Leon County Board of County Commissioners

Cover Sheet for Agenda #31 Revised

July 12, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator

Title: Consideration of Full Board Appointments to the Big Bend Health Council,

Board of Adjustment and Appeals, Canopy Roads Citizens Committee, Community Health Care Coordinating Committee, Development Support & Environmental Management Citizens User Group, Educational Facilities Authority, the Investment Oversight Committee, and the Council on Culture

& Arts

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/Division Review:	Alan Rosenzweig, Deputy County Administrator
Lead Staff/ Project Team:	Mary Smach, Agenda Coordinator

Fiscal Impact:

This item has no fiscal impact to the County.

Staff Recommendation:

See next page.

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Staff Recommendation:

- Option #1: The full Board to consider the appointment of four members to the Big Bend Health Council for a term of two years, ending July 31, 2018. The eligible applicants are: April Moore, June Wiaz, William McCort and Stephen Rollin.
- Option #2: The full Board to consider the appointment of one member to the Board of Adjustment & Appeals for a term ending June 30, 2019. The eligible applicants are: Jeff Blair and Paul Patronis.
- Option #3: The full Board to consider the appointment of three members to the Canopy Roads Citizens Committee: two members for terms ending October 31, 2018 and one member for a term ending October 31, 2019. The eligible applicants are: Marie Cowart, Katie Britt, Pierce Todd Wither, Ken Schilling, Michael Thomas, Sarah Barrett and Tabitha Frazier.
- Option #4: The full Board to consider the appointment of one member to the Community Health Coordinating Committee for a term ending September 30, 2017. The eligible applicant is Mike Hill.
- Option #5: The full Board to consider the appointment of one member to the Development Support & Environmental Management Citizens User Group for a term of three years, ending September 30, 2019. The eligible applicant is Mathew Tharpe.
- Option #6: The full Board to consider the reappointment of one member to the Educational Facilities Authority for a term of five years, ending July 31, 2021. The eligible applicant is Dennis Bailey.
- Option #7: The full Board to consider the reappointment of one member <u>and appointment of one new member</u> to the Investment Oversight Committee for a term of three years, ending July 31, 2019. The eligible applicants is are Michael Kramer <u>and Ben Watkins.</u>
- Option #8: The full Board to consider the appointment of one member to the Council on Culture & Arts for the remainder of the resigning member's term, ending September 30, 2017. The eligible applicants are: Elizabeth Ricci and Kati Schardl.

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Report and Discussion

Background:

At its August 23, 2011 meeting, the Board approved the revised process for full Board appointments to Authorities, Boards, Committees, and Councils by having a General Business item prepared to fill vacancies.

Analysis:

Big Bend Health Council

<u>Purpose:</u> Provide for local representation in planning and evaluating health needs of a regional 14-county service district.

<u>Composition:</u> Twenty-one members from 14 counties: Bay, Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Leon, Liberty, Madison, Taylor, Wakulla, and Washington. Members serve two-year terms, ending July 31. Leon County has four appointments; one health care provider, two health care purchasers and one non-governmental health care consumer. One of the four should represent the elderly.

<u>Vacancies:</u> All four seats representing Leon County have terms expiring on July 31, 2016. Cathy Adkison and Bill Wertman are not seeking reappointment. April Moore and June Wiaz are both seeking reappointment (Attachments #1 & #2) and the council indicates that their past attendance has been good. Term is for two years. Applications have been received from William McCort and Stephen Rollin and both are eligible. See table #1.

Table #1 – Big Bend Health Council

Vacancies	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
April Moore	7/31/2016	3.	April Moore	Full Board to make four
June Wiaz	7/31/2016	4.	June Wiaz	appointments:
Cathy Adkison	7/31/2016	5.	William McCort	Term expires 7/31/2018
Bill Wertman	7/31/2016	6.	Stephen Rollin	

Board of Adjustment and Appeals (BOAA)

<u>Purpose:</u> The BOAA is responsible for determining appeals of code-related land development request (LDRs) interpretations and granting variances to the provisions of the LDRs based on documented hardship.

<u>Composition:</u> There are nine members - three from the County plus an alternate, three from the City plus an alternate, and one appointed alternately by the County and City. Members serve three (3) year terms, expiring June 30. According to the BOAA's Bylaws, members shall not serve more than two full consecutive terms on the Board, whether appointed by the County Commission or the City Commission.

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<u>Vacancies:</u> The term of member Ryan Wetherell expires on June 30, 2016. Mr. Wetherell has served two terms and is not eligible for reappointment due to term limits. Term is for three years. Applications were received from Jeff Blair and Paul Patronis and both are eligible. See Table #2.

Table #2. Board of Adjustment and Appeals (BOAA)

Vacancies	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
Ryan Wetherell	6/30/2016	7	Jeff Blair	Full Board to make one
		8	Paul Patronis	appointment:
				Term expires 6/30/2019

Canopy Roads Citizens Committee

<u>Purpose:</u> The Committee makes recommendations to the County and City Commissions on matters related to Canopy Road preservation and assists in coordinating efforts of government, private sector, civic groups and individuals in an effort to protect, maintain, and enhance the Canopy roads.

<u>Composition:</u> The Committee has eight members; four appointed by the County and four appointed by the City. Members serve three-year terms, expiring on October 31. Members should consist of a balance of persons who have expertise in fields of forestry, local history, who live along a Canopy Road or who have demonstrated a willingness to serve for the enhancement of the community. Additionally, the full Board appoints a County Commissioner to serve as an ex-officio, non-voting member.

<u>Vacancies:</u> There are three vacancies. One vacancy is due to the resignation of Robert Farley whose term expires October 31, 2016 (Attachment #9). The two additional vacancies are the result of terms having expired on October 31, 2015: James Billingsly, who is not seeking reappointment and Tabitha Frazier who is seeking reappointment. Applications have been received and Table #3 lists the eligible applicants.

Table #3: Canopy Roads Citizens Committee

Vacancies	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
Robert Farley	10/31/2016	10.	Marie Cowart	Full Board to make three
James Billingsley	10/31/2015	11.	Katie Britt	appointments:
Tabitha Frazier	10/31/2015	12.	Pierce Todd Wither	1. Term expires
		13.	Ken Schilling	10/31/2019
		14.	Michael Blair Thomas	2. Term expires
		15.	Sarah Barrett	10/31/2018
		16.	Tabitha Frazier	3. Term expires 10/31/2018

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Community Health Coordinating Committee

<u>Purpose</u>: The committee provides public input in the matter of the healthcare status of the Leon County Community and its citizens to staff. They serve as a hub of information and serve as an essential element in coordinating existing community partners. The community operates as a Focus Group.

<u>Composition:</u> The advisory committee has nine members each representing a specific agency or organization who serves a continuous term.

<u>Vacancy:</u> The vacancy is for a member who is a representative from the Big Bend Health Council. An application has been received from Mike Hill and he is eligible. See Table #4.

<i>Table #4:</i>	<u>Communit</u>	<u>y Health</u>	Coora	<u>linating</u>	<u>Committee</u>

Vacancies	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
Representative from the Big Bend Health Council	9/30/2017	17.	Mike Hill	Full Board to make one appointment: Term expires 9/30/2017

Development Support & Environmental Management Citizens User Group (User Group)

On September 2, 2014, the Board adopted an Enabling Resolution 14-37, to reauthorize the Development Support & Environmental Management Citizen's User Group as a standing Focus Group.

<u>Purpose:</u> The purpose of the User Group is to provide the Board recommendations regarding proposed ordinances that impact growth management and other issues relating to current planning, development review, and environmental compliance, as requested by the Board and staff.

<u>Composition:</u> The User Group has fourteen (14) members, with each Commissioner appointing one at large member and the full Board appointing seven (7) members.

<u>Vacancies:</u> The vacancy is for a member who represents a business association or organization, and it has not been filled since adopting the enabling resolution. An application from Mathew Tharpe was submitted and he is eligible. See Table #5.

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Table #5: Development Support & Environmental Management Citizens User Group

Vacancies	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
Member who represents a business association or organization	3 year term expiring on Sept. 30	18.	Mathew Tharpe	Full Board to make one appointment: Term expires 9/30/2020

Educational Facilities Authority (EFA)

<u>Purpose:</u> The purpose of the authority shall be to assist institutions for higher education in the construction, financing, and refinancing of projects.

<u>Composition:</u> There are seven members appointed by the full Board, with each member serving a term of five (5) years. All members must be residents of Leon County. At least one must be a trustee, director, officer, or employee of an institution for higher education. Currently, Chairman Lindley, appointed by the full Board, serves as a liaison for a two-year term.

<u>Vacancies:</u> The term for member Dennis Bailey, the representative for higher education, will expire on July 31, 2016. Dennis Bailey is eligible and is seeking reappointment (Attachment #19) and the Authority indicates his past attendance has been good. Term is for five years. Mr. Bailey's application is included as Attachment #20. See Table #6.

Table #6: Educational Facilities Authority

Vacancies	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
Dennis Bailey	7/31/2016	20.	Dennis Bailey	Full Board to make one appointment: Term expires 7/31/2021

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Investment Oversight Committee

<u>Purpose:</u> Reviews and recommends changes in investment practices of Leon County; reviews the County's portfolio activity for compliance with the investment plan; reviews investment policies and makes recommendations to the Board for amendments.

<u>Composition:</u> Members serve three-year terms, expiring July 31. The membership consists of five members; three appointed members – two from the Board and one from the Clerk's office, the County Administrator or designee, and the Clerk of Courts or designee.

<u>Vacancies:</u> The terms of Stan Barnes and Michael Kramer expired July 31, 2016. Stan Barnes has served three terms and is therefore not eligible for reappointment due to term limits. Michael Kramer is eligible and seeking reappointment (Attachment #21) and the committee indicates that his past attendance has been good. Term is for three years. Michael Kramer's application is included as Attachment #22. <u>Ben Watkin's application is included as attachment #24 and he is eligible.</u> See Table #7.

Table 7:	Investment	Oversi	oht	Committee
I word /.	IIIVCSIIICIII	Overse,	SILL	Committee

Vacancies	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
Michael Kramer	7/31/2016	22.	Michael Kramer	Full Board to make one
Stan Barnes	7/31/2016	<u>24.</u>	Ben Watkins	<u>two</u> appointments:
				Term expires 7/31/2019

Council on Culture & Arts (COCA)

<u>Purpose:</u> The responsibility of COCA is to administer the cultural and capital grants programs on behalf of the County, coordinate and disseminate information regarding cultural events and opportunities.

<u>Composition:</u> COCA has 17 members – eight citizen appointees by the Board, seven citizen appointments by the City, one City Commissioner, and one County Commissioner. Members serve four-year terms, expiring September 30. The County has one appointment from each of the following categories: Business, Heritage, Marketing, Practicing Artist, Tourism, Volunteer, and two At-Large members. No Council member may serve more than two full terms.

<u>Vacancy:</u> Mr. Stephen Hogge, At-Large Member, resigned December, 2015. COCA is required to forward/recommend three names for each vacancy. The COCA Nominating Committee has forwarded a letter with the names recommended for the At-Large vacancy (Attachment #23). The Board appointed Jay Revell at the April 12, 2016 Board Meeting, but Mr. Revell has declined his appointment to the Council on Culture & Arts. Therefore, COCA asks that the Board consider appointing one of their other two nominees: Elizabeth Ricci and Kati Schardl. See Table #8

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Table #8: Council on Culture and Arts

Vacancies	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
Stephen Hogge*	9/30/2017	23.	Elizabeth Ricci	Full Board to make one
		23.	Kati Schardl	appointment:
				Term expires 9/30/2017

^{*}The Board appointed Jay Revell at the April 12, 2016 Commission meeting, however, Mr. Revell has declined the appointment.

Options:

- 1. The full Board to consider the appointment of four members to the Big Bend Health Council for a term of two years, ending July 31, 2018. The eligible applicants are: April Moore, June Wiaz, William McCort and Stephen Rollin.
- 2. The full Board to consider the appointment of one member to the Board of Adjustment & Appeals for a term ending June 30, 2019. The eligible applicants are: Jeff Blair and Paul Patronis.
- 3. The full Board to consider the appointment of three members to the Canopy Roads Citizens Committee: two members for terms ending October 31, 2018 and one member for a term ending October 31, 2019. The eligible applicants are: Marie Cowart, Katie Britt, Pierce Todd Wither, Ken Schilling, Michael Thomas, Sarah Barrett and Tabitha Frazier.
- 4. The full Board to consider the appointment of one member to the Community Health Coordinating Committee for a term ending September 30, 2017. The eligible applicant is Mike Hill.
- 5. The full Board to consider the appointment of one member to the Development Support & Environmental Management Citizens User Group for a term of three years, ending September 30, 2019. The eligible applicant is Mathew Tharpe.
- 6. The full Board to consider the reappointment of one member to the Educational Facilities Authority for a term of five years, ending July 31, 2021. The eligible applicant is Dennis Bailey.
- 7. The full Board to consider the reappointment of one member and appointment of one new member to the Investment Oversight Committee for a term of three years, ending July 31, 2019. The eligible applicants is are Michael Kramer and Ben Watkins.
- 8. The full Board to consider the appointment of one member to the Council on Culture & Arts for the remainder of the resigning member's term, ending September 30, 2017. The eligible applicants are: Elizabeth Ricci and Kati Schardl.

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Recommendation:

Options #1, #2, #3, #4, #5, #6, #7 and #8.

Attachments:

- 1. Moore email
- 2. Wiaz email
- 3. Moore Application
- 4. Wiaz Application
- 5. McCort Application
- 6. Rollin Application
- 7. Blair Application
- 8. Patronis Application
- 9. Farley resignation
- 10. Cowart Application
- 11. Britt Application
- 12. Wither Application
- 13. Schilling Application
- 14. Thomas Application
- 15. Barrett Application
- 16. Frazier Application
- 17. Hill Application
- 18. Tharpe Application
- 19. Bailey email
- 20. Bailey Application
- 21. Kramer email
- 22. Kramer Application
- 23. COCA letter, Ricci & Schardl Applications
- 24. Watkins Application

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT #24 INVESTMENT OVERSIGHT COMMITTEE

It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Christine Coble by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov



Applications will be discarded if no appointment is made after two years.

Name: Ben Watkins		Date: 7/8/2016 4:15:11PM
Home Phone: (850) 570-8718 Work Pho	one: (850)488-4782X	Email: ben.watkins@sbafla.com
Occupation: PUBLIC FINANCE	Employer: SOF, SBA,	DIVISION OF BOND FINANCE
Preferred mailing location: Work Address		
Work Address: 1801 HERMITAGE BLVD.		
SUITE 200		
City/State/Zip: TALLAHASSEE,FL 32308		
Home Address 1330 PREAKNESS POINT		
City/State/Zip: TALLAHASSEE,FL 32308		
	s, do you live within the City	
Do you own property in Leon County? Yes	If yes, is it located within	•
For how many years have you lived in and/or ow		? 22 years
Are you currently serving on a County Advisory (
If yes, on what Committee(s) are you a member?		
Have you served on any previous Leon County of		
If yes, on what Committee(s) are you a member?)	
If you are appointed to a Committee, you are e	expected to attend regular n	neetings.
How many days permonth would you be willing to	o commit for Committee work	< ? 1
And for how many months would you be willing to	o commit that amount of time	e? 6 or more
What time of day would be best for you to attend	Committee meetings?	Day
(OPTIONAL) Leon County strives to meet its go	als, and those contained in v	arious federal and state laws of
maintaining a membership in its Advisory Comm		
strictly optional for Applicant, the following inform		
those goals.	·	
	le Age: 58	3.00
Disabled? No District:		

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application.

SEE RESUME ATTACHED.

Attachment #24 References (you must provide at least one personal reference who is not a family member): Page 2 of 4

Name: LAWTON LANGFORD Telephone: 850-510-0200

P.O. BOX 2235, TALLAHASSEE, FL 32316 Address:

Telephone: Name:

Address:

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION www.leoncountyfl.gov/bcc/committees/training.asp BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? No

Are you willing to complete a financial disclosure form and/or a background check, if applicable?

Yes

Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? No

If ves. from whom?

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee?

No

Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts?

If yes, please explain.

Do you or your employer, or your spouse or child or their employers, do business with Leon County? No If yes, please explain.

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? If yes, please explain.

All statements and information provided in this application are true to the best of my knowledge.

Signature: /s/ Ben Watkins

7/8/2016 4:15:11PM This application was electronically sent:

J. BEN WATKINS III

EMPLOYMENT EXPERIENCE

Director - State of Florida Division of Bond Finance

July 1995 - Present

Mr. Watkins has been Director of the Division of Bond Finance since July, 1995. The Division of Bond Finance is responsible for issuing bonds for the State of Florida and advising on other debt management policies for the State. The Division administers bonding programs for the Departments of Education, Transportation, Environmental Protection and Management Services as well as borrowings for the Board of Regents, Florida Turnpike System, Florida Hurricane Catastrophe Fund and State Comptroller's consolidated equipment financing program. The Division is also responsible for allocating the private activity bond volume cap, maintaining a local government reporting system for bond issues, calculating federal arbitrage rebate liabilities and developing a system to insure compliance with the SEC's secondary market disclosure requirements.

Associate – Macfarlane Ausley Ferguson & McMullen, Tallahassee, Florida April 1994 – June 1995 Practice area included all types of public finance including general obligation bonds, revenue bonds, COPs, limited tax/special assessment bonds and tax-exempt loans and leases. Experience as bond counsel and disclosure/underwriter's counsel in connection with bond transactions. Experience with securitization of cash flows from portfolio of Small Business Administration loans, notes and mortgages from the sale of Jim Walter Homes.

Associate - Sutherland, Asbill & Brennan, Atlanta, Georgia April 1987 - April 1994

Extensive experience as bond counsel, bank counsel and underwriter's counsel on taxable and tax-exempt financings. Typical responsibilities included structuring financings, financial and disclosure due diligence, advising on tax issues and securities law matters, drafting and negotiating documents including indentures, loan agreements, lease agreements, reimbursement agreements, letters of credit, guaranties, pledge agreements, security deeds, official statements, prospectuses, other disclosure documents and closing transactions. Experience with tax-exempt derivative products such as interest rate SWAPs, inverse floaters, interest rate caps, etc., and innovative financing techniques involving reimbursement bonds, working capital deficit financings and asset sales.

Director of JVs and Partnerships – W. B. J. Properties, Atlanta, Georgia Feb. 1983 – Jan. 1984 Responsible for administrative, financial and tax matters for joint ventures and partnerships associated with real estate developer and franchisor/management company for Ritz Carlton Hotels Company. Administrative responsibilities included negotiating joint venture agreements and maintaining relationships with joint venture partners, i.e., life insurance companies; supervising accounting department, construction accounting and cash management personnel. Financial responsibilities included monthly financial reporting, cash flow projections, financial reporting to joint venture partners, financial statement preparation, analytical review and reporting on operations.

Supervising Senior – KPMG Peat Marwick, Atlanta, Georgia October 1979 – January 1983 Certified Public Accountant since May 1979. Responsible for planning, coordinating and supervising audit engagements on businesses including primarily commercial, manufacturing and real estate concerns. Quarterly review for 10-Q and annual audit for 10-K for SEC reporting clients.

EDUCATION

University of Florida College of Law

January 1984 - December 1986

Graduated in top eight percent of class with honors. Chief Tax Editor and Member, Florida Law Review; Student Member of Faculty Selection Committee; Business Manager, Student Government Productions.

Auburn University

Graduated 1979 with high honors; BSBA with concentration in accounting

PROFESSIONAL MEMBERSHIPS AND ACTIVITIES

Municipal Securities Rulemaking Board

Vice Chairman 2003 - 2004

Municipal Securities Rulemaking Board - Member 2001-2004

Nominating Committee 2000

Government Finance Officers Association

Committee on Governmental Debt and Fiscal Policy 1996-2001; 2007 to present

Debt Committee - Chair, Web Site Development Working Group 2002

Debt Committee - Chair, Financial Policies Subcommittee 1998

Debt Committee - Co-Chair, Working Group on IRS Audits 1998

Chair – Joint Task Force with the National Association of Bond Lawyers on Tax Reform 2002

Published Article in the Government Finance Review Magazine - "Using Your Website for Disclosure"

Published Article in the Government Finance Review Magazine - "What to do When the IRS Calls"

National Association of State Treasurers

State Debt Management Network since 1997

State Debt Management Network - Executive Board 1998, 1999

State Debt Management Network - Program Committee 1998

Recipient of Tanya Gritz Award for Excellence in Public Finance 2001

Representative on Muni Council

National Association of Bond Lawyers

National Federation of Municipal Analysts - 2009 Industry Contribution Award for Work on Disclosure Practices

The Bond Market Association - Recognized on the 2001 Muni Division's Honor Roll

Florida Public Finance Forum - Acting Chair 1997

Member of the State Bar of Florida and the State Bar of Georgia since 1987

COMMUNITY ACTIVITIES

Tall Timbers Research, Inc. - Board Member; Finance and Investments Committee

Leon County School Board - Capital Improvement Review Team - Chair, Oversight Committee 2002 - 2007

Governor's Mentoring Program

Friends of Leon County Public Library - Treasurer

Coach 6-8 year old Girls Volleyball and T-Ball Teams

Florida Forest Stewardship Advisory Committee

Florida Council for Advisors for Research and Extension in Natural Resources