

# Board of County Commissioners

Leon County, Florida

## Agenda

Regular Public Meeting

Tuesday, April 14, 2020, 3:00 p.m.

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### REVISED

The Board will meet via video conference to conduct the April 14<sup>th</sup> meeting. The meeting is being held utilizing communications media technology pursuant to the Governor's Executive Order 20-69, Emergency Management – COVID-19 – Local Government Public Meetings.

The media and the public can access the meeting in real time on Comcast channel 16, Prism channels 16 and 1016-HD, the County's [Facebook](#) page and [YouTube](#) channel.

Public comment will be accepted via electronic submission. Citizens wishing to provide input for this meeting may submit their comments at [Leoncountyfl.gov/PublicComments](http://Leoncountyfl.gov/PublicComments). To ensure adequate time for Commissioner review, comments should be submitted by 8 p.m. on April 13, 2020. Comments will be distributed to the Commissioners prior to the April 14, 2020 3 p.m. meeting. Comments submitted after the 8 p.m. deadline will be added to the official record of the meeting, but the County cannot guarantee that the Commissioners will have adequate time to review those comments prior to the meeting. Anyone needing assistance with submitting comments may contact County Administration via email at [LCG\\_PublicComments@leoncountyfl.gov](mailto:LCG_PublicComments@leoncountyfl.gov) or via phone at 850-606-5300.

### INVOCATION

Invocation by Chairman Bryan Desloge

### AWARDS AND PRESENTATIONS

- Update on Coronavirus Disease 2019 (COVID-19)  
*(Mark O'Bryant, President & CEO of Tallahassee Memorial HealthCare)*

### CONSENT

1. Minutes: January 28, 2020, Regular Meeting  
*(Clerk of Court)*
2. Payment of Bills and Vouchers  
*(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)*
3. Modification of Policy No. 01-05 and Temporary Rules of Procedure for the Use of Communications Media Technology (CMT) to Conduct Virtual Meetings of the Leon County Board of County Commissioners and Boards, Councils and Committees  
*(County Administrator/ County Attorney/ County Administration)*
4. Commissioner Appointment to the Contractors Licensing and Examination Board  
*(County Administrator/ County Administration)*
5. Authorization to Proceed with the Sale of a Portion of County-owned Real Estate Identified as the Leon County Court Annex Building at 1920 Thomasville Road  
*(County Administrator/ Office of Financial Stewardship)*

6. Authorization to Transfer a Surplus Leon County Vehicle to the Emergency Care Help Organization  
(County Administrator/ Office of Financial Stewardship/ Office of Human Services & Community Partnerships)
7. Bid Award for Septic System Services, Continuing Supply  
(County Administrator/ Human Services & Community Partnerships/ Public Works/ Purchasing)
8. Approval of the Plat of Cottages at Lonnie Subdivision  
(County Administrator/ Public Works)
9. **PULLED** - Approval of the Plat of Fletcher Oak Subdivision Phase I  
(County Administrator/ Public Works)

**Status Reports:** (These items are included under Consent.)

10. Annual Investment Report for Fiscal Year 2018-2019  
(Clerk of Court)

**CONSENT ITEMS PULLED FOR DISCUSSION**

9. Approval of the Plat of Fletcher Oak Subdivision Phase I  
(County Administrator/ Public Works)

**CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS**

(Public comment will be accepted via electronic submission. Citizens wishing to provide input for this meeting may submit their comments at [Leoncountyfl.gov/PublicComments](http://Leoncountyfl.gov/PublicComments). To ensure adequate time for Commissioner review, comments should be submitted by 8 p.m. on April 13, 2020. Comments will be distributed to the Commissioners prior to the April 14, 2020 3 p.m. meeting. Comments submitted after the 8 p.m. deadline will be added to the official record of the meeting, but the County cannot guarantee that the Commissioners will have adequate time to review those comments prior to the meeting. Anyone needing assistance with submitting comments may contact County Administration via email at [LCG\\_PublicComments@leoncountyfl.gov](mailto:LCG_PublicComments@leoncountyfl.gov) or via phone at 850-606-5300.)

**GENERAL BUSINESS**

11. Status Report on Leon County's Response Efforts Related to COVID-19  
(County Administrator/ County Administration)
12. Community Human Services Partnership (CHSP) and COVID-19 Response  
(County Administrator/ Office of Human Services & Community Partnerships)
13. Bond Community Health Center and Neighborhood Medical Center Funding Request for COVID-19 Response  
(County Administrator/ Office of Human Services & Community Partnerships)
14. Actions Taken in Response to the Financial Impact of COVID-19 and Tourist Development Tax Collections  
(County Administrator/ County Administration/ Tourism)
15. Authorization to Purchase Two New Ambulances Utilizing the Florida Sheriff's Association Cooperative Contract with Hall-Mark RTC  
(County Administrator/ Emergency Medical Services/ Public Works/ Purchasing)
16. Bid Award for Eastside Branch Library Wall and Roof Repairs Project  
(County Administrator/ Public Works/ Purchasing)

**SCHEDULED PUBLIC HEARINGS, 6:00 P.M.**

- none

**COMMENTS/DISCUSSION ITEMS**

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

**RECEIPT AND FILE**

- Leon County Research & Development Authority Financial Statements for Years ending Sept. 30, 2019 and 2018

**ADJOURN**

*The next regular meeting of the Board of County Commissioners is tentatively scheduled for  
**Tuesday, April 28, 2020 at 3:00 p.m.***

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.  
For registration forms and/or additional information, please contact the Board Secretary  
or visit the County Clerk website at [www.leoncountyfl.gov](http://www.leoncountyfl.gov)**

**PUBLIC NOTICE**  
**Leon County Board of County Commissioners**  
**2020 Tentative Meeting Schedule**

<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting</b>
<b>January 27</b>	Monday	9:00 a.m.	Board Retreat
<b>January 28</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>February 11</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>February 25</b>	Tuesday	1:00 p.m.	Joint Workshop Comprehensive Plan Amendments
<b>February 25</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>March 10</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>April 14</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<del><b>April 14</b></del> <i>rescheduled 5/26</i>	Tuesday	6:00 p.m.	Joint Transmittal Hearing on 2020 Cycle Comprehensive Plan Amendments
<b>April 28</b>	Tuesday	9:00 a.m.	Budget Policy Workshop
<b>April 28</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>May 12</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>May 26</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>May 26</b>	Tuesday	6:00 p.m.	Joint Transmittal Hearing on 2020 Cycle Comprehensive Plan Amendments
<del><b>May 26</b></del> <i>to be rescheduled</i>	Tuesday	6:00 p.m.	Joint Adoption Hearing on 2020 Cycle Comprehensive Plan Amendments
<b>June 16</b>	Tuesday	9:00 a.m.	Budget Workshop
<b>June 16</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>July 14</b>	Tuesday	9:00 a.m.	Budget Workshop
<b>July 14</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>September 8</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>September 8</b>	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
<b>September 22</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>September 22</b>	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
<b>October 13</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>October 27</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>November 17</b>	Tuesday	3:00 p.m.	Reorganization & Regular Board Meeting
<b>December 8</b>	Tuesday	3:00 p.m.	Regular Board Meeting

## PUBLIC NOTICE

### Leon County Board of County Commissioners 2020 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

Month	Day	Time	Meeting Type
<b>January 2020</b>	<b>Wednesday 1</b>	<b>Offices Closed</b>	<b>NEW YEAR'S DAY</b>
	<i>Thursday 9 &amp; Friday 10</i>	<i>Seminar 2 of 3</i>	<i>FAC Advanced County Commissioner Program Alachua County; Gainesville, FL</i>
	<b>Tuesday 14</b>	<b>No meeting</b>	<b>BOARD RECESS</b>
	<b>Monday 20</b>	<b>Offices Closed</b>	<b>MARTIN LUTHER KING, JR. DAY</b>
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Monday 27	9:00 a.m.	Board Retreat FSU Dodd Hall, Heritage Museum
	Tuesday 28	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
		6:00 p.m.	Second & Final Public Hearing to adopt Ordinance amending Section 10-1.101, entitled "Definitions" creating a new Section 10-6.820, entitled "Solar Energy Systems"
		6:00 p.m.	First & Only Public Hearing to Consider an Ordinance Amending Chapter 7, Article II of the Leon County Code of Laws Entitled, "Additional Civil Traffic Penalty"
		6:00 p.m.	First & Only Public Hearing to Consider an Ordinance Amending Chapter 16, Article V, to Comply with Recent Florida Legislative Amendments for Wireless Technology in Rights-of-Way
	<i>Wednesday 29</i>	<i>7:30 a.m.</i>	<i>FAC Legislative Day Tallahassee, FL</i>
	Thursday 30	3:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
<b>February 2020</b>	Tuesday 11	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
		6:00 p.m.	First of two Public Hearings to consider adoption of a proposed Ordinance creating a new Section 10-6.657 of the Land Development Code, entitled "Mining Zoning District"
		6:00 p.m.	First of two Public Hearings to consider adoption of a proposed Ordinance amending the Land Development Code of the Leon County Code of Laws to allow Urban Agriculture and Urban Equine as permitted uses
	Friday 14	9:00 – 10:30 a.m.	Community Legislative Dialogue Meeting
	Tuesday 18	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 25	1:00 p.m.	Joint City/County Workshop on the 2020 Cycle Comprehensive Plan Amendments
		3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
	<i>Saturday 29 – Wednesday 4</i>		<i>NACO Legislative Conference Washington, D.C.</i>
<b>March 2020</b>	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
		6:00 p.m.	Second and Final Public Hearing to Consider Adoption of a Proposed Ordinance Creating a New Section 10-6.657 of the Land Development Code, Entitled "Mining Zoning District"

Month	Day	Time	Meeting Type
<b>March 2020 (cont.)</b>	Tuesday 10	6:00 p.m.	First & Only Public Hearing on an Ordinance updating the Capital Improvements Schedule of the Capital Improvements Element of the Comprehensive Plan
		<del>6:00 p.m.</del> <b>To be rescheduled</b>	<del>First and Only Public Hearing to Consider a Sixth Amendment to the Southwood Development of Regional Impact Integrated Development Order</del>
	Thursday 12	1:00 p.m.	Blueprint Economic Development Strategic Plan Workshop
		3:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
	Tuesday 17	<del>1:30 p.m.</del> <i>Cancelled</i>	<del>Capital Region Transportation Planning Agency City Commission Chambers</del>
	Wednesday 25	1:00 p.m.	Blueprint Intergovernmental Agency Special Meeting – Web Conference on COVID-19
<b>April 2020</b>	Tuesday 14	3:00 p.m.	Regular Meeting Virtual Meeting – Web Conference
		<del>6:00 p.m.</del> <i>Rescheduled</i>	All Board of County Commissioners Public Hearings
	Wednesday 15	<b>1:00 p.m.</b>	<b>Blueprint Intergovernmental Agency Special Meeting – Web Conference on COVID-19</b>
	<del>Thursday 16 &amp; Friday 17</del>	<del>Seminar 3 of 3 Cancelled</del>	<del>FAC Advanced County Commissioner Program Alachua County; Gainesville, FL</del>
	Tuesday 21	<del>1:30 p.m.</del> <i>Cancelled</i>	<del>Capital Region Transportation Planning Agency City Commission Chambers</del>
	Tuesday 28	9:00 a.m.	Budget Policy Workshop
		3:00 p.m.	Regular Meeting Virtual Meeting – Web Conference
		<b>6:00 p.m.</b>	<b><u>Second and Final Public Hearing to Consider Adoption of a Proposed Ordinance Amending the Land Development Code of the Leon County Code of Laws to Allow Urban Agriculture and Urban Equine as Permitted Uses</u></b>
		<b>6:00 p.m.</b>	<b><u>First &amp; Only Public Hearing to Consider Adoption of an Ordinance Amending Chapter 10, the Land Development Code, to Correct Scrivener’s Errors and Inadvertent Inconsistencies</u></b>
		<b>6:00 p.m.</b>	<b><u>First and Only Public Hearing to Consider a Proposed Ordinance Amending Chapter 4, Article II of the Leon County Code of Laws Regarding Animal Control</u></b>
	<b>6:00 p.m.</b>	<b><u>First of Two Public Hearings to Consider Adoption of an Ordinance Amending Section 10-6.660 of the Land Development Code, Entitled “Lake Protection Node Zoning District”</u></b>	
	<b>6:00 p.m.</b>	<b><u>Adoption Public Hearing on Small Scale Comprehensive Plan Amendments</u></b>	
<b>May 2020</b>	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Thursday 21	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop City Commission Chambers
		3:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
	<b>Monday 25</b>	<b>Offices Closed</b>	<b>MEMORIAL DAY</b>

Month	Day	Time	Meeting Type
May 2020 (cont.)	Tuesday 26	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
		6:00 p.m.	Second and Final Public Hearing to Consider Adoption of an Ordinance Amending Section 10-6.660 of the Land Development Code, Entitled "Lake Protection Node Zoning District"
		<b>6:00 p.m.</b>	<b>Joint City/County Transmittal Hearing on Cycle 2020 Comprehensive Plan Amendments</b>
		<del>6:00 p.m.</del> <b>To be rescheduled</b>	<del>Joint City/County Adoption Hearing on Cycle 2020 Comprehensive Plan Amendments</del>
June 2020	Tuesday 9 - Friday 12		FAC Annual Conference & Educational Exposition Orange County; Orlando, FL
	Monday 15	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 16	9:00 a.m.	Budget Workshop
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
July 2020	Friday 3	Offices Closed	INDEPENDENCE DAY observed
	Thursday 9	3:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
	Tuesday 14	9:00 a.m.	Budget Workshop (if necessary) County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	Friday 17 - Monday 20		NACo Annual Conference Orange County; Orlando, FL
	Tuesday 28	No Meeting	BOARD RECESS
August 2020	Wednesday 5 – Saturday 8		National Urban League Annual Conference Houston, TX
	Friday 14 - Sunday 16		Chamber of Commerce Annual Conference Amelia Island, Fernandina Beach, FL
September 2020	Monday 7	Offices Closed	LABOR DAY
	Tuesday 8	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 20/21*
	Wednesday 9 - Thursday 10		FAC Innovation & Policy Conference Palm Beach County; Palm Beach Gardens, FL
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	<b>Wednesday 16 – Sunday 20</b>		<b>Congressional Black Caucus Annual Legislative Conference – Washington D.C.</b>
	Thursday 17	5:00 p.m.	Blueprint Intergovernmental Agency Meeting & 6:00 p.m. Budget Public Hearing, City Commission Chambers
	Tuesday 22	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
		6:00 p.m.*	Second & Final Public Hearing on Adoption of Final Millage Rates and Budgets for FY 20/21*
	Wednesday 23 – Saturday 26		ICMA Annual Conference Toronto

\*These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings

<b>Month</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>
<b>October 2020</b>	Tuesday 13	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
	Tuesday 20	9:00 a.m.	Capital Region Transportation Planning Agency Workshop/Retreat – Location TBD
	Tuesday 27	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
<b>November 2020</b>	<b>Wednesday 11</b>	<b>Offices Closed</b>	<b>VETERAN’S DAY OBSERVED</b>
	Monday 16 <b>TENTATIVE</b>	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 17	3:00 p.m.	Reorganization and Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
	<b>Thursday 26</b>	<b>Offices Closed</b>	<b>THANKSGIVING DAY</b>
	<b>Friday 27</b>	<b>Offices Closed</b>	<b>FRIDAY AFTER THANKSGIVING DAY</b>
<b>December 2020</b>	<i>Wednesday 2 - Friday 4</i>		<i>FAC Legislative Conference Duval County; Jacksonville, FL</i>
	Tuesday 8	3:00 p.m.	Regular Meeting County Courthouse, 5 <sup>th</sup> Floor Commission Chambers
	Thursday 10	3:00 – 5:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	<b>Friday 25</b>	<b>Offices Closed</b>	<b>CHRISTMAS DAY</b>
<b>January 2021</b>	<b>Friday 1</b>	<b>Offices Closed</b>	<b>NEW YEAR’S DAY</b>
	Tuesday 12	No Meeting	<b>BOARD RECESS</b>

## **Citizen Committees, Boards, and Authorities** **Current and Upcoming Vacancies**

[leoncountyfl.gov/committees](http://leoncountyfl.gov/committees)

### **CURRENT VACANCIES**

#### **Advisory Committee on Quality Growth**

(seat for a person employed by a university or local school system)  
Board of County Commissioners (1 appointment)

#### **Affordable Housing Advisory Committee**

Board of County Commissioners (up to 10 appointments)

#### **Board of Adjustment & Appeals**

City of Tallahassee Commission (3 appointments)

#### **Contractors Licensing & Examination Board**

Commissioner - At-large II: Maddox, Nick (1 appointment)

#### **Leon County Educational Facilities Authority**

Board of County Commissioners (1 appointment)

### **UPCOMING VACANCIES**

#### **APRIL 30, 2020**

#### **Tallahassee Sports Council**

Board of County Commissioners (2 appointments)

#### **Tallahassee-Leon County Minority, Women & Small Business Enterprise Citizen Advisory Committee**

Board of County Commissioners (2 appointments)

#### **MAY 31, 2020**

#### **Advisory Committee on Quality Growth**

Board of County Commissioners (6 appointments)

#### **JUNE 30, 2020**

#### **Architectural Review Board**

(seat for the Planning Commission Chair or designee)  
Planning Commission (1 appointment)

#### **Board of Adjustment & Appeals**

Board of County Commissioners (2 appointments)

#### **CareerSource Capital Region Board**

Board of County Commissioners (2 appointments)

#### **Planning Commission**

Board of County Commissioners (1 appointment)

**JULY 31, 2020**

**Big Bend Health Council**

Board of County Commissioners (4 appointments)

**Code Enforcement Board**

Commissioner - District II: Jackson, Jimbo (1 appointment)  
Commissioner – At-large I: Lindley, Mary Ann (1 appointment)  
Commissioner - At-large II: Maddox, Nick (1 appointment)

**Investment Oversight Committee**

Clerk of Court (1 appointment)

**Leon County Educational Facilities Authority**

Board of County Commissioners (3 appointments)

**SEPTEMBER 30, 2020**

**Animal Shelter Advisory Board**

Board of County Commissioners (3 appointments)

**Council on Culture & Arts**

Board of County Commissioners (1 appointment)

**Housing Finance Authority of Leon County**

Commissioner - District IV: Bryan Desloge (1 appointment)  
Commissioner - District V: Kristin Dozier (1 appointment)  
Commissioner – At-large I: Mary Ann Lindley (1 appointment)

**Leon County Research & Development Authority**

Board of County Commissioners (3 appointments)

**Science Advisory Committee**

Commissioner - District II: Jimbo Jackson (1 appointment)  
Commissioner - District V: Kristin Dozier (1 appointment)

**Tallahassee-Leon County Commission on the Status of Women & Girls**

Board of County Commissioners (Ratify 4 CSWG appointments)  
Commissioner - District I: Bill Proctor (1 appointment)  
Commissioner - District III: Rick Minor (1 appointment)  
Commissioner – District V: Kristin Dozier (1 appointment)