VACANCIES

Board of Adjustment & Appeals

Board of County Commissioners (1 appointment) Tallahassee City Commission (2 appointments)

Leon County Educational Facilities Authority

Board of County Commissioners (1 appointment)

UPCOMING VACANCIES

JULY 31, 2019

Investment Oversight Committee

Board of County Commissioners (2 appointments)

Leon County Educational Facilities Authority

Board of County Commissioners (1 appointment)

Leon County Research & Development Authority

Board of County Commissioners (1 appointment)

Water Resources Committee

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District III: Minor, Rick (1 appointment)

SEPTEMBER 30, 2019

Council on Culture & Arts

Board of County Commissioners (3 appointments)

Housing Finance Authority of Leon County

Commissioner - District II: Jackson, Jimbo (1 appointment)

Leon County Research & Development Authority

Board of County Commissioners (1 appointment)

Science Advisory Committee

Commissioner - At-large I: Lindley, Mary Ann (1 appointment) Commissioner - At-large II: Maddox, Nick (1 appointment) Commissioner - District I: Proctor, Bill (1 appointment)

Tallahassee-Leon County Commission on the Status of Women & Girls

Board of County Commissioners (3 appointments)

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District II: Jackson, Jimbo (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)

OCTOBER 31, 2019

Canopy Roads Citizens Committee

Board of County Commissioners (2 appointments)

Tourist Development Council

Board of County Commissioners (2 appointments)

DECEMBER 31, 2019

Library Advisory Board

Commissioner - At-large I: Lindley, Mary Ann (1 appointment) Commissioner - District II: Jackson, Jimbo (1 appointment) Commissioner - District III: Minor, Rick (1 appointment) Commissioner - District IV: Desloge, Bryan (1 appointment)