

Board of County Commissioners
Leon County, Florida
Agenda
Regular Public Meeting
Tuesday, January 27, 2015, 3:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Jane Sauls

AWARDS AND PRESENTATIONS

- Proclamation in Recognition of the 100th Birthday of Kiwanis International and to Honor the Dedicated Volunteer Members of Kiwanis Clubs in Leon County
(Commissioner Bryan Desloge)
- Proclamation Designating January 31, 2015 as “Arbor Day”
(Chairman Mary Ann Lindley)
- Update on Status of Influenza
(Claudia Blackburn, Health Officer of the Florida Department of Health in Leon County)

CONSENT

1. Approval of Minutes: November 18, 2014 and December 9, 2014 Regular Meetings
(Clerk of the Court/Finance)
2. Acceptance of the Annual Investment Report for Fiscal Year 2013-2014
(Clerk of the Court/Finance)
3. Adoption of Proposed Revised Policy No. 11-6, "County Administrator Evaluation and Annual Reporting
(County Administrator/County Administration)
4. Adoption of Revisions to Leon County Personnel Policies and Procedures
(County Administrator/County Administration)
5. Ratification of Chairman and Vice-Chairman Appointments to the Enterprise Zone Development Agency
(County Administrator/County Administration/Agenda Coordinator)
6. Approval of Proposed 2015 Board Calendar Modification
(County Administrator/County Administration/Agenda Coordinator)
7. Request to Schedule a Workshop on the Future Needs of the Red Hills Horse Trials for Tuesday, May 12, 2015 from 1:30 p.m. to 3:00 p.m.
(County Administrator/Office of Economic Vitality/Tourism Development)
8. Approval of the Request to the Tallahassee-Leon County Community Redevelopment Agency for One-time Match Funding of \$25,000 to the Springtime Tallahassee Music Festival from the Culture, Heritage and Performing Arts Fund
(County Administrator/Office of Economic Vitality/Tourism Development)

ITEM #8 IS PULLED FOR DISCUSSION.

9. Approval of Payment of Bills and Vouchers Submitted for January 27, 2015, and Pre-Approval of Payment of Bills and Vouchers for the Period of January 28 through February 9, 2015
(County Administrator/Financial Stewardship/Office of Management & Budget)
10. Approval of the Fiscal Year 2015/2016 Budget Calendar
(County Administrator/Financial Stewardship/Office of Management & Budget)
11. Adoption of Proposed Revisions to County Policies Related to the Florida Department of Economic Opportunity's Community Development Block Grant Subgrant Agreement
(County Administrator/Human Services & Community Partnerships/Housing Services)
12. Adoption of a Proposed Resolution Amending the Florida Department of Health in Leon County's Fee Schedule
(County Administrator/Human Services & Community Partnerships/Primary Health)
13. Approval of 2014 Transfers of Leon County Surplus Computing Equipment to Goodwill Industries
(County Administrator/Office of Information and Technology/Management Information Systems)
14. Approval of a Letter of Support to the Florida Department of Transportation for the Addition of US 319, from Capital Circle to US 98, to the National Highway System
(County Administrator/Public Works/Administration)
15. Approval of the Proposed Local Agency Program Agreement with the Florida Department of Transportation for the Construction of Magnolia Drive Phase 1 Multi-Use Trail from South Meridian to Pontiac Drive and a Joint Project Agreement with the City of Tallahassee for Utility Upgrades Within the Phase 1 Limits
(County Administrator/Public Works/Engineering)
16. Acceptance of the Donation of 0.9 acres of Real Property from American Campus Communities Behind the Dr. B.L. Perry Jr. Library
(County Administrator/Public Works/Facilities Management)
17. Acceptance of the Energy Efficient Retrofits for Public Facilities Grant Program in the Amount of \$68,374 to Upgrade the HVAC System at the Dr. B.L. Perry, Jr. Branch Library
(County Administrator/Public Works/Facilities Management)
18. Approval of Agreement Awarding Bid to ThyssenKrupp Elevator Company in the amount of \$47,328 Annually for the Elevator Maintenance Services with a Continuing Supply of Equipment Upgrades, Repairs and New Installations
(County Administrator/Public Works/Facilities Management)
19. Adoption of a Proposed Resolution Unifying the Parks and Recreation Fee Schedule
(County Administrator/Public Works/Parks & Recreation)
20. Approval of the First Addendum to Tri-Party Infrastructure and Conveyance Agreement Between Leon County, Florida and Orchard Pond Greenway, LLC, et al
(County Attorney)

THIS ITEM WILL BE TAKEN UP AT THE FEBRUARY 10, 2015 MEETING.

21. Adoption of a Resolution for Acquisition of Property by Eminent Domain for Kinhega Drive Roundabout Segment of Beech Ridge Trail Extension Project
(County Administration/County Attorney)
22. Acceptance of the 2014 Concurrency Management Annual Report
(County Administrator/Development Services & Environmental Management/Development Services)
23. Approval to Convert an OPS Records Technician Position to Full-Time Career Service at the Development Support and Environmental Management Department
(County Administrator/Development Services & Environmental Management/Support Services)

Status Reports: *(These items are included under Consent.)*

24. Acceptance of a Status Report on the December 5, 2014 E-Month Closeout and Stakeholders Forum to Exchange Ideas to Improve and Promote the Entrepreneur Ecosystem
(County Administrator/Office of Economic Vitality/Economic Development)
25. Acceptance of Status Report on the Fairgrounds Sense of Place Initiative
(County Administrator/PLACE/Planning)
26. Acceptance of the NACo and Careington Dental Discount Programs Status Update
(County Administrator/Human Services & Community Partnerships/Primary Health)

CONSENT ITEMS PULLED FOR DISCUSSION

8. Approval of the Request to the Tallahassee-Leon County Community Redevelopment Agency for One-time Match Funding of \$25,000 to the Springtime Tallahassee Music Festival from the Culture, Heritage and Performing Arts Fund
((Commissioner Dozier pulled Item #8 for discussion.))

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission

GENERAL BUSINESS

27. Ratification of Board Actions Taken at the December 8, 2014 Annual Retreat and Approval of Revised Leon County Strategic Plan
(County Administrator/County Administration)
28. Approval of a Proposed Amendment to Apalachee Center's FY2014-15 Contract
(County Administrator/Human Services & Community Partnerships/Primary Health)
29. Approval of Agreement Awarding Bid to North Florida Asphalt, Inc. in the amount of \$781,875 for the Construction of Autumn Woods Area Drainage Improvements
(County Administrator/Public Works/Engineering)
30. Approval of Agreement Awarding Bid to Advon Corporation in the Amount of \$312,940 for Phase II of the Window Replacement at the Leon County Sheriff Administration Building
(County Administrator/Public Works/Facilities Management)

31. Consideration of Full Board Appointments to the Educational Facilities Authority and Joint City/County Bicycle Workgroup
(County Administrator/County Administration/Agenda Coordinator)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

32. First of Two Public Hearings on Proposed Revisions to the Leon County Land Development Code and the Bradfordville Sector Plan
(County Administrator/ Development Support & Environmental Management/Development Services)
33. First and Only Public Hearing on a Proposed Ordinance Amending Section 11-47 of the Code of Laws of Leon County, Florida, Providing for Amendments to the Leon County Tourist Development Plan, Exhibit A
(County Administrator/Economic Vitality/Tourism Development)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- Capital Region Community Development District Record of Proceedings for November 13, 2014
- Northwest Florida Water Management District 2015 Schedule of Meetings

ADJOURN

*The next Regular Board of County Commissioners Meeting is scheduled for
Tuesday, February 10, 2015 at 3:00 p.m.*

All lobbyists appearing before the Board must pay a \$25 annual registration fee. For registration forms and/or additional information, please see the Board Secretary or visit the County website at www.leoncountyfl.gov

2015

JANUARY

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DECEMBER

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PUBLIC NOTICE
2015 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 5th Floor, Leon County Courthouse unless otherwise indicated. Workshops are scheduled as needed on Tuesdays from 12:00 to 3:00 p.m.

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
January 2015	Monday 19	Offices Closed	MARTIN LUTHER KING, JR. DAY
	<u>Thursday 22</u>	<u>6:00 p.m.</u>	<u>Leon County Legislative Delegation</u> <u>County Commission Chambers</u>
	<u>Tuesday 27</u>	<u>7:30 a.m.</u>	<u>Community Legislative Dialogue</u> <u>County Commission Chambers</u>
		3:00 p.m.	Regular Meeting
		<u>6:00 p.m.</u>	First of Two Public Hearings on Proposed Revisions to the Leon County Land Development Code and the Bradfordville Sector Plan
			<u>First and Only Public Hearing on a Proposed Ordinance Amending Section 11-47 of the Code of Laws of Leon County, Florida, Providing for Amendments to the Leon County Tourist Development Plan, Exhibit A</u>
	Thursday 29	9:30 – 11:30 a.m.	Community Redevelopment Agency City Commission Chambers
February 2015	<u>Monday 9</u>	<u>2:00 – 5:00 p.m.</u>	<u>Capital Region Transportation Planning Agency Meeting on Connections 2040 Regional Mobility Plan-Project Prioritization Process</u> <u>City Commission Chambers</u>
	Tuesday 10	1:00 – 3:00 p.m.	Workshop on the Comprehensive Plan Amendments' 2015-1 Cycle
		3:00 p.m.	Regular Meeting
		6:00 p.m.	Second and Final Public Hearing to Consider Proposed Revisions to the Leon County Land Development Code and the Bradfordville Sector Plan
	Tuesday 17	1:00 – 3:00 p.m.	Joint City/County Workshop on the Comprehensive Plan Amendments' 2015-1 Cycle
		3:00 p.m.	Regular Meeting
	<i>Saturday 21 – Wednesday 25</i>	<i>NACO Legislative Conference</i>	<i>Washington, D.C.</i>
	Tuesday 24	No Meeting	NO MEETING
	Thursday 26	9:30 – 11:30 a.m.	Community Redevelopment Agency City Commission Chambers

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
March 2015	Monday 9	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
		3:00 – 5:00 p.m.	Intergovernmental Agency (IA) City Commission Chambers
	Tuesday 10	3:00 p.m.	Regular Meeting
	Tuesday 24	9:30 – 11:30 a.m.	Community Redevelopment Agency City Commission Chambers
	Tuesday 24	No Meeting	NO MEETING
	Wednesday 25	5:30 – 7:00 p.m.	FAC Legislative Day Reception County Courthouse
	<i>Wednesday 25– Friday 27</i>	<i>FAC County Commissioner Certification Workshops</i>	<i>FSU Turnbull Conference Center Tallahassee</i>
	<i>Thursday 26</i>	<i>FAC Legislative Day</i>	<i>FSU Turnbull Conference Center Tallahassee</i>
April 2015	<u>Thursday 2</u>	<u>7:30 a.m.</u>	<u>Community Legislative Dialogue County Commission Chambers</u>
	Tuesday 14	3:00 p.m.	Regular Meeting
		6:00 p.m.	Joint City/County Transmittal Hearing on Cycle 2015-1 Comprehensive Plan Amendments
	Monday 20	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 21	9:30 – 11:30 a.m.	Community Redevelopment Agency City Commission Chambers
	<i>Thursday 23 – Friday 24</i>	<i>FAC Advanced County Commissioner Workshop</i>	<i>Seminar 3 of 3: Gainesville; Alachua County</i>
	<u>Tuesday 28</u>	<u>9:00 a.m. – 3:00 p.m.</u>	<u>FY 15/16 Budget Policy Workshop</u>
		3:00 p.m.	Regular Meeting

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
May 2015	<u>Tuesday 12</u>	<u>7:30 a.m.</u>	<u>Community Legislative Dialogue</u> <u>County Commission Chambers</u>
		<u>1:30 – 3:00 p.m.</u>	<u>Workshop on the Future Needs of the Red Hills</u> <u>Horse Trials</u>
		3:00 p.m.	Regular Meeting
	Monday 18	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Monday 25	Offices Closed	MEMORIAL DAY
	<u>Tuesday 26</u>	<u>9:00 a.m. – 3:00 p.m.</u>	<u>FY 2015/2016 Budget Workshop, if necessary</u>
		3:00 p.m.	Regular Meeting
		6:00 p.m.	Joint City/County Adoption Hearing on Cycle 2005-1 Comprehensive Plan Amendments
	Thursday 28	9:30 – 11:30 a.m.	Community Redevelopment Agency City Commission Chambers
June 2015			
	Tuesday 9	3:00 p.m.	Regular Meeting
	<i>Tuesday 16- Friday 19</i>	<i>FAC Annual Conference & Educational Exposition</i>	<i>St. Johns County</i>
	<u>Tuesday 23</u>	<u>9:00 a.m. – 3:00 p.m.</u>	<u>FY 2015/2016 Budget Workshop</u>
		3:00 p.m.	Regular Meeting
	Thursday 25	9:30 – 11:30 a.m.	Community Redevelopment Agency City Commission Chambers
	Monday 29	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
		3:00 – 5:00 p.m.	Intergovernmental Agency (IA) City Commission Chambers
July 2015			
	Friday 3	Offices Closed	JULY 4TH HOLIDAY OBSERVED
	<u>Tuesday 7</u>	<u>9:00 a.m. – 3:00 p.m.</u>	<u>FY 2015/2016 Budget Workshop, if necessary</u>
		3:00 p.m.	Regular Meeting
	Thursday 9	9:30 – 11:30 a.m.	Community Redevelopment Agency City Commission Chambers
	<i>Friday 10- Monday 13</i>	<i>NACo Annual Conference</i>	<i>Mecklenburg County/Charlotte, North Carolina</i>
	Tuesday 21	No Meeting	BOARD RECESS
	Wednesday 29	<i>National Urban League Annual Conference</i>	<i>Fort Lauderdale Broward County</i>

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
August 2015	<i>Friday 14 – Sunday 16</i>	<i>Chamber of Commerce Annual Conference</i>	<i>Sandestin</i>
	Tuesday 11	No Meeting	BOARD RECESS
	Tuesday 25	No Meeting	BOARD RECESS
	Monday 31	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
		5:00 – 8:00 p.m.	Intergovernmental Agency (IA) City Commission Chambers
September 2015	Monday 7	Offices Closed	LABOR DAY HOLIDAY
	Tuesday 15	3:00 p.m.	Regular Meeting
		6:00 p.m.	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 2016*
	<i>Wednesday 16 – Saturday 19</i>	<i>Congressional Black Caucus Annual Legislative Conference</i>	<i>Washington, D.C.</i>
	Monday 21	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	<i>Wednesday 23 – Friday 25</i>	<i>FAC Policy Committee Conference and County Commissioner Workshops</i>	<i>St. Petersburg Pinellas County</i>
	Thursday 24	4:00 p.m.	Community Redevelopment Agency City Commission Chambers
	<i>TBD</i>	<i>Congressional Black Caucus Annual Legislative Conference</i>	<i>Washington, D.C.</i>
	<i>Sunday 27 – Wednesday 30</i>	<i>ICMA Annual Conference</i>	<i>Seattle/King County Washington</i>
	Tuesday 29	3:00 p.m.	Regular Meeting
		6:00 p.m.	Second Public Hearing on Adoption of Millage Rates and Budgets for FY 2016*
October 2015	<i>TBD</i>	<i>FAC Advanced County Commissioner Program</i>	<i>Part 1 of 3 Gainesville; Alachua County</i>
	Tuesday 13	3:00 p.m.	Regular Meeting
	Monday 19	9:00 a.m. – 1:00 p.m.	Capital Region Transportation Planning Agency Retreat; <i>Location TBD</i>
	Tuesday 27	3:00 p.m.	Regular Meeting
	Thursday 29	9:30 – 11:30 a.m.	CRA Meeting; City Commission Chambers

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
November 2015	Wednesday 11	Offices Closed	VETERAN'S DAY OBSERVED
	Monday 16	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 17	3:00 p.m.	Reorganization of the Board Regular Meeting
	<i>Wednesday 18- Friday 20</i>	<i>FAC Legislative Conference and Commissioner Workshops</i>	<i>Nassau County</i>
	Thursday 19	9:30 – 11:30 a.m.	CRA Meeting; City Commission Chambers
	Thursday 26	Offices Closed	THANKSGIVING DAY
	Friday 27	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
December 2015	Monday 7	9:00 a.m. – 4:00 p.m.	Board Retreat
	Tuesday 8	3:00 p.m.	Regular Meeting
	Thursday 10	9:30 – 11:30 a.m.	Community Redevelopment Agency City Commission Chambers
	Tuesday 22	No Meeting	BOARD RECESS
	Friday 25	Offices Closed	CHRISTMAS DAY
January 2016	Friday 1	Offices Closed	NEW YEAR'S DAY

Citizen Committees, Boards, and Authorities 2015 Expirations and Vacancies

www.leoncountyfl.gov/committees/expire.asp

VACANCIES

Affordable Housing Advisory Committee

Board of County Commissioners (2 appointments)

A member who represents employers within the jurisdiction.

A member who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.

Council on Culture & Arts

Board of County Commissioners (1 appointment)

Human Services Grant Review Committee

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

Commissioner – At-Large II: Maddox, Nick (1 appointment)

Joint City/County Bicycle Workgroup

Board of County Commissioners (1 appointment)

EXPIRATIONS

JANUARY 31, 2015

Minority, Women & Small Business Enterprise (M/WSBE) Committee

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

FEBRUARY 28, 2015

Value Adjustment Board

Board of County Commissioners (1 Commissioner appointment)

MARCH 31, 2015

Contractors Licensing and Examination Board

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Science Advisory Committee

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner – District V: Dozier, Kristin (1 appointment)

APRIL 30, 2015

- **Commission on the Status of Women and Girls**
Board of County Commissioners (3 appointments)
Commissioner – At-Large I: Lindley, Mary Ann (1 appointment)
Commissioner – At-Large II: Maddox, Nick (1 appointment)
Commissioner - District II: Sauls, Jane (1 appointment)
Commissioner - District IV: Desloge, Bryan (1 appointment)
Tallahassee City Commission (4 appointments)

Tallahassee Sports Council

Board of County Commissioners (2 appointments)

MAY 31, 2015

Minority, Women & Small Business Enterprise (M/WSBE) Committee

Commissioner – At-Large I: Lindley, Mary Ann (1 appointment)
Commissioner – At-Large II: Maddox, Nick (1 appointment)
Commissioner - District II: Sauls, Jane (1 appointment)

JUNE 30, 2015

Adjustment and Appeals Board

Board of County Commissioners (1 appointment)
Tallahassee City Commission (1 appointment)

Architectural Review Board

Board of County Commissioners (3 appointments)

Planning Commission

Board of County Commissioners (1 appointment)
Tallahassee City Commission (2 appointments)

JULY 31, 2015

Educational Facilities Authority

Board of County Commissioners (3 appointments)

Enterprise Zone Agency Development (EZDA) Board of Commissioners

Board of County Commissioners (2 appointments)

Water Resources Committee

Commissioner – At-Large I: Lindley, Mary Ann (1 appointment)
Commissioner - District I: Proctor, Bill (1 appointment)
Commissioner - District II: Sauls, Jane (1 appointment)
Commissioner - District III: Dailey, John (1 appointment)

AUGUST 31, 2015

Code Enforcement Board

Commissioner - District I: Proctor, Bill (1 appointment)
Commissioner - District III: Dailey, John (1 appointment)
Commissioner - District IV: Desloge, Bryan (1 appointment)
Commissioner – District V: Dozier, Kristin (1 appointment)

SEPTEMBER 30, 2015

Council on Culture & Arts

Board of County Commissioners (4 appointments)

Housing Finance Authority (and CDBG Citizens Task Force)

Commissioner - District II: Sauls, Jane G. (1 appointment)

Palmer Munroe Teen Center Board of Trustees

Board of County Commissioners (1 appointment)

OCTOBER 31, 2015

Canopy Roads Citizens Committee

Board of County Commissioners (2 appointment)

Tourist Development Council

Board of County Commissioners (1 appointment)

DECEMBER 31, 2015

Human Services Grants Review Committee

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District II: Sauls, Jane G. (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

Joint City/County Bicycle Working Group

Board of County Commissioners (4 appointments)

Tallahassee City Commission (2 appointments)

Library Advisory Board

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

Commissioner - District II: Sauls, Jane (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)