


BOARD OF COUNTY COMMISSIONERS
INTER-OFFICE MEMORANDUM

TO: Lee Daniel, CDME
Director, Tourism Development

FROM: Daniel J. Rigo, Esq. 
Assistant County Attorney

DATE: January 27, 2010

SUBJECT: Bylaws of the Leon County Tourist Development Council

Enclosed please find the Bylaws of the Leon County Tourist Development Council as amended at the January 7 meeting of the TDC. The amended Bylaws has been signed by the County Administrator and the County Attorney's Office.

Should you need anything further, please do not hesitate to contact our office.

DJR/smw

Enclosure

**BYLAWS OF THE
LEON COUNTY TOURIST DEVELOPMENT COUNCIL**

In order to govern its function and operation in a manner consistent with the Enabling Resolution No. **R86-01** and **R86-42** adopted by the Leon County Board of County Commissioners (hereinafter the "BCC") on **October 20, 1986** and amended on **January 29, 2002** with the BCC's adoption of Resolution No. **R02-02**, the **Leon County Tourist Development Council** (hereinafter the "Council") hereby adopts as its Bylaws the following:

**ARTICLE I.
APPLICABLE FLORIDA LAWS AND BCC POLICIES**

Section 1.1 Public Records Law and E-Mails: Each member of the Council shall comply with the Florida's Public Records Law, Chapter 119, Florida Statutes, and BCC Policy 96-4, "Policy on Public Records Law and E-Mail", as may be amended from time to time, and each member of the Council shall be provided a copy of BCC Policy 96-4.

Section 1.2 Government In the Sunshine Law: Each member of the Council shall comply with the Florida Government in the Sunshine Law, Chapter 286, Florida Statutes, as may be amended from time to time.

Section 1.3 Code of Ethics: The Council shall comply with the following state laws and BCC Policies with regard to the Florida Code of Ethics for Public Officers and Employees:

Clause 1.3.1 Each member of the Council shall comply with Section 112.3143, Florida Statutes, "Voting Conflicts", as may be amended from time to time, and shall be provided a copy of Section 112.3143.

Clause 1.3.2 Each member of the Council shall abide by the Standards of Conduct set forth in Section 112.313, Florida Statutes, as may be amended from time to time, and shall be provided a copy of Section 112.313, Florida Statutes.

**ARTICLE II.
OFFICERS, DUTIES, AND OPERATION**

It is the intent of these Bylaws to establish and clarify that the Council shall operate, function, and proceed in accordance with Section 125.0104, Florida Statutes, and Chapter 11, Article III, of the Leon County Code of Laws, and as such Statute and Code may be amended from time to time, and with any existing or future Resolutions adopted by the BCC to the extent such Resolutions are not inconsistent with the aforesaid Statute or Code.

**ARTICLE III.
ATTENDANCE**

Section 3.1 Attendance at Meetings: To build consensus among the Council members through an open and candid exchange of ideas, it is vital that each member actively participates in the Council's work by regularly attending meetings. In the event a member is absent from two of three successive regular meetings of the Council, the member may be dismissed from the Council at the discretion of either the Chairperson or the County Administrator. For the purposes of this Section, a member is considered absent if he/she is absent from more than half the duration of the meeting.

Approved As To Form and Content:

County Administrator's Office

BY: 

Parwez Alam
County Administrator

County Attorney's Office

BY:  Daniel J. Risa, for

Herbert W. A. Thiele
County Attorney