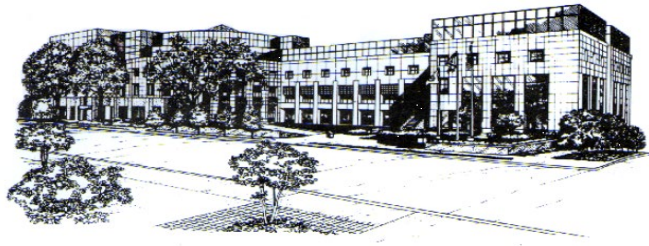


BOARD OF COUNTY COMMISSIONERS LEON COUNTY, FLORIDA

AGENDA REGULAR MEETING

**Tuesday, March 10, 2020
3:00 p.m.**

Leon County Courthouse
Fifth Floor, County Commission Chambers
301 South Monroe Street
Tallahassee, FL 32301



COUNTY COMMISSIONERS

Bryan Desloge, Chairman
District 4

Rick Minor, Vice Chair
District 3

Kristin Dozier
District 5

Jimbo Jackson
District 2

Mary Ann Lindley
At-Large

Nick Maddox
At-Large

Bill Proctor
District 1

Vincent S. Long
County Administrator

Herbert W.A. Thiele
County Attorney

The Leon County Commission meets the second and fourth Tuesday of each month. Regularly scheduled meetings are held at 3:00 p.m. The meetings are televised on Comcast Channel 16. A tentative schedule of meetings and workshops is attached to this agenda as a "Public Notice." Commission meeting agendas and minutes are available on the Leon County Home Page at: www.leoncountyfl.gov.

Please be advised that if a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at this meeting or hearing, such person will need a record of these proceedings, and for this purpose, such person may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. The County does not provide or prepare such record (Section 286.0105, Florida Statutes).

In accordance with Section 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the ADA Coordinator by written or oral request at least 48 hours prior to the proceeding, at 850-606-5011 or Facilities Management at 850-606-5000, or 7-1-1 (TTY and Voice) via Florida Relay Service. Accommodation Request Forms are available on the website www.leoncountyfl.gov/ADA.

Board of County Commissioners

Leon County, Florida

Agenda

Regular Public Meeting

Tuesday, March 10, 2020, 3:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Pastor Gregory James of Life Church International Center

Pledge of Allegiance by Commissioner Nick Maddox

AWARDS AND PRESENTATIONS

- Proclamation Recognizing Multiple Sclerosis Awareness Month
(Commissioner Dozier)
- Proclamation Recognizing the 7th Anniversary of Destiny Church
(Commissioner Minor)
- Proclamation Recognizing April 1st as National Census Day
(Chairman Desloge)
- Presentation of the Neighborhood of the Year and Neighbor of the Year Winners
(Chairman Desloge)
- Proclamation Recognizing the Retirement of County Attorney Herbert W.A. Thiele
(Chairman Desloge)

CONSENT

1. Minutes: December 10, 2019 Regular Meeting
(Clerk of Court)
2. Payment of Bills and Vouchers
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
3. Federal Election Cybersecurity Initiatives Grant for Fiscal Year 2019-2020
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
4. Commissioner Appointments to the Contractors Licensing and Examination Board and the Tallahassee-Leon County Commission on the Status of Women & Girls
(County Administrator/ County Administration)
5. Consideration of the Affordable Housing Advisory Committee's 2020 Recommendations
(County Administrator/ Human Services & Community Partnerships)
6. Community Land Trust Agreement
(County Administrator/ Human Services & Community Partnerships)
7. Consideration to Pursue Designation as an AARP Age-Friendly Community
(County Administrator/ County Administration/ Human Services & Community Partnerships)
8. Approval of the Plat of Summerfield Phase I Subdivision
(County Administrator/ Public Works)

9. Florida Department of Environmental Protection Waste Tire Amnesty Event Grant
(County Administrator/ Public Works)
10. Adoption of a Resolution in Support of FDOT Transportation Alternative Set Aside Grant Application to Construct the Gadsden Street Sidewalk Project
(County Administrator/ Public Works)

Status Reports: *(These items are included under Consent.)*

11. Supervised Pretrial Release Program 2019 Annual Report
(County Administrator/ Office of Intervention & Detention Alternatives)
12. Status Report on the Capital Area Sustainability Compact
(County Administrator/ Office of Resource Stewardship)

CONSENT ITEMS PULLED FOR DISCUSSION

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

GENERAL BUSINESS

13. Setting of the FY 2021 Maximum Discretionary Funding Levels for Outside Agencies including the Community Human Services Partnership (CHSP)
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
14. Analysis of Lobbying Regulations and Request to Schedule First and Only Public Hearing for April 28, 2020, to Consider Adoption of Ordinance Amending Chapter 2, Article XII of the Leon County Code of Laws Regarding Lobbying Regulations
(County Attorney)
15. Authorization to Amend the Emergency Management Budget to Perform Scheduled Upgrades to the 9-1-1 System Infrastructure
(County Administrator/ County Administration/ Emergency Management)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

16. Second and Final Public Hearings to Consider Adoption of a Proposed Ordinance Creating a New Section 10-6.657 of the Land Development Code, Entitled "Mining Zoning District"
(County Administrator/ Development Support & Environmental Management)
17. First and Only Public Hearing on an Ordinance updating the Capital Improvements Schedule of the Capital Improvements Element of the Comprehensive Plan
(County Administrator/ PLACE/ Planning)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- none

ADJOURN

*The next regular meeting of the Board of County Commissioners is tentatively scheduled for
Tuesday, April 14, 2020 at 3:00 p.m.*

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary
or visit the County Clerk website at www.leoncountyfl.gov**

PUBLIC NOTICE

Leon County Board of County Commissioners 2020 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 27	Monday	9:00 a.m.	Board Retreat
January 28	Tuesday	3:00 p.m.	Regular Board Meeting
February 11	Tuesday	3:00 p.m.	Regular Board Meeting
February 25	Tuesday	1:00 p.m.	Joint Workshop Comprehensive Plan Amendments
February 25	Tuesday	3:00 p.m.	Regular Board Meeting
March 10	Tuesday	3:00 p.m.	Regular Board Meeting
April 14	Tuesday	3:00 p.m.	Regular Board Meeting
April 14	Tuesday	6:00 p.m.	Transmittal Hearing on 2020 Cycle Comprehensive Plan Amendments
April 28	Tuesday	9:00 a.m.	Budget Policy Workshop
April 28	Tuesday	3:00 p.m.	Regular Board Meeting
May 12	Tuesday	3:00 p.m.	Regular Board Meeting
May 26	Tuesday	3:00 p.m.	Regular Board Meeting
May 26	Tuesday	6:00 p.m.	Adoption Hearing on 2020 Cycle Comprehensive Plan Amendments
June 16	Tuesday	9:00 a.m.	Budget Workshop
June 16	Tuesday	3:00 p.m.	Regular Board Meeting
July 14	Tuesday	9:00 a.m.	Budget Workshop
July 14	Tuesday	3:00 p.m.	Regular Board Meeting
September 8	Tuesday	3:00 p.m.	Regular Board Meeting
September 8	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 22	Tuesday	3:00 p.m.	Regular Board Meeting
September 22	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 13	Tuesday	3:00 p.m.	Regular Board Meeting
October 27	Tuesday	3:00 p.m.	Regular Board Meeting
November 17	Tuesday	3:00 p.m.	Reorganization & Regular Board Meeting
December 8	Tuesday	3:00 p.m.	Regular Board Meeting

PUBLIC NOTICE
Leon County Board of County Commissioners
2020 Tentative Meeting Schedule

Month	Day	Time	Meeting Type
January 2020	Wednesday 1	Offices Closed	NEW YEAR'S DAY
	<i>Thursday 9 & Friday 10</i>	<i>Seminar 2 of 3</i>	<i>FAC Advanced County Commissioner Program Alachua County; Gainesville, FL</i>
	Tuesday 14	No meeting	BOARD RECESS
	Monday 20	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Monday 27	9:00 a.m.	Board Retreat FSU Dodd Hall, Heritage Museum
	Tuesday 28	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Second & Final Public Hearing to adopt Ordinance amending Section 10-1.101, entitled "Definitions" creating a new Section 10-6.820, entitled "Solar Energy Systems"
		6:00 p.m.	First & Only Public Hearing to Consider an Ordinance Amending Chapter 7, Article II of the Leon County Code of Laws Entitled, "Additional Civil Traffic Penalty"
		6:00 p.m.	First & Only Public Hearing to Consider an Ordinance Amending Chapter 16, Article V, to Comply with Recent Florida Legislative Amendments for Wireless Technology in Rights-of-Way
	<i>Wednesday 29</i>	<i>7:30 a.m.</i>	<i>FAC Legislative Day Tallahassee, FL</i>
	Thursday 30	3:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
February 2020	Tuesday 11	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	First of two Public Hearings to consider adoption of a proposed Ordinance creating a new Section 10-6.657 of the Land Development Code, entitled "Mining Zoning District"
		6:00 p.m.	First of two Public Hearings to consider adoption of a proposed Ordinance amending the Land Development Code of the Leon County Code of Laws to allow Urban Agriculture and Urban Equine as permitted uses
	Friday 14	9:00 – 10:30 a.m.	Community Legislative Dialogue Meeting
	Tuesday 18	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 25	1:00 p.m.	Joint City/County Workshop on the 2020 Cycle Comprehensive Plan Amendments
		3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	<i>Saturday 29 – Wednesday 4</i>		<i>NACO Legislative Conference Washington, D.C.</i>
March 2020	Tuesday 10	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Second and Final Public Hearing to Consider Adoption of a Proposed Ordinance Creating a New Section 10-6.657 of the Land Development Code, Entitled "Mining Zoning District"

Month	Day	Time	Meeting Type
March 2020 (cont.)	Tuesday 10	6:00 p.m.	First & Only Public Hearing on an Ordinance updating the Capital Improvements Schedule of the Capital Improvements Element of the Comprehensive Plan
		6:00 p.m. Rescheduled to May 12	First and Only Public Hearing to Consider a Sixth Amendment to the Southwood Development of Regional Impact Integrated Development Order
	Thursday 12	1:00 p.m.	Blueprint Economic Development Strategic Plan Workshop
		3:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
	Tuesday 17	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
April 2020	Tuesday 14	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Joint City/County Transmittal Hearing on Cycle 2020 Comprehensive Plan Amendments
		6:00 p.m.	Second and Final Public Hearing to Consider Adoption of a Proposed Ordinance Amending the Land Development Code of the Leon County Code of Laws to Allow Urban Agriculture and Urban Equine as Permitted Uses
		6:00 p.m.	First of Two Public Hearings to Consider Adoption of an Ordinance Amending Section 10-6.660 of the Land Development Code, Entitled "Lake Protection Node Zoning District"
		6:00 p.m.	First & Only Public Hearing to Consider Adoption of an Ordinance Amending Chapter 10, the Land Development Code, to Correct Scrivener's Errors and Inadvertent Inconsistencies
		6:00 p.m.	First and Only Public Hearing to Consider a Proposed Ordinance Amending Chapter 4, Article II of the Leon County Code of Laws Regarding Animal Control
	Thursday 16 & Friday 17	Seminar 3 of 3	FAC Advanced County Commissioner Program Alachua County; Gainesville, FL
	Tuesday 21	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 28	9:00 a.m.	Budget Policy Workshop County Courthouse, 5 th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Second and Final Public Hearing to Consider Adoption of an Ordinance Amending Section 10-6.660 of the Land Development Code, Entitled "Lake Protection Node Zoning District"
		6:00 p.m.	First and Only Public Hearing to Consider Adoption of Ordinance Amending Chapter 2, Article XII of the Leon County Code of Laws Regarding Lobbying Regulations
May 2020	Tuesday 12	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	First and Only Public Hearing to Consider a Sixth Amendment to the Southwood Development of Regional Impact Integrated Development Order
	Tuesday 19	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Thursday 21	1:00 p.m.	Blueprint Intergovernmental Agency Budget Workshop

Month	Day	Time	Meeting Type
May 2020 (cont.)	Thursday 21	3:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
	Monday 25	Offices Closed	MEMORIAL DAY
	Tuesday 26	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.	Joint City/County Adoption Hearing on Cycle 2020 Comprehensive Plan Amendments
June 2020	<i>Tuesday 9 - Friday 12</i>		<i>FAC Annual Conference & Educational Exposition Orange County; Orlando, FL</i>
	Monday 15	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 16	9:00 a.m.	Budget Workshop
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
July 2020	Friday 3	Offices Closed	INDEPENDENCE DAY observed
	Thursday 9	3:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
	Tuesday 14	9:00 a.m.	Budget Workshop (if necessary) County Courthouse, 5th Floor Commission Chambers
		3:00 p.m.	Regular Meeting County Courthouse, 5th Floor Commission Chambers
	<i>Friday 17 - Monday 20</i>		<i>NACo Annual Conference Orange County; Orlando, FL</i>
	Tuesday 28	No Meeting	BOARD RECESS
August 2020	<i>Wednesday 5 – Saturday 8</i>		<i>National Urban League Annual Conference Houston, TX</i>
	<i>Friday 14 - Sunday 16</i>		<i>Chamber of Commerce Annual Conference Amelia Island, Fernandina Beach, FL</i>
September 2020	Monday 7	Offices Closed	LABOR DAY
	Tuesday 8	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.*	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 20/21*
	<i>Wednesday 9 - Thursday 10</i>		<i>FAC Innovation & Policy Conference Palm Beach County; Palm Beach Gardens, FL</i>
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Wednesday 16 – Sunday 20		<i>Congressional Black Caucus Annual Legislative Conference – Washington D.C.</i>
	Thursday 17	5:00 p.m.	Blueprint Intergovernmental Agency Meeting & 6:00 p.m. Budget Public Hearing, City Commission Chambers
	Tuesday 22	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
		6:00 p.m.*	Second & Final Public Hearing on Adoption of Final Millage Rates and Budgets for FY 20/21*
	<i>Wednesday 23 – Saturday 26</i>		<i>ICMA Annual Conference Toronto</i>
<i>*These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings</i>			
October 2020	Tuesday 13	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Tuesday 20	9:00 a.m.	Capital Region Transportation Planning Agency Workshop/Retreat – Location TBD

Month	Day	Time	Meeting Type
October 2020 (cont.)	Tuesday 27	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
November 2020	Wednesday 11	Offices Closed	VETERAN'S DAY OBSERVED
	Monday 16 TENTATIVE	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 17	3:00 p.m.	Reorganization and Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Thursday 26	Offices Closed	THANKSGIVING DAY
	Friday 27	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
December 2020	<i>Wednesday 2 - Friday 4</i>		<i>FAC Legislative Conference Duval County; Jacksonville, FL</i>
	Tuesday 8	3:00 p.m.	Regular Meeting County Courthouse, 5 th Floor Commission Chambers
	Thursday 10	3:00 – 5:00 p.m.	Blueprint Intergovernmental Agency City Commission Chambers
	Tuesday 15	1:30 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Friday 25	Offices Closed	CHRISTMAS DAY
January 2021	Friday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 12	No Meeting	BOARD RECESS

Citizen Committees, Boards, and Authorities **Current and Upcoming Vacancies**

leoncountyfl.gov/committees

CURRENT VACANCIES

Advisory Committee on Quality Growth

(seat for a person employed by a university or local school system)
Board of County Commissioners (1 appointment)

Affordable Housing Advisory Committee

Board of County Commissioners (1 appointment)

Board of Adjustment & Appeals

City of Tallahassee Commission (2 appointments)

Contractors Licensing & Examination Board

Commissioner - At-large II: Maddox, Nick (1 appointment)

Leon County Educational Facilities Authority

Board of County Commissioners (1 appointment)

Tallahassee-Leon County Commission on the Status of Women & Girls

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

UPCOMING VACANCIES

MARCH 31, 2020

Affordable Housing Advisory Committee

Board of County Commissioners (9 appointments)

Contractors Licensing & Examination Board

Commissioner - District IV: Desloge, Bryan (1 appointment)

Commissioner – District V: Dozier, Kristin (1 appointment)

APRIL 30, 2020

Tallahassee Sports Council

Board of County Commissioners (2 appointments)

Tallahassee-Leon County Minority, Women & Small Business Enterprise Citizen Advisory Committee

Board of County Commissioners (2 appointments)

MAY 31, 2020

Advisory Committee on Quality Growth

Board of County Commissioners (6 appointments)

JUNE 30, 2020

Architectural Review Board

(seat for the Planning Commission Chair or designee)
Planning Commission (1 appointment)

JUNE 30, 2020 (cont.)

Board of Adjustment & Appeals

Board of County Commissioners (2 appointments)

CareerSource Capital Region Board

Board of County Commissioners (2 appointments)

Planning Commission

Board of County Commissioners (1 appointment)

JULY 31, 2020

Big Bend Health Council

Board of County Commissioners (4 appointments)

Code Enforcement Board

Commissioner - District II: Jackson, Jimbo (1 appointment)

Commissioner – At-large I: Lindley, Mary Ann (1 appointment)

Commissioner - At-large II: Maddox, Nick (1 appointment)

Investment Oversight Committee

Clerk of Court (1 appointment)

Leon County Educational Facilities Authority

Board of County Commissioners (3 appointments)

**Leon County
Board of County Commissioners**

Notes for Agenda Item #1

Leon County Board of County Commissioners

Agenda Item #1

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator

Title: Minutes: December 10, 2019, Regular Meeting



Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Kimberly M. Wilder, Finance Director, Clerk of Court & Comptroller
Lead Staff/ Project Team:	Beryl Wood, Clerk to the Board

Statement of Issue:

This agenda item seeks Board review and approval of the following minutes: December 10, 2019 Regular Meeting.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Approve the minutes of December 10, 2019, Regular Meeting.

Attachment:

1. December 10, 2019, Regular Meeting

**BOARD OF COUNTY COMMISSIONERS
LEON COUNTY, FLORIDA
REGULAR MEETING
December 10, 2019**

The Board of County Commissioners of Leon County, Florida met in regular session at 3:00 p.m. with Chairman Bryan Desloge presiding. Present were Vice Chairman Rick Minor and Commissioners Nick Maddox, Bill Proctor, Kristin Dozier, Mary Ann Lindley, and Jimbo Jackson. Also present were County Administrator Vincent Long, County Attorney Herb Thiele, and Clerk to the Board Beryl H. Wood.

Chairman Desloge called the meeting to order at 3:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was provided by Elder Gannon Williams, Greater Miracle Temple Holiness Church. Commissioner Jackson then led the Pledge of Allegiance.

AWARDS AND PRESENTATIONS

- Commissioner Proctor and Commissioner Maddox read into the record a Proclamation for President John Thrasher in Honor of FSU's #18 Ranking Among National Public Universities by U.S. News & World Report. He presented President Thrasher the proclamation.
- President Thrasher thanked the Board for their recognition and continued support of Florida State University. He expressed his enthusiasm as they continue to march toward success in higher education and wished everyone Happy Holidays.
- Public Safety Update was presented by Sheriff Walt McNeil. He acknowledged the Board for their continued partnership and support. He provided a brief update on public safety issues, which included crime prevention, youth outreach, and re-entry programs. Sheriff McNeil commended the Board for their commitment to reducing crime in our community and wished all a Happy Holiday.
 - Commissioner Proctor thanked Sheriff McNeil for the update. He noted the re-entry program for mental health is incredible. He shared his support for the 32304 initiative. He spoke of poverty and crime and the All-In Initiative.
 - Chair Desloge acknowledged the Sheriff's update and the work done to date. He asked how they should measure success to see if they are moving in the right direction.
 - Sheriff McNeil explained the Uniform Crime Report (UCR) report coming out at the end of the year will indicate the overall crime rate and number of murders taking place.
 - Commissioner Minor asked for an update on Marsy's Law. Sheriff McNeil stated he is in communication with the City of Tallahassee Police Department and that TPD is about to relax their restrictions on releasing information.
 - Commissioner Lindley commended the Worship with Me initiative and requested additional information on gangs in Tallahassee
 - Sheriff McNeil indicated that there is a loosely organized gang presence in Tallahassee however compared to other communities they are not as prevalent.

- Commissioner Jackson commended the Sheriff for taking time of his schedule to meet with neighborhood representatives to address their concerns.
- Presentation from CareerSource Capital Region.
 - Jim McShane, Executive Director, presented the Board with an update on CareerSource's activities during 2019. He highlighted the collaboration with many partners including the Leon County Sheriff's Office. Mr. McShane noted that Federal support declined \$11 million this year in the workforce grants to the state of Florida. Also, he referenced Progress by the Numbers which provided 84,500 total solutions to Career Seekers.
 - Commissioner Dozier confirmed that additional state grants were awarded to community and technical colleges this year for apprenticeships.
 - Commissioner Proctor commended CareerSource on their efforts in 2019 including their response to Hurricane Michael. He confirmed that CareerSource is working with all three local Chambers to connect businesses with job seekers.
 - Commissioner Maddox thanked Mr. McShane for the excellent work within the Capital Region.

CONSENT:

Commissioner Maddox moved, duly seconded by Commissioner Jackson to approve the Consent Agenda, as presented with the exception of Item 20. The motion carried 7-0.

1. Minutes: September 24, 2019 2020 State and Federal Legislative Priorities Workshop and September 24, 2019 Regular Meeting

The Board approved Option 1: Approve the minutes of September 24, 2019, 2020 State and Federal Legislative Priorities Workshop and September 24, 2019, Regular Meeting.

2. Request to Schedule First and Only Public Hearing to Consider Adoption of an Ordinance Amending Chapter 16, Article V, to Comply with Recent Florida Legislative Amendments for Wireless Technology in Rights-of-Way, for January 28, 2020, at 6:00 p.m.

The Board approved Option 1: Schedule the first and only Public Hearing to consider adoption of an Ordinance amending Chapter 16, Article V, to comply with recent Florida Legislative amendments for Wireless Technology in Rights-of-Way, for January 28, 2020, at 6:00 p.m.

3. Payment of Bills

The Board approved Option 1: Approve the payment of bills and vouchers submitted for December 10, 2019 and Pre-Approve of Payment of Bills and Vouchers for the Period of December 11, 2019 through January 27, 2020.

4. FY 2019 Carry Forward Adjustments

The Board approved Option 1: Authorize the additional carry forwards and adjustments of FY 2019 appropriations to the FY 2020 budget by adopting the Resolution and Budget Amendments.

5. FY 2019 Tangible Personal Property Status Report

The Board approved Option 1: Accept the FY 2019 Tangible Personal Property Status Report.

6. Resolution of Support for Legislation to Prohibit the Sale of Smoking and Vaping Products to Those Under the Age of 21 and Require State Licensure of Vaping Establishments

The Board approved Option 1: Adopt the Resolution of support for legislation to prohibit the sale of smoking and vaping products to those under the age of 21 and to require licensure of vaping establishments across the state of Florida.

7. Resolution of Support for U.S. Senate Bill 2552: Expanding Health Care Options for Early Retirees Act

The Board approved Option 1: Adopt the proposed Resolution of Support for U.S. Senate Bill 2552: Expanding Health Care Options for Early Retirees Act.

8. Commissioner Appointments to the Library Advisory Board and the Tallahassee-Leon County Commission on the Status of Women and Girls

The Board approved Options 1& 2: 1) Ratify individual Commissioner Lindley's reappointment of Gale Workman to the Library Advisory Board for a two-year term ending December 31, 2021. 2) Ratify Commissioner Dozier's appointment of Katie Britt Williams to the Tallahassee-Leon County Commission on the Status of Women and Girls for the remainder of the unexpired term ending September 30, 2020.

9. Plat of the Pine Dove Estates Phase 2 Subdivision

The Board approved Option 1: Approve the plat of Pine Dove Estates Phase 2 Subdivision for recording in the Public Record, contingent upon staff's final review and approval.

10. Authorization to Proceed with the Development of an Ordinance Amending the Leon County Land Development Code to Create a New Government Operation (GO) Zoning District

The Board approved Option 1: Authorize staff to proceed with development of an Ordinance amending the Leon County Land Development Code to create a new Government Operational (GO) zoning district.

11. Request to Schedule Two Public Hearings to Consider Adoption of an Ordinance Amending the Land Development Code of the Leon County Code of Laws to Allow Urban Agriculture and Urban Equine as Permitted Uses, for February 11 and March 10, 2020 at 6:00 p.m.

The Board approved Option 1: Schedule two Public Hearings to consider adoption of an Ordinance amending the Land Development Code of the Leon County Code of Laws to allow

urban agriculture and urban equine as permitted uses, for February 11, 2020, and April 14, 2020, at 6:00p.m.

- 12. Request to Schedule Two Public Hearings to Consider Adoption of an Ordinance Creating a New Section 10-6.657 of the Land Development Code, Entitled “Mining Zoning District, for February 11 and March 10, 2020 at 6:00p.m.**

The Board approved Option 1: Schedule two Public Hearings to consider adoption of an Ordinance creating a new Section 10-6.657 of the Land Development Code, entitled “Mining District”, for February 11 and March 10, 2020 at 6:00 p.m.

- 13. Request to Schedule the First and Only Public Hearing to Consider Adoption of an Ordinance Amending Chapter 7, Article II, Section 7-25 of the Leon County of Laws Entitled, “Additional Civil Traffic Penalty” for January 28, 2020, at 6:00 p.m.**

The Board approved Option 1: Schedule the first and only public hearing to consider adoption of an Ordinance amending Chapter 7, Article II, Section 7-25 for the Leon County Code of Laws entitled, “Additional Civil Traffic Penalty”, for January 28, 2020.

- 14. Renewal of Agreement with CareerSource Capital Region on the Summer Youth Training Program**

The Board approved Option 1: Approve renewing the Agreement with CareerSource Capital Region to fund eligible participants in the Summer Youth Training Program and authorize the County Administrator to execute.

- 15. Second Amendment to the Agreement with WageWorks, Inc. for Cafeteria Plan Administration Services**

The Board approved Option 1: Approve the Second Amendment to the Agreement with WageWorks, Inc. to continue Cafeteria Plan Administration Services and authorize the County Administrator to execute in a form approved by the County Attorney.

- 16. Status Report on the County’s Sponsorship of the Tallahassee Downtown Improvement Authority’s Sundown Concert Series**

The Board approved Option 1: Accept the report on the County’s sponsorship of additional free and family-oriented concerts at the Capital City Amphitheater and authorize the County’s ongoing support of the Tallahassee Downtown Improvement Authority’s Sundown Concert Series in future years through the County’s Concert Series budget.

STATUS REPORTS:

- 17. Annual Status Report on the Sidewalk Program Implementation**

*The Board approved Option 1: Accept the FY 2019 annual status report on the Sidewalk Program implementation;
and*

Option 2: Direct staff to include the following sidewalks in the Approved Sidewalk List for community enhancements:

- a. Tier 2: Buck Lake Road – Walden Road to Alameda Drive; Whirlaway Trail-Pimlico Drive to the eastern end of Whirlaway Trail; and Thornton Road-Mahan Drive to Miccosukee Road*
- b. Tier 3: Alameda Drive – Buck Lake Road to Walden Road*
- c. Tier 4: Miccosukee Road – Meridian Street to Georgia Street*

18. Affordable Housing Advisory Committee's 2020 Triennial Report of Recommendations

The Board approved Option 1: Accept the Affordable Housing Advisory Committee's 2020 Triennial Report of Recommendations.

19. Annual Status Report on the Minority, Women, and Small Business Enterprise Expenditures

The Board approved Option 1: Accept the annual status report on the Minority, Women, and Small Business

20. Status Report on Dom's Station Third Act Senior Entrepreneurship Program - PULLED

21. Annual Sustainability Program Status Report

The Board approved Option 1 & 2: 1) Accept the annual status report on the County Sustainability Program. 2) Authorize the establishment of the Community Beautification Program.

CONSENT ITEMS PULLED FOR DISCUSSION

Item 20 - Status Report on Dom's Station Third Act Senior Entrepreneurship Program

Commissioner Minor pulled this item for discussion.

County Administrator Long introduced the item. As requested by the Board at the May 14, 2019 meeting, this agenda item provides a status update on progress of at the Third Act Program at Domi, an entrepreneurship program implemented by Domi incubator focused on participants 50+ years of age.

Public Comment:

- Danielle Irwin, 3185 Ferns Glen Dr, Florida League of Women, reflected on the County's MWSBE participation and annual report. She shared the need for a healthy economy. She mentioned continued services contracts. She encouraged the Board to consider alternative approaches.
 - Commissioner Minor thanked Domi Station and OEV for their work on the Third Act pilot program and reflected on the economic benefits of the program.

- Commissioner Proctor inquired how the OEV Elevate Grants are being promoted and expressed concern about the low number of applicants.
- Christina Paredes, OEV Director, explained that the Elevate Grants were promoted through social media, newsletters and notification of workforce development partners. She shared that three applications were received for this grant cycle and they should be announcing the award by the end of the week. She noted that OEV will be conducting a review of the program and preparing recommendations which will be presented at the Blueprint IA meeting in March.
- *Commissioner Minor moved, duly seconded by Commissioner Dozier, The Board approved Option 1: Accept the Status Report on Domi Third Act Senior Entrepreneurship Program. The motion carried 7-0.*

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS (3-MINUTE LIMIT PER SPEAKER; THERE WILL NOT BE ANY DISCUSSION BY THE COMMISSION)

- Sydney Forsland, Paloma Rambana, Meg Norvell, High School Students at Lawton Chiles High School and former summer youth interns, provided a presentation to propose a program for high school students to serve as volunteer pages during Leon County Commission meetings.
 - Commissioner Dozier acknowledged the young ladies for making the presentation.

Commissioner Dozier moved, seconded by Commissioner Maddox, to direct staff to prepare an agenda item to exploring a possible volunteer page program for high school students. The motion carried 7-0.

- Elisabeth Emmanuel, 300 S. Duval St, Director of the Downtown Improvement Authority, acknowledged the Board for the support of Sundown Concert Series.
- Robert Lord, 5161 Capital Circle, expressed concern regarding the financial impact of the FDOT requirements for installing mobile homes in a FEMA flood plain.
 - Chairman Desloge requested Mr. Lord to email his concerns so that staff may further address them.

GENERAL BUSINESS

22. Status Report on the Regulation of Adult Entertainment Stores

County Attorney Thiele introduced the item. He stated this is the item requested by the Board during the September 24th meeting, this agenda item provides a status report of the available options for regulating adult entertainment businesses within the County. He noted that these businesses can exist, but they can be regulated.

Commissioner Minor thanked staff for their work on this item and spoke to the need to protect neighborhoods by preventing increased crime and blight. He spoke in favor of the proposed Ordinance including distance restrictions between adult entertainment stores, and moved Option 2: *Accept the status report on the regulation of adult entertainment stores and direct the Count Attorney to draft an Ordinance providing for distance requirements of a one mile between adult entertainment stores and no more than 1000 ft.*

from a school, church, park, residential neighborhood or daycare center. The motion died for a lack of a second.

Public Comment:

- Thomas Wakefield Wilde, 3412 Derbyshire Court, an Attorney, spoke on behalf of other residential members that were at the prior meeting concerning the adult entertainment business. He reiterated that the appearance of the City should have a sense of comfort and pride.
- Commissioner Jackson spoke of concern with the one-mile distance. He confirmed with the County Attorney Thiele that there is a precedent for requiring 1000 ft. distance restriction.
- Commissioner Dozier inquired about the need for the Ordinance as she is unaware of any data indication secondary efforts, such as an increase in crime, related to adult entertainment establishments.
- County Attorney Thiele noted that he had not seen data on this area.
- Commissioner Minor discussed regulations to protect neighborhoods. He indicated there is data from other communities that indicate secondary effects, such as increased crime, that can be used to justify an Ordinance in Leon County.
- Commissioner Lindley shared she was in support of looking at this in a year but stated she would not support the motion and noted that the proliferation of adult entertainment stores is unlikely due to competition from online retailers.
- Commissioner Maddox stated his support for Option 1 and recommended that staff prepare a future status report evaluating crime in areas of adult entertainment stores.
- Commissioner Proctor inquired if staff conducted an analysis on crime in Leon County related to the adult entertain stores.
- County Attorney Thiele indicated should the Board direct staff to prepare and ordinance an analysis of a secondary effect such as crime would be provided.

Commissioner Dozier moved, duly seconded by Commissioner Maddox, approval of Option 1 as amended: Accept the status report on the regulation of adult entertainment stores and take no further action; and direct staff to prepare a status report within one year evaluating crime in areas of adult entertainment stores and revisit within one year. The motion carried 6-1. (Commissioner Minor opposed).

23. Status Report on Recreational Burning Ordinances

County Administrator Long introduced the item. He stated this agenda provides an overview of Leon County's Ordinance related to recreational burning as well as a review of similar ordinances that have been adopted by other Florida counties.

Commissioner Proctor moved, duly seconded by Commissioner Lindley, approval of Option 1: Accept the status report on county ordinances related to recreational burning and take no further action.

- Elizabeth Ralstin, 1282 Turkey Roost Knoll, spoke on severe reactions she was having that have been exacerbated by inhaling smoke from her neighbor's fire and encouraged the Board to adopt Option 3.
- Jay Ralstin, 1282 Turkey Roost Knoll, confirmed further with the Board health issues his wife Elizabeth Ralstin was experiencing due to recreational burning and he asked for enforced restrictions on the burning. He encouraged the Board to adopt Option 3.
- Cara Fleischer, 4706 Inisheer Court, Leon County Soil and Water Supervisor District 2, expressed concern about smoke caused from recreational burning and encouraged the Board to adopt Option 3.
- Commissioner Proctor moved Option 1.
- Commissioner Dozier commented on Option 1. She shared her chemical sensitivity issues with the Board and indicated that air quality issues are impacted by activities in the surrounding areas and an Ordinance may not address some of the concerns. She asked if Option 2, which include the use of the Ringelmann Smoke Chart, will assist with enforcement when smoke is causing health issues.
 - County Administrator Long explained that the Ringelmann Smoke Chart is typically used by counties to address dark noxious smoke typically produced by burning items such as treated wood or tires. He added that the Tallahassee Fire Department (TFD) indicated that there are relatively few complaints from residents regarding recreational burns.
 - Commissioner Dozier moved to approve Option 2 and directed staff to prepare additional analysis including input from relevant agencies such as TFD.
- Commissioner Lindley commented on the difficulty of enforcing nuisance restrictions because of their subjective nature. She stated support of enhancing the County's Curb it Don't Burn it Public Education Initiative.
- Commissioner Minor spoke to the sustained burning, day after day. He supported the substitute motion.
- Chairman Desloge asked County Attorney Thiele if the Ralstin's could pursue legal action. However, he didn't want to encourage a sense of false hope.
 - County Attorney Thiele responded that the citizen can pursue a private nuisance abatement action.
- Commissioner Maddox stated that he could not support the substitute motion for Option 2 as this may be a private issue between neighbors.
- Commissioner Dozier expressed her concern about encouraging residents to pursue costly civil litigation.

- *Commissioner Dozier moved, seconded by Commissioner Minor, to approve Option 2 as amended: Accept the status report on County Ordinances related to recreational burning and direct staff to develop a revised draft burning ordinance which includes nuisance restrictions for excessive visible emissions defined as No. 2 on the Ringelmann Smoke Chart; and direct staff to prepare additional analysis including input from relevant agencies such as TFD. The motion failed 2-4. (Commissioners Desloge, Lindley, Jackson and Maddox opposed. Commissioner Proctor was out of the chambers).*

- *Commissioner Proctor moved, duly seconded by Commissioner Lindley, for Option 1: to accept the status report on county ordinances related to recreational burning and take no further action. The motion passed 5-0. (Commissioners Lindley and Proctor out of chambers).*

Chairman Desloge recessed the meeting at 5:18pm.

24. Indemnification and Liability of Tall Timber's Proposal for a Controlled Burn of the Upper Lake Lafayette Lake Bottom

County Administrator Long introduced the item. He stated this item seeks Board acceptance of a report regarding the indemnification and liability of Tall Timber's proposal to donate their services for a controlled burn of the Upper Lake Lafayette lake bottom.

He noted this item does not have a fiscal impact. However, if the Board directs a future land management plan and possible controlled burn be developed for Upper Lake Lafayette, the cost is estimated in the range of \$20,000 to \$30,000.

Public Comment:

- Gerry Miller, 462 Groveland Hills Drive, expressed support for the control burn and the adoption of a land management plan.
- Eddie Bass, 6242 Pine Fair Way, Engineer, stated that he is part of the development team for the Fallschase residential community project and expressed his support of the controlled burn.

Commissioner Dozier thanked staff for their work. She noted the incredible progress and appreciated how they all are working together. She concurred they need a land management plan for this area.

Commissioner Maddox expressed concern about the indemnification issues and how liability will be addressed.

County Attorney Thiele indicated if the land management plan recommends conducting a controlled burn, the County would require the hired contractor to have the appropriate liability insurance and indemnify the County.

Commissioner Dozier moved, duly seconded by Commissioner Lindley, approval of Option 2: Direct staff to bring back an agenda item to pursue hiring a consultant to develop a land management plan for Upper Lake Lafayette.

Commissioner Maddox expressed concern about the indemnification issues and how liability will be addressed.

Commissioner Dozier moved, seconded by Commissioner Lindley Option 2: Direct staff to bring back an agenda item to pursue hiring a consultant to develop a land management plan for Upper Lake Lafayette.

The motion carried 7-0.

25. Status Report of on the Use of Glyphosate in Leon County

County Administrator Long introduced the item. He stated this agenda item provides a status report on the use of glyphosate, including Leon County's best management practices in how and when it is applied to County property, as well as an analysis of other Florida jurisdictions usage.

He noted this item has no fiscal impact.

Commissioner Maddox moved, duly seconded by Commissioner Desloge, approval of Option 1 & 2: 1) Accept the Status Report on the use of Glyphosate in Leon County. 2) Direct staff to provide an update to the Board subsequent to Pinellas County's Integrated Vegetation Management Working Group finalizing its analysis and recommendations on the reduction of pesticides/herbicides on public lands. The motion carried 6-0. Commissioner Jackson out of Chambers.

26. Acceptance of a Text Amendment Application to the Tallahassee-Leon County 2030 Comprehensive Plan to Expand the Urban Services Area

County Administrator Long introduced the item. He stated this agenda item seeks Board consideration to process a text amendment to the Land Use Element of the Tallahassee-Leon County 2030 Comprehensive Plan, to expand the Urban Services Area to include properties adjacent to Chiles High School for the proposed Pine Cone Woods development. Per comprehensive plan amendment application procedures, the proposed amendment must be supported by at least three County Commissioners before it can be processed as part of the 2020 Cycle. He noted this item has no fiscal impact.

Commissioner Dozier stated she was opposed in moving forward with the text amendment application given that the County is scheduled to conduct a full review of the Comprehensive Plan. She inquired when the review would take place.

- Cherie Bryant, Director of Planning, indicated that the full review will begin in mid-year 2020.
- *Commissioner Dozier motioned for approval of Option 2: Do not accept the privately initiated text amendment application and direct staff to work with the consultant selected for the rewrite of the Comprehensive Plan to include the Pine Cone Woods property in the evaluation of the Urban Services Area. The motion died for lack of a second.*
- Commissioner Proctor voiced support of the expansion of the Urban Service Area (USA) inside Capital Circle. He made a substitute motion to approve Option 1 and directed staff to prepare additional analysis exploring the Urban Services Area in southern Leon County, to Capital Circle. The motion died for a lack of second.

Commissioner Lindley moved, duly seconded by Commissioner Desloge, to approve Option 1: Accept the privately initiated text amendment application and process the proposed Comprehensive Plan Amendment for the 2020 Comprehensive Plan Amendment Cycle.

The motion carried 7-0.

27. Bid Award for the Exclusive Franchise to Provide Waste Collection Services in Unincorporated Leon County

County Administrator Long introduced the item. He stated this agenda item seeks Board direction regarding awarding a bid for unincorporated area curbside waste collection services or consideration of alternative options as presented in this item.

He stated this item has no fiscal impact to the County. Monthly subscription is paid for by residents opting to receive curbside residential solid waste collection for the unincorporated area of Leon County beginning October 1, 2020.

Public Comment:

- Lloyd Childree, 1975 Commonwealth Lane, Waste Pro, noted they were the only responsive bidder and encouraged the Board to award the bid to Waste Pro.
- Bob Hyres, 21 Riverside Dr., Waste Pro, shared they met all requirements of the bid and encouraged the board to award the bid to Waste Pro. He also noted they were long time members of the community.
- Charles Merkley, 6760 Muskagee St, FCC Environmental, encouraged the Board to adopt Option 2.

Chair Desloge shared his concern with reopening up the bid process.

Commissioner Proctor expressed his apprehension concerning the cost increase to residents. He asked if the County Administrator would clarify Option 3 and asked if reopening the bid would result in additional responses.

- County Administrator Long explained that Option 3 would allow the County to further negotiate the terms of the contract with Waste Pro. He also indicated that removing some requirements from the invitation to bid would increase responses from vendors.

Commissioner Dozier shared her support for rebidding the contract as the initial Invitation to Bid (ITB), may be too restrictive. She motioned for approval of Option 2.

Option 2: Reject the sole bid response and re-advertise the ITB in an effort to receive multiple responses. The current bid terms would be modified to eliminate therefore mentioned service enhancements and include the feedback received from vendors who initially chose not to respond. with modifications made by staff. Commissioner Minor seconded the motion.

Commissioner Minor expressed concern about the increase to the residents and shared his support for Option 2.

Commissioner Lindley expressed support of Option 1 to approve the bid award. She shared her concern was that if they rebid there may be no substantial change in the outcome. She moved Option 1 as a substitute motion.

Commissioner Lindley moved, duly seconded by Commissioner Desloge, for Option 1: Approve the bid award to Waste Pro, Inc. for the exclusive franchise to provide waste collection services in unincorporated Leon County and authorize the County Administrator to negotiate and execute the Agreement, in a form approved by the County Attorney. The motion failed 2-5. (Commissioners' Dozier, Proctor, Minor, Jackson, and Maddox in opposition).

Commissioner Dozier moved, duly seconded by Commissioner Minor, approval of Option 2: Reject the sole bid response, authorize the re-advertisement of the Invitation to Bid with modifications. The motion carried 7-0.

28. 2020 Insurance Coverages

County Administrator Long introduced the item. He stated this agenda item seeks the Board's approval for the placement of necessary insurance coverages for 2020.

He stated this item has a fiscal impact. The overall cost of insurance premiums (exclusive of health) for 2020 will be \$1,595,835. This is a \$33,633 increase, or 3.27 increase over the 2019 expiring coverage. Funds are included in the FY 2020 budget to support this anticipated expenditure.

Commissioner Maddox moved, duly seconded by Commissioner Jackson, approval of Option 1: Approve the 2020 insurance coverages and authorize the County Administrator to place insurance coverages for Property, Excess Workers' Compensation, and General Liability as specified in renewal Option 1.

- *Property Insurance (total insured value \$37,857,801): Zurich, \$647,581*
- *Excess Workers' Compensation: Florida Municipal Insurance Trust, \$223,504.*
- *General Liability (including Public Official, Employment Practices Liability, Excess Liability, Auto and Medical Malpractice); Travelers, \$507,073, and Lloyds of London, \$8,077*
- *Cyber Security: Chub \$14,968*
- *As the broker of record, authorize Brown & Brown to place Pollution, Accidental Death & Dismemberment, Crime, and Aviation liability coverages.*

The motion carried 7-0.

29. Bid Award for the Harbinwood Estates Longview Drive Stormwater Management Facility Sinkhole Repair Project

County Administrator Long introduced the item. He stated this agenda item seeks Board approval to award the bid for the Harbinwood Estates Stormwater Management Facility Longview Drive Sinkhole Repair Project to Allen's Excavation Inc, in the amount of \$297,000.

Commissioner Maddox moved, duly seconded by Commissioner Minor, approval of Option 1: Approve the bid award to Allen's Excavation, Inc. in the amount of \$297,000 for the Harbinwood Estates Stormwater Management Facility Longview Drive Sinkhole Repair Project and authorize the County Administrator to execute. The motion carried 7-0.

30. Bid Award for Renovations to the First Floor of the Leon County Government Annex for the Office of Economic Vitality

County Administrator Long introduced this item. He stated it sought Board approval to award the bid to RAM Construction and Development, LLC, in the amount of \$440,000 for renovations to the First Floor of the Leon County Government Annex for the Office of Economic Vitality.

Commissioner Proctor shared his concern that the bid was being awarded to a company not meeting the County's MWBE aspirational targets.

Commissioner Maddox moved, duly seconded by Commissioner Dozier, approval of Option 1: Approve the bid award to RAM Construction and Development, LLC, in the amount of \$440,000 for renovations to the First Floor of the Leon County Government Annex for the Office of Economic Vitality and authorize the County Administrator to execute the Agreement if a form approved by the County Attorney. The motion carried 6-1. (Commissioner Proctor in opposition).

31. Full Board Appointment of Commissioners to Authorities, Boards, Committees and /or Councils and Proposed Revisions to Policy No. 11-2, "Membership on Boards, Committees, Councils and Authorities"

County Administrator Long introduced this item. He stated this item seeks Board approval to appoint Commissioners to the Big Bend Continuum of Care, the Capital Region Transportation Planning Agency, the Joint School Coordinating Council, the Juvenile Justice Circuit 2 Advisory Board, the Leon County Educational Facilities Authority, and the Workforce Development Consortium-Region 5. In addition, this item seeks Board adoption of minor technical revisions to Policy No. 11-2 "Commissioner Membership on Boards, Committees, Councils, and Authorities.

*Commissioner Dozier moved, duly seconded by Commissioner Lindley, approval of Option 1: Full Board to appoint Commissioners to each of the following: **appointments as amended:***

- a. *Commissioner Lindley is appointed to the Big Bend Continuum of Care for a two-year term ending December 31, 2021.*
- b. *Commissioners Maddox, Commissioner Dozier, Commissioner Minor and Commissioner Desloge to the Capital Region Transportation Planning Agency for two-year terms ending December 31, 2021; and authorize the Chairman to send a letter of support for proportional voting to the director of the CRTPA.*
- c. *Commissioner Proctor is appointed to the Joint School Coordinating Committee for a four-year term ending December 31, 2023.*
- d. *Commissioner Jackson is appointed to the Juvenile Justice Circuit 2 Advisory Board for a two-year term ending December 31, 2021.*

- e. *Commissioner Desloge is appointed to the Leon County Educational Facilities Authority for a two-year term ending December 31, 2021.*
- f. *Commissioner Maddox is appointed to the Workforce Development Consortium -Region 5 for a two-year term ending December 31, 2021.*

The motion carried 7-0.

Option 2: Approve the proposed revised Policy No. 11-2 "Commissioner Membership on Boards, Committees, Councils, and Authorities". The motion carried 7-0.

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

- 32. First and Only Public Hearing to Consider Adoption of an Ordinance Amending Chapter 2, Article XII of the Leon County Code of Laws Entitled "Code of Ethics".** County Administrator Long announced the public hearing. He stated this item is pursuant to the direction of the Board at the meeting of October 15, 2019. this item requests the Board to conduct the first and only public hearing to consider adopting an Ordinance to amend Chapter 2, Article XII of the Leon County Code of Laws regarding the Leon County Code of Ethics.

- Peter Butzin, 1628 Woodgate Way, Volunteer with Common Cause Florida, stated his support for the County Ordinance.

Commissioner Minor moved, duly seconded by Commissioner Maddox, approval of Option 1: Conduct the first and only public hearing and adopt an Ordinance amending Chapter 2, Article XII of the Leon County Code of Laws entitled "Code of Ethics".
The motion carried 7-0.

Commissioner Maddox commended all who was involved.

- 33. First and Only Public Hearing to Consider Adoption of an Ordinance Authorizing the Establishment of a Syringe Exchange Program**

County Administrator Long announced the public hearing. He stated this item requests the Board conduct the first and only Public Hearing and consider the adoption of a proposed Ordinance authorizing the establishment of syringe exchange program in Leon County.

Chairman Desloge called for public comment:

- Bruce Grant, 1316, Conservancy Dr., expressed his opposition of the syringe exchange program ordinance.
- Dr. Paul Arons, 1706 Beechwood Circle N, spoke in support what the ordinance would bring.
- Dan Schafer, 1314 N Bronough Street, Florida State University Medical Student gave awareness on disease and supported the syringe exchange program.
- Claudia Blackburn, 2923 Sharer Rd, Leon County Health Department, spoke in support of the syringe exchange program ordinance.

- Dr. Leslie Beitsch, 520 Melbrook Circle, FSU College of Medicine, shared with the Board some of her experiences on the research of syringe grant programs. He said that they lower the spread of diseases
- Lydia Tortorici, 304 N. Meridian St. – Apt. 5, medical student who spoke in support of the ordinance.
- Olivia Torres, 304 N. Meridian St, FSU College of Medicine, supported the syringe exchange program.
- Amanda Muller spoke in support of the Ordinance and stated that additional support services may be needed for a syringe exchange program to be successful.
- Shelby Peters, 830 East Park Avenue, resident of Tallahassee. She spoke in support of the ordinance.

Commissioner Minor spoke of concern for increased use of drugs and confirmed his support of Option 1.

Commissioner Maddox stated he could not support the Ordinance since drug treatment is optional for the participants.

Commissioner Lindley clarified that Leon County would not be setting up a program right now, that would be farther down the road. She shared this is a tool to acquire more information. She stated the State Legislative has supported this and she would give her support to the option.

Commissioner Dozier recalled the treatment issue. She noted the challenges and it's not the only tool. She shared they needed to push forward and supported the ordinance. However, she did inquire about resources they have for drug users.

County Administrator Long noted they would follow up with more information.

Chair Desloge suggested sunsetting the ordinance if a program partners not identified in 3 years. He suggested putting together a task force to help with this project.

Commissioner Dozier suggested that staff provide an agenda item in 3 years if a program administrator is not identified.

*Commissioner Lindley moved, duly seconded by Commissioner Minor, for approval of Option 1 as amended: Conduct the first and only public hearing and adopt an Ordinance authorizing the establishment of a sterile exchange program; and direct staff to provide an agenda item in 3 years if a program administrator is not identified.
The motion carried 6-1. (Commissioner Maddox in opposition).*

34. Adoption Public Hearing on the 2019 Out-of-Cycle Comprehensive Plan Amendment

County Administrator Long announced the public hearing. He stated this item requests the Board conduct the County Adoption Public Hearing on the 2019 Out-of-Cycle amendment to the Tallahassee-Leon County Comprehensive Plan. This text amendment would ensure consistency between a proposed County Ordinance on Solar Energy Systems and the Comprehensive Plan as required by Florida law.

- Mike Rychlik, 9601 Miccosukee Rd, reflected on the Keep it Rural Initiative and spoke in support of the Amendment to the Comprehensive Plan. Additionally, he thanked Dr. Hall for all her efforts with Keep it Rural and they were present to voice their support.
- Dr. Pamela Hall, 5051 Quail Valley, supported the amendment to the Comprehensive Plan. However, she cautioned about the construction of Solar Farms in the rural districts.
- Neil Fleckenstein, 13093 Henry Beaded Dr, Tall Timbers, spoke in support of the amendment. He thanked staff for the great work.

Commissioner Dozier moved, duly seconded by Commissioner Desloge, approval of Option 1: Conduct the adoption Public Hearing and adopt the proposed Ordinance, thereby adopting the text amendment to the Tallahassee-Leon County 2030 Comprehensive Plan. The motion carried 6-0. (Commissioner Maddox out of chambers).

35. First of Two Public Hearings to Consider Adoption of an Ordinance Amending Section 10-1.101 of the Land Development Code, entitled “Definitions” and Creating a New Section 10-6.820, Entitled “Solar Energy Systems”.

County Administrator Long announced the public hearing. He stated this item provides for the first of two required Public Hearings for Board consideration of an Ordinance that will encourage the use of solar energy systems as an alternative and sustainable source of renewable energy by providing a minimal and expedited permitting process with minimal permit costs for prospective applicants.

- Neil Flockenstein, 13093 Henry Beaded Dr, Tall Timbers, commended staff on the ordinance and text amendment. He expressed support of the adoption of the Ordinance as approved by the Planning Commission.
- Mark Sajer, 99 Summit Avenue, Summit Energy Partners LLC, shared he had an interest in developing solar farms. He commented on visual buffers. He said their recommendation was the addition of a “visual buffer” requirement with a minimum of 50 ft. and a minimum setback of 75 ft.
- Laura Newton, 4541 Pecan Branch, commented on the solar farms. She spoke in support of the Ordinance how it is presented by the Planning Commission.
- Mike Rychlik, 9601 Miccosukee Rd, Keep It Rural, shared his support with the Ordinance, but cautioned about the Solar Farms not being inviting resulting in impacts on the rural landscape.
- Sarah Rychlik, 9601 Miccosukee Rd, waived in support.
- Dr. Pamela Hall, 5051 Quail Valley, spoke in support of the Ordinance as recommended by the Planning Commission. She highlighted the importance of the visual buffers and setback to mitigate any negative impacts.
- Tracy Bensley, 3021 Eagle Point Way, General Manager of Talquin Electric, shared how he agreed with most of what was in the ordinance. However, he expressed concerns about the lack of requirements for accessory-mounted vs. utility-scale solar; and the impact of the setbacks on the cost of a utility scale solar farm.
- Scott Hannahs, 5051 Quail Valley, FSU faculty, commented that solar power can be extremely nice, but cautioned it takes a lot of area and stressed the importance of the

buffer requirements. He spoke in support of the Ordinance as recommended by the Planning Commission.

- Commissioner Dozier thanked staff for their diligent work on the Ordinance. She asked for clarification regarding the setback and buffer deviations along with the setback requirements for accessory mounted systems.
- Barry Wilcox, Development Support and Environmental Management (DSEM), indicated the purpose of having the deviations available was to allow for exceptions when warranted. He also explained that accessory ground mounted systems would typically be small in scale as they may only feed into a single meter.
- Commissioner Jackson reflected on the importance of the setbacks and 100 ft. buffer and confirmed that a process would be available to apply for deviations.
- Commissioner Lindley inquired about the process to apply for a deviation.
 - Barry Wilcox clarified that it was up to the permit applicant to apply for a deviation which would be subject to Board approval.
- Commissioner Maddox confirmed that staff had surveyed other jurisdictions about their setback requirements and stated his support for a 100 ft. setback.
- Chairman Desloge stated his support of a 100 ft. setback and asked about the possibility of sizing setbacks based on the scale of the project.
 - Barry Wilcox responded that staff could bring back additional information about a tiered setback approach; however, he noted that this is not currently a common practice. He stressed the importance of the buffer requirement and indicated that the buffer could occur in the setback. The setback's purpose is to mitigate any negative visual impacts.
- Commissioner Dozier asked if staff could return with a tiered approach at the second public hearing.
 - County Administrator Long confirmed that staff could provide an amended Ordinance for the second public hearing that included the tiered setback requirements.
 - Commissioner Lindley proposed a 150 ft. setback and stated her support of the deviation for small-scale solar.
 - Commissioner Minor noted that it is important to look at economic viability and indicated his support of the flexibility of the tiered approach.

Commissioner Dozier moved, duly seconded by Commissioner Lindley, approval of Option 1: Conduct the first of two required Public Hearings to adopt an Ordinance amending Section 10-1.101 of the Land Development Code, entitled "Definitions" and creating a new

Section 10-6.280, entitled “ Solar Energy Systems, “ and schedule the second and final Public Hearings for January 28, 2020 at 6:00 p.m. and direct staff to prepare an amended ordinance to include the tiered setback requirements. The motion carried 7-0.

36. First and Only Public Hearing to Consider a Proposed Resolution Renouncing and Disclaiming any Right of the County in Portion of Unimproved Right-of-Way Lying Between Lot 11, Block “A” and Lot 1, Block “B” as Shown on the Plat of Velda Oaks

County Administrator Long announced the public hearing. He stated this item provides for the first and only Public Hearing and consider adoption of the proposed Resolution renouncing and disclaiming the County’s right in a previously planned road for a northern entrance to the Velda Oaks subdivision.

- Doug Smidley, 3564 Velda Oaks Circle, read a statement into record from Velda Oaks residents that were concerned with the safety of the neighborhood. He voiced his support of the Resolution.

Commissioner Maddox moved, duly seconded by Commissioner Jackson, for approval of Option 1: Conduct the first and only Public Hearing and adopt the Resolution renouncing and disclaiming any right of the County in a portion of an unimproved road right-of-way lying between Lot 11, Block “A” and Lot 1, Block “B” as shown on the plat of Velda Oaks. The motion carried 7-0.

37. First and Only Public Hearing to Consider a Proposed Resolution Renouncing and Disclaiming any Right of the County in the Drainage Easement Lying Between Lots 14 & 15, Block K of Recorded Plat of Killearn Lakes Unit 1

County Administrator Long announced the public hearing. He stated this item requests the Board conduct the first and only Public Hearing and consider adopting the proposed Resolution renouncing and disclaiming the County’s right in a drainage easement on the recorded plat of Killearn Lakes in order to improve stormwater conveyance.

Commissioner Maddox moved, duly seconded by Commissioner Jackson, for approval of Option 1: Conduct the first and only Public Hearing and adopt the proposed Resolution Renouncing and Disclaiming any Right of the County in the Drainage Easement lying between Lots 14 and 15, Block “K” of the recorded plat of Killearn Lakes, Unit 1. The motion carried 7-0.

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS (3-MINUTE LIMIT PER SPEAKER; COMMISSION MAY DISCUSS ISSUES THAT ARE BROUGHT FORTH BY SPEAKERS.)

- Chairman Desloge confirmed that there were no speakers on Non-Agendaed Items or listed speakers.

COMMENTS/DISCUSSION ITEMS

County Attorney Thiele:

- Recognized Chasity Osteen.

- Alerted the Board to the request from Alachua County for Amicus Support for an appeal by Alachua County in the case of Alachua County V. Sadie Darnell, in her official capacity as Sheriff of Alachua County. County Attorney Thiele requested authorization to submit a Notice of Intent to File a Brief with the Florida Supreme Court as to why this case is one of interest and that the court should accept jurisdiction.
- *Commissioner Dozier moved, duly seconded by Commissioner Desloge, to authorize the County Attorney to submit a Notice of Intent to File a Brief with the Florida Supreme Court regarding the case of Alachua County V. Sadie Darnell. The motion carried 7-0.*
- Wished everyone Happy Holidays.

County Administrator Long:

- Wished everyone a Happy Holidays.
- Congratulated and wished good cheer to Commissioner Dozier for her upcoming performance with Legal Services of North Florida (Dancing with the Stars).

COMMISSIONER DISCUSSION ITEMS

Commissioner Dozier:

- Commended staff for the support of the Winter Festival and parade.
- Announced that she would be participating in the Dancing with the Stars fundraiser for Legal Services of North Florida On December 11, 2019.
- Acknowledged the recent retirement of Skip Foster, President and publisher of the Tallahassee Democrat.
- Requested a Proclamation for the recipient of the Florida Commission on the Status of Women's Spirit of the Community Award for the January 28, 2020 Board Meeting.
- *Commissioner Dozier moved, duly seconded by Commissioner Desloge, to present a Proclamation at the Board's January 28, 2020 meeting to the Florida Commission on the Status of Women's Spirit of the Community Award recipient. The motion carried 6-0. (Commissioner Maddox out of chambers).*
- Inquired about an update on the planned agency visits during the NACo Legislative Conference.
 - County Administrator Long confirmed that staff would provide an update on planned visits.
- Wished everyone Happy Holidays.

Commissioner Maddox:

- Wished everyone Happy Holidays.
- Shared that FAMU maintained its ranking as the number 2 public historically Black College and University (HBCU) in the nation and the Number 1 ranked HBCU in the State of Florida. He requested a Proclamation for FAMU as #1 HBCU.
- *Commissioner Maddox moved, duly seconded by Commissioner Desloge, to present a Proclamation recognizing FAMU as the number 2 public Historically Black College and University (HBCU) in the nation and the number 1 ranked HBCU in the State of Florida. The motion carried 7-0.*
- Requested a proclamation recognizing Ryan Stanley, FAMU quarterback, as the 2019 Mid- Eastern Athletic Conference (MEAC) Offensive Player of the Year.

- *Commissioner Maddox moved, duly seconded by Commissioner Desloge, to present a Proclamation recognizing Ryan Stanley, FAMU quarterback, as the 2019 Mid-Eastern Athletic Conference player of the year. The motion carried 7-0.*

Commissioner Proctor:

- Reflected on possible safety improvement at the County boat landings. He recalled the Coe Landing accidents and asked what could be done.
 - County Administrator Long stated that several significant safety improvements were made in 2016, and staff would provide a report on these improvements to the Board.
- Highlighted the high cost of hotel rooms during peak times of the year.
- Shared reflections on the 32304 Summit and acknowledged his aide, Rayshell Holmes, for her work to support the summit. He thanked Pastor Anton Elwood for use of church meeting space and FSU for their support. He distributed a copy of the Summit summary to the Board. He made a motion to engage the City in a workshop to discuss the findings of the 32304 Summit. The motion died for a lack of second.
- Wished everyone Happy Holidays.

Commissioner Lindley:

- Requested a letter to the International Rescue Committee (IRC) regarding the refugee resettlement program in Leon County.
- *Commissioner Lindley moved, duly seconded by Commissioner Desloge, for the Chairman to send a letter to the International Rescue Committee (IRC) to authorize the refugee resettlement program to continue in Leon County. The motion carried 6-0.(Commissioner Maddox was out of chambers).*
- Reflected on the Miami Dade County Homeless Trust authorized by State Statute and the NACO letter on Miami-Dade County Homeless Trust.
 - County Administrator Long indicated that Leon County is not eligible to levy this tax however, he would follow-up with the Board to confirm.
- Wished everyone Happy Holidays.

Commissioner Jackson:

- Commended Commissioner Proctor for his efforts with the 32304 Summit.
- Reflected on the recent safety improvements to the County's boat landings, especially Coe Landing and asked for a moment of silence in recognizing one of his former students who recently lost their life in that area.
- Acknowledged the increased participation at the rural waste centers since the fees were eliminated.
- Wished everyone Happy Holidays.

Vice-Chairman Minor:

- Commended county staff on the planned rollout of the boat landing kiosks.
- Noted the record participation in hazardous waste drop off events.
- Highlighted Pat Curtis, Office of Information and Technology Director, 20 years of service to the County and acknowledged her upcoming retirement.
- Wished everyone Happy Holidays.

Chairman Desloge:

- Acknowledged Skip Foster's retirement as President and publisher of the Tallahassee Democrat.
- Wished Commissioner Maddox a Happy Birthday.
- Wished everyone Happy Holidays.

RECEIPT AND FILE:

- Leon County Educational Facilities Authority Financial Statements for years ending September 30, 2018 and 2017.

ADJOURN:

There being no further business to come before the Board, the meeting was adjourned at 9:11 p.m.

LEON COUNTY, FLORIDA

ATTEST:

BY: _____
Bryan Desloge, Chairman
Board of County Commissioners

BY: _____
Gwendolyn Marshall, Clerk of Court
& Comptroller, Leon County, Florida

**Leon County
Board of County Commissioners**

Notes for Agenda Item #2

Leon County Board of County Commissioners

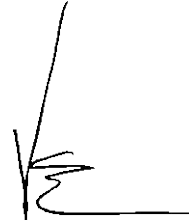
Agenda Item #2

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator

Title: Payment of Bills and Vouchers



Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Scott Ross, Director, Office of Financial Stewardship
Lead Staff/ Project Team:	Tiffany Fisher, Management and Budget Analyst

Statement of Issue:

This agenda item requests Board approval of the payment of bills and vouchers submitted March 10, 2020 and pre-approval of payment of bills and vouchers for the period of March 11, 2020 through April 13, 2020.

Fiscal Impact:

This item has a fiscal impact. All funds authorized for the issuance of these checks have been budgeted.

Staff Recommendation:

Option #1: Approve the payment of bills and vouchers submitted for March 10, 2020 and pre-approve the payment of bills and vouchers for the period of March 11, 2020 through April 13, 2020.

Report and Discussion

Background:

The Office of Financial Stewardship/Management and Budget (OMB) reviews the bills and vouchers printout, submitted for approval during the March 10th meeting, the morning of Monday, March 9, 2020. If for any reason, any of these bills are not recommended for approval, OMB will notify the Board.

Analysis:

Due to the Board not holding a regular meeting until April 14, 2020, it is advisable for the Board to pre-approve payment of the County's bills for March 11, 2020 through April 13, 2020 so that vendors and service providers will not experience hardship because of delays in payment. In the event the Board meeting is cancelled, the payment of bill/vouchers will be approved until the next scheduled meeting. OMB will continue to review the printouts prior to payment and if for any reason questions payment, then payment will be withheld until an inquiry is made and satisfied, or until the next scheduled Board meeting. Copies of the bills/vouchers printout will be available in OMB for review.

Options:

1. Approve the payment of bills and vouchers submitted for March 10, 2020 and pre-approve the payment of bills and vouchers for the period of March 11, 2020 through April 13, 2020.
2. Do not approve the payment of bills and vouchers submitted for March 10, 2020, and do not pre-approve the payment of bills and vouchers for the period of March 11, 2020 through April 13, 2020.
3. Board direction.

Recommendation:

Option #1

**Leon County
Board of County Commissioners**

Notes for Agenda Item #3


Leon County Board of County Commissioners

Agenda Item #3

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Federal Election Cybersecurity Initiatives Grant for Fiscal Year 2019-2020

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Scott Ross, Director, Financial Stewardship
Lead Staff/ Project Team:	Timothy Barden, Budget Manager Eryn Calabro, Senior Management and Budget Analyst

Statement of Issue:

This agenda item seeks budget approval for the Supervisor of Elections to accept a FY 2019-2020 Federal Election Cybersecurity Initiatives Grant.

Fiscal Impact:

This item has a fiscal impact. The State of Florida, Division of Elections, as the pass-through entity for this federal funding, allocated \$24,670 for a Federal Election Cybersecurity Initiatives Grant to Leon County's Supervisor of Elections (SOE) in FY 2019-2020. The award requires a 15% match, \$3,701 in County funds, which is included in the SOE's adopted budget.

Staff Recommendation:

Option #1: Accept and authorize the Leon County Supervisor of Elections to recognize and spend its FY 2019-2020 Federal Election Cybersecurity Initiatives Grant award in the amount of \$24,670, plus 15% matching funds, within the requirements of the Memorandum of Agreement (Attachment #1).

Option #2: Approve the Resolution and associated Budget Amendment Request (Attachment #2).

Report and Discussion

Background:

This agenda item seeks acceptance of a Federal Election Cybersecurity Initiatives Grant for FY 2019-2020 (Attachment #1). Florida's Department of State is authorized to distribute to sub-recipients a total of \$2.8 million in nonrecurring funds for fiscal year 2019-2020, from the Federal Grants Trust Fund, pursuant to sections 101 and 251 of the Help America Vote Act of 2002 and the Catalog of Federal Domestic Assistance 90.401 and 90.404.

Funds provided under this Agreement shall be used at the local level to purchase goods and services for the improvement and continuation of cybersecurity initiatives in preparation for the 2020 Presidential Election. Subrecipients may spend funds on projects identified in consultation with the cybernavigation team at Florida's Division of Elections.

The Leon County Supervisor of Elections requires budgetary authority from the Leon County Board of County Commissioners to recognize these grant revenues, appropriate matching funds, and draw down the grant and matching funds for eligible expenses per the grant guidelines.

To ensure the County maximizes grant leveraging opportunities, the Office of Management and Budget (OMB) coordinates with department liaisons and actively seeks grant funding opportunities throughout the fiscal year. These efforts include contacting and communicating with previous funders for any new or forthcoming grant opportunities. Through timely submittals of reporting and invoices as well as satisfactory compliance with grant closeouts as well as on-site and desk monitoring by the granting agencies, Leon County has proactively positioned itself as a responsive and accountable funding partner. Because of this accountability, agencies often contact Leon County when grant funds become available.

In addition, the County's partnership with Patton Boggs also garners access to recently announced federal funding opportunities and OMB routinely monitors the federal Grants.gov portal for granting opportunities. The County aggressively seeks state and federal grant funding to support County projects and initiatives and has achieved considerable success in leveraging County dollars. The total County grant leverage ratio is \$5.52 to \$1; excluding the significant septic to sewer related grants which require a one-to-one dollar match, the leveraging ratio would be \$15.77 to \$1.

Analysis:

The Federal Election Cybersecurity Initiatives Grant is designed to improve election cybersecurity initiatives at the local level. A few requirements of the grant include the following: Funds may only be used for the purpose for which they were originally provided unless an amendment is submitted and approved by the State. This grant award is provided to fund cybersecurity software, cybersecurity monitoring, and physical security needs.

The 15% County matching fund requirement can be met with appropriations already in the Leon County Supervisor of Elections' FY 2020 operating budget. Unspent grant funds as of May 1, 2020, including match and interest earned, must be returned to the State. Grant funds and matching

funds must be placed in a separate, interest bearing account until the funds are ready to be disbursed.

This item seeks acceptance of the FY 2019-2020 Federal Election Cybersecurity Initiatives Grant and approval of a Resolution and Budget Amendment request allocating \$24,670 in grant funds and \$3,701 in matching funding into the FY 2019-2020 budget (Attachment #2).

Options:

1. Accept and authorize the Leon County Supervisor of Elections to recognize and spend its FY 2019-2020 Federal Election Cybersecurity Initiatives Grant award in the amount of \$24,670 plus 15% matching funds within the requirements of the Memorandum of Agreement (Attachment #1).
2. Approve the Resolution and associated Budget Amendment Request (Attachment #2).
3. Board direction.

Recommendation:

Options #1 and #2

Attachments:

1. FY 2019-2020 Federal Election Cybersecurity Initiatives Grant Memorandum of Agreement
2. Resolution and associated Budget Amendment Request

MEMORANDUM OF AGREEMENT FOR FEDERAL ELECTION CYBERSECURITY INITIATIVES

This agreement is between the State of Florida, Department of State, Division of Elections (“Department”), an agency of the State of Florida, and Mark S. Earley Supervisor of Elections (“Sub-recipient”) for Leon County, Florida. This agreement governs the receipt and use of federal funds as specified herein.

I. Governing Law

Grant funds are made available pursuant to Specific Appropriation 3160, Chapter 2019-115, Laws of Florida:

Funds provided in Specific Appropriation 3160, shall be distributed to county Supervisors of Elections for the continuation of cybersecurity initiatives and improvements made by Supervisors of Elections at the local level and in preparation for the 2020 Presidential Election.

County Supervisors of Elections will receive funds only after providing the Department of State a detailed description of the programs that will be implemented. Funds distributed to county Supervisors of Elections require a certification from the county that matching funds will be provided in an amount equal to fifteen percent of the amount to be received from the state.

The Department of State is authorized to distribute to Sub-recipients a sum total of two million, eight hundred thousand dollars (\$2,800,000) in non-recurring funds for fiscal year 2019-2020 from the Federal Grants Trust Fund, pursuant to sections 101 and 251 of the Help America Vote Act of 2002 (HAVA) and the Catalog of Federal Domestic Assistance (CFDA) 90.401 (“Requirements Payments”) and 90.404 (“Help America Vote Act Election Security Funds”).

II. Scope of Work, Deliverables, Restrictions

A. Scope of Work

Funds provided under this agreement shall be used for either advance payment, reimbursement, or a combination of advanced payment and reimbursement for the purchase of goods and services for the continuation of cybersecurity initiatives and improvements at the local level in preparation for the 2020 Presidential Election. The allowable goods and services are specified in each Sub-recipient’s individual Election Security Improvement Plan (**Attachment A**).

B. Timeline

The grant agreement shall be in effect for the period of 7/1/2019 – 5/30/2020.

Date	Event
7/1/2019	Beginning of period in which expenditures can qualify for reimbursement
2/14/2020	Deadline for Sub-recipient to apply for grant
5/1/2020	Deadline for Sub-recipient to expend advance funds for allowable goods and services End of period in which expenditures can qualify for reimbursement
5/30/2020	Deadline for Sub-recipient to submit Fiscal report, election security post-assessment, and return any unspent advance funds End of grant period

MOA # 2019-2020-0001- LEO

C. Deliverables, Minimum Levels of Service, and Financial Consequences

Deliverables	Minimum Level of Service	Financial Consequences
1. Election Security Remediation Plan	Sub-recipient shall, to the Department's satisfaction, submit an election security remediation plan. The plan shall be securely transmitted to the Department in a format provided by the Department prior to submission of grant agreement.	If a Sub-recipient does not have an election security remediation plan on file with the Department upon submission of grant agreement, no funds shall be released.
2. Grant Agreement Including Election Security Improvement Plan (Attachment A)	Sub-recipient shall, with the assistance of the Department's cyber navigator, develop an election security improvement plan (Attachment A) that is in accordance with the Sub-recipient's Election Security Remediation plan. The improvement plan shall list the specific goods and services to be purchased to improve election security. The agreement and plan shall be securely transmitted to the Department in a format provided by the Department no later than February 14, 2020.	If Sub-recipient does not transmit an executed grant agreement, including an Election Security Improvement Plan to the Department, no funds shall be released.
3. Election Security Post-Assessment Report and Fiscal Report (Attachment D)	No later than May 30, 2020, Sub-recipient shall transmit to the Department an Election Security Grant Post-Assessment and Fiscal Report (Attachment D) that lists how improvements in the Sub-recipient's election security were effectuated by the grant funds, and accounts for all funds provided under this agreement.	If the Election Security Grant Post-Assessment and Fiscal report is not provided to the Department by May 30, 2020, the Sub-recipient shall return all funds previously advanced, and shall forfeit the opportunity to seek reimbursement, under this agreement.

D. Application

Each eligible Sub-recipient is entitled to request up to the maximum amount shown on the Sub-recipient's Election Security Improvement Plan (**Attachment A**). The amount allocated to each Sub-recipient is based on the assessed election security needs of the Sub-recipient.

Additionally, as part of the application, the Sub-recipient must submit the following:

1. A completed ED Form GCAS-009 (6/88), entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion Lower Tier Covered Transactions", (**Attachment B**). Executive Order 12549, Debarment and Suspension, 45 CFR 1183.35, prohibits the disbursement of federal funds to the intended recipient of such funds or to any sub-recipient thereunder unless such recipient and each sub-recipient, if any, certify that they are not excluded or disqualified from receiving federal funds by any federal department or agency.

2. Except for counties designated by the Department of Economic Opportunity as an Economically Distressed Rural Community¹, a completed "Certification Regarding County Matching Funds" (DS-DE 127), (**Attachment C**). The form certifies that the county governing body shall provide additional funds to match in an amount equal to or more than fifteen percent (15%) of the amount to be received from the state. If the county governing body fails to appropriate the matching funds, all funds received must be returned.

E. Post-Assessment and Fiscal Reporting

The Sub-recipient must submit a report using the Election Security Grant Post-Assessment and Fiscal Report Template (**Attachment D**) along with supporting documentation evidencing allowable expenses no later than May 30, 2020. Supporting documentation shall include invoices, canceled checks, purchase orders, vendor contracts, and other records that detail the services or products purchased and the costs of such services and/or products. Documentation must account for all expenditures made from grant funds awarded under this agreement. Documentation must also provide details regarding matching funds, if applicable, and any interest earned. Along with the report, Sub-recipient shall return any unspent advanced funds.

Any funds determined not to be expended in accordance with this agreement shall be returned, including any interest earned, to the Department within 30 days of written notice. All funds returned shall revert to the Federal Grants Trust Fund.

F. Restrictions

Sub-recipient shall not use any funds received hereunder to support lobbying activities to influence proposed or pending federal or state legislation or appropriations, but this does not affect the right of the Sub-recipient, or that of any other organization to petition Congress, or any other level of Government, through the use of other resources.

If the Sub-recipient expends any funds on expenses that are not allowable, the Sub-recipient must reimburse immediately the funds to the Department, not otherwise expended for allowable costs, including any interest earned during the term of this agreement.

The Sub-recipient must establish and maintain the grant funds in an interest bearing account in a "qualified public depository" as defined by section 280.02(26), Florida Statutes. The Sub-recipient must segregate the funds in a separate account established to hold only such funds. Sub-recipient must comply with the applicable requirements of chapter 280, including but not limited to:

- The execution and retention in your official records of a [Public Deposit Identification and Acknowledgement Form](#).
- The submission each year by November 30th of a [Public Depositor Annual Report to the Chief Financial Officer \(DFS-J1-1009\)](#)

For more information refer to the [Department of Financial Services Collateral Management for Governmental Units webpage](#) or contact the Program Administrator at 850-413-3167.

¹ The Department of Economic Opportunity has designated the following counties: Baker, Bradford, Calhoun, Columbia, DeSoto, Dixie, Flagler, Franklin, Gadsden, Gilchrist, Glades, Gulf, Hamilton, Hardee, Hendry, Highlands, Holmes, Jackson, Jefferson, Lafayette, Levy, Liberty, Madison, Nassau, Okeechobee, Putnam, Suwannee, Taylor, Union, Wakulla, Washington, Walton.

III. Payments

A. Advance Payment

Upon successful completion of the second deliverable, the Department shall render advance funds to the Sub-recipient, up to the amount of the grant award, as specified in the Sub-recipient's election security improvement plan (**Attachment A**). The window for the expenditure of advance funds begins on the day funds are received by the sub-recipient and expires on 5/1/2020.

B. Reimbursement

Upon successful completion of the third deliverable, the Department shall render reimbursement funds to the Sub-recipient, up to the amount of the grant award, as specified in the Sub-recipient's election security improvement plan (**Attachment A**). The window in which expenditures can qualify for reimbursement begins on 7/1/2019 and expires on 5/1/2020.

C. Electronic Funds Transfer

The Sub-recipient is encouraged to use electronic funds transfer (EFT) to receive payment as an alternative to receipt of payment by warrant. All Sub-recipients wishing to receive funds through electronic funds transfer must submit a [Direct Deposit Authorization form](#) to the Florida Department of Financial Services. If EFT has already been set up for your organization, you do not need to submit another authorization form unless you have changed bank accounts.

IV. Monitoring, Audits, and Audit Reporting

The administration of resources awarded to the Sub-recipient may be subject to monitoring, audits and reporting requirements, as indicated on **Attachment E and Exhibit 1 to Attachment E**.

A. Other audits

The Department may conduct a limited scope audit of federal funds or other financial analysis or review of federal funds as permitted by federal law. In the event the Department determines that a limited scope audit or other type of audit of the Sub-recipient is appropriate, the Sub-recipient agrees to comply with any additional instructions provided by Department staff to the Sub-recipient regarding such audit. If the Department determines that federal funds received under this Agreement were used for any unauthorized purpose or that the Sub-recipient did not comply with this agreement or state or federal requirements for receipt, expenditure, or accounting, the Sub-recipient must return or repay these federal funds in an amount sufficient to ensure or obtain compliance, including expenses for any corrective or remedial action.

The Sub-recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, Chief Financial Officer (CFO) or Auditor General.

Additional guidance to state and federal monitoring and auditing requirements may be found at <https://www.eac.gov>.

B. Audit Report Submission

Copies of financial reporting packages shall be submitted as described in Part III of **Attachment E**. Any reports, management letter, or other information required to be submitted to the Department pursuant to this agreement shall be submitted timely with federal requirements, the Florida Statutes, and/or Chapter 10.550 (local governmental entities) of the [Rules of the Auditor General](#), whichever is applicable. The correspondence accompanying the financial reporting package forwarded to the Department must include the date the Sub-recipient received the reporting package.

V. Record Retention



Documentation associated with this grant may contain sensitive and/ confidential information that is exempt from public records disclosure pursuant to Florida and federal laws including but not limited to Section 282.318, F.S., Cybersecurity Information Sharing Act (CISA), and based on the U.S. Department of Homeland Security’s designation of elections as a critical infrastructure as of January 2017.

The Sub-recipient shall retain accurate and detailed records sufficient to demonstrate its compliance with the terms of this agreement for five fiscal years from the date an audit report is issued, and shall allow the Department, the Chief Financial Officer or Auditor General access to such records upon request. The Sub- recipient shall allow the Department or its designee, CFO, or Auditor General access to such records, including access to the audit working papers upon request for a period of five fiscal years from date of audit report is issued, unless extended by the Department.

VI. Entirety of the Agreement

All terms and conditions of this agreement are fully set forth in this document and its attachments and shall be governed by the laws of the State of Florida. The parties agree that proper venue will be in Leon County, Florida. This agreement is effective as of the date it is fully executed.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed by their undersigned officials as duly authorized.

By County Supervisor of Elections/Sub-recipient		By Department of State, Division of Elections	
Signature		Signature	
Name and Title	Mark S. Earley Supervisor of Elections for Leon County	Name and Title	Maria Matthews, Director, Division of Elections
Address	2990-1 Apalachee Parkway Tallahassee, FL 32301	Address	R.A. Gray Building, Ste. 316 500 S. Bronough Street, Tallahassee, Florida 32399
County FEID	59-6000708		
Witness		Witness	
Date	2/13/2020	Date	

MOA # 2019-2020-0001- LEO

RESOLUTION NO.

WHEREAS, the Board of County Commissioners of Leon County, Florida, approved a budget for fiscal year 2019/2020; and,

WHEREAS, the Board of County Commissioners, pursuant to Chapter 129, Florida Statutes, desires to amend the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Leon County, Florida, hereby amends the budget as reflected on the Departmental Budget Amendment Request Form attached hereto and incorporated herein by reference.

Adopted this 10th day of March, 2020.

LEON COUNTY, FLORIDA

BY: _____
Bryan Desloge, Chairman
Board of County Commissioners

ATTEST:
Gwendolyn Marshall, Clerk of the Court and Comptroller
Leon County, Florida

BY: _____

Approved as to Form:
Leon County Attorney's Office

BY: _____
Herbert W. A. Thiele, Esq.
County Attorney

FISCAL YEAR 2019/2020
BUDGET AMENDMENT REQUEST

No: BAB 20013
Date: 2/14/2020

Agenda Item No:
Agenda Item Date: 3/10/2020

County Administrator

Deputy County Administrator

Vincent S. Long

Alan Rosenzweig

Request Detail:

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
060	520	54600	513	Repairs and Maintenance	141,434	(3,701)	137,733
060	950	591061	581	Transfer to SOE Grant Fund		3,701	3,701

Subtotal: -

Revenues

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
061	953022	331100	000	Elections Security 2020	-	24,670	24,670
061	950	381060	000	Transfer from SOE Grant Fund	-	3,701	3,701

Subtotal: 28,371

Expenditures

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
061	953022	54600	513	Repairs and Maintenance	-	11,965	11,965
061	953022	55408	519	Machinery and Equipment	-	16,406	16,406

Subtotal: 28,371

Purpose of Request:

This budget amendment appropriates \$24,670 in funding from the State of Florida, Division of Elections for an Elections Security matching grant. The grant program requires a 15% local match of \$3,701. The grant is awarded for the purchase of goods and services for the improvement and continuation of cybersecurity initiatives in preparation of the 2020 Presidential Election.

Group/Program Director

Budget Manager

Scott Ross, Director, Office of Financial Stewardship

Approved By: Resolution Motion Administrator

**Leon County
Board of County Commissioners**

Notes for Agenda Item #4

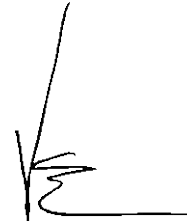
Leon County Board of County Commissioners

Agenda Item #4

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Commissioner Appointments to the Contractors Licensing and Examination Board and the Tallahassee-Leon County Commission on the Status of Women & Girls

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator
Lead Staff/ Project Team:	Mary Smach, Agenda Coordinator

Statement of Issue:

This agenda item seeks Board ratification of the appointment of citizens to the Contractors Licensing and Examination Board and the Tallahassee-Leon County Commission on the Status of Women & Girls made by individual Commissioners.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Ratify individual Commissioner appointments of citizens to the Contractors Licensing and Examination Board:

- a. Chairman Desloge reappoints John Salvo for a three-year term ending March 31, 2023.
- b. Commissioner Dozier appoints Sean Morgan for a three-year term ending March 31, 2023.

[Should the Board choose to appoint Mr. Morgan it would be necessary for the Board to waive the conflicting employment relationship disclosed on Form 4A (Attachment #2) by a two-thirds affirmative vote.]

Option #2: Ratify Commissioner Lindley's appointment of Tonnette Graham to the Tallahassee-Leon County Commission on the Status of Women and Girls for the remainder of the unexpired term ending September 30, 2021.

Report and Discussion

Background:

Pursuant to Policy No. 03-15, "Board-Appointed Citizen Committees", a consent item is presented to fill vacancies for individual Commissioner appointment of citizens to Authorities, Boards, Committees, and Councils.

Analysis:

Contractors Licensing and Examination Board (CLEB)

Purpose: The responsibilities of CLEB are to accept and approve or disapprove applications, administer examinations for contractor licenses and issue contractor certificates. CLEB has the authority to discipline contractors; revoke, suspend or deny issuance or renewal of the contractor's license or registration; and impose an administrative fine for violations of building codes or State Statutes.

Composition: The CLEB has 7 citizen members appointed by the Board of County Commissioners with each Commissioner appointing one member. All members must be registered voters in Leon County. Members serve three-year terms, expiring March 31. The membership should include, whenever possible:

- one architect or engineer
- one business person
- one general contractor, or other contractor (building or residential), who is registered or certified
- one pool/spa contractor or other contractor (sheet metal, roofing, air-conditioning, mechanical, pool/spa servicing, or plumbing) who is registered or certified
- three consumer representatives who may be any resident of Leon County that is not, and has never been, a member or practitioner of a profession regulated by the Contractors Licensing and Examination Board or a member of any closely related profession

The current membership includes:

- one business person
- two building contractors
- one pool contractor
- three consumer representatives

Vacancy: The term of members John Salvo (Pool Contractor) and April Hughes (Consumer Rep) will expire on March 31, 2020. Mr. Salvo is seeking reappointment and Ms. Hughes is not. The individual Commissioners have reviewed the applications of the eligible applicants and have selected the applicants as listed in Table #1.

Title: Commissioner Appointments to the Contractors Licensing and Examination Board and the Tallahassee-Leon County Commission on the Status of Women & Girls

March 10, 2020

Page 3

Table #1: Contractors Licensing & Examination Board

Vacancy	Term Expiration	Commissioners' Selected Eligible Applicants	Assigned Seat Category	Recommended Action
John Salvo (Pool Contractor) <i>(seeking reappointment)</i>	3/31/2020	John Salvo <i>(Attachment #1)</i>	Pool Contractor	Ratify Chairman Desloge's reappointment for a three-year term ending March 31, 2023.
April Hughes (Consumer Rep) <i>(not seeking reappointment)</i>	3/31/2020	Sean Morgan <i>(Attachment #2)</i>	Architect	Ratify Commissioner Dozier's appointment for a three-year term ending March 31, 2023.

* Applicant requests a waiver of the conflicting employment relationship as disclosed in Form 4A (Attachment #2). Should the Board choose to appoint Mr. Morgan, it would be necessary for the Board to waive the conflicting employment relationship disclosed on Form 4A by a two-thirds affirmative vote.

In addition, appointed advisory board members must abstain from voting on a measure which would inure to his or her special private gain or loss and must file Form 8B, Memorandum of Voting Conflict, with the person responsible for recording the minutes of the meeting.

Tallahassee-Leon County Commission on the Status of Women & Girls (CSWG)

Purpose: CSWG provides input and recommendations on approaches with which to address issues affecting the women and girls in Tallahassee and Leon County. The Committee's goal is promoting awareness on issues that affect women and girls in the community, including but not limited to discrimination, disparate experiences of diverse women and girls, employment, education, services, health, economic security, access to justice, freedom from violence and more.

Composition: The CSWG has twenty-one (21) members:

- seven (7) members appointed by the Board of County Commissioners with each County Commissioner having one appointment;
- seven (7) members appointed by the City Commission; and
- seven (7) members appointed by the CSWG and ratified by the County Board of Commissioners and the City Commission.

Members serve two-year terms, expiring on September 30. Members can serve no more than three terms, including a partial initial term if applicable. Vacancies are filled for the remainder of the unexpired term.

Vacancies: Board appointed member Cynthia Colas has resigned. Ms. Colas' term was due expire on September 30, 2021. Commissioner Lindley has selected an applicant to fill the vacant seat and the appointee is listed in Table #2.

Table #2. Tallahassee-Leon County Commission on the Status of Women & Girls

Vacancies:	Term Expires:	Application #	Appointee	Recommended Action
Cynthia Colas <i>Resigned</i>	9/30/2021	3.	Tonnette Graham	Ratify Commissioner Lindley's appointment for the remainder of the unexpired term ending on 9/30/2021

Options:

1. Ratify individual Commissioner appointments of citizens to the Contractors Licensing and Examination Board:
 - a. Commissioner Desloge reappoints John Salvo for a three-year term ending March 31, 2023.
 - b. Commissioner Dozier appoints Sean Morgan for a three-year term ending March 31, 2023.

[Should the Board choose to appoint Mr. Morgan it would be necessary for the Board to waive the conflicting employment relationship disclosed on Form 4A (Attachment #2) by a two-thirds affirmative vote.]
2. Ratify Commissioner Lindley's appointment of Tonnette Graham to the Tallahassee-Leon County Commission on the Status of Women and Girls for the remainder of the unexpired term ending September 30, 2021.
3. Board direction.

Recommendation:

Options #1a.-b. and #2

Attachments:

1. Salvo application
2. Morgan application, resume and Form 4A
3. Graham application and resume



**LEON COUNTY BOARD OF COUNTY COMMISSIONERS
CITIZEN COMMITTEE APPLICATION
CONTRACTORS LICENSING AND EXAMINATION BOARD**

It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Mary Smach by telephone at 606-5300 or by e-mail at smachm@leoncountyfl.gov. Applications will be discarded if no appointment is made after two years.

Name: Mr. John T Salvo		Date: 2/17/2020 5:56:38 PM	
Home Address:	2927 Giverny Cir Tallahassee, FL 32309	Do you live in Leon County?	Yes
		Do you live within the City limits?	Yes
		Do you own property in Leon County?	Yes
Home Phone:	(850) 528-6095	Do you own property in the Tallahassee City Limits?	Yes
Email:	johnsalvo47@gmail.com	How many years have you lived in Leon County?	30

(EMPLOYMENT INFORMATION)

Employer:	N/A	Work Address:	
Occupation:	Retired		
Work/Other Phone:			

(OPTIONAL)

Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.

Race:		Gender:		Age:	
District:		Disabled?			

(RESUME AND REFERENCES)

References (you must provide at least one personal reference who is not a family member):

Name:	Darryl Rudell	Name:	
Address:	1628 Winding Shore Dr Gulf Breeze, FL 32563	Address:	
Phone:	(850) 528-4548	Phone:	

Resume Uploaded? No

If no resume is available, in the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

I served as a member of this board numerous times. I have held a State Certified Swimming Pool/Spa Contractor's License since 1990. My license is #CPC052537.

(COMMITTEE QUESTIONNAIRE)

IMPORTANT LEGAL REQUIREMENTS FOR COMMITTEE/BOARD/AUTHORITY MEMBERSHIP

Citizen participation is important in developing Leon County's programs and policies, and in providing quality public services to the community. We appreciate your interest in serving on a committee and would like to bring a few items to your attention. As a member of a committee/board/authority, you will be obligated to follow any applicable laws regarding government-in-the-sunshine, code of ethics for public officers, and public records disclosure.

The consequences for violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee/board/authority action and of any subsequent action by the Board of County Commissioners. In order to be familiar with these laws and to assist you in answering the following questions, please take a few minutes to complete the mandatory orientation. Your application will not be deemed complete until you have completed the orientation.

Have you completed the Applicant Orientation for membership on Citizen Committees, Board & Authorities?* **Yes**

Are you currently serving on a County Advisory Committee or other Committee/Authority/Board?* **Yes**

If yes, on what Committee(s) are you a member? *Contractors Licensing and Examination Board*

Have you served on any previous Leon County committees?* **Yes**

If Yes, on what Committee(s) have you served? *Contractors Licensing and Examination Board*

Are you willing to complete a financial disclosure if applicable?* **Yes**

Do you know of any circumstances that would result in you having to abstain from voting on a Committee/Board/Authority due to voting conflicts? (Not applicable to Focus Groups)* **No**

Are you or your employer, or your spouse or child or their employers, currently doing business with Leon County?* **No**

Are you or your employer, or your spouse or child or their employers, currently doing business with the Committee/Board/Authority to which you are applying for membership?* **No**

Do you currently have any employment or contractual relationship that would create a continuing or frequently recurring conflict with regard to your participation on a Committee/Board/Authority? (i.e. would you have frequent or reoccurring voting conflicts?)* **No**

Do you foresee participating in any competitive bid process for Leon County business during your time serving on this committee/board/authority?* **No**

Do you foresee participating in any competitive bid process involving business with the Committee/Board/Authority to which you are applying, during your time serving on that entity?* **No**

Members must be voters registered in Leon County

Are you a registered voter in Leon County? **Yes**

Members must meet one of the membership eligibility criteria as listed below. Please indicate your area of expertise.

- Architect
- Engineer
- Business person
- General contractor or other contractor (building & residential) who is registered or certified under Section 489.105(3)(a) (c). F.S.
- Pool/spa contractor or other contractor (sheet metal, roofing, air conditioning, mechanical, plumbing, excavation or solar) who is registered or certified under Section 489.105(3)(d) (o). F.S.
- Consumer representative who is not, and has never been, a member or practitioner of a profession regulated by the Contractors Licensing and Examination Board or a member of any closely related profession.

All members of the board, except for the consumer representatives, shall be licensed in this State and actively engaged in the profession they represent on the Board

Are you licensed in the state of Florida and actively engaged in that licensed profession? **Yes**

All statements and information provided in this application are true to the best of my knowledge.

Signature: *Mr. John T Salvo*

The application was electronically sent: 2/17/2020 5:56:38 PM



[Log On](#)

[Home](#)

1:35:55 PM 2/18/2020

- [Search for a Licensee](#)
- [Apply for a License](#)
- [View Application Status](#)
- [Find Exam Information](#)
- [File a Complaint](#)
- [AB&T Delinquent](#)
- [Invoice & Activity](#)
- [List Search](#)

Licensee Details

Licensee Information

Name: **SALVO, JOHN THEODORE (Primary Name)**
ADAM SALVO LLC (DBA Name)

Main Address: **2927 GIVERNY CIRCLE**
TALLAHASSEE Florida 32309

County: **LEON**

License Mailing:

LicenseLocation: **5607 LONGKNIFE CT**
TALLAHASSEE FL 32317

County: **LEON**

[View Types of Work Licensee Can Perform](#)

License Information

License Type: **Certified Pool/Spa Contractor**

Rank: **Cert Pool**

License Number: **CPC052537**

Status: **Current,Active**

Licensure Date: **11/28/1990**

Expires: **08/31/2020**

Special Qualifications Qualification Effective

Residential Pool/Spa Contractor

Construction Business **02/20/2004**

Practical Exam Administrator **10/18/2007**

Types of Work Licensee Can Perform

Residential Pool/Spa Contractor

This contractor can build residential swimming pools and repair both residential and public swimming pools or spas. This contractor's scope of work includes the installation and repair of equipment, work on interior finishes, the installation of package pool heaters, the installation of perimeter and filter piping, and the construction of equipment rooms or housing for pool/spa equipment. This contractor cannot build public pools or make direct

connections to water or sewer lines.
 Water treatment and cleaning that does not require the installation, construction, replacement, or modification of equipment does not require a license. Filters may be changed without a license.

Alternate Names

[View Related License Information](#)

[View License Complaint](#)

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: **Customer Contact Center** :: Customer Contact Center: 850.487.1395

The State of Florida is an AA/EEO employer. [Copyright 2007-2010 State of Florida. Privacy Statement](#)

Under Florida law, email addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions, please contact 850.487.1395. *Pursuant to Section 455.275(1), Florida Statutes, effective October 1, 2012, licensees licensed under Chapter 455, F.S. must provide the Department with an email address if they have one. The emails provided may be used for official communication with the licensee. However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public.



**LEON COUNTY BOARD OF COUNTY COMMISSIONERS
CITIZEN COMMITTEE APPLICATION
CONTRACTORS LICENSING AND EXAMINATION BOARD**

**It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Mary Smach by telephone at 606-5300 or by e-mail at smachm@leoncountyfl.gov.
Applications will be discarded if no appointment is made after two years.**

Name: Mr. Sean Morgan		Date: 1/24/2020 5:00:44 PM	
Home Address:	1705 Kolopakin Nene Tallahassee, FL 32301	Do you live in Leon County?	Yes
		Do you live within the City limits?	Yes
		Do you own property in Leon County?	Yes
Home Phone:	(850) 443-0115	Do you own property in the Tallahassee City Limits?	No
Email:	smorgan@think3d.net	How many years have you lived in Leon County?	30

(EMPLOYMENT INFORMATION)

Employer:	Architects Lewis and Whitlock	Work Address:	206 W Virginia St Tallahassee, FL 32301
Occupation:	Architect		
Work/Other Phone:	(850) 942-1718 Ext.304		

(OPTIONAL)

Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.

Race:	White	Gender:	M	Age:	44
District:		Disabled?	No		

(RESUME AND REFERENCES)

References (you must provide at least one personal reference who is not a family member):

Name:	Cam Whitlock	Name:	Kristin Dozier
Address:	206 W Virginia St	Address:	
Phone:	(850) 942-1718	Phone:	(850) 509-2907

Resume Uploaded? Yes

If no resume is available, in the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

(COMMITTEE QUESTIONNAIRE)

IMPORTANT LEGAL REQUIREMENTS FOR COMMITTEE/BOARD/AUTHORITY MEMBERSHIP

Citizen participation is important in developing Leon County's programs and policies, and in providing quality public services to the community. We appreciate your interest in serving on a committee and would like to bring a few items to your attention. As a member of a committee/board/authority, you will be obligated to follow any applicable laws regarding government-in-the-sunshine, code of ethics for public officers, and public records disclosure.

The consequences for violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee/board/authority action and of any subsequent action by the Board of County Commissioners. In order to be familiar with these laws and to assist you in answering the following questions, please take a few minutes to complete the mandatory orientation. Your application will not be deemed complete until you have completed the orientation.

Have you completed the Applicant Orientation for membership on Citizen Committees, Board & Authorities?* **Yes**

Are you currently serving on a County Advisory Committee or other Committee/Authority/Board?* **No**

Have you served on any previous Leon County committees?* **No**

Are you willing to complete a financial disclosure if applicable?* **Yes**

Do you know of any circumstances that would result in you having to abstain from voting on a Committee/Board/Authority due to voting conflicts? (Not applicable to Focus Groups)* **No**

Are you or your employer, or your spouse or child or their employers, currently doing business with Leon County?* **Yes**

If yes, please explain *The firm for whom I work (Architects Lewis and Whitlock) currently has contracts with Leon County for architectural services.*

Are you or your employer, or your spouse or child or their employers, currently doing business with the Committee/Board/Authority to which you are applying for membership?* **No**

Do you currently have any employment or contractual relationship that would create a continuing or frequently recurring conflict with regard to your participation on a Committee/Board/Authority? (i.e. would you have frequent or reoccurring voting conflicts?)* **No**

Do you foresee participating in any competitive bid process for Leon County business during your time serving on this committee/board/authority?* **Yes**

If yes, prior to or at the time of submission of any bid for county business, a [Florida Commission on Ethics Form 3A must be filed.](#)

Do you foresee participating in any competitive bid process involving business with the Committee/Board/Authority to which you are applying, during your time serving on that entity?* **No**

Members must be voters registered in Leon County

Are you a registered voter in Leon County? **Yes**

Members must meet one of the membership eligibility criteria as listed below. Please indicate your area of expertise.

- Architect
- Engineer
- Business person
- General contractor or other contractor (building & residential) who is registered or certified under Section 489.105(3)(a) (c). F.S.
- Pool/spa contractor or other contractor (sheet metal, roofing, air conditioning, mechanical, plumbing, excavation or solar) who is registered or certified under Section 489.105(3)(d) (o). F.S.
- Consumer representative who is not, and has never been, a member or practitioner of a profession regulated by the Contractors Licensing and Examination Board or a member of any closely related profession.

All members of the board, except for the consumer representatives, shall be licensed in this State and actively engaged in the profession they represent on the Board

Are you licensed in the state of Florida and actively engaged in that licensed profession? **Yes**

All statements and information provided in this application are true to the best of my knowledge.

Signature: *Mr. Sean Morgan*

The application was electronically sent: 1/24/2020 5:00:44 PM

FORM 4A DISCLOSURE OF BUSINESS TRANSACTION, RELATIONSHIP OR INTEREST

LAST NAME - FIRST NAME - MIDDLE INITIAL MORGAN - SEAN - W			OFFICE / POSITION HELD COMMITTEE MEMBER
MAILING ADDRESS 1705 KOLOPAKIN NENE			AGENCY OR ADVISORY BOARD CONTRACTORS LICENSING AND EXAMINATION BOARD
CITY TALLAHASSEE,	ZIP FL -	COUNTY LEON	ADDRESS OF AGENCY 435 N MACOMB ST - TALLAHASSEE, FL 32301

HOW TO COMPLETE AND FILE THIS FORM:

Parts A and B of this form serve two different purposes. Part A is for advisory board members who wish to use an exemption in the ethics laws that is applicable only to advisory board members. Part B is for public officers and employees who wish to use a separate exemption that is applicable when the business entity involved is the sole source of supply within the political subdivision. In order to complete and file this form:

- **Fill out** Part A or Part B, as applicable.
- **Sign** and date the form on the reverse side.
- **File Part A** with the appointing body or person that will be waiving the restrictions of 112.313(3) or (7), Fla. Stat., prior to the waiver.
- **File Part B** with the governing body of the political subdivision in which the reporting person is serving, prior to the transaction.

PART A - DISCLOSURE OF TRANSACTION OR RELATIONSHIP CONCERNING ADVISORY BOARD MEMBER

WHO MUST COMPLETE THIS PART:

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain business relationships on the part of public officers and employees, including persons serving on advisory boards. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12), Florida Statutes, permits the appointing official or body to waive these requirements in a *particular instance* provided: (a) waiver by the appointing body must be upon a two-thirds affirmative vote of that body; or (b) waiver by the appointing person must be effected after a public hearing; and (c) in either case the advisory board member must fully disclose the transaction or relationship which would otherwise be prohibited by Subsections (3) of (7) of Section 112.313, Florida Statutes. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable* to an advisory board member.

PLEASE COMPLETE THE FOLLOWING:

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
 - The reporting person;
 - The spouse of the reporting person, whose name is _____; or
 - A child of the reporting person, whose name is _____.
2. The particular transaction or relationship for which this waiver is sought involves [check applicable space]:
 - Supplying the following realty, goods, and/or services: ARCHITECTURAL DESIGN SERVICES.
 - Regulation of the business entity by the governmental agency served by the advisory board member.
3. The following business entity is doing business with or regulated by the governmental agency:

ARCHITECTS LEWIS AND WHITLOCK
4. The relationship of the undersigned advisory board member, or spouse or child of the advisory board member, to the business entity transacting this business is [check applicable spaces]:
 - Officer; Partner; Associate; Sole proprietor; Stockholder; Director; Owner of in excess of 5% of the assets of capital stock in such business entity; Employee; Contractual relationship with the business entity;
 - Other, please describe:

PART B - DISCLOSURE OF INTEREST IN SOLE SOURCE OF SUPPLY

WHO MUST COMPLETE THIS PART:

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain employment and business relationships on the part of public officers and employees. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12)(e), Florida Statutes, provides an exemption from the above-mentioned restrictions in the event that the business entity involved is the only source of supply within the political subdivision of the officer or employee. In such cases the officer's or employee's interest in the business entity must be fully disclosed to the governing body of the political subdivision. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable*.

PLEASE COMPLETE THE FOLLOWING:

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
 - () The reporting person;
 - () The spouse of the reporting person, whose name is _____; or
 - () A child of the reporting person, whose name is _____.


2. The following are the goods, realty, or services being supplied by a business entity with which the public officer or employee, or spouse or child of such officer or employee, is involved is:

3. The business entity which is the only source of supply of the goods, realty, or services within the political subdivision is:

(NAME OF ENTITY) (ADDRESS OF ENTITY)

4. The relationship of the undersigned public officer or employee, or spouse or child of such officer or employee, to the business entity named in Item 3 above is [check applicable spaces]:
 - () Officer; () Partner; () Associate; () Sole proprietor; () Stockholder; () Director; () Owner of in excess of 5% of the assets or capital stock in such business entity; () Employee; () Contractual relationship with the business entity;
 - () Other, please describe:

SIGNATURE

SIGNATURE	DATE SIGNED	DATE FILED
	2/10/2020	2/10/2020

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES s. 112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

SEAN W. MORGAN AIA

Profile:

Ten years architectural experience
Fourteen years construction experience
Master of Architecture Spring 2010
Father

Education:

Master of Architecture, 2010
University of Florida
Certificate in sustainable design
Summa Cum Laude

Bachelor of Science in
Architectural Studies, 2008
Florida A&M University
Summa Cum Laude

Certifications:

Registered Architect (2016)
Florida Certified Building Contractor (2006)
LEED Accredited Professional (2006)

Contact:

morgan.sean.w@gmail.com
phone- 850.443.0115
1705 Kolopakin Nene
Tallahassee, FL 32301

Experience:

Project Manager - Architects Lewis + Whitlock (2010-2018 and 2019- present) – Manage Design Development, CD Production, Consultant Coordination, Client Relations, Permitting and Construction for projects up to \$18.4 M. Areas of design and management experience include:

- Higher Education: Office, Classroom, Laboratory, Veterinary, assembly
- Government Renovations: Office, Penitentiary, Bldg. Envelope, Civic Plaza
- Commercial Construction: Office High-rise, Restaurant and Retail
- Religious Buildings: Worship, Childcare, Office, Assembly
- Residential

Project Manager – DAG Architects (2018-2019) – Manage Design Development, Production, Consultant Coordination, Client Relations, Permitting and Construction for projects up to \$100M.

Architectural Intern - RCA Architects (Jan 2010- May 2010) – Construction Document Support.

Owner/Manager - Carousel Construction (2004-2008)

- Company provided residential and light commercial construction contracting services
- Millwork shop manufactures doors, cabinets and woodwork components

Carpenter, Cabinet Maker, Boat Builder (1994-2004)

- Residential and commercial construction, carpenter, foreman, superintendent
- Experience with all phases of construction (foundation, framing, roofing, etc.)
- Built in Florida, Michigan, North Carolina, and Massachusetts

Skills:

- Designer
- Building Science, Envelope Systems
- BIM Technology

Activities:

- USGBC charter member North Florida Chapter
- Sustainable Tallahassee Charter Member
- UF Solar Decathlon Designer and Member
- School of Architecture Technology Award 2006-7
- Sailor
- Ironman
- Father



**LEON COUNTY BOARD OF COUNTY COMMISSIONERS
CITIZEN COMMITTEE APPLICATION
TALLAHASSEE-LEON COUNTY COMMISSION ON THE STATUS OF WOMEN
& GIRLS**

It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Mary Smach by telephone at 606-5300 or by e-mail at smachm@leoncountyfl.gov. Applications will be discarded if no appointment is made after two years.

Name: Ms. Tonnelle Graham		Date: 2/6/2020 2:40:39 PM	
Home Address:	10500 Casanova Drive Tallahassee, FL 32317-8163	Do you live in Leon County?	Yes
		Do you live within the City limits?	No
		Do you own property in Leon County?	No
Home Phone:	(850) 509-5333	Do you own property in the Tallahassee City Limits?	No
Email:	tgraham@fl-counties.com	How many years have you lived in Leon County?	25

(EMPLOYMENT INFORMATION)

Employer:	Florida Association of Counties	Work Address:	100 S. Monroe Street Tallahassee, FL 32317-8163
Occupation:	Associate Director of Public Policy		
Work/Other Phone:	(850) 922-4300		

(OPTIONAL)

Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.

Race:	Black or African American	Gender:	F	Age:	27
District:	District II	Disabled?	No		

(RESUME AND REFERENCES)

References (you must provide at least one personal reference who is not a family member):

Name:	The Honorable Nick Maddox	Name:	Paula DeBoles-Johnson
Address:	Leon County Courthouse 301 S Monroe Street Tallahassee, FL 32301	Address:	1421 Lola Drive Tallahassee, Florida 32301
Phone:	(850) 284-6182	Phone:	(850) 339-3734

Resume Uploaded? Yes

If no resume is available, in the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

Please see the attached document. Thank you.

(COMMITTEE QUESTIONNAIRE)

IMPORTANT LEGAL REQUIREMENTS FOR COMMITTEE/BOARD/AUTHORITY MEMBERSHIP

Citizen participation is important in developing Leon County's programs and policies, and in providing quality public services to the community. We appreciate your interest in serving on a committee and would like to bring a few items to your attention. As a member of a committee/board/authority, you will be obligated to follow any applicable laws regarding government-in-the-sunshine, code of ethics for public officers, and public records disclosure.

The consequences for violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee/board/authority action and of any subsequent action by the Board of County Commissioners. In order to be familiar with these laws and to assist you in answering the following questions, please take a few minutes to complete the mandatory orientation. Your application will not be deemed complete until you have completed the orientation.

Have you completed the Applicant Orientation for membership on Citizen Committees, Board & Authorities?* **Yes**

Are you currently serving on a County Advisory Committee or other Committee/Authority/Board?* **No**

Have you served on any previous Leon County committees?* **No**

Are you willing to complete a financial disclosure if applicable?* **Yes**

Do you know of any circumstances that would result in you having to abstain from voting on a Committee/Board/Authority due to voting conflicts? (Not applicable to Focus Groups)* **No**

Are you or your employer, or your spouse or child or their employers, currently doing business with Leon County?* **Yes**

If yes, please explain *I work for the Florida Association of Counties and serve as a lobbyist for the County Commissioners across the state.*

Are you or your employer, or your spouse or child or their employers, currently doing business with the Committee/Board/Authority to which you are applying for membership?* **No**

Do you currently have any employment or contractual relationship that would create a continuing or frequently recurring conflict with regard to your participation on a Committee/Board/Authority? (i.e. would you have frequent or reoccurring voting conflicts?)* **No**

Do you foresee participating in any competitive bid process for Leon County business during your time serving on this committee/board/authority?* **No**

Do you foresee participating in any competitive bid process involving business with the Committee/Board/Authority to which you are applying, during your time serving on that entity?* **No**

Members on this committee must be a resident of Leon County.

All statements and information provided in this application are true to the best of my knowledge.

Signature: *Ms. Tonnelle Graham*

The application was electronically sent: 2/6/2020 2:40:39 PM



TONNETTE S. GRAHAM, MPA

PERSONAL INFORMATION

-  (850) 509-5333
-  10500 Casanova Drive
Tallahassee, Florida 32317
-  Tonnette.graham@gmail.com

SUMMARY OF SKILLS, LEADERSHIP COMPETENCIES, & QUALIFICATIONS

Strong oral and written communication skills; Proven leadership in fostering pride, excellence, & achievement; Strong technical, analytical, & organizational skills with innovative problem solving techniques; Functions well in diverse environments; Communicates ideas clearly and effectively, & works well under pressure; Quickly understands new concepts & ideas; Eager to learn new ideas and adapt; Strong marketing, public relations, public speaking & professional development skills; Strong interpersonal, leadership, creative, & computer skills (MS Office).

EXPERIENCE / LEADERSHIP

AUGUST 2018 – PRESENT

FLORIDA ASSOCIATION OF COUNTIES | TALLAHASSEE, FL

Associate Director of Public Policy

- Lead Healthcare, Public Safety, and Economic Development Lobbyist for the 67 Florida counties
- Provide thorough context of legislative issues to county commissioners statewide
- Construct the annual legislative agenda for the organization
- Conduct policy research of issues of importance to the organization; researching laws, county ordinances, and professional literature
- Plan focus groups and other forms of qualitative information gathering
- Collect and analyze quantitative data in manual and electronic formats, including the use of statistical software as necessary
- Identify and draft legislative policy alternatives
- Make presentations to legislators and legislative committees

MARCH 2017 – PRESENT

FLORIDA A&M UNIVERSITY - OFFICE OF THE PRESIDENT | TALLAHASSEE, FL

Special Assistant to the Director of Governmental Relations

- Organize legislative events that help secure funding and garner support for legislation that enables the University to provide premier service, research, and teaching opportunities
- Administer high impact meetings with key stakeholders locally and nationally
- Gather data to ensure the legislative priorities align with the University's strategic plan
- Cultivate strong political collaborations between students and the FAMU community

JUNE 2017 – DECEMBER 2017

FLORIDA A&M UNIVERSITY - OFFICE OF UNIVERSITY RETENTION | TALLAHASSEE, FL

First Year Experience Program Instructor

- Create and prepare syllabi, policies, coursework, schedule, lectures, etc. for entire semester to ensure the highest quality of education; Serve as subject matter expert and exhibit excellent classroom management & order
- Instruct and advise a diverse group of students to ensure a successful academic and social transition from high school to college
- Develop Professional Development initiatives for students and commit to continuous professional development through professional associations, mentoring, and other activities
- Provide leadership and support in the continuing development of the organization through goal setting benchmarking, strategic planning, and fundraising initiatives

EXPERIENCE/LEADERSHIP (CONT.)

AUGUST 2016 – NOVEMBER 2016

FLORIDA DEMOCRATIC PARTY | TALLAHASSEE, FL

North Florida Regional Organizing Director

- Led campus organizers to stir up excitement and youth engagement on Florida college campuses
- Laterally managed regional directors to implement, evaluate, and coach all facets of the campus program
- Identified and cultivated relationships with key stakeholders to help support the campus organizers
- Facilitated and evaluated on-campus and off-campus youth voter engagement outreach events
- Directed the initiation and production of earned media and digital opportunities

MAY 2016 – AUGUST 2016

EMORY UNIVERSITY – REGION IV PUBLIC HEALTH TRAINING CENTER | QUINCY, FL

Administrative Intern, Florida Department of Health

- Contributed to the development of programs goals and objectives
- Assisted with implementation of organizational strategic plan
- Gathered data for evaluating policies, programs, and services (e.g. outputs, outcomes, processes, procedures)
- Presented Community Health Improvement Plan (CHIP) results and needed actions to community partners
- Facilitated community health seminars and food demonstrations with County Health Educator

AUGUST 2014 – MAY 2016

FLORIDA A&M UNIVERSITY | TALLAHASSEE, FL

President, Student Government Association

- Served as ex-officio (non-voting), acting member of all executive committees
- Administrated, enforced, and abided by the law of the Student Body
- Managed and approved all expenditures of the \$1.4 million Student Government Budget
- Operated as a voting member of the University Board of Trustees; supporting decisions for the advancement of the University
- Student Body representative for the FAMU Board of Trustees, State Council of Student Body Presidents, the Florida Student Association, and their equivalent

EDUCATION

PROFESSIONAL DEVELOPMENT, ADVOCACY, & AFFILIATIONS

DECEMBER 2019

BOSTON UNIVERSITY, CENTER FOR PROFESSIONAL EDUCATION | BOSTON, MA

Professional Fundraising Certificate Program

AUGUST 2016

FLORIDA A&M UNIVERSITY, COLLEGE OF SOCIAL SCIENCES, HUMANITIES AND THE ARTS | TALLAHASSEE, FL

Master of Applied Social Sciences in Public Administration

MAY 2015

FLORIDA A&M UNIVERSITY, SCHOOL OF ALLIED HEALTH | TALLAHASSEE, FL

Bachelor of Science in Healthcare Management

- Member, City of Tallahassee MLK Dare to Dream Foundation Board of Directors July 2018 - Present
- Member, Delta Sigma Theta Sorority, Inc. April 2018 - Present
- Member, Florida A&M University Allied Health Advisory Board August 2017 - Present
- Member, American College of Healthcare Executives December 2016 - Present
- Member, Leadership Florida August 2014 - Present
- Governor, Florida Board of Governors June 2015 - May 2016
- Chairman, Florida Student Association June 2015 - May 2016
- Member, Florida A&M University Board of Trustees May 2014 - May 2016
- Member, Florida A&M University Foundation Board of Directors September 2012 - May 2014
- Senate President, Florida A&M University Student Government Association August 2012 - May 2014
- Co-Founder, Florida A&M University Student Foundation November 2012

**Leon County
Board of County Commissioners**

Notes for Agenda Item #5

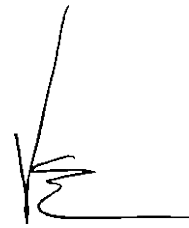
Leon County Board of County Commissioners

Agenda Item #5

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Consideration of the Affordable Housing Advisory Committee's 2020 Recommendations

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Wanda Hunter, Assistant County Administrator Shington Lamy, Director, Human Services & Community Partnerships
Lead Staff/ Project Team:	Matthew G. Wyman, Housing Services Manager

Statement of Issue:

This item seeks Board approval to incorporate the Leon County Affordable Housing Advisory Committee's recommendations into the 2021-2023 State Housing Initiatives Partnership Local Housing Assistance Plan.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Approve the inclusion of Leon County Affordable Housing Advisory Committee's recommendations in the State Housing Initiatives Partnership Local Housing Assistance Plan as presented in Attachment #1.

Report and Discussion

Background:

This item seeks Board approval to incorporate the Leon County Affordable Housing Advisory Committee's recommendations into the 2021-2023 State Housing Initiatives Partnership Local Housing Assistance Plan, as presented in Attachment #1.

Florida Statutes require each jurisdiction that receives funding through the State Housing Initiatives Partnership (SHIP) to appoint an Affordable Housing Advisory Committee (AHAC) to periodically review County policies, procedures, ordinances, land development regulations and the comprehensive plan. Following the review, Statutes requires the AHAC to submit a report to the Board of County Commissioners recommending specific actions or initiatives that encourage or facilitate affordable housing. Section 420.9076, Florida Statutes, specifically requires the Board to consider the incentives specified in paragraphs (4)(a)-(k) for adoption into the Local Housing Assistance Plan (LHAP) as recommended by the advisory committee. The report may include proposed changes to the County policies, procedures, regulations, ordinances or plan revisions, as well as recommendations that consider the eleven (11) affordable housing incentives established in Statutes. The process must be completed by the end of every third calendar year. The AHAC's Triennial Report was submitted and accepted by the Board on December 10, 2019 (Attachment #2).

All recommendations that are adopted by the Board will contribute to the development the affordable housing strategies and the use of SHIP funds, that will be outlined in the LHAP. SHIP rules require a new LHAP be submitted prior to May 2, 2020 to govern the use of SHIP funds the County anticipates receiving in State Fiscal Years (SFY) 2021-2023. The current LHAP will expire June 30, 2020.

Analysis:

The Report included twenty-one (21) recommendations for the Board's consideration. Staff has reviewed and completed an analysis of each and determined that eight (8) are recommended for inclusion in the SHIP LHAP as detailed in the analysis section of this item, and that thirteen (13) require no Board action:

- Eight (8) have already been addressed through a prior agenda item;
- One (1) will be considered through a review of the Comprehensive Plan in April;
- One (1) is being addressed through Apalachee Regional Planning Council;
- One (1) is being further evaluated.
- Two (2) were not recommended based upon advisement from the State and an analysis of survey data from other communities.

A table detailing the Affordable Housing Advisory Committee Recommendations along with staff analysis and the proposed Board action is provided in Attachment #1.

This analysis summarizes the eight (8) proposed recommendations that are supported by staff and presented for Board consideration to incorporate into the FY2021-2023 SHIP Local Housing Assistance Plan.

- Statutorily required incentives for the Report (Section 420.9076, Fla. Stat.) (4)(a-k)
Support AHAC's recommendation to incorporate six (6) of the affordable housing incentives cited in Florida Statutes.
- Leon County SHIP Local Housing Assistance Plan
Support two (2) of AHAC's recommendations: offer a Down Payment Assistance Strategy for Community Land Trust home purchases; and require participating homeowners to obtain a Home Energy Audit from their electric utility provider.

After the proposed recommendations have been considered by the Board, staff will finalize the SFY 2021-2023 SHIP LHAP. To meet the May 2, 2020 submission deadline, the LHAP will be reviewed by the Florida Housing Finance Corporation Local Housing Assistance Plan Review Committee and subsequently presented to the Board for final adoption in April 2020.

Options:

1. Approve the Leon County Affordable Housing Advisory Committee's recommendations as presented in Attachment #1.
2. Do not approve the Leon County Affordable Housing Advisory Committee's recommendations as presented in Attachment #1.
3. Board direction.

Recommendation:

Option #1

Attachments:

1. The Affordable Housing Advisory Committee Recommendations - 2020
2. Affordable Housing Advisory Committee 2020 Report of Recommendations

Leon County Affordable Housing Advisory Committee Recommendations - 2020

Subject	Committee Recommendation	Staff Analysis	Staff Recommended Board Action
1. Statutorily Required Incentives for the Report (Section 420.9076, Fla. Stat.) (4)(a-k)			
<p><i>(a) The processing of approvals of development orders or permits for affordable housing projects is expedited to a greater degree than other projects, as provided in Section 163.3177(6)(f)3, Fla. Stat.</i></p>	<p>Maintain the current practice. The current process to expedite permitting of affordable housing projects is accomplished by administrative direction, close coordination and teamwork.</p>	<p>Staff concurs with the AHAC recommendation to maintain the current practice. This incentive is required by Section 420.9071(16), Fla. Stat., to be adopted for inclusion into the SFY 2021-2023 SHIP LHAP.</p>	<p>Adopt the currently implemented affordable housing incentive for inclusion into the SFY 2021-2023 SHIP LHAP.</p>
<p><i>(b) The modification of impact-fee requirements, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.</i></p>	<p>Maintain the current practice. Leon County does not impose impact fees. Impact fees were eliminated in 1995.</p>	<p>Staff concurs with the AHAC recommendation to maintain the current practice.</p>	<p>Adopt the currently implemented affordable housing incentive for inclusion into the SFY 2021-2023 SHIP LHAP.</p>
<p><i>(c) The allowance of flexibility in densities for affordable housing.</i></p>	<p>Maintain the current practice. The Land Development Code (LDC) does not specifically address density flexibility for affordable housing, it does provide incentives for affordable housing regarding the required review level. [Section 10-7.402(4)(h) of the LDC]</p>	<p>Staff concurs with the AHAC recommendation to maintain the current practice. The Land Development Code (LDC) provides incentives for affordable housing regarding the required review level. For example, projects with 50% or more affordable housing units can have their review threshold increased by 50% thereby potentially allowing a lower review level leading to potentially lower permitting costs. [Section 10-7.402(4)(h) of the LDC]</p>	<p>Adopt the currently implemented affordable housing incentive for inclusion into the SFY 2021-2023 SHIP LHAP.</p>
<p><i>(d) The reservation of infrastructure capacity for housing for very-low-income persons, low-income persons, and moderate-income persons.</i></p>	<p>Maintain the current practice. The concurrency management system treats all projects the same and does not provide special provisions for affordable housing projects. (Article III of the LDC)</p>	<p>Staff concurs with the AHAC recommendation to maintain the current practice. The current practice does not provide special provisions for affordable housing projects.</p>	<p>No Board action is required.</p>

Leon County Affordable Housing Advisory Committee Recommendations - 2020

Subject	Committee Recommendation	Staff Analysis	Staff Recommended Board Action
<i>(e) The allowance of affordable accessory residential units in residential zoning districts.</i>	Maintain the current practice. The LDC allows accessory dwelling units in conjunction with single-family detached dwellings; retail establishments; offices; and principal industrial structures. [Section 10-6.803(b) of the LDC]	Staff concurs with the AHAC recommendation to maintain the current practice.	Adopt the currently implemented affordable housing incentive for inclusion into the SFY 2021-2023 SHIP LHAP.
<i>(f) The reduction of parking and setback requirements for affordable housing.</i>	Maintain the current protocol. The LDC allows a permit applicant to file a request of the Parking Standards Committee for reduction to the parking requirements based upon data supporting such a request. (Article VII, Division 5, Subdivision III of the LDC – Parking and Loading Standards; Section 10-1.106 - Deviations)	Staff concurs with the AHAC recommendation to maintain the current protocol. The current practice does not provide special provisions for affordable housing projects.	No Board action is required.
<i>(g) The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.</i>	Maintain the current practice. Many zoning districts already provide for zero-lot-line development patterns. (Section 10-7.502 and 10-4.308 of the LDC)	Staff concurs with the AHAC recommendation to maintain the current practice. The current practice does not provide special provisions for affordable housing projects.	No Board action is required.
<i>(h) The modification of street requirements for affordable housing.</i>	None. Currently, street requirements for affordable housing are not different than for other types of housing development.	Staff concurs with the AHAC recommendation to maintain the current practice. The current practice does not provide special provisions for affordable housing projects.	No Board action is required.

Leon County Affordable Housing Advisory Committee Recommendations - 2020

Subject	Committee Recommendation	Staff Analysis	Staff Recommended Board Action
<p><i>(i) The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.</i></p>	<p>Maintain the current practice. County staff currently conducts collaborative evaluation (Department of Development Services & Environmental Management, Human Services and Community Partnerships & Public Works) of potential impactful policies, procedures, ordinances, regulations, or plans.</p>	<p>Staff concurs with the AHAC recommendation to maintain the current practice. This incentive is required by Section 420.9071(16), Fla. Stat. to be adopted for inclusion into the SFY 2021-2023 SHIP LHAP.</p>	<p>Adopt the currently implemented affordable housing incentive for inclusion into the SFY 2021-2023 SHIP LHAP.</p>
<p><i>(j) The preparation of a printed inventory of locally owned public lands suitable for affordable housing.</i></p>	<p>Maintain the current practice. County staff prepares, and makes available to the public, a printable inventory of County-owned lands suitable for affordable housing.</p>	<p>Staff concurs with the AHAC recommendation to maintain the current practice.</p>	<p>Adopt the currently implemented affordable housing incentive for inclusion into the SFY 2021-2023 SHIP LHAP.</p>
<p><i>(k) The support of development near transportation hubs and major employment centers and mixed-use developments.</i></p>	<p>Maintain the current practice. Applicable zoning districts such as the Mahan Corridor, the Lake Protection Node districts, and others are designed to promote this incentive by providing mixed use development patterns centered near major intersections.</p>	<p>Staff concurs with the AHAC recommendation to maintain the current practice. The current practice does not provide special provisions for affordable housing projects.</p>	<p>No Board action is recommended or required.</p>

Leon County Affordable Housing Advisory Committee Recommendations - 2020

Subject	Committee Recommendation	Staff Analysis	Staff Recommended Board Action
2. Tallahassee- Leon County Comprehensive Plan			
<i>Comprehensive Plan-Leon County Housing Element</i>	Update the Housing Element of the Comprehensive Plan as the next element of the Comprehensive Plan to be reviewed.	On October 15, 2019, the County and City Commissions held a joint workshop on the Tallahassee-Leon County Comprehensive Plan. At that time staff was directed to conduct a review of all 11 elements of the Comprehensive Plan. On November 12, 2019, the Board ratified the action taken at the Workshop. Staff is working closely with the Planning Department to review the Housing Element in partnership with the County and City AHACs.	No further Board action is needed. The Board will consider this recommendation in April 2020 when the Tallahassee-Leon County Planning Department presents an agenda item that includes the scope of work and cost to update all eleven Elements of the Comprehensive Plan.
3. Leon County Housing Policy (including Countywide Policy)			
<i>Housing Services County Policy & Procedure Revision</i>	Revise and consolidate Housing Services Policy.	On February 11, 2020, the Board repealed Policy No. 99-5 "State Housing Initiatives Partnership (SHIP) and Community Development Block Grant (CDBG) Local Rehabilitation, Anti-Displacement and Relocation", and Policy No. 02-04 "Down Payment Assistance" to eliminate redundancy and align County policy with applicable state laws.	No further action required. The Board repealed the policies on February 11, 2020 to address this recommendation.

Leon County Affordable Housing Advisory Committee Recommendations - 2020

Subject	Committee Recommendation	Staff Analysis	Staff Recommended Board Action
<i>No Net Loss of Affordable Housing</i>	Adopt a policy to: 1) Equitably replace the loss of affordable housing units when such loss involves a County funded or managed project; 2) Conduct a feasibility study to assess the impact of expanding this requirement beyond County projects.	Staff surveyed neighboring counties (Gadsden, Jefferson, Liberty and Wakulla) and like-size counties (Escambia, St. Lucie, Lake, Osceola, Alachua, and St. Johns) and found that none have adopted or considered policies for replacing affordable housing units that are lost due to County funded or managed projects. Additionally, Leon County has not acquired property for several years that has displaced anyone from their homes or resulted in the loss of an affordable housing units nor does staff expect projects in the next five years to impact residential units, therefore staff does not support creating a County policy.	No Board action is required at this time. Based on staff analysis, adopting a policy is not recommended
<i>Conveyance of locally owned public lands suitable for affordable housing</i>	Require agreements supporting development and long-term affordability of new housing units when conveying locally owned public lands deemed suitable for affordable housing.	The Board periodically reviews properties that have been escheated to the County to determine whether they are suitable for affordable housing. Properties that are deemed suitable for affordable housing may be conveyed to local non-profit organizations which are required to build housing that is affordable for low to moderate income residents. Staff has developed protocol to require continued affordability for a period of 30 years or more through covenants in agreements when conveying property to non-profit partners.	No Board action is required at this time. Language is incorporated into all agreements at the time land is conveyed to affordable housing developers.

Leon County Affordable Housing Advisory Committee Recommendations - 2020

Subject	Committee Recommendation	Staff Analysis	Staff Recommended Board Action
<i>Leon County Housing Trust Fund</i>	Establish and fund a County affordable housing trust fund.	Staff partnered with the Florida Housing Coalition to survey 53 local governments including counties and cities regarding local housing trust funds. The survey found that 21 out of the 53 local governments that responded have established local housing trust funds or are exploring a trust fund as an option. The most common funding sources were general revenue, linkage fees, land sales, and other fees. The Housing Leadership Council which is comprised of representatives from the County, City, non-profits, and private sector have had preliminary discussions regarding potential options for funding a local housing trust fund. County and City staff will continue to explore, the feasibility of implementing a Local Housing Trust Fund. If feasible, staff anticipates that an agenda item on the potential of a local housing trust fund will be brought for Board consideration in 10-12 months.	No Board action is required at this time.
4. Leon County SHIP Local Housing Assistance Plan (LHAP)			
<i>Community Land Trust Down Payment Assistance</i>	Add a Down Payment Assistance Strategy to the SHIP-LHAP for Community Land Trust home purchases.	County staff is developing a Down Payment Assistance program strategy to integrate into the draft SFY 21-23 LHAP.	Staff recommends the Board include a Down Payment Assistance program strategy in the proposed SFY 21-23 SHIP-LHAP for consideration in April 2020.
<i>Homeowner's Insurance</i>	Require program participants receiving Home Replacement to obtain and maintain homeowner's insurance.	This recommendation was integrated in the proposed amendments to the SFY 17-20 SHIP-LHAP adopted by the Board on September 24, 2019.	No further Board action required.

Leon County Affordable Housing Advisory Committee Recommendations - 2020

Subject	Committee Recommendation	Staff Analysis	Staff Recommended Board Action
<i>Sponsor/Developer Selection Criteria</i>	Add Sponsor/Developer Selection Criteria for all LHAP program strategies.	A Sponsor is an organization that competes for a SHIP award from the County to be spent on a specific housing service or construction activity. The Florida Housing Finance Corporation, which oversees the SHIP program, has advised that the County not adopt this recommendation and only add Sponsor/Developer Selection Criteria into a LHAP program strategy if the County intends to use a sponsor/developer for that specific program.	Do not add Sponsor/Developer Selection Criteria for all LHAP program strategies.
<i>Home Energy Audit</i>	Require homeowners to obtain a Home Energy Audit from their electricity provider as part of program requirements.	The program specific requirements will be integrated into the Green Building and Energy Saving products section of the draft SFY 21-23 LHAP.	Staff recommends the Board include a requirement of homeowners to obtain a Home Energy Audit from their electricity provider as part of program requirements in the proposed SFY 21-23 SHIP-LHAP for consideration in April 2020.
5. Leon County Housing Division Operations			
<i>Local Post-Disaster Redevelopment Plan</i>	Participate in the revision of the Local Post-Disaster Redevelopment Plan (PDRP).	County Emergency Management and Housing Services staff are working with the Apalachee Regional Planning Council and the Tallahassee-Leon County Planning Department to provide input on the revised PDRP. Staff will participate in the revision of the PDRP.	No Board action is required at this time.

Leon County

Affordable Housing Advisory Committee



2020 Report of Recommendations

TABLE OF CONTENTS

LETTER FROM THE ADVISORY COMMITTEE CHAIR	3
EXECUTIVE SUMMARY	4
SUMMARY TABLE OF RECOMMENDATIONS	4
COMMITTEE ADOPTION OF THE 2020 REPORT OF RECOMMENDATIONS	5
PLAN FOR IMPLEMENTATION	5
BACKGROUND	5
SECTIONS 420.9076(4)(A-K), FLORIDA STATUTES RECOMMENDATIONS	8
ADDITIONAL RECOMMENDATIONS	10
EXHIBIT A: COMMUNITY LAND TRUST DOWN PAYMENT ASSISTANCE MODEL	
EXHIBIT B: NOTICE OF PUBLIC HEARING	

November 8, 2019

**Leon County Board of County Commissioners
301 S Monroe Street
Tallahassee, Florida 32301**

Dear Commissioners,

It is with immense honor that I submit for your consideration and approval, the Leon County Affordable Housing Advisory Committee's 2019 housing policy recommendations for the County's Local Housing Assistance Plan.

Over the past year, the Committee has entertained presentations from multiple County and City departments with interests in the housing sector, hosted a joint meeting with the City of Tallahassee Affordable Housing Advisory Committee, considered invaluable input from County staff, and held hours of deliberation and discussion. I am proud to say that through these processes we crafted a set of policy recommendations the Committee approved unanimously.

The Committee feels strongly that these recommendations will enable the County to address major issues within our community regarding housing affordability, while continuing to operate within budget and regulatory constraints set forth. I, as well as County staff, intend to be present at the County Commission meeting when these recommendations are to be considered to address any questions or concerns you may have.

On behalf of the Committee, thank you for allowing us to serve our fellow citizens in this capacity. We are deeply appreciative of the continuing commitment this Commission has toward ensuring all citizens of Leon County have affordable housing options, so that we as a community may continue to strive for a better tomorrow.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kyle Frost', written in a cursive style.

Kyle Frost, Chair
Leon County Affordable Housing Advisory Committee

Executive Summary

Section 420.9076, Florida Statutes, requires that each jurisdiction in Florida receiving State Housing Initiatives Partnership (SHIP) funds shall appoint an eight- to eleven-member Affordable Housing Advisory Committee (Committee). Each member represents a different role in the affordable housing industry. The Committee is mandated to review Comprehensive Plan Elements, County Ordinances, Land Development Regulations, and County Policies and Procedures to identify regulatory barriers to affordable housing and to recommend incentives to create more affordable housing. Florida Statute requires the Committee to produce a report to submit to the County Commission and to the Florida Housing Finance Corporation (FHFC) every three years by December 31st of the year before the Local Housing Assistance Plan (LHAP) is due or forfeit annual allocations of SHIP funds.

The Committee met five times between May and November 2019. Committee members reviewed various County documents as required by law as well as the *2017 County Affordable Housing Advisory Committee Report of Recommendations*. From the discussions at each of these meetings, the Committee developed recommendations for the 2020 Report of Recommendations. These recommendations address regulation and policy that have been identified as possible barriers to affordable housing.

Summary Table of Recommendations

All Committee recommendations were discussed and voted upon by members. The following Summary of 2020 Recommendations Table includes only Committee recommendations that require some form of implementation. Recommendations to continue current practices are not included in the table.

Summary of 2020 Affordable Housing Advisory Committee Recommendations Table	
Subject	Committee Recommendation
<i>No Net Loss of Affordable Housing</i>	Recommendation: Adopt a policy to 1. Equitably replace the loss of affordable housing units when such loss involves a County funded or managed project; 2. Conduct a feasibility study to assess the impact of expanding this requirement beyond County projects.
<i>Conveyance of locally owned public lands suitable for affordable housing</i>	Recommendation: Require agreements supporting development and long-term affordability of new housing units when conveying locally owned public lands deemed suitable for affordable housing.
<i>Community Land Trust Down Payment Assistance</i>	Recommendation: Add a Down Payment Assistance Strategy to the SHIP-LHAP.
<i>Homeowner's Insurance</i>	Recommendation: Require program participants receiving Home Replacement to obtain and maintain homeowner's insurance.
<i>Sponsor/Developer Selection Criteria</i>	Recommendation: Add Sponsor/Developer Selection Criteria for all LHAP program strategies.
<i>Comprehensive Plan-Leon County Housing Element</i>	Recommendation: Update the Housing Element of the Comprehensive Plan as the next element of the Comprehensive Plan to be reviewed.
<i>Local Post-Disaster Redevelopment Plan</i>	Recommendation: Participate in the revision of the Local Post-Disaster Redevelopment Plan.
<i>Leon County Housing Trust Fund</i>	Recommendation: Establish and fund a County affordable housing trust fund.
<i>Housing Services County Policy & Procedure Revision</i>	Recommendation: Revise and consolidate Housing Services Policy.
<i>Home Energy Audit</i>	Recommendation: Require homeowners to obtain a Home Energy Audit from their electricity provider as part of program requirements.

The Leon County Affordable Housing Advisory Committee, from its review, consideration, evaluation, and recommendations, drafts and submits this report, which details the scope of the Committee's work and the resulting recommendations, to the County Commission and to Florida Housing Finance Corporation.

Committee Adoption of the 2020 Report of Recommendations

The Committee officially adopted the report by affirmative vote of a majority of the membership at a public hearing on November 6, 2019. Notice of the public hearing to adopt the final report was published in the *Tallahassee Democrat* (Exhibit B) and posted on the County's website. The notice included how interested persons could obtain a copy of the final report. The final report was sent to the Directors of the Florida Housing Finance Corporation, Tallahassee-Leon County Planning Department, Development Services and Environmental Management Department, County Attorney's Office, Real Estate Management Department, and the City of Tallahassee Community Housing and Human Services Department for review.

Plan for Implementation

At the December 10, 2019, County Commission meeting, Commissioners will be asked to accept the report to comply with the state-mandated December 31, 2019, deadline. The County Commission must review and discuss the Committee's recommendations and vote to adopt those recommendations they plan to implement within 90 days of receipt. County Commissioners may adopt to implement any recommendations into policy or regulatory documents in the 2020 affordable housing strategy. Concurrently, a new Local Housing Assistance Plan would be created, and any new affordable housing incentive strategies will be included. Copies of the final report, the Local Housing Assistance Plan, and associated County Commission meeting minutes must be submitted to Florida Housing Finance Corporation by May 2, 2020.

BACKGROUND

In 1992, the Florida Legislature enacted the William E. Sadowski Affordable Housing Act, Chapter 92-317 of Florida Sessions Laws (the "Sadowski Act"), allocating to local governments a portion of documentary stamp taxes on deeds for the development and maintenance of affordable housing. In addition, the Sadowski Act created the State Housing Initiatives Partnership Act (the "SHIP Act"), codified at Sections 420.907-420.9079, F.S.

In 1993 the Board of County Commissioners incorporated SHIP Act provisions by adopting Ordinance No. 93-2, which was codified in the Code of Laws of Leon County at Chapter 8, Article V, Sections 8-151 through 8-156, entitled Affordable Housing Assistance.

During the 2007 legislative session the SHIP statute was revised to require local governments to appoint and establish by ordinance an Affordable Housing Advisory Committee (Committee). Every three years, the Committee is responsible for reviewing and evaluating local plans, policies, procedures, land development regulations, the Comprehensive Plan, and other aspects of the County housing activities

that impact the production of affordable housing. Further, the Committee is specifically directed by the SHIP Statute to consider and evaluate the implementation of the incentives set out at Section 420.9076 (4)(a)-(k), F.S. Based on the Committee's evaluation, it may recommend to local government that it modify, provide exceptions, and/or create new plans, policies, procedures, and other governing authority documents that would encourage production of affordable housing.

The Committee must approve local affordable housing incentive strategy recommendations at a public hearing by affirmative vote of a majority of the membership in accordance with Section 420.9076, F.S., or SHIP funding would be withheld. On October 18, 2016, the Board of County Commissioners adopted Ordinance No. 16-15, amending Chapter 8, Article V of the Code of Laws of Leon County, to align its provision with amendments to the SHIP Statute requiring local jurisdictions to appoint at least 8 but no more than 11 committee members with specified terms.

As approved by the County Commissioners, the recommendations are used to create or amend the Local Housing Assistance Plan and the local Comprehensive Plan Housing Element.

The Office of Human Services and Community Partnerships', Division of Housing Services, serves as Staff for this Committee. The Committee's 2020 Report of Recommendations delivered herein is the fifth report since being required by the State Legislature.

Composition of the Affordable Housing Advisory Committee

Section 420.9076 (2), F.S., lists the categories from which committee members must be selected. There must be at least eight committee members with representation from at least six of the following categories:

- (a) A citizen who is actively engaged in the residential home building industry in connection with affordable housing.
- (b) A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- (c) A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- (d) A citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing.
- (e) A citizen who is actively engaged as a for-profit provider of affordable housing.
- (f) A citizen who is actively engaged as a not-for-profit provider of affordable housing.
- (g) A citizen who is actively engaged as a real estate professional in connection with affordable housing.
- (h) A citizen who actively serves on the local planning agency pursuant to s. 163.3174. If the local planning agency is comprised of the governing board of the county or municipality, the governing board may appoint a designee who is knowledgeable in the local planning process.
- (i) A citizen who resides within the jurisdiction of the local governing body making the appointments.
- (j) A citizen who represents employers within the jurisdiction.
- (k) A citizen who represents essential services personnel, as defined in the local housing assistance plan.

Table 1 lists the appointed Committee members along with their category affiliation and appointment date who participated in the production of this report.

Table 1: Affordable Housing Advisory Committee Membership		
Name	Category Represented	Date Appointed
1. Mark Worley	Residential Home Building Industry	10/1/2016
2. Connie Ruggles	Resident Within the Jurisdiction Making Appointment	10/1/2016
3. John Boston Clark	Area of Labor Within Homebuilding Industry	10/1/2016
4. Bruce Strouble	Advocate for Low-Income Persons	10/1/2016
5. Wallisa Cobb	For-Profit Provider of Affordable Housing	10/1/2016
6. Chuck White*	Not-For-Profit Provider of Affordable Housing	10/1/2016
7. Wanda E. Carter	Real Estate Professional	10/1/2016
8. Ian Waldick	Planning Commission Member	11/20/2018
9. Madelon Horwich	Resident Within the Jurisdiction Making Appointment	10/1/2016
10. Kyle Frost	Representative of Employers in The Jurisdiction	11/20/2018
11. Marva Bonner	Representative of “Essential Services Personnel”	10/1/2016

**Resigned in September 2019*

Affordable Housing Advisory Committee Recommendations

The Committee conducted a public hearing and five public meetings in 2019 to produce the 2020 report, which included review of Leon County plans, policies, and procedures; ordinances; regulations; statutes; and the comprehensive plan, among other documents applicable to affordable housing, for evaluation of their impacts on affordable housing. Further, the Committee has specifically considered and evaluated the strategies set out at Section 420.9076 (4) (a)-(k), F.S. Based on this review and evaluation, the Committee has formulated recommendations designed to encourage production of affordable housing and submits them to the County Commission for possible incorporation into its housing strategy.

After review, consideration, and evaluation of the strategies provided in the SHIP Statute at Section 420.9076 (4) (a)-(k), F.S., the Committee identified best practices and concerns to formulate the following recommendations:

(a) The processing of approvals of development orders or permits for affordable housing projects is expedited to a greater degree than other projects, as provided in Section 163.3177(6)(f)3, F.S.

The current process to expedite permitting of affordable housing projects is accomplished by administrative direction, close coordination and team work, which include:

- 1) Using pre-permitting review to determine project status, identify and resolve potential legal problems that might preempt permitting, and otherwise expedite affordable housing.
- 2) Obtain assistance and cross-training from Building Inspection with the initial inspection of rehabilitation projects to ensure all code compliance issues are addressed in write-ups and permit applications. This expedites plan review and minimizes changes that delay permitting and project completion.
- 3) The Director of the Office of Human Services & Community Partnerships and staff are the designated liaisons with the Affordable Housing Program and assist with the resolution of difficult permitting issues.

AHAC Recommendation: Maintain the current practice.

(b) The modification of impact-fee requirements, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.

Leon County does not impose impact fees. Impact fees were eliminated in 1995.

AHAC Recommendation: Maintain the current practice.

(c) The allowance of flexibility in densities for affordable housing.

Although the Land Development Code (LDC) does not specifically address density flexibility for affordable housing, it does provide incentives for affordable housing regarding the required review level. For example, projects with 50% or more affordable housing units can have their review threshold increased by 50% thereby potentially allowing a lower review level and reducing permitting costs. [Section 10-7.402(4)(h) of the LDC]

AHAC Recommendation: Maintain the current practice

(d) The reservation of infrastructure capacity for housing for very-low-income persons, low-income persons, and moderate-income persons.

Currently, the concurrency management system treats all projects the same and does not provide special provisions for affordable housing projects. Infrastructure capacity was not identified as a barrier to affordable housing in the City of Tallahassee Affordable Housing Advisory Committee's 2018 Report. (Article III of the LDC)

AHAC Recommendation: Maintain the current practice.

(e) The allowance of affordable accessory residential units in residential zoning districts.

The LDC allows accessory dwelling units in conjunction with the following principal structures: single-family detached dwellings; retail establishments; offices; and principal industrial structures. [Section 10-6.803(b) of the LDC]

AHAC Recommendation: Maintain the current practice.

(f) The reduction of parking and setback requirements for affordable housing.

The LDC does not address this specific issue. However, it does allow a permit applicant the ability to file a request of the Parking Standards Committee for reduction to the parking requirements based upon data supporting such a request. A deviation may also be requested for consideration of relaxing setbacks. (Article VII, Division 5, Subdivision III of the LDC – Parking and Loading Stds; Section 10-1.106 - Deviations)

AHAC Recommendation: Maintain the current protocol.

(g) The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.

Many zoning districts already provide for zero-lot-line development patterns. Development Support & Environmental Management staff provides flexibility in design in order to reduce impervious surface area consistent with Low Impact Design ordinance and to identify other efficiencies. (Section 10-7.502 and 10-4.308 of the LDC)

AHAC Recommendation: Maintain the current practice.

(h) The modification of street requirements for affordable housing.

Currently, street requirements for affordable housing are not different than for other types of housing development. Uniformity of roadways can help to minimize negative views of affordable housing. Emergency vehicles require the same mobility in affordable housing developments as in others.

AHAC Recommendation: None at this time.

(i) The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.

County staff currently conducts collaborative evaluation (Department of Development Services & Environmental Management, Human Services and Community Partnerships & Public Works) of potential impactful policies, procedures, ordinances, regulations, or plans.

AHAC Recommendation: Maintain the current practice.

(j) The preparation of a printed inventory of locally owned public lands suitable for affordable housing.

County staff prepares, and makes available to the public, a printable inventory of County-owned lands suitable for affordable housing.

AHAC Recommendation: Maintain the current practice.

(k) The support of development near transportation hubs and major employment centers and mixed-use developments.

Applicable zoning districts such as the Mahan Corridor, the Lake Protection Node districts, and others are designed to promote this incentive by providing mixed use development patterns centered near major intersections. These nodes are intended to accomplish several goals including, but not limited to: providing convenience goods to area residents within a short distance of home, maximizing infrastructure, minimizing automobile dependency, promoting transit, and facilitating compatibility with nearby neighborhoods. (Sections 10-6.654.1 and 10-6.660 of the LDC)

AHAC Recommendation: Maintain the current practice.

Additional Recommendations

From review and evaluation of County ordinances; regulations; comprehensive plan; policies, and procedures; the Committee makes the following, additional recommendations, to the County Commission for consideration of incorporation into its housing program strategy:

Comprehensive Plan

According to the Tallahassee-Leon County Planning Department, the Comprehensive Plan is a translation of community values and aspirations into public policy. The Plan includes Goals, Objectives, and Policies intended to guide economic, social, physical, environmental, and fiscal development of the community over the next twenty years. To ensure a unified vision, the Tallahassee-Leon County Comprehensive Plan is a joint document adopted by both the City of Tallahassee and Leon County.

Tallahassee and Leon County jointly developed their first comprehensive plan in 1981. As a result of State growth management legislation, the Tallahassee-Leon County Comprehensive Plan was rewritten in 1990. The Comprehensive Plan is a dynamic document and can be amended on an annual basis.

Comprehensive Plan - Housing Element

During the Committee's due diligence, the Comprehensive Plan, the Comprehensive Plan-Land Use & Mobility Element, and the Comprehensive Plan-Housing Element were reviewed. Moreover, Committee members were briefed by Tallahassee-Leon County Planning Department staff regarding the process to update the Land Use & Mobility elements of the Comprehensive Plan expected to be completed in 2020.

AHAC Recommendation: Update the Housing Element of the Comprehensive Plan as the next element of the Comprehensive Plan to be reviewed. Include the County and City AHACs jointly in the process.

Local Post-Disaster Redevelopment Plan

Last revised in 2012, the Local Post-Disaster Redevelopment Plan details the full array of interim housing options available to County and City of Tallahassee leadership in the aftermath of a disaster. The plan details a framework for providing safe, sanitary, functional and accessible temporary housing options for displaced residents in order to expedite long-term community recovery. The Apalachee Regional Planning Council and the Tallahassee-Leon County Planning Department are currently collaborating to revise the Local Post-Disaster Redevelopment Plan.

AHAC Recommendation: Participate in the revision of the Local Post-Disaster Redevelopment Plan. Work alongside the Tallahassee-Leon County Planning Department as well as the Apalachee Regional Planning Council, which is leading the effort.

Leon County Policy

No Net Loss of Affordable Housing

The inventory of affordable housing is often negatively impacted when a construction or development project requires a residence be demolished. Although occupants of homes that are purchased for a public purpose are provided relocation assistance, homes are not built elsewhere to offset the loss of affordable housing units due to development or capital improvement. When County Capital Improvement, including Blueprint, or other projects permanently eliminate affordable housing units, the Committee recommends those units shall be replaced, at least, at the rate of one-for-one.

AHAC Recommendation: Adopt a policy to equitably replace the loss of affordable housing units when such loss involves a County funded or managed project; and to conduct a feasibility study to assess the impact of expanding this recommended requirement beyond County projects.

Locally Owned Public Lands Suitable for Affordable Housing

Section 125.379, F.S., requires Florida counties prepare an inventory, no less than every three years, of county-owned real property within its jurisdiction that is appropriate for use as affordable housing and, following a public hearing, to adopt a Resolution that includes an inventory list of such properties. As provided in Statute, the Affordable Housing Parcels identified in the Resolution may then be offered for sale without the requirement of a published notice calling for bid.

AHAC Recommendation: Require agreements supporting development and long-term affordability of new housing units when conveying locally owned public lands deemed suitable for affordable housing. Agreements to: restrict the terms of sale of the property; include a non-performance reversion clause; and require deed restriction that ensures property remains affordable in perpetuity should be considered.

Affordable Housing Trust Fund

Housing trust funds are distinct funds established by local or state governments that receive ongoing dedicated sources of public funding to support the preservation and production of affordable housing and increase opportunities for families and individuals to access decent affordable homes. Housing trust funds systemically shift affordable housing funding from annual budget allocations to the commitment of dedicated public revenue.

AHAC Recommendation: Establish and fund a County affordable housing trust fund. A County affordable housing trust fund can augment existing funds, leverage private funds and thereby expedite the growth of affordable housing in Leon County. Consider the use of proceeds obtained from sale of public land and/or property designated as suitable for affordable housing to inject capital into the fund. Innovate a mechanism to solicit and collect private dollars or develop another innovative funding source.

Local Housing Assistance Plan

Every local government participating in SHIP is always required to have an active Florida Housing Finance Corporation-approved LHAP. Generally, local governments submit LHAPs by May 2 once every three years covering the three state fiscal years beginning July 1 of the year the plan is submitted. LHAPs are designed to detail how each local government will expend SHIP funds allocated to them for each fiscal year.

- **AHAC Recommendation:** Continue to include the current program strategies in the next LHAP. Staff to review and revise program policies based upon recent performance.
- **AHAC Recommendation:** Add a Community Land Trust Down Payment Assistance Strategy (Exhibit A) to the SHIP-LHAP. Obtain technical assistance from the Florida Housing Coalition and work with the City of Tallahassee and the Community Land Trust to ensure down payment assistance can be provided to eligible homebuyers seeking to purchase a property held in the Community Land Trust in the unincorporated areas of Leon County.
- **AHAC Recommendation:** Require program participants receiving Home Replacement to obtain and maintain homeowner's insurance. A significant investment is being made for the demolition and reconstruction of program participants' homes. Division of Housing Services staff should develop an operational procedure to annually request recipients to submit their declarations page.
- **AHAC Recommendation:** Add Sponsor/Developer Selection Criteria for all LHAP program strategies. Having Sponsor/Developer Selection Criteria in the LHAP will allow, the use of third-party contractors at the option of the County's Division of Housing Services.

Division of Housing Services County Policy & Procedure

AHAC Recommendation: Revise and consolidate Housing Services' Policy. Update procedures to reflect current operations as well as requirements of applicable statutes, regulations, rules, and plans.

AHAC Recommendation: Require participating homeowners to obtain a Home Energy Audit from their electricity provider as part of program requirements. Incorporate suggested improvements into home rehabilitation projects.

Model Community Land Trust Add-On Language for Down Payment Assistance Strategies¹

Purchase Assistance

Code 1, 2

- a. Summary: Funds will be awarded for down payment and closing costs for new and existing homes, including homes purchased from a community land trust (CLT). Home rehabilitation is also an eligible use, as needed when purchasing existing homes. To be eligible, existing homes must be in need of and receive at least \$2,500 in rehabilitation paid within 12 months by SHIP, CDBG, HOME, the seller, the buyer or another source.
- b. Fiscal Years Covered: 2019-2020, 2020-2021, 2021-2022
- c. Income Categories to be served: Very low, low and moderate
- d. Maximum award \$ 55,000
- e. Terms (see "Additional Information" for special terms for CLT home purchases)
 1. Repayment loan/deferred loan/grant: Funds will be awarded as a deferred subordinate loan secured by a recorded subordinate mortgage and note
 2. Interest Rate: 0%
 3. Years in loan term: 10 years (very-low and low), 30 years (moderate)
 4. Forgiveness: For very-low and low-income categories, the funds will be forgiven on a prorated bases so that 10% of the principal is forgiven annually. Funds for moderate-income recipients will be forgiven on a prorated basis so that 1/30th is forgiven annually.
 5. Repayment: For those who comply with SHIP rules, assistance will be forgiven by the end of the loan term and no repayment will be required.
 6. Default: The loan will be determined to be in default if any of the following occurs: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary residence. If any of these occur, the outstanding balance will be due and payable.

In cases where the qualifying homeowner(s) die(s) during the loan term, the loan may be assumed by a SHIP eligible heir who will occupy the home as a primary residence. If the legal heir is not SHIP eligible or chooses not to occupy the home, the outstanding balance of the loan will be due and payable.

¹ This document is an example of a SHIP Purchase Assistance Strategy and is provided as a guide. Review the model strategy and revise, as necessary, to ensure that it is consistent with local program guidelines before incorporating into the Local Housing Assistance Plan.

- f. Recipient Selection Criteria: Applicants will be ranked for assistance based on a first-qualified, first-served basis. Homebuyers must complete an approved homebuyer education class from a HUD certified agency and obtain a certificate of completion. CLT homebuyers must attend a homebuyer education class that contains a community land trust component and/or session with the CLT in addition to a homebuyer education class that requires CLT buyers to demonstrate and attest to a clear understanding of the terms of community land trust homeownership.
- g. Sponsor Selection Criteria: N/A
- h. Additional Information: Loan will be awarded in the amount required for the homebuyer to purchase the property up to the maximum award permitted.

Terms for CLT home purchases: This SHIP assistance is assumable to an income-eligible purchaser. The terms of the Note and Mortgage shall allow subsequent purchasers to assume the loan with approval by the CLT. Otherwise, no repayment required during the term of the loan, provided the loan remains in good standing. Please see Exhibit ___ for additional instructions and information for CLT purchases.

EXHIBIT ____: Additional Instructions and Information for Down Payment Assistance for Community Land Trust Purchases

To qualify, homes must be purchased from a city/county-approved community land trust (CLT). The CLT will execute a 99-year ground lease with the homebuyer. A memorandum of that ground lease is recorded in the public records immediately following the deed. The terms of the ground lease restrict the resale of the property to an income eligible household and provide a right of repurchase to the CLT in the event of default. The CLT must approve the subsequent homebuyer. In the event of a default, the CLT must notify the City/County whether it intends to exercise its right of repurchase. In the event the CLT is not willing or able to exercise its right of repurchase, it shall transfer its right of repurchase to City/County, giving City/County the right, but not the obligation to purchase the property.

The assistance shall be treated as a development cost pay-down to further reduce the sales price to the homebuyer. The assistance amount shall be excluded from the Base Price and Formula Price as defined in the ground lease. The balance of the assistance must be included in the Purchase Option Price as defined in the ground lease to repay the funds to the City/County in the event of default. If the maximum subsidy was not provided to the first homebuyer, the City/County may provide additional assistance to the subsequent buyer to ensure that the property remains affordable, up to the amount of the maximum subsidy allowable at the time of subsequent purchase minus the original subsidy amount provided to the first homebuyer. Any additional SHIP investment will extend the original loan term. At the end of the loan term, the loan will be forgiven, and the lien released. However, the CLT ground lease will remain in effect and the requirements for residency, resale price, and subsequent buyer's income eligibility will continue. The CLT may request satisfaction of a loan and release of the lien during the term of the loan on behalf of a homeowner or seller, and under certain defined circumstances, with approval granted by the City/County on a case-by-case basis.

When selling a CLT home, the seller must notify the CLT. The CLT will then enter into a purchase and sale agreement with the seller, that will get assigned to the subsequent homebuyer. The Purchase Option Price for the CLT will be calculated as follows:

Purchase Option Price = Formula Price + Payoff Amount of Deferred Payment Loans

The Formula Price is calculated using a Base Price calculated by subtracting the amount of down payment assistance from the purchase price. For example:

Purchase Price:	\$185,000
MINUS Assistance Provided (maximum):	- <u>\$55,000</u>
EQUALS Base Price (sales price) for first buyer:	\$130,000

Base price is the amount the buyer would need to finance (plus transaction costs) and is used to calculate the Formula Price in the ground lease.

Suppose the Formula (re-sale) Price in the ground lease is calculated by a 1% annual increase to the Base Price, compounded. Suppose the home is sold after 5 years. To calculate the Purchase Option Price (price that will go in the purchase and sale agreement between the CLT and the seller), first calculate the Formula Price:

Formula Price = Base Price x Compound Rate

Calculated as follows:

Year 1 = \$130,100 x 1.01 = \$131,300

Year 2 = \$131,300 x 1.01 = \$132,613

Year 3 = \$131,613 x 1.01 = \$133,939

Year 4 = \$133,939 x 1.01 = \$135,379

Year 5 = \$135,379 x 1.01 = \$136,631

Formula Price = \$136,631

Purchase Option Price = \$136,631 + \$55,000 = \$191,631

The price to the subsequent buyer equals the Purchase Option price minus the assumed down payment assistance:

Purchase Option Price:	\$191,631
DPA assumed:	- <u>\$55,000</u>
Sales price for subsequent buyer:	\$136,631 (New Base Price for Formula Price)

The new price should be affordable to the subsequent buyer without additional subsidy.

At the end of the loan term, the value of the Purchase Option Price will be equal to the Formula Price.

Leon County Community & Media
301 S Monroe St Ste 502
Tallahassee, FL 32301-1861

STATE OF FLORIDA COUNTY OF LEON:

Before the undersigned authority personally appeared
NR, who on oath says that he or
she is a Legal Advertising Representative of the
Tallahassee Democrat a daily newspaper published at
Tallahassee in Leon County, Florida; that the attached
copy of advertisement, being a Legal Ad in the matter of

NOTICE OF PUBLIC HEARING NOTICE IS HEREBY GIVEN THAT THE LEON

In the Second Judicial Circuit Court was published in
said newspaper in the issues of:

10/23/2019

Affiant further says that the said Tallahassee Democrat
is a newspaper published at Tallahassee , in the said
Leon County, Florida, and that the said newspaper has
heretofore been continuously published in said Leon
County, Florida each day and has been entered as
periodicals matter at the post office in Tallahassee , in
said Leon County, Florida, for a period of one year next
preceding the first publication of the attached copy of
advertisement; and affiant further says that he or she
has never paid nor promised any person, firm or
corporation any discount , rebate, commission or refund
for the purpose of securing this advertisement for
publication in the said newspaper.

Sworn to and Subscribed before me this 23rd of
October 2019, by said legal clerk who is personally
known to me.

[Signature]
Affiant

[Signature]
Notary Public, State of Wisconsin, County of Brown

9-19-21
My commission expires



NOTICE OF PUBLIC HEARING

Attachment #2

Notice is hereby given that the Leon County Affordable Housing Advisory Committee (AHAC) will hold a public hearing on **Wednesday, November 6, 2019, at 9:30 a.m. until 10:30 a.m. in the Community Room of the Amtrak Building, located at 918 Railroad Ave** to adopt a report of recommendations regarding local housing incentives in preparation to present to the Board of County Commissioners.

In addition to recommendations to address the items listed in Section 420.9076 (4) (a)-(k), F.S., the following recommendations will be considered by AHAC at the public hearing:

Summary of 2020 Affordable Housing Advisory Committee Recommendations Table

Subject	Committee Recommendation
<i>No Net Loss of Affordable Housing</i>	<u>Recommendation:</u> Adopt a policy to 1. Equitably replace the loss of affordable housing units when such loss involves a County funded or managed project; 2. Conduct a feasibility study to assess the impact of expanding this requirement beyond County projects.
<i>Conveyance of locally owned public lands suitable for affordable housing</i>	<u>Recommendation:</u> Require agreements supporting development and long-term affordability of new housing units when conveying locally owned public lands deemed suitable for affordable housing.
<i>Community Land Trust Down Payment Assistance</i>	<u>Recommendation:</u> Add a Down Payment Assistance Strategy to the SHIP-LHAP.
<i>Homeowner's Insurance</i>	<u>Recommendation:</u> Require program participants receiving Home Replacement to obtain and maintain homeowner's insurance.
<i>Sponsor/Developer Selection Criteria</i>	<u>Recommendation:</u> Add Sponsor/Developer Selection Criteria for all LHAP program strategies.
<i>Comprehensive Plan-Leon County Housing Element</i>	<u>Recommendation:</u> Update the Housing Element of the Comprehensive Plan as the next element of the Comprehensive Plan to be reviewed.
<i>Local Post-Disaster Redevelopment Plan</i>	<u>Recommendation:</u> Participate in the revision of the Local Post-Disaster Redevelopment Plan.
<i>Leon County Housing Trust Fund</i>	<u>Recommendation:</u> Establish and fund a County affordable housing trust fund.
<i>Housing Services County Policy & Procedure Revision</i>	<u>Recommendation:</u> Revise and consolidate Housing Services Policy.
<i>Home Energy Audit</i>	<u>Recommendation:</u> Require homeowners to obtain a Home Energy Audit from their electricity provider as part of program requirements.

The AHAC will take public comment at the public hearing. For more specific information about the proposed recommendations, or to obtain a copy of the draft 2020 Report of Recommendations, please contact Matthew Wyman at 850-606-1900, email wymanm@leoncountyfl.gov or visit the Division of Housing Services at 918 Railroad Ave. during regular business hours (Mon-Fri 8am-5pm). Please note that additional recommendations may be presented and adopted at this public hearing.

NOTICE: PLEASE BE ADVISED that if a person decides to appeal any decision made by the AHAC with respect to any matter considered at this hearing, such person will need a record of these proceedings; and, for this purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record indicates the testimony and evidence upon which the appeal is to be based. The AHAC does not provide or prepare such a record. See Section 286.0105, F. S.

Anyone needing language translation or special accommodations to review the recommendations or to attend the public hearing should contact Matthew Wyman or Facilities Management, Leon County Courthouse, 301 South Monroe Street, Tallahassee, Florida 32301, by written request at least 14 days prior to the proceeding. Telephone: 606-5121 or 606-5000; 1-800-955-8771 (TDD), or 1-800-955-8770 (Voice), or 711 via Florida Relay service.



Hours: 8:00 a.m. - 6:00 p.m. Monday - Friday | Tallahassee Democrat, 277 N. Magnolia Drive, Tallahassee, FL 32301

All classified ads are subject to the applicable rate card, copies of which are available from our Advertising Dept. All ads are subject to approval before publication. The Tallahassee Democrat reserves the right to edit, refuse, reject, classify or cancel any ad at any time. Errors must be reported in the first publication. The Tallahassee Democrat shall not be liable for any loss or expense that results from an error in or omission of an advertisement. No refunds for early cancellation of order.

Automotive

Wheels

best deal for you...

Cars

Toyota Prius, 2013 III, 77129 miles, black, automatic, reliable car, great mpg, solar roof package, \$2,000, keng aif@mailtds.com. (850)361-3145

Adopt Me

Pets

all your favorites...

Domestic Pets

HAVANESE PUPPIES - Home Raised, AKC, Best Health Guaranteed! Call 239-324-4650. Since 1996! Visit noahslittleark.com

Assorted

Stuff

all kinds of things...

Appliances

Wayne Quick Used Appliance & Service - 3716 Crawfordville Hwy, Tallahassee. 545-8716

Wanted to Buy

OLD TOY TRAINS
Lionel, Flyer, Ives, Marx, HO, any amount/condition. Call: 850-893-8718

WANTED FREON R12. We pay CASH.

R12 R500 R11. Convenient. Certified professionals. www.refrigerantfinders.com/ad 312-291-9169

Real Estate

Rentals

PUBLISHER'S NOTICE
All real estate advertised herein is subject to the Federal Fair Housing Act, which makes it illegal to advertise any preference, limitation, or discrimination because of race, color, religion, sex, handicap, familial status, or national origin, or intention to make any such preference, limitation, or discrimination. "We will not knowingly accept any advertising for real estate which is in violation of the law. All persons are hereby informed that all dwellings advertised are available on an equal opportunity basis."

Apartments-Rent

TALLHASSEE: Convenient Shopping, transportation & schools. Studio efficiency 1&2BR units starting at \$475. Deposit req. No pets. 850-561-4226

Condo/Town/Duplex for Rent

TALLHASSEE CENTER- Furnished luxury corner condo. 1 BR, 1.5 BA, granite kit, gym, garage parking, security. Avail Now! Next to State Capital Call: 954-815-1656

4 in 5 adults

Take action because of newspaper advertising.

Careers

Jobs

new beginnings...

Homes-Rent

CHERRY LAKE- 2 BR/1BA Lakefront w/cock & boat ramp. 1945 N.E. Cherry Lake Circle. \$1200/mo. \$600 deposit. Text to 229-834-1083

Rooms-Rent

St George Island Office Space for Rent in Coastal Realty Group Building on E. Gulf Beach Drive. (850)227-7770 bburkett@coastalrealty.com

Real Estate

Homes

starting fresh...

Adult Communities

EQUAL HOUSING OPPORTUNITY
Equal Housing Opportunity
All real estate advertising in this newspaper is subject to the Federal Fair Housing Act of 1968 as amended which makes it illegal to advertise "any preference, limitation, or discrimination based on race, color, religion, sex, handicap, familial status or national origin, or an intention to make any such preference, limitation or discrimination."

Home for Sale - In State

LOOK

I - WILL - BUY - YOUR - HOUSE!!! ANY PRICE - ANY CONDITION CALL ME @ (850) 523 - 5800 WWW.JONIBUYSHOMES.COM

Home for Sale - In State

Amazing Cashiers/Culowhee mountain property you can camp, fish and swim at! Beautiful 8 acres with 600 ft of cold rushing mountain stream, multiple cascading waterfalls and panoramic long range national forest views. Was \$85,000- Must Go Sacrifice Price \$18,000. Call Now! 336-330-1681

Home for Sale - In State

Amazing Cashiers/Culowhee mountain property you can camp, fish and swim at! Beautiful 8 acres with 600 ft of cold rushing mountain stream, multiple cascading waterfalls and panoramic long range national forest views. Was \$85,000- Must Go Sacrifice Price \$18,000. Call Now! 336-330-1681

Lots and Land

Amazing Cashiers/Culowhee mountain property you can camp, fish and swim at! Beautiful 8 acres with 600 ft of cold rushing mountain stream, multiple cascading waterfalls and panoramic long range national forest views. Was \$85,000- Must Go Sacrifice Price \$18,000. Call Now! 336-330-1681

General

CDL Driver needed
Local Tallahassee route. It is a full-time position with good hours plus benefits. Please apply in person to Jones Welding & Industrial Supply located at 7000 W. Tennessee St. in Tallahassee or send resume to: bjones@joneswelding.com

General

TALLHASSEE DEMOCRAT
Tallahassee.com
IN PRINT ONLY | PHONE 247

Careers

Jobs

new beginnings...

General

Dental Assistant Needed

For General Dentistry Practice Experience required CDA / EDA Preferred Full Time Monday -Thursday Salary and benefits included Please Email Resumes to: dennisclosedds@yahoo.com

the job network

Get started by visiting Jobs.tallahassee.com

Skilled Trades

HELP WANTED!

Hasty's Auto Trim & Upholstery Furniture Upholster Automotive Helper Experience Only 1741 W Gordon St Valdosta, GA 31601 Call for interview Ann or Terry at (229) 333-0106

Tallahassee Democrat

CLASSIFIEDS.TALLHASSEE.COM
SUBSCRIBE: 800.999.2271

For Home Delivery

Call 1-800-999-2271!

TALLHASSEE DEMOCRAT Tallahassee.com

Legal Notices To Place A Legal Notice • Call (888) 516 - 9220

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Leon County Affordable Housing Advisory Committee (AHAC) will hold a public hearing on **Wednesday, November 6, 2019, at 9:30 a.m. until 10:30 a.m. in the Community Room of the Amtrak Building, located at 918 Railroad Ave** to adopt a report of recommendations regarding local housing incentives in preparation to present to the Board of County Commissioners.

In addition to recommendations to address the items listed in Section 420.9076 (4) (a)-(k), F.S., the following recommendations will be considered by AHAC at the public hearing:

Summary of 2020 Affordable Housing Advisory Committee Recommendations Table

Subject	Committee Recommendation
No Net Loss of Affordable Housing	Recommendation: Adopt a policy to 1. Equitably replace the loss of affordable housing units when such loss involves a County funded or managed project; 2. Conduct a feasibility study to assess the impact of expanding this requirement beyond County projects.
Conveyance of locally owned public lands suitable for affordable housing	Recommendation: Require agreements supporting development and long-term affordability of new housing units when conveying locally owned public lands deemed suitable for affordable housing.
Community Land Trust Down Payment Assistance	Recommendation: Add a Down Payment Assistance Strategy to the SHIP-LHAP.
Homeowner's Insurance	Recommendation: Require program participants receiving Home Replacement to obtain and maintain homeowner's insurance.
Sponsor/Developer Selection Criteria	Recommendation: Add Sponsor/ Developer Selection Criteria for all LHAP program strategies.
Comprehensive Plan-Leon County Housing Element	Recommendation: Update the Housing Element of the Comprehensive Plan as the next element of the Comprehensive Plan to be reviewed.
Local Post-Disaster Redevelopment Plan	Recommendation: Participate in the revision of the Local Post-Disaster Redevelopment Plan.
Leon County Housing Trust Fund	Recommendation: Establish and fund a County affordable housing trust fund.
Housing Services County Policy & Procedure Revision Home Energy Audit	Recommendation: Revise and consolidate Housing Services Policy. Recommendation: Require homeowners to obtain a Home Energy Audit from their electricity provider as part of program requirements.

The AHAC will take public comment at the public hearing. For more specific information about the proposed recommendations, or to obtain a copy of the draft 2020 Report of Recommendations, please contact Matthew Wyman at 850-606-1900, email wymanm@leoncountyfl.gov or visit the Division of Housing Services at 918 Railroad Ave. during regular business hours (Mon-Fri 8am-5pm). Please note that additional recommendations may be presented and adopted at this public hearing.

NOTICE: PLEASE BE ADVISED that if a person decides to appeal any decision made by the AHAC with respect to any matter considered at this hearing, such person will need a record of these proceedings; and, for this purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record indicates the testimony and evidence upon which the appeal is to be based. The AHAC does not provide or prepare such a record. See Section 286.0105, F. S.

Anyone needing language translation or special accommodations to review the recommendations or to attend the public hearing should contact Matthew Wyman or Facilities Management, Leon County Courthouse, 301 South Monroe Street, Tallahassee, Florida 32301, by written request at least 48 hours prior to the proceeding. Telephone: 606-5121 or 606-5000; 1-800-955-8771 (TDD), or 1-800-955-8770 (Voice), or 711 via Florida Relay service.

ADVERTISEMENT FOR SCHOOL BOARD ATTORNEY FOR CALHOUN COUNTY SCHOOL BOARD

The Calhoun County School Board seeks an individual or firm to provide direct and professional legal counsel and representation to the School Board as the School Board attorney on a contracted basis. Responsibilities and duties of the School Board Attorney include, but are not limited to:

- Attending at all regular and special school board meetings, including workshops when specifically requested by the Board or the Superintendent.
- Providing legal advice to the Board Members, the Superintendent and his staff.
- Representing the School Board as legal counsel in all litigation, suits or actions instituted by or against the School Board, except where otherwise covered by insurance.
- Coordinating outsourced legal services as needed pursuant to School Board policy or at the direction of the School Board.
- Providing legal assistance in drafting and review of legal documents, policies, procedures, resolutions, applications, legal notices, advertisements and all other legal or quasi legal papers upon request.
- Preparing and approving as to form all contracts entered on behalf of the School Board.
- Advising the School Board on all aspects of employee management.
- Advising the School Board on the purchase, sale, lease or disposition of real and physical property.
- Rendering legal advice and representation in all areas of school law, including but not limited to IDEA/ESE, constitutional issues, administrative law issues, discipline, land use, growth managements, contracts, litigation, eminent domain, basic real estate and civil litigation.
- Performing any other duties consistent with the legal needs of the School Board and School District as the School Board may require.

Candidates must be a member in good standing with the Florida Bar and have a minimum of five (5) years experience in the practice of law. In addition, candidates should have general knowledge of administrative law. Specific knowledge of education law is preferred. Other performance criteria are listed in the RFP.

The Request for Proposal is available on the district website at calhounschools.org. Copies of the RFP may also be picked up at the Superintendent's Office at 20859 Central Ave East, Room G-20, Blountstown, FL 32424.

Calhoun County School District will receive **Sealed Bids** until **12:00 Noon, CST on November 8, 2019**, at the Superintendent's Office of the Calhoun County School District, 20859 Central Ave East Room G-20, Blountstown, FL 32424. Bids received after that time will not be accepted. Bids will be opened publicly and read aloud at 12:05 PM on the same date. Calhoun County School District reserves the right to waive irregularities and to reject any and all Bids.
PUBLICATION: Oct 23, 30; Nov 6, 2019

LEON COUNTY SHERIFF'S OFFICE

Notice of Action

The Leon County Sheriff's Office provides public notice of intent to include the following Chief of Staff position in the Florida Retirement System's Senior Management Service. Class effective October 14, 2019

Additional information may be obtained at
HR, 2825 Municipal Way, Tallahassee, Florida 32304
PUBLICATION: 10/16, 10/23/2019

STATE OF CONNECTICUT

SUPERIOR COURT OF JUVENILE MATTERS

ORDER OF NOTICE

Notice to: Freddie Mendoza father of males born 3/25/2005 and 7/24/2006 to Mindy M.

A petition has been filed seeking: Commitment of minor child(ren) of the above named or vesting of custody and care of said child(ren) of the above named in a lawful, private or public agency or a suitable and worthy person. The petition, whereby the court's decision can affect your parental rights, if any, regarding minor child(ren) will be heard on: Next court hearing on 10/29/19 at 11:00 a.m. at SCJM, 239 Whalley Ave., New Haven CT 06511. Therefore, ORDERED, that notice of the hearing of this petition be given by publishing this Order of Notice once, immediately upon receipt, in the: Tallahassee Democrat, a newspaper having a circulation in the town/city of: Tallahassee, Florida.

Honorable R. Burke/Judge, Beth Marsan/Clerk
Date signed: 9/26/19
Publication: 10/23/2019

The Board of Trustees of Florida State University announces the following public meetings to which all persons are invited.

Committee Meetings: Florida State University, The Westcott Building, 222 South Copeland Street, Tallahassee, Florida, on Thursday, October 31, 2019, as follows: Governance Committee, Room 211A, 12:30-1:45 p.m.; Audit & Compliance Committee, Room 201, 12:30-1:45 p.m.; Academic Affairs Committee, Room 211A, 3:15-4:30 p.m.; Student Affairs Committee, Room 201, 3:15-4:30 p.m.; and Finance and Business Committee, Room 214, 3:15-4:30 p.m.

General Meeting of the Board: The Donald L. Tucker Civic Center, Rooms A2 and A3, 505 West Pensacola Street, Tallahassee, Florida, on Friday, November 1, 2019, 9:00 a.m. until 12:30 p.m., or until the business of the meeting is concluded and meeting is adjourned.

GENERAL SUBJECT MATTER TO BE DISCUSSED: General business of the board to include academic or fiscal matters as deemed necessary and proper.

A copy of the agenda and other information regarding the meetings may be obtained by contacting Lynnna Sands, University Relations, at (850) 645-1932 or lsands@fsu.edu or by visiting The Florida State University Board of Trustees website, https://trustees.fsu.edu/meetings/.

In accordance with the provisions of the Americans with Disabilities Act, persons requiring special accommodations at this meeting should advise Ms. Sands no later than two days prior to the meeting.
PUBLICATION: 10/23/2019

Cleaning, Repairs, Lawn Care, Remodeling & More...

Service Directory

Place Classifieds Online
www.tallahassee.com/section/Classifieds
or Call: 850-599-2210

Architects & Design

House Plans

Drafting Services
Additions, Designs, Etc. 850-509-5870

Cleaning & Maid Services

ALLEN PRO CLEAN LLC
Pressure/Soft Wash, Houses, Driveways, Roofs, Gutters, Etc. Res/comm. Lic & Ins'd Call 850-567-3508

FREE Garages Cleaned

Stuff hauled away. Just give us Usable, Unwanted items. 442-6430.

Concrete and Paving

A ELITE CONCRETE II LLC
Driveways, Sidewalks & Patio repairs, etc. Lic. & Insured. 850-591-2373

Design/Decorate

SARA'S STITCHERY
Sewing for the home, Upholster, Slip covers, Clothing repairs & Alterations, Call: 850-556-5789

Drywall & Plaster

DAIGLE & SONS DRYWALL
All types of drywall work, repair, remodel, additions, popcorn removal specializing in matching most types of textures, Quality work, competitive prices. (Other Home Repairs Also) 850-545-4497

the job network

HANDYMAN SERVICES - 35 Years Exp. Painting, Pressure Washing Everything inside & outside! 850-445-8817

Handyman Services

REP-REM CO Repair/Remodel
If it's legal, I can do it! Home Repairs Only. Call cell# 850-570-4328

Hauling

ALL GENERAL HAULING
Yard Debris, Cleanups, Household, Yard Work, Lathe. 850-933-6614

Home Improvement

TOTAL HOME REPAIR - CBC1262808
Superior craftsmanship at affordable Prices. 35yrs. Exp. 850-893-8439

Lawn & Garden Care

All General Clean-Ups & HAULING
Mow, Rake, Trim, Prune, Haul, Reg Yard Maint. Lathe 850-933-6614.

Swimming Pools

A-1 POOL SERVICE
WEEKLY CLEANINGS 694-4527

Tree Service

A+ TERRY TREE SERVICE
Tree cutting, trimming & cleanup. Lic & Ins. Call Terry Spack @: 850-539-5562 or 850-570-3747.

For Home Delivery

Call 1-800-999-2271!

Tallahassee Democrat

A GANNETT COMPANY

Classified Advertising Information CALL: 599-2210 • FAX: 599-2347

TELEPHONE HOURS: Monday-Friday 8:00 a.m. - 5:00 p.m.

DEADLINES: Monday-Friday 3 p.m. Previous Day Saturday & Sunday 3 p.m. Friday

CANCELLATIONS: To cancel or correct an in-column ad call 850-599-2210. Monday-Friday, 8:00 a.m.-5:00 p.m. Check your ad for errors the first day for accuracy. Errors eligible for adjustments must be reported on the first business day after publication. Advertising submitted by telephone is read back to insure correctness of copy and point of contact. Upon completion of the read-back procedure, this newspaper will assume its correctness. The Tallahassee Democrat will make adjustments based on this criteria and will not assume financial responsibility to a greater extent than the cost of the space occupied by the error. Advertisements received after deadline are not subject to the error adjustment policy. Additional adjustments will be at the publisher's discretion, based on the value lost from the error.

LEGAL NOTICES: EDITION Wednesday, Friday 3 p.m. Thursday, Saturday, Sunday & Monday 3 p.m. Tuesday, Friday 3 p.m. Two Days Prior

CLASSIFIED DISPLAY ADVERTISING: EDITION Wednesday 5 p.m. Tuesday, Friday, Saturday & Sunday RE 5 p.m. Wednesday, Sunday 10 a.m. Thursday

GENERAL: The Tallahassee Democrat reserves the right to classify, edit, reject or cancel any ad and omit all late copy submissions. We do attempt to alphabetize ads within individual classifications; however, we do not guarantee alphabetical placement, nor do we authorize credit for advertisements not alphabetized. The Tallahassee Democrat has not verified the information contained in any advertisement, including business opportunities, pet sales, ticket sales, etc. We do not recommend or endorse any information which is the subject of any advertisement. Advertisements are the property of the Tallahassee Democrat, hereafter referred to as "the paper", and/or its advertisers and are subject to contracts between them. The classified listings and individual advertisements are subject to the copyright in this edition of the paper owned by the paper and/or to copyright interests owned by its advertisers and/or the paper. Reproduction, display or transmission or distribution of the listings or individual advertisements in any format without express permission of the Tallahassee Democrat and its advertisers is prohibited.

CREDIT CARDS ACCEPTED: AMERICAN EXPRESS, VISA, MasterCard, DISCOVER

A small percentage of calls between our employees and customers are evaluated by supervisory personnel. Calls are randomly selected to insure our customers receive prompt, courteous service and accurate information.

**Leon County
Board of County Commissioners**

Notes for Agenda Item #6

Leon County Board of County Commissioners

Agenda Item #6

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator

Title: Community Land Trust Agreement



Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Wanda Hunter, Assistant County Administrator
Lead Staff/ Project Team:	Shington Lamy, Director, Human Services and Community Partnerships Matthew Wyman, Housing Services Manager

Statement of Issue:

This agenda item seeks Board approval of an Agreement with Tallahassee Lenders' Consortium to serve as the Community Land Trust for Leon County.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Approve the Agreement with Tallahassee Lenders' Consortium to serve as the Community Land Trust (Attachment #1) and authorize the County Administrator to execute in a form approved by the County Attorney.

Report and Discussion

Background:

This agenda item seeks Board approval of an Agreement with Tallahassee Lenders' Consortium to serve as the Community Land Trust for Leon County. A Community Land Trust (CLT) is a tool used to promote affordable housing.

Under the CLT model a nonprofit organization acquires, manages and retains ownership of the land. A CLT sells the home or rents the multi-family housing development units located on that land to lower income households. The land is preserved under a 99-year ground lease held by the nonprofit CLT. Because the land is leased by the CLT and held separately from the home, the price of the home is limited to the value of the structure which ensures the home remains affordable. The CLT model restricts the sale price of single-family homes to ensure that they remain affordable regardless of market price increases. Multi-family housing units would be leased at rates that do not exceed 30% of the tenant's household income. CLTs can serve a specified neighborhood or region. Currently, there are no organizations that operate a nonprofit CLT in this area.

At the October 26, 2017 Joint Affordable Housing Workshop, the County and City Commissions accepted the Affordable Housing Workgroup's final report and approved 13 recommendations aimed at promoting the development and preservation of affordable housing in the community. One of the recommendations directed staff to explore the feasibility of establishing a community land trust. The Board subsequently ratified the Workshop actions during the November 14, 2017 regular Board meeting and formally adopted the recommendations as a strategic initiative during the 2018 Annual Board Retreat.

On June 18, 2018, following a presentation of County and City staff analysis regarding the feasibility of establishing a CLT, the Board authorized the County Administrator to issue a joint request for qualifications in conjunction with the City of Tallahassee and the Housing Finance Authority of Leon County (HFA), to identify a nonprofit organization that could serve as a CLT. In November 2018 a joint Request for Qualification (RFQ) was issued through the City's Purchasing Division. An RFQ Evaluation Committee comprised of representatives from the County, City, the Tallahassee Housing Authority, and the Big Bend Habitat for Humanity was established. The RFQ Evaluation Committee recommended to the County and City that the Tallahassee Lenders' Consortium serve as the CLT.

On July 9, 2019, the Board authorized the County Administrator to negotiate an agreement with the Tallahassee Lender's Consortium, in a form approved by the County Attorney, to serve as the Community Land Trust for Leon County and bring back the proposed Agreement to the Board for final consideration and approval.

Analysis:

County staff worked with the Tallahassee Lenders' Consortium (TLC), the City and the Florida Housing Coalition to develop the proposed CLT Agreement. Under the proposal, the County will convey to TLC, primarily through donation, properties that have been deemed suitable for affordable

housing by the Board. TLC serving as the CLT must develop single-family and/or multi-family housing developments for low-income residents on the properties provided by the County. The Agreement defines low-income as Leon County residents with household incomes that are extremely low- (30% or below the area median income), very low- (50% or below the area median income), or low-income (80% or below the area median income). The monthly rent or mortgage payments including taxes, insurance, and utilities shall not exceed 30% of the household income of CLT clients.

In accordance with the proposed Agreement, the County will have the sole discretion to determine which properties are deemed suitable for affordable housing and are to be conveyed to the CLT and how the properties are conveyed (i.e. donated, sold, or exchanged). The County will enter into a separate agreement executed by the County Administrator for each property to be conveyed to the CLT. The CLT will have at least three years to build a single-family and/or multi-family housing development(s) on a property. The County may request that a property be reverted to the County if a property remains undeveloped beyond the 3 year period as specifically addressed in each agreement at the time of conveyance.

The proposed Agreement also provides that any land conveyed by the County to the CLT must remain affordable in perpetuity in the form of 99-year ground lease agreements between the CLT and its clients. The ground lease agreement must be drafted in a form developed by the Florida Housing Coalition specifically for community land trust projects. Ground lease agreements associated with a sale of County-conveyed properties will be reviewed and approved by the County prior to execution.

The CLT will be required to submit an annual report to the County by October 1 of each year, detailing the following:

- The total number of single-family home developments and multi-family developments built within the past 12 months on all properties including properties conveyed by the County;
- The total number of County-conveyed properties that remain undeveloped;
- Specific demographic and income data of qualified residents that purchased a CLT home within the past 12 months;
- Aggregate demographic and income data on qualified residents that rented a CLT apartment unit in a multi-family development within the past 12 months; and
- Marketing strategies utilized for CLT homes and apartments.

Over the last several months County staff has worked with TLC to identify properties for conveyance that the Board has previously deemed appropriate for affordable housing. Upon Board approval of the proposed Agreement, the CLT would formally request these properties for conveyance. As stated in the Agreement, the number of County-owned properties to be conveyed to the CLT shall be at the sole discretion of the County.

On December 12, 2019, the Housing Finance Authority of Leon County (HFA) approved a \$25,000 loan to TLC for the startup costs associated with the CLT. The City is expected to provide a \$50,000 loan to assist with the launch of the CLT when they consider the proposed Agreement

with TLC in March. Additionally, in January, TLC was awarded a \$15,000 grant from Hancock Whitney Bank for the development of multi-family housing within the CLT. The CLT is expected to begin developing affordable housing within the next 8 to 10 months.

The proposed Agreement does not prohibit Leon County from donating and/or selling properties deemed suitable for affordable housing to other agencies dedicated to developing affordable housing.

Options:

1. Approve the Agreement with Tallahassee Lenders' Consortium to serve as the Community Land Trust (Attachment #1) and authorize the County Administrator to execute in a form approved by the County Attorney.
2. Do not approve the Agreement with Tallahassee Lenders' Consortium to serve as the Community Land Trust.
3. Board direction.

Recommendation:

Option #1

Attachment:

1. Proposed Agreement with the Tallahassee Lenders' Consortium to serve as the Community Land Trust

AGREEMENT

This Agreement is entered into this _____ day of _____, 2020 between LEON COUNTY, FLORIDA, a charter county and political subdivision of the State of Florida (hereinafter the “County”) and TALLAHASSEE LENDERS’ CONSORTIUM, INC., a Florida not for profit corporation (hereinafter the “Contractor”), collectively, the “Parties”.

RECITALS

WHEREAS, the Leon County Board of County Commissioners (the Board”) approved 13 recommendations of the ad-hoc Tallahassee-Leon County Affordable Housing Workgroup in October 2018 aimed at promoting the development and preservation of affordable housing; and

WHEREAS, one of the recommendations directed staff to explore the feasibility of establishing a community land trust organization (hereinafter the “CLT”) as a critical resource for the promotion and development of affordable housing; and

WHEREAS, the County issued a joint request for qualifications (RFQ) in conjunction with the City of Tallahassee to identify a nonprofit organization that could serve as the CLT; and

WHEREAS, the RFQ Evaluation Committee, comprised of representatives from the County, City, the Tallahassee Housing Authority, and the Big Bend Habitat for Humanity, unanimously selected the Contractor to serve as the CLT; and

WHEREAS, on July 9, 2019 the Board authorized the County Administrator to negotiate an agreement with the Contractor to serve as the CLT.

NOW, THEREFORE, the Parties do hereby covenant and agree as follows:

I. EFFECTIVE DATE; TERM; RENEWAL

This Agreement shall be effective commencing retroactively to October 1, 2019 and shall continue until September 30, 2024 (the “Term”).

II. SCOPE OF SERVICES (the “Services”)

A. In General.

- 1) The Contractor will serve as the CLT for the County.
- 2) The general purpose of a CLT is to acquire and/or develop single-family and multi-family affordable housing for qualified residents.

For purposes of this Agreement, the term “qualified resident” means a resident that has a satisfactory credit score to qualify for a mortgage or lease and has completed a homebuyer education course or tenant education course as approved by the Contractor.

- 3) Any and all County-owned properties conveyed to the Contractor by the County for the CLT (hereinafter the “County-conveyed property(ies)”) shall be utilized for the development of single-family homes for sale as affordable housing to qualified residents and/or for multi-family projects for rent as affordable housing to qualified residents in accordance with paragraph II.C below.
- 4) Any such single-family and multi-family affordable housing developed on a County-conveyed property shall remain as affordable housing in perpetuity.

B. Conveyance of County-Owned Properties.

- 1) The County agrees to convey to the Contractor for use in the CLT a portion of the inventory of its County-owned properties deemed suitable for affordable housing in accordance with the County’s Real Estate Policy, Policy No. 16-5, as may be amended from time to time, and in accordance with Florida law.
 - a. The County may periodically share with the Contractor a list of County-owned properties available for development of affordable housing, when available.
 - b. The Contractor may make requests to the County for properties on the list to be conveyed via donation, sale, or property exchange.
 - c. The determination of which County-owned properties are to be conveyed to the Contractor, and whether the conveyance shall be by donation, sale or exchange of property, shall be at the sole discretion of the County.
- 2) The County and the Contractor shall enter into a Purchase and Sale/Donation Agreement prior to the conveyance of each such County-owned property, which shall include, but not be limited to, the following provisions:
 - a. The conveyance of any County-owned properties shall be by County Deed pursuant to Section 125.411, Florida Statutes, conveying only the interest of the County in such property and shall not be deemed to warrant title or to represent any state of facts concerning the property.
 - b. The County shall not be required to cure any title defects associated with the County’s acquisition of the property by tax deed. However, the County may, at the County’s discretion, collaborate with the Contractor or other third-party to cure any title defects for such properties.
 - c. The consideration for the conveyance of County-owned properties shall include the Contractor’s covenant that:
 - i) the housing developed on the County-conveyed property shall be, and remain as, affordable housing in perpetuity.

- ii) Any subsequent sale of the affordable housing developed on the County-conveyed property to a third-party resident shall separate the cost of the land from the improvements with the use of a 99-year ground lease, the terms of which shall be in substantial conformance with the Model Ground Lease as provided by the Florida Housing Coalition, as may be amended from time to time.
 - d. Each 99-year ground lease associated with a subsequent sale of a County-conveyed property shall be subject to review and approval by the County prior to execution. With regard to any multi-family developments, the only such document subject to the County's review and approval shall be the master lease or other such agreement reflecting the Contractor's transfer to a third party of the management and operation responsibility for the development.
 - e. In the event any County-conveyed property remains undeveloped for a period of three years or more after such conveyance, the property shall, upon written request by the County, revert back to the County in the form of a Special Warranty Deed from the Contractor. The period of time for such reversion may be extended at the County's sole discretion.
 - f. Any and all County-conveyed properties must be incorporated into the inventory of the CLT and shall not be used, developed, sold, rented, or otherwise transferred for any purpose, except as provided herein.
 - g. In the event any County-conveyed property is to be used, developed, sold, rented, or otherwise transferred in violation of the provisions of this Agreement, the property shall, upon written request by the County, revert back to the County in the form of a Special Warranty Deed from the Contractor, or, if the Contractor has already conveyed the property to a third party, the County shall be entitled to seek damages from the Contractor in an amount equal to the value of the property at the time of said conveyance plus attorney's fees and costs incurred by the County in seeking such damages.
- 3) Throughout the Term of this Agreement, the number of County-owned properties to be conveyed to the Contractor, and the frequency at which they are conveyed, shall be at the sole discretion of the County.

C. Homeowners and Tenants of Conveyed County-owned Properties.

- 1) Single-Family Home Development. Any County-conveyed properties developed for single family homes shall be sold as affordable housing to qualified residents, as those terms are defined in paragraph II.A.2) above .
- 2) Multi-Family Development. Any County-conveyed properties developed for multi-family projects shall provide affordable housing units made available for rent to qualified residents, as those terms are defined in paragraph II.A.2) above.

The Parties acknowledge and agree that such projects may also include units made available for rent at rental rates that exceed the thresholds for affordable housing; provided, however, that the number of such units shall be limited to an amount to be determined by the Parties on a case by case basis.

- 3) The Contractor shall provide or refer an approved homebuyer education course to CLT homeowners and tenant education course to CLT tenants for completion as required to be considered as a qualified resident.
- 4) The County may provide down payment assistance to eligible homeowners that purchase a CLT home in the unincorporated areas. The funding shall be subject to availability through the County's State Housing Initiative Partnership (SHIP) program and other sources of funding at the sole discretion of the County.

D. Annual Report.

- 1) The Contractor shall submit an annual report to the County that details at least the following:
 - a. The number of single-family home developments and multifamily developments built within the past 12 months on properties owned by the community land trust including properties conveyed by the County;
 - b. The number of County-conveyed properties that remain undeveloped;
 - c. Specific demographic and income data of qualified residents that purchased a single-family home development within the past 12 months on County-conveyed properties;
 - d. Aggregate demographic and income data of qualified residents that rented an apartment unit in a multifamily development within the past 12 months on County-conveyed properties; and
 - e. Marketing strategies for homes and apartments on County-conveyed properties.
- 2) The Annual Report shall be due by October 1 of each year.

III. TERMINATION

- A. The County may terminate this Agreement without cause, by giving the Contractor not less than thirty (30) days prior written notice of its intent to terminate. Either Party may terminate this Agreement for cause by giving the other Party hereto not less than thirty (30) days prior written notice of its intent to terminate.
- B. Any County-conveyed properties that remain undeveloped at the time that this Agreement is terminated for cause shall revert to the County in the form of a Special Warranty Deed from the Contractor. Prior to such reversion, the Contractor shall

remedy any and all code violations, liens, or any other encumbrances placed on the property subsequent to the date of conveyance from the County to the Contractor.

- C. The County shall not be required to give the Contractor such thirty (30) days written notice if, in the opinion of the County, the Contractor is unable to perform its obligations hereunder, or if in the opinion of the County, the Services being provided are not satisfactory. In such case, the County may immediately terminate the Agreement by providing a notice of termination to the Contractor.
- D. Termination of this Agreement for any reason under this paragraph will not affect (i) any liabilities or obligations of either Party arising before such termination or as a result of the events causing such termination, or (ii) any damages or other remedies to which a Party may be entitled to under this Agreement, at law or in equity, arising out of a breach of this Agreement.

IV. INDEMNIFICATION

- A. The Contractor shall indemnify and hold harmless the County, its officials, officers and employees, from and against all liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by negligence, recklessness, or intentionally wrongful conduct of the Contractor and other persons employed or utilized by the Contractor in the performance of this Agreement.
- B. The County may, at its sole option, defend itself or require the Contractor to provide the defense. The Contractor acknowledges that the sum of ten dollars (\$10.00) of the amount paid to the Contractor constitutes sufficient consideration for the Contractor's indemnification of the County, its officials, officers and employees.
- C. The Contractor shall be liable to the County for any and all reasonable costs incurred by the County to remediate, mitigate, or cure any portion of a County-conveyed property, which reverts back to the County pursuant to this Agreement, that is found to be defective or not in accordance with this Agreement, as a result and to the extent caused by the negligence, recklessness, or intentionally wrongful conduct on the part of the Contractor and other persons employed or utilized by the Contractor in the performance of this Agreement.

V. AUDITS, RECORDS, AND RECORDS RETENTION

The Contractor agrees:

- A. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all revenues and expenditures of funds reflected herein.
- B. To retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement for a period of five (5) years after termination of the Agreement, or if an

audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this Agreement.

- C. Upon completion or termination of the Agreement and at the request of the County, the Contractor will cooperate with the County to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph b above. The County may reproduce any written materials generated as a result of the Contractor's work.
- D. To assure that all records required to be maintained by the Contractor hereby shall be subject at all reasonable times to inspection, review, or audit by County, Federal, state, or other personnel duly authorized by the County.
- E. To permit persons duly authorized by the County and Federal auditors, pursuant to 45 CFR, Part 92.36(I)(10), to have full access to and the right to examine any of the Contractor's records and documents related to this Agreement, regardless of the form in which kept, at all reasonable times for as long as those records are retained.
- F. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.
- G. Comply with public records access requirements set forth in section 119.0701(2), Florida Statutes, including the obligation to:
 - 1) Keep and maintain public records required by the County to perform the Services required under this Agreement.
 - 2) Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
 - 3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Term of this Agreement and following termination of the Agreement if the Contractor does not transfer the records to the County.
 - 4) Upon termination of the Agreement, transfer, at no cost, to the County all public records in possession of the Contractor or keep and maintain public records required by the County to perform the Services required hereunder. If the Contractor transfers all public records to the County upon termination of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon termination of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County,

upon request from the County's custodian of public records, in a format that is compatible with the information technology systems of the County.

- 5) **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 850-606-1900, LamyS@LeonCountyFl.gov, Human Services and Community Partnerships, 918 Railroad Avenue, Tallahassee, FL 32310.**

VI. NOTICE

- A. Upon execution of the Agreement, the Contractor shall provide in writing, the name of the Contractor's staff member who will be responsible for the submission of all Contractor's records, reports, invoices or documents to the County necessary for the administration of this Agreement.

- B. All correspondence, documents, records or reports invoices must be submitted electronically to Shington Lamy, Director, Leon County Office of Human Services and Community Partnerships; LamyS@leoncountyfl.gov or submitted to:

Name: Shington Lamy
Address: 918 Railroad Avenue,
Tallahassee, FL 32310

if not otherwise provided electronically.

- C. All notices required hereunder shall be in writing sent by United States certified mail, postage prepaid, return receipt requested, overnight courier or by hand delivery. All notices required under this Agreement shall be given to the Parties at the addresses below or at such other place as the Parties may designate in writing.

Notice to Contractor: Name: Libby Lane
 Address: 224 Office Plaza Drive
 Tallahassee, FL 32301

Notice to the County: Name: Shington Lamy
 Address: 918 Railroad Avenue
 Tallahassee, FL 32310

VII. CONTRACT MANAGEMENT:

The County's Office of Human Services and Community Partnerships shall be and is hereby authorized as the representative of the County, responsible for the day to day operational management of the provisions of the Agreement, unless or until a written notice is provided to the Contractor stating otherwise.

VIII. MISCELLANEOUS PROVISIONS

A. Status.

The Contractor at all times relevant to this Agreement shall be an independent contractor and in no event shall the Contractor nor any employees or subcontractors under it be considered to be employees of the County.

B. Conflicting Employment.

For the duration of this Agreement, the Contractor shall not enter into any other agreements that would ethically conflict with its obligations under this Agreement.

C. Licenses.

The Contractor shall be responsible for obtaining and maintaining its city occupational license and any licenses required pursuant to the laws of Leon County, the City of Tallahassee, or the State of Florida. Should the Contractor, by reason of revocation, failure to renew, or any other reason, fail to maintain its license to operate, the Contractor shall be in default of this Agreement as of the date such license is lost.

D. Assignments.

This Agreement shall not be assigned as a whole or in part without the prior written consent of the County.

E. Monitoring.

The Contractor shall permit persons duly authorized by the County to inspect any records, papers, documents, facilities, goods, and Services of the Contractor which are relevant to this Agreement and interview any clients and employees of the Contractor to assure the County of the Contractor's satisfactory performance of the terms and conditions of this Agreement.

F. Public Entity Crimes Statement.

In accordance with section 287.133, Florida Statutes, Contractor hereby certifies that to the best of his knowledge and belief neither Contractor nor its affiliates have been convicted of a public entity crime. Contractor and his affiliates shall provide the County with a completed public entity crime statement form no later than January 15

of each year this Agreement is in effect. Violation of this section by the Contractor shall be cause for termination of this Agreement by the County.

G. Unauthorized Alien(s) and E-Verify.

The Contractor agrees that unauthorized aliens shall not be employed nor utilized in the performance of the requirements of this Agreement. The County shall consider the employment or utilization of unauthorized aliens a violation of Section 274A(e) of the Immigration and Naturalization Act (8 U.S.C. 1324a). Such violation shall be cause for termination of this Agreement by the County.

H. Non-Waiver.

Failure by the County to enforce or insist upon compliance with any of the terms or conditions of this Agreement or failure to give notice or declare this Agreement terminated shall not constitute a general waiver or relinquishment of the same, or of any other terms, conditions or acts but the same shall be and remain at all times, in full force and effect.

I. Modifications.

This Agreement constitutes the entire understanding of the Parties. Any modifications to this Agreement must be in writing, executed by both Parties.

J. Venue.

Venue for all actions arising out of this Agreement shall lie in Leon County, Florida.

K. Construction.

The validity, construction, and effect of this Agreement shall be governed by the laws of the State of Florida.

L. Compliance with Anti-Discrimination Legislation.

In providing, or contracting to provide Services, programs or activities, maintaining facilities, and otherwise performing obligations under this Agreement, the Contractor shall comply with the Americans with Disabilities Act, the Civil Rights Act of 1964, as amended, the Florida Civil Rights Act of 1992, and any other federal or state law or County ordinance that prohibits discrimination on the basis of race, color, national origin, religion, sex, age, marital status, disability, sexual orientation or gender identity.

M. Headings in this Agreement.

The headings in this Agreement are for convenience only, confirm no rights or obligations in either Party, and do not alter any terms of this Agreement.

N. Severability.

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, shall remain in full force and effect as if such invalid or unenforceable term had never been included.

O. Force Majeure.

If either Party is prevented from or delayed from performing any obligations under this Agreement (except payment or financial obligations) by circumstances beyond its control, including but not limited to fires, hurricanes, severe weather, floods, pandemics, quarantines, war, civil disturbances, acts of terrorism, acts of God, or significant threats of such circumstances, or any future laws, rules, regulations, orders, or acts of any local, state, or federal government (“Force Majeure”), then the affected party shall be excused from performance hereunder during the period of disability. The party claiming Force Majeure shall promptly notify the other party in writing when upon learning of the existence of a Force Majeure condition, and when the Force Majeure condition has terminated. Notwithstanding anything in this Agreement to the contrary, the term “Force Majeure” does not include or excuse performance under this Agreement for events relating to increased costs associated with fuel, labor, labor disputes, insurance, or other expenses of performing the obligations hereunder.

P. Survival of Obligations.

Cancellation, expiration, or earlier termination of this Agreement shall not relieve the Parties of obligations that by their nature should survive such cancellation, expiration, or termination.

Q. Counterparts.

This Agreement may be executed in any number of counterparts, and each executed counterpart shall have the same force and effect as an original instrument.

R. Sovereign Immunity.

Nothing herein shall be construed as a waiver of any rights and privileges afforded the County, as a political subdivision of the State of Florida, under section 768.28, Florida Statutes, as amended.

S. Attorneys' Fees and Costs.

In the event of a dispute arising under this Agreement, whether or not a lawsuit or other proceeding is filed, the prevailing Party shall be entitled to recover its reasonable attorneys' fees and costs, including attorneys' fees and costs incurred in litigating entitlement to attorneys' fees and costs, as well as in determining or quantifying the amount of recoverable attorneys' fees and costs. The reasonable costs to which the prevailing Party is entitled shall include costs that are taxable under any applicable statute, rule or guideline, as well as non-taxable costs, including, but not limited to, costs of investigation, copying costs, electronic discovery costs, telephone charges, mailing and delivery charges, information technology support charges, consultant and expert witness fees, travel expenses, court reporter fees, and mediator fees, regardless of whether such costs are otherwise taxable.

WHERETO, the Parties have set their hands and seals and executed this Agreement the date set forth below.

LEON COUNTY FLORIDA

**TALLAHASSEE LENDERS'
CONSORTIUM, INC.**

By: _____
Vincent S. Long
County Administrator

By: _____
Libby Lane
Executive Director

ATTEST:
Gwendolyn Marshall, Clerk of the Court
& Comptroller
Leon County, Florida

BY: _____

Approved as to Form:
Leon County Attorney's Office

BY: _____
Herbert W. A. Thiele, Esq.
County Attorney

**Leon County
Board of County Commissioners**

Notes for Agenda Item #7

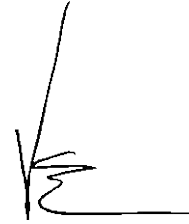
Leon County Board of County Commissioners

Agenda Item #7

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Consideration to Pursue Designation as an AARP Age-Friendly Community

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Wanda Hunter, Assistant County Administrator
Lead Staff/ Project Team:	Andrew Johnson, Assistant to the County Administrator Shington Lamy, Director, Human Services and Community Partnerships Nicki Paden, Management Analyst

Statement of Issue:

As requested by the Board during the January 28th meeting, this agenda item provides an overview of the American Association of Retired Persons (AARP) Network of Age-Friendly States and Communities, including a review of the application process, membership requirements, and options for joining the network for the Board's consideration.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Direct staff to pursue designation as an Age-Friendly Community in coordination with the City of Tallahassee.

Report and Discussion

Background:

During the January 28th meeting, the Board requested an agenda item to consider joining the American Association of Retired Persons (AARP) Network of Age-Friendly States and Communities (“Age-Friendly Network”). The Age-Friendly Network is an initiative launched by the AARP in 2012 that encourages towns, cities, counties, and states to prepare for the aging of the U.S. population by creating livable and sustainable communities suitable for residents of all ages, including those 50 and older.

As discussed in further detail in the Analysis section below, designation as an Age-Friendly Community by AARP involves a commitment to a multiyear planning effort and the dedication of substantial resources to implement, and regularly re-evaluate a community work plan that is required under the designation. However, the City of Tallahassee applied for and received this designation in 2015 and since that time has taken several of the steps involved in the community assessment and planning process that is required of member communities, including conducting a community survey and developing a work plan to position Tallahassee as a more age-friendly community (Attachment #1). As such, should the Board wish to join the AARP Age-Friendly Network, it is recommended that the County explore the opportunity to join the City’s existing efforts. In practice, this would involve identifying any additional needs for age-friendly programs, services, and infrastructure in the unincorporated area and working with the City to expand its work plan to a countywide scale. Alternatively, the County may pursue the Age-Friendly Community designation independently should the Board wish to do so.

Analysis:

According to the AARP, an “age-friendly” community is one that enables residents to thrive at every age and every life stage. The Age-Friendly Network initiative focuses on “8 Domains of Livability” which represent the availability and quality of certain community features that have a particular impact on the well-being of older adults. These are:

1. Outdoor Spaces and Buildings
2. Transportation
3. Housing
4. Social Participation
5. Respect and Social Inclusion
6. Work and Civic Engagement
7. Communication and Information
8. Community and Health Services

Communities wishing to enroll in the AARP Age-Friendly Network are required to submit a membership application, a letter of commitment signed by the community’s chief elected official, and a resolution in support of membership in the network. A community’s membership in the Age-Friendly Network means that the community has made a commitment to actively work with residents and local advocates to make their town, city, county, or state an age-friendly place to live. A handbook detailing the enrollment process and program requirements for Age-Friendly Communities is included as Attachment #2.

Once an application has been reviewed and accepted by AARP, member communities are required to commit to an assessment and improvement process which typically includes conducting a community needs assessment, developing a community-wide action plan based on the findings of the needs assessment, and implementing and re-assessing the action plan in three-year cycles. The assessment evaluates needs and gaps among the “8 Domains of Livability” listed above. Member communities work in partnership with AARP to conduct the community assessment to identify and prioritize areas of focus which inform the development of the action plan.

In April 2019, Florida was the fourth state in the nation to join AARP’s network as a designated Age-Friendly State. The Florida Department of Elder Affairs leads the state’s Age-Friendly Network initiative at the state level. In January 2020, Leon County received an invitation from the Department of Elder Affairs to join the Age-Friendly Network. At this time, 34 communities across the state have joined the AARP Age-Friendly Network, including the City of Tallahassee as indicated above. Approximately 80% of the communities that have joined AARP’s Age-Friendly Network nationwide are municipalities. Likewise, Florida’s member list is currently comprised of 26 municipalities and 8 counties across the state. Many of the Florida counties that are members of the network have developed an action plan in coordination with some or all of their municipalities.

As discussed above, the City of Tallahassee applied and was designated an Age-Friendly Community in 2015. Since that time, the City has conducted a citizen survey to determine how the aging population wishes to live within the community and has developed a work plan which includes specific goals, objectives, and tasks in support of becoming a more age-friendly community. The work plan was developed by City of Tallahassee Senior Services staff with assistance from the Tallahassee-Leon County Planning Department. The City finalized its work plan in 2019 and has begun its implementation.

Based upon preliminary discussions with the City and in reviewing the commitments of other member communities across the State, pursuing designation as an Age-Friendly Community involves a substantial commitment of resources over the span of several years. In light of this, staff has engaged with the City on potential opportunities to combine efforts on this initiative as feasible, should the Board wish to do so.

The City’s work plan currently includes a goal to increase access to services, resources and recreational opportunities for senior citizens who reside in the unincorporated areas of Leon County. Notwithstanding this, should the Board wish to combine efforts with the City, the County would utilize its staff and resources to review the City’s work plan and identify any outstanding gaps specific to the unincorporated areas of the County, then working with the City to prepare an update to the plan to include any new goals, objectives, and tasks that may be needed. Alternatively, the Board may wish to pursue designation independently. This would require the County to conduct a separate community needs assessment and develop a work plan unique to the County.

Should the Board wish to pursue Leon County’s designation as an AARP Age-Friendly Community, staff will bring back an agenda item which includes the required resolution of support to be included in the County’s application, as well as detailed information regarding the County’s

involvement in the age-friendly initiative, whether pursued in coordination with the City or independently.

Options:

1. Direct staff to pursue designation as an Age-Friendly Community in coordination with the City of Tallahassee.
2. Direct staff to pursue independent designation as an Age-Friendly Community.
3. Do not direct staff to pursue designation as an Age-Friendly Community.
4. Board direction.

Recommendation:

Option #1

Attachments:

1. City of Tallahassee Age-Friendly Communities Work Plan – 2019
2. AARP Network of Age-Friendly States and Communities Introductory Handbook

Tallahassee Age-Friendly Communities WORK PLAN 2019

Tallahassee Senior Center
May 28, 2019



Letter from the City Manager

According to the U.S. Census Bureau, 2030 is expected to be an important demographic turning point for our nation. By that year, all those born between 1946 and 1964 will be above the age of 65; meaning, one in every five residents will be of retirement age.

Locally, we're on track to mirror that upward trend. Over the past few years, our senior population has grown, and more citizens age 50 and older are choosing to relocate and retire in Tallahassee.

Noting these trends, the City of Tallahassee, at the direction of the City Commission, began taking proactive steps toward becoming an AARP Age-Friendly Community. In 2015, we achieved this designation, a feat that relatively few other communities across the United States have achieved.

As part of our collaboration with AARP, we issued a survey in 2016 that gave us tremendous insight into how Tallahassee's aging population wants to live within our community. The survey, which was paired with numerous stakeholder focus groups, was designed around the World Health Organization's eight areas of livability: housing; outdoor buildings and spaces; transportation and streets; health and wellness; social participation and education opportunities; job opportunities; and community information. The Tallahassee Age-Friendly Community Work Plan before you is the result of those efforts.

Two years in the making, this plan outlines specific goals, objectives and tactics that we can carry out in our quest toward ensuring that our community best fits the needs of its residents, no matter their age. This plan demonstrates our commitment to developing and promoting age-friendly planning, policies and practices that empower residents to enjoy life within Florida's Capital City.

I would like to thank the dedicated staff at Tallahassee Senior Services, a division of the City's Parks, Recreation and Neighborhood Affairs Department; the Tallahassee Senior Center and Foundation; AARP; and the Florida Department of Elder Affairs, as well as the many survey and focus group participants, for their work in helping to create the Tallahassee Age-Friendly Community Work Plan. Through our continued efforts, we will make Tallahassee even more inclusive and livable for all.

Reese Goad



Tallahassee City Manager



Letter from the Senior Services Manager

Greetings! On behalf of our team with the City of Tallahassee Senior Center and our many City, TALL, and community partners, we are excited to share the Tallahassee Age- Friendly Community Work Plan with you. This project has been a labor of love -- and a bit challenging, as we were fulfilling our Action Plan as it was being written. We are ecstatic to see the current and on-going efforts of our various City departments and community partners all come together in this Plan.

I want to express my sincere appreciation to the TALL (senior leadership alumni) who took time to learn about what our community is doing in Housing, Transportation, and Health and Wellness as it relates to AFC. Then investing more time to discuss gaps and options for improvements. We look forward to taking many of those ideas and putting them into practice. Most of all, it would not have been possible to compile this work and these plans without the dedicated and capable assistance of Susan Poplin, Principal Planner, who will be the keeper of our Age Friendly plan going forward, and Laurie Koburger, TSCF Special Projects Coordinator, who did a significant amount of the writing as well.

Through the Domain Program Days, the research, the outreach, and the writing – Tallahassee demonstrated what an amazing, caring aging-network exists in our community. And beyond people who work in industries that directly serve older adults, we learned that “age-friendly” infiltrates most aspects of this special city. We are also unique in that our senior center is positioned as the hub of everything “senior,” thus being the catalyst for making age friendly features a priority for our governance, private businesses, and general public.

Tallahassee is a progressive city, and already doing a lot of what the Plan spells out. In keeping with the current trends, we will continue to make on-going efforts to be more age-friendly. The Plan will be a fluid document, and will probably need updates before it is even published. It will provide a guidebook and some benchmarks moving forward as we work with appropriate partners to implement ideas, and explore how to increase awareness of all our wonderful community offers.

With passion and enthusiasm,

Sheila Salyer | Manager
Tallahassee Senior Services
Parks, Recreation & Neighborhood Affairs

Table of Contents

Executive Summary 7

Community Profile 8

Introduction to the Work Plan 10

Section 1 | Becoming Part of the Network

 Setting the Stage for the Survey and Work Plan Development 13

 Age-Friendly Communities Survey Development 14

Section 2 | How the Work Plan Was Developed

 Domain Program Days 17

 Who Was Involved in the Development of the Plan 18

Section 3 | Making It Happen! The Action Plan 20

 Work Plan Implementation 21

 Health and Wellness Domain Action Plan 22

 Transportation and Streets Domain Action Plan 35

 Housing Domain Action Plan 46

 Outdoor Spaces and Buildings Domain Action Plan 53

 Job Opportunities Domain Action Plan 58

 Volunteering and Civic Engagement Domain Action Plan 63

 Social Participation, Inclusion, and Education Opportunities Domain Action Plan 69

 Community Information and Awareness Domain Action Plan 76



Appendices

Appendix A: Tallahassee AFC Survey 83
Appendix B: Housing Program Days Agendas 100
Appendix C: Transportation Programs Days Agendas 103
Appendix D: Health and Wellness Program Days Agendas 105
Appendix E: Additional Reference Resource Information 107

Figure

Figure 1: Development and Submittal of the AFC Work Plan 19



Executive Summary

The Tallahassee Age-Friendly Community Work Plan provides an overview of the process used to formulate and develop the plan; an identification of the individuals and organizations involved in its development; and an Action Plan that details the types of projects, programs, activities and events that will be implemented to make the Tallahassee community more age-friendly.

The report incorporates findings from the AARP Tallahassee community survey and the recommendations provided by Tallahassee Active Lifelong Leaders (TALL) who participated in the Domain Program Days on Health and Wellness, Transportation, and Housing. Gaps from each Domain were reviewed. Local agencies, service providers, and City resources presented information about what is currently available in Tallahassee and their suggestions for what is needed. The questions of accessibility, affordability, and availability were asked for each Domain. In general, it was discovered that many age-friendly services and features exist, but people are unaware of them.

Staff concluded that one of the biggest gaps actually falls in the Community Information and Awareness Domain. Much of the Action Plan focuses on increasing opportunities to make residents aware of the array of existing services and resources for elders available in Tallahassee. As a result, the Community Information and Awareness Action Plan crosses over several of the identified Domains.

The Action Plan identifies a number of projects, programs, activities and events for four of the Domains (Health and Wellness, Transportation, Housing, and Communication Awareness and Education), while planning to explore the other four Domains with future Domain Program Days.

As Tallahassee moves into implementation of the Work Plan, the plan identifies a key role for the Tallahassee Senior Center (TSC) in oversight and monitoring. The success of the plan depends on the continued collaboration of City staff, private and non-profit partners, and most importantly, the involvement of our citizens age 50 and over.



Community Profile

Tallahassee, the capital city of Florida, has a 2017 estimated population of 191,049, with 9.3 percent 65 and older. Leon County, in which Tallahassee is located, has a population of 290,292 with a slightly greater percentage 65 and older, at 12.9 percent, according to the U.S. Census 2017 estimates.

It is anticipated that the aging population in both the city and county are increasing in number; population projections indicate that the county population age 55 and older will have 22 percent growth from 2017 to 2030 compared to the population aged 0-54 with a projected 10 percent growth in the same time frame. (Bureau of Economic and Business Research, Bulletin 181, published June 2018.)

The City is governed by four City Commissioners and an elected Mayor. The City also regularly collaborates on a number of issues with Leon County including significant economic development and infrastructure planning projects.

Tallahassee, the county seat and only incorporated municipality in Leon County, provides services to constituents in the city and surrounding unincorporated areas. The City also owns and operates a mass transit system, StarMetro, which provides fixed-route and paratransit services (such as Dial-a-Ride). The City and County share some agencies/services, such as the Emergency Service Consolidated Dispatch Center, the Office of Economic Vitality, and the Tallahassee-Leon County Planning Department. The County also contributes funds to agencies that serve their constituents residing outside of the city limits; the Tallahassee Senior Center is one of these agencies.

Tallahassee is home to the Florida State Capitol, the Supreme Court of Florida, and three state universities including Florida State University, Florida A&M University, and the Tallahassee Community College. The City of Tallahassee is a diverse and rich community with a mix of urban and rural cultures. Its population swells and wanes with the transient legislative and student populations.

Tallahassee is touted as a destination for retirees because of its available services, arts and culture, cost of living and outdoor recreation. The city experiences four beautiful seasons and features hilly terrain, lakes, gardens, forests, and canopy roads. In combination with the numerous City and County Parks, Trails, Community Centers, and open space, citizens have ample opportunity to enjoy active lifestyles.

In addition to being identified as a top location to retire by US News and World Report, the community has actively pursued efforts to attract older segments of the population 55+ years. These efforts include significant local and state advertising through the Choose Tallahassee initiative and Visit Tallahassee marketing. ChooseTallahassee, has made it a priority to provide information and recruit residents to Tallahassee.

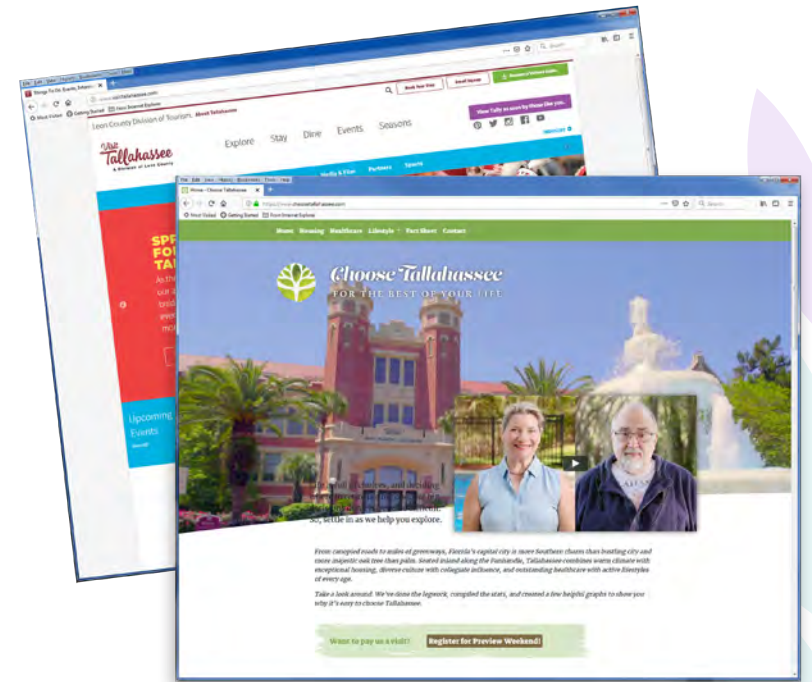


The housing market has reflected a divergence of products split between the collegiate market and home-owner/family market. A number of senior-focused housing and/or assisted living projects have been newly built or are in varying states of approval. All but two of these properties tend to be marketed to seniors who do not rely on a limited income. The Florida Chamber of Commerce's latest 2017 report has identified affordable housing as the single most important issue for local governments, and one that cities and counties will need to address into the future.

A Tallahassee jewel, especially for people age 50 and older, is the Tallahassee Senior Center (TSC). TSC serves greater than 6,300 seniors with an average age of 70, offering 180 activities each month. The TSC provides a host of lifelong learning, recreation, and wellness activities for active older adults. TSC has greater than 110 community partners, and 365 volunteers serve the Tallahassee Senior Center and Foundation programs. Programs are so popular that TSC is beyond capacity. Currently, TSC has 13 neighborhood locations in Tallahassee and the unincorporated areas. Planning is underway for a second senior center that is expected to open within the next few years in order to meet older citizens' continuously increasing needs.

While TSC infrastructure is supported by the City of Tallahassee under the Parks, Recreation, and Neighborhood Affairs Department, Senior Services programs are funded by the Tallahassee Senior Citizens Foundation, a non-profit organization, as well. The Leon County Board of County Commissioners also helps fund senior center services in the unincorporated communities through the TSC Foundation. The private foundation established in 1980 has the sole mission of raising funds for programs of the Tallahassee Senior Center.

TSC has flourished through the leadership of the current director, Sheila Salyer, and the support of the City, the Advisory Council and the Foundation Board of Directors. Having a foundation affords the senior center funding that supplements the City budget. According to the Florida Department of Elder Affairs, generating revenue through a private foundation is a best practice approach to operating a senior center. The TSC is an insightful services provider and important community hub.



Introduction To The Plan

The goal of the 2018 to 2024 Work Plan is to develop strategic and practical approaches to address a number of important issues relating to livability in Tallahassee. This document explains the development of the Work Plan and includes individual domain Action Plans which detail planned and on-going projects, activities and events.

Section 1 of this document describes the actions taken to date in becoming part of the AFC network and how the AFC community survey was conducted by AARP's national office. Following the direction of the City Commission, Tallahassee applied for and was accepted as part of the AFC network in 2015. The AARP Research Division, on behalf of the City of Tallahassee, conducted a survey in 2015 of residents age 50 and older in Tallahassee. This survey was used to determine what residents think is important for successfully aging in place.

Section 2 of the report explains how the Work Plan was developed. The results of the survey as well as Domain Program Days formed the basis for development of the Age-Friendly Community Work Plan. It uses the AFC Survey results as a starting point summarizing the administration and intent of the survey. Survey result high-points are included to give the reader a context when looking at the Action Plan in a later section of the Work Plan.

Additionally, the report explains the organization and content of the Domain Program Days, which included six day-long intensives with community participants that served in an advisory capacity. Tallahassee Active Lifelong Leaders (TALL) at the TSC, and various community organizations and agencies were included in the Domain Program Days. These focused meetings on the top three Domains were intended to educate and get citizen input.

Section 3 is the detail of the Tallahassee Age-Friendly Action Plan as part of the Work Plan. The Age-Friendly Community Action Plan reflects a compilation of observations and recommendations for programs, activities and studies that will result in a holistic approach to the Health and Wellness, Housing, and Transportation and other domains of livability that were explored in the Tallahassee AFC survey and during exploratory Domain Program Days.

The Action Plan consists of individual plans organized by Domain. The top three domains of Health and Wellness, Transportation and Housing precede the remainder of the plans. The other domains include Building and Outdoor Spaces, Employment, Volunteer/Civic Engagement, Social Participation, and Community Awareness/Education. Many of the domains have overlapping issues which are reflected in the domain action plans, particularly for Community Awareness/Education. Some of the domains Action Plans acknowledge the need for further exploration to tease out more complex issues, particularly ones that require additional Domain Program Days, study or resources to identify next steps and actions.

Implementation of the Work Plan is designed as a multi-agency approach, both governmental and private sector, that relies on City staff, community agencies, and/or volunteers, with the Tallahassee Senior Services Manager providing oversight for the project. The domain Action Plans describe what activities will be forthcoming over the next three to five years and who will be participating and responsible for their completion.







SECTION 1
Becoming Part of the Network

Setting The Stage For The Survey And Work Plan Development

In January 2015, then City Commissioners Gil Ziffer and Nancy Miller requested information about the AARP Age Friendly Community initiative be presented at a Quality of Life Critical Issues meeting. Upon their recommendation, an agenda item was presented to the full City Commission in March 2015 to authorize the City’s application to become part of the national AFC network, which would also make Tallahassee a member of the WHO (World Health Organization) network of Age Friendly Communities. Mayor Andrew Gillum and the other Commissioners unanimously agreed to pursue the application process. On August 19, 2015, AARP Florida staff presented the City Commission with its certificate of inclusion in the Age Friendly Community network.

The City’s commitment included adhering to the following principles to:

- Practice sound planning;
- Establish a citizen’s advisory committee that includes the active engagement of older adults;
- Identify a plan of action to amend and enhance our numerous proactive programs and projects; and
- Commit to measuring activities, reviewing action plan outcomes and performing public reporting.

Tallahassee Senior Services (TSS) staff was directed to complete the application. Assistance was provided by staff in EPER (now part of Neighborhood Affairs).

The AARP Network of Age-Friendly Communities is an affiliate of the World Health Organization’s (WHO) Age-Friendly Cities and Communities Program, an international effort launched in 2006 to help cities prepare for rapid population aging and the parallel trend of urbanization. The WHO participating communities are in more than 20 nations, as well as 10 affiliates representing more than 1,000 communities. In the U.S., currently 231 communities (AARP.org) have joined the AARP Network of Age-Friendly States and Communities. According to the AARP website, membership does not mean that AARP is endorsing any of the communities as a place to live. Nor does it mean that the community is “age-friendly” once it joins the network. What membership means is that the community’s elected leadership has made the commitment to actively work toward making their town, city, county or state a great place for people of all ages.

As all the communities in the network are requested to do, Tallahassee would explore the eight specific WHO and AARP domains of livability including: 1) Outdoor Spaces and Buildings; 2) Transportation; 3) Housing; 4) Social Participation; 5) Respect and Social Inclusion; 6) Civic Participation and Employment; 7) Communication and Information; and 8) Community and Health Services.

In the course of joining the network, the City considered how its membership in the AFC network would relate to other initiatives such as Choose Tallahassee, and the 2015 Healthy Weight Community Champion. Since 2015, Tallahassee has also piloted the Department of Elder Affairs’ Dementia Care and Cure Initiative (DCCI) and Reimagine Your Health,

SECTION 1 *Becoming Part of the Network*





SECTION 1
Becoming Part of the Network

an initiative of Tallahassee Memorial Healthcare. It is also a partner in various other community related sustainability programs, such as Sustainable Tallahassee. It was noted that becoming a member of the network would provide opportunities to support these programs and to better achieve overlapping objectives and goals among programs.

A significant appeal for the City to join the AARP AFC network was to advance efforts to help people live independently and safely in their homes and communities as they age. This program would assist in encouraging older adults to take a more active role in their communities and have their voices heard. Initiatives focusing on areas such as housing, caregiving, community engagement, volunteering, social inclusion and combating isolation among older citizens would provide benefits to everyday residents. Additionally, via the Choose Tallahassee program, nearly 20 million boomers are estimated to relocate; the economics associated with this relocation present that a community that attracts 0.3 of 1 percent will add an estimated \$1 billion in income to that community per year.

Distribution And Analysis Of The AFC Survey

The Tallahassee survey was developed and conducted by AARP National office. The survey instrument captures the WHO eight areas of livability in order to: (1) help communities establish a baseline with regards to older adults being able to age in place, and (2) conduct a community needs/gap analysis to identify and prioritize areas of focus. AARP structured the survey to cover eight WHO domain areas including:

1. Housing
2. Outdoor Spaces and Buildings
3. Transportation and Streets
4. Health and Wellness
5. Social Participation, Inclusion, and Education Opportunities
6. Volunteering and Civic Engagement
7. Job Opportunities
8. Community Information

The survey was intended to identify needs or perceived gaps by asking survey respondents how important community features and services were to them and whether or not these features and services exist. The survey, which was not tailored specifically for Tallahassee, provides general responses that, in many cases, warrant additional examination of the issue to get more detailed information. One lesson learned from the survey is that while many services are available in the community, residents may not be aware of them.

TALL Advisory members also identified additional gaps or wishes for enhancements in certain areas that were not addressed in the survey. In each of the three areas examined by the TALL Advisory group, the questions of availability, affordability, and accessibility were asked.

From the Domain Program Days, it was determined that Tallahassee offers many of the amenities and resources survey respondents identified as gaps. Thus, the conclusion was drawn that people are just not aware of the information or how to access it when needed. Communication and education became a primary goal in each of the domains reviewed. Much of this information created action steps in a fourth domain, Community Information.

Background and Methodology for the survey may be found in the survey report document found in Appendix A.



SECTION 1
Becoming Part of the Network



SECTION 2:
*How The Work Plan Was Developed:
The AFC Survey As A Starting Point*

The AFC Survey As A Starting Point

The survey provided a starting point for the exploration of the AFC livability domains. The details of the survey results can be found in the Action Plan and in Appendix A which is the full AFC Tallahassee Survey. Planned Domain Program Days focused on the top three domains; however, the report and Action Plan look at all aspects of the livability domains that were included in the survey, with future Domain Program Days planned to address the remaining domains.

Domain Program Days

Survey results were received in February 2016. As directed by the City Commission, the Senior Services Manager led the effort to develop the Action Plan. As a participant in the State’s Communities for a Lifetime initiative since 2001, Tallahassee was already involved in many age-friendly, livable community concepts. To review the survey results, and inventory the current state of services and resources available in Tallahassee, the TALL senior leadership alumni were invited to serve as Advisory members.

The TALL program graduates were selected as the source of volunteers because of the nature of the program and the resulting senior community engagement. The TALL program, modeled after Leadership Tallahassee, includes people who are at least 50 years or older with a desire to explore new ways to become involved in the community, who have applied for and been accepted in the program. In order to become a “TALL” senior, participants complete eight weeks of classes that take place at the senior center, local businesses, and government services organizations. TALL participants learn about the cultural, political, safety, legal/justice, educational, and health/human services climate of the community.

TALL alumni were invited to an Open House in September 2016 for an overview and orientation of the AFC initiative. They were asked to commit to serve on at least one of the domain days – Health and Wellness, Transportation, or Housing. Two Domain Program Days were scheduled for each domain day. Speakers and representatives from relevant areas of expertise were invited to share with the Advisory members what was currently available in Tallahassee, and what plans were there for the future that fit age-friendly criteria. Additional information on the Domain Program Days, and external resources are provided in Appendices B through E.

While the survey, found in Appendix A, served as a starting point, Domain Program Days provided direct engagement to stakeholders on the top three domains. The resulting report and Action Plan focus on the top three domains but look at all aspects of the livability domains that were included in the survey.

Building on the survey, the Domain Program Days intended to do three things: 1) Involve age-50+ residents by enlisting TALL senior leadership alumni & other groups; 2) Review the survey and supplement findings and advisory

SECTION 2 *How The Work Plan Was Developed*





SECTION 2
How The Work Plan Was Developed

recommendations for the Work Plan; and 3) Serve as the basis for the development of the Work Plan centered around the livability domains.

TSC organized six days of Age-Friendly Domain Program Days. The Advisory group spent two days of shared learning and input deliberation for each of the three top domains (Health and Wellness, Transportation, and Housing), which lasted from five to eight hours on average. Each day, experts from organizations and industries relevant to each Domain (i.e., a local realtor on one of the Housing Program Days) gave a presentation on an important topic. In addition to presentations, participants were also taken on guided tours of relevant agencies (i.e. the local mass transit provider on a Transportation Program Day). Participants travelled together on a city bus, and spent one to two hours at destinations informative to the topic of the Domain Program Day. The Work Plan development process is depicted in Figure 1.

The Housing Program Days were held on September 13 and September 20, 2016. Partners included the Florida Housing Finance Corporation; local realtors; Premier Builder’s Senior Communities; City Emergency Repairs & Homeowner Rehab Program; City Neighborhood REACH Program; AARP’s Home Fit; Tallahassee Builders Association; Capital City Builders Certified Aging in Place Specialist(CAPS); Westminster Oaks Active Living Retirement Community Services; Department of Elder Affairs Comprehensive Assessment & Review for Long-Term Care Services (CARES); Westminster Gardens Apartments, Subsidized Independent Senior Housing program; and the Tallahassee-Leon County Planning and City of Tallahassee Growth Management Departments.

The insights from these activities and the recommendation of the advisory TALL group provided a number of items that are reflected in the Housing Domain Action Plan.

The Transportation Program Days were held on October 11 and October 25, 2016. Partners included the Planning Department; StarMetro; Capital Region Transportation Planning Agency; Florida Department of Transportation (State Traffic Engineering & Operations Office and the State Complete Streets Program; Safe Mobility for Life Coalition; the City Real Estate Division; City Traffic Mobility and Public Infrastructure; and Uber Southeast.

The Health and Wellness Days were held on November 13, and December 6, 2016. The partners in this effort included: the Alzheimer’s Project, Inc.; Capital Health Plan; Capital Home Health Care; Capital Regional Medical Center; Elder Care Services Wellness coordinator; FSU College of Medicine; Home Instead Senior Care, In-Home Care Providers; North Florida Office of Public Guardian; Tallahassee Memorial Healthcare; Tallahassee Senior Center Resource Coordinator; Tallahassee Senior Center Health & Wellness Coordinator; and the Tallahassee VA Healthcare Center.

The Domain Action Plans reflect a compilation of observations and recommendations for programs, activities and studies that will result in a holistic approach to the Health and Wellness, Housing, and Transportation domains. The Domain Program Days will also serve as a good model to review the remaining domains in the next two to five years.

SECTION 2 How The Work Plan Was Developed

Step 1: The AFC Network

- Became part of the National AARP Age Friendly Community network in 2015
- Participated with AARP in Community Survey in 2016

Step 2: Planning for AFC Work Plan

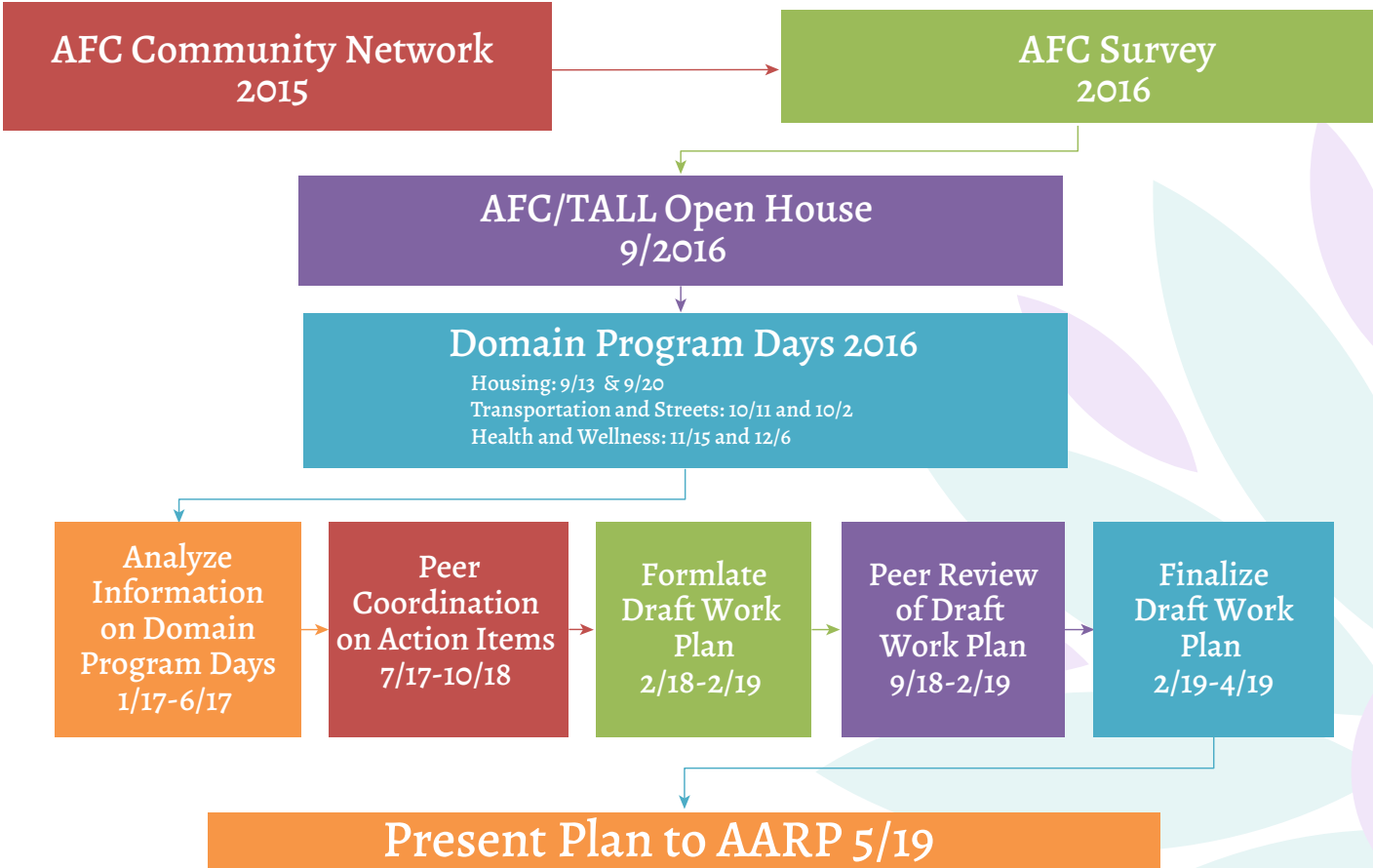
- Analyzed results of AFC Survey during 2016
- Held Domain Program Days to get input during 2017
- Summarized findings in Survey and Program Days During 2017

Step 3: AFC Work Plan Development

- Coordinated with AFC Peers to Identify Action Items in 2018
- Drafted Work Plan in Winter of 2018
- Peer Reviewed Work Plan in Fall 2018
- Finalized Work Plan for Presentation in Summer 2019

Step 4: Finalize and Submit Plan

- Finalize Work Plan For Submittal and Publication
- Submit Final Work Plan to AARP in Spring 2019





SECTION 3
Making It Happen! The Action Plan

Each domain of the Action Plan includes a brief overview of the “state of services” available in Tallahassee, the goal for each domain, the gaps identified from the survey, and action steps resulting from the TALL advisory members and Domain Program Days’ input. Tasks are designated for City staff, as well as opportunities for non-profit agencies and volunteers to become involved with implementation of the Action Plan. The current framework contemplates a “divide and conquer” approach where the task assignee has the responsibility to oversee its completion. Where possible, specific staff and programs are identified so that it is clear in which department or organization the activities will occur.

The Action Plan will be housed with Tallahassee Senior Services, a division of City Parks, Recreation, and Neighborhood Affairs, under the direction of the Manager. A designated staff person in the Planning Department will manage and monitor the progress of the Plan.

Some Action steps are already in progress, while others will be implemented over a five-year period from 2019 to 2024. Each plan identifies the responsible entity and the anticipated timing during the planning period. Items identified to be implemented in the “short” timeframe will occur within the next year. Items anticipated during the “medium” timeframe will occur during years two and three years of the Plan and within the “long” timeframe tasks will occur during years four and five. Items identified as “on-going” are planned for continual assessment and implementation, particularly for infrastructure improvements and maintenance.

To further position Tallahassee as a more Age-Friendly and healthier community, both preventive and medical services are necessary to meet residents’ wellness and quality of life standards to age in place. Affordability, accessibility, and awareness of wellness, fitness, and health services, including in-home care for frailer elders as well as opportunities for older adults to maintain their active lifestyles, are essential criteria. We hope these action items will encourage local government, aging service providers, and community fitness centers to make seniors’ health a priority as they design and implement services and programs.

Tallahassee is home to a strong medical community, including two hospitals, a VA outpatient clinic, and one of the highest rated HMOs in the country, Capital Health Plan. The community also includes institutions of higher learning for training students in numerous medical fields including: Florida Agricultural and Mechanical University (FAMU), Florida State University (FSU), Tallahassee Community College, and Keiser University OT Assist program.

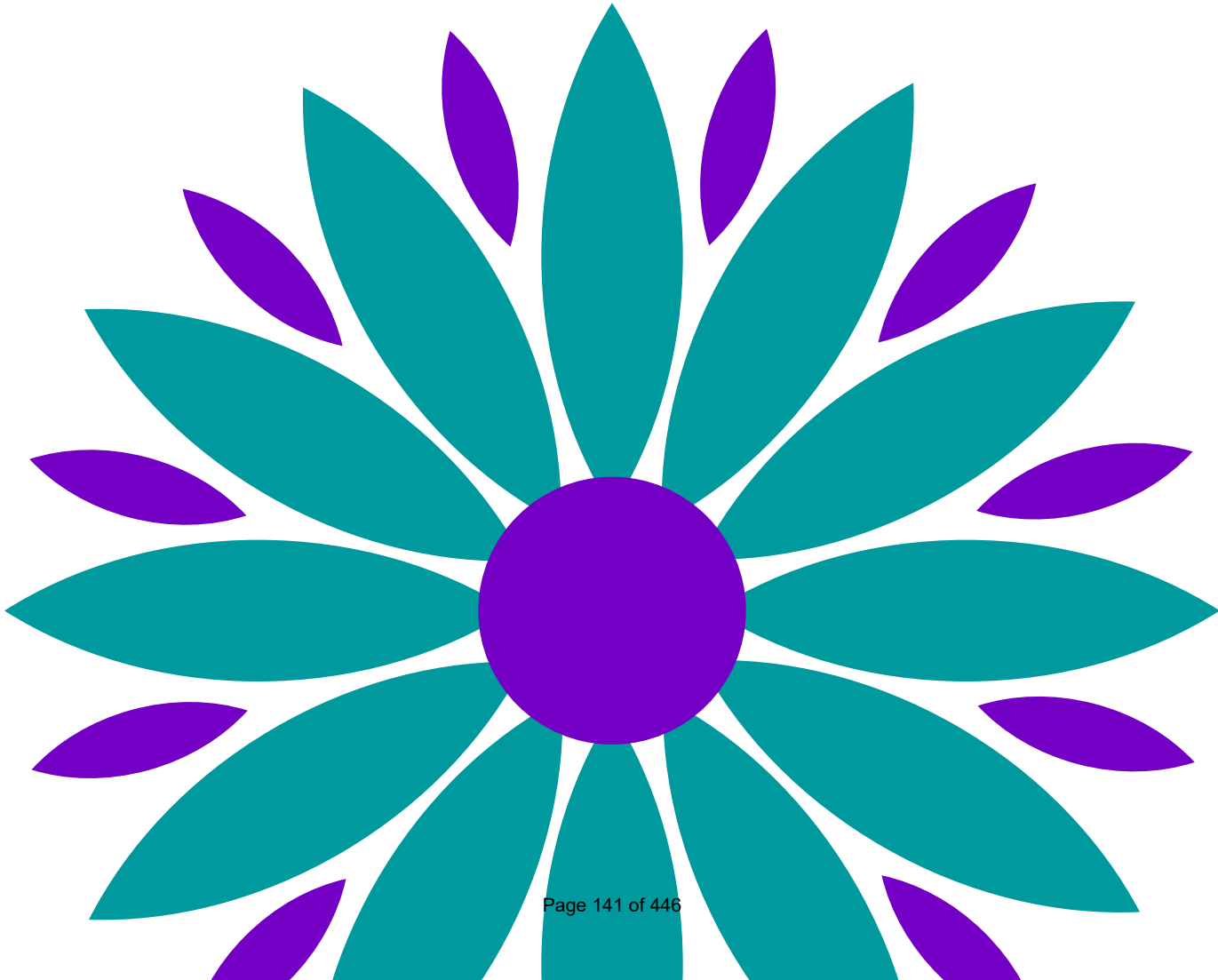
The aging network in Tallahassee, the Capital Coalition on Aging, demonstrates a well-established system of health services and collaboration through its monthly meetings. More than 60 non-profit service providers, private businesses and housing communities, elder law attorneys, senior real estate agents, and several other senior-interested organizations share information and support each other to better serve older adults and their families. Coordinated by the Area Agency on Aging for North Florida, Coalition members will play a major role in assisting with the Health and Wellness Domain.

SECTION 3

Making It Happen! The Action Plan



Health and Wellness Action Plan



Health and Wellness Action Plan

Capital Health Plan(CHP), a local respected Health Maintenance Organization (HMO), offers the Savvy Senior Program which holds classes twice a month. These educational programs include a wide range of subjects geared towards older adults. In addition, CHP has a Center for Chronic Care. The Center for Chronic Care provides a case management approach to the medical care of select plan members with a combination of multiple chronic conditions so that improved outcomes are more likely to be achieved.

Major providers have also committed to expanding services by constructing additional urgent/specialized care facilities in and around Tallahassee. These include a new TMH Emergency Room at I-10 and Thomasville Road, and 2 new urgent care facilities located in the northwest along North Monroe Street and Southeast at Orange Avenue and Capital Circle. An emerging medical corridor in the southeast includes a new VA Clinic on Orange Avenue and Care Point Health and Wellness Center at South Monroe Street and Magnolia Drive. The Care Point Health and Wellness center being constructed by Big Bend Cares is a 27,000-square-foot medical facility to house a host of medical services.

Survey findings:

Six “Top Important Tallahassee Community Features” are in the Health Domain	Perceived Gap	Extremely, Very, or Somewhat Important	Yes, Characteristic or Service Exists
• Affordable home health care	68	95	27
• Easy to find information on local health and supportive services	56	95	39
• Conveniently located emergency care centers	43	94	51
• Respectful and helpful hospital and clinic staff	29	97	68
• A variety of health care professionals	24	96	72
• Well-maintained hospitals and health care facilities	19	97	78

Health and wellness rated as the most important domain by Tallahassee's seniors. Well maintained hospitals and health facilities was rated the most important community feature in this domain.

Demographic findings related to health and wellness indicate that 21 percent reported being in excellent health, 46 percent in very good health, 22 percent in good health and only 9 percent in fair/poor health.

Our Goal

Increase awareness of the importance of age-friendly sensitivity, amenities, and basic services that make seniors' quality of life higher, and support existing programs offered by our hospitals, medical providers, home health businesses, and non-profit agencies.

Gaps Addressed

A common theme throughout the survey results is that although services are often available in the community, residents may not be aware of them or how to access what is needed. Also, the survey questions were generic in nature, and didn't delineate specific details or define specific services. Therefore, much interpretation of the question was left to one's personal point of reference.

This action plan addresses two of the largest gaps in the area of Health and Wellness, as well as documents the support of the City of Tallahassee to provide adequate programs and activities for its age 50+ population. Two additional areas that emerged during the Program Day discussions as gaps in our community are guardianship and advanced care planning.

In regard to the availability of affordable home health services, there are several providers in the Tallahassee community. However, it seems that most people are not aware of how to access that information or whom to contact. Also, many people cannot afford private, in-home care services. Affordable services are provided primarily by Elder Care Services and must be assessed through the Area Agency on Agency to be prioritized to receive services. Due to a larger number of people needing services than resources available to provide services, many seniors are placed on a waiting list.

Also, due to the generalization of the survey questions, it is likely respondents classified all types of home help as home health care. Home health care is more medical-related services, while home care may include companionship, transportation, and other assistive services. With this consideration, it is unsure as to the specific type of home services people feel is needed and unaffordable.

As stated above, the Tallahassee community has a strong, active, and caring network of professionals. As an action step, further discussions will be held with Coalition on Aging members to explore ways to make these services more affordable and more available.

Health and Wellness Action Plan



Health and Wellness Action Plan

The second largest gap, awareness of information, services, and resources that are available in our community, will be addressed through a variety of methods. City Communications will work with TSC, Area Agency on Aging, Alzheimer's Project, and Elder Care Services to develop a public awareness campaign about how to access information about senior services. The TSC will coordinate Educational Program Days on various health and wellness topics, as well as host its annual Active Living Expo and health fairs in seven other outreach locations.

To better educate citizens about the importance and role of guardianship and advance care planning, TSC will support the efforts of the Office of Public Guardian and enlist relevant partners to participate in workshops on these topics.

In addition, robust discussions regarding affordability and personal responsibility for seeking adequate health care choices resulted in a number of ideas for future recommendations. TSC will continue to take the lead in offering numerous preventive health and wellness education opportunities and fitness activities with its more than 100 business and service partner organizations.

Health and Wellness Action Steps			
Gap: Affordable home health and in-home services care.			
Goal 1: Work with partners to explore options to increase affordable and safe in-home services for seniors.			
Action Steps:	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Facilitate discussion with aging network partners to address affordability and availability of these services	Lisa Bretz, Area Agency on Aging of North Florida Capital Coalition on Aging	Medium	A. Reduced number of people on local wait list for services. B. More private pay agencies offer reduced cost services.
2. Support the advocacy efforts of the Florida Council on Aging to increase options for affordable in-home services.	Area Agency on Aging for North Florida, Elder Care Services, Capital Coalition on Aging, Florida Council on Aging	Short Medium Long	A. Funding increases to provider agencies. B. Increased affordable in-home care options
3. Increase awareness of the Elder Care Services volunteer recruitment drive to help elders on waiting list until they could receive formal services.	Elder Care Services, TSC	Medium	Increased number of volunteers serving in this capacity.
4. Support development of a triage team to make home visits, assess seniors' situations, and recommend a care plan of action.	Elder Care Services	Medium	Triage team is sustainable.

Health and Wellness Action Steps			
Gap: Lack of knowledge of how to access resources and information about health and supportive services for seniors, and what programs and activities are available in our community. Goal 2: Increase awareness of and ease of access to senior resources, services, and information.			
Action Steps:	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Develop an awareness campaign on how to access senior services information, including preventive health maintenance, fitness, and wellness activities	TSC, City Communications, AAANE, ECS, Alzheimer's Project	Medium	A. Gap is reduced. More people are aware of how to access senior resource information. B. Increased participation in wellness and fitness activities at TSC. C. Increased participation in Senior Games
2. Hold informational workshops and events on available resources and how to access information and services.	TSC, aging network partners	Short Medium Long	A. Informational Workshop is held B. TSC hosts Active Living Expo annually C. TSC hosts health fairs in 7 of its outreach locations D. Senior Services organizations participate in 6 community outreach events annually

Health and Wellness Action Steps			
Gap: Guardianship & Advance Care Planning • People are unfamiliar with guardianship issues and how to plan for potential incapacity, physically and/or mentally. • Some people who need guardianship are just barely above the financial limit for eligibility. • Some clients need assistance with making decisions related to medical care, but otherwise are able to live independently. Goal 3: Increase awareness of these topics and encourage more people to make a personal advance care plan.			
Action Steps:	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Work with the Office of Public Guardian to provide educational and awareness of guardianship options.	Office of Public Guardian, TSC	Long	A. Informational Workshop is held B. Educational piece included in Active Living magazine
2. Work with appropriate agencies to provide education and awareness of advance care planning.	Big Bend Hospice, Covenant Hospice, elder law attorneys, financial planners, TSC	Long	A. Informational Workshop is held B. Educational piece included in Active Living magazine



Health and Wellness Action Steps			
Additional Health and Wellness strategies to promote active living, optimal aging, and social fitness provided through the Tallahassee Senior Center and its partners . Work Plans inserted following this table .			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Build a second Senior Center to accommodate the growing population of residents age 50+	City of Tallahassee, Sheila Salyer, TSC	Medium	A. Design money awarded B. Design completed C. Construction completed within five years D. Increased number of seniors served E. Increased number of activities and services provided
2. Provide Information & Referral Services for Seniors and Caregivers through coordination, facilitation, and partnering with community resources	Hella Spellman, TSC Program Supervisor; Sandra Stoutamire, Senior Resource Coord.	Short term	See Work Plan Critical Success Factors/Goals #7.a, #8.b, and #8.d
3. Provide and/or make accessible low or no-cost preventative health care, screenings, education, and activities through the TSC Health Program	Ruth Nickens, TSC Health Program Coord.	Short term Medium	See Work Plan Critical Success Factors/Goals #8.a and #15
4. Provide individual assistance to seniors to facilitate access to health care or other resources.	Ruth Nickens, TSC Health Program Coord.	Short term	See Work Plan Critical Success Factors/Goals #8.b, #7.a, and #8.a
5. Address issue of loneliness and isolation among older adults in the community through the UPSLIDE program, funded by the Florida Blue Foundation	Melanie Lachman, LCSW, Coord., Laurie Koburger, Ruth Nickens	Medium	See Work Plan Critical Success Factor/Goal #8.d
6. Southside Outreach	Wendy Barber, Coord., Susan Davis	Short term	See Work Plan Critical Success Factors/Goals #14, #7.a and #8.c
7. Leon County Senior Outreach	Susan Davis, Outreach Coord.	Short term Medium	See Work Plan Critical Success Factors/Goals #15, #7.a and #8.c



**Critical Success Factor #7:
Provide Information & Referral Services for Seniors and Caregivers through Coordination, Facilitation, and Partnering with Community Resources**

Goal #7a: <i>Act as the primary information and resource center for seniors, baby boomers, and caregivers.</i>		Start Date	Target/Actual Completion Date	Point Person
Objective 7.1	<p>1. Identify and maintain updated information regarding senior services and resources available in the community.</p> <p>Performance Measure #7.01: Participate on a community team that addresses issues pertinent to seniors (ex: Safe Mobility for Life Coalition)</p> <p>Performance Measure #7.02: Maintain 10 updated Resource Cards relevant to seniors, caregivers, and senior and caregiver issues and create additional Resource Cards as needed.</p> <p>Performance Measure #7.03: Submit and maintain current resource information on talgov.com.</p> <p>Performance Measure #7.04: Identify 1 new area of needed resource information and/or educational programs related to senior issues, based on information requested.</p>	Oct 2018	Sept 2019	Res. Coord
Objective 7.2	<p>2. Provide customized Information and Referral Assistance to seniors, caregivers, and professionals regarding senior issues.</p> <p>Performance Measure #7.05: Ensure that Information and Referral Services provides assistance on 70 more requests per month or 700 per year via walk-ins, e-mail, phone or US mail.</p> <p>Performance Measure #7.06: Refer seniors, as needed to our new program UPSLIDE for loneliness and depression.</p>	Oct 2018	Sept 2019	Res. Coord
Objective 7.3	<p>3. Establish and maintain user friendly and accessible senior resource services.</p> <p>Performance Measure #7.07: Make Resource Cards easily available for distribution.</p> <p>Performance Measure #7.08: Maintain Active Living Resource page and LCSO Gazette articles. Rotate service areas.</p> <p>Performance Measure #7.09: Attend and provide Resource Cards at 5 outside events (includes health fairs, Senior Days, Senior Center events, etc.).</p> <p>Performance Measure #7.10: Assist with annual conference and/or expo for seniors, future elders, and caregivers, i.e. Active Living Expo.</p> <p>Performance Measure #7.11: Enhance the visibility of senior resources and other programs at the senior center by providing promotional items with resource/center contact information - at health fairs, senior lunch and learn days and other events.</p>	Oct 2018	Sept 2019	Res. Coord
Resources Needed:	<ul style="list-style-type: none"> ◆ Additional funds for promotional materials ◆ Volunteer, work study students and/or part-time staff 			
Partnerships	<ul style="list-style-type: none"> ◆ Area Agency on Aging, 211 Big Bend, FSU School of Social Work, Pepper Institute, aging-network agencies, senior services partners, Department of Children and Families, Department of Elder Affairs, Veterans, Housing organizations 			
Suggested Training:	<ul style="list-style-type: none"> ◆ Senior Resources, data management, and aging network 			



Critical Success Factor #8: Promote and Ensure Healthy Aging		<i>Start Date</i>	<i>Target/Actual Completion Date</i>	<i>Point Person</i>
Goal #8a: <i>Provide and/or make accessible low or no-cost preventative health care, screenings, education, and activities through the TSC Health Program</i>				
Objective 8.1	1. Provide preventative health services and education to promote wellness and social engagement Performance Measure #8.01: Provide > 100 opportunities for routine health screenings Performance Measure #8.02: Provide 1 special (non-routine) screening a month Performance Measure #8.03: Offer a health education program at 1 time a month during lunch. Performance Measure #8.04: Offer 2 major “hot topics” programs	Oct 2018	Sept 2019	Ruth, Health & Wellness Coord.
Objective 8.2	2. Provide opportunities for physical fitness and falls prevention education and activities Performance Measure #8.06: Provide 7 fitness opportunities weekly at the Senior Center Performance Measure #8.07: Provide 2 fitness opportunities weekly off-site Performance Measure #8.08: Of the 7 fitness programs at the Senior Center, provide at least 1 Brain Body Balance Class opportunity Performance Measure #8.09: Of the 2 fitness classes off-site, provide at least 1 Brain Body Balance Class Performance Measure #8.10: Offer Gentle Yoga Series Performance Measure #8.11: Offer 1 falls prevention education program	Oct 2018	Sept 2019	Ruth
Objective 8.3	3. Provide opportunities for chronic disease prevention and management Performance Measure #8.12: Offer 1 evidence based program on chronic disease prevention and/or management as available Performance Measure #8.13: Offer 1 nutrition class Performance Measure #8.14: Offer 1 chronic disease support group Performance Measure #8.15: Expand Mindful Yoga to community	Oct 2018	Sept 2019	Ruth
Resources Needed:	<ul style="list-style-type: none"> ◆ Program Supplies (medical supplies, incentives, Outreach giveaways) ◆ New TV/with DVD built in for health suite ◆ SD card for Flat screen TV ◆ Access to website for posting links to Wellness programs ◆ Space ◆ Budget (honorariums, paid instructors, special programs) ◆ Volunteers and health professional students ◆ Transportation ◆ Instructors ◆ Staff (LCSW and Grant Manager) 			
Partnerships	◆ FAMU School of Occupational Therapy, Tallahassee Memorial Hospital, HealthSouth, Audibel, Leon County Health Department, Audiology Associates, Taoist Tai Chi Society, Certified Fitness Instructors, Yoga Instructor, Licensed Massage Therapists, FSU College of Medicine, THM Family Practice Residency Program, FSU College of Exercise Science, CRMC, Kaiser University, Internal Medicine Residency Program			
Suggested Training Needed:	◆ Appropriate licensure and/or training or supervision required by law to practice the service.			



Tallahassee Senior Services, Sheila Salyer, Manager, Tallahassee, Florida, 4/22/2019



Goal #8b: <i>Provide individual assistance to seniors to facilitate access to health care or other resources.</i>				
Objective 8.4	4. Serve as a liaison between seniors and medical professionals or other resources when needed to connect them to needs and services. Performance Measure #8.16: Provide individual assistance for 150 seniors Performance Measure #8.17: Maintain updated health and wellness literature Performance Measure #8.18: Assist participants with accessing durable medical equipment by maintaining donation closet and connecting with resources Performance Measure #8.19: Provide transition assistance to individuals and/or caregivers Performance Measure #8.20: Respond to emergency medical situations on site	Oct 2018	Sept. 2019	Ruth
Resources Needed:	<ul style="list-style-type: none"> ◆ Registered Nurse ◆ Transportation ◆ Resource Coordinator ◆ Internet access ◆ Resource cards ◆ Budget 			
Partnerships	◆ Health Service Providers, Physicians, health clinics			
Goal #8c <i>Assume Leadership role as health advocate for older adults in community</i>				
Objective 8.5	5. Advocate for older adults in the community Performance Measure #8.21: Represent Seniors by participation on community committees/ boards Performance Measure #8.22: Participate in at least one outreach event quarterly Performance Measure #8.23: Mentor medical/allied health students in geriatric wellness	Oct 2018	Oct 2019	Ruth
Resources Needed:	<ul style="list-style-type: none"> ◆ Supplies ◆ Contacts ◆ PowerPoint set-up ◆ Budget (giveaways and PR materials) 			
Partnerships	◆ FSU College of Medicine, City of Tallahassee/Leon County, other community aging-related agencies and organizations, FAMU College of Nursing, FSU Exercise Science program, FSU Sports Management Program, Keiser OTA program, DCCI, TMH Metabolic Center			
Suggested Training:	Stay current on relevant aging issues and trends.			

Goal #8d <i>Address issue of loneliness and isolation among older adults in the community</i>				
Objective 8.6	6. Implement UPSLIDE (Utilizing and Promoting Social Engagement for Loneliness, Isolation and Depression in the Elderly)	Jan 2018	Jan 2021	Health Program Coordinator
	Performance Measure #8.24: Hire LCSW as UPSLIDE Program Coordinator	Jan 2018	Feb 2018	Coordinator
	Performance Measure #8.25: Develop partnerships, infrastructure and evaluation tools for UPSLIDE	Feb 2018	May 2018	UPSILIDE Program Coordinator
	Performance Measure #8.26: Implement UPSLIDE program Outreach to 30 community partners and agencies	April 2018	Jan 2021	UPSILIDE Program Coordinator
	Performance Measure #8.27: Receive referrals and assist 150 participants through counseling, support groups, referrals, and individual support. Performance Measure #8.28: maintain ongoing evaluation and reporting to Grantor.	March 2018 May 2018	Jan 2021 Jan 2021	Special Projects Manager
Resources Needed:	<ul style="list-style-type: none"> ◆ Supplies (laptop, phone) ◆ Blue Foundation Grant Funding ◆ Office/counseling/community meeting space ◆ Power Point set-up ◆ Budget (supplies, travel, training, printing, misc.) 			
Partnerships	◆ ; FSU College of Medicine, City of Tallahassee/Leon County, Alzheimer’s Project, Elder Care Services, Capital Coalition, AAA, Elder Care Services, CRMC. TMH, Ability 1 st , NAMI, Apalachee Center, Caring Connection, Big Bend 2-1-1.			
Suggested Training:	Florida Blue Sapphire Awards and Symposium, Florida Blue Grantee Training			



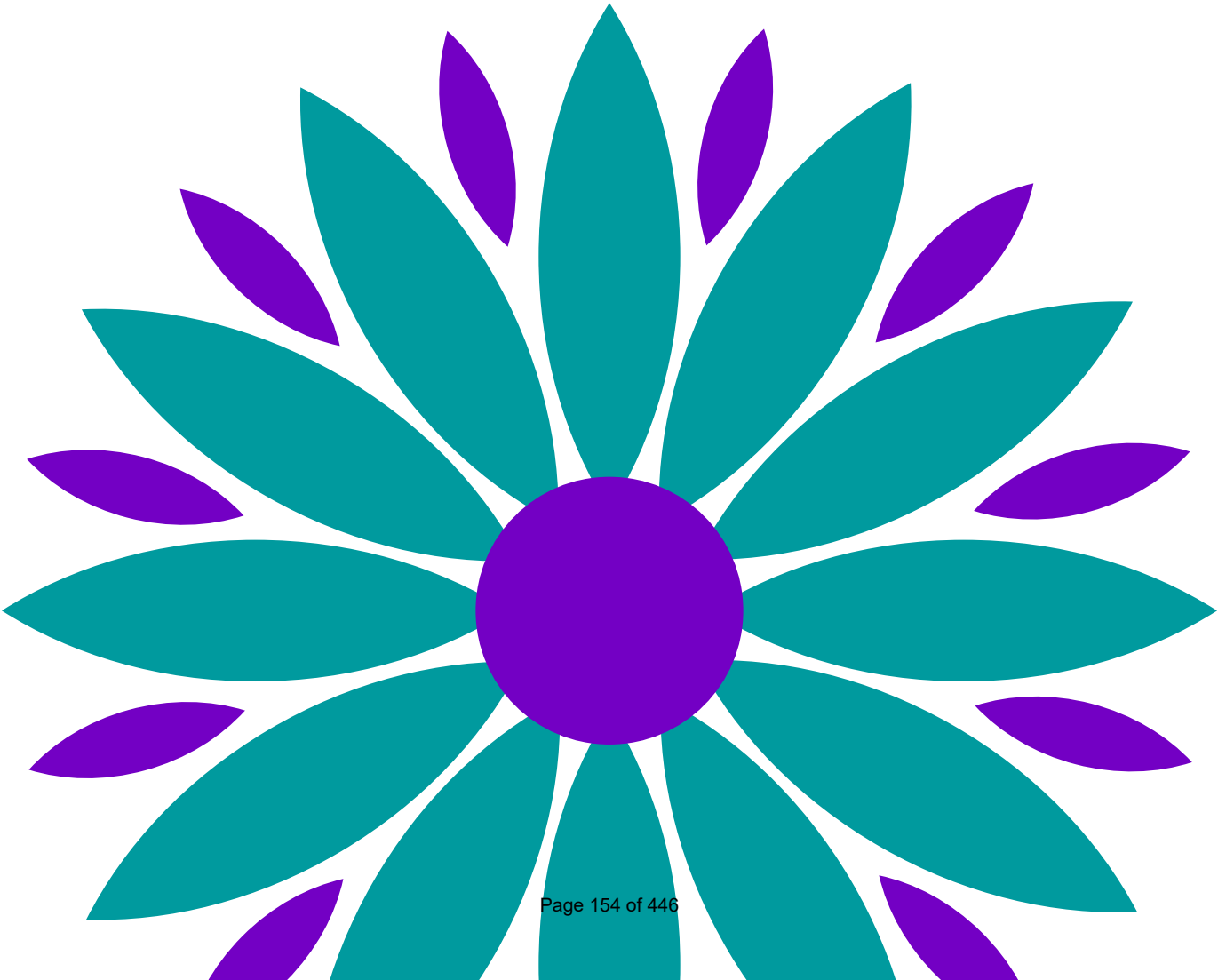
Critical Success Factor #14: Southside Outreach Program		<i>Start Date</i>	<i>Target/Actual Completion Date</i>	<i>Point Person</i>
Goal #14a: <i>Provide senior services and senior center activities on the Southside of Tallahassee.</i>				
Objective #14.01:	<p>1. Promote social engagement, health, wellness and resources for low-to-moderate income and underserved seniors on the Southside through programs at Jake Gaither and Jack McLean Community Centers and at Optimist Park.</p> <p>Performance Measure 14.01: Conduct Wellness Circles once a month at Jake Gaither and Jack McLean Community Centers.</p> <p>Performance Measure 14.02: Hold the 8-week Healthy for Life series once at Jake Gaither and Jack McLean Community Centers and at Oakridge Elementary.</p> <p>Performance Measure 14.03: Hold weekly fitness classes at Optimist Park.</p> <p>Performance Measure 14.04: Hold two community Health and Wellness Fairs at Jake Gaither Community Center.</p>	Oct. 2018	Sept. 2019	Southside Coordinator and Leon County Senior Outreach Coordinator
Resources Needed:	<ul style="list-style-type: none"> ◆ Program Coordinator ◆ CHSP funding and support, volunteers, space; TSC staff or intern assistance 			
Partnerships	◆ Jake Gaither and Jack McLean Community Centers and Optimist Park staff, health agencies, other community partners.			
Suggested Training Needed:	◆ Current trends about healthy aging and wellness.			



Critical Success Factor #15: Leon County Senior Outreach Program		<i>Start Date</i>	<i>Target/Actual Completion Date</i>	<i>Point Person</i>
Goal #15a: <i>Provide access to services, resources and recreational opportunities for seniors age 50+ who reside in the unincorporated areas of Leon County to encourage active living, optimal aging, and social fitness. Similar program activities are provided for grandparents living throughout Leon County who are raising their grandchildren. Communities of Leon County: Bradfordville, Chaires, Ft. Braden, Lake Jackson, Miccosukee, Woodville.</i>				
Objective #15.01:	<p>Lunch & Learns Performance Measure 15.01: Offer lunch and learn events 10 times a year featuring information, services and resources provided by 75 community partners. These events offer fellowship opportunities for seniors who live alone, or who may be physically or socially isolated in rural pockets of the County. Includes health screenings, nutrition education, and much more.</p> <p>Fitness Performance Measure 15.02: Offer fitness classes taught by certified senior fitness instructors.</p> <p>Art Performance Measure 15.03: Offer art classes at a nominal cost to participants.</p> <p>Lifelong Learning Performance Measure 15.04: Offer classes (single session to six-week series) at the N.E. Branch Library on a variety of compelling topics throughout the year.</p> <p>UPSLIDE Performance Measure 15.04: Offer support/chat group to address social isolation and loneliness once a month at two locations.</p>	Oct. 2018	Sept. 2019	Leon County Senior Outreach Coordinator & Program Assistants, Fitness Instructors, Art Coordinator, LLL Coordinator, UPSLIDE Coordinator
Resources Needed:	<ul style="list-style-type: none"> ◆ Leon County Commission funding and support. ◆ Access to County Community Centers. 			
Partnerships	◆ Government departments and non-profit service organizations who provide resources for seniors in the rural communities.			
Suggested Training Needed:	◆ Awareness of active adults' interests in the individual communities.			



Transportation and Streets Action Plan



Transportation and Streets Action Plan



Having safe and reliable transportation is an integral part of everyday living and quality of life. While most people in Tallahassee get around for things like working, shopping, doctor appointments, or running errands by driving their cars, having multiple options is necessary to meet community needs.

For getting around in the city, there are public and private transportation alternatives for senior residents in addition to walking and cycling. The city’s coordinated transportation and public transportation provider, StarMetro, provides a fixed-route bus system as the primary mass transit service. The routes run in a decentralized pattern reaching a variety of community destinations and arriving at individual stops between 20 minutes and one hour, depending on the route and time of day. The routes also serve the college student populations through agreements with the various universities. Buses are also able to accommodate cyclists with bike racks on each bus accommodating two bikes per bus. StarMetro is subsidized by the City, the County, the Capital Regional Transportation Planning Agency (CRTPA), the Florida Department of Transportation (FDOT), and the Federal Transit Administration (FTA). Having mass transit particularly downtown is a priority for community leaders. Fares are required for riders at \$1.25 per trip including the ability to transfer to other buses during the travel window. However, a number of City programs allow reduced or free travel for certain riders.

To supplement the fixed route system, StarMetro also runs the Dial-A-Ride Program that provides curb-to-curb paratransit transportation for people with disabilities including seniors. Program participation is determined by application to StarMetro with medical verification of the applicant’s eligibility. Citizens age 60+ who are not disabled may also use Dial-A-Ride services between the hours of 9 am and 3 pm. The Dial-A-Ride fare is \$2.50 per trip including a fare for a companion; however, personal care attendants ride free of charge. All riders must be pre-registered and make a reservation to schedule service. Many of the Dial-A-Ride participants are seniors aged 60+. As mentioned above, Dial-A-Ride is primarily for citizens with a qualifying disability who cannot navigate the StarMetro fixed route system due to a number of factors which can include physical challenges, distance to nearest bus stop, and need for caregiver assistance. Door to door service is provided as needed and all Dial-A-Ride vehicles are wheelchair accessible.

StarMetro serves as the Community Transportation Coordinator for Leon County and contracts with Big Bend Transit, Inc., to provide transportation services by way of a reservation system outside the city limits where Dial-A-Ride is not available. This program is funded under the Florida Transportation Disadvantaged Program and the State Rural areas 5311 grant. Big Bend Transit, Inc. and Sessaly Rose Transit offer transportation under the

Medicaid Recipient Program as well as private pay services. A one-way fare for a General Public person anywhere within Tallahassee city limits is \$5.00, and \$12.50 per one-way trip within Leon County. If an escort accompanies the rider, the same fare is required. Through these programs, Big Bend Transit, Inc. and Sessaly Rose Transit provide low-cost means for participants to attend appointments or seek service across the Big Bend region.

StarMetro provides a number of senior-friendly amenities both on and off fixed-route buses. For instance, the \$25 a year “Honored Citizen” bus pass, for people age 60 and older who are Dial-A-Ride patrons, stabilizes the cost for riders and the Leon County Veterans Service bus pass program provides annual bus passes to qualified veterans at no cost to the veteran. Additionally, StarMetro’s fixed route buses offer several features that benefit older patrons and those with physical challenges. These features include having the bus “kneel” or deploy a ramp to make it easier to get on and off, having doors and securable spaces with wheelchair accessibility, and handicapped seating at the front of the bus.

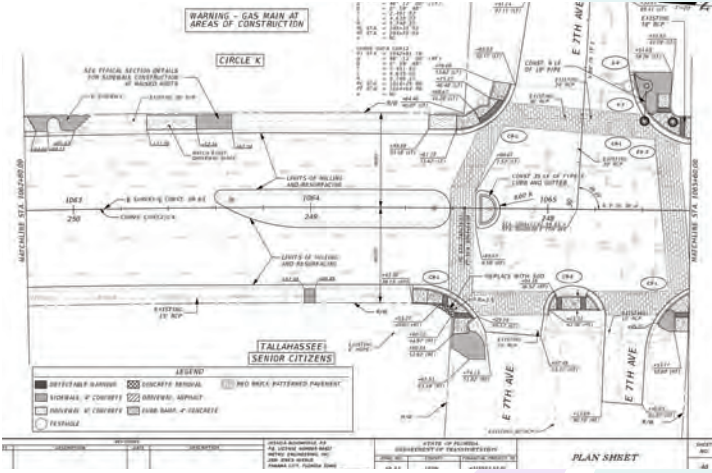
Mobility is important because it directly impacts one’s ability to be independent, and stay engaged in the community. Tallahassee is pursuing transportation efforts on multiple fronts related to improving mobility for all residents in the community, include providing age-friendly facilities and services. Projects which are included in the Capital Improvements Plan (short-term 5-year plan in the Tallahassee-Leon County Comprehensive Plan), the Long-Range Transportation Plan (CRTPA 20-year horizon plan that is updated every 5 years), the Greenways Master Plan 2015 (Leon County), and the Blueprint Program include roads, sidewalks, bicycle facilities, recreation/trails, and mass transit.

A number of pedestrian friendly sidewalk improvements and safety crossings have been constructed or are planned for the community. A notable example is the work being done on North Monroe Street in the area near the Tallahassee Senior Center and Lake Ella. North Monroe is a four-lane major thoroughfare with a long stretch between traffic lights leading pedestrians to unsafely cross mid-way between lights. The project includes a median island to create a refuge for pedestrians and a signalized crosswalk. Additional features underway include landscaping and art projects along the corridor.

The City continues to add to its inventory of quality bicycle and pedestrian trails through its transportation planning efforts. Cascades Park, which was planned and funded in part by Blueprint 2000, was designed to accommodate residents with varying abilities and accessibility needs. It was completed in 2013 and is a significant asset to the community by providing accessible recreation opportunities to improve health and by providing a space to host events like the Healthy Communities Festival, Alzheimer’s Project Forget-Me-Not Walk and Heart Walk. A wide trail encompassing the park gives patrons the ability to walk, run or roll around a central water feature and enjoy the various seatings, plantings, memorials and arts in the park. Cascades Park is also a feature in the Outdoor Spaces domain.

The comprehensive plan supports age-friendly development projects. The mobility element 1.1.8 in the comprehensive plan “shall contribute to providing a safe, convenient, comfortable and aesthetically pleasing transportation environment

Transportation and Streets Action Plan



Transportation and Streets Action Plan



that promotes walking, cycling, and transit use.” Appropriate improvements or enhancements to the multimodal network shall be required as a condition of development approval, such as, but not limited to, the following:

- a. Full accommodations for pedestrian access and movement, including shaded sidewalks, benches and enhanced crossings;
- b. Full accommodations for bicycles, including lockers, showers, and racks;
- c. Direct connections to the regional bicycle/pedestrian network;
- d. Installation of shared use paths in accordance with FDOT recognized standards;
- e. Well-designed accommodations for transfer of passengers at designated transit facilities;
- f. Preferential parking for rideshare participants;
- g. Well-designed access for motor vehicle passenger drop-offs and pick-ups at designated transit facilities and to commercial and office development sites;
- h. Full accommodation for the mobility impaired, including parking spaces, sidewalks and ramps for handicapped access; and
- i. Weather protection at transit stops.

Three “Top Important Tallahassee Community Features” are in the Transportation Domain	Perceived Gap	Extremely, Very, or Somewhat Important	Yes, Characteristic or Service Exists
• Well-lit, safe streets and intersections for all users	41	95	54
• Well-maintained streets and roads	29	96	67
• Easy to read traffic signs	20	96	76

Three of the “Top Important Tallahassee Community Features” are in the Transportation domain. These include: easy to read traffic signs, well-maintained streets, and well-lit, safe streets and intersections.

Transportation was identified as the second most important community domain. Most people drive themselves (86 percent), with walking (32 percent) and getting a ride (24 percent) being the two next most mentioned ways of getting around. Public transportation (17 percent), riding a bike (15 percent), taking a taxi (11 percent) and special transportation (4 percent) were reported as other ways people get around.

A supplementary source of information is also provided by the Older Adult Neighborhood Survey (OANS) which was conducted by Dr. Rebecca Miles and Andrew Aurand of Florida State University’s Department of Urban and Regional Planning. The study was conducted as part of a larger project looking at older adult neighborhoods and optimal aging in Tallahassee and the surrounding county.

Our Goal

To further position Tallahassee as a more Age Friendly Community, it is ideal for citizens to have access to several transportation options with which they feel comfortable. While the majority of older adults drive themselves now, some people may restrict their driving to a limited geographic area or certain destinations. A variety of options may allow them to participate or attend functions outside of their restricted areas. Affordability, accessibility, and awareness of transportation options are also essential to aging in place in the Transportation Domain. We hope that these action items will encourage local government, and profit and nonprofit providers to also work together on solutions that help seniors live in the home and community they most prefer.

*Transportation and Streets
Action Plan*



Transportation and Streets Action Plan



Gaps Addressed

Public Transportation

The largest perceived gaps between importance and presence of features in the Transportation domain include: 91% say it is important to have reliable public transportation, while only 40% say this is present in the community, resulting in a gap of 51%. The survey does not detail how respondents arrive at the conclusion that public transportation is less available. As part of the AFC communications action steps, efforts will be focused on public awareness of the services offered by StarMetro. Ways to improve the fixed route system are continually being explored.

Another significant gap in this domain is the perception of a lack of safe public transportation stops. For transit and public transportation, observations and recommendations include more stops, and more benches and shelters; reduced fares for seniors; and implementation of the Honored Citizen Bus Pass program which allows registered Dial-A-Ride users to get an annual bus pass for \$25 if they use a fixed-route bus.

This area is currently being addressed by StarMetro with the addition of more transit amenities for riders. As a Blueprint effort, this project provides universal bus stop accessibility by bringing all current bus stops to full Americans with Disabilities Act (ADA) compliance. This project also seeks to enhance customer comfort by adding bus stop amenities at every bus stop. Through these improvements, StarMetro expects ridership to increase as the customer experience is improved. The effort also provides an accessible, comfortable, and safe environment to wait for the bus. The estimated cost for these improvements is \$12.2 million. Additional amenities include bus shelters, benches, solar lighting, bike racks and next bus arrival/departure boards at every bus stop.

Safe-Driver Education Courses

Within the community there are three options available to older drivers wanting to take safe-driver courses. These courses are available in classroom settings or on-line. Most are available with advance registration and a nominal fee. Classroom courses are offered locally through AARP and the American Automobile Association (AAA) Auto Club South Tallahassee branch. The AARP taught 12 classes in Tallahassee in 2017 with 219 Participants. One class was scheduled per month in different locations and was able to accommodate up to 20 people per class. Notices for classes are posted in the Tallahassee Democrat as well as the Senior Center. Classes require registration and a nominal course fee. The locations vary but include space at the School Board or at the local office on Concord Road.

Similarly, AAA Auto Club South offers classroom courses locally with ability to RSVP to AAA staff. The classes are held at the local AAA office in Tallahassee. Partners include the Auto Club Group and the Traffic Safety Foundation.

On-line courses are offered by both the AARP and AAA. These are on-demand courses that require individual directed instruction. The courses are six hours and require a nominal fee paid on-line to unlock instructional segments of the courses.

These offerings state that benefits include increased proficiency in defensive driving, tips for safe navigations, and the potential lower insurance rates by taking the course.

Affordable Parking

There are a number of activities occurring for affordable public parking. These efforts include consolidating and streamlining on-street and off-street services. Previously, the off-street parking (garages and surface lots) were managed by City Real Estate Management and the On-Street Parking Meter Program was managed by Public Works. Currently, parking management for both off- and on-street is managed under City Real Estate Management. Moving forward, priorities for parking and parking efficiency include addressing system updates, affordability and quantity of parking. The Action Plan steps below reflect the efforts that are being pursued to improve parking services and facilities for residents.

Gaps Identified During The Transportation Program Days

During the Transportation Program Days the participants reflected on the survey and a number of presentations given by transportation staff at various local and state agencies. For pedestrians and cyclists Transportation Action Steps include activities and tasks to improve pedestrian and bicycle safety, and road infrastructure and markings.

Education was identified as a needed component. The Transportation Action Steps include activities and tasks for safe driving and mass transit services.

In discussing a number of issues with regard to Transportation, the group also identified opportunities to improve the Tallahassee-Leon County Comprehensive Plan and the regulations for the Multi-Modal Transportation District (MMTD). The Transportation Action Steps include activities and tasks to address both of these items.

**Transportation and Streets
Action Plan**



Transportation and Streets Action Steps			
Gap: The perception that public transportation is unreliable.			
Goal 1: Support enhancements to public transportation that accommodate senior patrons.			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Designate a seat on the Star Metro Advisory Council representing senior transportation needs.	Andrea Rosser, StarMetro	Short	Recommendation on appointment to advisory committee
2. Increase the number of bus stops and weather enhancements at transit stops.	Andrea Rosser, StarMetro	Long	A. Increased number of bus stops on popular routes B. Increased number of shelters at bus routes
3. Continue to improve the service quality through age-friendly amenities.	Andrea Rosser, StarMetro	Long	A. Annual training to StarMetro staff and Dial-A-Ride drivers on senior issues B. Increased number of buses that kneel C. Increased bus stops with accessible boarding/ lighting areas D. Added stops at major medical destinations
4. Host volunteer “ambassador/trainer” and/or outreach to teach more seniors how to ride the fixed route bus system.	Cassandra Carter, StarMetro	On-Going	At least one “ambassador” outreach event or ride training per quarter.
Goal 2: Continue to enhance the paratransit service.			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Initiate a pilot rideshare program for paratransit riders allowing them to schedule rides with less than 24-hours advance notice	Andrea Rosser, StarMetro	Short	A. Initiate Rideshare Pilot Program B. Provide feedback on program after 6 months
2. Continue to reduce rider wait times	Andrea Rosser, StarMetro	Short	Wait times reduced by 10 minutes
3. Participate in outreach activities to educate seniors about applying for Dial-A-Ride services in advance of an urgent need for transportation, and the rideshare pilot program.	Andrea Rosser, StarMetro	On-Going	• Participate in at least one outreach activity per month

Transportation and Streets Action Steps			
Gap: The perception that affordable and accessible public parking is insufficient.			
Goal 3: Better advertise the affordability and accessibility of public parking.			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Add additional public parking capacity in Midtown	Judy Donahoe, Real Estate Management Services	Short-Range	Provide accessible public spaces
2. Maintain land development code provisions for parking and lighting with regard to the number and accessibility of spaces and amount and type of lighting	Greg Harden, Growth Management Department	On-going	Completed. No Action required
Gap: Driver Education and Refresher Courses			
Goal 4: Increase awareness of existing programs for Driver Education			
Include local AARP and AAA classroom and on-line courses on the Senior Center Resource Cards, TPD Website, Active Living magazine, and TSC marquee	TSC Communications team; TPD Representative	Short Range	Information is included on available opportunities
Goal 5: Improve Condition and Safety of Senior Drivers on the Road			
1. Support the Safe Mobility for Life Coalition whose mission is to improve the safety, access and mobility of Florida's aging road users by developing a comprehensive strategic plan to reduce injuries and crashes among this vulnerable population	FDOT Gail Holley	On-Going	Hold one Safe Mobility for Life session for aging road users
2. Host workshop to educate seniors about safety and age friendly road features	TSC & AFC Transportation partners	Short Long	A. Include Safe Mobility features with Active Living Expo exhibits B. Host AFC Transportation symposium



Transportation and Streets Action Steps			
Additional strategies implemented by City Traffic Department to address less significant gaps in regard to street maintenance and signage that support Age Friendly features listed in the survey.			
Goal 6: Continue to enhance signage to be more age-friendly.			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Replace street signs that have all upper case lettering with signs using upper and lower case letters.	Steve Shafer, Utilities/ Engineering & Allen Seacrest Traffic Mobility	Long	Increased number of street signs that have upper and lower case lettering. All new signs are being fabricated with this revised standard.
2. Increase number of advance information street signs before main/busy intersections.	Steve Shafer, Utilities/ Engineering & Allen Seacrest Traffic Mobility	On-going	Propose advance information street signs for locations recommended by Traffic Engineering by 2020
3. Assess adding signage and markings of <u>one-way streets</u> , particularly on 6 th and 7 th Avenues, and address any deficiencies.	Steve Shafer, Utilities/ Engineering & Allen Seacrest Traffic Mobility	Long	Enhanced signage of one-way markings where needed.
4. Add Tallahassee Senior Center to way-finding signage in Midtown.	Jennette Duncan, Planning Department	Long	Replacement sign with the TSC on it.

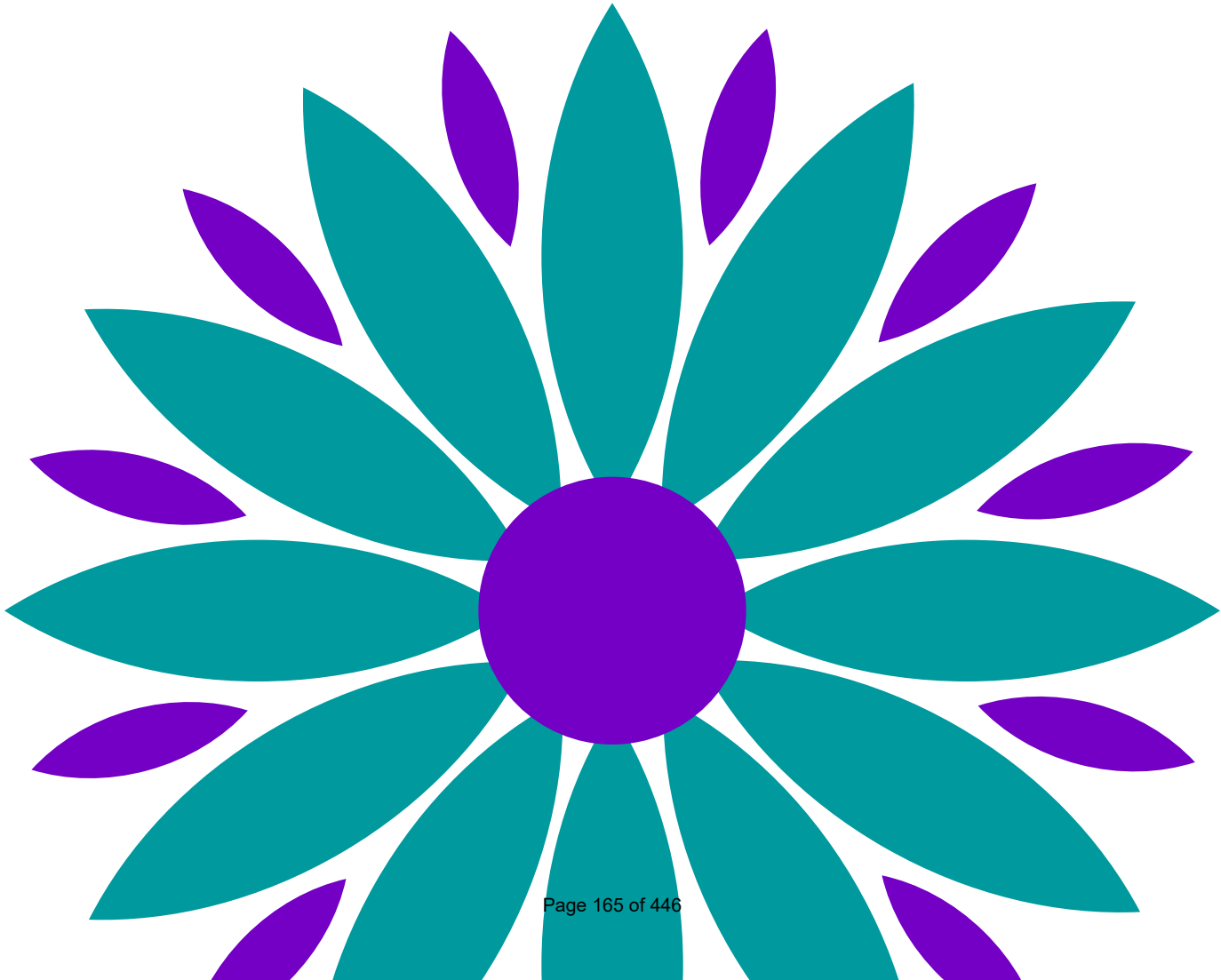
Transportation and Streets Action Steps			
Goal 7: Continue to improve pedestrian safety on sidewalks and at crosswalks.			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Ensure contrast/markings to make clear distinctions of the transition points of curbs, sidewalks and streets.	Steve Shafer, Utilities/ Engineering & Allen Seacrest Traffic Mobility	On-Going	Replace approach pads in problem areas as part of annual resurfacing of local roads
2. Continue to build new and improved existing sidewalks, to improve connectivity and continuity of movement.	Steve Shafer, Utilities/ Engineering & Allen Seacrest Traffic Mobility	On-Going	Sidewalks that provide connections between homes and commercial or employment center on local roadways
3. Continue to improve crosswalks treatment and traffic light timing for increased pedestrian comfort and safety on local roadways.	Steve Shafer, Utilities/ Engineering & Allen Seacrest Traffic Mobility	On-Going	A. Continue implementation of increased walk time of 3½ feet/second at crosswalks. B. Continue replacing crosswalks approach pads & repaint areas that are worn or in disrepair in conjunction with resurfacing program on local roads.

Transportation and Streets Action Steps			
Goal 8: Continue to make improvement and maintain streets with age friendly features for senior driver in mind.			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Add reflective markings on local roads, and specifically to improve visibility of curb cuts.	Steve Shafer Utilities and Engineering	On-Going	Continue to increase the overall number of roads with reflective markings.
2. Continue road improvements on Thomasville Road in the mid-town area.	Greg Burke, CRTPA in coordination with FDOT	Medium range	A. Install pedestrian refuge islands and rapid flashing beacon on Thomasville Road between Monroe Street and 7 th Avenue. B. Upgrade signal, add ADA features on sidewalks and look at corridor lighting on N. Monroe Street from 3 rd Ave. to 7 th Ave.
3. Complete North Monroe road improvements already underway near the Tallahassee Senior Center and Lake Ella.	Greg Burke w/ CRTPA/ in coordination with FDOT	Short-range	Completion of FDOT project to install improved crosswalks and sidewalk repair at 7 th Ave and N. Monroe Street.

Transportation and Streets Action Steps			
Goal 9: Include policies in the Comprehensive Plan Transportation element that address Age friendly features and considerations.			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
Include as part of the Future Land Use Element Reform provisions for: <ul style="list-style-type: none"> Complete Streets Mobility Support 	Artie White, Planning Department	Long-range	Have policies that address complete streets and mobility in the plan update
Goal 10: Consider mobility provisions in the land development codes to identify potential AFC mobility features.			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
Assess the Land Use Code to consider: <ul style="list-style-type: none"> Multi-Modal Transportation District (MMTD) Evaluation and Adjustments Complete Streets 	Sean Reiss, Planning Department	Long-Range	A. Complete evaluation of MMTD by 2020 B. Proposal for changes to MMTD code to City Commission by 2020 C. At least one set of provisions for complete streets in the MMTD code



Housing Action Plan



Housing Action Plan

Most seniors in Tallahassee live independently in their own home or apartment. Tallahassee has seven subsidized senior housing communities, and two additional communities for the disabled that are options for a disabled senior. There are three memory care facilities and eight assisted living facilities in Tallahassee, plus several others in various stages of approval or construction. There is one continuing care retirement community that incorporates the full spectrum of independent through nursing home care. For those who prefer to live in a community specifically for the senior population, there is one 55+ housing development included in the new Canopy Development. In addition to the specifically designated senior communities, at least one community, Velda Oaks, has become an unexpected neighborhood that appeals primarily to senior adults.

Developing additional 55+, senior or any kind of housing in Tallahassee is challenging, particularly if trying to make it affordable. According to our local experts Michael Parker (*Community Housing & Human Services*), Delmas Barber (*REACH Community Coordinator*), Larry Strickland (*Capital City Builders/Tallahassee Builders Association*), and Susan Poplin (*Tallahassee-Leon County Planning Department*), land costs are high due to limited available property. The space availability is partly due to the natural barriers such as lakes and state and national forests, and the presence of state buildings and the universities and colleges. The average single family home sale price in Tallahassee is \$224,000, and the rental market generally is more expensive than purchasing.

Survey findings

One “Top Important Tallahassee Community Features” in the Housing Domain	Perceived Gap	Extremely, Very, or Somewhat Important	Yes, Characteristic or Service Exists
• Well-maintained homes and properties	19%	96%	77%

Housing was rated third most important domain by Tallahassee’s seniors; and well maintained homes and properties were rated the seventh community feature of importance.

Other findings in the community experience part of the survey related to housing include that:

- 77% own their own home.
- 70% live in a single-family home.
- 59% say it is important for them to stay in their current community as they age.
- 87% say it is extremely or very important to stay in their own home as they age.
- Less than 50% say they will need to make home modifications to enable them to age in place.
- Residents say the top factors that would impact their decision to move out of the area are finding a home that helps them live independently.



Housing Action Plan



Modifications needed to stay in their own homes may include the following:

- × 44% Bathroom modifications
- × 31% Medical emergency response (lifeline)
- × 23% Accessibility from outside (ramp)
- × 20% Improved lighting
- × 8% Bedroom/Bathroom/Kitchen to first floor

TSC also explored additional input through a Housing Symposium which was held April 24, 2017. Details of the Housing Symposium are found in Appendix B, Housing. The Housing Symposium was well attended with over 100 participants and a number of community partners who provided information on programs and services

A supplementary source of information is also provided by the Older Adult Neighborhood Survey (OANS) which was conducted by Dr. Rebecca Miles and Andrew Aurand of Florida State University’s Department of Urban and Regional Planning. The study was conducted as part of a larger project looking at older adult neighborhoods and optimal aging in Tallahassee and surrounding counties.

Our Goal

To further position Tallahassee as a more Age Friendly Community, with a broad range of housing options and resources necessary to meet residents’ preferences and abilities to age in place, whether in the home they now live or alternative senior housing. Affordability, accessibility, and awareness of housing options are essential to our Housing Action Plan. We hope that these action items will encourage local government, home builders, contractors and local nonprofits to work together on solutions that help seniors live in the home and community they most prefer.

Gaps Identified by the Survey

The largest perceived gaps between importance and presence of features in the Housing domain include: a repair service for low-income and older adults. 91% say it is important to have a repair service for low income and older adults that helps with things like roof or window repair, while only 14% say this is present in the community, resulting in a gap of 77%. This is also one of the top 10 overall gaps when looking across all domains.

The other features with the largest perceived gaps include:

- Well-maintained and safe low-income housing
- Affordable housing options for adults of varying income levels

- Seasonal services such as lawn work for low-income and older adults
- Homes that are equipped with universal design features such as a no step entrance, wider doorways, and similar features.

Gaps Identified During the Housing Program Day

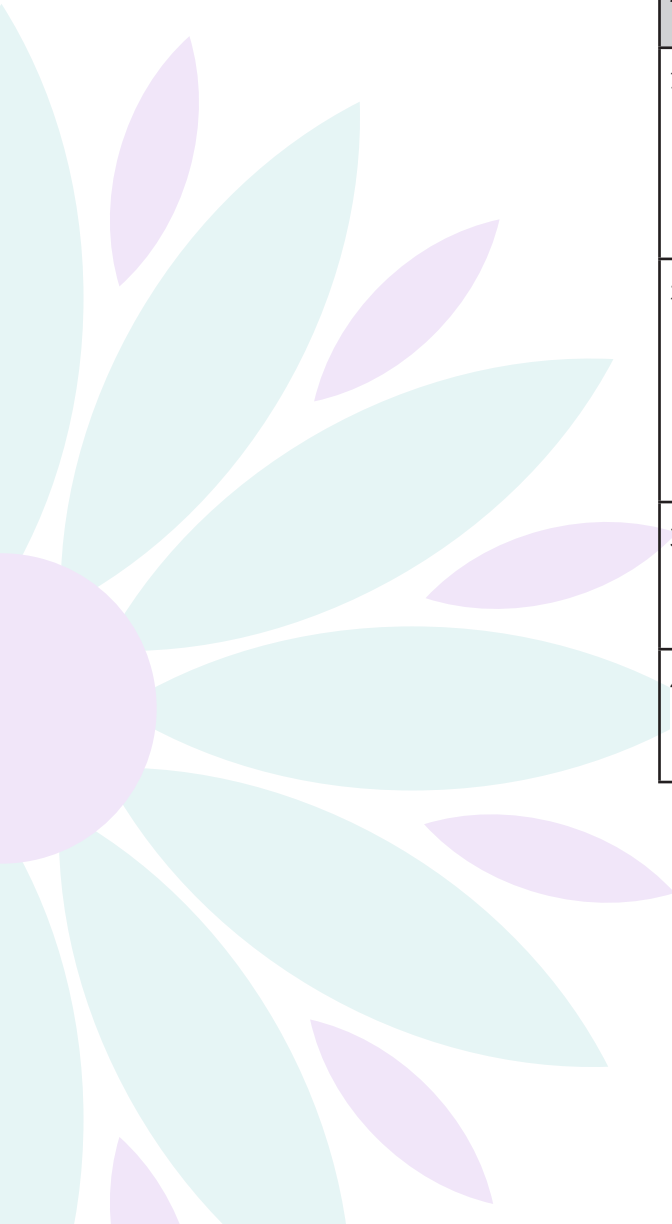
During the Housing Program days, the TALL advisory group and invited speakers identified other perceived gaps for senior housing including:

- Availability and affordability of various dwelling units.
- Land Development Code provisions that would allow and incentivize accessory dwelling units (ADUs), granny flats.
- Housing products and options in addition to Assisted Living Facilities (ALFs), i.e. co-housing, green housing, or intergenerational facilities
- Affordable assisted living options.
- Comprehensive Plan objectives and policies that reflect incentives for AFC housing including different types of housing and affordability.

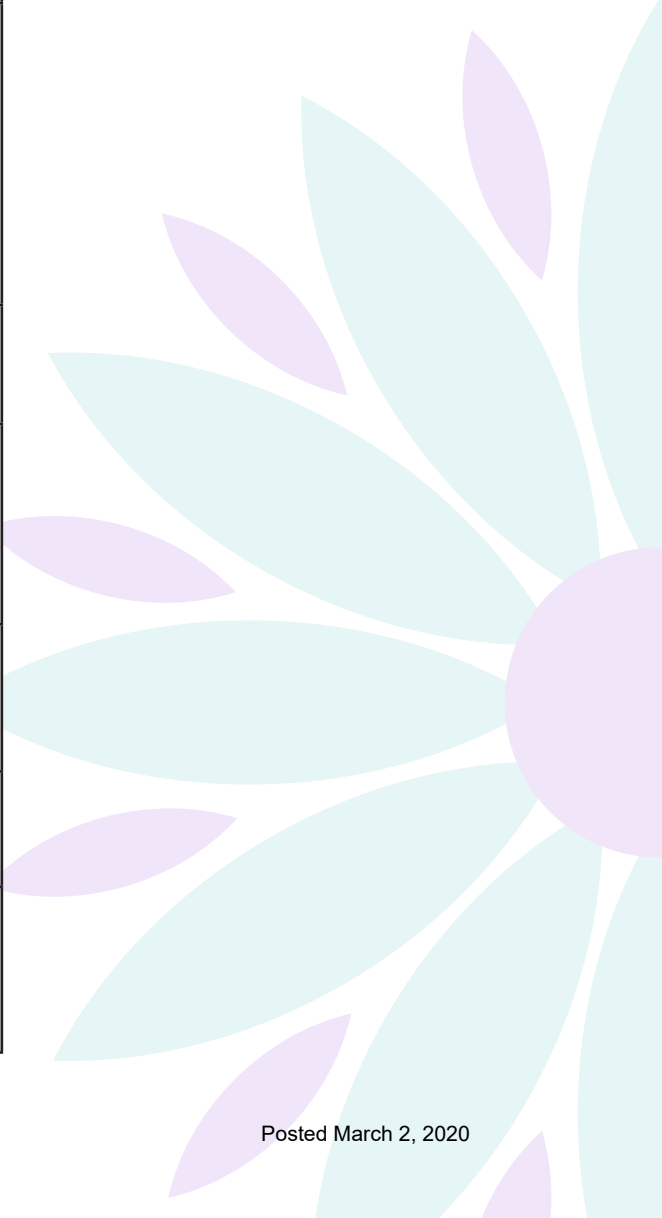
Housing Action Plan



Housing Action Steps			
Gap: Affordable home repair services for low income and older adults.			
Goal 1: Examine opportunities for expanding capacity of existing City programs and exploring potential of community partners to increase resources for affordable and reliable home repair services.			
Action Steps:	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Explore possibility of expanding the City Neighborhood REACH program which addresses energy efficient repairs in primarily older neighborhoods with homes constructed before the early-80's.	Delmas Barber, CoT Customer Service, Neighborhood Affairs	Medium	Hold at least one meeting with other city departments to discuss possibilities for the neighborhood REACH program.
2. Establish communication lines between Neighborhood REACH staff and Tallahassee Senior Services to identify older residents who may need more assistance and services, and connect them with the Senior Resource Coordinator.	Delmas Barber Hella Spellman & Susan Stoutamire, TSC	Medium	Hold at least one meeting to discuss strategy for better connecting seniors who need assistance with available services.
3. Research with public and private partners ways to expand resources for home repairs, ramps, and other aging-in-place features.	Delmas Barber, CoT Customer Service, Neighborhood Affairs	Long	Identify partner or volunteer to form and facilitate work group to explore resources and develop strategy.
4. Explore possibility of expanding the City's Emergency Home Repair Program and Homeowner Rehabilitation Program.	Michael Parker	Long	Additional funding or program staff for these City programs.

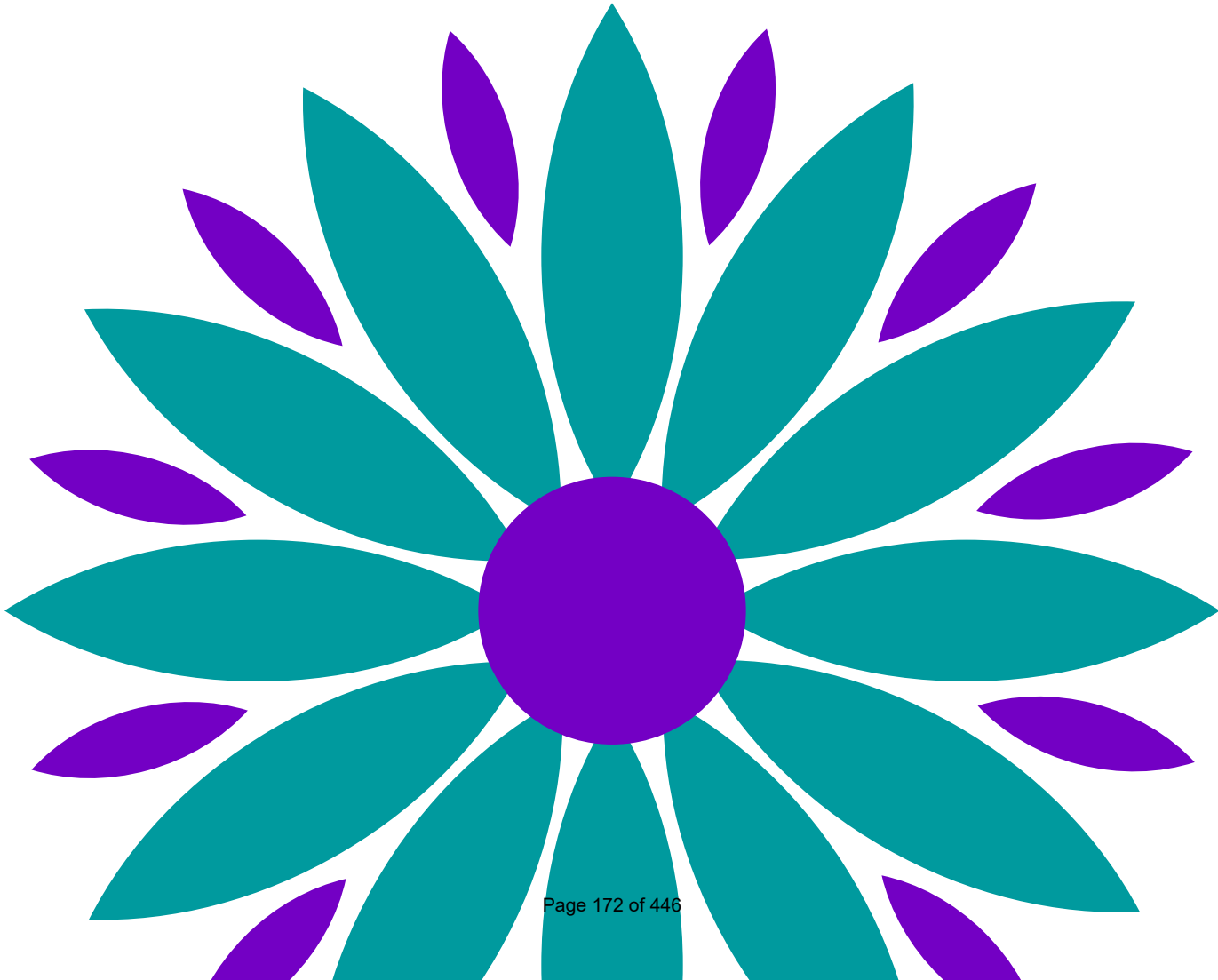


Housing Action Steps			
Gap: Affordable housing options for older adults of varying income levels.			
Goal 2: Explore additional options for affordable housing, including co-housing, villages, expanded accessory dwellings, assisted living options, etc.			
Action Steps:	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Review requirements for developers to build independent affordable housing.	Susan Poplin, Planning Department and staff from Growth Management Department, in coordination with Julie Evans in Housing and Community Development	Long	Draft summary of land development requirements that: A. Trigger requirement for production of affordable housing. B. Present existing incentives and challenges for affordable housing.
2. Support livable, age-friendly communities in Comprehensive Plan.	Artie White, Planning Department	Medium	AFC principles identified in draft goals and objectives of the Future Land Use Element
3. Explore ways to encourage providers and builders of housing in Tallahassee to implement inclusive design features that better enable residents to age in place safely and with dignity.	Building Department and Tallahassee Builders Association	Long	Identify incentives, such as priority review, in the permitting process for builders who practice inclusive design in new and remodeled homes.
4. Meet with realtors and home appraisers to consider inclusive design elements as an added value of the home.	Board of Realtors Home Appraisers Home Fit, Tallahassee Builders Association	Long	At least one meeting between representatives of Board of Realtors, Builders Association and Home Fit
5. Support more flexible zoning so that families can add an accessory dwelling unit on their property for housing a frail elder.	John Reddick, Growth Management	Medium	Completed
6. Add a representative from the TSC on the Comprehensive Plan Reform Focus Group to address age-friendly community issues.	TSC to assign	Short	Completed



Housing Action Steps			
7. Explore ways to provide additional <u>affordable</u> assisted living units in Tallahassee.	Michael Parker, Housing & Community Services, City AHAC, and Bill Aldinger, FHFC	Long	A. Explore options for funding and partnerships with Florida Housing Finance Corporation. B. Explore the feasibility of requiring a minimum number of affordable units in new construction of assisted living communities. C. Brainstorm incentives that might be offered to encourage affordable assistance units.
8. Research options implemented by other AFC communities for alternative housing arrangements, such as creative co-housing and villages, but not limited to these options.	Volunteer Housing Advisory Group and Choose Tallahassee	Long	Identify partner or volunteer to form and facilitate work group to research options and develop strategy.
Gap: Awareness of housing resources, including available options in housing, home repairs and renovations, and aging in place tools. Goal 3: Increase knowledge of available resources, and provide tools and information to help seniors age-in-place.			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
Host workshop to educate citizens about aging in place concepts in home repairs, renovations, and downsizing options, including: Certified Aging Place (CAP) & Licensed & Certified through DBPR	Tallahassee Builders Association, AARP, TSC	Short	Held Downsizing Symposium and follow up workshops.
		Long	Educational Workshop to be held.

Outdoor Spaces and Buildings Domain Action Plan



Outdoor Spaces and Buildings Domain Action Plan



Tallahassee is a mobile, active, outdoor, community, rich with City, County, and State parks, as well as accessible federal public lands. The community values its commitment to provide accessibility to public buildings and recreation/active lifestyle facilities in its public open spaces, including a vast inventory of trails and bike paths that support a high quality of life for all residents. Within the downtown area, and beyond the typical Americans with Disabilities Act (ADA) accessibility code, the City requires wider sidewalks (as much as 10 feet wide) and signage (wayfinding) to assist citizens in getting around. These requirements apply to all new development and redevelopment.

The City continues to add to its inventory of quality parks and open spaces, including pedestrian trails and bicycle facilities, through its recreation, transportation and greenways planning efforts. Cascades Park, planned and funded in part by Blueprint 2000, was designed to accommodate residents with varying abilities and accessibility needs. Completed in 2013, it is a significant asset to the community by providing accessible recreation opportunities and by providing a space to host events like the Healthy Communities Festival, Forget-Me-Not Walk (Alzheimer's Project), and HeartWalk. A wide trail encompassing the park gives patrons the ability to walk, run or roll around a central water feature and enjoy the various seatings, plantings, memorials and arts in the park. The City has a number of similar projects programmed in its short-term and long-term capital planning to continue to provide quality recreation and outdoor spaces to its residents.

Additionally, the City is in the process of planning two new parks located in northwest and southeast Tallahassee. The parks are in the concept stage, and include opportunities to design age-friendly parking and facilities at each location. Active recreation fields, as well as open space and trails will be attractive to a variety residents' interests. Dedicated pickleball courts are planned largely due to the feedback provided by lots of players age 50 and over.

Survey findings

Features in the Outdoor Spaces and Building Domain	Perceived Gap	Extremely, Very, or Some-what Important	Yes, Characteristic or Service Exists
• Well-maintained public restrooms accessible to people of all physical abilities	52%	86%	34%
• Separate paths for bicyclists and pedestrians	50%	85%	35%
• Neighborhood Watch programs	44%	89%	45%
• Public parks with enough benches	42%	88%	46%
• Well-maintained and safe public parks	40%	89%	49%
• Well-maintained public buildings	39%	91%	52%
• Sidewalks that are in good condition	38%	89%	51%

Outdoor Spaces and Buildings ranked the fourth most important domain by Tallahassee’s seniors. While well maintained public buildings were identified as a high priority, the largest gaps and importance ratings (above 85%) also included well-maintained, accessible public restrooms and separate pathways for pedestrians and bicyclists. The findings on sidewalks and pedestrian paths are also related to the transportation domain where well maintained streets and intersections were important for respondents (see the Transportation and Streets Action Plan). There is much overlap on these issues with regard to planning and scheduling improvements to address identified pedestrian/cyclist needs.

Other findings in the community experience part of the survey related to the Outdoor Spaces and Buildings domain include that:

- 32% of respondents use walking as a significant source of transportation.
- 95% of respondents state that well-lit, safe streets and intersections are important.

Our Goal

To host an Outdoor Spaces and Buildings Program Day to more specifically address the features included in this domain. Due to overlap between the domains, certain insights regarding pedestrian safety are mentioned in the Transportation Action Plan in this report and are applicable to the sidewalks and pedestrian-way comments.

Outdoor Spaces and Buildings Domain Action Plan



In the meantime, the City will continue its efforts to become a more age-friendly, livable community, by improving senior accessibility and use of public buildings, including restroom facilities, and accessible, senior-friendly recreation and pedestrian opportunities for outdoor, active, vibrant lifestyles.

Gaps

The survey was not specific in regard to what spaces were actually being evaluated. As mentioned previously, Tallahassee is a mix of various levels of public government buildings, recreational and community facilities, and outdoor spaces. Therefore, the Program Day will involve representatives from the different types of venues to learn more about what is available in the community. Seniors who have participated in the TALL senior leadership program will be invited to participate in the Program Day and make recommendations for improvements to become more age friendly.

Outdoor Spaces and Buildings Action Steps			
Gap: Lack of specificity in the survey as to what spaces were being evaluating.			
Goal 1: To learn more about what is currently available in the community in regard to public spaces, including buildings and outdoor venues, and what senior residents think is important regarding these services.			
Action Steps:	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Hold future Outdoor Space and Buildings Domain Program Days to inventory, examine, and assess the features in the survey.	TSC, PRNA, County, State, & Federal partners	Long	Schedule and Hold Program Day
2. Update the parks and age friendly amenities inventory from 2001.	TSC, PRNA	Long	Inventory is updated
3. Survey seniors to better determine their satisfaction of public buildings & outdoor spaces.	TSC, PRNA	Long	Survey is distributed
Gap: Pedestrian Ways and Cyclist Facilities are not perceived as well maintained or providing enough separate pedestrian/cyclist pathways.			
Goal 1: Review the existing Capital Improvements Plan (CIP), and Greenways Master Plan to identify those projects that support sidewalk improvements on major pedestrian paths and identify separate pedestrian/cyclist pathways including trails.			
Compile list of programmed and planned projects in the CIP, Blueprint, and Greenways Master Plan documents for sidewalk projects and separate pedestrian/cyclist pathway projects, including trails.	PRNA, Steve Hodges	Short	Draft list and share through various published websites for pedestrian/ bicycle facilities; make sure websites reflect programmed projects.



Outdoor Spaces and Buildings Action Steps

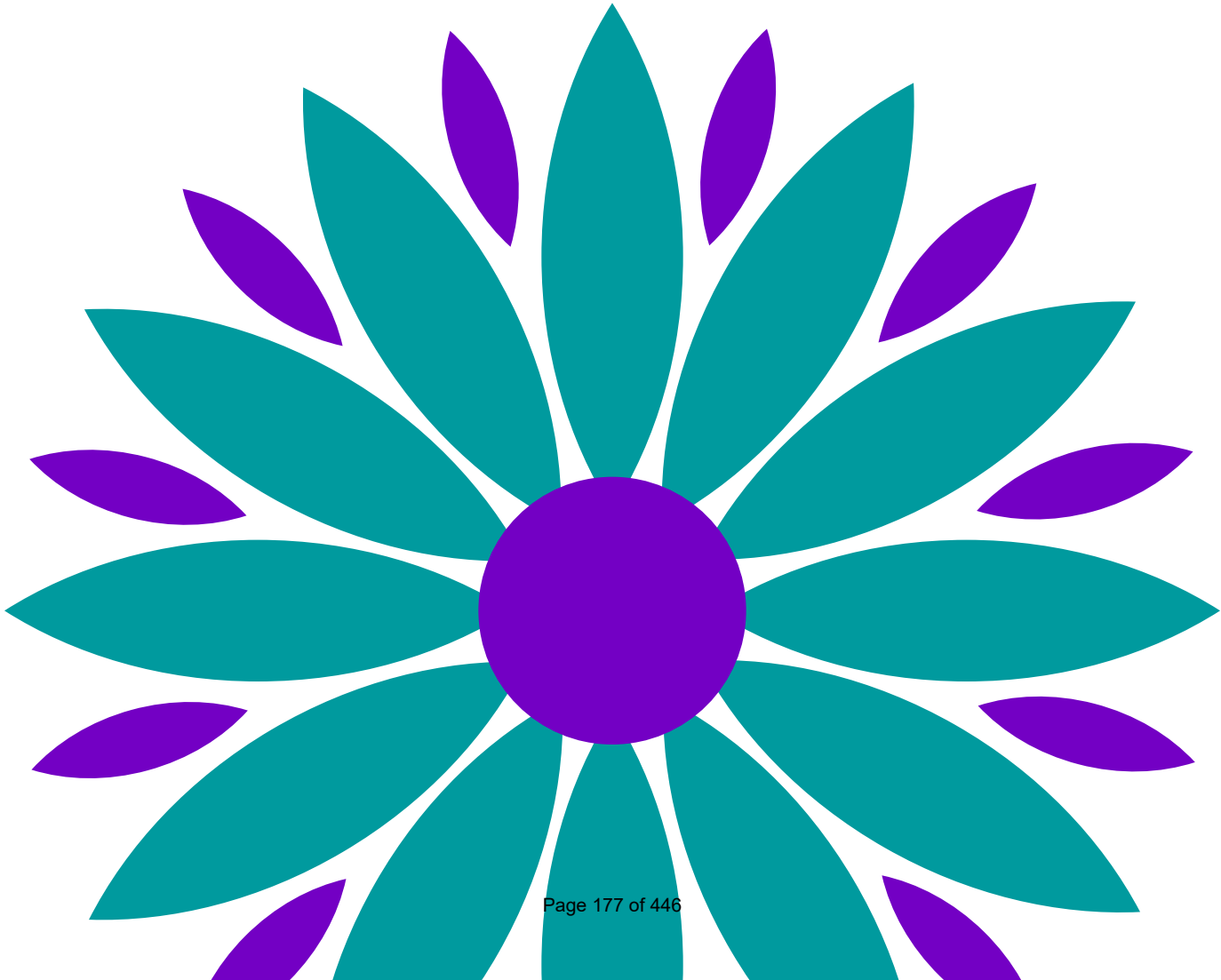
To continue to make Tallahassee more age friendly, senior residents are included in the idea and design phase of the two new parks being developed, and the second senior center being constructed.

Goal 2: Consider the interests, number and placement of benches, safety features, accessibility, and age friendly amenities during the design of parks and senior center.

Action Steps:	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Host public hearings and speak to senior-specific groups about their interest in the new parks and second senior center.	Ashley Edwards, PRNA & Sheila Salyer, TSC	Short	<ul style="list-style-type: none"> A. Public hearings held. B. Speaking appearance at senior Lunch & Learn events C. 11 Feedback sessions held with senior leadership and stakeholder groups D. Feedback survey distributed to 6,000+ TSC participants & donors, and in hard copy at TSC



Job Opportunities Action Plan



Tallahassee has a moderately diverse employment base. As the state's capital with three universities, a significant number in the workforce are employed by the public sector in state government, local government, or the university system. Based on figures in Appendix E, Demographics, approximately 57% of the workforce is found in service industries, 13% in public administration, 11% in retail, and 6% in the finance/insurance/real estate sector. Remaining industries with less than 5% of total employment include agricultural/mining, construction, manufacturing, wholesale trade, transportation/utilities, and information. About 70% are employed in white collar jobs, 19% in services, and 11% in blue collar jobs. Employment projections do not show drastic shifts in these industries for the community.

According to the Bureau of Labor Statistics for Florida, the March 2018 unemployment rate is approximately 3.9%, which is slightly lower than the national unemployment rate of 4.1% from the federal Bureau of Labor Statistics. In the capital region, Career Source reports the regional unemployment rate at 3.6% which is lower than both the state and national rates.

With regard to senior unemployment, the Census Bureau's American Community Survey includes an estimate of seniors over 65 in the workforce. As of 2016 (which is the most current data), only 2.8% of the population 65+ (in the labor force seeking employment) were unemployed.

The community has a number of policy documents that address jobs and job creation. However, none of the plans are specific to older workers. In reviewing a number of community planning documents including the City Commission Key Priorities, Urban Land Institute's (ULI) City of Tallahassee South City Technical Assistance Plan, Sense of Place District Plans, Regional Mobility Plans, Imagine Tallahassee, Blueprint 2000 and Beyond, the Tallahassee-Leon County Comprehensive Plan including proposed reform objectives, the Southern Strategy, and a number of sector and neighborhood plans, one community value that was evidenced in a majority of these documents was economic opportunity. Comments and recommendations include those to expand the local economy by promoting innovation, improving access to training and job opportunities, growing and incubating local businesses, and attracting new industry. Expanding the local economy supports the development of vibrant places in the community, the linkage of different community assets, and access to more employment options and opportunities. Again, the documents do not specifically address employment in the senior sector. The Age Friendly initiative will explore ways job opportunities for seniors can be part of these plans.

On-going efforts are also happening in an effort to align the local comprehensive plan with strong economic objectives, including jobs. Several draft objectives being proposed include fostering the economy by increasing access to employment opportunities, supporting the development of activity centers, retaining and creating new employment

Job Opportunities Action Plan



Job Opportunities Action Plan



centers emphasizing technology, research and development, innovation, advanced manufacturing and light industrial activities employment centers, linking different community assets, increasing access to employment opportunities, and reducing regulatory barriers to starting and maintaining businesses.

Tallahassee has available career advising and placement services. One service includes the CareerSource Capital Region which is a service that connects employers with qualified, skilled talent and Floridians with employment and career development opportunities to achieve economic prosperity in Gadsden, Leon and Wakulla counties. Staff is trained to assist clients with career development. All services are offered at no cost to career seekers. CareerSource Capital Region's services for career seekers includes various resources and tools to help people find jobs.

Additionally, local universities participate regularly in career counseling and job placement. TCC frequently holds job fairs on its campus offering a range of employment opportunities.

Survey findings

Important Features in the Job Opportunities Domain	Perceived Gap	Extremely, Very, or Somewhat Important	Yes, Characteristic or Service Exists
• Job Training Opportunities for Older Adults Who Want to learn new job skills within their job or get training in a different field of work.	75%	90%	15%
• Range of flexible job opportunities for older adults	71%	85%	14%
• Jobs that are adapted to meet the needs of people with disabilities	68%	89%	21%

Our Goal

Our goal for Job Opportunities is to further explore what is available in our community for older workers, and to address the gaps listed in the survey. The AFC team will work with local employers to host a Job Opportunities Program Day. Once partners and available resources are identified, a Jobs for Older Workers Fair will be held to make seniors more aware of what is offered in Tallahassee. The Age Friendly initiative also supports policy efforts in the City Commission Key Priorities and in the Tallahassee-Leon County comprehensive plan to foster additional job opportunities including job resources, training and placement through partnerships with local universities including FSU, TCC and FAMU, to insure that older workers’ interests are included in the discussions.

Gaps

The gaps identified by survey respondents are two-fold including the perception that jobs are not available for older adults and that job preparation or training is not offered. Additional information is needed to determine what other steps beyond general policies might be appropriate for AFC action. For instance, it would be beneficial to know what percentage of seniors are seeking employment, and what types of jobs are sought, i.e., full-time versus part-time. There are a number of adult training programs but it is not clear if respondents are aware of these programs and if that would change their perception of the job landscape.

**Job Opportunities
Action Plan**



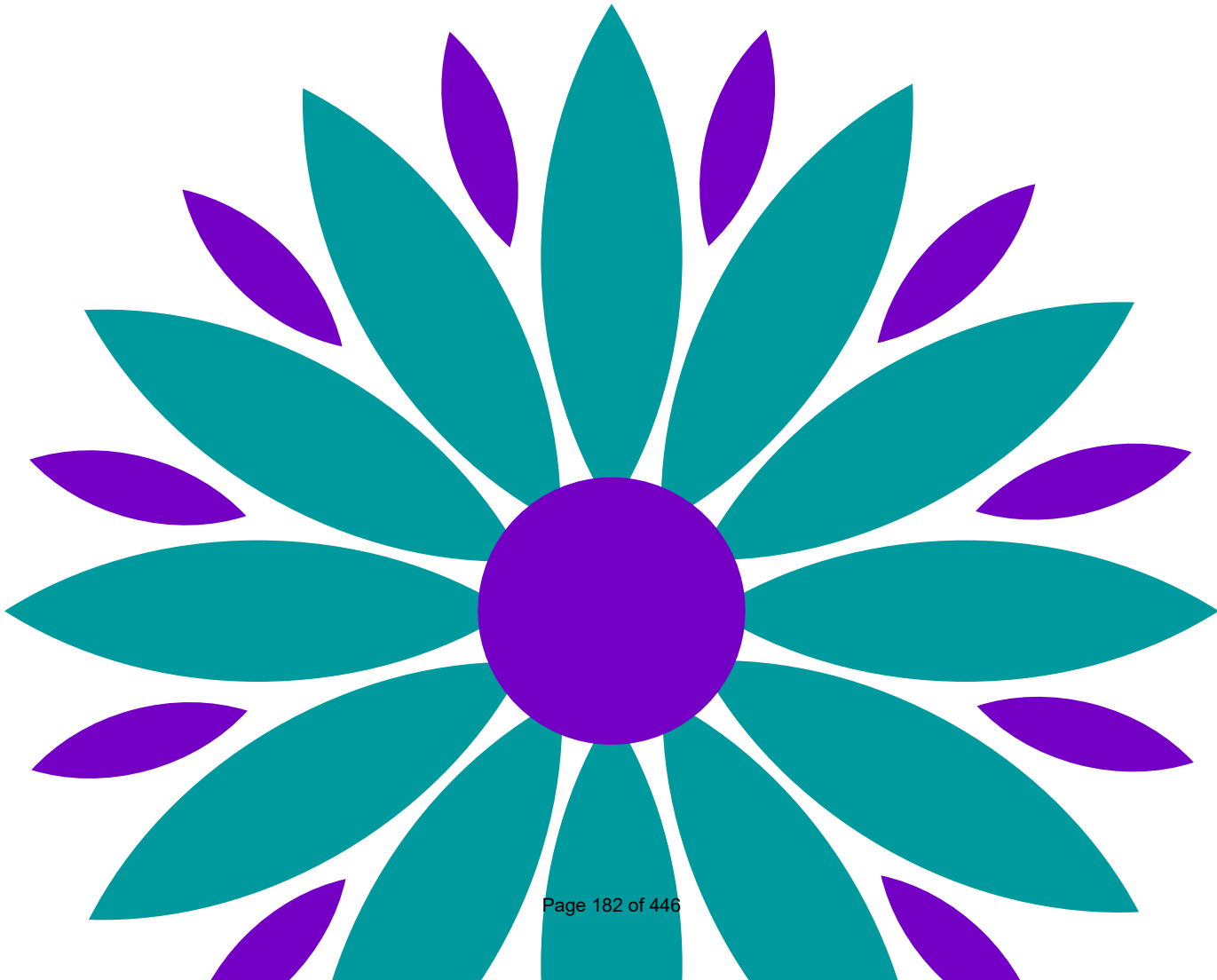
Job Opportunities Action Steps

**Gap: Seniors interested in paid employment are not aware of employment resources available to older adults in the community.
Goal: To educate seniors interested in paid employment about employers seeking older workers and job training resources.**

Action Steps:	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Hold future Job Opportunity Domain Program Day to further study the profile of seniors looking for employment and identify employers who value older workers.	TSC & potential employers of older workers	Long	A. Hold future Job Opportunity Domain Program Day. B. Establish a benchmark number of seniors who want to be employed and what types of jobs they desire.
2. Host Job Opportunity fair/expo to increase awareness of available job resources in the community, specifically for people age 50+	TSC with relevant community partners	Long	A. Host Job Opportunity fair/expo. B. Increase number of senior volunteers active in our community.



Volunteering and Civic Engagement Action Plan



There are numerous volunteer opportunities in Tallahassee and Leon County, Florida. Most volunteer opportunities do not have restrictions based on age. In fact, opportunities are available for people of all ages, interests, and work experiences. There are a number of non-profit organizations that sponsor a multitude of events and activities where volunteers are encouraged and needed. The state and county also have volunteer programs.

Volunteer opportunities specifically for seniors are available through the Alzheimer’s Project, Elder Care Services Senior Volunteer Corps, and the Tallahassee Senior Center. In addition, numerous non-profit organizations in Tallahassee heavily depend on loyal volunteers to serve on their boards of directions, as well as provide administrative and direct services for their missions.

Alzheimer’s Project operates an AmeriCorps Program aimed at reaching veterans and their families. Alzheimer’s Project staffs 30 trained AmeriCorps volunteers who provide in-home respite to military veterans.

Elder Care Services’ Senior Volunteer Corps provides seniors age 55 years or older the opportunity to fill numerous community needs, while keeping themselves active and engaged. The Senior Volunteer Corps includes four programs, the Foster Grandparent Program, Retired and Senior Volunteer Program, Senior Companion Program, and Seniors Transporting At-Risk Seniors (STARS). Elder Care Services staff links volunteers to a wide variety of activities in the 15-county area of the Big Bend. Senior Volunteers use their experience to tutor and mentor children, give out food at food distribution sites, provide essential travel to other seniors, and serve the frail elderly and persons with disabilities in their home, among other service activities.

Tallahassee Senior Center programs would not be possible without the assistance of the dedicated volunteers. Volunteers assist with everything from greeting visitors, to serving on the Board or Advisory Council, to serving as a group contact or teacher for a class, and much more. In addition, a specific program at the center that helps prepare individuals to serve the broader community as well as the Senior Center is the Tallahassee Active Lifelong Leaders (TALL) Program.

TALL is an educational experience for older adults seeking to explore creative and productive roles for their retirement years. It provides an opportunity for active older adults to pursue leadership and civic engagement opportunities. TALL is modeled after Leadership Tallahassee, a division of the Greater Tallahassee Chamber of Commerce. Participants are chosen through an application process and pay a nominal fee to participate. TALL is an 8-week program in which classmates meet with area leaders, go on site visits to learn about our community’s cultural, political, safety, legal & justice, educational, health, human services and other public and private initiatives that serve our community. As a result of the experience, TALL graduates are better equipped to enhance positive change in the community through advocacy and volunteerism.

Volunteering and Civic Engagement Action Plan



Volunteering and Civic Engagement Action Plan



Volunteer opportunities are also available in a few other City departments, such as Animal Services, Parks, Recreation & Neighborhood Affairs, Special Events, and StarMetro. These placements have minimum age and skill requirements, but seniors are always welcome to interview for positions.

Volunteer Leon, the County’s Responsive Volunteerism and Community Engagement division, is dedicated to recruiting and placing volunteers in County service areas. Its philosophy is that strong communities identify and solve problems alongside local government. The mission of the division is to empower citizens to answer local needs through volunteerism and community engagement. Core principles include promoting volunteerism, connecting people with service opportunities, building the local volunteer program capacity, and participating in strategic initiatives that mobilize volunteers from all sectors.

Volunteer Florida is located in the capital city. Its purpose is to employ AmeriCorps volunteers. Volunteer Florida administers \$32 million in funding to deliver high-impact national service programs in Florida. In the process, approximately 1,300 AmeriCorps members are put to work in communities across the state to serve students, veterans, families, and job-seekers.

Given the vast array and number of volunteer programs, opportunities are readily available in a multitude of interest areas in the community.

Survey findings

Important Features in the Volunteering and Civic Engagement Domain	Perceived Gap	Extremely, Very, or Somewhat Important	Yes, Characteristic or Service Exists
• Transportation to and from activities	76%	90%	14%
• Easy to Find Information on available local volunteer opportunities	64%	92%	28%

For the survey items regarding volunteerism, all of the items were identified as extremely or very important by 90% or more of the respondents. Similarly, for the survey items, about half of the respondents were not sure if the community provided a range of volunteer options, training opportunities, transportation to activities, or opportunities to be involved in decision-making roles. As discovered in each of the other Domains, awareness of what is available in the community is actually the largest overall gap. Future Age-Friendly activities will help educate seniors about volunteer opportunities in which they may be interested. This will require all of the partners to be involved in an awareness campaign specific to volunteer openings.

Our Goal

Our goal for the Volunteering and Civic Engagement (VCE) Domain is to further explore what is available in our community for senior volunteers, and better advertise existing volunteer and civic engagement opportunities. The AFC team will work with government entities and local organizations to host a VCE Program Day. Following the Program Day, a VEC Fair will be held to make seniors more aware of what is offered in Tallahassee.

Gaps

The gaps identified by survey respondents include ease of finding information about volunteer opportunities, and transportation to and from activities. Other gaps identified in the survey include:

- A range of volunteer opportunities.
- Opportunities for older adults to participate in decision-making roles.
- Volunteer training.

As with the other Domains that have not yet been explored through a Program Day, more information is needed to determine all that is available in our community and work with our partners to make seniors more aware of the vast volunteer opportunities that already exist.

Volunteering and Civic Engagement Action Plan



Volunteering and Civic Engagement Action Steps			
Gap: Seniors interested in volunteer opportunities and civic engagement are not aware of what is available in the community . Goal: To connect seniors with government and private organizations who offer volunteer and civic engagement opportunities.			
Action Steps:	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Hold future Volunteer and Civic Engagement Domain Program Day to identify community partners and inventory volunteer opportunities for older adults.	TSC with relevant community partners	Long	A. Hold future Volunteer and Civic Engagement Domain Program Day. B. Establish a benchmark number of senior volunteers in the community.
2. Host Volunteer and Civic Engagement fair/expo to increase awareness of available volunteer opportunities in the community, specifically for people age 50+.	TSC with relevant community partners	Long	A. Host Volunteer fair/expo. B. Increase number of senior volunteers in the community. See Work Plan Critical Success Factor/Goal #10.a
3. Continue to educate seniors regarding existing volunteer opportunities and programs that support volunteers in Active Living magazine.	TSC	Medium	Seniors are more aware of Volunteer and Civic Engagement opportunities. See Work Plan Critical Success Factors/Goals #10.a and #.5.a
4. Continue to maintain a vital volunteer program through TSC	TSC Volunteer Coordinators	Short	See TSC Performance Work Plan following. See Work Plan Critical Success Factor/Goal #10.a

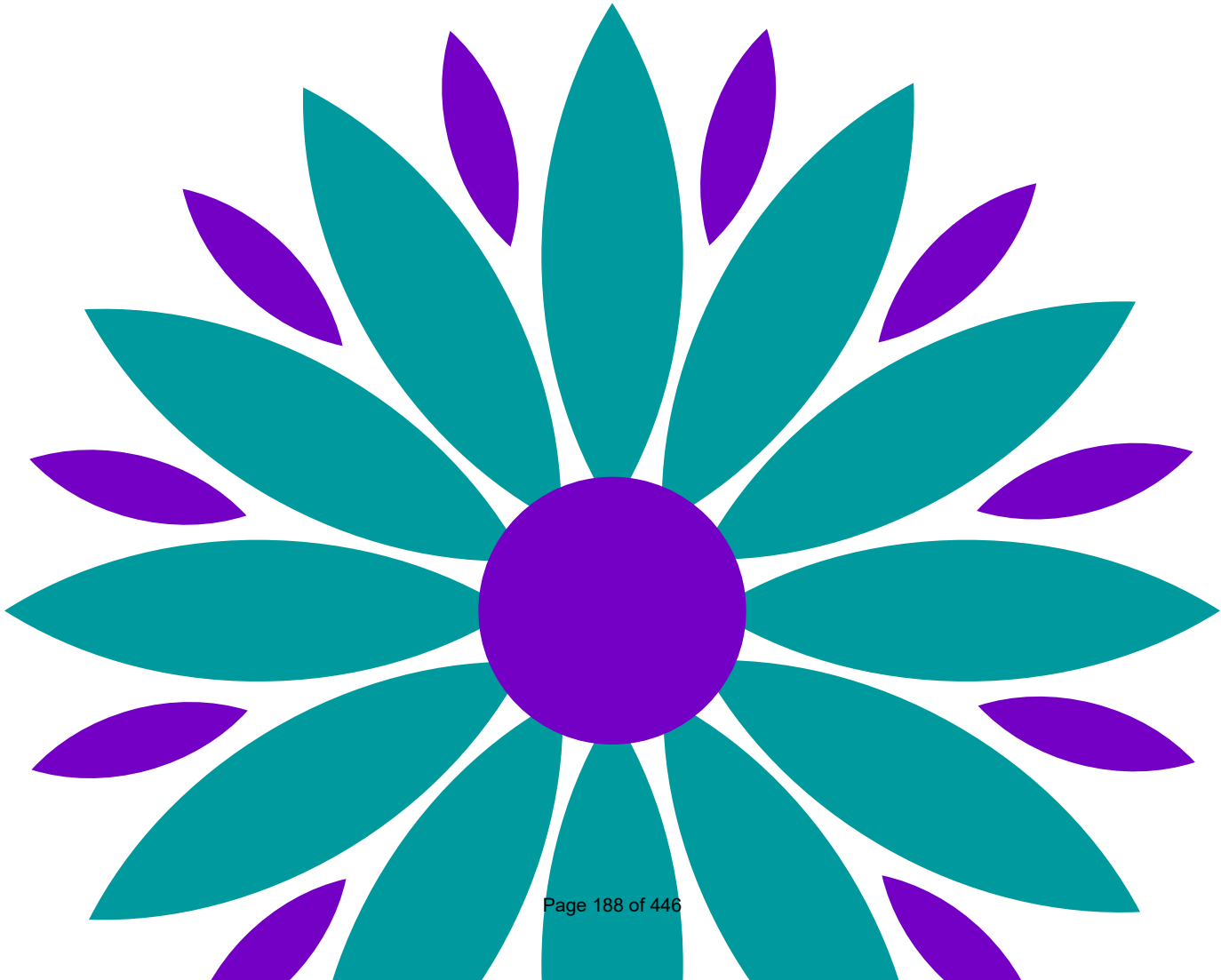


**Critical Success Factor #10:
Refine Volunteer Resources**

Goal #10a: <i>Maintain a vital volunteer program to maximize people's talents and contributions through appropriate and relevant volunteer placements at TSC and its satellite sites.</i>		<i>Start Date</i>	<i>Target Completion/ Actual Date</i>	<i>Point Person</i>
Objectives 10.1-10.3:	<p>1. Provide or make available meaningful volunteer opportunities for seniors and other interested persons. Performance Measure #10.01: Ensure that at least 50% of our volunteers are age 50 and older. Performance Measure #10.02: Advertise volunteer opportunities in Active Living magazine and other appropriate media. Performance Measure #10.03: Work with staff and volunteers to identify appropriate matches to utilize the skills of the volunteers and meet the needs of the staff.</p> <p>2. Ensure that volunteers receive appropriate, adequate training for their assignments. Performance Measure #10.04: 100% of volunteers complete Volunteer Orientation. Performance Measure #10.05: All volunteers have a job description. Performance Measure #10.06: Distribute Volunteer Handbook to all new volunteers.</p> <p>3. Publicly recognize volunteers' contributions. Performance Measure #10.07: Present years of service awards for 5, 10, 15, 20 & 25-year volunteers. Performance Measure #10.08: Recognize and feature volunteers through articles in the Active Living Magazine and other appropriate media. Performance Measure #10.09: Host two annual recognition events. Performance Measure #10.10: Submit at least two nominations for local, state, and national recognition through the Democrat's Volunteer of the Year, FCOA Super Senior, and/or other appropriate avenues.</p>	Oct 2018	Sept. 2019	Gena / Addie
Resources Needed:	<ul style="list-style-type: none"> ◆ Full-time Volunteer Coordinator ◆ Volunteer Assistants, data entry personnel ◆ Sponsors for Volunteer Recognitions ◆ \$5,000 Budget 			
Partnerships	◆ TSC Foundation, business sponsors, Elder Care Services RSVP, Leon County Volunteer Services, universities, alternative placement options.			
Suggested Training Needed:	◆ Volunteer Management			
Goal #10b: <i>Offer Intern and Volunteer opportunities for students in their specific career or class areas.</i>				
Objective 10.4:	<p>4. Give student Interns valuable learning experiences in working with active older adults. Performance Measure #10.11: Meet with at least 2 university representatives to recruit students. Performance Measure #10.12: Create job descriptions to recruit students as needed to match Senior Center needs</p>	Oct 2018	Sept 2019	Hella, Kristy
Partnerships	◆ Universities			



Social Participation, Inclusion, and Education Opportunities Action Plan



Social Participation, Inclusion, and Education Opportunities Action Plan



The community offers a multitude of venues and opportunities for social participation, inclusion, and educational opportunities (SPIEO) for seniors throughout Tallahassee. In brief, these include the Tallahassee Senior Center and its 13 neighborhood sites, the Osher Lifelong Learning Institute (OLLI) at Florida State University, six Public Library locations with on-going programs, and various public, private, and church organizations that meet regularly.

The Tallahassee Senior Center, again, serves as a hub for active adults to participate in a broad array of lifelong learning classes, recreational sports, games, and dance, art, and other programs that promote active living and optimal aging. Social fitness is a by-product of every activity offered through the Tallahassee Senior Center. The new UPSLIDE program, mentioned in Health and Wellness, specifically addresses challenges associated with isolation and loneliness. Being a service of the City of Tallahassee, and privately funded by the TSC Foundation, all activities are priced with consideration of affordability for all seniors. Most classes request a nominal donation, and scholarships are available for fee-based programs, such as Art and Lifelong Learning. More than 5,000 seniors attend at least one class at TSC each month, prompting the City Commission to plan for a second senior center in the near future. This will make opportunities more conveniently located for Northeast and Eastside residents, where one-third of the 50+ population resides.

Tallahassee is also home to the Osher Lifelong Learning Institute (OLLI) at Florida State University (FSU). OLLI is a scholarly program tailored for adults 50 and older who love to learn in a stress-free environment where there are no tests and no homework. Classes are offered weekdays and evenings during the spring term and in May. Designed as a member-centered organization, OLLI allows students to expand their intellectual horizons, engage in social activities, participate in volunteer opportunities and hold key leadership positions within the organization. OLLI is associated with the Pepper Institute on Aging under FSU's College of Social Science and Public Policy, and receives the majority of its funding from membership and course fees, along with spendable income from a generous endowment from The Bernard Osher Foundation. Classes in the community are taught by current and retired faculty from FSU, FAMU, TCC, doctoral graduate students and experts in our community. Topics range from Art and Music to World History, Science, Current Events, Writing and Language. OLLI classes are meant to educate, amuse, and challenge participants.

In addition to specific programs/classes for seniors, technology in the City including many places with free wifi, such as City buses and buildings, provide an opportunity for social interaction and for up to the minute information on events and happenings around town. Applications, like the City's Digitally app, allow users to view city schedules, local events, track bus locations for stop arrivals, and report problems or complaints directly to departments. The City is committed to keeping its citizens informed and some of the items in this section overlap with the Communications section of this plan. Connections and information help the citizens of Tallahassee stay informed and engaged.

The complete TSC schedule of activities is included in the bi-monthly Active Living magazine, distributed to more than 6,000 via email, posted on Facebook to 3,000 followers, and included in many City press releases and the utility insert Insight. OLLI and other senior service partners are invited to submit their events for inclusion in Active Living magazine.

As stated, TSC offers scholarships and allows participants to donate what they can afford to participate in programs. Localseniordiscounts.com is an independent business that maintains an inventory of businesses, restaurants, and services in Tallahassee that offer discounts.

Survey findings

Important Features in the Social Participation Domain	Perceived Gap	Extremely, Very, or Somewhat Important	Yes, Characteristic or Service Exists
• Activities that are affordable	56%	93%	37%
• Activities that offer senior discounts	45%	92%	47%
• Widely publicized reliable information about activities	44%	92%	48%
• Conveniently located venues for entertainment	43%	91%	48%

Our Goal

The goals for Social Participation, Inclusion, and Educational Opportunities include efforts to maintain the vast array of opportunities for active adults in our community, and to improve education and awareness about existing social interaction programs and those happening in the near future. Specific education will also address making seniors more aware of technological resources available for all residents, including existing wifi locations and use of the Digitally and other applications.

In addition, this Domain will be further explored by holding a Program Day with TALL participants to learn more specifically about is important to them, how they learn about events in the community, and how to make venues more accessible. Some of these features are also addressed in multiple Domains.

Gaps

As with the other Domains that have not yet been explored through a Program Day, more information is needed to determine all that is available in our community and work with our partners to make seniors more aware of Social Participation, Inclusion and Educational Opportunities that already exist, and brainstorm ideas for offering more activities and programs for older residents.

**Social Participation, Inclusion, and Education Opportunities
Action Plan**

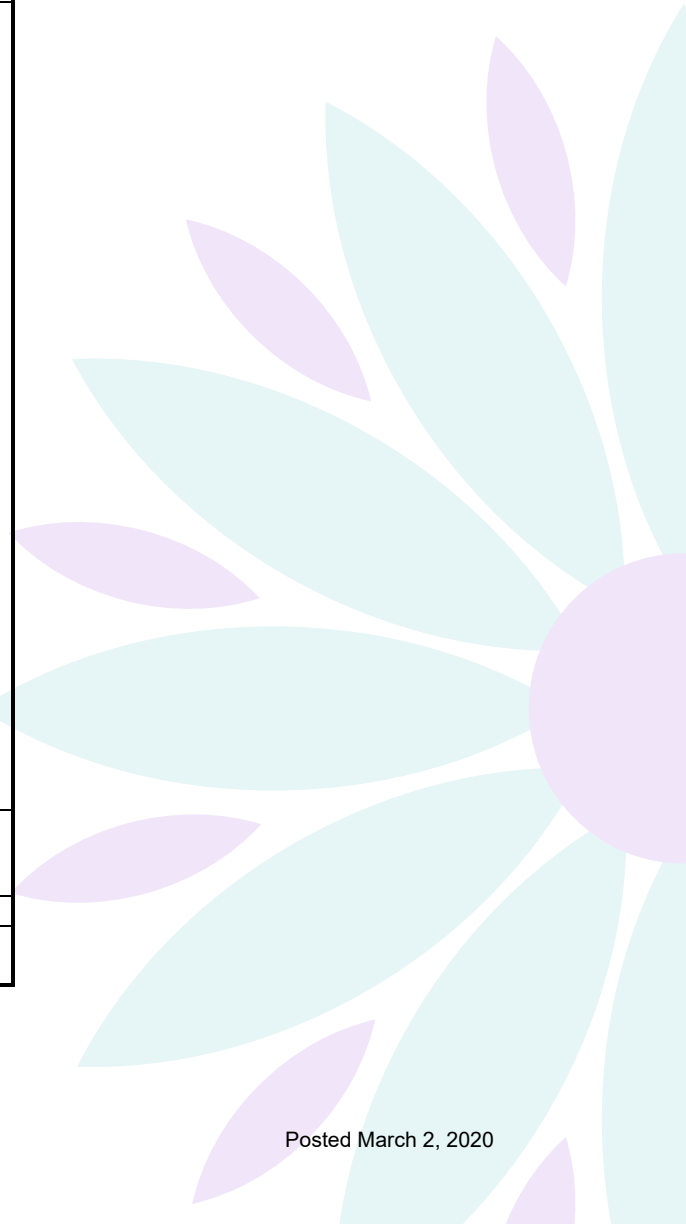


Social Participation, Inclusion, and Education Opportunities Action Plan

Social Participation, Inclusion, and Education Opportunities Action plan			
Gap: Activities that are affordable to all residents Gap: Widely publicized reliable information about activities Goal: Pursue awareness and education on SPIEO; and identify additional opportunities for events or programs			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Hold future Social Participation, Inclusion, & Education Opportunities Domain Program Day to identify community partners and inventory opportunities for older adults.	TSC with relevant community partners	Long	A. Program Day is held B. Community partners identified C. More seniors are aware of what is offered in the community
2. Host Open House for all TSC activities, services, and organizations annually.	TSC, Paid & Volunteer Instructors, & Group/ Organization contacts	Short	Open House held annually.
3. Build a second Senior Center to accommodate the growing population of residents age 50+	City of Tallahassee, Ashley Edwards, PRNA, Sheila Salyer, TSC	Medium	See Health & Wellness Section and associated Work Plan Critical Success Factor/Goal #10.a
4. Continue to offer the wide array of programming through the Tallahassee Senior Center	City of Tallahassee, TSC & Foundation Staff, Advisory Council & Board	On-going	See Work Plan Critical Success Factors/Goals #6.a, #11, and #13.a
5. Continue to implement the UPSLIDE program to combloneliness and isolation.	Melanie Lachman, UPSLIDE Coordinator	On-going through Dec. 2020	See Health & Wellness Section and associated Work Plan Critical Success Factor/Goal #8.d

Critical Success Factor #6:

Provide Life Long Learning Opportunities		<i>Start Date</i>	<i>Target Completion Date</i> <i>Actual Completion Date</i>	<i>Point Person</i>
Goal #6a: <i>Provide relevant selection of educational and life long learning opportunities for active adults age 50+.</i>				
Objective 6.1	<p>1. Provide On-Going Personal Enrichment Lifelong Learning Opportunities for Seniors</p> <p>Performance Measure #6.01: Offer 2 on-going weekly language opportunities Performance Measure #6.02: Offer 2 on-going weekly music opportunities Performance Measure #6.03: Offer 3 on-going weekly dance opportunities Performance Measure #6.04: Offer 4 on-going weekly cards/games opportunities Performance Measure #6.05: Offer 4 on-going weekly recreational opportunities Performance Measure #6.06: Program 1 evening slot of Leisure Learning classes 50% of the year Performance Measure #6.07: Program 1 day slot of Leisure Learning classes 75% of the year</p>	Oct 2018	Sept 2019	Kristy Kristy Kristy Kristy Kristy Maureen Maureen
Objective 6.2	<p>2. Provide Lifelong Learning Opportunities that provide the opportunities for developing skills and remaining informed of current trends and issues to promote quality of life</p> <p>Performance Measure #6.08: Offer an educational seminar for seniors, boomers, and active adults. Performance Measure #6.09: Offer 2 basic computer classes quarterly Performance Measure #6.10: Offer 1 more advanced computer class quarterly Performance Measure #6.11: Offer 2 opportunities quarterly for new technology/trends learning (social media, smart phones, Digital photos, etc.)</p>			Hella Kristy Kristy Kristy
Objective 6.3	<p>3. Provide Intense Personal Growth and Enrichment Opportunities for seniors</p> <p>Performance Measure #6.12: Offer Tallahassee Active Lifelong Leaders annually Performance Measure #6.13: Offer L3X annually</p>	Oct 2016 Oct 2017	Mar 2017 Sept 2017	Hella Maureen
Resources Needed:	<ul style="list-style-type: none"> ◆ Funding or sponsors for special guest speakers, instructors, and/or software. ◆ Additional paid or volunteer Computer Instructors. ◆ Lifelong Learning Coordinator 			
Partnerships	<ul style="list-style-type: none"> ◆ Local aging network, state agencies, universities, City of Tallahassee TI Department, <i>Tallahassee Democrat</i>, business community 			
Suggested Training:	<ul style="list-style-type: none"> ◆ Senior issues 			



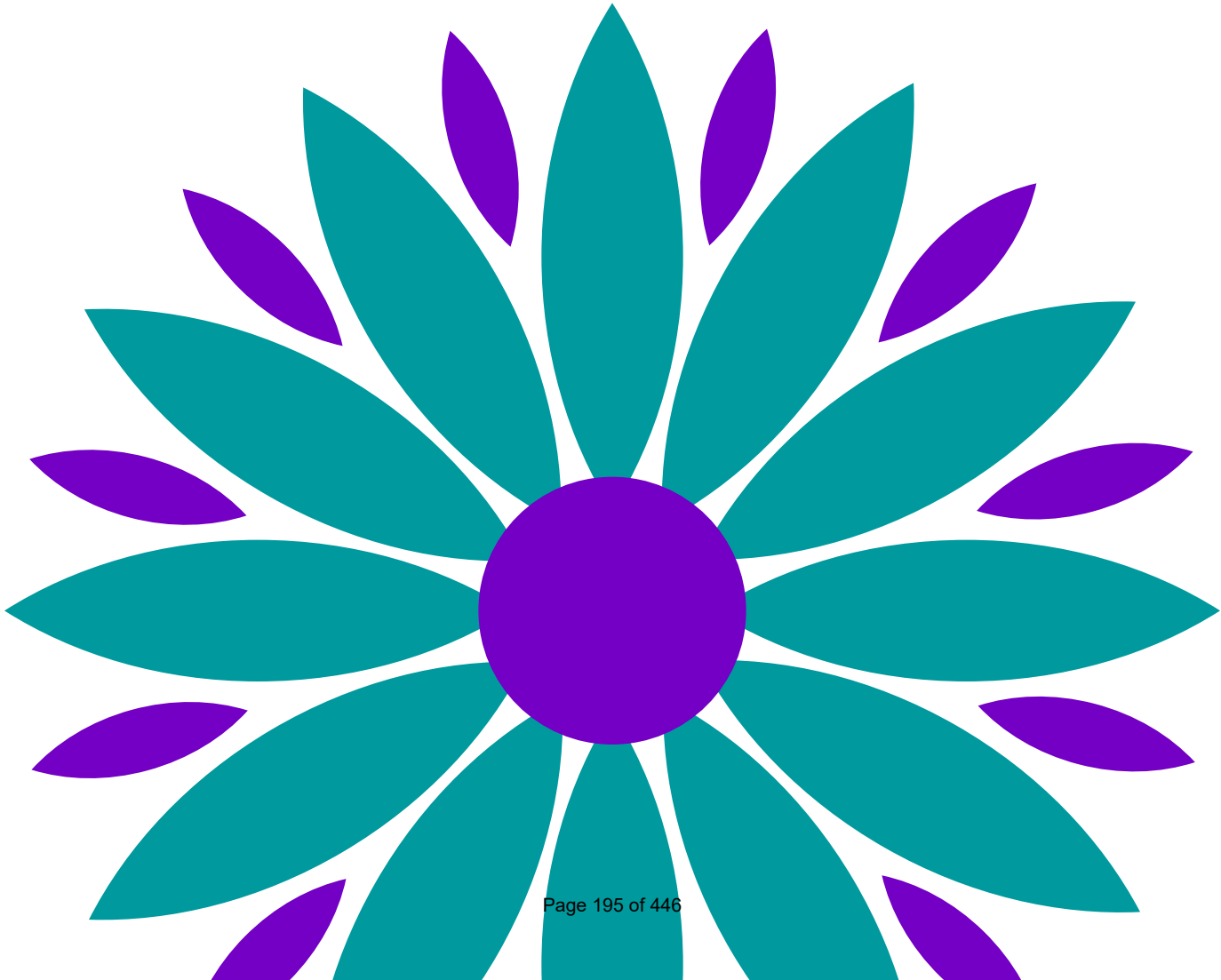
Critical Success Factor #11: Recreation for Active Living		<i>Start Date</i>	<i>Target Completion Date Actual Completion Date</i>	<i>Point Person</i>
Goal #11: <i>Offer a broad array of recreational opportunities at the Senior Center and other locations.</i>				
Objective 11.1	1. Provide in-house special event opportunities targeted for Lunch Bunch participants who may have fewer resources in regard to financially, social opportunities, or otherwise. Performance Measure #11.01: Coordinate 3 senior outings annually. Performance Measure #11.02: Plan and implement 5 lunch bunch parties annually. Performance Measure #11.03: Coordinate 1 special program highlighting various ethnic and cultural backgrounds.	Oct 2018	Sept 2019	Kristy
Objective 11.2	2. Craft Arts , including Ceramics, Needlecrafts, Quilting, Model Ship Building, Wood Carving, etc. Performance Measure #11.04: Provide group and classroom opportunities for people with interests in craft arts to work with others in a group setting. Performance Measure #11.05: Maintain showcases at the Senior Center for crafters to display and sell materials.			
Objective 11.3	3. Recreational Sports , including Pickleball, Table Tennis, Billiards, Wii Games, Bag Toss, Senior Games, etc. Performance Measure #11.06: Provide social and instructional opportunities in areas of interest for active adults who want a friendly, affordable environment in which to participate. Performance Measure #11.07: Co-coordinate Capital City Senior Games with PRNA for seniors age 50+ who want to participate in a variety of competitions.			
Objective 11.4	4. Music and Dance , including Guitar, Ukulele, Senior Singers, a variety of dance forms Performance Measure #11.08: Provide social and instructional opportunities in areas of interest for active adults who want a friendly, affordable environment in which to try a new skill or dance step, or brush up on longtime activities.			
Objective 11.5	5. Cards and Games , including Duplicate and Social Bridge, Mahjongg, Canasta, etc. Performance Measure #11.09: Provide social and instructional opportunities in various card games for active adults who want a friendly, affordable environment in which to try a new skill or enjoy a favorite game with friends.			
Objective 11.6	6. Travel Opportunities Performance Measure #11.10: Work with travel agencies to connect seniors with opportunities to travel with other seniors and people with like interests.			
Resources Needed:	<ul style="list-style-type: none"> ◆ \$10,000 for activities ◆ Sponsors for special events ◆ Volunteer musicians, entertainers, assistants 			
Partnerships	◆ USA Dance Association, TDBC Club, Stamp & Cover Club, participating groups and organizations, volunteers, business sponsors			

**Critical Success Factor #13:
Visual Arts – Quality of Life**

Goal #13a: <i>Maintain a vital Senior Center for the Arts Program.</i>		Start Date	Target Completion Date Actual Completion Date	Point Person w/ Art Council
Objective 13.1	<p>1. Provide a variety of affordable Art Classes taught by professional instructors.</p> <p>Performance Measure #13.01: Offer 4 on-going studio style art classes at the Tallahassee Senior Center</p> <p>Performance Measure #13.02: Offer 1 pre-register art workshop at the Tallahassee Senior Center quarterly</p> <p>Performance Measure #13.03: Offer 1 pre-register art workshops at 2 outreach locations quarterly</p> <p>Performance Measure#13.04: Investigate partnering with FSU Art Therapy Department to offer special art classes earmarked for individuals with special challenges.</p>	Oct 2018	Sept 2019	Leslie
Objective 13.2	<p>2. Display visual art in the Senior Center facility.</p> <p>Performance Measure #13.05: Coordinate 3 special exhibition opportunities for Senior Center art students at the Senior Center.</p> <p>Performance Measure #13.06: Coordinate 1 exhibition open to seniors in the community beyond Senior Center art students.</p> <p>Performance Measure #13.07: Coordinate 1 intergeneration themed exhibition.</p>	Oct 2018	Sept 2019	Leslie
Objective 13.3	<p>3. Create a presence in the community.</p> <p>Performance Measure #13.05: Encourage seniors to participate in and facilitate art exhibitions in 3 community locations</p> <p>Performance Measure #13.06: Host public art receptions for 5 auditorium art exhibits</p> <p>Performance Measure #13.07: Advertise Art Program classes and events through available media including: Tallahassee Democrat Active Living magazine, Limelight (art receptions), Art Program e-blast, City and Senior Foundation websites, Facebook, and Schedule of Art classes and workshops brochure updated and printed four times a year</p>	Oct 2018	Sept 2019	Leslie
Objective 13.4	<p>4. Maintain quality and provide forum for improvements through advisory Art Council.</p> <p>Performance Measure #13.08: Have updated set of guidelines for purpose and procedure of council.</p> <p>Performance Measure #13.09: Conduct monthly meetings of art Council at least 10 times a year</p> <p>Performance Measure #13.10: Maintain record of Art Council Minutes for 10 years.</p>	Oct 2018	Sept 2019	Leslie / Art Council
Objective 13.5	<p>5. Provide art education opportunities in addition to hands-on how-to art classes.</p> <p>Performance Measure #13.11: Maintain an Art Library with books and videos/CDs.</p> <p>Performance Measure #13.12: Establish lecture series on art related topics.</p> <p>Performance Measure #13.13: Facilitate group field trips to local and regional art exhibitions coordinated with their art educator or docent.</p>	Oct 2018	Sept 2019	Leslie / Art Council
Resources Needed:	<ul style="list-style-type: none"> ◆ Art Program Coordinator, exhibiting venues, volunteers. Expanding program would require increased hours for Art Program Coordinator or an assistant position. ◆ \$60,000 annually. 			
Partnerships	<ul style="list-style-type: none"> ◆ TSC Foundation support, Leon County Community Centers, Leon County Library, North Florida Fair, FSU Medical School, FSU Art Education/Art Therapy Dept 			



Community Information and Awareness Action Plan



Community Information and Awareness Action Plan



The City of Tallahassee Communications office is positioned to execute an age-friendly information and awareness plan that reaches the whole community, encompassing all of Leon County. CoT Communications uses a variety of methods to provide information about City services, as well as being strongly committed to assisting Tallahassee Senior Services with its goal to connect seniors and their families with needed senior resources and activities for optimal aging.

The primary focus of this Action Plan is to address some of the Gaps mentioned in the top three domains of the AFC survey for Tallahassee: Health and Wellness, Transportation, and Housing. The City Communications team will serve as a dedicated partner in making Tallahassee more age-friendly.

Tallahassee Senior Services recognizes that seniors access information in a variety of ways. While many older seniors still prefer print materials, baby boomers are more likely to access information on digital communications, i.e. email, Facebook. Therefore, it is important to present information in all available methods.

City Communications has a strong presence in the digital realm, while utility bills, for example, are still available by mail. Also, some actions by the City require direct notice to residents. Land use actions such as comprehensive plan amendments, rezonings, planned unit developments and other projects going to the Development Review Committee or Planning Commission, require direct mail notice to nearby residents. Newspaper notice publications to reach the public at large are also still printed. These notices include detail about the project, proposed action and identify the ways that residents can be involved either by attending or commenting to the appropriate City staff.

Programs such as REACH and weatherization provide more hands-on interaction with residents. These activities, mentioned in the Housing Action Plan, are centered around home improvement and repair, requiring staff to be on-site. That interaction is particularly important to identify residents' needs and concerns in participating in those particular programs.

Digital communication is available in a number of forms through the City. The City's and Tallahassee BoardDocs' websites provide up to the minute information on meetings, programs, and events. There is a vast collection of information on these sites. For commission meetings, residents can view and download copies of agendas and reports for items that come before the City Commission.

The City also participates on social media by having a presence on Facebook, Twitter, Instagram and YouTube. These sites are used to provide information about events, activities and city policies. It also provides an opportunity to see public reaction and comments to various events, proposals, and projects. In the case of YouTube, the City has a number of instructional "how to" videos and informational videos. Social Media is not just for younger residents as the City has seen an increase in use across the board regardless of age.

The City broadcasts select programming, meetings and workshops on WCOT, its dedicated cable station. This serves as a significant means for homebound seniors to stay informed of City Commission and community issues and events. WCOT enables residents to watch live meetings from the comfort of home. It is also used to showcase City departments and programs as well as advertise employment opportunities. In a number of cases, items shown on WCOT are rebroadcast but can also be watched on city-produced YouTube videos.

City departments are committed to customer service. A number of services including utilities allow account formation, service start/stop and payment on-line or in person. Development services in Growth Management include a one-stop shop where customers can walk-in to receive comprehensive information; or go on-line and use informational and application services. Most Departments have information and services on-line but also receive walk-in customers and respond to e-mail requests.

To continue the commitment to customers, the City developed an application called Digitally. This application allows users to document and contact the City via e-mail with information, service requests, information requests, and concerns. Submissions are forwarded directly to department staff to address customers' requests.

The City's dedicated Public Information Office (PIO) provides a continuous stream of information to residents through press releases and publications. The PIO's goal is to make sure residents are in the know and to encourage community involvement and interaction.

Tallahassee Senior Services serves as a hub for information about senior resources and activities for the local aging network. TSS also uses a wide variety of communications' tools to get information to seniors, caregivers, and their families. Its primary print publication is Active Living magazine, a bi-monthly production inserted into the local newspaper, the Tallahassee Democrat and now provided digitally by e-mail subscription. The Active Living magazine includes information about activities, events and classes at the Tallahassee Senior Center, as well as articles submitted by other local non-profit organizations who serve seniors.

TSS digital presence includes semi-monthly Constant Contact e-mail blasts to almost 7,000 prescribers and close to 3,000 Facebook followers. Through the Capital Coalition on Aging, facilitated by the Area Agency on Aging of North Florida, nearly 300 senior services professionals receive notifications of events, job openings, and special announcements relevant to the local aging community. Face-to-face contact and information is also shared at the monthly Coalition meetings, attended by 60+ providers and anyone interested in senior issues.

Community Information and Awareness Action Plan





**Community Information
and Awareness
Action Plan**

Survey findings

Action Steps for the Community Information and Awareness Domain will address the awareness issues listed in the primary domains of Health and Wellness, Transportation and Streets, and Housing.

A Community Information Program Day will be included in the Action Steps to further address the features listed in the survey.

Our Goal

The goal for the Community Information and Awareness Domain is to work together with other senior service partners to address some of the gaps expressed in the Health and Wellness, Housing and Transportation Domains, and to raise awareness and provide education to seniors, caregivers, and their families about existing programs, services, and resources available in the Tallahassee community.

Gaps

Communications gaps will target information seniors feel is important as stated in previous domains mentioned above. A common thread of all of the domains is that people are unaware of services available in the community.

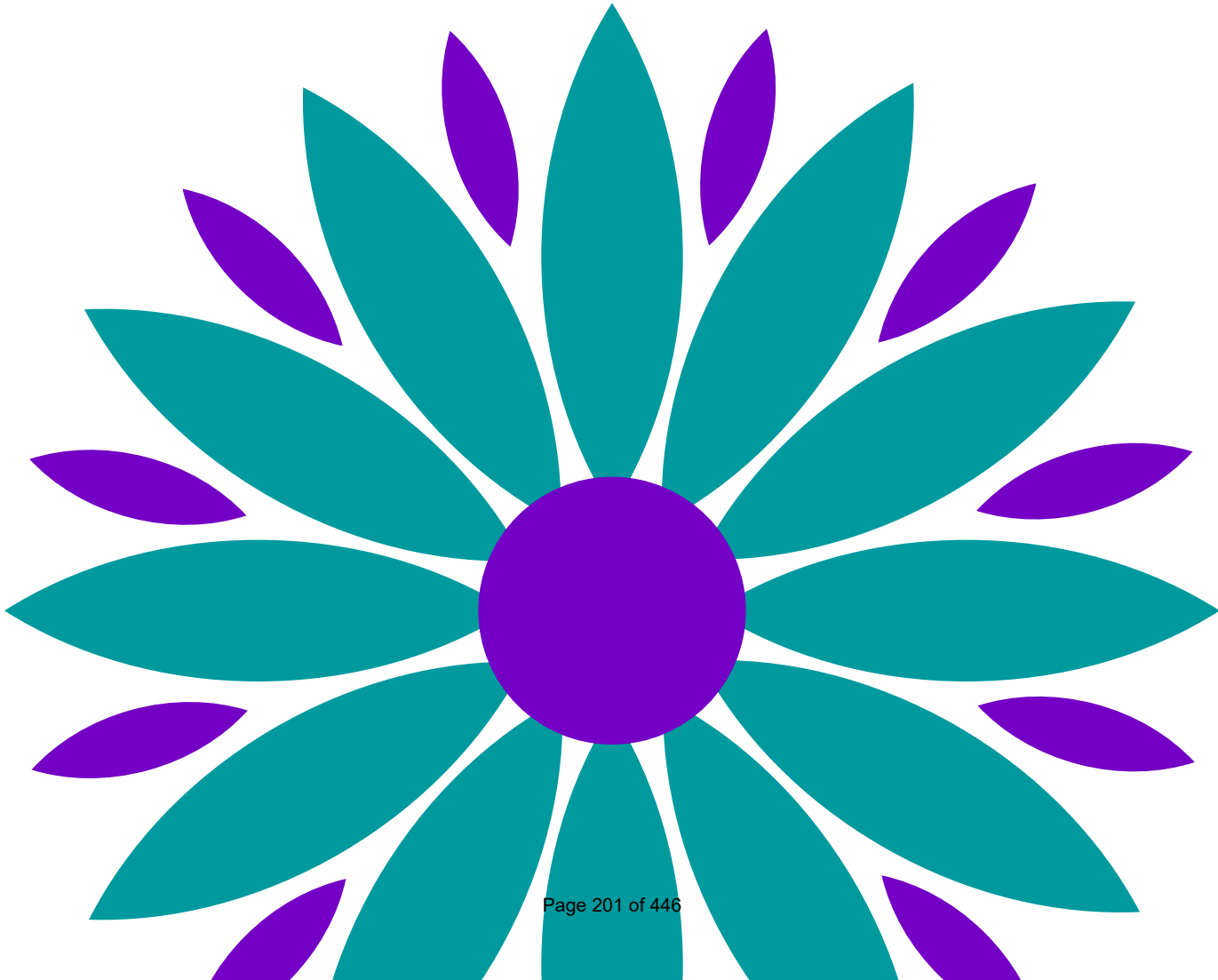
Community Information and Awareness Action Plan			
Gap: Knowledge of how to access resources and information about services for seniors, and what programs and activities are available in our community .			
Goal: Increase awareness of and ease of access to senior resources, services, and information .			
Action Steps	Lead Staff, Partner, Volunteer	Time Frame	Success Factors
1. Develop an awareness campaign to support Action Step in Health & Wellness on how to access senior services information, including preventive health maintenance, fitness, and wellness activities	TSC, City Communications, AAANF, ECS, Alzheimer's Project	Long	A. More people are aware of how to access senior services information B. Increased participation in wellness & fitness activities at TSC C. Increased participation in Senior Games See Work Plan Critical Success Factor/Goal #5.a; and Health and Wellness Section and associated Work Plan Critical Success Factors/Goals #7.a, #8.b and #8.d
2. Continue to include senior resource information in Active Living magazine., specifically addressing gap areas expressed in the previous domains.	TSC	Short Bi-monthly since 2001	A. Resource page included in each bi-monthly issue B. Number of people receiving assistance at TSC increased See Work Plan Critical Success Factors/Goals #5a and #10a
3. Develop communications plan to promote informational workshops and events listed in Health & Wellness, Housing, and Transportation Domains	TSC, City Communications	Short Medium Long	A. Excellent attendance at workshops and events B. Attendees say they are more informed about specific workshop topics See Work Plan Critical Success Factor/Goal #5.a
4. Continue to promote age friendly enhancements and features implemented by City departments	City Communications	Medium	Citizens are more aware age friendly features and initiatives implemented by the City of Tallahassee
5. TSC communications plan	TSC Foundation & City Communications	On-going	See Work Plan Critical Success Factor/Goal #5.a



Critical Success Factor #5: Promote Positive Perception of Aging		<i>Start Date</i>	<i>Target Completion Date Actual Completion Date</i>	<i>Point Person</i>
Goal #5a: <i>Develop a comprehensive marketing and public relations plan.</i>				
Objective 5.1-5.2	<p>Publications & Marketing Materials</p> <p>1. Develop quality publications to advertise programs and generate revenue.</p> <p>Performance Measure #5.01: Manage publication of bi-monthly magazine, Active Living.</p> <p>Performance Measure #5.02: Provide current and accurate Website information to City & County.</p> <p>Performance Measure #5.03: Develop and maintain Foundation website and brochure.</p> <p>Performance Measure #5.04: Generate eNewsletter bi-weekly.</p> <p>Performance Measure #5.05: Produce bi-annual Activity Book.</p> <p>Performance Measure #5.06: Tweet events and activities as appropriate and maintain Facebook, Twitter, Instagram pages.</p> <p>Performance Measure #5.07: Produce a video or PSA as necessary and relevant.</p> <p>Performance Measure #5.08: Maintain current Marquee messages.</p> <p>Advertising & Public Relations</p> <p>2. Inform and educate the public as to the broad array of programs and activities for seniors, caregivers, and future elders, occurring through Senior Services and the TSC Foundation.</p> <p>Performance Measure #5.09: Create flyers, posters, & press releases to advertise programs and events; update local community calendars, in partnership with City Communications.</p> <p>Performance Measure #5.10: Maintain internal bulletin boards.</p> <p>Performance Measure #5.11: Enlist WCOT to produce and broadcast at least one TSC event.</p> <p>Performance Measure #5.12: Grow attendance where possible or maintain capacity for each special event.</p> <p>Performance Measure #5.13: Increase number of first-time visitors and tours by 5%.</p> <p>Performance Measure #5.14: Schedule 3 Senior Center appearances on TV talk shows (WTVX, WCTV).</p> <p>Performance Measure #5.15: Participate in 12 public outreach events.</p>	Nov. 2018	Sept. 2019	Audrey
Resources Needed:	<ul style="list-style-type: none"> ◆ Additional .5 FTE communications and public relations staff. ◆ Adequate office support staff, interns, or volunteers. ◆ A senior photographer, a videographer, a graphic artist and a public relations/writer – volunteer/help as available. 			
Partnerships	<ul style="list-style-type: none"> ◆ Florida State University School of Communication; Florida A&M University School of Journalism; Keiser College; City of Tallahassee Communications Department; <i>Tallahassee Democrat</i>; Local Media Outlets, Leon County Communications Department 			
Suggested Training Needed:	<ul style="list-style-type: none"> ◆ Technical training on Web page design, Graphic design, join Florida Public Relations Association events 			



Appendices and Supporting Documentation



Appendix A – Survey



**Livability For All:
The 2016 AARP Age-Friendly
Community Survey of
Tallahassee, Florida
AARP Members and Residents Age 50-Plus**

Report Prepared by
Cassandra Burton
Infographic Prepared by
Kadeem Thorpe
February 2016



Background and Methodology

The World Health Organization's (WHO) Global Age-Friendly Cities and Communities project was created to help cities prepare for the rapid aging of populations and the increase in urbanization. The program targets the environmental, social, and economic factors that influence the health and well-being of older adults. The WHO has identified eight areas of livability that influence the quality of life of those in a community, particularly older adults. The eight domains, or areas of livability, are: Outdoor Spaces and Buildings, Transportation, Housing, Social Participation, Respect and Social Inclusion, Civic Participation and Employment, Communication and Information, and Community and Health Services.

AARP Research developed a survey instrument that captures the WHO eight areas of livability in order to: (1) help communities establish a baseline with regards to older adults being able to age in place, and (2) conduct a community needs/gap analysis to identify and prioritize areas of focus. To minimize the survey length as well as respondent burden the survey encapsulates the WHO eight areas of livability in a slightly different structure. According to the AARP survey and for the purposes of this report the eight areas are:

1. Housing
2. Outdoor Spaces and Buildings
3. Transportation and Streets
4. Health and Wellness
5. Social Participation, Inclusion, and Education Opportunities
6. Volunteering and Civic Engagement
7. Job Opportunities
8. Community Information

To identify needs/gaps, survey respondents were asked how important community features and services were to them and whether or not these features and services exist. To compare these questions, respondents who said a feature or service is extremely, very, or somewhat important were aggregated and then compared to respondents who said the feature or service was present in their community.

The present report is based on data from a mail survey of 3,000 residents and AARP members age 50-plus living in Tallahassee, Florida. The zip codes included in this survey were: 32301, 32303, 32304, 32305, 32308, 32309, 32310, 32311, 32312, 32317, 32399. The survey was fielded from September 1 to October 28, 2015. Resident addresses were provided by Survey Sampling International's (SSI) proprietary database. Each respondent was contacted four times receiving the following pieces of mail: Pre-notification postcard, the first survey, a reminder postcard, and a second survey. A total of 355 completed surveys were returned by the cutoff date of October 28, 2015. There were 310 undelivered surveys. For the purposes of this report respondents in this survey regardless of AARP membership are referred to as Tallahassee residents age 50-plus.

This survey has a margin of error of +/- 5.2 percent. This means that if 95 out of 100 samples of this same size and population were given the same survey, the responses to the questions would fall within a range of plus or minus 5.2 percentage points of what would have been obtained if every resident age 50-plus in the sampled area were asked the same questions. Once weighted the sample size decreased to 328. The sample is weighted by age, gender, and membership to reflect the actual distribution of residents age 50-plus in Tallahassee, Florida.

An annotated questionnaire for the entire sample is also available upon request. For a copy of the annotated survey, you can contact Laura Cantwell at lcantwell@aarp.org or Cassandra Cantave at ccantave@aarp.org.

Percentages may not add up to 100 percent due to rounding. Also due to rounding, the percentages reported in the text may vary slightly from those in the graphs or the annotated survey.

Executive Summary

The Top Reported Important Community Features Are Concentrated In Three Domains: Health and Wellness, Transportation and Streets, and Housing

A livable community provides resources that allow residents to age-in-place, and fosters residents' engagement in their community's civic, economic, and social life. The **"2016 AARP Age-Friendly Community Survey of Tallahassee, Florida AARP Members and Residents Age 50-plus"** was commissioned to help Tallahassee decision makers achieve the goal of livability. Using an operationalization of the World Health Organization's eight areas of a livable community, the findings show:

- Tallahassee residents age 50-plus have deep roots in their community. Four in ten (41%) have lived in their community for 25 years or more. Most do not plan to move, and nearly nine in ten (88%) say their community is a good place for older people to live.
- On average, features within Health and Wellness are rated as the most important for Tallahassee residents age 50-plus among all eight areas. Transportation and Streets, and Housing are the next most important livable community domains.
- Well-maintained hospitals and health care facilities (97%), respectful and helpful hospital and clinic staff (97%), having easy to read traffic signs, well-maintained streets, a variety of health care professionals including specialists, conveniently located emergency care centers, and having well-maintained homes and properties (96% each) are the top important community features for Tallahassee residents.

Executive Summary cont.

The Top Reported Tallahassee Community Needs Are Concentrated In Five Domains: Community Information, Job Opportunities, Housing, Health and Wellness, and Volunteering and Civic Engagement

- In order to identify the needs of Tallahassee residents age 50-plus, survey respondents were asked about the importance of a community feature and service, then they were asked if these features and services existed in their community. These questions were then paired together to identify community needs or "gaps."
- While Health and Wellness, Transportation and Streets, and Housing dominated the list of important features, the top community needs gaps are identified in the areas of Community Information, Job Opportunities, Housing, Health and Wellness, and Volunteering and Civic Engagement.
- Home repair services for low-income and older adults (77%) and transportation to and from volunteer activities for those who need it (76%) are identified as the top community needs. This was followed by community information that is delivered in person to people who have difficulty or may not be able to leave their homes (75%), job training opportunities for older adults (75%) and clearly displayed printed community information with large lettering (74%). Refer to the Key Findings for a summary of the top community needs by WHO Areas.
- An important element of creating livability for all must be individual preferences. These survey findings help policymakers, planners, and others better understand the needs of an aging population in order to begin to brainstorm steps and policies that can be taken to improve livability.



4
Tallahassee 2016 Age Friendly Community Survey



Community Experience

From a simple perspective, a "livable community" is a place that allows individuals to age-in-place. A comprehensive definition of a livable community is one that is "safe and secure, has affordable and appropriate housing and transportation options, and offers supportive community features and services. Once in place, those resources enhance personal independence; allow residents to age-in-place; and foster residents' engagement in the community's civic, economic, and social life."

Across the nation, individuals make connections and commitments to homes, friendships, community organizations, and local social ties within their community and want to age-in-place. Tallahassee residents are no different.

5
Tallahassee 2016 Age Friendly Community Survey

Community Experience

Four in ten (39%) Tallahassee residents age 50-plus have lived in their community for at least 25 years and most say their community is a good place to age in place.

Tallahassee residents age 50-plus have deep roots in their community. Four in ten (39%) have lived in their community for at least 25 years. One in six (17%) has lived in their community between 15 and 25 years, and more than one in five (22%) has lived in their community between 0 and 15 years.

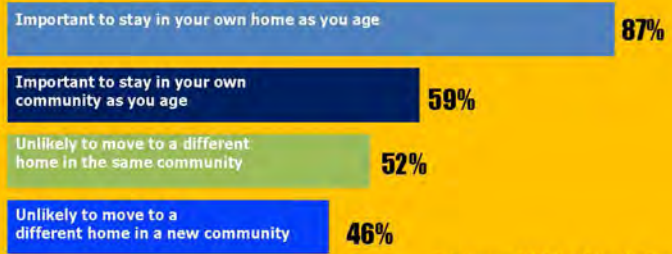
Rate Community as Place to Age in Place



Nine in ten (90%) say their community is an excellent, very good or good place for older people to live. This high rating of their community is likely influenced by the fact that many have lived there for at least 25 years and desire to remain there as they get older.

It is important for Tallahassee residents to stay in their current community and own home as they age.

Tallahassee residents age 50-plus want to continue to live in their community and their home for as long they can. Nearly six in ten (59%) say it is extremely or very important to stay in their community as they age. Even more (87%) say it is extremely or very important to stay in their own home as they age. About one-half are unlikely to move to a different home in their community (52%) or in a different community (46%).

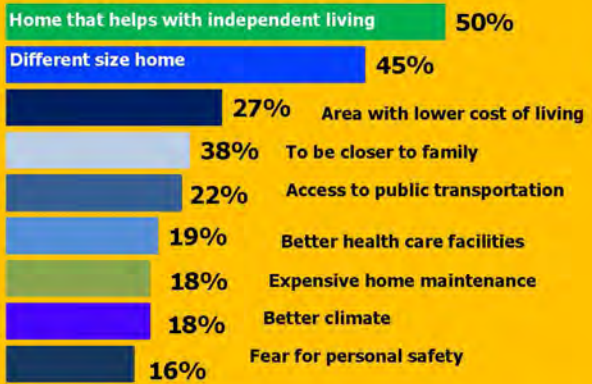


Tallahassee 2016 Age Friendly Community Survey 6

Community Experience

Residents say the top factors that would impact their decision to move out of the area are finding a home that helps them live independently and is an appropriate size for their needs.

While it is important for most (59%) respondents to remain in their community as they age, if Tallahassee residents were to consider moving when they retire and do not work, one-half (50%) say that they would move because they want a home that will help them live independently as they age.



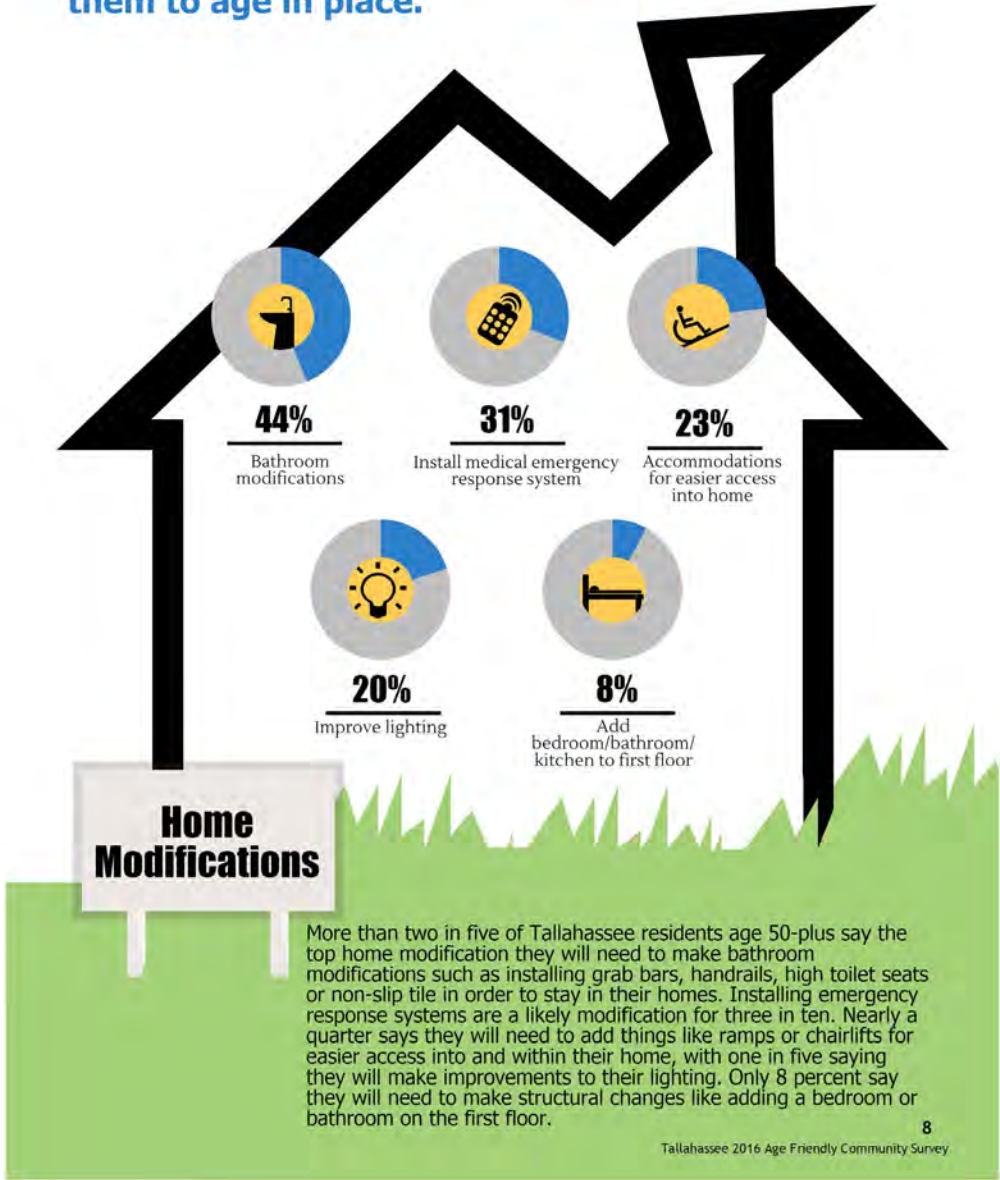
The majority of Tallahassee residents age 50-plus own their own home, and another majority live in a single family home.

Three-quarters of respondents (77%) own their home, while about one in six (17%) rents. Seven in ten live in a single family home. About one in eight lives in a townhome or duplex and eight percent lives in an apartment, or condominium. While most say they want to age-in-place, many will need to make home modifications in order to do so.

Type of Home	
Single Family Home	70%
Townhouse/Duplex	12%
Apartment	7%
Condominium	1%

Tallahassee 2016 Age Friendly Community Survey 7

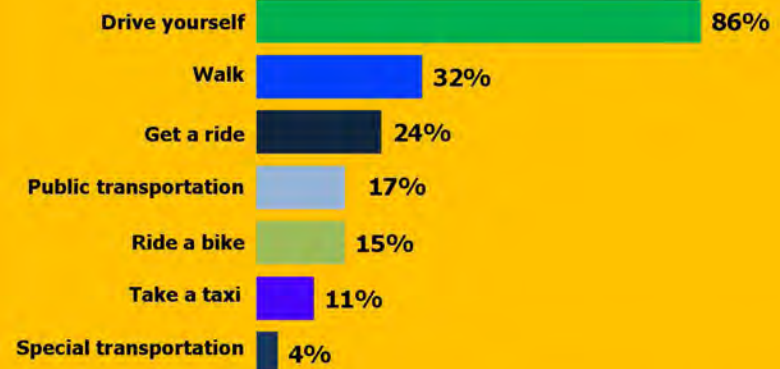
Many Tallahassee residents age 50-plus say they will need to make home modifications to enable them to age in place.



Community Experience

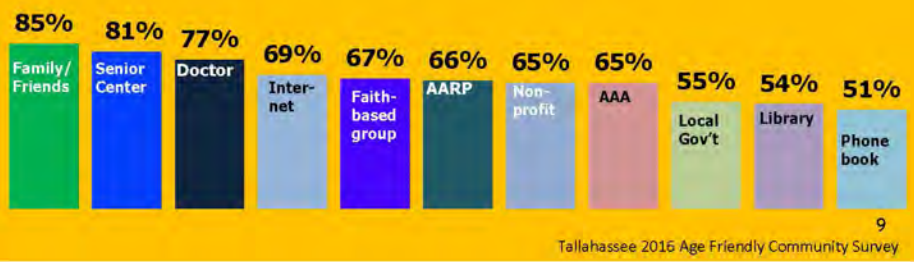
Most Tallahassee residents drive themselves when they need to get around. Many also walk or get a ride.

About nine in ten say when they need to get around for things like shopping, visiting the doctor, or running errands they drive themselves.



Tallahassee residents say they would turn most to family or friends, a local senior center, a doctor, or the Internet for information on services for older adults.

About eight in ten say they would turn to family or friends, or a local senior center for information about services for older adults such as caregiving, home delivered meals, home repair, medical transport, or social activities. More than three-quarters would turn to a local doctor. About two-thirds or more would turn to the Internet, a faith-based organization, AARP, a local non-profit, or the local Area Agency on Aging. More than one-half would turn to local government, the library, or the phone book for this type of information.





Community Features

The formula for what makes a community livable isn't particularly complex. For the most part, the features are fairly simple. In a livable community, people of all ages can go for a walk, safely cross the street, ride a bike, get around without a car, live comfortably, work or volunteer, enjoy public places, socialize, spend time outdoors, be entertained, go shopping, buy healthy food, find the services they need, and make their city, town, or neighborhood a lifelong home. A community that includes all of these livable community features can be great for people of all ages. Tallahassee residents rated their community on 66 characteristics across eight domains (Health and Wellness, Transportation, Housing, Outdoor Spaces, Social Participation, Volunteering and Civic Engagement, Job Opportunities, and Community Information) in order to identify important and available community features.

Summary of Average Community Feature/ Domain



Average Importance Rating of Features Within Each Community Domain
(On a 5 point scale where 5 = Extremely Important and 1= Not At All Important)

Health and Wellness



4.24

Transportation



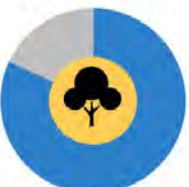
4.24

Housing



4.19

Outdoor Spaces



4.07

Job Opportunities



4.03

Volunteer and Civic Engagement



3.92

Social Participation



3.91

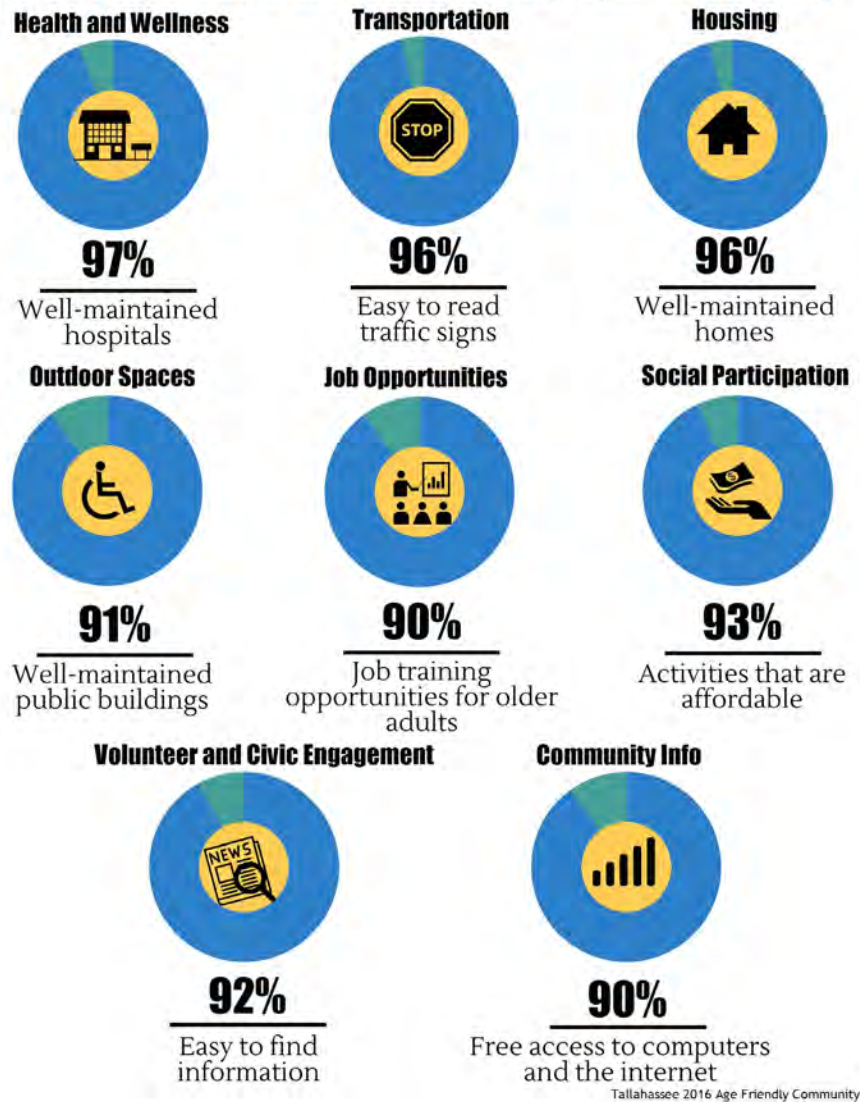
Community Info



3.90

Summary of Important Community Features by Domain

Top Important Item Within Each Community Feature/Domain
(Percent of respondents who rated the item as Extremely/Very/Somewhat Important)



Top Important Tallahassee Community Features

Across All 66 Features and 8 Domains
(Percent of respondents who rated the item as Extremely/Very/Somewhat Important)

Top Overall Community Items	Importance	Feature/Domain
Well-maintained hospitals and health care facilities	97%	Health and Wellness
Respectful and helpful hospital and clinic staff	97%	Health and Wellness
Easy to read traffic signs	96%	Transportation and Streets
Well-maintained streets	96%	Transportation and Streets
A variety of health care professionals including specialists	96%	Health and Wellness
Conveniently located emergency care centers	96%	Health and Wellness
Well-maintained homes and properties	96%	Housing
Well-lit, safe streets and intersections	95%	Transportation and Streets
Affordable health care providers	95%	Health and Wellness
Easy to find information on local health and supportive services	95%	Health and Wellness



Community Needs

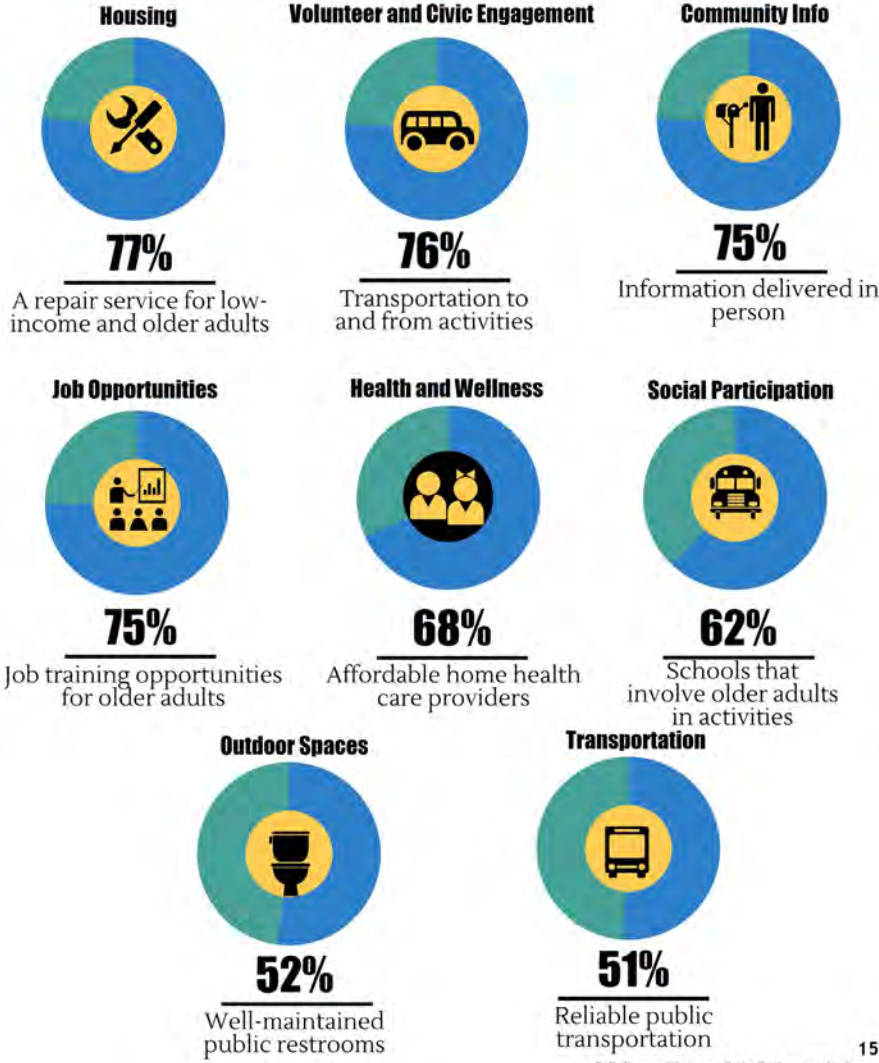
Every community has its own culture, social structure, traditions, history, and needs. A community needs assessment is a tool to understand and identify community needs defined as the gap between what is and what should be. In order to identify the needs of Tallahassee residents age 50-plus, survey respondents were asked how important community features and services were to them. Then they were asked if these features and services existed in their community. These questions were then paired together to identify community needs or "gaps" between the importance of a feature or service and its existence in the community.

To compare these questions, respondents who said a feature or service is extremely, very, or somewhat important were aggregated and then compared to respondents who said whether or not the feature or service existed in their community.

Summary of Community Needs Gaps by Domain



Top Community Needs Gaps Item Within Each Feature/Domain
(Needs gaps = % Extremely/Very/Somewhat Important - % Present)



Top Tallahassee Community Needs Gaps



Across All 66 Features and 8 Domains

(Needs gaps = % Extremely/Very/Somewhat Important - % Present)

Top 10 Overall Gaps	Gap	Feature/ Domain
Home repair service for low-income and older adults	77%	Housing
Transportation to and from volunteer activities for those who need it	76%	Volunteering and Civic Engagement
Community information that is delivered in person to people who have difficulty or may not be able to leave their home	75%	Community Information
Job training opportunities for older adults	75%	Job Opportunities
Clearly displayed printed community information with large lettering	74%	Community Information
An automated community information source that is easy to understand like a toll-free telephone number	72%	Community Information
Range of flexible job opportunities for older adults	71%	Job Opportunities
Access to community information in one central source	70%	Community Information
Jobs that are adapted to meet the needs of people with disabilities	68%	Job Opportunities
Affordable health care providers	68%	Health and Wellness



Outdoor Spaces and Buildings

Features	% Important	% Present
Well-maintained public buildings that are accessible to people of different physical abilities	91%	52%
Sidewalks that are in good condition	89%	51%
Neighborhood watch programs	89%	45%
Well-maintained and safe public parks	89%	49%
Public parks with enough benches	88%	46%
Well-maintained public restrooms that are accessible to people of different physical abilities	86%	34%
Separate pathways for bicyclists and pedestrians	85%	35%



The largest unmet need in outdoor spaces and buildings is

Well-maintained public restrooms that are accessible to people of different physical abilities **52%**

86% say it is important to have well-maintained public restrooms that are accessible to people of different physical abilities. Only 34% say this is present in their community; resulting in a gap of 52%.

(Needs Gaps = % Extremely/Very/Somewhat Important - % Present)



Housing Features

Features	% Important	% Present
Well-maintained homes and properties	96%	77%
Home repair contractors who are trustworthy and affordable	93%	52%
Seasonal services such as lawn work	93%	33%
Home repair service for low-income and older adults that help with repairs	91%	14%
Affordable home prices for residents of varying income levels	90%	30%
Well-maintained and safe low-income housing	89%	25%
Homes that are equipped with things like a no step entrance, wider doorways, etc.	89%	34%



The largest unmet need in housing features is
A repair service for low-income and older adults **77%**

91% say it is important to have a repair service for low-income and older adults that helps with things like roof or window repair. Only 14% say this is present in their community; resulting in a gap of 77%.

(Needs Gaps = % Extremely/Very/Somewhat Important - % Present) 18
Tallahassee 2016 Age Friendly Community Survey



Transportation and Streets

Features	% Important	% Present
Easy to read traffic signs	96%	76%
Well-maintained streets and roads	96%	67%
Well-lit, safe streets and intersections for all users	95%	54%
Enforced speed limits	94%	61%
Special transportation services for seniors or people with disabilities	93%	53%
Affordable public transportation	92%	50%
Accessible and convenient public transportation	92%	45%
Reliable public transportation	91%	40%
Public parking lots and areas to park	91%	56%

19
Tallahassee 2016 Age Friendly Community Survey



Transportation and Streets, cont.

Features	% Important	% Present
Well-maintained public transportation vehicles	91%	47%
Audio/visual pedestrian crossings	90%	49%
Affordable public parking	90%	45%
Safe public transportation stops or areas	89%	40%
Driver education/ refresher course	81%	31%

The largest unmet need in transportation features is

51% **Reliable public transportation** 

91% say it is important to have reliable public transportation. Only 40% say this is present in their community; resulting in a gap of 51%.

(Needs Gaps = % Extremely/Very/Somewhat Important - % Present)



Job Opportunities

Features	% Important	% Present
Job training opportunities for older adults	90%	15%
Jobs that are adapted to meet the needs of people with disabilities	89%	21%
A range of flexible job opportunities for older adults	85%	14%



The largest unmet need in employment features is

Job training opportunities for older adults **75%**

90% say it is important to have job training opportunities for older adults who want to learn new job skills within their job or get training in a different field of work. Only 15% say this is present in their community; resulting in a gap of 75%.

(Needs Gaps= % Extremely/Very/Somewhat Important - % Present)



Community Information

Features	% Important	% Present
Free access to computers and the internet in public places	90%	61%
Access to information in one central location	90%	20%
Printed information that has large lettering and is clearly displayed	89%	15%
Information delivered in person to people who have difficulty leaving their home	88%	13%
An automated community information source	87%	15%
Information that is available in different languages	76%	13%



The largest unmet need in communication and information is **75%**
Information delivered in person

88% say it is important to have information delivered in person to people who have difficulty leaving their home. **Only 13%** say this is present in their community; resulting in a gap of **75%**.

(Needs Gaps = % Extremely/Very/Somewhat Important - % Present)
Tallahassee 2016 Age Friendly Community Survey 22



Volunteering and Civic Engagement

Features	% Important	% Present
Easy to find information on available local volunteer opportunities	92%	28%
A range of volunteer activities to choose from	91%	48%
Opportunities for older adults to participate in decision making roles	91%	33%
Volunteer training opportunities to help better perform volunteer role	90%	28%
Transportation to and from volunteer activities for those who need it	90%	14%

The largest unmet need in volunteering and civic engagement is **76%**
Transportation to and from volunteer activities



90% say it is important to have transportation to and from volunteer activities for those who need it. **Only 14%** say this is present in their community; resulting in a gap of **76%**.

(Needs Gaps = % Extremely/Very/Somewhat Important - % Present)
Tallahassee 2016 Age Friendly Community Survey 23



Social Participation, Inclusion, and Education Opportunities

Features	% Important	% Present
Activities that are affordable to all residents	93%	37%
Widely publicized reliable information about activities	92%	48%
Activities that offer senior discounts	92%	47%
Conveniently located venues for entertainment	91%	48%
Activities that involve both younger and older people	90%	47%
Activities specifically geared towards older adults	89%	49%
Social clubs such as book, gardening, craft or hobby	88%	54%
Continuing education classes	86%	58%
Local schools that involve older adults in events and activities	86%	24%
A variety of cultural activities for diverse populations	85%	47%

The largest unmet need in social participation, inclusion, and education opportunities is **Local schools that involve older adults in events and activities** **62%**

86% say it is important to have local schools that involve older adults in events and activities. Only 24% say this is present in their community; resulting in a gap of 62%.

(Needs Gaps = % Extremely/Very/Somewhat Important - % Present)



Health and Wellness

Features	% Important	% Present
Well-maintained hospitals and health care facilities	97%	78%
Respectful and helpful hospital and clinic staff	97%	68%
A variety of health care professionals	96%	72%
Conveniently located emergency care centers	96%	70%
Easy to find information on local health and supportive services	95%	39%
Affordable home health care	95%	27%
Easily understandable and helpful hospital answering services	94%	45%
Well-trained certified home health care providers	94%	35%
Conveniently located health and social services	94%	51%



Health and Wellness, cont.

Features	% Important	% Present
Fitness activities specifically geared towards older adults	94%	49%
Home care services including health, personal care, and housekeeping	93%	43%
A service that helps seniors find and access health services	92%	36%
Health and wellness programs and classes	92%	53%
Health care professionals who speak different languages	77%	33%

The largest unmet need in health services is

68% Affordable home health care providers **68%**

95% say it is important to have affordable home health care providers. Only 27% say this is present in their community; resulting in a gap of 68%.



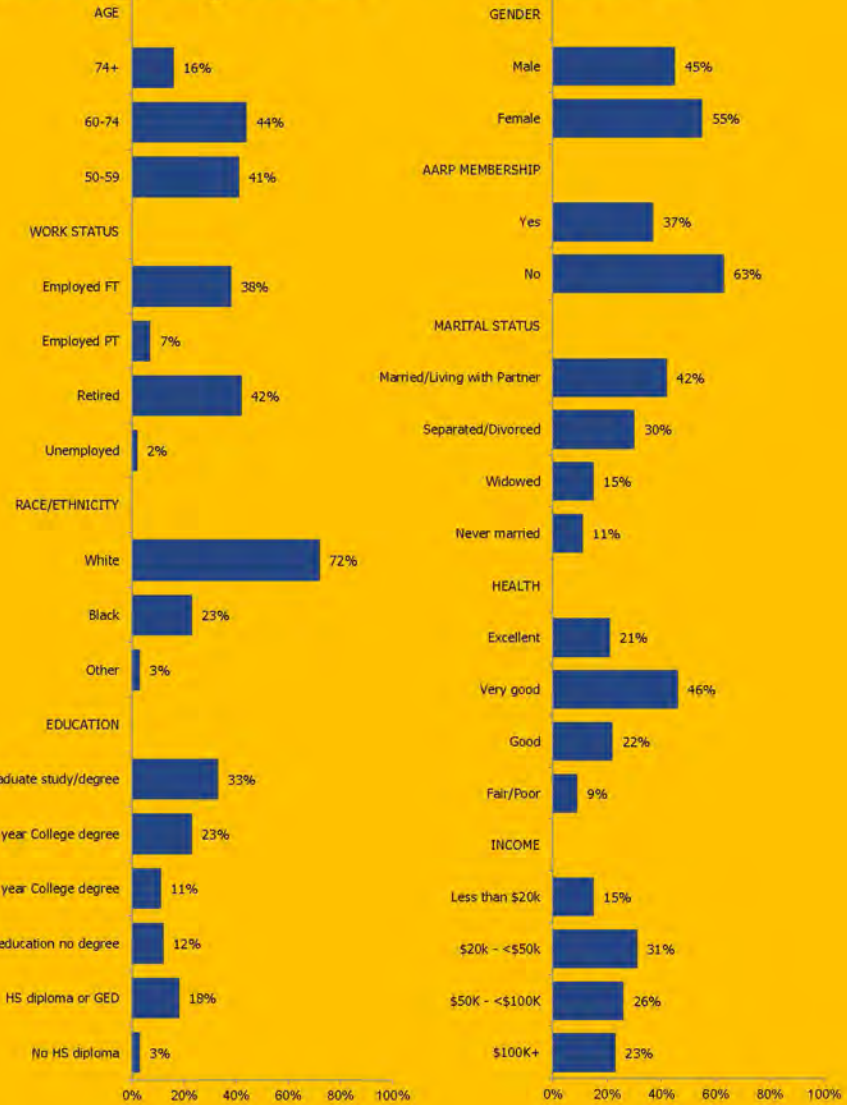
(Needs Gaps = % Extremely/Very/Somewhat Important - % Present)

26

Tallahassee 2016 Age Friendly Community Survey

Demographics

Weighted n= 328



27

Tallahassee 2016 Age Friendly Community Survey



Real Possibilities

AARP is a nonprofit, nonpartisan organization, with a membership of nearly 38 million, that helps people turn their goals and dreams into real possibilities, strengthens communities and fights for the issues that matter most to families such as health care, employment and income security, retirement planning, affordable utilities and protection from financial abuse. We advocate for individuals in the marketplace by selecting products and services of high quality and value to carry the AARP name as well as help our members obtain discounts on a wide range of products, travel, and services. A trusted source for lifestyle tips, news and educational information, AARP produces AARP The Magazine, the world's largest circulation magazine; AARP Bulletin; www.aarp.org; AARP TV Et Radio; AARP Books; and AARP en Espanol, a Spanish-language website addressing the interests and needs of Hispanics. AARP does not endorse candidates for public office or make contributions to political campaigns or candidates. The AARP Foundation is an affiliated charity that provides security, protection, and empowerment to older persons in need with support from thousands of volunteers, donors, and sponsors. AARP has staffed offices in all 50 states, the District of Columbia, Puerto Rico, and the U.S. Virgin Islands. Learn more at www.aarp.org.

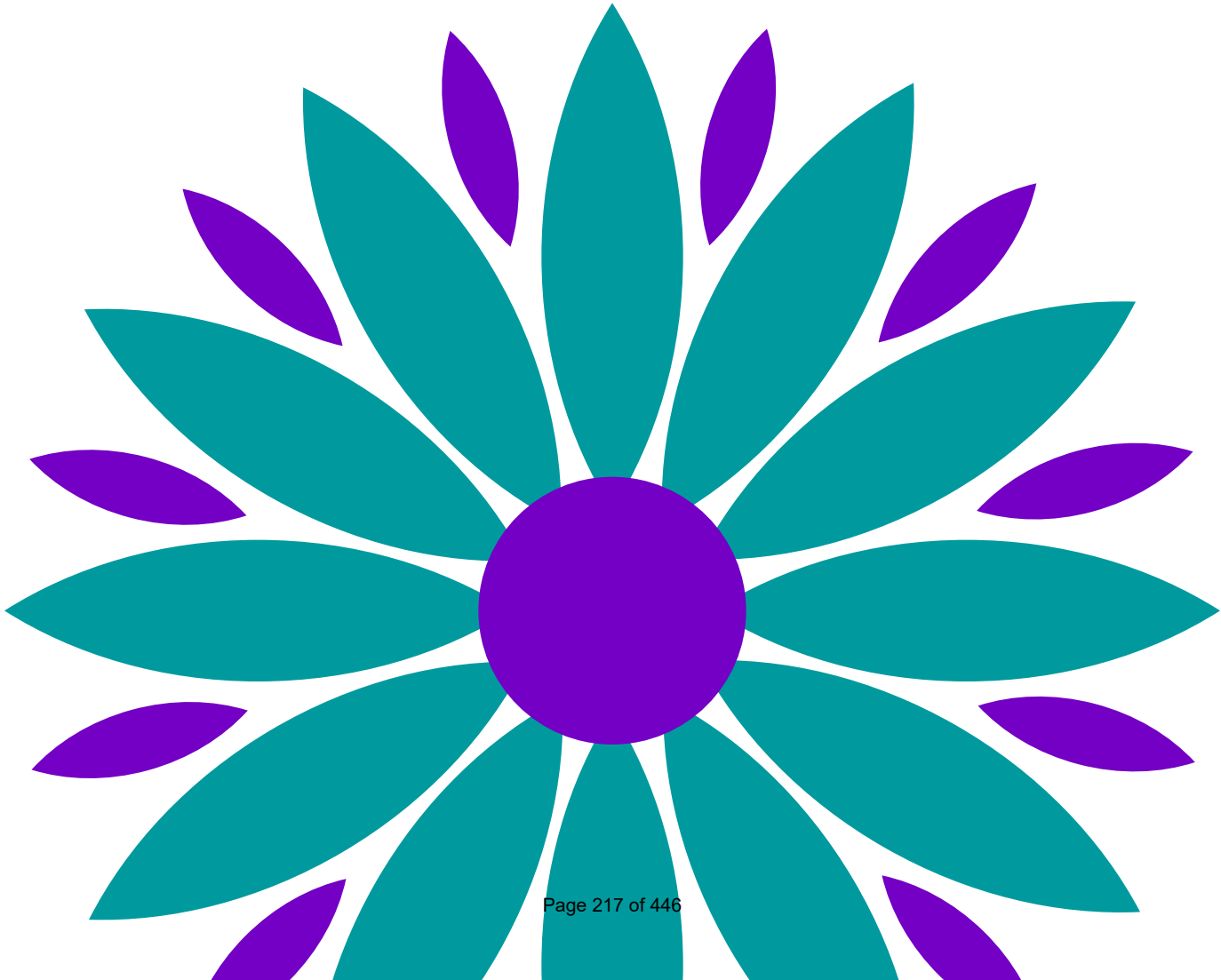
Acknowledgments

The author would like to thank Cheryl Barnes, Rachelle Cummins, Brittne Nelson, Eowna Young Harrison, and Kadeem Thorpe AARP Research; Laura Cantwell, AARP Florida; Jeanne Anthony, AARP Community, State and National Affairs; and Connie Nero, AARP State and Community Engagement.

Photos courtesy of David Bruns, AARP Florida.

Copyright © 2016 AARP
AARP Research
601 E Street NW Washington, DC 20049
www.aarp.org/research





Appendix B - Agendas for Housing Program Days

TALLAHASSEE ACTIVE LIFELONG LEADERS ALUMNI

And

AARP Age Friendly Community Project HOUSING FEATURE/DOMAIN

September 13, 2016

◆PROGRAM DAY COORDINATORS◆

Ann Cleare T3, SRES, CHMS, SFR Green, Angie Goodman, CHMS, CRS, SRES, Michael Parker,
Susan Poplin, Sheila Salyer LT 25, Hella Spellman LT 26, Leslie Spencer 31

◆PROGRAM DAY SPONSORS◆

AARPCity of Tallahassee | Tallahassee Senior Foundation | Westminster Oaks Active Living Retirement Community

AGENDA

- 8:30 a.m. Gather at Tallahassee Senior Center, 1st Floor Activity Room
- 8:40 a.m. Introductions & AFC Housing Survey Results
Sheila Salyer, Senior Services Manager, City of Tallahassee
- 9-10:00 a.m. City Emergency Repairs & Homeowner Rehab Program, Michael Parker, Community Housing & Human Services
City Neighborhood REACH Program, Delmas Barber, REACH Community Coordinator, City of Tallahassee
Home Safety Resources, Hella Spellman, Tallahassee Senior Services
- 10-11:00 a.m. Home Modifications/Remodeling/Accessibility
Home Fit, Sharon Hennigan, AARP Home Fit
Home Remodeling & Accessibility, Larry Strickland, CAPS, Capital City Builders, President, Tallahassee Builders Association
- 11:15-11:30 a.m. Travel to Westminster Oaks

- 11:30-12:00 p.m.
- 12:00-12:45 p.m.
- 12:45-1:45 p.m.

- 2 - 2:15 p.m.
- 2:15 - 3:00 p.m.

- 3 - 3:15 p.m.
- 3:20-4:15 p.m.

- 4:20 - 5:00 p.m.

- Tour Accessible Home
- Lunch at Westminster Oaks
- Assisted Living & Skilled Care Eligibility Criteria: Medical & Financial
Sheri Whigham, Marketing Director, Westminster Oaks
Shannon Sauls, Assistant Executive Director Westminster Oaks
Martha Creel, MSSW, CARES, Comprehensive Assessment and Review for Long-Term Care Services, Department of Elder Affairs
- Travel to Westminster Gardens
- Westminster Gardens Apartments: Aging in Place in Affordable Independent Senior Housing
Gina Mora, Administrator
Donna Elmore, Certified Occupancy Specialist
Robin Trapane, Services Coordinator
- Travel to Senior Center
- Various Housing Communities & Options
Zoning & Allowances: Susan Poplin, AICP
Senior Planner, Land Use Division
Tallahassee-Leon County Planning Department
Debriefing and Review AFC Survey Features
Begin to Identify Gaps

Next Meeting Tuesday, September 20, at 8:30 a.m.

TALLAHASSEE ACTIVE LIFELONG LEADERS ALUMNI

And

AARP Age Friendly Community Project

HOUSING FEATURE/DOMAIN DAY 2

September 20, 2016

◆PROGRAM DAY COORDINATORS◆

Ann Cleare T3, SRES, CHMS, SFR Green, Angie Goodman, CHMS, CRS, SRES, Michael Parker,
Sheila Salyer LT 25, Hella Spellman LT 26, Leslie Spencer LT 31

◆PROGRAM DAY SPONSORS◆

AARP

City of Tallahassee

Tallahassee Senior Foundation

Westminster Oaks Active Living Retirement Community

AGENDA

- 8:30 a.m. Gather at Tallahassee Senior Center, 1st Floor Activity Room
- 8:40 a.m. Review Items Previously Discussed
Sheila Salyer, Senior Services Manager, City of Tallahassee
- 9-9:45 a.m. “What Does Florida Housing Finance Corporation Fund?” Bill Aldinger, Assistant Policy Director, FHFC
- 9:45-10 a.m. Break
- 10-11:45 a.m. The State of Housing in Leon County” Angie Goodman, CHMS, CRS, SRES, Broker Associate, Keller Williams Realty
Building & Development Challenges, Chip Hartung, Realtor, Coldwell Banker
Premier’s Senior Communities, Ann Cleare, SRES, CHMS, SRF GREEN
- 12-12:30 p.m. Lunch
- 12:30-2 p.m. Formulate Recommended Action Steps
- 2-2:30 p.m. Wrap-up and Conclusion



April 24, 2017 | Housing Symposium

“The Upside of Downsizing, What to Do with My Stuff”

Monday, April 24 | 9 a.m. to 1 p.m.

Tallahassee Senior Center

A program of Age Friendly Tallahassee

Featuring Keynote Speaker, Marni Jameson

**Nationally syndicated home design columnist and author of
Downsizing the Family Home: What to Save, What to Let Go**

**Also included: Home Fit workshop, other housing and
living options, local housing and aging in place services.**

**\$10 Registration cost, includes Brunch
Or \$15 Registration cost also includes morning Mix & Mingle with Marni
8:30-9 a.m.**

“Do I Move or Do I Stay” Panel includes people who have experienced downsizing:

Joan Cassells | Sandy Higdon

Marjorie Turnbull | Phil Welsh

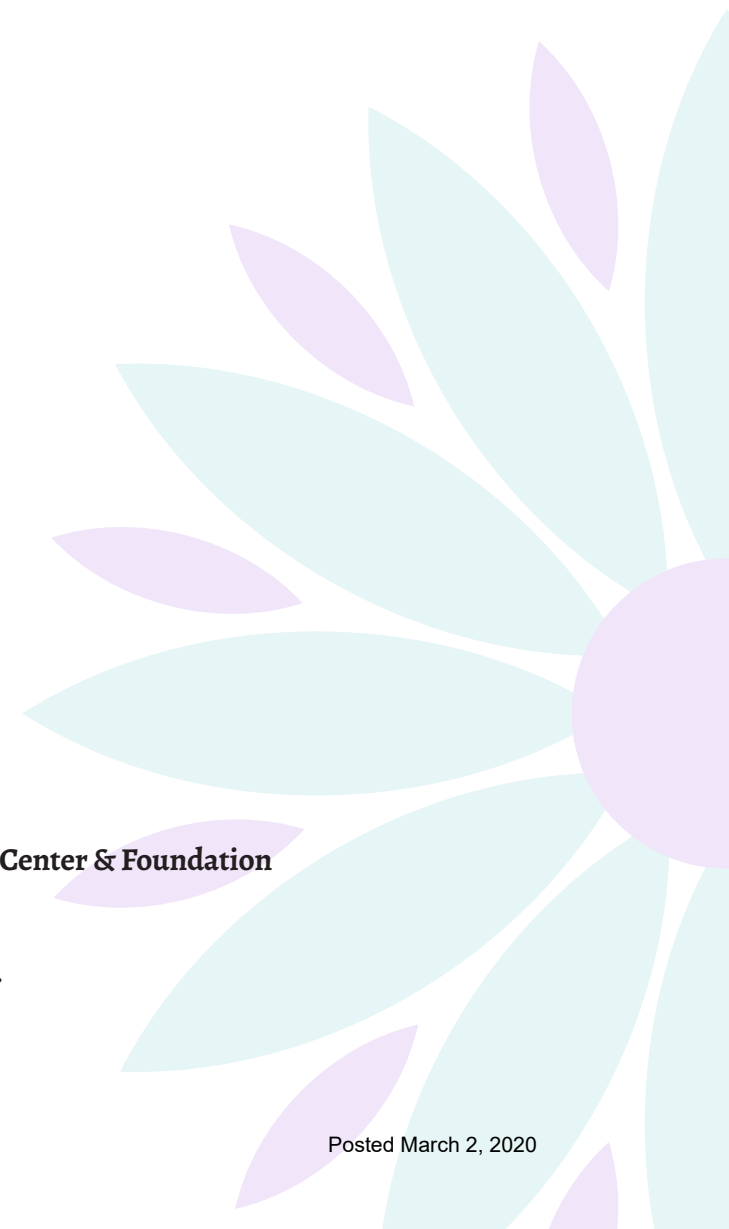
Sponsored by

AARP | Age & Accessibility Home Solutions | Capital City Builders | Moving Tally Seniors | Tallahassee Senior Center & Foundation

For questions or to exhibit contact sheila.salyer@talgov.com or 891-4001.

To register go on-line at tallahasseeSeniorfoundation.org or contact Lisa.dollarcovert@talgov.com or 891-4003.

To sponsor contact Lori.swanson@talgov.com or 891-4048.



Appendix C – Agendas for Transportation Program Days

TALLAHASSEE ACTIVE LIFELONG LEADERS ALUMNI And

AARP Age Friendly Community Project TRANSPORTATION & STREETS DOMAIN DAY 1 Tuesday, October 11, 2016

◆PROGRAM DAY COORDINATORS◆

Susan Davis, TSC County Outreach, Laurie Koburger, TSC Special Projects, Susan Poplin, CoT, Planning, Robyn Rymes, StarMetro, Sheila Salyer LT 25, Hella Spellman LT 26, Leslie Spencer LT 31

◆PROGRAM DAY SPONSORS◆

AARP◆City of Tallahassee◆StarMetro◆Tallahassee Senior Foundation

AGENDA

- 8:35-8:45 a.m. “Introduction and Brief Overview of Transportation Planning Day”, Sheila Salyer, Director, Tallahassee Senior Services
- 8:45-9:15 a.m. Travel to StarMetro
- 9:15-10:30 a.m. Transportation Options
- Welcome to StarMetro (Terry/Angela)
 - Public Transportation (Brian)
 - Dial-A-Ride (Robyn)
 - Tallahassee Drive Program (Robyn)
 - Split into two groups
 - Simulation Experience (Don/Rosemary)
 - Tour of Maintenance area (Walter)
- 11:35-12:05 p.m. Travel back to Senior Center
- 12:10-12:40 Lunch @ Senior Center
- 1-1:45 p.m. CRTPA, Greg Burke, AICP, Transportation Planner, Capital Region Transportation Planning Agency
- 2-2:45 p.m. Safe Mobility for Life, Gail Holley, Manager, Florida Department of Transportation, State Traffic Engineering & Operations Office
- 3-3:30 p.m. Review of Local Resources
Hella Spellman, Tallahassee Senior Center
- 3:30-4:30 p.m. Wrap up & Discussion

Appendix D – Agendas for Health and Wellness Program Days

TALLAHASSEE ACTIVE LIFELONG LEADERS ALUMNI

And

AARP Age Friendly Community Project HEALTH AND WELLNESS/DOMAIN DAY 1

November 13, 2016

◆PROGRAM DAY COORDINATORS◆

Laurie Koburger, Ruth Nickens, R.N., Sheila Salyer LT 25, Hella Spellman LT 26, Leslie Spencer LT 31

AGENDA

- 8:30 a.m. Gather at Tallahassee Senior Center, 1st Floor Activity Room
- 8:40 Introductions & AFC Housing Survey Results
Sheila Salyer, Senior Services Manager, City of Tallahassee
- 9-9:30 a.m. The Tallahassee Senior Center: Your Place for an Active Lifestyle
Ruth Nickens, RN, Health and Wellness Coordinator, Tallahassee Senior Center
- 9:40-10:45 a.m. In-Home Care Options
Ed Ginez, Senior Solutions Specialists, Elder Care Service
Mare Moncrief, Vice President of Operations, Home Instead Senior Care
Nancy Sanguiliano, MSW, LCSW, Capital Home Health Care
- 10:45-11:25 a.m. Break – East a Snack; Travel to Tallahassee VA Healthcare Center
- 11:30-12:30 p.m. Tour of Tallahassee VA Healthcare Center
Diane L. Fletcher, SNP, MSN, RN-BC, NEA-BC, NE-BC, Assistant Chief Nurse, Tallahassee VA Healthcare Center
- 12:30-1:30 p.m. Travel to the Tallahassee Senior Center; Lunch
- 1:30-2:00 p.m. Health and Wellness in the City of Tallahassee
Brian Smith, Wellness Coordinator, City of Tallahassee
- 2:00-2:45 p.m. Enhanced Communications in Health
Doug Carlsen, Director of Public Affairs and Communications, FSU College of Medicine

3:00-3:45 p.m.

Lynn Jones, MD, FACP, Medical Staff Pres., Physician's Group of Capital Health Plan
Quality Health Care in our Community

Steve Gordon, COO, Capital Regional Medical Center

Melissa Dancer-Brown, Director of Health Promotion, Tallahassee Memorial
Health Care

4:00-4:30 p.m.

Debriefing and Review AFC Survey Features Begin to Identify Gaps

Next Meeting Tuesday, December 6, at 8:30 a.m.



TALLAHASSEE **A**CTIVE **L**IFELONG **L**EADERS **A**LUMNI
And
AARP Age Friendly Community Project
HEALTH AND WELLNESS/DOMAIN DAY 2
December 6, 2018

◆PROGRAM DAY COORDINATORS◆

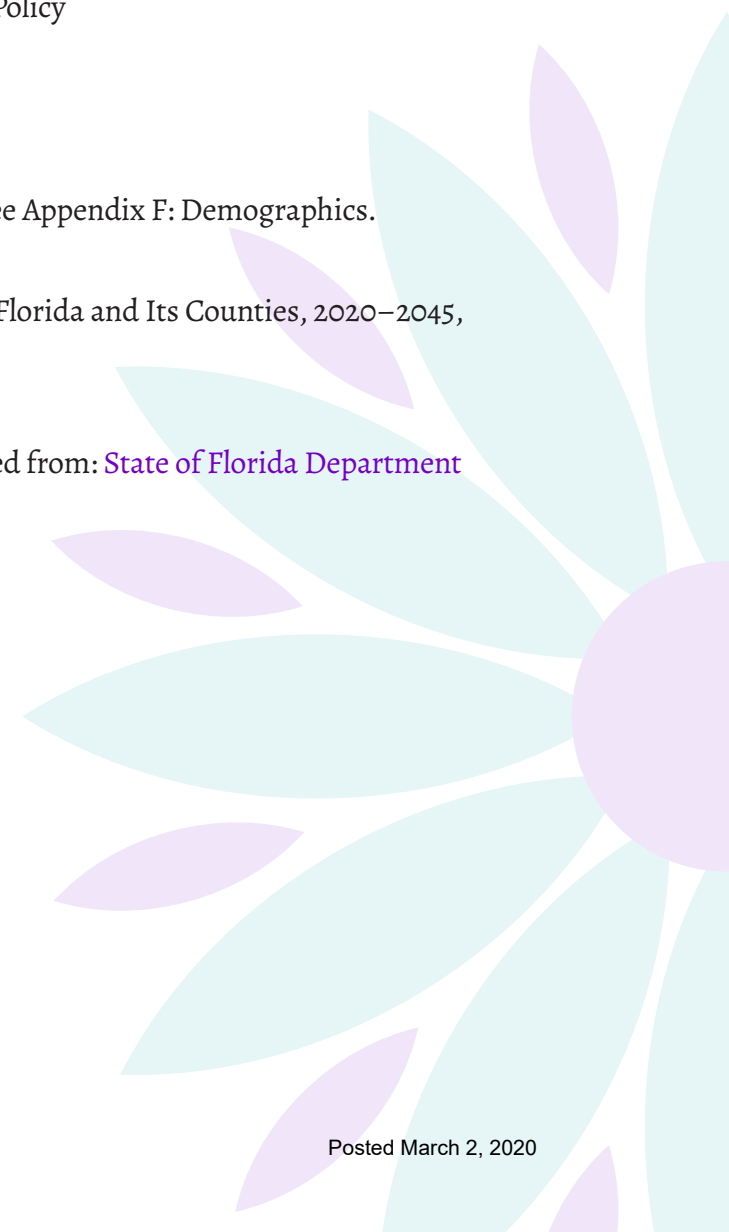
Laurie Koburger, Ruth Nickens, R.N., Sheila Salyer LT 25, Hella Spellman LT 26, Leslie Spencer LT 31

AGENDA

8:30 a.m.	Gather at Tallahassee Senior Center, 1st Floor Activity Room
8:40 a.m.	Review Items Previously Discussed, Web of In-Home Services Sheila Salyer, Senior Services Manager, City of Tallahassee
9-10:30 a.m.	Access to Health and Social Services Resources Debbie Moroney, CEO, Alzheimer's Project, Inc. Ed Gines, Senior Solution Specialist, Elder Care Services Heather Kirain, Interim Resource Coordinator, Tallahassee Senior Center
10:30-10:45 a.m.	Break
10:45-12:15 p.m.	Continue Access Discussion Demographics – Senior Center Participants (Rill study)
12:15-1 p.m.	Lunch
1-1:30 p.m.	Guardianship Karen Campbell, J.D., Executive Director/Attorney North Florida Office of Public Guardian
1:30-2:30 p.m.	Identify Gaps, Recommended Action Steps
2:30-3 p.m.	Wrap-up & Conclusions

Appendix E – Additional Resource Information

1. Florida's Aging Population: Critical Issues for Florida's Future; Florida State University Pepper Institute on Aging and Public Policy pepperinstitute.fsu.edu
2. Jones Tallahassee Survey: City of Tallahassee Utilities; 2017
3. Tallahassee Neighborhood Survey; Florida State University Dr. Rebecca Miles; 2014
4. US Census July 1, 2016 estimates for total population and April, 2010 data for the 65+. Retrieved from: www.census.gov and see Appendix F: Demographics.
5. US Census July 1, 2015 estimates for total population and April, 2010 data for the 65+. Retrieved from: www.census.gov
6. Bureau of Economic and Business Research, Bulletin 178, Population Projections By Age, Sex, Race, and Hispanic Origin For Florida and Its Counties, 2020–2045, With Estimates for 2016, Published June, 2017.
7. US News and World Report, “10 Bargain Retirement Spots”, February 22, 2011.
8. ChooseTallahassee.com and [Visit Tallahassee](http://VisitTallahassee.com). Senior Centers on the Move! Best Practices in Florida's Senior Centers. Retrieved from: [State of Florida Department of Elder Affairs](http://StateofFloridaDepartmentofElderAffairs.com)
9. Older Adult Neighborhood Survey, Dr. Rebecca Miles and Andrew Aurand, Florida State University, 2014.



Tallahassee Active Lifelong Leaders

Class Participants

Lynne Seiler | Linda Ampol

Myra Blanchard | Barbara Brandt

Ann Cleare | Charlotte Cummings

Jan Daly | Penny Davis

Nancy Gentry | Gordon Hansen

Ann Hingst | Dave Jacobsen

Chuck Lee | Sharon McDonald

Samuel Messiha | Emily Millett

Linda Oxford | Doris Partridge

Jill Sandler | Betty Serow

Joan Tolliver | James Totter | Gale Workman

Elected Officials

John E. Dailey, Mayor, City of Tallahassee

Curtis Richardson, Mayor Pro Tem, City of Tallahassee

Elaine W. Bryant, Commissioner, City of Tallahassee

Jeremy Matlow, Commissioner, City of Tallahassee

Dianne Williams-Cox, Commissioner, City of Tallahassee

City Management

Reese Goad, City Manager, City of Tallahassee

Cynthia Barber, Deputy City Manager, City of Tallahassee

Raoul Lavin, Assistant City Manager, Financial,
StarMetro and HR

Wayne Tedder, Assistant City Manager, Growth
Management, PLACE, and Public Infrastructure

Rob McGarrah, General Manager, Energy and Utilities

Allison Faris, Communications Director

James Barnes, Chief Customer Officer

City of Tallahassee Departments

Ashley Edwards, Director, City of Tallahassee Parks,
Recreation and Neighborhood Affairs

Michael Parker, Director of Community Housing
and Human Services

Karen Jumonville, Director of Growth Management

Judy Donahoe, Director of Real Estate

Greg Slay, Director of CRTPA

Ben Pingree, Director, Planning Land Management and
Community Enhancement

Cherie Bryant, Director, Tallahassee-Leon County
Planning Department

Heather Teeter, Communications,
Public Information Specialist

Tallahassee Senior Center

Sheila Salyer, Senior Services Manager

Hella Spellman, Program Supervisor

Ruth Nickens, RN, Health and Wellness Coordinator

Heather Kirain, Intern, Resource Coordinator

Laurie Koburger, Special Projects Coordinator,
TSC Foundation





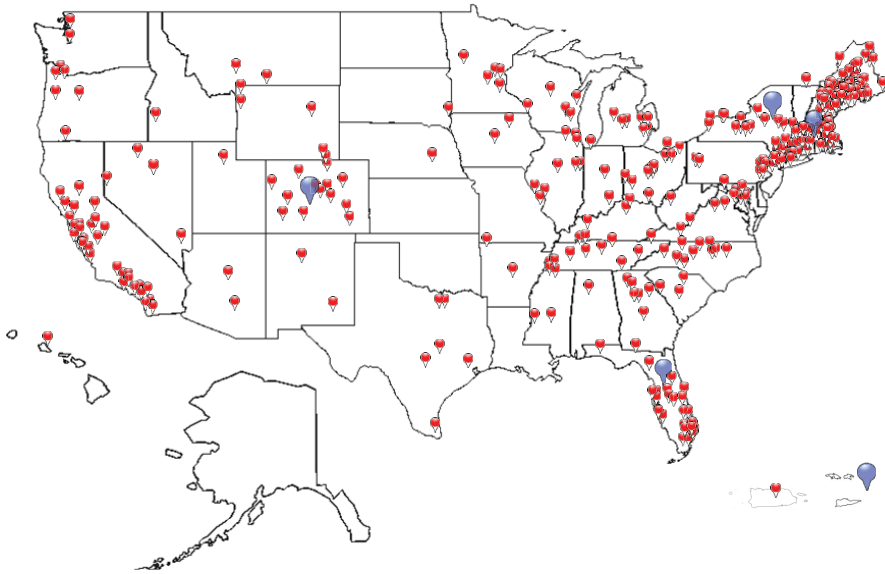
AARP Network of Age-Friendly States and Communities

An age-friendly community is livable for people of *all* ages



[AARP.org/AgeFriendly](https://www.aarp.org/AgeFriendly)





The AARP Network of Age-Friendly States and Communities reached the 400 member mark in September 2019. The red dots indicate town-, city- and county-level members. The blue pins identify state- and territory-level members. Check out the member list at [AARP.org/AgeFriendly-Member-List](https://www.aarp.org/agefriendly-member-list).



Websites: [AARP.org](https://www.aarp.org) and [AARP.org/Livable](https://www.aarp.org/livable)

Email: Livable@AARP.org

Facebook: [/AARPLivableCommunities](https://www.facebook.com/AARPLivableCommunities)

Twitter: [@AARPLivable](https://twitter.com/AARPLivable)

Free Newsletter: [AARP.org/LivableSubscribe](https://www.aarp.org/livable/subscribe)

AARP is the nation's largest nonprofit, nonpartisan organization dedicated to empowering people 50 or older to choose how they live as they age. With nearly 38 million members and offices in every state, the District of Columbia, Puerto Rico and the U.S. Virgin Islands, AARP strengthens communities and advocates for what matters most to families: health security, financial stability and personal fulfillment. The AARP Livable Communities initiative works nationwide to support the efforts of neighborhoods, towns, cities, counties, rural regions and entire states to be livable for people of all ages.

Cover photographs (clockwise from top): Washington, D.C., block party, provided by Van Ness Main Street; bike-sharing in Honolulu, by Colby Takeda, Blue Zones Project Hawaii; Age-Friendly Festival, provided by Age-Friendly Sarasota, Florida.

AARP, 601 E Street NW, Washington, D.C. 20049 | [AARP.org](https://www.aarp.org)
Copyright © 2019 | AARP is a registered trademark | All rights reserved

09/1919

- The population of the United States is rapidly aging.
- By 2030, one of every five people in the U.S. will be 65 or older.
- By 2035, the number of adults older than 65 will be greater than the number of children under 18.

That's why AARP staff and volunteers are working throughout the nation to engage and mobilize communities, share expertise, and deliver technical assistance to the towns, cities, counties and states in the **AARP Network of Age-Friendly States and Communities**.

The work that happens within the network — which is a program within the larger **AARP Livable Communities** initiative — is hands-on and locally determined and directed. The common thread among the enrolled communities and states is the belief that the places where we live are more livable, and better able to support people of *all* ages, when local leaders commit to improving the quality of life for the very young, the very old, and everyone in between.

AARP engages with elected officials, partner organizations and local leaders to guide communities through the age-friendly network's assessment, planning, implementation and evaluation processes.

People of all ages benefit from the adoption of policies and programs that make neighborhoods walkable, feature transportation options, enable access to key services, provide opportunities to participate in community activities, and support housing that's affordable and adaptable. Well-designed, age-friendly communities foster economic growth and make for happier, healthier residents of all ages.

Established in 2012, the AARP Network of Age-Friendly States and Communities is the United States affiliate of the World Health Organization Global Network of Age-Friendly Cities and Communities, an international effort launched in 2006 to help cities prepare for their own and the world's growing population of older adults. Enrollment in the AARP network includes automatic (but optional) membership in the World Health Organization network.

This booklet provides an overview of the AARP Network of Age-Friendly States and Communities, the enrollment process and the obligations of member communities. Turn the page to learn more. ▶

FIRST IN THE NETWORK!

► In April 2012, Macon-Bibb, Georgia, became the first community to join the brand-new **AARP Network of Age-Friendly States and Communities**, thanks to the age-friendly efforts of AARP volunteer Myrtle Habersham, Bibb County Commission Chairman Samuel F. Hart (seated, left) and Macon Mayor Robert A.B. Reichert.



◄ In 2017, grant funds from the **AARP Community Challenge** (see below) helped a Macon neighborhood turn a vacant lot into a community park with outdoor games, seating and tables so people of all ages can visit and play together. "Chess allows people to open their minds," said Antonio Lewis-Ross, president of South Macon Arts Revitalization Technology (SMART). Outdoor game tables "bring people together and gives them something to do other than just hanging around."

Learn about the AARP Community Challenge at AARP.org/CommunityChallenge.



Photographs by Matt Odum (top) and Julio S. Gonzalez

Introducing the Age-Friendly Network

The **AARP Network of Age-Friendly States and Communities** serves as a catalyst to educate local leaders (both elected officials and engaged residents) and encourage them to implement the types of changes that make communities more livable for people of all ages, especially older adults.

The network provides cities, towns, counties and states with the resources to become more age-friendly by tapping into national and global research, planning models and best practices.

Membership in the AARP Network of Age-Friendly States and Communities means that a community's elected leadership has made a commitment to actively work with residents and local advocates to make their town, city, county or state an age-friendly place to live.

A community's age-friendly leaders and champions will likely include:

- Elected officials
- Government agencies
- Nonprofit organizations and foundations
- Academic institutions
- Local businesses and Chambers of Commerce
- Area Agencies on Aging
- Community coalitions
- Residents and lots of volunteers

A few important points:

- Communities in the AARP Network of Age-Friendly States and Communities are not retirement villages, nursing homes or assisted-living facilities. Nor are they planned communities or age-restricted housing developments.
- Membership in the network does not mean AARP endorses the towns, cities, counties or states as places to live. Nor does it mean the member communities and states are currently age-friendly and great places to retire.

The Benefits of Membership

Members of the **AARP Network of Age-Friendly States and Communities** become part of a network of towns, cities, counties and states that are committed to enhancing the lives of people of all ages and enabling older residents to have rewarding, productive and safe lives.

Membership in the network:

- Helps local leaders identify and understand community needs
- Serves as an organizing structure for making community improvements
- Fosters partnerships among community groups and local stakeholders
- Provides leadership opportunities for volunteers
- Enables changes that benefit people of all ages

In addition, membership provides a community with:

- Public recognition for committing to becoming age-friendly
- Resources for identifying and assessing community needs
- Access to technical assistance and expert-led webinars
- Support and best practice materials from AARP

According to a membership survey, after enrolling in the AARP Network of Age-Friendly States and Communities:

- 60% of member communities achieved a change in public policy, most often by integrating an “age-friendly lens” into community planning
- 34% achieved a private-sector investment or action — such as by local retailers and restaurants securing “age-friendly business” designations, commitments by builders to expand their use of age-friendly design standards, and partnerships with taxi services to provide discounted rides to older adults
- 85% described other successes, such as raising awareness about livability issues, increasing collaborations within the community, and implementing educational and engagement programs

* Survey distributed to members of the AARP Network of Age-Friendly States and Communities (February 2019)

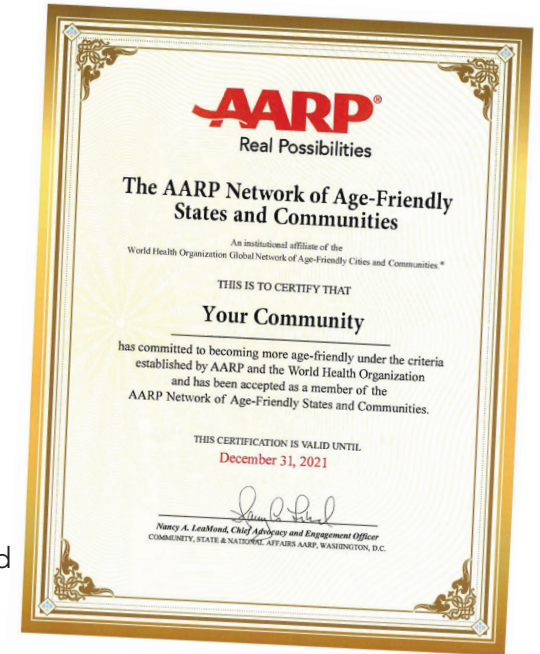
Joining the Network

Communities enroll individually, as part of a region or as a state.*

All towns, villages, townships, boroughs, cities, counties and states seeking to enroll in the AARP age-friendly network are required to submit a membership application.

In addition, the community must provide a letter of commitment signed by the jurisdiction’s highest elected official (e.g. a governor, mayor, county executive).

Communities with council or commission forms of government typically pass a resolution in support of membership in the network.



▲ An enrollment certificate is issued once a community’s application has been reviewed and accepted by AARP.

There is no fee to join the AARP Network of Age-Friendly States and Communities

- Find membership details and an online application: [AARP.org/AgeFriendly](https://www.aarp.org/AgeFriendly)
- Interested communities can contact their AARP State office: [AARP.org/States](https://www.aarp.org/States)
- See the list of enrolled communities: [AARP.org/AgeFriendly-Member-List](https://www.aarp.org/AgeFriendly-Member-List)

* State enrollment in the network does not confer automatic membership on that state’s local communities.

What Makes a Community "Age-Friendly"?

The most livable communities are those that enable residents to thrive at every age and every life stage — in other words, they are age-friendly.

However, the availability and quality of certain community features — commonly referred to as the **"8 Domains of Livability"** — do have a particular impact on the well-being of older adults. The domains framework can be used to organize and prioritize a community's work to become more livable for older residents as well as people of all ages.

While many members of the **AARP Network of Age-Friendly States and Communities** tackle all eight domains at once, others choose to focus on fewer or combined domains.

1. Outdoor Spaces and Buildings

People need public places to gather — indoors and out. Green spaces, seating and accessible buildings (elevators, zero-step entrances, staircases with railings) can be used and enjoyed by people of all ages.



2. Transportation

Driving shouldn't be the only way to get around. Pedestrians need sidewalks and safe, crossable streets. Dedicated bicycle lanes benefit nondrivers and drivers alike. Public transit options can range from the large-scale (trains, buses, light rail) to the small (taxis, shuttles or ride share services).



3. Housing

AARP surveys consistently find that the vast majority of older adults want to reside in their current home or community for as long as possible. Doing so *is* possible if a home is designed or modified for aging in place, or if a community has housing options that are suitable for differing incomes, ages and life stages.



4. Social Participation

Regardless of a person's age, loneliness is often as debilitating a health condition as having a chronic illness or disease. Sadness and isolation can be combated by having opportunities to socialize and the availability of accessible, affordable and fun social activities.



5. Respect and Social Inclusion

Everyone wants to feel valued. Intergenerational gatherings and activities are a great way for young and older people to learn from one another, honor what each has to offer and, at the same time, feel good about themselves.



6. Work and Civic Engagement

Why does work need to be an all or nothing experience? An age-friendly community encourages older people to be actively engaged in community life and has opportunities for residents to work for pay or volunteer their skills.



7. Communication and Information

We now communicate in ways few could have imagined a decade ago. Age-friendly communities recognize that information needs to be shared through a variety of methods since not everyone is tech-savvy — and not everyone has a smartphone or home-based access to the internet.



8. Community and Health Services

At some point, every person of every age gets hurt, becomes ill or simply needs some help. While it's important that assistance and care be available nearby, it's essential that residents are able to access and afford the services required.



Photo credits: (1) Jacque White for AARP; (2) Yawpaai Regional Transit; (3) Getty Images; (4) Getty Images; (5) Melissa Stambor, AARP; (6) AARP Arizona; (7, 8) Getty Images

The Age-Friendly Process and Program Cycle

Members of the **AARP Network of Age-Friendly States and Communities** commit to an assessment process and cycle of continuous improvement,* the steps of which typically require the member community to:

1. Establish a way — such as through a commission, advisory panel or focus groups — to include older residents in all stages of the age-friendly planning and implementation process
2. Conduct a community needs assessment (AARP can provide survey examples, templates and an online tool in English and Spanish)
3. Develop an action and evaluation plan based on the assessment results
4. Submit the plan for review by AARP
5. Implement and work toward the goals of the plan
6. Share solutions, successes and best practices with AARP
7. Assess the plan's impact and submit progress reports
8. *Repeat!*

* Community-level members plan work on a 3-year cycle; state-level members operate on a 4-year cycle.

AARP Livable Communities Resources

- Learn about AARP's livability and age-friendly work: [AARP.org/Livable](https://www.aarp.org/Livable)
- Find network-related information and materials: [AARP.org/AgeFriendly](https://www.aarp.org/AgeFriendly)
- Download or order free publications: [AARP.org/LivableLibrary](https://www.aarp.org/LivableLibrary)
- Read about our "quick-action" grant program: [AARP.org/CommunityChallenge](https://www.aarp.org/CommunityChallenge)
- Follow us on Twitter: [@AARPLivable](https://twitter.com/AARPLivable)
- Like us on Facebook: [@AARPLivableCommunities](https://www.facebook.com/AARPLivableCommunities)
- Calculate your community's livability score: [AARP.org/LivabilityIndex](https://www.aarp.org/LivabilityIndex)

Stay informed! Subscribe to the free, weekly, award-winning
AARP Livable Communities e-Newsletter: [AARP.org/LivableSubscribe](https://www.aarp.org/LivableSubscribe)

In a livable community, people of all ages can ...



Go for a walk



Cross the streets



Ride a bike



Get around without a car



Live safely and comfortably



Work or volunteer



Enjoy public places



Socialize



Spend time outdoors



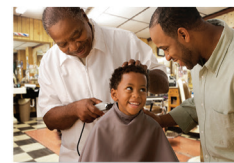
Be entertained



Go shopping



Buy healthy food



Find the services they need



... and make their city, town or neighborhood a lifelong home.

[AARP.org/Livable](https://www.aarp.org/Livable)



▲ The handout pictured here is available in five languages — English, Chinese, French, Korean and Spanish — as a free, printable download. Visit [AARP.org/Livable-Poster](https://www.aarp.org/Livable-Poster).

Learn how your town, village, township, borough, city, county or state can join the **AARP Network of Age-Friendly States and Communities.** [AARP.org/AgeFriendly](https://www.aarp.org/AgeFriendly)



State of Florida



San Rafael, California



Vicksburg, Mississippi



State of Colorado



U.S. Virgin Islands



Ithaca and Tompkins County, New York



Commonwealth of Massachusetts

See the complete list of enrolled communities: [AARP.org/AgeFriendly-Member-List](https://www.aarp.org/AgeFriendly-Member-List)

To locate and connect with your **AARP State Office**,
visit [AARP.org/States](https://www.aarp.org/States) or call 1-888-OUR-AARP (1-888-687-2277)

Email **AARP Livable Communities**: Livable@AARP.org



AARP is a nonprofit, nonpartisan organization that empowers people to choose how they live as they age.

**Leon County
Board of County Commissioners**

Notes for Agenda Item #8

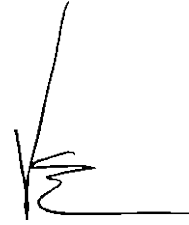
Leon County Board of County Commissioners

Agenda Item #8

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Approval of the Plat of Summerfield Phase I Subdivision

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Ken Morris, Assistant County Administrator Brent Pell, P.E., Director, Public Works Charles Wu P.E., Director, Engineering Services
Lead Staff/ Project Team:	Joseph D. Coleman, P.S.M., County Surveyor Kimberly Wood, P.E., Chief of Engineering Coordination

Statement of Issue:

This agenda item seeks Board approval of the plat for Summerfield Phase I Subdivision and acceptance of the Performance Agreement and Surety Device in a form to be approved by the County Attorney.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Approve the plat of Summerfield Phase I Subdivision for recording in the Public Record (Attachment #1), contingent upon staff's final review and approval, and authorize the County Administrator to accept the Performance Agreement and Surety Device in a form approved by the County Attorney (Attachment #2).

Report and Discussion

Background:

In accordance with Leon County land development regulations, this agenda item seeks Board approval of the plat of Summerfield Phase I Subdivision for recording in the Public Record. The development being platted consists of 17.94 acres containing 41 residential lots. Summerfield Phase I Subdivision is located in Section 5; Township 1 North; Range 1 West, on the west side of North Monroe Street at the intersection of Clara Kee Boulevard (Attachment #3). Summerfield Phase I Subdivision was approved by the Development Review Committee as a Type "A" site and development plan on June 20, 2019 (Attachment #4).

In accordance with Chapter 10, Article VII, Division 6 of the Leon County Code of Laws, plats submitted to the Board of County Commissioners for approval must meet all requirements of Chapter 10 and be certified by the County Engineer. Once approved, the original approved plat will be forwarded to the Clerk of Court for recording in the Public Record.

Analysis:

The applicant, Summerfield Land, LLC, is requesting Board approval of the plat contingent upon staff's final review and approval, due to date-sensitive contractual obligations. The plat has been circulated and is still under review by the appropriate departments and agencies. The plat presented herein is a conditional final plat, in that it is substantially complete, and staff does not anticipate any changes other than possible minor corrections to text.

There is some infrastructure that is yet to be completed. The County Engineer has reviewed these items and inspection reports, and recommends a Performance Agreement and Surety Device in the amount of \$647,104 representing 110% of the certified construction cost approved by the Division of Engineering Services. This item seeks Board authorization for the County Administrator to accept the Performance Agreement and Surety Device in a form to be approved by the County Attorney.

Staff recommends the Board approve the plat for recording upon completion of the final review and approval from reviewing departments and agencies. Should there be a need for any substantive changes to the plat, staff will resubmit it to the Board at a future regularly scheduled meeting for ratification.

Options:

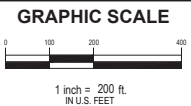
1. Approve the plat of Summerfield Phase I Subdivision for recording in the Public Record (Attachment #1), contingent upon staff's final review and approval, and authorize the County Administrator to accept the Performance Agreement and Surety Device in a form approved by the County Attorney (Attachment #2).
2. Do not approve the plat of Summerfield Phase I Subdivision for recording in the Public Record contingent upon staff's final review and approval, and do not authorize the County Administrator to accept the Performance Agreement and Surety Device in a form approved by the County Attorney.
3. Board direction.

Recommendation:

Option #1

Attachments:

1. Plat of Summerfield Phase I Subdivision
2. Performance Agreement and Surety Device
3. Location map
4. Development Review approval letter



SUMMERFIELD, SINGLE FAMILY (SF) - PHASE I

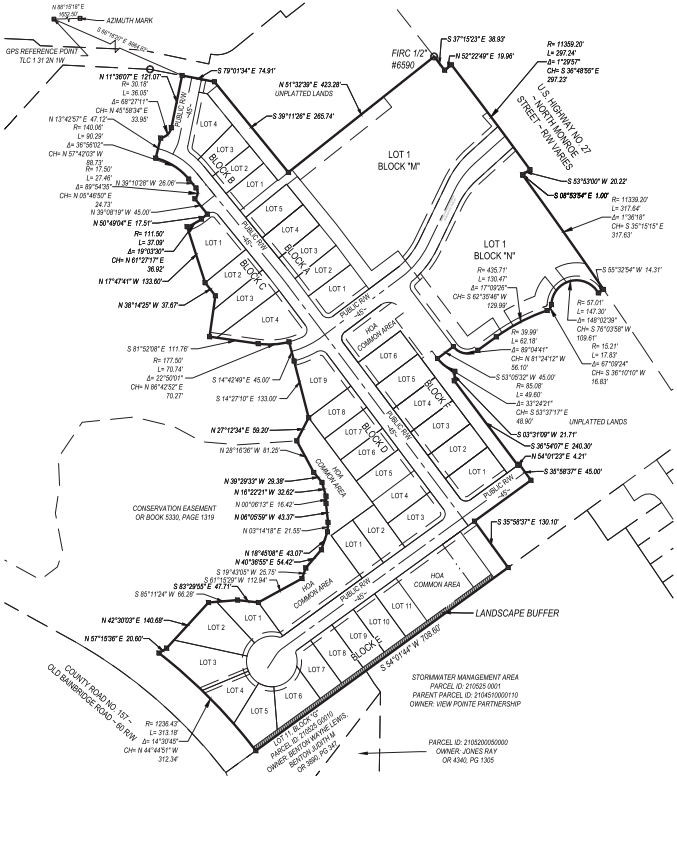
A SUBDIVISION LYING IN SECTION 36, TOWNSHIP 2 NORTH, RANGE 2 WEST LEON COUNTY, FLORIDA

PLAT BOOK _____ PAGE _____

DEDICATION:
STATE OF FLORIDA
COUNTY OF LEON

KNOW ALL MEN BY THESE PRESENTS THAT, SUMMERFIELD LAND, LLC, OWNER IN FEE SIMPLE OF THE LANDS SHOWN HEREON PLATTED AS SUMMERFIELD PHASE I, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT A CONCRETE MONUMENT MARKING THE NORTHEAST CORNER OF LAKESIDE, A SUBDIVISION AS PER MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 11, PAGE 24 OF THE PUBLIC RECORDS OF LEON COUNTY, FLORIDA, THENCE RUN SOUTHEASTERLY ALONG THE SOUTHERLY RIGHT OF WAY BOUNDARY OF NORTH WINDY STREET (U.S. HIGHWAY 27) S 42° 59' 13" E, 77.03 FEET TO A POINT ON A CURVE CONCAVE TO THE SOUTHWEST, THENCE SOUTHEASTERLY ALONG SAID CURVE HAVING A RADIUS OF 11359.20 FEET, THROUGH A CENTRAL ANGLE OF 01 DEGREES 20 MINUTES 36 SECONDS EAST FOR AN ARC DISTANCE OF 266.30 FEET (THE CHORD OF SAID ARC BEARS SOUTH 42 DEGREES 11 MINUTES 21 SECONDS EAST FOR A DISTANCE OF 266.30 FEET), THENCE S 48° 29' 56" W, 20.00 FEET TO A POINT ON A CURVE CONCAVE TO THE SOUTHWEST, THENCE SOUTHEASTERLY ALONG SAID CURVE HAVING A RADIUS OF 11339.20 FEET, THROUGH A CENTRAL ANGLE OF 03 DEGREES 48 MINUTES 18 SECONDS, FOR AN ARC DISTANCE OF 753.02 FEET (THE CHORD OF SAID ARC BEARS SOUTH 39 DEGREES 58 SECONDS EAST FOR A DISTANCE OF 752.89 FEET) TO THE POINT OF BEGINNING, THENCE SOUTHWESTERLY ALONG SAID CURVE HAVING A RADIUS OF 11339.20 FEET, THROUGH A CENTRAL ANGLE OF 01 DEGREES 36 MINUTES 55 SECONDS, FOR AN ARC DISTANCE OF 717.64 FEET (THE CHORD OF SAID ARC BEARS SOUTH 35 DEGREES 15 MINUTES 15 SECONDS EAST 317.63 FEET), THENCE S 52° 52' 54" W, 14.31 FEET TO A POINT ON A CURVE CONCAVE TO THE SOUTHERLY, THENCE NORTHWESTERLY ALONG SAID CURVE HAVING A RADIUS OF 57.01 FEET, THROUGH A CENTRAL ANGLE OF 148 DEGREES 02 MINUTES 39 SECONDS, FOR AN ARC DISTANCE OF 147.30 (THE CHORD OF SAID ARC BEARS SOUTH 76 DEGREES 03 MINUTES 58 SECONDS WEST 109.61 FEET) TO A POINT OF REVERSE CURVE CONCAVE TO THE NORTHWESTERLY, THENCE SOUTHWESTERLY ALONG SAID CURVE HAVING A RADIUS OF 15.21 FEET, THROUGH A CENTRAL ANGLE OF 67 DEGREES 24 SECONDS, FOR AN ARC DISTANCE OF 15.21 FEET (THE CHORD OF SAID ARC BEARS SOUTH 36 DEGREES 10 MINUTES 10 SECONDS WEST 16.83 FEET) TO A POINT OF CURVE CONCAVE TO THE SOUTHEASTERLY, THENCE SOUTHWESTERLY ALONG SAID CURVE HAVING A RADIUS OF 435.71 FEET, THROUGH A CENTRAL ANGLE OF 17 DEGREES 09 MINUTES 26 SECONDS, FOR AN ARC DISTANCE OF 130.47 FEET (THE CHORD OF SAID ARC BEARS SOUTH 62 DEGREES 35 MINUTES 46 SECONDS WEST 129.99 FEET), THENCE S 53° 59' 36" W, 51.98 FEET TO A POINT ON A CURVE CONCAVE NORTHERLY, THENCE WESTERLY ALONG SAID CURVE HAVING A RADIUS OF 39.99 FEET, THROUGH A CENTRAL ANGLE OF 89 DEGREES 34 MINUTES 51 SECONDS, FOR AN ARC DISTANCE OF 62.19 FEET (THE CHORD OF SAID ARC BEARS NORTH 81 DEGREES 24 MINUTES 12 SECONDS WEST 56.10 FEET), THENCE S 53° 05' 32" W, 45.00 FEET TO A POINT ON A CURVE CONCAVE TO THE NORTHEASTERLY, THENCE SOUTHEASTERLY ALONG SAID CURVE HAVING A RADIUS OF 85.08 FEET, THROUGH A CENTRAL ANGLE OF 33 DEGREES 24 MINUTES 21 SECONDS, FOR AN ARC DISTANCE OF 49.60 FEET (THE CHORD OF SAID ARC BEARS SOUTH 53 DEGREES 37 MINUTES 17 SECONDS EAST 48.90 FEET), THENCE S 03° 31' 09" W, 21.71 FEET, THENCE S 36° 54' 07" E, 240.30 FEET, THENCE N 54° 01' 22" E, 4.21 FEET, THENCE S 36° 59' 37" E, 46.00 FEET, THENCE S 54° 01' 22" W, 158.43 FEET, THENCE S 36° 59' 37" E, 130.10 FEET, THENCE S 84° 01' 44" W, 708.80 FEET TO A POINT ON A CURVE CONCAVE TO THE SOUTHWESTERLY, THENCE NORTHWESTERLY ALONG SAID CURVE HAVING A RADIUS OF 1236.43 FEET, THROUGH A CENTRAL ANGLE OF 14 DEGREES 30 MINUTES 45 SECONDS, FOR AN ARC DISTANCE OF 313.18 FEET (THE CHORD OF SAID ARC BEARS NORTH 44 DEGREES 44 MINUTES 11 SECONDS WEST 312.34 FEET), THENCE N 57° 15' 36" E, 20.60 FEET, THENCE N 42° 30' 03" E, 140.68 FEET, THENCE N 85° 11' 24" E, 66.28 FEET, THENCE S 83° 29' 59" E, 47.71 FEET, THENCE N 61° 15' 29" E, 112.94 FEET, THENCE N 19° 43' 09" E, 25.75 FEET, THENCE N 40° 38' 05" E, 54.42 FEET, THENCE N 18° 45' 08" E, 43.07 FEET, THENCE N 03° 14' 16" E, 21.55 FEET, THENCE N 08° 05' 59" W, 43.37 FEET, THENCE N 00° 08' 19" E, 16.42 FEET, THENCE N 18° 22' 21" W, 32.62 FEET, THENCE N 39° 29' 33" W, 29.38 FEET, THENCE N 28° 39' 36" W, 81.25 FEET, THENCE N 27° 12' 34" E, 59.20 FEET, THENCE N 14° 27' 10" W, 133.00 FEET, THENCE N 14° 42' 49" W, 45.00 FEET TO A POINT OF CURVE CONCAVE TO THE NORTHERLY, THENCE WESTERLY ALONG SAID CURVE HAVING A RADIUS OF 177.50 FEET, THROUGH A CENTRAL ANGLE OF 22 DEGREES 50 MINUTES 01 SECONDS, FOR AN ARC DISTANCE OF 70.74 FEET (THE CHORD OF SAID ARC BEARS SOUTH 86 DEGREES 42 MINUTES 52 SECONDS WEST 70.27 FEET), THENCE N 81° 52' 08" W, 111.76 FEET, THENCE N 08° 07' 52" E, 94.01 FEET, THENCE N 38° 14' 25" W, 37.67 FEET, THENCE N 17° 47' 41" W, 133.60 FEET TO A POINT ON A CURVE TO THE NORTHWESTERLY, THENCE NORTHWESTERLY ALONG SAID CURVE HAVING A RADIUS OF 111.50 FEET, THROUGH A CENTRAL ANGLE OF 19 DEGREES 03 MINUTES 30 SECONDS, FOR AN ARC DISTANCE OF 27.09 FEET (THE CHORD OF SAID ARC BEARS NORTH 61 DEGREES 27 MINUTES 17 SECONDS EAST 36.92 FEET), THENCE N 50° 49' 04" E, 17.51 FEET, THENCE N 39° 08' 19" W, 45.00 FEET TO A POINT ON A CURVE CONCAVE TO THE WESTERLY, THENCE NORTHERLY ALONG SAID CURVE HAVING A RADIUS OF 17.50 FEET, THROUGH A CENTRAL ANGLE OF 89 DEGREES 54 MINUTES 35 SECONDS, FOR AN ARC DISTANCE OF 27.46 FEET (THE CHORD OF SAID ARC BEARS NORTH 05 DEGREES 46 MINUTES 50 SECONDS EAST 24.73 FEET), THENCE N 39° 10' 28" W, 26.06 FEET TO A POINT OF A CURVE CONCAVE TO THE SOUTHWESTERLY, THENCE NORTHWESTERLY ALONG SAID CURVE HAVING A RADIUS OF 160.68 FEET, THROUGH A CENTRAL ANGLE OF 38 DEGREES 50 MINUTES 02 SECONDS, FOR AN ARC DISTANCE OF 90.29 FEET (THE CHORD OF SAID ARC BEARS NORTH 57 DEGREES 42 MINUTES 03 SECONDS WEST 88.73 FEET), THENCE N 13° 42' 57" E, 47.12 FEET TO A POINT ON A CURVE CONCAVE TO THE NORTHWESTERLY, THENCE NORTHEASTERLY ALONG SAID CURVE HAVING A RADIUS OF 30.18 FEET, THROUGH A CENTRAL ANGLE OF 68 DEGREES 27 MINUTES 11 SECONDS, FOR AN ARC DISTANCE OF 36.05 FEET (THE CHORD OF SAID ARC BEARS NORTH 45 DEGREES 58 MINUTES 34 SECONDS EAST 33.95 FEET), THENCE N 13° 36' 07" E, 121.07 FEET, THENCE S 79° 01' 34" E, 74.91 FEET, THENCE S 39° 11' 29" E, 265.74 FEET, THENCE S 11° 32' 39" E, 423.29 FEET TO THE POINT OF BEGINNING, CONTAINING 17.94 ACRES, MORE OR LESS.



- GENERAL NOTES:
1. DATE OF BOUNDARY SURVEY JANUARY 7, 2020.
2. BEARINGS ARE BASED ON STATE PLANE COORDINATES, FLORIDA NORTH ZONE, NAD 83 DATUM.
3. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF LEON COUNTY, FLORIDA.
4. TITLE OPINION LETTER FROM BRYANT, MILLER & OLIVE, P.A. DATED JANUARY 22, 2020 AND SIGNED BY: KRISTI M. GLAZNER.
5. ALL PERMANENT CONTROL POINTS AND PERMANENT CONTROL MONUMENTS ARE MARKED AS SHOWN UNLESS OTHERWISE NOTED ON PLAT.
6. LOTS SHALL NOT BE DIVIDED OR SUBDIVIDED WITHOUT COMPLYING WITH THE PLATING PROCESS PURSUANT TO CHAPTER 177, FLORIDA STATUTES.
7. THE CONSTRUCTION OF PERMANENT STRUCTURES, EXCLUDING DRIVEWAYS, IS PROHIBITED WITHIN DRAINAGE AND UTILITY EASEMENTS.
8. FIXED IMPROVEMENTS ON THIS PROPERTY HAVE NOT BEEN LOCATED.
9. SECTION 177.091 (28) ALL PLATTED UTILITY EASEMENTS SHALL PROVIDE THAT SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES; PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FEDERAL PUBLIC SERVICE COMMISSION.

HAVING CAUSED SAID LANDS TO BE DIVIDED AND SUBDIVIDED AS SHOWN HEREON AND DOES HEREBY DEDICATE THE FOLLOWING:
1. TO THE PUBLIC AL ROADS AND RIGHTS OF WAYS, UTILITY EASEMENTS, PUBLIC PEDESTRIAN EASEMENTS, AND PUBLIC DRAINAGE EASEMENTS, AS DEPICTED HEREON.
2. TO TALQUIN ELECTRIC COOPERATIVE ALL TALQUIN ELECTRIC UTILITY EASEMENTS, AS DEPICTED HEREON.
3. TO THE SUMMERFIELD HOME OWNERS ASSOCIATION, INC. ALL LANDSCAPE BUFFERS, TYPE 'D' LANDSCAPE BUFFERS, COMMON AREAS, AND PERPETUAL LANDSCAPE EASEMENTS AS DEPICTED HEREON

PLAT REVIEW AND APPROVAL
PLAT REVIEWED FOR COMPLIANCE WITH CHAPTER 177 OF THE FLORIDA STATUTES.
THIS _____ DAY OF _____, 2020 A.D.

JOSEPH D. COLEMAN
COUNTY SURVEYOR
PROFESSIONAL SURVEYOR AND MAPPER
OR FLORIDA CERTIFICATE NO. 5590
COUNTY COMMISSIONER
APPROVED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA THIS _____ DAY OF _____, 2020.
CHAIRPERSON
COUNTY ATTORNEY
COUNTY ENGINEER

CLERK OF THE CIRCUIT COURT:
ACCEPTED FOR THE FILES AND RECORDED THIS _____ DAY OF _____, 2020, IN PLAT BOOK _____, PAGE _____ OF THE PUBLIC RECORDS OF LEON COUNTY, FLORIDA.

BY:
CLERK OF THE CIRCUIT COURT, LEON COUNTY, FLORIDA (SEAL)

NOTICE:
THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

- STANDARD ABBREVIATIONS:
#000 PROFESSIONAL LAND SURVEY CERTIFICATE
(C) CALCULATED INFORMATION
(D) DEED INFORMATION
(P) PLAT INFORMATION
(S) SURVEY INFORMATION
A= ARC LENGTH
C.B. CENTERLINE
CH CHORD BEARING AND DISTANCE
D.E.D. DEED BOOK
DELTA OR CENTRAL ANGLE
E= EAST
FCM FOUND 4"x4" CONCRETE MONUMENT
FIR FOUND IRON PIPE (AS LABELED)
FIP FOUND IRON PIN (AS LABELED)
FNC FOUND IRON PIN W/ CAP (AS LABELED)
FNC FOUND NAIL IN CAP (AS LABELED)
FND FOUND
FND FOUND FINCHED IRON PIPE (AS LABELED)
H.O.A. HOME OWNERS ASSOCIATION IDENTIFICATION
L= ARC LENGTH
N= NORTH
O.R./P.G. OFFICIAL RECORDS BOOK AND PAGE
P.B./P.G. PLAT BOOK AND PAGE
P.C.P. PERMANENT CONTROL POINT
P.O.B. POINT OF BEGINNING
P.O.C. POINT OF COMMENCEMENT
R= RADIUS
R= ROW- RIGHT-OF-WAY
S= SOUTH
R= ROW- RIGHT-OF-WAY
S= SOUTH
S.E.C. SET 4"x4" CONCRETE MONUMENT LB#7245
S.C.M. SECTION
S.I.R.C. SET 1/2" IRON PIN W/ CAP LB#7245
S.N.C. SET NAIL IN 1" CAP LB#7245
T= TOWNSHIP
T= TANGENT DISTANCE
W= WEST

- SYMBOL AND HATCH LEGEND:
[Symbol] FOUND CONCRETE MONUMENT AS LABELED
[Symbol] SET PRM (PERMANENT REFERENCE MONUMENT): 4"x4" CONCRETE MONUMENT (#7245) (UNLESS LABELED OTHERWISE)
[Symbol] SET PCP (PERMANENT CONTROL POINT) NAIL & CAP (#7245)
[Symbol] SET 1/2" IRON PIN W/CAP (#7245)

- MONUMENT LEGEND:
[Symbol] ALL PERMANENT REFERENCE MONUMENTS ARE MARKED WITH A 4"x4" CONCRETE MONUMENT HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.
[Symbol] ALL PERMANENT CONTROL POINTS ARE MARKED WITH A NAIL HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.
[Symbol] ALL INTERIOR CORNERS ARE MARKED WITH A 1/2" IRON PIN HAVING A PLASTIC CAP AS SHOWN, UNLESS NOTED OTHERWISE.

SURVEYOR'S CERTIFICATE:
I HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION, IS A CORRECT REPRESENTATION OF THE LAND SURVEYED, THAT THE PERMANENT REFERENCE MONUMENTS AND PERMANENT CONTROL POINTS HAVE BEEN SET AND THAT THE SURVEY DATA AND MONUMENTATION COMPLIES WITH BOTH CHAPTER 177, PART 1 PLATTING OF THE FLORIDA STATUTES AND WITH THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING IN THE STATE OF FLORIDA (F.A.C. 5J-17).

LARRY D. DAVIS
REGISTERED FLORIDA SURVEY NO. 5254
MOORE BASS CONSULTING 805 NORTH GOSDEN STREET
TALLAHASSEE, FLORIDA 32309-3600
PHONE: 904.241.8888 FAX: 904.241.8889
E-MAIL: LDDAVIS@MOOREBASSCONSULTING.COM

ACKNOWLEDGMENT
STATE OF FLORIDA
COUNTY OF LEON

BEFORE ME THIS DAY, PERSONALLY APPEARED _____ AND HAS ACKNOWLEDGED THAT HE EXECUTED THE FOREGOING DEDICATION FREELY AND VOLUNTARILY FOR THE PURPOSES THEREIN STATED, THIS _____ DAY OF _____, 2020. THEY ARE PERSONALLY KNOWN TO ME OR HAVE PRODUCED _____ AS IDENTIFICATION AND DID (DO) NOT TAKE AN OATH.

NOTARY PUBLIC, STATE OF FLORIDA

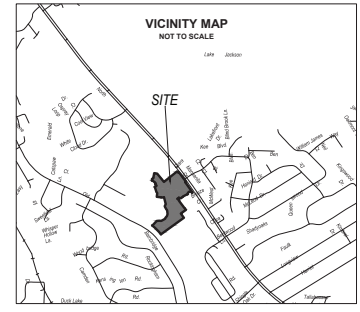
MY COMMISSION EXPIRES _____

SITE PLAN REVIEW APPROVAL

THIS PLAT CONFORMS TO THE SITE AND DEVELOPMENT PLAN APPROVAL PROVISIONS MADE BY THE DEPARTMENT OF DEVELOPMENT SUPPORT AND ENVIRONMENTAL MANAGEMENT.
THIS _____ DAY OF _____, 2020 A.D.

COUNTY ADMINISTRATOR OR DESIGNEE

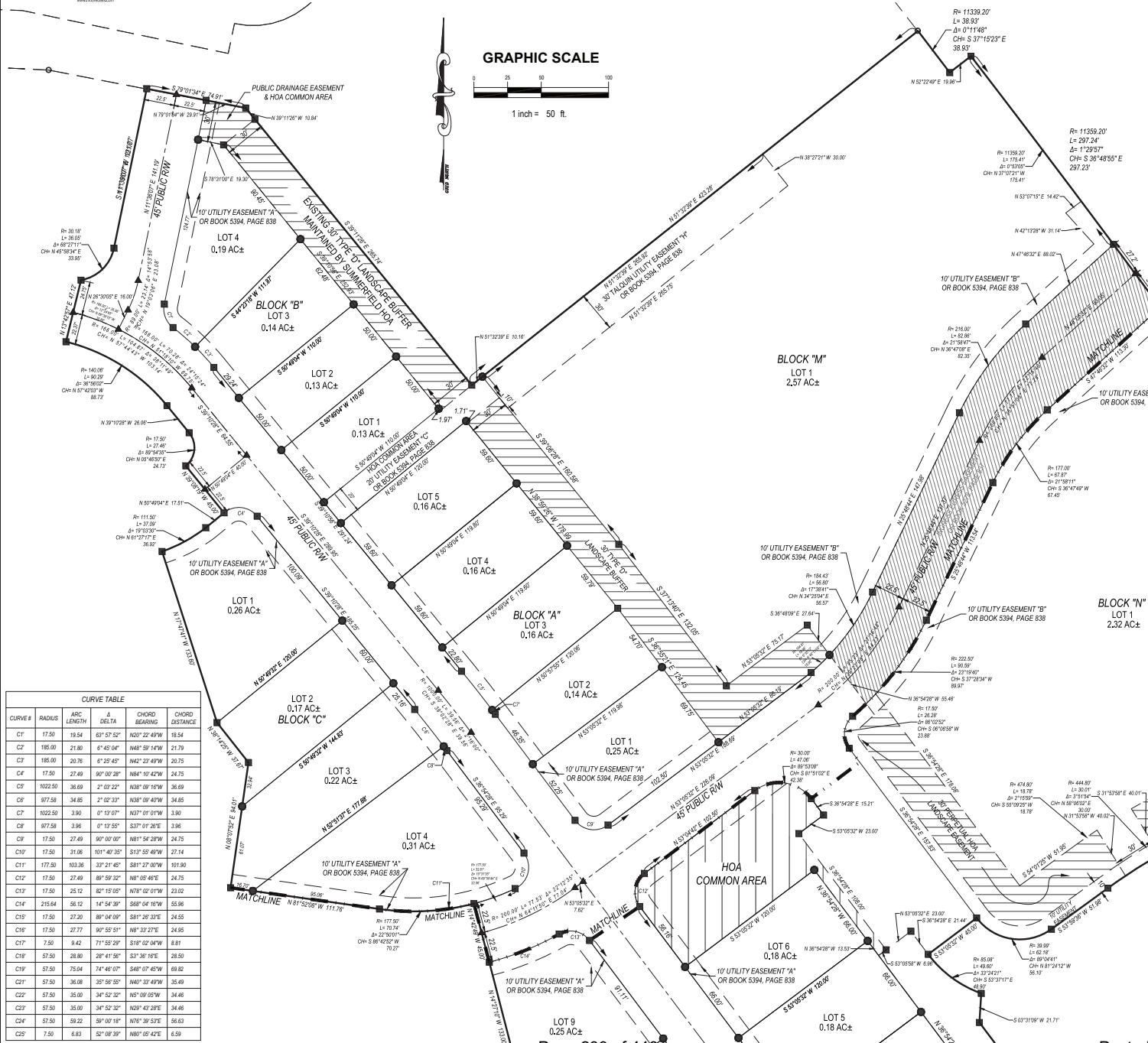
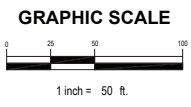
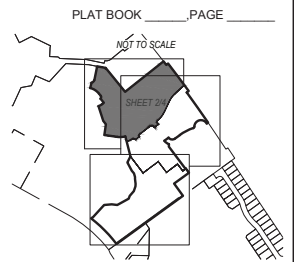
Moore Bass Consulting
SUMMERFIELD PLAT #1 569





SUMMERFIELD, SINGLE FAMILY (SF) - PHASE I

A SUBDIVISION LYING IN SECTION 5; TOWNSHIP 1 NORTH; RANGE 1 WEST; LEON COUNTY, FLORIDA
ALSO LYING WITHIN THE CITY LIMITS OF TALLAHASSEE, FLORIDA



CURVE TABLE				
CURVE #	RADIUS	ARC LENGTH	Δ DELTA	CHORD DISTANCE
C1	17.50	19.54	63° 57' 52"	18.54
C2	185.00	21.80	6° 45' 04"	21.70
C3	185.00	20.76	6° 25' 45"	20.75
C4	17.50	27.49	90° 00' 28"	24.75
C5	1022.50	36.69	2° 03' 22"	36.69
C6	877.58	34.65	2° 02' 33"	34.65
C7	1022.50	3.90	0° 13' 07"	3.90
C8	877.58	3.96	0° 13' 55"	3.96
C9	17.50	27.49	90° 00' 00"	24.75
C10	17.50	31.06	101° 40' 35"	27.14
C11	177.50	103.36	33° 21' 45"	101.90
C12	17.50	27.49	90° 59' 32"	24.75
C13	17.50	35.12	90° 10' 05"	33.02
C14	215.44	58.12	14° 54' 30"	55.96
C15	17.50	27.20	89° 04' 00"	24.55
C16	17.50	27.77	90° 55' 51"	24.95
C17	7.50	8.42	71° 55' 29"	8.81
C18	57.50	28.80	28° 41' 59"	28.50
C19	57.50	75.04	74° 40' 07"	69.62
C20	57.50	36.08	35° 56' 59"	35.49
C21	57.50	35.00	34° 52' 32"	34.46
C22	57.50	35.00	34° 52' 32"	34.46
C23	57.50	59.22	59° 00' 18"	56.63
C24	7.50	8.83	52° 08' 39"	6.59

- STANDARD ABBREVIATIONS:**
- LBK000 PROFESSIONAL LAND SURVEY CERTIFICATE
 - CD CENTERLINE
 - CHD CHORD BEARING AND DISTANCE
 - C.D.T. CITY OF TALLAHASSEE
 - Δ DELTA OR CENTRAL ANGLE
 - E EAST
 - FCM FOUND 4"x4" CONCRETE MONUMENT
 - FP FOUND IRON PIPE (AS LABELED)
 - FR FOUND IRON ROD (AS LABELED)
 - FRC FOUND IRON ROD W/ CAP (AS LABELED)
 - FNC FOUND NAIL IN CAP (AS LABELED)
 - FND FOUND
 - FPP FOUND PINCHED IRON PIPE (AS LABELED)
 - GPS GLOBAL POSITIONING SYSTEM
 - HWS HOME OWNERS ASSOCIATION
 - ID IDENTIFICATION
 - L ARC LENGTH
 - N NORTH
 - O.R.P.G. OFFICIAL RECORDS BOOK AND PAGE
 - P.B./P.G. PLAT BOOK AND PAGE
 - P.O.B. POINT OF BEGINNING
 - P.O.C. POINT OF COMMENCEMENT
 - PCP PERMANENT CONTROL POINT
 - PRM PERMANENT REFERENCE MONUMENT
 - R RANGE
 - R RADIAL
 - R.O.W. RIGHT-OF-WAY
 - S SOUTH
 - SCM SET 4"x4" CONCRETE MONUMENT LBK7245
 - 1" SEC. SECTION
 - SET 1/2" IRON ROD W/ CAP LBK7245
 - SNC SET NAIL IN 1" CAP LBK7245
 - SWMF STORMWATER MANAGEMENT FACILITY
 - T TOWNSHIP
 - W WEST

- SYMBOL AND HATCH LEGEND:**
- FOUND IRON ROD AS LABELED
 - FOUND 4"x4" CONCRETE MONUMENT (PRM) (#7245) (UNLESS LABELED OTHERWISE)
 - SET PRM (PERMANENT REFERENCE MONUMENT); 4"x4" CONCRETE MONUMENT (#7245) (UNLESS LABELED OTHERWISE)
 - ▲ SET PCP (PERMANENT CONTROL POINT); NAIL & CAP 1" (#7245)
 - SET 1/2" IRON ROD W/ CAP (#7245)
- MONUMENT LEGEND:**
- PRM ALL PERMANENT REFERENCE MONUMENTS ARE MARKED WITH A 4"x4" CONCRETE MONUMENT HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.
 - PCP ALL PERMANENT CONTROL POINTS ARE MARKED WITH A NAIL HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.
 - LB PRM & PCP ALL INTERIOR CORNERS ARE MARKED WITH A 1/2" IRON ROD HAVING A PLASTIC CAP AS SHOWN, UNLESS NOTED OTHERWISE.

- GENERAL NOTES:**
- DATE OF BOUNDARY SURVEY IS JANUARY 7, 2020.
 - BEARINGS ARE BASED ON STATE PLANE COORDINATES, FLORIDA NORTH ZONE, NAD 83 DATUM.
 - THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF LEON COUNTY, FLORIDA.
 - ALL PERMANENT CONTROL POINTS AND PERMANENT CONTROL MONUMENTS ARE MARKED AS SHOWN UNLESS OTHERWISE NOTED ON PLAT, AND THAT THE SURVEY DATA AND MONUMENTATION COMPLIES WITH BOTH CHAPTER 177, PART 1, PLATTING, OF THE FLORIDA STATUTES AND WITH THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN THE STATE OF FLORIDA (F.A.C. 5J-17).

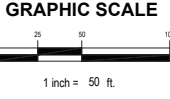
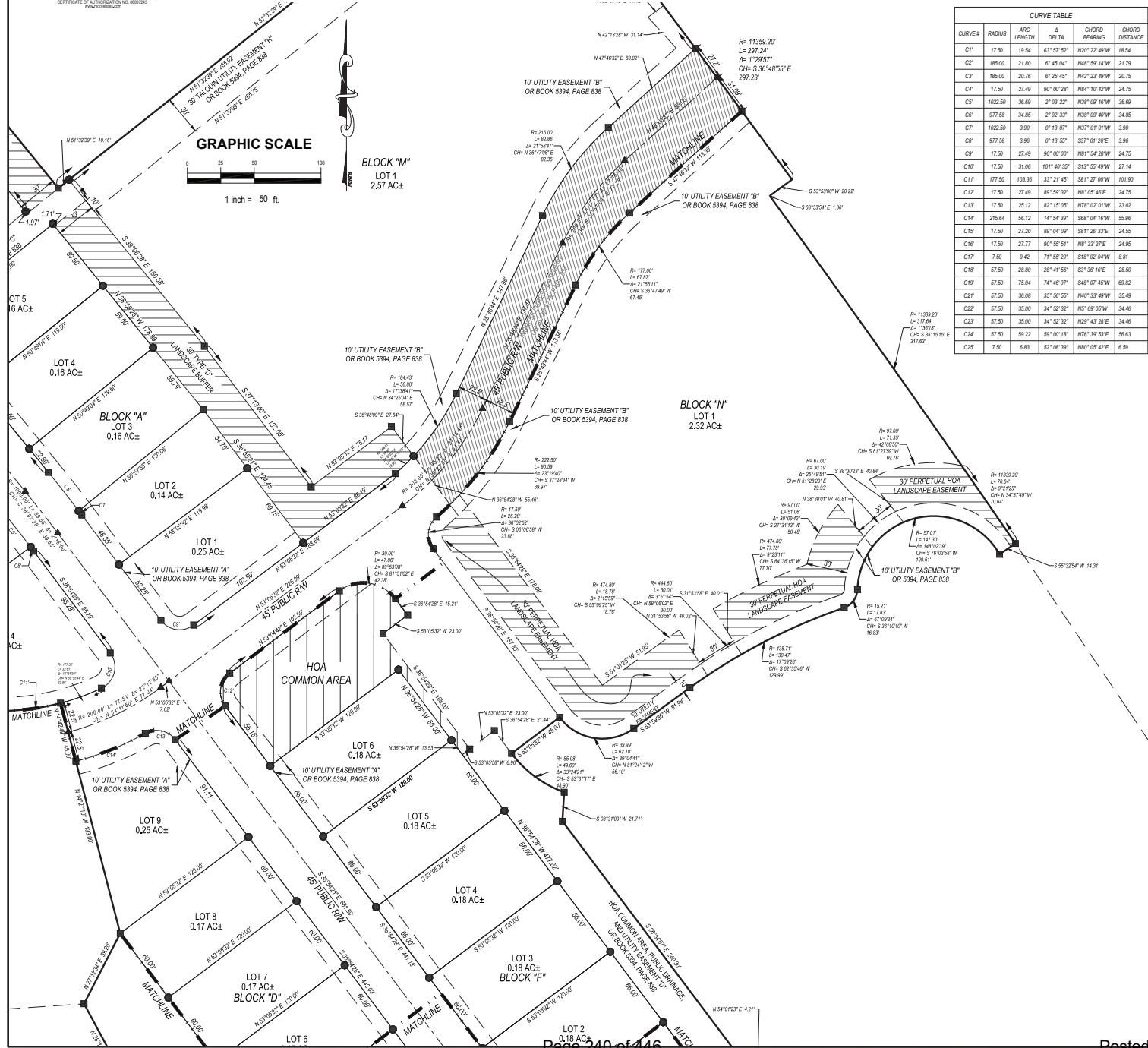
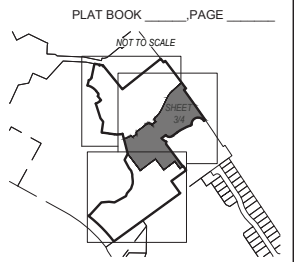
SURVEYOR'S CERTIFICATE:
I HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION, IS A CORRECT REPRESENTATION OF THE LAND SURVEYED, THAT THE PERMANENT REFERENCE MONUMENTS AND PERMANENT CONTROL POINTS HAVE BEEN SET, AND THAT THE SURVEY DATA AND MONUMENTATION COMPLIES WITH BOTH CHAPTER 177, PART 1, PLATTING, OF THE FLORIDA STATUTES AND WITH THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN THE STATE OF FLORIDA (F.A.C. 5J-17).

LARRY D. DAVIS
REGISTERED FLORIDA SURVEYOR NO. 5254
MOORE BASS CONSULTING 805 NORTH GADSDEN STREET
TALLAHASSEE, FLORIDA 32303 LICENSED BUSINESS NO. 7245



SUMMERFIELD, SINGLE FAMILY (SF) - PHASE I

A SUBDIVISION LYING IN SECTION 5; TOWNSHIP 1 NORTH; RANGE 1 WEST; LEON COUNTY, FLORIDA
ALSO LYING WITHIN THE CITY LIMITS OF TALLAHASSEE, FLORIDA



CURVE #	RADIUS	ARC LENGTH	Δ DELTA	CHORD BEARING	CHORD DISTANCE
C1*	17.50	19.54	63° 57' 52"	N02° 22' 49" W	18.54
C2*	185.00	21.80	6° 45' 04"	N48° 59' 14" W	21.79
C3*	185.00	20.76	6° 25' 45"	N42° 22' 49" W	20.75
C4*	17.50	27.49	90° 00' 28"	N48° 10' 42" W	24.75
C5*	1022.50	36.69	2° 02' 22"	N08° 59' 16" W	36.69
C6*	977.50	34.65	2° 02' 22"	N08° 59' 40" W	34.65
C7*	1022.50	3.90	0° 13' 05"	N07° 01' 01" W	3.90
C8*	977.50	3.96	0° 13' 05"	S37° 01' 26" E	3.96
C9*	17.50	27.49	90° 00' 00"	N81° 54' 28" W	24.75
C10*	17.50	31.66	101° 40' 35"	S13° 55' 49" W	27.14
C11*	177.50	103.36	33° 21' 45"	S81° 27' 00" W	101.90
C12*	17.50	27.49	89° 59' 32"	N85° 05' 46" E	24.75
C13*	17.50	25.12	82° 15' 05"	N78° 02' 01" W	23.02
C14*	215.64	56.12	14° 54' 39"	S88° 04' 16" W	55.86
C15*	17.50	27.20	89° 04' 09"	S81° 26' 33" E	24.55
C16*	17.50	27.71	90° 55' 51"	N83° 33' 27" E	24.95
C17*	7.50	9.42	71° 55' 29"	S18° 02' 04" W	8.81
C18*	57.50	28.80	28° 41' 50"	S31° 36' 14" E	28.50
C19*	57.50	75.64	74° 46' 03"	S48° 07' 45" W	69.82
C20*	57.50	36.69	35° 56' 53"	N40° 33' 49" W	35.40
C21*	57.50	35.50	34° 52' 52"	N41° 59' 05" W	34.46
C22*	57.50	35.00	34° 52' 52"	N41° 59' 05" W	34.46
C23*	57.50	35.00	34° 52' 52"	N42° 43' 28" E	34.46
C24*	57.50	59.22	59° 08' 18"	N07° 39' 53" E	56.63
C25*	7.50	6.83	52° 08' 39"	N80° 05' 42" E	6.59

- STANDARD ABBREVIATIONS:**
- LB#000 PROFESSIONAL LAND SURVEY CERTIFICATE
 - CL CENTERLINE
 - CHORD BEARING AND DISTANCE
 - CR CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT
 - ODD CITY OF TALLAHASSEE
 - C.O.T. DELTA OR CENTRAL ANGLE
 - Δ EAST
 - FCM FOUND 4"x4" CONCRETE MONUMENT
 - PIP FOUND IRON PIPE (AS LABELED)
 - FIR FOUND IRON ROD (AS LABELED)
 - FIRC FOUND IRON ROD W/ CAP (AS LABELED)
 - FNC FOUND NAIL IN CAP (AS LABELED)
 - FND FOUND NAIL IN CAP (AS LABELED)
 - FPP FOUND PINCHED IRON PIPE (AS LABELED)
 - GPS GLOBAL POSITIONING SYSTEM
 - HOA HOME OWNERS ASSOCIATION
 - I.D. IDENTIFICATION
 - L ARC LENGTH
 - N NORTH
 - O.R./P.G. OFFICIAL RECORDS BOOK AND PAGE
 - P.B./P.G. PLAT BOOK AND PAGE
 - P.O.B. POINT OF BEGINNING
 - P.O.C. POINT OF COMMENCEMENT
 - PCP PERMANENT CONTROL POINT
 - PRM PERMANENT REFERENCE MONUMENT
 - R RANGE
 - R RADIUS
 - RM RADIAL
 - ROW RIGHT-OF-WAY
 - S SOUTH
 - SCM SET 4"x4" CONCRETE MONUMENT LB#7245
 - SEC SECTION
 - SIRC SET 1/2" IRON ROD W/ CAP LB#7245
 - SNC SET NAIL IN 1" CAP LB#7245
 - SWMF STORMWATER MANAGEMENT FACILITY
 - T TOWNSHIP
 - W WEST
- SYMBOL AND HATCH LEGEND:**
- FOUND IRON ROD AS LABELED
 - FOUND 4"x4" CONCRETE MONUMENT (PRM) (#7245) (UNLESS LABELED OTHERWISE)
 - SET PRM (PERMANENT REFERENCE MONUMENT); 4"x4" CONCRETE MONUMENT (UNLESS LABELED OTHERWISE)
 - ▲ SET PCP (PERMANENT CONTROL POINT); NAIL & CAP 1" (#7245)
 - ▲ SET 7/8" IRON ROD W/CAP (#7245)
- MONUMENT LEGEND:**
- PRM ALL PERMANENT REFERENCE MONUMENTS ARE MARKED WITH A 4"x4" CONCRETE MONUMENT HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.
 - PCP ALL PERMANENT CONTROL POINTS ARE MARKED WITH A NAIL HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.
 - I.D. ALL INTERIOR CORNERS ARE MARKED WITH A 1/2" IRON ROD HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.

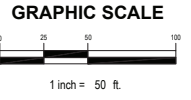
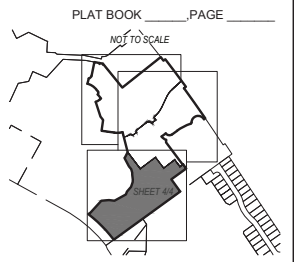
- GENERAL NOTES:**
- DATE OF BOUNDARY SURVEY IS JANUARY 7, 2020.
 - BEARINGS ARE BASED ON STATE PLANE COORDINATES, FLORIDA NORTH ZONE, NAD 83 DATUM.
 - THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF LEON COUNTY, FLORIDA.
 - ALL PERMANENT CONTROL POINTS AND PERMANENT CONTROL MONUMENTS ARE MARKED AS SHOWN UNLESS OTHERWISE NOTED ON PLAT.
 - ALL HORIZONTAL DISTANCES SHOWN HEREON ARE REFERENCED TO U.S. SURVEY FOOT.
- SURVEYOR'S CERTIFICATE:**
- I HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION, IS A CORRECT REPRESENTATION OF THE LAND SURVEYED, THAT THE PERMANENT REFERENCE MONUMENTS AND PERMANENT CONTROL POINTS HAVE BEEN SET AND THAT THE SURVEY DATA AND MONUMENTATION COMPLIES WITH BOTH CHAPTER 177, PART 1, PLATTING, OF THE FLORIDA STATUTES AND WITH THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN THE STATE OF FLORIDA (F.A.C. 5J-17).

LARRY D. DAVIS
REGISTERED FLORIDA SURVEYOR NO. 5354
MOORE BASS CONSULTING 805 NORTH GARDEN STREET
TALLAHASSEE, FLORIDA 32303 LICENSED BUSINESS NO. 7245

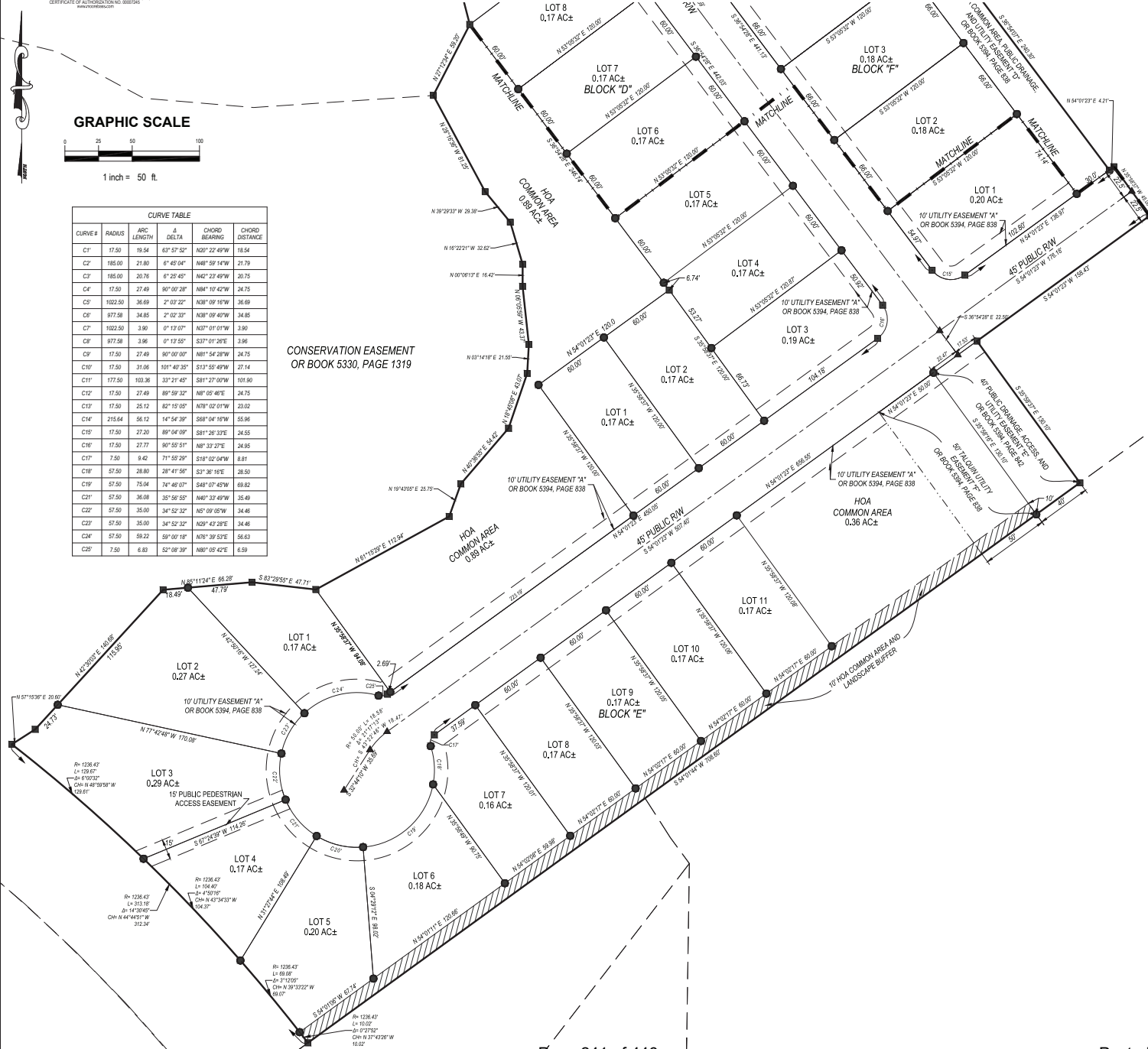


SUMMERFIELD, SINGLE FAMILY (SF) - PHASE I

A SUBDIVISION LYING IN SECTION 5; TOWNSHIP 1 NORTH; RANGE 1 WEST; LEON COUNTY, FLORIDA
ALSO LYING WITHIN THE CITY LIMITS OF TALLAHASSEE, FLORIDA



CURVE #	RADIUS	ARC LENGTH	Δ	CHORD BEARING	CHORD DISTANCE
C1*	17.50	19.54	63° 57' 52"	N02° 22' 49"W	18.54
C2*	185.00	21.80	6° 49' 04"	N88° 59' 14"W	21.79
C3*	185.00	20.76	6° 29' 45"	N42° 22' 49"W	20.75
C4*	17.50	27.49	90° 00' 28"	N84° 10' 42"W	24.75
C5*	1022.50	36.69	2° 03' 22"	N38° 09' 16"W	36.69
C6*	977.58	34.85	2° 02' 31"	N38° 09' 40"W	34.85
C7*	1022.50	3.90	0° 13' 07"	N37° 01' 01"W	3.90
C8*	977.58	3.96	0° 13' 55"	S37° 01' 26"E	3.96
C9*	17.50	27.49	90° 00' 00"	N81° 54' 28"W	24.75
C10*	17.50	31.66	101° 40' 35"	S13° 55' 49"W	27.14
C11*	177.50	103.36	33° 21' 45"	S81° 27' 00"W	101.90
C12*	17.50	27.49	89° 59' 32"	N8° 05' 46"E	24.75
C13*	17.50	25.12	82° 15' 05"	N78° 02' 01"W	23.02
C14*	215.64	56.12	14° 54' 39"	S98° 04' 10"W	55.86
C15*	17.50	27.20	89° 54' 09"	S81° 29' 32"E	24.55
C16*	17.50	27.77	90° 55' 51"	N8° 33' 27"E	24.95
C17*	7.50	8.42	71° 55' 29"	S18° 02' 04"W	8.81
C18*	57.50	28.80	28° 41' 58"	S3° 30' 16"E	28.50
C19*	57.50	75.04	74° 48' 07"	S48° 07' 45"W	69.82
C20*	57.50	36.68	35° 58' 55"	N40° 33' 49"W	35.49
C21*	57.50	35.00	34° 52' 32"	N5° 09' 05"W	34.46
C22*	57.50	35.00	34° 52' 32"	N29° 43' 28"E	34.46
C23*	57.50	59.22	59° 00' 18"	N78° 39' 53"E	56.83
C24*	7.50	6.83	52° 08' 39"	N89° 05' 42"E	6.59



CONSERVATION EASEMENT
OR BOOK 5330, PAGE 1319

HOA COMMON AREA
0.89 AC±

HOA COMMON AREA
0.36 AC±

- STANDARD ABBREVIATIONS:**
- LB#000 PROFESSIONAL LAND SURVEY CERTIFICATE
 - CL CENTERLINE
 - CH CHORD BEARING AND DISTANCE
 - ODD CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT
 - C.O.T. CITY OF TALLAHASSEE
 - Δ DELTA OR CENTRAL ANGLE
 - E EAST
 - FCM FOUND 4"x4" CONCRETE MONUMENT
 - FIP FOUND IRON PIPE (AS LABELED)
 - FIR FOUND IRON ROD (AS LABELED)
 - FIRC FOUND IRON ROD W/ CAP (AS LABELED)
 - FNC FOUND NAIL IN CAP (AS LABELED)
 - FND FOUND
 - FPIP FOUND PINCHED IRON PIPE (AS LABELED)
 - GPS GLOBAL POSITIONING SYSTEM
 - HOA HOME OWNERS ASSOCIATION
 - I.D. IDENTIFICATION
 - L ARC LENGTH
 - N NORTH
 - O.R./P.G. OFFICIAL RECORDS BOOK AND PAGE
 - P.B./P.C. PLAT BOOK AND PAGE
 - P.O.B. POINT OF BEGINNING
 - P.O.C. POINT OF COMMENCEMENT
 - PCM PERMANENT CONTROL POINT
 - PRM PERMANENT REFERENCE MONUMENT
 - R RANGE
 - R RADIUS
 - RDW RADIAL
 - ROW RIGHT-OF-WAY
 - S SOUTH
 - SCM SET 4"x4" CONCRETE MONUMENT LB#7245
 - SEC. SECTION
 - SIRC SET 1/2" IRON ROD W/ CAP LB#7245
 - SNC SET NAIL IN 1" CAP LB#7245
 - SWMF STORMWATER MANAGEMENT FACILITY
 - T TOWNSHIP
 - W WEST
- SYMBOL AND HATCH LEGEND:**
- FOUND IRON ROD AS LABELED
 - FOUND 4"x4" CONCRETE MONUMENT (PRM) (#7245) (UNLESS LABELED OTHERWISE)
 - SET PRM (PERMANENT REFERENCE MONUMENT); 4"x4" CONCRETE MONUMENT (#7245) (UNLESS LABELED OTHERWISE)
 - ▲ SET PCP (PERMANENT CONTROL POINT); NAIL & CAP 1" (#7245)
 - SET 1/2" IRON ROD W/CAP (#7245)
- MONUMENT LEGEND:**
- PRM ALL PERMANENT REFERENCE MONUMENTS ARE MARKED WITH A 4"x4" CONCRETE MONUMENT HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.
 - PCP ALL PERMANENT CONTROL POINTS ARE MARKED WITH A 1/2" IRON ROD HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.
 - INT ALL INTERIOR CORNERS ARE MARKED WITH A 1/2" IRON ROD HAVING A METAL CAP AS SHOWN, UNLESS NOTED OTHERWISE.
- GENERAL NOTES:**
- DATE OF BOUNDARY SURVEY IS JANUARY 7, 2020.
 - BEARINGS ARE BASED ON STATE PLANE COORDINATES, FLORIDA NORTH ZONE, NAD 83 DATUM.
 - THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF LEON COUNTY, FLORIDA.
 - ALL PERMANENT CONTROL POINTS AND PERMANENT CONTROL MONUMENTS ARE MARKED AS SHOWN UNLESS OTHERWISE NOTED ON PLAT.
 - ALL HORIZONTAL DISTANCES SHOWN HEREON ARE REFERENCED TO S. SURVEY FOOT.
- SURVEYOR'S CERTIFICATE:**
I HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION, IS A CORRECT REPRESENTATION OF THE LAND SURVEYED, THAT THE PERMANENT REFERENCE MONUMENTS AND PERMANENT CONTROL POINTS HAVE BEEN SET AND THAT THE SURVEY DATA AND MONUMENTATION COMPLY WITH BOTH CHAPTER 177, PART 1, PLATING, OF THE FLORIDA STATUTES AND WITH THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN THE STATE OF FLORIDA (F.A.C. 5J-17).

LARRY D. DAVIS
REGISTERED FLORIDA SURVEYOR NO. 5354
MOORE BASS CONSULTING 805 NORTH GARDEN STREET
TALLAHASSEE, FLORIDA 32303 LICENSED BUSINESS NO. 7245

PERFORMANCE AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2020, between **SUMMERFIELD LAND, LLC.**, a Florida corporation, whose mailing address is **4910 N. Monroe Street, Tallahassee, Leon, FL 32303** hereinafter collectively called the “DEVELOPER,” and **LEON COUNTY, FLORIDA**, a charter county and a political subdivision of the State of Florida, hereinafter called the “COUNTY.

WHEREAS, the Developer will present to the Board of County Commissioners of Leon County, Florida, a certain map or plat of a subdivision named and designated **Summerfield Phase I Subdivision** which map or plat is hereby referred to and made a part hereof by reference, and,

WHEREAS, as a condition to the acceptance and recording of said map or plat, the County has required that the Developer enter into an agreement to construct and install the final overlay of asphalt, any work/repair to the initial base asphalt, temporary pavement markings and final thermoplastic pavement markings on the subdivision streets, any work/repair of concrete sidewalks, curbing, driveways, etc., installation of all ADA mats at each curb ramps, any work/repair to the stormwater conveyance system, all monumentation, installation of landscaping, construction of the off-site pedestrian path, and all other improvements in said subdivision in accordance with plans and specifications approved by the County within a period of one (1) year from date hereof and to post surety in the amount of \$647,104.00 conditioned for the faithful performance of said agreement.

NOW THEREFORE, THIS INDENTURE WITNESSETH: That the Developer hereby agrees to construct and install the final overlay of asphalt, any work/repair to the initial base asphalt, temporary pavement markings and final thermoplastic pavement markings on the subdivision streets, any work/repair of concrete sidewalks, curbing, driveways, etc., installation of all ADA mats at each curb ramps, any work/repair to the stormwater conveyance system, all monumentation, installation of landscaping, construction of the off-site pedestrian path, and all other improvements in **Summerfield Phase I Subdivision** in accordance with plans and specifications approved by the County, within a period of one (1) year from date hereof.

Irrevocable Letter of Credit in the amount of \$647,104.00 with surety thereon approved by the County.

IN WITNESS WHEREOF, SUMMERFIELD LAND, LLC., and LEON COUNTY have caused these presents to be executed in their names on the date first above written, its corporate seal affixed by its appropriate officers and Leon County Commissioners and its seal affixed by the Clerk of said Board, the day and year first above written.

(Witnesses)
[Signature] (signature)
Christian Griffith (typed or printed name)
Alexandra Pearce (signature)
Alexandra Pearce (typed or printed name)

DEVELOPER:
SUMMERFILED LAND, LLC.
By: [Signature] (seal)
As its: Manager
Date: 2-19-20

COUNTY OF LEON
STATE OF FLORIDA

The foregoing instrument was acknowledged before me this 19th day of February, 2020, by William G. Thames and _____, President and Secretary, respectively, on behalf of (corporation), and who are personally known to me, or have produced _____ as identification.



NOTARY PUBLIC
Signature [Signature]
Typed or Printed Name Julie Rich
Commission Number GG 310854
My Commission expires 7/12/23

LEON COUNTY, FLORIDA

BY: _____
Bryan Desloge, Chairman
Board of County Commissioners

ATTEST:
Gwen Marshall, Clerk of the Circuit Court
Leon County, Florida

BY _____

APPROVED AS TO FORM:
Leon County Attorney's Office

BY: _____
Herbert W.A. Thiele, Esq.

f:\woodk\subdivisions\summerfield phase i - perfagr.doc

Hancock Whitney Bank



Letter of Credit and Trade Services
701 Poydras, Suite 1400
New Orleans, LA 70139
Tel: (504) 586-7301
Fax:
SWIFT: WHITUS44

**Irrevocable
Standby Letter of Credit No.: SB76674F**

ISSUE DATE: FEBRUARY 18, 2020

BENEFICIARY:
BOARD OF COUNTY COMMISSIONERS
LEON COUNTY
LEON COUNTY COURTHOUSE
TALLAHASSEE, FL 32301

APPLICANT:
ARBOR PROPERTIES, INC. AND
SUMMERFIELD LAND, LLC
4910 NORTH MONROE
TALLAHASSEE, FL 32303
C/O GORDON THAMES

CURRENCY/AMOUNT: USD \$647,104.00

EXPIRY DATE: FEBRUARY 17, 2021
EXPIRY PLACE: NEW ORLEANS, LA

RE: PERFORMANCE AGREEMENT DATED FEBRUARY 18, 2020

DEAR SIRs:

WE HEREBY ESTABLISH OUR IRREVOCABLE LETTER OF CREDIT IN YOUR FAVOR FOR THE ACCOUNT OF ARBOR PROPERTIES, INC. AND SUMMERFIELD LAND, LLC, AND AUTHORIZE YOU TO DRAW ON US UP TO AN AGGREGATE AMOUNT OF SIX HUNDRED FORTY SEVEN THOUSAND ONE HUNDRED FOUR U.S. DOLLARS AND NO/CENTS (USD \$647,104.00) AVAILABLE BY YOUR DRAFTS AT SIGHT ACCOMPANIED BY YOUR WRITTEN CERTIFICATION OF STATEMENT OF NON-PERFORMANCE OF THE PERFORMANCE AGREEMENT BETWEEN ARBOR PROPERTIES, INC. AND SUMMERFIELD LAND, LLC, AND BOARD OF COMMISSIONERS, LEON COUNTY REGARDING CONSTRUCTING AND INSTALLING THE FINAL OVERLAY OF ASPHALT, ANY WORK/REPAIR TO THE INITIAL BASE ASPHALT, TEMPORARY PAVEMENT MARKINGS AND FINAL THERMOPLASTIC PAVEMENT MARKINGS ON THE SUBDIVISION STREETS, ANY WORK/REPAIR OF CONCRETE SIDEWALKS, CURBING, DRIVEWAYS, ETC., INSTALLATION OF ALL ADA MATS AT EACH CURB RAMP, ANY WORK/REPAIR TO THE STORM WATER CONVEYANCE SYSTEM, ALL MONUMENTATION, INSTALLATION OF LANDSCAPING, CONSTRUCTION OF THE OFF-SITE PEDESTRIAN PATH, AND ALL OTHER IMPROVEMENTS IN SAID SUBDIVISION IN ACCORDANCE WITH PLANS AND SPECIFICATIONS APPROVED BY THE COUNTY FOR PHASE I OF THE SUMMERFIELD SUBDIVISION. DOCUMENTS PRESENTED TO HANCOCK WHITNEY BANK IN

ORIGINAL

Hancock Whitney Bank



CONJUNCTION WITH THIS LETTER OF CREDIT WILL BE CONSIDERED AS BINDING AND CORRECT WITHOUT INVESTIGATION OR RESPONSIBILITY FOR THE ACCURACY, VERACITY, CONCLUSORY CORRECTNESS OR VALIDITY FOR THE SAME OF ANY PART THEREOF.

THE LETTER OF CREDIT SHALL REMAIN IN EFFECT UNTIL FEBRUARY 17, 2021.

DRAFTS MUST STATE ON ITS FACE 'DRAWN UNDER LETTER OF CREDIT NO. SB76674F DATED FEBRUARY 18, 2020.

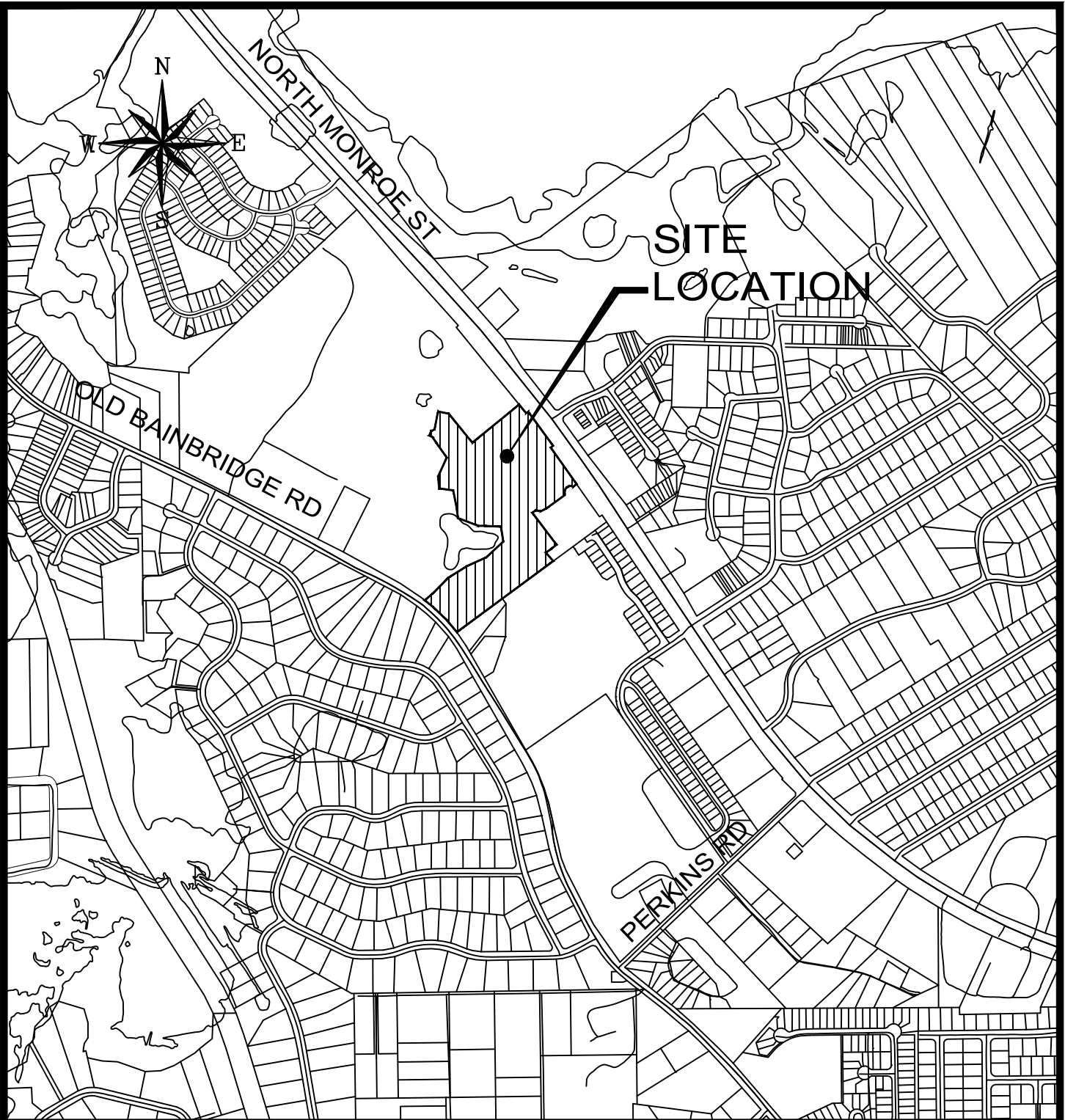
WE HEREBY AGREE THAT ANY DRAFT DRAWN UNDER AND IN COMPLIANCE WITH THE TERMS OF THIS CREDIT WILL BE DULY HONORED BY US AS SPECIFIED UPON PRESENTATION AT THE OFFICE OF HANCOCK WHITNEY BANK, 701 POYDRAS, SUITE 1400, NEW ORLEANS, LA 70139, ATTN: LETTER OF CREDIT DEPARTMENT.

EXCEPT SO FAR AS OTHERWISE EXPRESSLY STATED, THIS CREDIT IS SUBJECT TO THE UNIFORM COMMERCIAL CODE IN FORCE IN FLORIDA ON THE DATE OF THIS LETTER OF CREDIT.



AUTHORIZED SIGNATURE
HANCOCK WHITNEY BANK

ORIGINAL



LOCATION MAP

NOT TO SCALE



Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountyfl.gov

Department of Development Support
& Environmental Management
Development Services Division
Renaissance Center, 2nd floor
435 N. Macomb St
Tallahassee, FL 32301-1019
(850) 606-1300

Commissioners

JIMBO JACKSON
District 2
Chairman

BRYAN DESLOGE
District 4
Vice Chairman

BILL PROCTOR
District 1

RICK MINOR
District 3

KRISTIN DOZIER
District 5

MARY ANN LINDLEY
At-Large

NICK MADDOX
At-Large

VINCENT S. LONG
County Administrator

HERBERT W.A. THIELE
County Attorney

June 20, 2019

Moore Bass Consulting
Attn: Tom O'Steen, P.E.
805 North Gadsden Street
Tallahassee, FL 32303

RE: *(Revised Written Preliminary Decision)*
Summerfield Planned Unit Development
Single-Family Detached Residential Subdivision
Type "A" Site and Development Plan
Parcel Number: 21-05-20-014-002-1
Project I.D: **LSP180048**

Dear Mr. O'Steen:

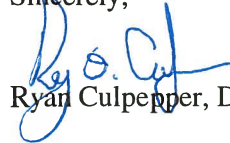
On May 13, 2019, a Written Preliminary Decision letter was issued noting a pending approval of the Summerfield Single-Family Detached Residential Subdivision Type "A" Site and Development plan application. However, it was subsequently determined that the May 13th letter was issued prematurely. The Leon County Board of County Commissioners must find the application compliant with the conditions set forth in Ordinance 04-40, which established the Summerfield PUD Zoning District. On June 18, 2019 the Leon County Board of County Commissioners reviewed the site and development plan and determined the site and development plan was compliant with the conditions set forth in Ordinance 04-40.

As stated in the previously issued Written Preliminary Decision, all the deficiencies outlined by staff at the February 6, 2019, 3rd Application Review Meeting have been addressed. During the Type "A" Site and Development plan process, the applicant requested a fee-in-lieu of sidewalk construction for sidewalks along the North Monroe Street frontage and the Old Bainbridge Road frontage. Upon review of the applicant's request for payment of the fee-in-lieu of sidewalk construction, the Development Review Committee (DRC) determined that the documentation provided by the applicant satisfied the criteria of Section 10-7.529(5) of the LDC for approval of the fee-in-lieu of sidewalk construction. Subsequent to the Board's action, a minor modification was submitted and approved for the Type "A" site and development plan. The minor modification includes the commercial lots into the Summerfield Detached Residential Subdivision site and development plan and subsequent final plat. As the County Administrator's designee and delegated authority for decisions involving Type "A" Site and Development Plans, it is hereby noticed the revised Written Preliminary Decision is to approve the application.

"People Focused. Performance Driven."

Pursuant to Section 10-7.403(h) of the Leon County Land Development Code (LDC), this decision shall become final fifteen (15) calendar days after it is rendered unless a person who qualifies as a party, as defined in Section 10-7.414 of the LDC, and who filed written comments with the Department of Development Support and Environmental Management prior to adjournment of the meeting at which the decision was rendered files a Notice of Intent to file an appeal of a decision on the site and development plan application. Subsequent to the filing of a Notice of Intent, a Petition must be filed within 30 calendar days from the date of rendition of the decision. Petitions shall be made in writing and filed at the Department of Development Support and Environmental Management, and shall include the project name, application number, a description of facts upon which the decision is challenged, all allegations of inconsistency with the Comprehensive Plan and land development regulations, and any argument in support thereof. Failure to file both a Notice of Intent and a Petition is jurisdictional and will result in a waiver of the hearing. Appeals heard by a special master will be conducted in accordance with procedures outlined in Sections 10-7.414 and 10-7.415 of the LDC.

Sincerely,



Ryan Culpepper, Director, Development Services Division

cc: Scott Brockmeier, Development Services Administrator
Russell Snyder, Land Use Planning Division, PLACE
Nawfal Ezzagaghi P.E., Environmental Services Supervisor
Doug Maples, Director, Building & Inspection
Kimberly Wood P.E., Chief of Engineering Coordination, Public Works
Megan Whitmore P.E., Senior Stormwater Analysts
Gary Donaldson, City of Tallahassee Fire Department
Mike Waters, Leon County Property Appraiser's Office
Susan Denny, Senior Planner, Department of PLACE
Lisa Scott, Addressing Team Leader
Summerfield Land, LLC, 4910 North Monroe Street, Tallahassee, FL 32303
Rick & Judy Benton, 4589 Old Bainbridge Road, Tallahassee, FL 32303
Tim Hewett, 3266 Skyview Drive, Tallahassee, FL 32303
Charles Courson, 4331 Rockingham Road, Tallahassee, FL 32303
George E. Lewis, 203 North Gadsden Street, Suite 6, Tallahassee, FL 32301
Project File No: LSP180048

**Leon County
Board of County Commissioners**

Notes for Agenda Item #9

Leon County Board of County Commissioners

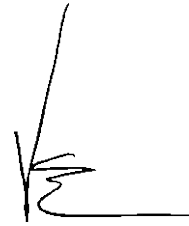
Agenda Item #9

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator

Title: Florida Department of Environmental Protection Waste Tire Amnesty Event Grant



Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Ken Morris, Assistant County Administrator Brent Pell, P.E., Public Works Director Andrew Riley, Director of Operations
Lead Staff/ Project Team:	Glen Pourciau, Stormwater Superintendent

Statement of Issue:

This item seeks Board acceptance of a Florida Department of Environmental Protection Waste Tire Amnesty Event grant in the amount of \$25,000. The grant will support the transportation and processing costs for waste tires collected during the amnesty event. If approved, the Waste Tire Amnesty Events will be held on April 10 & 11, 2020 and May 8 & 9, 2020.

Fiscal Impact:

This item has a fiscal impact. The associated grant in the amount of \$25,000 is a reimbursable grant. The Florida Department of Environmental Protection would reimburse Leon County up to \$25,000 for costs related to the transportation and processing/disposal costs for tires collected during the Waste Tire Amnesty events. There is no County funded match requirement for this grant; however, the County is responsible for staffing and promoting the event. Funds are available in the Mosquito Control budget to cover these costs.

Staff Recommendations:

Option #1: Accept the Florida Department of Environmental Protection Waste Tire Amnesty Event grant in the amount of \$25,000 and authorize the County Administrator to execute the associated grant documents in a form approved by the County Attorney (Attachment #1).

Option #2: Approve the Resolution and associated Budget Amendment Request realizing the \$25,000 into the FY 2020 budget (Attachment #2).

Report and Discussion

Background:

This item seeks Board acceptance of the Florida Department of Environmental Protection (FDEP) Waste Tire Amnesty Event grant (Attachment #1) and approval of a Resolution and associated Budget Amendment Request realizing the \$25,000 into the FY 2020 budget (Attachment #2).

Last year Leon County was awarded this same grant and received a reimbursement of \$5,925 for the successful processing and disposing of over 1,600 tires during the 2019 amnesty events. In a continued partnership with the FDEP, a grant was again identified for potential funding from the State of Florida to remove waste tires from Leon County through a 2020 amnesty program.

To ensure the County maximizes grant leveraging opportunities, the Office of Management and Budget (OMB) coordinates with department liaisons and actively seeks grant funding opportunities throughout the fiscal year. These efforts include contacting and communicating with previous funders for any new or forthcoming grant opportunities. Through timely submittals of reporting and invoices as well as satisfactory compliance with grant closeouts as well as on-site and desk monitoring by the granting agencies, Leon County has proactively positioned itself as a responsive and accountable funding partner. Because of this accountability, agencies often contact Leon County when grant funds become available.

In addition, the County's partnership with Patton Boggs also garners access to recently announced federal funding opportunities and OMB routinely monitors the federal Grants.gov portal for granting opportunities. The County aggressively seeks state and federal grant funding to support County projects and initiatives and has achieved considerable success in leveraging County dollars. The total County grant leverage ratio is \$5.52 to \$1; excluding the significant septic to sewer related grants which require a one-to-one dollar match, the leveraging ratio would be \$15.77 to \$1.

Analysis:

FDEP will reimburse Leon County up to \$25,000 for processing and disposal costs for tires collected during the amnesty events. The County will work directly with its contractor, Quality Tire Recycling, Inc., to handle the transportation and processing/disposal of the tires collected during the events. Leon County will pay the contractor for the delivery and pickup of the container used to store the tires, plus a charge of \$150 per ton for waste tires collected. The County will then submit an invoice to the State requesting reimbursement for the costs paid to the contractor.

There is no County funded match requirement for this grant, however the County will be responsible for staffing and promoting the event. Advertising for the events will be handled by Community and Media Relations and any associated costs can be covered in the existing Mosquito Control budget.

During the events the County will accept a maximum of 25 tires per resident. Tires from commercial businesses are not eligible for this grant and will not be accepted. Upon acceptance

of the grant, staff will conduct amnesty events on April 10 & 11, 2020 and May 8 & 9, 2020 at the Division of Fleet Management on Blair Stone Road.

Options:

1. Accept the Florida Department of Environmental Protection Waste Tire Amnesty Event grant in the amount of \$25,000 and authorize the County Administrator to execute any grant documents in a form approved by the County Attorney (Attachment #1).
2. Approve the Resolution and associated Budget Amendment Request realizing the \$25,000 into the FY 2020 budget (Attachment #2).
3. Do not accept the Florida Department of Environmental Protection Waste Tire Amnesty Event grant in the amount of \$25,000.
4. Board direction.

Recommendation:

Options #1 and #2

Attachments:

1. February 6, 2020 Grant Award Notification
2. Resolution and associated Budget Amendment Request



Requisition No. PR11250110

Issued on Thu, 06 Feb, 2020
Created on Thu, 06 Feb, 2020 by Michell Smith

Supplier:

Leon County, Florida
301 South Monroe Street, Suite #100
Tallahassee, FL 32301
United States
Phone: 1850-606-1600
Fax: 1
Contact: Shelly Kelley

Ship To:

DEP-DIVISION OF WASTE MANAGEMENT
BMC RM 425 MS 4500
2600 BLAIR STONE RD
TALLAHASSEE, FL 32399
United States

Deliver To:
Michell Smith

Bill To:

DEP-DIVISION OF WASTE MANAGEMENT
BMC RM 425 MS 4500
2600 BLAIR STONE RD
TALLAHASSEE, FL 32399
United States

Entity Description: Department of Environmental Protection
Organization Code: 37450104000
Object Code: 000000-131545
Expansion Option: VF
Exemption Status: Yes
Exemption Reason?: 3E

Fiscal Year Indicator: 2020
PO End Date: Tue, 30 Jun, 2020
PO Start Date: Thu, 6 Feb, 2020

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Leon County Amnesty Event: Friday & Saturday...		Dollar	25,000	None	\$1.00000 USD	\$25,000.00000 USD

Leon County Amnesty Event: Friday & Saturday, April ~~10-11~~, 2020 and May 8-9, 2020. Collection Location: Leon County Public Works Operations Center, 1800-1 N. Blair Stone Road in Tallahassee, Florida 32308. Florida DEP will reimburse Leon County for tire transportation and processing/disposal costs up to \$25,000. Leon County will oversee collection of tires at the Leon County Public Works Operations Center. Leon County has contracted with Quality Tire Recycling to drop off and pick up containers at the collection location. Quality Tire Recycling and/or subcontractor will transport full containers to their processing facility located at 465 Mallet Street in Jackson, Georgia for processing/disposal. Florida DEP will reimburse Leon County upon receipt of an itemized invoice. Florida DEP requires proof of transportation and processing/disposal to include weigh tickets. Weigh tickets will need to be emailed to Hope.Thigpen at hope.thigpen@dep.state.fl.us. County assumes responsibility for any additional costs incurred. Partial payments accepted. NOT TO EXCEED PO AMOUNT.

Order:
PunchOut:
Ship To Code: DEP301S
Buyer Code:

Description
Time is of the Essence on this Order
Itemized Invoice

MyGreenFlorida Content: N
Recycled Content?: N
Purchase Order Type:
Shipping Method: Best Way
FOB Code: PCB
FOB Code Description: Freight charges are paid by seller and added to invoice. Buyer ultimately bears the cost of the freight.
Terms and Conditions: http://dms.myflorida.com/mfmp_PO_TC
P Card Order?: No

Total \$25,000.00000
USD

Status: Submitted

Approvals					
Required	Status	Reason	Approver	Approved By	Date
Required	Approved		Griffin Kolchakian	Griffin Kolchakian	Thu, 06 Feb, 2020
Required	Ready	System Supervisor approval is required for requisition	Fletcher Herral		
Required	Pending	3700: Purchasing Gatekeeper must approve.	3700: Purchasing Gatekeeper		

Requisition Comments

- Michell Smith, 02/06/2020:
Justification Statement: This PO is for Leon County to hold a Waste Tire Amnesty Event(s) from April 10-11, 2020 and May 8-9, 2020. Florida DEP will reimburse Leon County for tire transportation and processing/disposal costs up to \$25,000, upon receipt of invoice. (Michell Smith, Thu, 06 Feb, 2020)

Requisition Attachments

- ATTACHMENT by **Michell Smith** on *Thursday, February 6, 2020 at 2:27 PM*
Leon County Scope of work.pdf (95467 bytes)

RESOLUTION NO.

WHEREAS, the Board of County Commissioners of Leon County, Florida, approved a budget for fiscal year 2019/2020; and,

WHEREAS, the Board of County Commissioners, pursuant to Chapter 129, Florida Statutes, desires to amend the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Leon County, Florida, hereby amends the budget as reflected on the Departmental Budget Amendment Request Form attached hereto and incorporated herein by reference.

Adopted this 10th day of March, 2020.

LEON COUNTY, FLORIDA

BY: _____
Bryan Desloge, Chairman
Board of County Commissioners

ATTEST:
Gwendolyn Marshall, Clerk of the Court and Comptroller
Leon County, Florida

BY: _____

Approved as to Form:
Leon County Attorney's Office

BY: _____
Herbert W. A. Thiele, Esq.
County Attorney

FISCAL YEAR 2019/2020
BUDGET AMENDMENT REQUEST

No: BAB 20014
Date: 2/17/2020

Agenda Item No:
Agenda Item Date: 3/10/2020

County Administrator

Deputy County Administrator

Vincent S. Long

Alan Rosenzweig

Request Detail:
Revenues

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
125	922045	334324	000	Waste Tire Grant - DEP	-	25,000	25,000

Subtotal: 25,000

Expenditures

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
125	922045	53400	534	Other Contractual Services	-	25,000	25,000

Subtotal: 25,000

Purpose of Request:

This budget amendment appropriates \$25,000 as a reimbursable grant with no match requirement from the Florida Department of Environmental Protection. Funds will be used for costs related to the transportation and processing/disposal costs up to \$25,000 for waste tires collected during the County's Waste Tire Amnesty events.

Group/Program Director

Budget Manager

Scott Ross, Director, Office of Financial Stewardship

Approved By: Resolution Motion Administrator

**Leon County
Board of County Commissioners**

Notes for Agenda Item #10

Leon County Board of County Commissioners

Agenda Item #10

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Adoption of a Resolution in Support of the Florida Department of Transportation's Transportation Alternatives Set-Aside Grant Application to Construct the Gadsden Street Sidewalk Project

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Ken Morris, Assistant County Administrator Brent Pell, P.E., Director of Public Works
Lead Staff/ Project Team:	Charles Wu, P.E., Director of Engineering Services Chris Muehlemann, P.E., Chief of Engineering Design Sam Ijeoma, P.E., Senior Design Engineer

Statement of Issue:

This item seeks Board approval of a Resolution in support of the Florida Department of Transportation's (FDOT) Transportation Alternatives Set-Aside Grant application to construct the Gadsden Street Sidewalk project from Sixth to Eighth Avenues. FDOT requires a Resolution from the Board in support of the project to be included in the grant application.

Fiscal Impact:

This item has a fiscal impact and is associated with a grant. There are no County match requirements associated with the grant. If awarded, FDOT will reimburse the County 100% of the cost of construction and construction inspection.

Staff Recommendation:

Option #1: Adopt the Resolution in support of the Florida Department of Transportation's Transportation Alternatives Set-Side Grant Application to construct the Gadsden Street sidewalk project (Attachment #1).

Title: Adoption of a Resolution in Support of the Florida Department of Transportation's Transportation Alternatives Set-Aside Grant Application to Construct the Gadsden Street Sidewalk Project

March 10, 2020

Page 2

Report and Discussion

Background:

This item seeks Board approval of a Resolution in support of the Florida Department of Transportation's (FDOT) Transportation Alternatives (TA) Set-Aside Grant application to construct the Gadsden Street Sidewalk project from Sixth to Eighth Avenues (Attachment #1). FDOT requires a Resolution from the Board in support of the project to be included in the grant application package. This project advances the following FY2017-FY2021 Strategic Initiative and 5-Year Target:

- *Continue to work with the Florida Department of Transportation for safety improvements on State and County roadways to include accessibility enhancements, street lighting installations, sidewalk additions, safety audits, and intersection improvements. (2017-9)*
- *Construct 30 miles of sidewalks, greenways, and trails. (T8)*

This particular Strategic Initiative and 5-Year Target aligns with the Board's Quality of Life Strategic Priorities:

- *(Q5) Support strong neighborhoods.*
- *(Q6) Promote livability, health, and sense of community by enhancing mobility, encouraging human scale development, and creating public spaces for people.*

During the April 28, 2015 Budget Workshop, and ratified at the May 12, 2015 meeting, the Board adopted the revised Policy No. 13-1, "Sidewalk Eligibility and Criteria for Implementation and approved the Safe Route to School (SRTS) and Community Sidewalk Enhancements Tier Prioritization List. Two segments of the Gadsden Street Sidewalk were approved as Tier 1 Community Sidewalk Enhancement projects.

The North Gadsden Street Sidewalk project consists of two segments from Ingleside Avenue to Seventh Avenue and from Seventh Avenue to Eighth Avenue (Attachment #2) and pursuant to the Sidewalk Policy, is currently funded as part of the Tier 1 Community Sidewalk Enhancements Projects category:

- The sidewalk from Ingleside Avenue to Sixth Avenue was completed by the City with federal funding from the Florida Department of Transportation to improve Sixth Avenue.
- The remainder of the project calls for the construction of a sidewalk to extend from Sixth Avenue to Seventh Avenue and then from Seventh Avenue to Eighth Avenue.

At the February 25, 2020 meeting, the Board accepted the status report on the Gadsden Street Sidewalk Project to eliminate the northbound outside lane on Gadsden Street between Sixth Avenue and Eighth Avenue for sidewalk construction (Attachment #3). By completing the sidewalk on the east side of Gadsden Street from Sixth Avenue to Eighth Avenue, there will be a continuous sidewalk of approximately 1.67 miles from Bloxham Street by the Cascades Park to Thomasville Road.

Title: Adoption of a Resolution in Support of the Florida Department of Transportation's Transportation Alternatives Set-Aside Grant Application to Construct the Gadsden Street Sidewalk Project

March 10, 2020

Page 3

Analysis:

In order to be eligible for a TA grant, the County must have sufficient rights-of-way to construct the project. As provided in the February 25, 2020 status report, the northbound outside through lane on Gadsden Street between Sixth Avenue and Eighth Avenue will be eliminated and used for sidewalk construction. The removal of the outside northbound lane allows the County to pursue a TA grant to leverage construction funding for this sidewalk project.

If awarded, the TA grants will become programmed between FY 2022 and FY 2026 based on FDOT prioritization and funding availability. Staff anticipates that most Tier 1 Community Sidewalk Enhancement Projects will be programmed through construction prior to receiving the FDOT TA Grant funding.

Normally, the cost share for TA projects is 80% federal, with a 20% match being required from the state and/or local government entity. However, the State of Florida has elected to utilize toll credits to serve as the state and local match for this TA grant. Therefore, the County is not required to provide the 20% local match.

If awarded, FDOT will reimburse the County 100% of the construction and construction inspection costs. A grant agreement to accept funds will come back to the Board for approval if the County is awarded the TA grant.

Options:

1. Adopt the Resolution in support of the Florida Department of Transportation's Transportation Alternative Set-Aside Grant Application to construct the Gadsden Street sidewalk project (Attachment #1).
2. Do not adopt the Resolution in support of the Florida Department of Transportation's Transportation Alternative Set-Aside Grant Application to construct Gadsden Street sidewalk project
3. Board direction.

Recommendation:

Option #1

Attachments:

1. Proposed Resolution
2. Location Map
3. February 25, 2020 Gadsden Street Project agenda item

RESOLUTION: 2020-_____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA IN SUPPORT OF A GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION OF A COMMUNITY SIDEWALK ENHANCEMENT IMPROVEMENT PROJECT ON NORTH GADSDEN STREET BETWEEN 6TH AVENUE AND 8TH AVENUE

WHEREAS, the Leon County Board of County Commissioners seeks to provide safe routes for non-drivers; and

WHEREAS, In December 2015, the Fixing America’s Surface Transportation (FAST) Act was passed, eliminating MAP-21 TAP and replacing it with “a set-aside” of Surface Transportation Block Grant (STBG) program funding for transportation alternatives (TA)”; and

WHEREAS, this support is consistent with the Capital Regional Transportation Planning Agency (CRTPA), Florida Department of Transportation, and FAST policies; and

WHEREAS, the proposed sidewalk on North Gadsden Street between 6th Avenue and 8th Avenue will complete a gap that will provide a continuous sidewalk of approximately 1.67 miles from Bloxham Street by the Cascades Park to Thomasville Road.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Leon County, Florida, that:

1. The Board of County Commissioners hereby authorizes the County to submit an application for a Florida Department of Transportation Sidewalk Construction Grant and expresses a willingness to enter into a Memorandum of Agreement between Leon County, Florida and the Florida Department of Transportation if said grant is awarded.

DONE AND ADOPTED by the Board of County Commissioners of Leon County, Florida,
on this the 10th day of March 2020.

LEON COUNTY, FLORIDA

By: _____
Bryan Desloge, Chairman
Board of County Commissioners

ATTESTED BY:
Gwendolyn Marshall, Clerk of Court & Comptroller
Leon County, Florida

By: _____

APPROVED AS TO FORM:
Leon County Attorney's Office

By: _____
Herbert W.A. Thiele, Esq.
County Attorney



LOCATION MAP

Leon County Board of County Commissioners

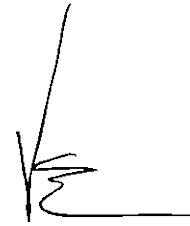
Agenda Item #6

February 25, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator

Title: Status Report on the Gadsden Street Sidewalk Project



Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Ken Morris, Assistant County Administrator Brent Pell, P.E., Director of Public Works
Lead Staff/ Project Team:	Charles Wu, P.E., Director of Engineering Services Chris Muehlemann, P.E., Chief of Engineering Design Sam Ijeoma, P.E., Senior Design Engineer

Statement of Issue:

This item provides the Board a status report on the Gadsden Street Sidewalk project from Sixth to Eighth Avenues.

Fiscal Impact:

This item has a fiscal impact. Adequate funds are included in the Sidewalk Program capital improvement budget for the Gadsden Street Sidewalk construction on the east side from Sixth Avenue to Eighth Avenue. This item presents an estimated \$50,000 cost savings for right-of-way acquisitions and positions the County to be eligible for a competitive grant program to secure construction funding.

Staff Recommendation:

Option #1: Accept the status report on the Gadsden Street Sidewalk Project to eliminate the northbound outside lane on Gadsden Street between Sixth Avenue and Eighth Avenue for sidewalk construction.

Title: Status Report on the Gadsden Street Sidewalk Project
February 25, 2020
Page 2

Report and Discussion

Background:

This status report provides an update on the Gadsden Street Sidewalk project, which advances the following FY2017-FY2021 Strategic Initiative and 5-Year Target:

- *Continue to work with the Florida Department of Transportation for safety improvements on State and County roadways to include accessibility enhancements, street lighting installations, sidewalk additions, safety audits, and intersection improvements. (2017-9)*
- *Construct 30 miles of sidewalks, greenways, and trails. (T8)*

This particular Strategic Initiative and 5-Year Target aligns with the Board's Quality of Life Strategic Priorities:

- *(Q5) Support strong neighborhoods.*
- *(Q6) Promote livability, health, and sense of community by enhancing mobility, encouraging human scale development, and creating public spaces for people.*

This item keeps the Board apprised of the proposal to complete a "gap" in the east side sidewalk on Gadsden Street from Ingleside Avenue to Eighth Avenue. As discussed later in this item, to minimize right-of-way acquisition costs for this project and possible negative impacts to adjacent property owners, an analysis was conducted on the ongoing need for the far-right traffic lane on Gadsden Street (heading north) between Sixth Avenue and Eighth Avenue. Based on an engineering traffic analysis, the underutilized far right outside traffic lane is not needed to maintain traffic flow and is recommended to be replaced with the proposed sidewalk. The traffic analysis indicates this lane elimination will not have a negative impact on traffic flow through this area; during rush hour traffic, approximately 2% of the traffic uses this lane (17 vehicles), while 850 vehicles use the adjacent lane heading north. As Gadsden Street is a County Road, the County is responsible for the construction of the sidewalk. Upon completion of the project, the City will be responsible for the sidewalk's ongoing maintenance. The CRTPA and City concur with the proposed project.

During the April 28, 2015 Budget Workshop, and ratified at the May 12, 2015 meeting, the Board adopted the revised Policy No. 13-1, "Sidewalk Eligibility and Criteria for Implementation" (Attachment #2) and approved the Safe Route to School (SRTS) and Community Sidewalk Enhancements Tier Prioritization List. The Policy acknowledges that while SRTS sidewalks were of the highest priority, the Board also recognized that other sidewalks throughout the County provided a significant benefit which warranted funding consideration. As a result, Policy No. 13-1 provided for the new, community sidewalk enhancement category and the prioritization of projects into four tiers within the SRTS and Community Sidewalk Enhancement categories.

The Gadsden Street Sidewalk project consists of two segments from Ingleside Avenue to Seventh Avenue and from Seventh Avenue to Eighth Avenue (Attachment #1) and pursuant to the Sidewalk Policy is currently funded as part of the Tier 1 Community Sidewalk Enhancements Projects category:

Title: Status Report on the Gadsden Street Sidewalk Project
February 25, 2020
Page 3

- The sidewalk from Ingleside Avenue to Sixth Avenue was completed by the City with funding from the Florida Department of Transportation to improve Sixth Avenue.
- The remainder of the project calls for the construction of a sidewalk to extend from Sixth Avenue to Seventh Avenue and then from Seventh Avenue to Eighth Avenue.

Public Works has been coordinating with the Capital Region Transportation Planning Agency (CRTPA) and City of Tallahassee staff on the Gadsden Street sidewalk due to the City's maintenance responsibilities along Gadsden Street behind the curb and gutter and the CRTPA's role in managing the Midtown Area Transportation Study, including a planned sidewalk on the west side of Gadsden Street. The CRTPA completed Phase I of the Midtown Transportation Plan in 2018 and provided a traffic operations study to gain a better understanding of the travel patterns in and around the Midtown area as well as the identification and evaluation of potential mobility improvements. The Phase I Plan was presented to the CRTPA Board on February 20, 2018. This transportation study boundary includes Gadsden Street.

Phase II of the CRTPA's Midtown Area Transportation Plan was initiated in Spring 2019 and builds upon the options identified and evaluated in Phase I. The intent of Phase II is to gather significant public input regarding the multi-modal improvements needed to make walking, bicycling, and transit use both easier and more pleasant in the Midtown area. Ultimately, the Plan will focus on the implementation of these multi-modal improvements in a manner that reduces impacts (such as the need to purchase right-of-way) and maintains the character of Midtown. Phase II of the Midtown Area Transportation Plan is anticipated to be completed in April 2020.

CRTPA secured funding from the Florida Department of Transportation (FDOT) to design a sidewalk on the west side of Gadsden Street between Sixth Avenue and Seventh Avenue and is working with FDOT to design this project. Funding for the construction of a sidewalk on the west side of Gadsden (between Sixth Avenue and Seventh Avenue) was sought by the CRTPA due to the observed presence of pedestrians walking in the westernmost lane of Gadsden Street due to the absence of a sidewalk at this location.

Analysis:

Staff and the design consultant evaluated alternatives to minimize, or if possible, eliminate any property acquisitions for this project. Currently, there is insufficient right-of-way to complete the sidewalk project within existing County owned land. As shown in the attached images (Attachment # 2), a design to build the sidewalk with the acquisition of additional rights-of-way would have significant impacts to the adjacent properties, including:

- Trees – Eight trees would be impacted.
- Landscaping – shrubs between Seventh Avenue and Eighth Avenue would be removed.
- Driveway – One driveway between Sixth Avenue and Seventh Avenue would be shortened.
- Retaining Wall – 130 feet of retaining wall between Seventh Avenue and Eighth Avenue would be rebuilt.

Title: Status Report on the Gadsden Street Sidewalk Project
February 25, 2020
Page 4

As a result of the coordination with City and CRTPA, the recommended option eliminates the northbound outside through lane on Gadsden Street between Sixth Avenue and Eighth Avenue and uses this space for sidewalk construction. Based on a traffic analysis by Public Works, the elimination of this segment of the northbound outside through lane would not have major impacts to Gadsden Street traffic because it is underutilized. In order to verify the traffic pattern and actual usage of the northbound outside lane, a field test was conducted in May 2019. The traffic data shows that the outside northbound thru lane is heavily underutilized with 98% of the thru traffic during the p.m. peak hour using the inside thru lane (Attachment #3). The estimated cost saving for right-of-way acquisitions with the northbound outside lane removal is approximately \$50,000. By completing the sidewalk on the east side of Gadsden Street from Sixth Avenue to Eighth Avenue, there will be a continuous sidewalk of approximately 1.67 miles from Bloxham Street by the Cascades Park to Thomasville Road.

The removal of the outside northbound lane would allow the County to pursue a Transportation Alternative grant to leverage construction funding for this sidewalk project. Should the County be selected for the grant, it may take several years for construction funding to be awarded to the County based on available funding. If the northbound outside lane is removed, there will be space to build the sidewalk on the east side and to accommodate much of the sidewalk to be built by CRTPA on the west side without impacting traffic flow. The CRTPA has requested this segment of Gadsden Street be realigned through new striping to preserve room for the sidewalk on the west side between Sixth Avenue and Seventh Avenue after the northbound lane is removed.

Staff will participate in the next Midtown Transportation Plan – Phase II public meeting organized by CRTPA to share the design concept using the northbound outside lane for sidewalk construction.

Options:

1. Accept the status report on the Gadsden Street Sidewalk Project to eliminate the northbound outside lane on Gadsden Street between Sixth Avenue and Eighth Avenue for sidewalk construction.
2. Do not accept the status report on the Gadsden Street Sidewalk Project.
3. Board direction.

Recommendation:

Option #1

Attachments:

1. Location map
2. Street images showing property impacts
3. Traffic volume distribution map

**Leon County
Board of County Commissioners**

Notes for Agenda Item #11

Leon County Board of County Commissioners

Agenda Item #11

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator

Title: Supervised Pretrial Release Program 2019 Annual Report



Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Wanda Hunter, Assistant County Administrator
Lead Staff/ Project Team:	Teresa Broxton, Director, Office of Intervention and Detention Alternatives James Crum, Pretrial Supervisor

Statement of Issue:

As required by Florida Statutes, this item seeks the Board's acceptance of the Supervised Pretrial Release Program 2019 Annual Report and authorization to submit the report to the Clerk of Circuit Court and Comptroller.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Accept the Supervised Pretrial Release Program 2019 Annual Report (Attachment #1) and authorize staff to submit to the Clerk of Circuit Court and Comptroller for Leon County.

Report and Discussion

Background:

As required by Florida Statutes, this item seeks the Board's acceptance of the Supervised Pretrial Release Program 2019 Annual Report and authorization to submit the report to the Clerk of Circuit Court and Comptroller. Section 907.43, Florida Statutes, cited as the "Citizens' Right to Know Act," requires Pretrial Release programs to provide an annual report to the Board of County Commissioners and the Clerk of Circuit Court and Comptroller for Leon County.

The report must identify program activities, funding sources, the number of defendants assessed after arrest and the number ordered into the Pretrial Release Program by the court. Additionally, the Citizens' Right to Know Act requires all Pretrial Release Programs to submit as a part of the report, a listing of the name and case number of each defendant that violated the terms of release by one of the following: a warrant issued for failing to appear in Court; booked into the detention facility for a new arrest; committed a technical violation of pretrial release conditions (Attachment #1).

Leon County's Supervised Pretrial Release Program is an alternative to monetary bond for defendants who are likely to appear in court and unlikely to present a danger to the community if released. In 2019, the Chief Judge for the Second Judicial Circuit issued Administrative Order 2019-05 (Attachment #2), replacing Administrative Order 2018-06, which serves as the guiding document for the Pretrial Release Program to ensure the consistent, objective application of criteria when considering a defendant's eligibility for pretrial release and the appropriate conditions of release. The new administrative order was designed to reduce the number of people who remain in custody due to an inability to post bond.

Using a standard evaluation tool, the Administrative Order provides Pretrial Release program staff the authority to evaluate all persons arrested and booked into the detention facility and charged with a second-degree nonviolent felony or lesser offense. Those meeting the court-approved criteria may be released and monitored for compliance with the conditions of release by Pretrial Release staff until the case is disposed.

Analysis:

The following analysis summarizes the calendar year 2019 Supervised Pretrial Release Program activities between January 1 and December 31, 2019:

- A total of 9,165 defendants were arrested and booked into the Leon County Detention Facility. Defendants may be eligible for pretrial release after first appearance hearing regardless of whether a pretrial interview (personal, demographic, and criminal history information) or risk assessment is provided.
- Of the 1,720 interviewed by Pretrial Release staff, 1,153 were further assessed for release in accordance with criteria outlined in the Administrative Order 2019-05.

- 1,877 defendants were placed into the Supervised Pretrial Release Program. This figure represents an additional 545 defendants (29%) more than the total placed in the program during the previous year.
- Of the 1,877 accepted into the supervised pretrial release program,
 - 65% or 1,213 of the supervised defendants had no violations, were still enrolled, or had completed the program as of the end of the calendar year.
 - 35% or 664 of the supervised defendants violated the pretrial release conditions. Of the total violated:
 - 19% were for technical reasons such as failing to abstain from or testing positive for illegal drugs or alcohol or failing to adhere to curfew.
 - 7 % committed a new law offense.
 - 9% failed to appear for a court hearing.
 - 63% or 1,174 of the supervised defendants were released without posting a monetary bond

In 2018, the Criminal Justice Data Transparency (CJDT) initiative, Chapter 2018-127 of Florida Law, was enacted establishing a framework for expanded criminal justice data collection and sharing. As a result of the new legislation the reporting requirements under F.S. 907.043 were amended to include the following enumerated questions in the 2019 Annual Report (Attachment #1).

10. The number of defendants accepted into a pretrial release program who paid a surety or cash bail or bond.
11. The number of defendants for whom a risk assessment tool was used in determining whether the defendant should be released pending the disposition of the case and the number of defendants for whom a risk assessment tool was not used.
12. The specific statutory citation for each criminal charge related to a defendant whose case is accepted into a pretrial release program, including, at a minimum, the number of defendants charged with dangerous crimes as defined in F.S. 904.041; nonviolent felonies; or misdemeanors only.
13. The number of defendants accepted into a pretrial release program with no prior criminal conviction.

As previously stated, Florida Statutes require the Pretrial Release Program to collect and report this data annually. Upon Board approval, the Supervised Pretrial Release Program 2019 Annual Report (Attachment #1) will be submitted to the Clerk of the Circuit Court and Comptroller.

Options:

1. Accept the Supervised Pretrial Release Program 2019 Annual Report (Attachment #1) and authorize staff to submit to the Clerk of Court and Comptroller for Leon County.
2. Do not accept the Supervised Pretrial Release Program 2019 Annual Report.
3. Board direction.

Recommendation:

Option #1

Attachments:

1. Supervised Pretrial Release Program 2019 Annual Report
2. Administrative Order 2019-05

*LEON COUNTY BOARD OF COUNTY COMMISSIONERS
SUPERVISED PRETRIAL RELEASE PROGRAM
ANNUAL REPORT*



January 1, 2019 – December 31, 2019

In compliance with Section 907.043, Florida Statutes

In compliance with Section 907.043, Florida Statutes, also known as the Citizens' Right-to-Know Act, each pretrial release program must submit an annual report for the previous calendar year to the governing body and to the Clerk of the Circuit Court in the county where the pretrial release program is located. The annual report must be submitted no later than March 31st of every year. This report is submitted in compliance with the aforementioned legislation. The information requested by the statute, which is in bold letters and italicized, is included prior to each response. The statute is also attached for reference.

4(b)1. The name, location, and funding sources of the pretrial release division, including the amount of public funds, if any, received by the pretrial release division.

The Leon County Supervised Pretrial Division is located at 501-C Appleyard Drive, Tallahassee, Florida 32304.

Funding sources for the Supervised Pretrial Release (SPTR) Division include local general revenue totaling \$1,224,028.85.

2. The operating and capital budget of each pretrial release program receiving public funds

The operating budget from public funds was \$1,224,028.85; there was no capital cost associated with the program.

3a. The percentage of the pretrial release program's total budget representing receipt of public funds

The percentage of the pretrial release program's total budget representing receipt of public funds was 92%.

b. The percentage of the total budget which is allocated to assisting defendants obtain release through a nonpublicly funded program.

Revenues were not allocated to assist defendants to obtain release through a non-publicly funded program.

c. The amount of fees paid by defendants to the pretrial release program.

The amount of fees paid by defendants to the pretrial release program total \$237,576. Fees included \$40 monthly supervision. Defendants assigned additional conditions of supervision were required to pay for the service(s) unless the court waived the associated fee(s). Additional conditions of supervision may include the following: electronic monitoring through Secure Continuous Remote Alcohol Monitor (SCRAM) unit at \$12 per day; Global Positioning Satellite (GPS) unit at \$9.00 per day; urinalysis at \$20 per test; and alco-breathalyzers at \$5 per test. These fees helped to support the programs and offset revenues expended from public funds.

4. *The number of persons employed by the pretrial release program.*

The number of persons employed by the Division totaled 14 staff members during 2019. This included one full-time equivalent (FTE) employee funded through a grant. SPTR staff was responsible for all administrative and operations tasks.

5. *The number of defendants interviewed and assessed for pretrial release.*

The number of defendants interviewed and assessed for pretrial release totaled 1,153.

6. *The number of defendants recommended for pretrial release.*

In accordance with Administrative Order No. 2019-05, Uniform Bond Schedule and Pretrial Release Procedures, Second Judicial Circuit, Florida which governs SPTR operations, Program staff did not recommend defendants for pretrial release. All defendants authorized to participate in the Leon County's Supervised Pretrial Release Program were admitted through Judicial Order.

7. *The number of defendants for whom the pretrial release program recommended against non-secured release.*

In accordance with Administrative Order No. 2019-05, Program staff did not recommend defendants against non-secured release.

8. *The number of defendants granted non-secured release after the pretrial release program recommended non-secured release.*

In accordance with Administrative Order No. 2019-05 and as stated in number 6 above, staff did not recommend defendants for pretrial release.

9. *The number of defendants assessed and interviewed for pretrial release who were declared indigent by the court.*

As the pretrial program is dictated by Administrative Order No. 2019-05, indigent status was not assessed at time of interview.

10. *The number of defendants accepted into a pretrial release program who paid a surety or cash bail or bond.*

The number of defendants accepted into the pretrial release program who paid a surety or cash bail or bond totaled 703.

11a. *The number of defendants for whom a risk assessment tool was used in determining whether the defendant should be released pending the disposition of the case.*

The number of defendants for which a risk assessment tool was utilized totaled 1,153.

b. The number of defendants for whom a risk assessment tool was not used.

The number of defendants for which a risk assessment tool was not utilized totaled 567.

12. The specific statutory citation for each criminal charge related to a defendant whose case is accepted into a pretrial release program, including, at a minimum, the number of defendants charged with dangerous crimes as defined F.S. 907.041; nonviolent felonies; or misdemeanors only.

- a. 488 defendants were accepted into the pretrial release program with dangerous crimes as defined under F.S. 907.041;
- b. 760 defendants were accepted into the pretrial release program with non-violent felonies;
- c. 585 defendants were accepted into the pretrial release program having only misdemeanors;
- d. 44 defendants accepted into the pretrial release program were charged with offenses that did not meet the criteria for the previously mentioned categories.

13. The number of defendant's accepted into a pretrial program with no prior criminal Conviction.

The number of defendant's accepted into a pretrial program with no prior criminal conviction is 1,004.

14. The name and case number of each person granted nonsecured release who:

- a. Failed to attend a scheduled court appearance.***
- b. Was issued a warrant for failing to appear.***
- c. Was arrested for any offense while on release through the pretrial release program.***

The attached *List of Violators* answers these questions.

15. Any additional information deemed necessary by the governing body to assess the performance and cost efficiency of the pretrial release program.

- a. 1,174 defendants were granted non-secured release to the Supervised Pretrial Division between January 1 and December 31, 2019.
- b. The average daily operating cost of the jail per inmate was \$84.43. The use of SPTR as an alternative, costs \$4.72 per day. The Program diverted an estimated total of 259,150 inmate days from the Leon County Detention Facility. This resulted in a daily savings of \$79.71 The total cost savings was \$20,656,847.

Reminder: In compliance with subsection 4(b)10, the *List of Violators* is attached.

**IN THE SECOND JUDICIAL CIRCUIT
OF FLORIDA**

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER 2019-05

IN RE: UNIFORM BOND SCHEDULE AND PRETRIAL RELEASE PROCEDURES

WHEREAS, Rule 3.131 of the Florida Rules of Criminal Procedure, provides that unless charged with a capital offense or an offense punishable by life imprisonment and the proof of guilt is evident or the presumption is great, every person charged with a crime or a violation of a municipal or county ordinance shall be entitled to pretrial release on reasonable conditions. If no conditions of release can reasonably protect the community from risk of physical harm to persons, assure the presence of the accused at trial, or assure the integrity of the judicial process, the accused may be detained; and

WHEREAS, section 903.046, Florida Statutes, provides that the purpose of a bail determination in criminal proceedings is to ensure the appearance of the criminal defendant at subsequent proceedings and to protect the community against unreasonable danger from the criminal defendant; and

WHEREAS, section 903.046, Florida Statutes, also provides that in determining whether to release a defendant on bail or other conditions, and what that bail or those conditions may be, the court shall consider the nature and circumstances of the offense charged; the weight of the evidence against the defendant; the defendant's family ties, length of residence in the community, employment history, financial resources and mental conditions; the defendant's past and present conduct related to criminal history; probability of danger to the community; the source of funds to post bail; and the defendant's legal status; and

WHEREAS, section 903.047, Florida Statutes, also provides conditions of pretrial release; and

WHEREAS, there is a need for continued use of a uniform set of standards to ensure a consistent, objective basis for pretrial release and conditions of release prior to first appearance; it is therefore

ORDERED that:

I. Release by Booking Officer or by Pretrial Release Officer.

A. Definitions.

"Arrestee" means a person arrested by law-enforcement unless and until a charging document is filed.

“Booking Officer” means the employee of a Sheriff’s Office who receives the defendant from the arresting officer for processing after arrest.

“Pretrial Release Officer” (“PRO”) means an employee of the Leon County Supervised Pretrial Release Program to release eligible arrestees on Supervised Pretrial Release prior to first appearance before a judge. A PRO shall be on duty at the Leon County Detention Center every day, twenty-four hours per day unless excused by the chief judge. A PRO shall attend each first appearance hearing in Leon County.

The PRO is responsible to gather information, as reasonably practicable, necessary to determine whether an arrestee is eligible for release by the PRO without the delay of awaiting first appearance before a judge. The PRO is also responsible to provide information to the first appearance judge to assist in the first appearance judge’s decisions regarding release and conditions. The PRO is required to make reasonable efforts to gather the specified information and shall inform the first appearance judge if exigencies of time or resources prevented gathering of specified information.

“On view arrest” means an arrest for a crime, violation of probation, or violation of conditions of release based on a law enforcement officer’s observation of such conduct and without a warrant or summons issued by a judge.

“Assigned trial judge” or “presiding judge” means the judge of the division to which the arrestee’s case is assigned after arrest for all proceedings after first appearance.

“First appearance judge” means the judge conducting the initial hearing under Rule 3.131(b), Fla.R.Crim.P. for arrestees who are not released by the Booking Officer or PRO.

“Release on recognizance” (“ROR”) means that no conditions of release are imposed except mandatory conditions established by this administrative order or by law.

“Emergency” means circumstances presenting a significant and imminent risk of (1) personal injury to any person or the community, (2) absconding or failure of the arrestee to appear; or (3) compromise of the integrity of the judicial process such as by witness intimidation or threats, or failure or refusal to obey court orders.

B. Information for Pretrial Release and Detention.

1. Booking Officer Gathers Identity and Criminal Justice Information.

- a. The Booking Officer is responsible to gather identity and criminal justice information regarding each arrestee, to classify the arrestee and determine if the arrestee is eligible for release without referral for supervised pretrial release or first appearance before a judge.

- b. The Booking Officer shall provide the information gathered to the Clerk of Court for filing in the arrestee's court file and to the PRO if the arrestee is not released by the Booking Officer.
 - c. The Booking Officer shall gather information, if any and as reasonably available, as to the arrestee's:
 - (1) identity including legal name, date of birth, social security number, SPN number, mobile phone number for receipt of text messages, email address and residence address;
 - (2) prior criminal record including national, state, and local arrests, charges, convictions, imprisonment in the Department of Corrections and most recent release date;
 - (3) pending prosecutions and warrants;
 - (4) probation, community control or similar supervision status.
 - (5) pretrial release status at the time of the current alleged offense or arrest;
 - (6) status as a fugitive from another state, status as subject to a warrant from another county or of the parole commission or subject of a bondsman recommit;
 - (7) status as subject to an arrest order for civil contempt of court including for non-payment of child support or cash purge;
 - (8) status as subject to the Lunsford Act -- if the arrest is for violation of probation or community control, whether a "danger to the public" hearing is required by the Lunsford Act, section 984.06(4), Florida Statutes; and
 - (9) status as required to register as a sexual offender of sexual predator.
2. PRO Gathers Information Regarding Finances, Employment and Ties to the Community.
- a. The PRO is responsible to gather specified information for each arrestee, to the extent reasonably available, except arrestees released by the booking officer.
 - b. The PRO is responsible, as time and resources reasonably permit, to gather information regarding the arrestee's finances, employment and ties to the community to determine if the arrestee is eligible for pretrial release and appropriate conditions of release.
 - c. The PRO shall interview each arrestee, if reasonably practicable, to gather information to determine eligibility for release. If the arrestee is not released the information will be used to assist the first appearance judge in determining release and conditions.
 - d. The Booking Officer or other personnel at the detention facility shall make available to each arrestee a written document:

- (1) disclosing that the purpose of the information sought is to determine the arrestee's eligibility for release, and establish conditions of release including setting the amount of bond;
 - (2) describing the arrestee's right to counsel;
 - (3) describing the arrestee's right to appear before a judge for first appearance, talk to the first appearance judge about release, and be informed of the reasons for release decisions; and
 - (4) file a motion and have a hearing to address release, modification of conditions and to reduce or eliminate bond before the presiding trial judge.
- e. To the extent that time and resources permit, the PRO is responsible to inform each arrestee orally that the purpose of the information sought is to determine the arrestee's eligibility for release and establish conditions of release including setting the amount of bail.
- f. The PRO shall record information gathered from each arrestee on a pretrial release arrestee information form. The PRO shall make written notation if time and resources did not permit a particular inquiry, or if the arrestee refused to provide requested information.
- g. The PRO is responsible to gather information, if any, as to the arrestee's ties to the community and financial means including:
- (1) Residence address, stability and length of residence, including:
 - (a) home ownership;
 - (b) lease or rental agreement;
 - (c) living arrangement with family member or friend;
 - (c) transitional housing arrangement such as Hope House; and/or
 - (e) homeless shelter.
 - (2) Ties to the community, including:
 - (a) employment;
 - (b) enrollment in college, university or trade school;
 - (c) membership in local organizations;
 - (d) responsible adults willing to provide supervision; and/or
 - (e) trade or occupational licenses.
 - (3) Financial means including:
 - (a) salary or other income;
 - (b) ownership of real property;
 - (c) ownership of motor vehicles;
 - (d) ownership of securities;
 - (e) ownership of savings or checking accounts;

- (f) ownership of cash; and/or
- (g) other adults willing to post bail.

3. PRO Gathers Information Regarding Protective Injunctions. The PRO is responsible to gather civil court information relevant to the arrestee's dangerousness to persons or the community and threat to the integrity of the judicial process. The PRO is responsible to gather information as to the arrestee's status as a subject of active protective injunctions and history of being a party to protective injunction cases.
4. PRO Provides Information to Court for First Appearance.
 - a. The PRO shall provide criminal justice information gathered by the Booking Officer and the information gathered by the PRO to the first appearance judge together with the pertinent arrest documents, including the affidavit of probable cause and victim statement, if any.
 - b. The PRO shall inform the first appearance judge if the arrestee refused to provide information, or the PRO was unable to gather information.
 - c. The PRO shall inform the first appearance judge if the arrestee is eligible for bond schedule release by the Booking Officer but remains in custody for first appearance because the arrestee failed to post the applicable bond.

C. Classification and Bond Schedule Release by the Booking Officer.

1. The Booking Officer is responsible to classify each arrestee as eligible for:
 - a. immediate release on recognizance;
 - b. immediate release under the Bond Schedule; or
 - c. requiring further review.
2. The Booking Officer is hereby authorized to release arrestees eligible for release under the Bond Schedule without further referral to the PRO and before first appearance.
3. All arrestees classified "requiring further review" shall be referred to the PRO for consideration of eligibility for the Supervised Pretrial Release Program ("SPRP") before first appearance.

D. Other Counties. The Booking Officer is responsible to gather the above specified information in counties with no supervised pretrial release program authorized by administrative order.

E. First Appearance Required (FAR): Ineligible for Release Except by Judge.

1. FAR: Offenses. The following offenses require first appearance before a judge unless otherwise stated in a warrant issued by a judge. For purposes of eligibility for release by the Booking Officer or PRO, any attempt or conspiracy to commit a listed offense shall also be ineligible for release without a first appearance before a judge.
 - a. Capital, Life and PBL Felonies: All offenses punishable by life imprisonment including all capital felonies; life felonies and first degree felonies punishable by life.
 - b. Dangerous Crimes: All “dangerous crimes” as defined by the Legislature in section 907.041, Florida Statutes. The current list is as follows:
 - (1) Arson;
 - (2) Aggravated assault;
 - (3) Aggravated battery;
 - (4) Illegal use of explosives;
 - (5) Child abuse or aggravated child abuse;
 - (6) Abuse of an elderly person or disabled adult, or aggravated abuse of an elderly person or disabled adult;
 - (7) Aircraft piracy;
 - (8) Kidnapping;
 - (9) Homicide;
 - (10) Manslaughter;
 - (11) Sexual battery;
 - (12) Robbery;
 - (13) Carjacking;
 - (14) Lewd, lascivious, or indecent assault or act upon or in presence of a child under the age of 16 years;
 - (15) Sexual activity with a child, who is 12 years of age or older but less than 18 years of age, by or at solicitation of person in familial or custodial authority;
 - (16) Burglary of a dwelling;
 - (17) Stalking and aggravated stalking;
 - (18) Act of domestic violence as defined in section 741.28, Florida Statutes;
 - (19) Home invasion robbery;
 - (20) Act of terrorism as defined in section 775.30, Florida Statutes;
 - (21) Manufacturing any substances in violation of Chapter 893;
 - (22); Human trafficking, and
 - (23) Attempting or conspiring to commit any such crime.

c. Other Offenses Requiring First Appearance:

- (1) All driving under the influence charges except first offense with no death or personal injury.
- (2) Burglary of an occupied structure under section 810.02(3)(c), Florida Statutes.
- (3) Domestic battery under section 784.043, Florida Statutes.
- (4) Driving under the influence manslaughter and vehicular homicide.
- (5) Escape from adult or juvenile facility under section 944.40 or 985.721, Florida Statutes.
- (6) Failure to register as a sexual offender or predator under section 943.035, Florida Statutes.
- (7) Giving false name to law enforcement officer under section 837.05, Florida Statutes, if the arrestee's true identity is unknown or seriously questioned.
- (8) Possession of firearm by convicted felon under section 790.23, Florida Statutes.
- (9) Sexual performance by a child under section 827.071, Florida Statutes, and selling or buying of minors under section 847.0145, Florida Statutes.
- (10) Tampering with a witness under section 914.22, or retaliating against witness under section 914.23, Florida Statutes.
- (11) Trafficking in any controlled substance under section 893.135, Florida Statutes.
- (12) Violation of domestic violence pretrial release under section 741.29(6), Florida Statutes.
- (13) Violation of protective injunction under sections 741.31 and 784.047, Florida Statutes.

2. FAR: Specified Circumstances Even if Warrant Sets Bond. In the following specified circumstances, the arrestee shall be held for first appearance *even if* the warrant set a bond amount, unless the judge states in the warrant that the judge is aware of such circumstances:

- a. arrestee is on felony probation or community control supervision or pretrial release for any pending felony or violent misdemeanor and the current arrest is for any felony or misdemeanor involving actual or threatened violence;
- b. arrestee is on felony or misdemeanor probation or community control and meets Lunsford Act criteria under section 948.06(4), Florida Statutes, unless a judge issuing a warrant makes a specific written finding that the arrestee is not a danger to the public;
- c. arrestee is a danger to self or others because of mental illness; or
- d. PRO makes a request to the first appearance judge that the defendant be held for first appearance stating a specific reason regarding likelihood of appearance or safety of the community for denying bond under the bond schedule.

Under such circumstances, the first appearance judge may order the arrestee held for appearance before the presiding trial judge even if the warrant would otherwise permit release.

3. FAR: Unless Warrant Sets Conditions of Release. In the following specified circumstances, the arrestee shall be held for first appearance *unless* a warrant issued by a judge sets conditions of release:
 - a. arrested for felony and alleged to have actually possessed a firearm;
 - b. arrested for felony and released from prison within 3 years of offense date;
 - d. arrested on view for violation of probation; or
 - d. arresting officer requests first appearance in writing stating law enforcement reason.

If a warrant issued by a judge states “FAR” or “First Appearance Required” and includes specific release conditions, the arrestee shall be held for first appearance.

4. FAR: LEO Exception on Written Request. A law enforcement officer making an on view arrest may request in writing that the defendant be released. The PRO or Booking Officer may release such arrestee if:
 - a. the arrestee has no other pending charges; and
 - b. the arrestee has no convictions for any misdemeanors involving violence; and
 - c. the arrestee has never previously been adjudicated guilty of any felony.

F. Non-monetary Conditions of Release.

1. Mandatory Conditions for All Arrestees. All persons arrested and released (whether ROR, under the bond schedule, under the Supervised Pretrial Release Program, under the terms of a warrant or after first appearance) must comply with the following conditions unless excused by the first appearance or presiding judge:
 - a. The arrestee must appear in person and on time for the initial court date and all subsequent court dates unless excused by the court. The arrestee must sign written acknowledgment of the first court date and promise to appear on pain of arrest and detention for unexcused failure to appear.
 - b. The arrestee must refrain from any future criminal activity.

- c. The arrestee must have no contact with the property or premises where the crime is alleged to have occurred.
- d. The arrestee must have no contact (as defined by section 903.047, Florida Statutes) of any type with the victim of the alleged crime, if any. As required by section 903.047(2), Florida Statutes, the no contact provision may not be modified even by a judge unless the victim receives notice and a fair opportunity to be heard.
- e. The arrestee must notify the clerk of court in writing within 10 days of any change of permanent mailing address for the receipt of court notices to the arrestee.
- f. The arrestee must inform the clerk of court in writing within 10 days of any change to the arrestee's cell phone number for the receipt of text message court notifications.
- g. The arrestee must inform the clerk of court in writing within 10 days of any change to the arrestee's email address for the receipt of court notifications.

The Booking Officer shall inform each arrestee released prior to a first appearance hearing of these mandatory conditions. All arrestees must sign written acknowledgment and acceptance of these mandatory conditions to be eligible for release by the Booking Officer or PRO. If the arrestee fails or refuses to sign such written acknowledgment the arrestee shall be held for first appearance before a judge.

- 2. Additional Mandatory Conditions of Release for Specified Charges. All persons arrested for offenses specified below must comply with the following additional conditions of release.
 - a. Alcohol Offenses. The arrestee shall not possess or consume any alcoholic beverage if charged with an offense in which the use of alcohol is an element, including but not limited to, all forms of driving under the influence, disorderly intoxication and underage drinking.
 - b. Drug Offenses. Random urinalysis shall be required for any arrestee charged with a felony violation of Chapter 893 of the Florida Statutes and who has a prior misdemeanor or felony conviction for a drug offense under Chapter 893. In counties having a supervised pretrial release program, these persons will be subject to supervision of the SPRP even though a monetary bond may also be required. The arrestee shall be responsible for all fees associated with testing and supervision, absent court order to the contrary.

3. Additional Conditions May be Imposed by Judge.
 - a. The first appearance judge may impose additional, lawful conditions as necessary to ensure the appearance of the arrestee at subsequent proceedings, to protect the victim and community, and to ensure the integrity of the judicial process.
 - b. By notice and hearing, the assigned trial judge may impose additional conditions of release to protect the community from risk of physical harm, assure the presence of the accused at trial, or to assure the integrity of the judicial process.

II. Leon County SPRP and Bond Schedule.

- A. The Uniform Bond Schedule is intended to permit expedited release of eligible arrestees throughout the Second Judicial Circuit.
- B. The Leon County SPRP is intended to provide an alternative to monetary conditions of release for arrestees who are likely to appear in court, unlikely to present a danger to the community and likely to respect the integrity of the judicial process. The Leon County SPRP applies to arrestees in Leon County for Leon County cases only.
- C. The intent of the Leon County SPRP is to comply with the legislative mandate of section 907.041, Florida Statutes, for “a presumption in favor of release on nonmonetary conditions for any person who is granted pretrial release unless such person is charged with a dangerous crime ...”.
- D. Fees and costs associated with release may be imposed. However, no person otherwise eligible for release shall be denied release because of failure to pay such fees or costs in advance of release. Fees and costs may be permitted to accrue during the period of release and may be finally assessed if the arrestee is sentenced.
- E. The information gathered by the Booking Officer and the PRO, including the basis for a conclusion that the arrestee was ineligible for release by the Booking Officer and the PRO, shall be provided to the first appearance judge.
- F. The first appearance judge is not bound by the decisions of the Booking Officer or the PRO. The first appearance judge retains all lawful authority to release each arrestee and for the conditions of such release, to conduct an individualized hearing, and to determine conditions of release for each arrestee who is not released by the Booking Officer or PRO.
- G. Release prior to first appearance under the supervision of the SPRP is governed by the procedures set forth below.

1. Risk Assessment Instrument.
 - a. The Ohio Risk Assessment System (“ORAS”) is hereby specified as the risk assessment instrument adopted for use in Leon County for all eligible arrestees.
 - b. The Leon County PRO is responsible to complete an ORAS score for each arrestee who is not released by the Booking Officer, if time and resources permits. The ORAS score for each arrestee shall be provided by the PRO to the first appearance judge, unless the PRO informs the first appearance judge that time and resources did not permit the ORAS to be completed.
2. PRO Determines Eligibility for SPRP Before First Appearance.
 - a. The PRO is authorized to determine whether each arrestee who is not released under the bond schedule is eligible for pretrial release prior to first appearance before the first appearance judge.
 - b. The PRO is hereby authorized to release eligible arrestees, defined below, with such conditions as required or authorized but with no monetary security condition.
3. Arrestees Eligible for Supervised Pretrial Release by PRO. An arrestee shall be eligible for pretrial release by the PRO without monetary security if the PRO determines that the arrestee is not otherwise ineligible and satisfies each of the following conditions:
 - a. The current arrest is for an offense not deemed a dangerous crime or otherwise FAR as designated herein and the ORAS instrument indicates low risk.
 - b. The arrestee makes a written request for pretrial release, acknowledging and accepting mandatory and discretionary conditions; and
 - c. The arrestee has a verified address in the Second Judicial Circuit.
4. An arrestee is ineligible for pretrial release by the PRO and must be held for first appearance before a judge if any of the following apply:
 - a. The arrestee has a history of escape or an unexcused failure to appear.
 - b. The arrestee was taken into custody (1) on a warrant with specific monetary security, or (2) on a warrant specifying that the arrestee be held without bond, or (3) on a warrant specifying that the arrestee be held for first appearance.
 - c. The arrestee is charged with any offense designated as first appearance required by this administrative order.

5. PRO Authority to Impose Conditions of Supervised Pretrial Release. The PRO is hereby granted authority to require the arrestee to meet additional conditions of release under the SPRP appropriate to the arrestee and charges, including:
 - a. Maintain specified regular contact with PRO.
 - b. Abide by curfew.
 - c. Surrender passport.
 - d. Maintain a specified residence.
 - e. Abide by limitations on travel.
 - f. Submit to screening for mental illness.
 - g. Submit to screening for substance abuse.
 - h. Submit to random testing for substance abuse.
 - i. Maintain employment or attend school.
 - j. Conduct an employment search and provide proof.
 - k. Immediately notify PRO of changes to contact information.
 - l. The PRO may direct an arrestee to be held for first appearance to request that the first appearance judge consider imposition of another specific condition that the PRO believes may be reasonably necessary to assure the arrestee's appearance for subsequent court proceedings, community safety, and the integrity of the judicial process.
6. Violation of Conditions of Supervised Pretrial Release.
 - a. This administrative order does not change the authority of a law enforcement officer to make a warrantless arrest for violating a condition of release.
 - b. If an arrestee released on Supervised Pretrial Release violates any established condition of release, the PRO shall prepare an affidavit of violation describing the violation and a proposed order to show cause why pretrial release should not be revoked.
 - c. The affidavit of violation and proposed order shall be presented to the assigned trial judge except (1) for emergencies during non-business hours or (2) if the assigned trial judge is unavailable. In emergencies or if the assigned trial judge is unavailable, the affidavit and proposed order shall be presented to the

administrative judge of the division to which the case is assigned, the Chief Judge or if neither of them is available, any available judge.

- d. A person arrested for violating pretrial release must be brought before the first appearance judge within 24 hours of arrest and promptly brought before the assigned trial judge thereafter if not released by the assigned trial judge.

7. Bond Schedule for Release by Booking Officer.

- a. The purpose of this bond schedule is to minimize the time of detention after arrest so that eligible arrestees may be released without the additional delay of awaiting first appearance before a judge.
- b. Every booking officer in every county in the Second Circuit is hereby authorized to release eligible arrestees before first appearance upon posting of the monetary security amounts established in this administrative order if such arrestee also signs a written acknowledgment of mandatory conditions and promise to appear for all subsequent court dates.
- c. In Leon County, if a bond schedule eligible arrestee is unable or unwilling to post the scheduled security, such arrestee will be considered for Supervised Pretrial Release by the PRO.
- d. An arrestee not released by the Booking Officer under this bond schedule or by the PRO must be brought before a judge for the next day's first appearance.

8. Bond Schedule: Authority of Booking Officer to Release on Specified Security. The Booking Officer is hereby authorized to release any eligible arrestee as herein defined who posts bail in the stated amount for the applicable offense and who signs a promise to comply with all mandatory conditions of release and appear at all subsequent court hearings.

- a. Bond set at \$25,000 on the following charges:
 - All first degree felonies
- b. Bond set at \$10,000 on the following charges:
 - All second degree felony property crimes
 - Fleeing and Eluding Law Enforcement Officer (Section 316.1935)
 - All second degree felony drug charges
- c. Bond set at \$5,000 on the following charges:
 - Grand Theft Firearm (Section 812.014(2)(c)5.)
 - Grand Theft Motor Vehicle (Section 812.014(2)(c)6.)
 - Dealing In Stolen Property (Section 812.019)
 - Insurance Fraud (Section 817.234(11)(a))

- Driving While License Suspended or Revoked with Injury (Section 322.34(6)(b))
 - All third degree felony burglary charges
 - Criminal Use of Personal Identification (Section 817.568)
- d. Bond set at \$2,500 on the following charges:
- Grand Theft (not otherwise specified herein) (Section 812.014)
 - Credit Card Fraud (Section 817.481)
 - Forgery (Section 831.01)
 - Uttering (Section 831.02)
 - All third degree felony drug charges
 - Providing False Information to Officer with Adverse Effect (Section 901.36(2))
 - Unemployment Compensation Fraud (Section 443.071(1))
- e. Bond set at \$1,000 on the following charges:
- Felony Dumping
 - Defrauding a Pawnbroker
 - Public Assistance Fraud \$200 or more (Section 414.39(5)(b))
 - Felony Petit Theft (Section 812.014(3)(c))
 - Felony Driving While License Suspended or Revoked (Section 322.34(2)(c))
 - All other third degree felony crimes
 - Cruelty to Animals (Section 828.12)
- f. Bond set at \$500 on the following charges:
- All other first degree misdemeanors
 - All first offender misdemeanor Driving Under the Influence charges
- g. Bond set at \$250 on the following charges, if the defendant does not have a verifiable address in the Second Circuit, and release on recognizance (ROR), if the defendant does have a verifiable address in the Second Circuit:
- All other second degree misdemeanors
 - All county and city ordinance violations

II. TERMINATION OF OTHER ORDERS AND EFFECTIVE DATE. Administrative Orders 2003-8, 2003-10, 2006-02, 2018-06, and subsequent amendments to those orders are hereby terminated effective April 15, 2015. This order becomes effective April 15, 2015.

DONE AND ORDERED at Tallahassee, Leon County, Florida, this 22nd day of March, 2019.



JONATHAN SJOSTROM
Chief Judge

**Leon County
Board of County Commissioners**

Notes for Agenda Item #12

Leon County Board of County Commissioners

Agenda Item #12

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Status Report on the Capital Area Sustainability Compact

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Maggie Theriot, Director of Office of Resource Stewardship
Lead Staff/ Project Team:	Tessa Schreiner, Recycling and Sustainability Manager

Statement of Issue:

This agenda item provides the Board with an update on the Capital Area Sustainability Compact, a collaborative sustainability effort comprised of the community's largest local organizations.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Accept the Status Report on the Capital Area Sustainability Compact.

Report and Discussion

Background:

At the December 10, 2019 meeting, staff provided a brief update on the Capital Area Sustainability Compact as part of the Annual Sustainability Program Status Report agenda item. This agenda serves as a more in-depth update on the progress and initiatives of the Capital Area Sustainability Compact.

This status report provides an update on the Capital Area Sustainability Compact, which advances the following FY2017-FY2021 Strategic Initiative:

- *Work with Sustainable Tallahassee and community partners to evaluate developing a community-wide climate action plan. (2017-6)*

This particular Strategic Initiative aligns with the Board's Environment Strategic Priorities:

- *(EN3) Promote orderly growth and sustainable practices.*
- *(EN4) Reduce our carbon footprint.*

In fall of 2017, staff approached leadership of Sustainable Tallahassee on a collaborative idea to further drive sustainability in the community. The idea evolved into the Capital Area Sustainability Compact, with the hope that the largest local organizations in the community would join and work together to tackle sustainability challenges and identify shared opportunities. In summer of 2019, eight founding organizations officially signed onto the Compact: Leon County Schools, Florida State University, Capital Regional Medical Center, Florida A&M University, the City of Tallahassee, Tallahassee Community College, Tallahassee Memorial Healthcare, and Leon County Government. By signing on, the organizations are committing to work together to develop a joint strategy to minimize the community footprint, reduce greenhouse gas emissions, and drive sustainable action in the Capital Area. In addition, each member organization has committed to creating a sustainability action plan for their organization within two years of signing the Compact.

The Capital Area Sustainability Compact joins a growing trend of local and regional collaboratives that are being established around the country. Like the Capital Area Sustainability Compact, other collaborative efforts have formed in response to a need to address the impacts of climate change and the areas of sustainability (e.g. waste reduction, renewable energy) in a manner that transcends organizational and jurisdictional boundaries. These collaboratives differ in member type (some are just public entities and others are public and private), focus (resilience and adaptation vs. mitigation and greenhouse gas reductions), and key initiatives (e.g. joint projects, resource sharing, collective lobbying, etc.) Like other collaboratives, the Capital Area Sustainability Compact formed a structure specific to local context, needs, and opportunities. This resulted in a collaborative with diverse, impactful member organizations from the public and private sectors whose current focus is on greenhouse gas reductions through resource sharing and joint projects.

A study conducted by the Institute for Sustainable Communities, a nonprofit that works with cities and regions to address climate change impacts, showed that these collaboratives, when aligned on focus issues and activities, can have a collective impact in driving change that is greater than any one organization could do alone. Many of these collaboratives are relatively new (were formed in

the last four years), like the Capital Area Sustainability Compact, and all provide learning opportunities and useful resources that the Capital Area Sustainability Compact can benefit from. As the Compact administrator, Sustainable Tallahassee is staying updated on best practices, new initiatives, and available resources from other Compacts and collaboratives to share with the Capital Area Sustainability Compact members.

Analysis:

Leon County worked alongside Sustainable Tallahassee in forming the Compact which is now comprised of eight member organizations: Leon County Schools, Florida State University, Capital Regional Medical Center, Florida A&M University, the City of Tallahassee, Tallahassee Community College, Tallahassee Memorial Healthcare, and Leon County Government. Beginning in FY 2019, Leon County has made the administration of the Compact the focus of the annual agreement with Sustainable Tallahassee, contributing \$8,800 to Sustainable Tallahassee annually. Currently, no other member organizations are financially supporting the administration of the Compact, although some member organizations do support Sustainable Tallahassee through annual membership dues. It is anticipated that as the Compact continues to grow in capacity and activity, other member organizations will contribute to financially supporting Sustainable Tallahassee for its administration.

The goal of the Capital Area Sustainability Compact is to affect change through each member's operations and influence, which cumulatively makes a significant community impact. As the Compact's accomplishments grow, the group may evolve or expand its scope to meet new needs. The Capital Area Sustainability Compact is developing at a pace that is quicker than or on par with other collaboratives. In 2019, the Compact took some important steps in formalizing the organizational structure. These steps included:

- Adopting a Charter
- Setting a regular meeting schedule for the Steering Committee and working groups
- Identifying target areas of interest for Compact members
- Establishing three working groups to focus on energy, transportation, and waste

An in-depth look at 2019's achievements can be found in the 2019 Compact Annual Report by Sustainable Tallahassee (Attachment #1).

The Charter defines the purpose of the Compact and membership, and provides a framework for the Steering Committee, working groups, and public involvement. Opportunities for public involvement in community sustainability goals and activities are made available through the standing committees of Sustainable Tallahassee. The chairpersons of various Sustainable Tallahassee committees will be presenting on committee activities and projects to the Compact working groups this spring, and to the Compact Steering Committee meeting in October. The presentations will provide an opportunity for the Compact members to hear about the work being done by Sustainable Tallahassee's committees, and identify areas of overlap and opportunities for collaboration. In addition, it will offer an opportunity for the Sustainable Tallahassee committee chairs to hear about the priorities and focus areas of Compact members.

The Steering Committee meets quarterly and discusses high level scope, organizational structure, direction, and priorities for the Compact. A major topic of focus of the Steering Committee is minimizing the community footprint and reducing community greenhouse gas emissions through Compact members' organizational sustainability planning and advancement. Collectively, the member organizations of the Compact interact with, connect with, and impact all citizens in Leon County. Each organization's commitment to create or integrate an operational sustainability plan moves sustainability to the forefront for the community as a whole. Furthermore, these organizations are the largest in the community, collectively consuming a substantial proportion of resources and generating a large percentage of the area's waste and greenhouse gas emissions. Changes made to collectively reduce these impacts could have a significant effect on the community's carbon footprint and climate change mitigation.

With the Board's adoption of the Integrated Sustainability Action Plan (ISAP) in April 2019, Leon County has met the action plan commitment in the Compact document. The ISAP has been shared with all Compact members, and as implementation of the plan continues, staff is also sharing resources, data, and project details. Some Compact members have also developed sustainability plans or integrated sustainability into other organizational planning documents, and other members are in the development stages. Similarly, some Compact member organizations have offices and staff solely dedicated to implementing sustainability, while others have staff working on sustainability projects alongside other duties. The opportunities for resource sharing and learning are abundant among all organizations, as members excel in different areas and have growth opportunities in others.

As Compact members continue to take inventory of current sustainability projects and drive progress in new initiatives, Sustainable Tallahassee is aggregating information on member action plans, best practices, educational materials, and other project information. This centralized data hub will be a key resource, and track the work and progress that Compact members are making. In addition, Sustainable Tallahassee will share these sustainability highlights and progress with the community to ensure that citizens are aware of the sustainability initiatives that Compact members are implementing. Sustainable Tallahassee will include this information in the next annual report on the Compact, which will be provided to the Board as part of the annual sustainability program update at the end of the year.

To create a platform for detailed discussion about sustainability topics among staff, the Steering Committee has established three working groups that represent the key priority areas of Compact members: energy, transportation, and waste. These working groups consist of key staff within each organization and meet every several weeks to discuss upcoming projects, share resources, and discuss challenges and opportunities for collaboration.

- The energy working group is focusing on topics such as utility tracking data management, renewable energy, and energy efficiency strategies.
- The transportation working group is sharing information and resources on electric vehicles and fuel reduction strategies.
- The waste working group is collaborating on single-use plastics reduction initiatives, sharing information on best practices for recycling education, and exploring opportunities for food waste reduction.

The Steering Committee and the three working groups meet regularly and have already demonstrated value through the development of new opportunities and collaborations. A few examples of initiatives that have come out of these meetings include:

- Two new research projects between the County and students from FSU and FAMU on the topics of renewable energy and sustainability education.
- Collaboration on a community-wide campaign on reducing single-use plastics.
- Showcase of new electric vehicle technology and strategies for electric vehicle and charging station expansion.

In addition, the working groups are sharing best practices on other topics that include integrating sustainability into contracts, reducing waste at events, and creating strategies to reduce fuel consumption in fleets. More details about the topics of focus in the working groups can be found in the Capital Area Sustainability Compact Annual Report written by Sustainable Tallahassee (Attachment #1). Along with the tangible progress of 2019, intangible achievements of the year include establishing new relationships among organization leadership and staff, building trust and awareness, and creating a new platform for open information and resource sharing to help drive sustainability progress.

Building on a strong foundation and the momentum of 2019, the Compact will continue driving progress in 2020. In 2020, the Compact will:

- Set new priorities for the upcoming year (2020).
- Continue to learn from other regional collaboratives around the nation.
- Collaborate on efforts including educational campaigns and research projects.
- Share Sustainability Action Plans and best practices on integrating sustainability into organizational documents.
- Identify new projects and learning opportunities in the working groups.

As defined by the Compact document signed by all members, Compact members will continue to assess their respective organization's current sustainability efforts and integrate an internal sustainability action plan into or alongside other organizational documents. As the Compact continues to advance and take on new initiatives and projects, these accomplishments will be highlighted for the Board.

Conclusion

The Capital Area Sustainability Compact was established in 2019 as a collaborative effort of the largest organizations in the area to work together in addressing shared sustainability challenges and creating more opportunities for joint action and progress. As Compact organizations continue to advance sustainability initiatives within operations, these efforts will cumulatively impact the community at large. As compared to other Compacts and collaboratives around the nation, the Capital Area Sustainability Compact is on par or ahead of schedule in development and progress. Compact members are meeting regularly through the Steering Committee and working groups, actively sharing resources and best practices, taking inventory of and aggregating information on sustainability initiatives in each organization, and identifying new opportunities to collearn and

collaborate. Staff will continue to share the accomplishments and progress of the Compact and its member organizations with the community at large, and staff will provide the next update on the Compact to the Board as part of the annual sustainability program update at the end of the year.

Options:

1. Accept the status report on the Capital Area Sustainability Compact.
2. Do not accept the status report on the Capital Area Sustainability Compact.
3. Board direction.

Recommendation:

Option #1

Attachment:

1. Capital Area Sustainability Compact Annual Report



Capital Area Sustainability Compact Annual Report

Produced by Sustainable Tallahassee
For the Leon County Board of County Commissioners

December 2019

Overview

In an innovative endeavor, eight of the largest organizations in Leon County pledged to collectively tackle some of the community's biggest sustainability topics like waste, energy, and transportation. The member organizations who signed the Capital Area Sustainability Compact (Compact) include Florida A&M University, Tallahassee Memorial Healthcare, Florida State University, the City of Tallahassee, Leon County Schools, Tallahassee Community College, Capital Regional Medical Center, and Leon County Government. The member organizations created the Compact to establish a platform where members can share information, identify collaboration opportunities, and find solutions for shared sustainability challenges.

Introduction

In 2018, Sustainable Tallahassee began working with Leon County on what a collaborative sustainability initiative would look like for some of the largest, most impactful organizations in the community. There was strong consensus that concentrating only on energy issues would solve only a portion of Tallahassee and Leon County's sustainability concerns. Meaningful action should also address topics including sustainable transportation, waste reduction, and food concerns in addition to energy. After research and further discussions, it was agreed to develop a "compact" concept that included the largest locally-based utility users in our community as members. By targeting these organizations, the compact would include the largest employers, organizations providing services or products to a significant portion of the community, and, thus, organizations potentially having the greatest sustainability reach and influence in the Capital Area.

2019 marked an important year for the Capital Area Sustainability Compact, with eight member organizations officially signing on to the initiative and key staff members from various organizations gaining momentum on identifying collaborative sustainability projects.

As part of the creation of the Compact, Sustainable Tallahassee was selected to be the convener and administrator. It will also provide support and research to the members through its committees. Leon County is supporting the administration of the Compact through the annual agreement with Sustainable Tallahassee.

Progress Report



June 26, 2019 – Compact Signing ceremony at Sustainable Tallahassee’s offices in DOMI Station.

In 2019, eight members officially signed on to the Capital Area Sustainability Compact. The signed Compact agreement outlines several sustainability commitments for each member organization, including:

- Designating a representative from their organization to participate in the Compact Steering Committee
- Working in close collaboration with other Compact members to develop a joint strategy to minimize the community footprint, reduce community greenhouse gas emissions, and drive sustainable action in the Capital Area
- Assessing their respective organization’s current sustainability efforts and integrating an internal sustainability action plan into or alongside other organizational documents, containing measurable, actionable, achievable steps within two years of signing the Compact

Each member organization designated a representative to serve on the Compact Steering Committee, which meets quarterly. In 2019, the Steering Committee passed a charter, which specifies how the Compact will be administered and organized. Over the next two years, the Steering Committee will begin developing a joint strategy to minimize the community footprint, reduce community greenhouse gas emissions, and drive sustainable action in the Capital Area. This timeline is on par with how other Compacts around the country have developed and set strategy.

The Steering Committee also created three Working Groups: Waste, Transportation, and Energy. These groups meet every six to eight weeks and are intended to provide an opportunity for key staff in each member organization to share information and resources on a specific topic and identify opportunities for collaboration. In 2019, the Working Groups focused on several topics and have identified interest in possible collaborative work on the following areas:

Waste Working Group

- 1) Single-use Plastics reduction and an opportunity for a collaborative campaign
- 2) Consistent messaging for recycling
- 3) Food waste reduction strategies for operations and events, including recovery and composting

Energy Working Group

- 1) Better tracking utility consumption data for enhanced strategies for energy upgrades and conservation efforts
- 2) Moving from demand reduction to focus more on sourcing and supplying clean energy
- 3) Researching cost effectiveness of alternative energy such as bio-mass and tidal
- 4) Strategies for expansion of solar energy arrays

Transportation Working Group

- 1) Sharing use and sourcing information on the innovations in EV and Hybrid vehicles
- 2) Fleet strategies - replacing old and existing Fleet vehicles with electric vehicles and right-sizing vehicles based on use demands
- 3) Growing acceptance of EV and battery systems for emergency vehicles (Ambulance, EMT, Fire, Police)

Over the last year, twenty-seven representatives from the eight organizations directly participated in the Compact's various meetings. An estimated three times that number (81) directly benefited from the program through information exchange with their participating colleagues and engagement through sharing and implementing best practices.

As part of the Compact, each member is assessing their respective organization's current sustainability efforts and integrating an internal sustainability action plan into or alongside other organizational documents, which contains measurable, actionable, steps that can be achieved within the first two years of the Compact.

The program has accomplished its short term goal of establishing a common commitment to climate action, fostering resilience, and driving sustainable practices to support the quality of life found in the Capital Area and is beginning its work to support development of individual action plans to reduce greenhouse gas emissions and ensure community-wide environmental, economic, and social prosperity and vitality.

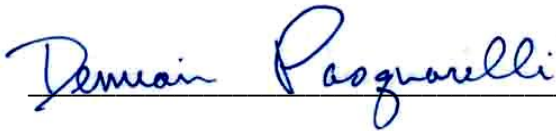
Evaluation

At the end of this year, Sustainable Tallahassee held one-on-one evaluative meetings with the Compact members to better understand top priorities, hear what the Compact is doing well, and getting feedback on opportunities for enhancement. Members voiced that the most positive outcomes were exchange of best practices, general information sharing, and discussion about cost saving policies and procedures. Opportunities for enhancement include learning from other Compacts around the country about Steering Committee structure and strategy. Based on this feedback, the Sustainable Tallahassee recommendation would be for the Compact members to establish the following priorities for 2020:

- Focusing on advancing the Compact's development through outreach and research of other successful compact models,

- Expanding the operational capacity of the Compact and the Steering Committee
- Identifying clear priorities and focus projects for working groups
- Developing metrics around the scope, extent, and volume of the problems we look to solve
- Working to create a dedicated part-time compact administrator role
- Providing a return on investment on sustainable solutions
- Identifying small scale pilot projects at member sites: Recycling, Gardens, Composting
- Identifying programs that increase adoption by offering a sustainable or green “choice” or option

With all the major community organizations at the table, the Compact has enormous potential to drive sustainability progress in our community. Sustainable Tallahassee is thrilled to be a part of this initiative and help support this effort. Progress by the Compact and its member organizations will be reported periodically, with our community feeling the positive results of this initiative. The Compact provides a means to involve key community stakeholders in discussing and meeting local sustainability concerns. We believe the success of the Compact will influence surrounding communities and be a recognized model and resource nationwide.

A handwritten signature in blue ink that reads "Demian Pasquarelli". The signature is written in a cursive style and is positioned above a horizontal line.

Demian Pasquarelli, Executive Director, Sustainable Tallahassee

**Leon County
Board of County Commissioners**

Notes for Agenda Item #13

Leon County Board of County Commissioners

Agenda Item #13

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Setting of the FY 2021 Maximum Discretionary Funding Levels for Outside Agencies Including the Community Human Services Partnership (CHSP)

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Ken Morris, Assistant County Administrator Wanda Hunter, Assistant County Administrator
Lead Staff/ Project Team:	Scott Ross, Director, Office of Financial Stewardship Tim Barden, Budget Manager Tiffany Fisher, Management Analyst

Statement of Issue:

Pursuant to the County's Discretionary Funding Ordinance and Policy No. 93-44 "Fiscal Planning", this item seeks Board consideration to approve the FY 2021 maximum discretionary funding levels for outside agencies including the Community Human Services Partnership (CHSP) and special events.

Fiscal Impact:

This item has a fiscal impact. Specifically, this item establishes the maximum discretionary funding levels for outside agencies including the Community Human Services Partnership (CHSP) and special events for FY 2021.

Staff Recommendation:

See next page.

Title: Setting of the FY 2021 Maximum Discretionary Funding Levels for Outside Agencies Including the Community Human Services Partnership (CHSP)

March 10, 2020

Page 2

Staff Recommendation:

- Option #1: Approve an increase in the Community Human Services Partnership (CHSP) funding level for FY 2021 from the current \$1,300,000 to \$1,445,00, of which \$145,000 is recommended to be dedicated to the expanded Promise Zone.
- Option #2: Approve the non-departmental maximum discretionary funding level for FY 2021 at \$37,000 for special events funding.
- Option #3: Maintain the Commissioner District Budgets at \$12,500.
- Option #4: Maintain the Kearney Center Capital Funding at \$100,000.
- Option #5: Approve a Resolution and Budget Amendment Request for \$10,000 from General Fund Contingency for County Sponsored Events for the balance of the current fiscal year.

Board Direction for the following option:

- Option #6: Staff is seeking Board direction on the reallocation of any of the following annual outside agency contracts in support of additional increased funding to the Promise Zone and/or all CHSP service categories:
- DISC Village: \$222,759
 - Tallahassee Senior Citizens Foundation: \$179,000
 - St. Francis Wildlife Association: \$71,250
 - Tallahassee Trust for Historic Preservation: \$63,175
 - Whole Child Leon: \$38,000
 - Domestic Violence Coordinating Council: \$25,000
 - United Partners for Human Services: \$23,750
 - Oasis Center: \$20,000
 - Sustainable Tallahassee: \$8,800
 - Legal Services of North Florida: \$125,000

Report and Discussion

Background:

Pursuant to the County's "Discretionary Funding Guidelines", Chapter 2, Article XI, Leon County Code of Laws (Attachment #1), and Policy No. 93-44 "Fiscal Planning" (Attachment #2) this item seeks Board consideration to determine the FY 2021 maximum discretionary funding limits for outside agencies including the Community Human Services Partnership (CHSP) and seeks any additional preliminary policy direction the Board may wish to be considered as part of the tentative budget development process. Pursuant to the guidelines and policy, the setting of the discretionary funding levels is to occur prior to March 31 of each year for the following: CHSP; Commissioner District Budgets; and non-departmental.

Pursuant to Fiscal Policy No. 93-44, in addition to specific discretionary line items, the County also annually evaluates contractual relationships with outside agencies that provide a specific service to the County. As discussed later in the analysis, this includes entities such as St. Francis Wildlife, DISC Village, United Partners for Human Services (UPHS), Tallahassee Senior Citizens Foundation, and others. To ensure the contracts receive appropriate budget oversight, the County's Fiscal Planning Policy No. 93-44 requires that: *Annually, as part of the annual budget process, staff will prepare a budget discussion item providing a midyear performance report for all outside agency contracts and include funding recommendations for the following fiscal year.* This budget discussion item will be presented at the April 28, 2020 Budget Workshop.

However, as this is the point in the budget process that the maximum level of funding for CHSP is established, the Board may wish to provide any direction on reallocating funding from these annual outside agency contracts to the Promise Zone or CHSP categories. While the Board may make further adjustments to the outside agency contracts at the April budget workshop, the maximum funding level for CHSP will have already been established and therefore unable to be increased at that time. On January 28, 2020, the Board directed staff to establish a new CHSP Promise Zone category and directed staff to provide options for the level of County funding for CHSP and the Promise Zone to be considered as part of this year's budget process. As noted in the analysis section, this item recommends providing \$145,000 in increased funding for the Promise Zone. However, the Board may also wish to consider additional funding for either the Promise Zone and/or an overall increase spread across all CHSP service categories.

Analysis:

Consistent with the County's "Discretionary Funding Guidelines", the Board annually establishes maximum funding levels for CHSP, Commissioner District Budgets, and non-departmental. Table 1 summarizes the approved funding for FY 2019 and FY 2020 and the recommended amounts for FY 2021.

Table 1: FY 2019-FY 2021 Total Discretionary Funding

Discretionary Funding Category/Fiscal Year	FY 2019 Actual	FY2020 Actual	FY 2021 Recommended
Community Human Service Partnership (CHSP)	\$1,200,000	\$1,300,000	\$1,445,000*
Commission District Budgets	\$87,500	\$87,500	\$87,500
Special Event Sponsorships	\$27,000	\$27,000	\$37,000
Line Item - Kearney/Homeless Shelter Capital	\$100,000	\$100,000	\$100,000
Total	\$1,414,500	\$1,514,000	\$1,669,500

* The increase of \$145,000 is recommended to be dedicated to the expanded Promise Zone.

Community Human Service Partnership (CHSP) Funding

This agenda item recommends funding for the first year of the next two-year grant funding cycle for CHSP. In conjunction with the City, a Memorandum of Understanding for CHSP was adopted in FY 2018 that established a two-year application and funding cycle as requested by the human service agencies (Attachment #3). As a result, the next two-year funding cycle for CHSP will be for FY 2021 and FY 2022.

On January 28, 2020, the Board directed staff to establish a new CHSP Promise Zone category, funded by both the County and City by expanding the Promise Zone area to include additional high poverty census tracts (primarily located within the 32304 zip code) as recommended in the CHSP Needs Assessment (Attachment #4). In addition, the Board directed staff to provide options for the level of County funding for CHSP and the Promise Zone to be considered as part of this year’s budget process.

The Promise Zone is one of the ten CHSP categories that fund human services programs in Tallahassee-Leon County. The Promise Zone specifically funds programs that provide human services within 11 census tracts with poverty rates that are consistently higher than the County’s average poverty rate. The City has exclusively funded The Promise Zone since 2016. Following the Board’s January meeting, the City Commission also approved the expansion of the boundaries of the Promise Zone to include seven additional census tracts for a total of 18 census tracts as recommended in the CHSP Needs Assessment, under the condition that the County would participate in the funding of the Promise Zone category.

To determine the County’s recommended contribution to the Promise Zone funding category, an analysis of the current level of County’s CHSP funding was performed. Excluding the current funding provided by the City for the Promise Zone, the County contributes \$1.3 million or 43.33% of the total \$3.0 in CHSP funding. In addition, the average funding for the nine non-Promise Zone CHSP categories is \$334,072 of which the County’s average share is \$145,000. Based on this analysis, the recommended amount of County funding for the expanded Promise Zone is \$145,000. This would bring the County funding for CHSP to \$1,445,000 or a 12% increase over last fiscal year. Since FY2019, the County’s CHSP funding would have increased over 20%. This recommendation does not take funding away from the existing CHSP categories, but provides new

funding dedicated to the Promise Zone. The City intends to maintain level funding to the Promise Zone category in the amount of \$442,651.

If approved, current and new CHSP agencies would be eligible to apply for the Promise Zone Category for programs in four areas that specifically serve residents within the 18 high poverty census tracts: youth services, family services, job training/placement, and health care. These areas generally align with the highest needs in the Promise Zone based on the data presented in the CHSP Needs Assessment and are consistent with the areas currently funded in the Promise Zone Category by the City.

- 1) Youth Services: According to the Needs Assessment, youth that reside within the 18 census tracts are zoned for elementary schools with low rates for kindergarten readiness and passing scores on the Florida Standards Assessment Test. The Promise Zone category would fund youth programs that improve the educational and life skills of youth that live within the 18 census tracts that would result in higher or improved academic and behavioral outcomes. This could include after school programs and food backpack programs.
- 2) Family Services: Families services such as parenting skill courses and emergency service for basic needs (e.g. rental assistance, utilities assistance, etc.) would also be eligible for funding for programs directed to residents within the Promise Zone.
- 3) Job Training / Placement: The Needs Assessment indicated that the 18 census tracts have unemployment rates that are significantly higher than the County average. The Promise Zone category would fund programs that provide job training, job placement, and career skills that enhance opportunities for residents that reside in the 18 census tracts to secure higher-wage employment.
- 4) Health Care: According to the CHSP Needs Assessment, most human service stakeholders and residents surveyed indicated that the lack of access to health care is a prevalent issue for impoverished neighborhoods. The Promise Zone would also fund health care programs that improve access to residents within the 18-census tracts through medical services and information. However, County funding could only support programs that are not duplicative of programs currently funded through the County's Primary Health Care Program. The County currently invests significant funding for health care services in the Promise Zone area through the County's Primary Health Care Program by contracting with Bond Community Health Center (Bond) and Neighborhood Medical Center (NMC). In FY 2019, Bond and NMC received \$1.1 million from the County for primary, mental, and dental healthcare services and these agencies leveraged these funds for an additional \$96,341 in federal funding.

As part of the application, agencies will be required to provide details on the specific programs to be provided to residents in the 18 identified census tracts; the type of service (e.g. youth services, family services, etc.); proposed collaborations with other organizations, proposed outreach and engagement plans, and the number of clients projected to be served within this area. The Citizen Review Team for the Promise Zone would review the applications. To engage the residents of the

neighborhoods, citizens that live within the 18 high poverty census tracts would be recruited to serve on the Citizen Review Team for the Promise Zone.

While agencies that apply for Promise Zone funding will be required to complete a separate application (which is presently required for each CHSP category), to eliminate duplicative effort by the agencies, general information such as agency contact information, board structure, and organizational budget will be automatically populated in the Promise Zone application by the CHSP Portal.

In addition, as directed by the Board at its January 28th meeting, staff will also continue to work with human service stakeholders to refine the outcome measures presented in the Needs Assessment for all CHSP human service categories, to be implemented in the second year of the upcoming funding cycle in order to quantify and evaluate the impact of the programs on addressing the highest needs in the community. Also, as approved by the Board at the February 25th meeting, an agenda item is being prepared to consider coordinating with the City of Tallahassee to engage the FSU Askew School of Public Policy to provide technical assistance and support a workgroup of community stakeholders in order to develop additional analysis and recommendations regarding the Needs Assessment for the funding cycle beginning in FY 2023.

Pursuant to Fiscal Policy No. 93-44, in addition to specific discretionary line items (CHSP, Special Events, and the Kearney Center), the County also annually evaluates contractual relationships with outside agencies that provide a specific service to the County. To ensure the contracts receive appropriate budget oversight, the County's Fiscal Planning Policy No. 93-44 requires that: *Annually, as part of the annual budget process, staff will prepare a budget discussion item providing a midyear performance report for all outside agency contracts and include funding recommendations for the following fiscal year.* This budget discussion item will be presented at the April 28, 2020 Budget Workshop.

However, as this is the point in the budget process that sets the maximum level of funding for CHSP, the Board may wish to provide any direction on reallocating funding from these outside agency contracts to the Promise Zone or CHSP categories. While the Board may make further adjustments to the outside agency contracts at the April budget workshop, the maximum funding level for CHSP will have already been established and therefore, unable to be increased at that time. However, the Board may now wish to consider additional funding for either the Promise Zone and/or an overall increase spread across all CHSP service categories.

The following contracts are approved annually, do not have a multiyear funding commitment from the County and the majority are not required to be funded either by Florida Statute or other mandate. Therefore, the funding of these annual contracts is at the discretion of the Board.

Tallahassee Senior Citizens Foundation (FY 2020 Funding: \$179,000)

This funding is utilized for senior programs offered by the Foundation in the rural, unincorporated communities of Leon County at the County's six community centers.

Funding Required: There is no statutory or other mandate for funding this type of program. However, contracting these services has the potential to offset the cost of the County providing the service.

St. Francis Wildlife Association (FY 2020 Funding: \$71,250)

Responds to calls regarding injured or nuisance wildlife in Leon County. Injured animals are provided rehabilitation services at St. Francis Wildlife Refuge in Gadsden County.

Funding Required: There is no statutory or other mandate for funding this type of program. However, contracting these services has the potential to offset the cost of the County providing the service.

Tallahassee Trust for Historic Preservation (FY 2020 Funding: \$63,175)

TTHP provides historic preservation services to the community and staff the Architectural Review Board.

Funding Required: Yes, Supports Policy 1.1.1 [HP] Comprehensive Plan: Establish a federal-state-local partnership with the Tallahassee Trust for Historic Preservation to provide funding and technical support for identification, documentation, evaluation, preservation, and protection of historic resource.

DISC Village (FY 2020 Funding: \$222,179)

DISC Village maintains the operations of the Juvenile Assessment Center (JAC) by providing the mandatory onsite security and supervision of arrested youth.

Funding Required: There is no statutory or other mandate for funding this type of program; however, without the JAC, the Sheriff's Office would need a separate facility and staffing at the jail to house and process juveniles, which would be a costlier approach.

Whole Child Leon (FY 2020 Funding: \$38,000)

Supports funding positions involved with community outreach and direct referral to human service agencies.

Funding Required: There is no statutory or other mandate for funding this type of program.

Domestic Violence Coordinating Council (FY 2020 Funding: \$25,000)

Facilitates the area's only monthly meetings where all involved agencies gather to ensure a well-coordinated community response to domestic violence and supports public awareness and education.

Funding Required: There is no statutory or other mandate for funding this type of program.

Title: Setting of the FY 2021 Maximum Discretionary Funding Levels for Outside Agencies Including the Community Human Services Partnership (CHSP)

March 10, 2020

Page 8

United Partners for Human Services (FY 2020 Funding: \$23,750)

UPHS is a coalition of human service providers and supporting partners working together to improve the delivery of human services in the Big Bend.

Funding Required: There is no statutory or other mandate for funding this type of program.

Oasis Center (FY 2020 Funding: \$20,000)

The Oasis Center is contracted to provide support to the *Commission on the Status of Women and Girls*. The *Commission* provides policy recommendations to the County and the City on issues that impact women and girls in the community.

Funding Required: There is no statutory or other mandate for funding this type of program.

Sustainable Tallahassee (FY 2020 Funding: \$8,800)

Funds are used to increase public awareness of local food initiatives, increase individual, civic, and community involvement in the growing, selling, buying, and consumption of local foods, increase home gardening in the City and County, and support other events and groups in their efforts to raise awareness of local food options, including being the lead agency providing support to the Capital Area Sustainability Compact.

Funding Required: There is no statutory or other mandate for funding this type of program. However, contracting these services has the potential to offset the cost of the County providing the service.

Legal Services of North Florida (FY 2020 Funding: \$125,000. *These are funds above the \$132,500 in required Article V funding.*)

Legal Service of North Florida provides legal assistance to low income individuals to ensure equal access to the court system. This representation is offered for only civil matters including; consumer, housing, tax and public benefits laws. The additional funding provided, beginning in FY 2016, allows LSNF to represent an additional 210 to 230 Leon County residents.

Funding Required: There is no statutory or other mandate for the funding above the Article V funding requirement.

Special Event Funding

Pursuant to the Discretionary Funding Guidelines Ordinance and County policy, the funding for special events is approved as part of the annual budget process.

Leon County has traditionally assisted in sponsoring small community festivals and events. These requests do not require a written application but are included in the budget as direct event sponsorships per the Discretionary Funding Ordinance. Table 2 reflects the special event funding budgeted for FY 2020 and the FY 2021 recommended levels.

Table 2: FY 2020 and Recommended FY 2021 Special Event Funding

Special Event Agencies	FY 2020 Actual	FY 2021 Recommended
Celebrate America 4 th of July Celebration	\$2,500	\$2,500
Dr. Martin Luther King Celebration (Inter-Civic Southern Leadership Council of Tallahassee)	\$4,500	\$4,500
NAACP Freedom Fund Award (Tallahassee NAACP)	\$1,000	\$1,000
Soul Santa (Frenchtown \$2,500 and Walker Ford \$1,500)	\$4,000	\$4,000
County Sponsored Tables/Community Event Funds	\$15,000	\$25,000
Total	\$27,000	\$37,000

Previous budget action aligned funding for the Veteran’s Parade, and Operation Thank You! with Leon County Division of Veterans Services, and funding for the Annual Friends of the Library Authors event with the Library Services Department. In addition, as the Capital City Classic basketball tournament and the Downtown New Year’s Eve Celebration met the eligibility requirements for Tourist Development event funding these two events now apply annually for tourist development special event grant funding.

Other County sponsored events, such as The Longest Table, which allows friends and neighbors to engage in honest conversations about our community and co-hosted events with the City of Tallahassee and The Village Square are no longer considered discretionary funding and have been budgeted.

Due to the continued success and the level of request for the County to sponsor tables at nonprofit events, this item recommends Board consideration to increase annual funding from \$15,000 to \$25,000. Additionally, to meet the demand and increased costs of current year events, it is recommended that an additional \$10,000 be added to this account. Funding for this increase is available in the general fund contingency account (Attachment #5).

Commissioner District Budgets

This item recommends maintaining individual Commissioner District Budgets at the current \$12,500 level.

Outside Agency Funding: Kearney Center/Homeless Shelter Capital Funding Request

Pursuant to the Discretionary Funding Guidelines Ordinance and County policy, the funding for the Kearney Center is approved annually as a non-departmental funding request. As part of last year’s budget process, the Kearney Center requested, and the Board approved a five-year commitment of \$100,000 per year to assist with the Center’s construction debt service. This funding request was originally evaluated for CHSP funding, however, CHSP funding is restricted to service delivery and this request is a capital funding request. Therefore, the funding is not CHSP eligible.

In addition, during last year's budget workshop at which the Kearney Center funding request was approved, the Board also requested additional information regarding the Center's long-term funding plan, and a status on the remaining capital debt for the facility. In response to this request, the Kearney Center provided the following information. This information is being provided to the Board as information only and no additional action is being requested.

- The original construction cost was \$7.6 million, offset by a \$2.6 million donation from the Beatitude Foundation. The final loan amount for the Center was \$4.85 million of which \$1.1 million has been paid to date. The remaining balance of the debt is \$3.75 million.
- The current loan is set to mature in April 2020, and the Center's intent is to renew the current \$3.75 million balance under the current loan terms with an anticipated interest rate of 4%. The remaining debt will be paid off over the next 18.75 years.
- Connecting Everyone with Second Chances, Inc. (CESC) is the umbrella nonprofit organization for the Kearney Center, the Dwellings, Westgate and CESC Health Services. The CESC Board has requested that the Kearney Center develop a business plan that will provide clear metrics on the financial support necessary to operate emergency shelters. An initial draft of the plan is due at the CESC's April meeting; however, there is no definitive date for when the plan will be final. Once complete, the business plan will be presented to county, city, state, United Way and federal leadership.
- CESC hired a grant writer in January 2020 to focus on federal funds with a target goal within five years for federal funds paying 25% of shelter costs. Currently, the Center receives only 5% in direct federal funding.
- To diversify funding, the CESC requested \$740,000 from the State of Florida to assist with the significant impact of Hurricane Michael. If these funds are not secured, CESC has indicated they will be making significant cutbacks to services.
- In January 2020, the city renewed its signed commitment for an additional five-years of annual support of \$100,000 (2019-2024).

Conclusion

The County's budget process seeks Board consideration and direction through a series of agenda items and budget workshops. This agenda item seeks preliminary Board direction on establishing discretionary funding levels for CHSP; Commissioner District Budgets; and non-departmental (Special Events and the Kearney Center). In preparation for future workshops, staff is currently forecasting revenues, developing and analyzing operating and capital budget requests. In addition, staff continues to work closely with the Constitutional Officers prior to their formal budget submissions on May 1, 2020. Following this agenda item, the Board will conduct budget workshops on April 28, 2020 and June 16, 2020. At the workshops, staff will present budget discussion items for Board consideration and policy direction. Additionally, staff will prepare budget discussion items and recommendations regarding the Department and Constitutional budget submissions and address any other policy direction the Board may wish to provide.

Title: Setting of the FY 2021 Maximum Discretionary Funding Levels for Outside Agencies Including the Community Human Services Partnership (CHSP)

March 10, 2020

Page 11

Options:

1. Approve an increase in the Community Human Services Partnership (CHSP) funding level for FY 2021 from the current \$1,300,000 to \$1,445,00, of which \$145,000 is recommended to be dedicated to the expanded Promise Zone.
2. Approve the non-departmental maximum discretionary funding level for FY 2021 at \$37,000 for special events funding.
3. Maintain the Commissioner District Budgets at \$12,500.
4. Maintain the Kearney Center Capital Funding at \$100,000.
5. Approve a Resolution and Budget Amendment Request for \$10,000 from General Fund Contingency for County Sponsored Events for the balance of the current fiscal year.
6. Staff is seeking Board direction on the reallocation of any of the following annual outside agency contracts in support of additional increased funding to the Promise Zone and/or all CHSP service categories:
 - DISC Village: \$222,759
 - Tallahassee Senior Citizens Foundation: \$179,000
 - St. Francis Wildlife Association: \$71,250
 - Tallahassee Trust for Historic Preservation: \$63,175
 - Whole Child Leon: \$38,000
 - Domestic Violence Coordinating Council: \$25,000
 - United Partners for Human Services: \$23,750
 - Oasis Center: \$20,000
 - Sustainable Tallahassee: \$8,800
 - Legal Services of North Florida: \$125,000
7. Board direction.

Recommendation:

Options #1 through #5, and Board direction on Option #6

Attachments:

1. County's Discretionary Funding Guidelines, Chapter 2, Article XI, Leon County Code of Laws
2. Fiscal Planning Policy No. 93-44
3. Memorandum of Understanding between Leon County and the City of Tallahassee
4. Proposed Promise Zone boundary expansion map
5. Resolution and Budget Amendment Request

ARTICLE XI. - DISCRETIONARY FUNDING GUIDELINES

Sec. 2-600. - Application of article.

This article shall govern the allocation of discretionary funds and provide the board a maximum amount of annual funding available in each of the following fund categories:

- (a) Community human services partnership fund;
- (b) Community human services partnership—Emergency fund;
- (c) Commissioner district budget fund;
- (d) Midyear fund;
- (e) Non-departmental fund; and
- (f) Youth sports teams fund.

(Ord. No. 06-34, § 1, 11-14-06)

Sec. 2-601. - Annual appropriation.

Funding for the purposes set forth in this article shall be subject to an annual appropriation by the board in accordance with this article.

(Ord. No. 06-34, § 1, 11-14-06)

Sec. 2-602. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Community human services partnership fund shall mean funds eligible for allocation to social service programs.

Community human services partnership—Emergency fund shall mean funds eligible for allocation for one time funding to meet an emergency situation.

Commissioner district budget fund shall mean funds eligible for allocation to each commissioner for activities relating to his or her district or the county at large.

Emergency situation shall mean those exigent circumstances that would prohibit or severely impact the ability of a currently funded community human services partnership (CHSP) agency to provide services.

Midyear fund shall mean funds eligible for allocation for requests that occur outside of the regular budget process.

Non-departmental fund shall mean funds eligible for allocation for non-profit entities that are included, by direction of the board, as part of the regular adopted budget.

Non-profit shall mean an entity that has been designated as a 501(c)(3) eligible by the U.S. Internal Revenue Services and/or registered as a non-profit entity with the Florida Department of State.

Youth sports teams fund shall mean funds eligible for allocation for temporary and nonrecurring youth sporting events such as tournaments and playoffs, and events recognizing their accomplishments.

(Ord. No. 06-34, § 1, 11-14-06)

Sec. 2-603. - Application process.

- (a) The county administrator or his designee is authorized to develop forms and procedures to be used by a non-profit, group or individual when submitting a request for funding consistent with the provisions herein.
- (b) The county administrator or his designee shall establish a process for evaluating requests for funding made pursuant to this article.

(Ord. No. 06-34, § 1, 11-14-06)

Sec. 2-604. - Funding category guidelines.

- (a) *Community human services partnership program fund.*
 - (1) Non-profits eligible for community human service partnership (CHSP) funding are eligible to apply for funding for other programs or specific event categories as long as the organization does not receive multiple county awards for the same program or event, or when requesting funding for an activity that is not CHSP eligible, such as capital improvements.
 - (2) Annually, as part of the budget process, the board shall confirm the allocation of funding set aside for the community human services program.
- (b) *Community human services partnership program—Emergency fund.*
 - (1) Non-profits that are funded through the CHSP process are eligible to apply for emergency, one-time funding through the community human services partnership program—Emergency fund.
 - (2) Annually, as part of the budget process, the board shall confirm the allocation of funding set aside for the community human services partnership program—Emergency fund.
 - (3) These funds are available to any agency that is currently funded through the CHSP process.
 - (4) The request for emergency funding shall be made at a regular meeting of the board. If deemed appropriate, the request for emergency funding shall then go before a CHSP sub-committee consisting of members from the CHSP review boards of each of the partners (Leon County, the City of Tallahassee, and the United Way of the Big Bend). The sub-committee shall determine if the situation would qualify as an emergency situation and what amount of financial support would be appropriate. The CHSP shall then make a recommendation to the county administrator, who is authorized to approve the recommendation for funding.
 - (5) In the event the board does not meet in a timely manner, as it relates to an agency's request, the county administrator shall have the authority to appropriate expenditures from this account.
- (c) *Commissioner district budget fund.*
 - (1) Annually, as part of the budget process, the board shall determine the allocation of funding set aside for the commissioner district budget fund.
 - (2) Expenditures shall only be authorized from this account for approved travel, and office expenses.
- (d) *Midyear fund.*
 - (1) Non-profits, groups or individuals that do not fit into any of the other categories of discretionary funding as outlined in this article are eligible to apply for midyear funding.
 - (2) Annually, as part of the budget process, the board shall determine the allocation of funding set aside for the midyear fund.

- (3) In the event the board does not meet in a timely manner, as it relates to a funding request, the county administrator shall have the authority to appropriate expenditures from this account. Such action is thereafter required to be ratified by the board.
- (e) *Non-departmental fund.*
- (1) Non-profits eligible for non-departmental funding are eligible to apply for funding in any other program or specific event categories as long as the organization does not receive multiple county awards for the same program or event. Eligible funding activities in this category are festivals and events and outside service agencies.
 - (2) Annually, as part of the budget process, the board shall determine the allocation of funding set aside for the non-departmental fund.
 - (3) Non-profits eligible for funding through the cultural resources commission (CRC) Leon County Grant Program (funded through the non-departmental process) are eligible for funding in other program or specific event categories as long as the organization does not receive multiple county awards for the same program or event.
- (f) *Youth sports teams fund.*
- (1) Non-profits or athletic teams of the Leon County School System that are eligible for the county's youth athletic scholarship program are not eligible for funding pursuant to this article.
 - (2) Annually, as part of the budget process, the board shall determine the amount of funding pursuant to this article.
 - (3) The award for youth sports teams shall not exceed \$500.00 per team.
 - (4) Youth sports teams requesting funding from the board shall first submit their requests in writing to the county administrator or his or her designee for review and evaluation. The request must include certified documentation establishing the legitimacy of the organization.
 - (5) Funding will be allocated on a first-come, first-served basis. In the event that more than one request is received concurrently when the fund's balance is reduced to \$500.00, the remaining \$500.00 will be divided equally among the applicants meeting the evaluation criteria.
 - (6) Applicants must have participated in a city, county, or school athletic program during the year in which funding is sought.
 - (7) Team participants must be 19 years of age or younger.
 - (8) The requested funding shall support post-season activity, e.g., tournaments, playoffs, or awards banquets associated with extraordinary performance.
 - (9) After the youth sports team funding level is established by the board during the budget process, the county administrator shall have the authority to appropriate expenditures from this account.
- (g) *Appropriation process.* Annually, prior to March 31, the board shall:
- (1) Determine the amount of funding set aside for each funding category identified in this article;
 - (2) Determine the list of permanent line item funded entities that can submit applications for funding during the current budget cycle; and
 - (3) Provide direction to staff on additional appropriation requests that should be considered as part of the tentative budget development process.

(Ord. No. 06-34, § 1, 11-14-06; Ord. No. 11-04, § 1, 2-8-11; Ord. No. 11-08, § 1, 5-24-11; Ord. No. 13-08, § 1, 3-12-13)

Secs. 2-605—2-699. - Reserved.

Board of County Commissioners Leon County, Florida

Policy No. 93-44

Title: Fiscal Planning

Date Adopted: May 10, 2016

Effective Date: May 10, 2016

Reference: N/A

Policy Superseded: Policy No. 92-3, "Fiscal Planning," adopted 3/10/92. Superseded by Policy No. 93-44, adopted 8/10/93; and amended 11/16/04, 2/8/11, and 3/11/14

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 93-44, amended by the Board of County Commissioners on March 11, 2014, is hereby further amended as follows:

The County will establish fiscal planning practices to:

1. Provide that the annual operating and capital budget for Leon County shall be developed in conformity with the Tallahassee-Leon County Comprehensive Plan by the Office of Management and Budget, under the advisement of the County Administrator and adopted as provided in State law by a majority vote of the Board of County Commissioners presiding in a public hearing.
2. Provide for the development and annual review of a capital improvement budget. This budget shall contain a 5-year plan for acquisition and improvement of capital investments in the areas of facilities, transportation, equipment and drainage. This budget shall be coordinated with the annual operating budget.
3. Provide that the Board of County Commissioners will continue to reflect fiscal restraint through the development of the annual budget. In instances of forthcoming deficits, the Board will either decrease appropriations or increase revenues.
4. Provide that the County will strive to better utilize its resources through the use of productivity and efficiency enhancements while at the same time noting that the costs of such enhancements should not exceed the expected benefits.
5. Provide that expenditures which support existing capital investments and mandated service programs will be prioritized over those other supporting activities or non-mandated service programs.

6. Provide that the County Administrator shall be designated Budget Officer for Leon County and will carry out the duties as set forth in Ch. 129, F.S.
7. Provide that the responsibility for the establishment and daily monitoring of the County's accounting system(s) shall lie with the Finance Division of the Clerk of the Circuit Court, and that the oversight of investment and debt management for the government of Leon County shall lie with the Board of County Commissioners.
8. Annually, prior to March 31, the Board of County Commissioners will:
 - A. Establish a budget calendar for the annual budget cycle.
 - B. Confirm the list of permanent line item funded agencies that can submit applications for funding during the current budget cycle.
 - C. Establish the amount of funding to sponsor community partner/table events in an account to be managed by the County Administrator.
 - D. Provide direction to staff on additional appropriation requests that should be considered as part of the tentative budget development process.
9. Provide that this policy shall be reviewed annually by the Board of County Commissioners to ensure its consistency and viability with respect to the objectives of the Board and its applicability to current state law and financial trends.
10. Annually, as part of the annual budget process, staff will prepare a budget discussion item providing a mid-year performance report for all outside agency contracts and include funding recommendations for the following fiscal year.

Revised 5/10/2016

**MEMORANDUM OF UNDERSTANDING
BETWEEN
LEON COUNTY AND THE CITY OF TALLAHASSEE
IN SUPPORT OF THE COMMUNITY HUMAN SERVICES PARTNERSHIP**

This Memorandum of Understanding is entered into on the *2* day of *March* 2018 by and between Leon County, Florida (the County) and the City of Tallahassee (the City) to express mutual support and commitment to the Community Human Services Partnership.

WHEREAS, Leon County, the City of Tallahassee, and the United Way of the Big Bend (UWBB) established the Community Human Services Partnership (CHSP) in 1997 to ensure cooperative and collaborative support in funding agencies that provide direct human services to the community in a manner that assures a balanced, effective and efficient delivery system; and

WHEREAS, in August 2016 the UWBB informed the County and City of its intent to disengage from the CHSP commencing with the FY 2018/2019 planning and funding cycle; and

WHEREAS, the County and City Commissions subsequently and respectively expressed their mutual continued support for and commitment to the CHSP; and

WHEREAS, the CHSP will serve as a shared County and City planning and funding distribution process for the delivery of human services to those with the greatest need in our community; and

WHEREAS, the County and City Commissions respectively wish to provide broad policy direction and structure for the CHSP process,

NOW THEREFORE, the County and the City mutually agree to the following:

I. Goals and Objectives

- A. The goal of the CHSP fund distribution process is to review agencies' capabilities and performance, and match requests for program funding to community needs, then distribute the available funds in a manner that assures a balanced, effective and efficient human services delivery system.
- B. The County and City will maintain the following mutually adopted objectives for the CHSP:
 1. Ensure that a majority of CHSP funds are used to provide direct client services to the lowest socio-economic areas where the most difficult social conditions exist.

2. Through the Citizen Review Teams, ensure that 100% of the funds are allocated towards the areas of greatest need and opportunity.
3. Support and maintain the optimal level of human services possible with the amount of resources available.
4. Provide a service delivery system that best matches identified community needs.
5. Focus spending of CHSP funds toward a long-range perspective, which incorporates changing needs and trends relative to how needs should be met.
6. Provide a means for an ongoing review of the program and the financial needs of agencies participating in the CHSP process through program monitoring.
7. Provide a method for measuring the cost and effectiveness of the programs addressing multiple community needs.
8. Use CHSP funds to complement and supplement the agencies' budgets for the provision of comprehensive services, including all tax-supported and voluntary agency activities.
9. Ensure that funds are distributed to human service agencies without unnecessarily duplicating program funding at the expense of others.
10. Eliminate duplicate preparation of applications and reviews or interviews by agencies.
11. Maximize the level of state and federal funds coming into the community through match opportunities.
12. Provide a forum for information sharing and an opportunity to find common ground in defining terms, goals and objectives.
13. Ensure that CHSP funded agencies adhere to the American Institute of Certified Public Accountants (AICPA) standards of accounting for nonprofits.

II. Funding by the Governing Bodies

- A. The CHSP funds shall be awarded annually for a two-year period, subject to the annual appropriation by the County and City Commissions respectively.
- B. The County and City Commissions shall respectively establish funding levels once every two years beginning in the spring of 2018 for the CHSP two-year funding period.
- C. The County and City Commissions shall consider and determine the final distribution of the CHSP funds to agencies for each two-year period and biennial contracts with the agencies.

III. Administration

- A. The CHSP will be administered jointly by the County and City.
- B. The County Administrator, or designee and the City Manager, or designee shall develop and maintain procedures for the implementation and administration of the CHSP process.
 - i. County Administrator, or designee and City Manager, or designee will execute agency biennial contracts.
- C. The County and City shall mutually establish and support an on-line system that provides, but is not limited to the following services:
 - 1. The CHSP Information and Notification
 - 2. Funding Request Application
 - 3. Agency Reimbursement and Reporting
 - 4. Data Collection
 - 5. Recruitment for Citizens Review Team members

IV. Human Services Categories

- A. The County and City Commissions shall jointly and periodically review, evaluate and revise the human services categories and the funding level for each category.
 - i. The initial human services categories established for the first two-year period (FY 2018/2019 and FY 2019/2020) are as follows:
 - 1. Children's Services
 - 2. Community Support Services
 - 3. Services for Persons with Disabilities
 - 4. Basic Needs and Emergency Services
 - 5. Family Support Services
 - 6. Physical Health Services
 - 7. Senior Services
 - 8. Youth Recreation and Character Building Services
 - 9. Youth Education Services
 - 10. Promise Zone (City only)
- B. The funding allocation established in FY 2017/2018 for CHSP shall serve as the base funding level for each human services category for the first two-year CHSP funding period (FY 2018/2019 and FY 2019/2020).
- C. Any restrictions on the use of funds shall be incorporated into the CHSP procedures. For example, language indicating that the City's Change for Change funding is restricted to the Basic Needs and Emergency Services category will be included in the CHSP procedures.

- D. In preparation for the two-year period of the FY 2020/2021 and FY 2021/2022 CHSP application cycle, the County and City shall re-evaluate the human service categories to identify the areas of highest human service needs within the City and County and determine whether the current human service categories reflect those needs. The evaluation process will also recommend the appropriate distribution of CHSP funding amongst the human service categories.
- E. The County and City shall review and evaluate the human services categories in coordination and collaboration with all stakeholders including: Citizen Review Team members, CHSP agencies, the UWBB, United Partners for Human Services, human services providers, human services program consumers, and other local partners and implement any proposed revisions in preparation for the two-year period beginning FY 2020-2021.
 - i. The evaluation process will consider pertinent statistical and demographic information regarding local human services to include, but not be limited to:
 - a. Local census data
 - b. Program data and reports provided by CHSP agencies
 - c. Existing human service and community assessment data and reports
 - ii. Proposed revisions to the initial categories and recommendations shall be presented to the County and City Commissions for approval respectively by September 2019.
- V. Requirement for Agency Participation in CHSP
 - A. Not-for-profit agency programs that provide direct human services to citizens in Tallahassee-Leon County are eligible for funding through the CHSP.
 - i. The procedures developed and maintained by the County Administrator, or designee and the City Manager or designee will establish minimum legal requirements for not-for-profit agencies to participate in the CHSP.
 - B. Agencies seeking funding through the CHSP shall be required to participate in the competitive funding process which includes: participation in mandated workshops and trainings and the submission of an on-line application.
 - C. Applications shall be accepted once every two years in accordance with the defined application period established by the County Administrator or designee and the City Manager or designee.
 - D. Applications shall not be accepted after an established deadline.

- E. The CHSP funding for programs of “new” agencies shall be limited to 7.5% collectively for each funding category. A new agency is defined as an organization that has not been awarded and/or received CHSP funding in the previous two funding periods.

VI. Requirements for Citizen Review Teams

- A. Citizen Review Teams shall be established to review, evaluate, and make funding recommendations for each human services category.
- B. Citizen Review Teams shall be comprised of individuals that reside or work within the City of Tallahassee or the unincorporated areas of Leon County.
- C. Citizen Review Team members shall be recruited through an open advertisement process.
- D. All Citizen Review Team members serve on a voluntary basis.
- E. Heads of agencies and/or organizations of programs funded through the CHSP or requesting funding through CHSP are prohibited from serving on Citizen Review Teams.
- F. The County and City may have independent processes for ratifying the Citizen Review Team members.
- G. The County Administrator, or designee and the City Manager, or designee reserve the right to establish a process to gather input from members of Citizen Review Teams following the completion of the evaluation and funding recommendation of each two-year period.

VII. Appeals Process

- A. Ensure that there is a process for agencies that wish to challenge the funding recommendations made by Citizen Review Teams and or staff as part of the procedures for the implementation and administration of the CHSP.

VIII. Program Reporting and Data Collection

- A. All agencies awarded funding through the CHSP process shall be required to submit periodic reports.
- B. Data shall be collected, compiled and analyzed for the purpose of evaluating program performance and monitoring trends.
- C. Data collected from the report shall include, but is not limited to the number of clients served, client demographic information such as race, gender, age and income.

- D. Data collected and reported shall be maintained in a manner which conforms to rules and regulations related client privacy and confidentiality.
- E. Data collected and analyzed will be shared with the agencies for purposes of improving program efficiency and operations.
- F. Information collected through data analysis processes shall be used to establish uniform outcome goals and measures.
- G. Information collected and analyzed will be shared with the Citizens Review Teams to assist in future review, evaluation and funding recommendation processes.
- H. Program outcome and performance data will be provided periodically the County and City Commissions respectively.

IX. Public Input

- A. The County Administrator and the City Manager shall convene a public meeting once a year to receive agency input, present recommend changes to the CHSP process for the upcoming cycle, and discuss long-term opportunities and enhancements to the process that would better address the human services needs of the community.
- B. Furthermore, the County and City staff shall conduct at least two additional meetings per year to solicit public and agency input on the CHSP program, monitoring area social service needs and trends along with reviewing and implementing modifications to CHSP processes and procedures.

X. Partnerships

- A. The County and City will consider organizations that wish to serve as an additional funding partner that share a mutual commitment to the goals and mission of the CHSP.

For Leon County





Vincent S. Long, County Administrator

For City of Tallahassee



Reese Goad, Interim City Manager

ATTESTED BY:

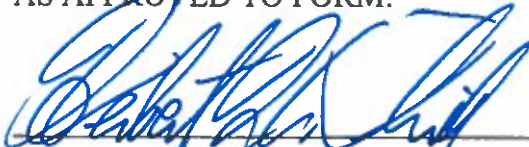


Gwendolyn Marshall, Clerk of Court &
Comptroller, Leon County, Florida



James O. Cooke, IV, City Treasurer-Clerk

AS APPROVED TO FORM:



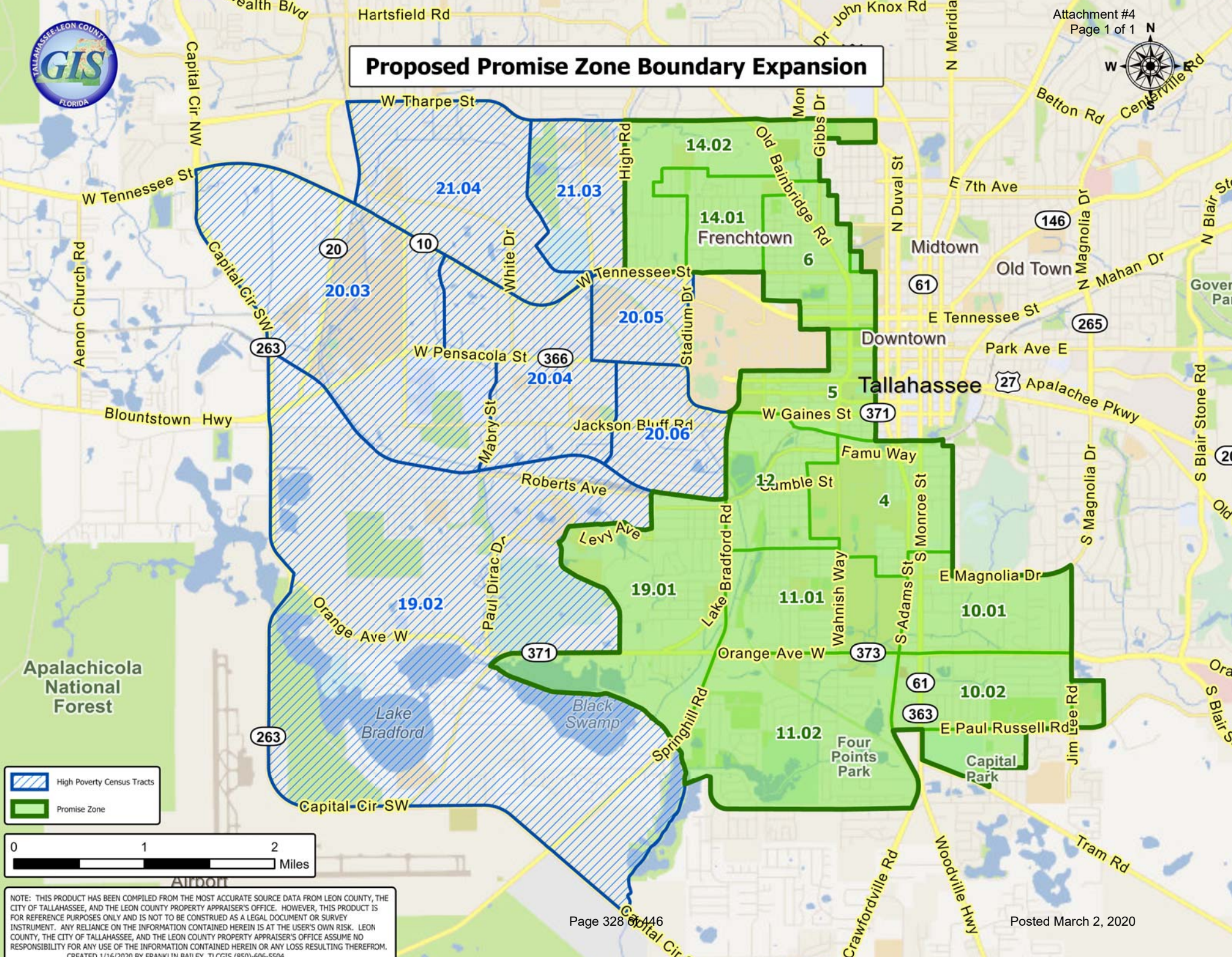
Herbert W.A. Thiele, County Attorney



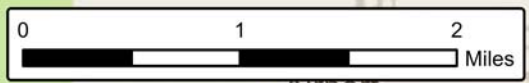
Cassandra K. Jackson, Interim City
Attorney



Proposed Promise Zone Boundary Expansion



	High Poverty Census Tracts
	Promise Zone



NOTE: THIS PRODUCT HAS BEEN COMPILED FROM THE MOST ACCURATE SOURCE DATA FROM LEON COUNTY, THE CITY OF TALLAHASSEE, AND THE LEON COUNTY PROPERTY APPRAISER'S OFFICE. HOWEVER, THIS PRODUCT IS FOR REFERENCE PURPOSES ONLY AND IS NOT TO BE CONSTRUED AS A LEGAL DOCUMENT OR SURVEY INSTRUMENT. ANY RELIANCE ON THE INFORMATION CONTAINED HEREIN IS AT THE USER'S OWN RISK. LEON COUNTY, THE CITY OF TALLAHASSEE, AND THE LEON COUNTY PROPERTY APPRAISER'S OFFICE ASSUME NO RESPONSIBILITY FOR ANY USE OF THE INFORMATION CONTAINED HEREIN OR ANY LOSS RESULTING THEREFROM. CREATED 1/16/2020 BY FRANKLIN BAILEY, TLGGIS (850)-606-5504

FISCAL YEAR 2019/2020
BUDGET AMENDMENT REQUEST

No: BAB 20012
Date: 2/14/2020

Agenda Item No:
Agenda Item Date: 3/10/2020

County Administrator

Deputy County Administrator

Vincent S. Long

Alan Rosenzweig

Request Detail:
Revenues

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			

Subtotal: -

Expenditures

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
001	990	59900	599	General Fund Contingency	32,000	(10,000)	22,000
001	820	58200	519	Aids to Private Organization	57,532	10,000	67,532

Subtotal: -

Purpose of Request:

This budget amendment appropriates \$10,000 from the General Fund Contingency to cover the cost associated with the remaining County sponsored events for the current fiscal year.

Group/Program Director

Budget Manager

Scott Ross, Director, Office of Financial Stewardship

Approved By: Resolution Motion Administrator

BUDGET "OPERATING" CONTINGENCY RESERVES				
CONTINGENCY FUND UPDATE (FY 2019/20)				
			GENERAL FUND 001-990-59900-599	Beginning Balance: \$200,000.00
No.	APPROVAL DATE	AGENDA DATE	AMENDMENT TITLE	BALANCE
	3-Feb-20	11-Feb-20	<i>Interim Agreement with Marpan Recycling and Consultant Services for Long-term Recycling Analysis</i>	\$168,000
	10-Mar-20	10-Mar-20	<i>County Sponsored Special Events</i>	\$10,000
<i>Bold, Italic Items are pending Board Approval</i>				
USAGE TO DATE (TOTAL AMENDMENTS)				<u>\$178,000.00</u>
ENDING BALANCE				22,000.00
END BALANCE AS % OF BEGIN BALANCE				11%
USAGE BALANCE AS % OF BEGIN BALANCE				89%

**Leon County
Board of County Commissioners**

Notes for Agenda Item #14

Leon County Board of County Commissioners

Agenda Item #14

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Herbert W.A. Thiele, County Attorney



Title: Analysis of Lobbying Regulations and Request to Schedule First and Only Public Hearing for April 28, 2020, to Consider Adoption of Ordinance Amending Chapter 2, Article XII of the Leon County Code of Laws Regarding Lobbying Regulations

Review and Approval:	Herbert W.A. Thiele, County Attorney Vincent S. Long, County Administrator
Lead Staff/ Project Team:	Chasity H. O’Steen, County Attorney Designate

Statement of Issue:

As requested at the Board’s meeting of January 28, 2020, this agenda item will provide an analysis of various lobbying regulations. This item will also request the Board to schedule a public hearing to consider adoption of an Ordinance amending Chapter 2, Article XII of the Leon County Code of Laws regarding lobbying regulations.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Schedule the first and only public hearing for April 28, 2020, to consider adoption of an Ordinance amending Chapter 2, Article XII of the Leon County Code of Laws regarding lobbying regulations.

Title: Analysis of Lobbying Regulations and Request to Schedule the First and Only Public Hearing for April 28, 2020, to Consider Adoption of Ordinance Amending Chapter 2, Article XII of the Leon County Code of Laws Regarding Lobbying Regulations

March 10, 2020

Page 2

Report and Discussion

Background:

At the Board's meeting of January 28, 2020, the Board directed the County Attorney's Office to provide a review of the County's lobbying regulations, particularly with regard to the meaning of "lobbyist" and "lobbying," and to provide options to assist in improving transparency with regard to lobbying.

By way of additional background, on July 30, 2002, the Board adopted a Code of Ethics Policy, which included lobbyist regulations. The County Code of Ethics Policy largely followed the state ethics regulations set forth in Section 112, Part III, Florida Statutes (the Code of Ethics for Public Officers and Employees). The County Code of Ethics Policy required persons, before engaging in lobbying activities, to register as a lobbyist.

On September 11, 2007, the Board held a workshop to review the County's policy on lobbying regulations, and directed the County Attorney to prepare an ordinance to codify the lobbying regulations into the Leon County Code of Laws. A public hearing was held on December 11, 2007, and the Board adopted Ordinance No. 2007-27, thereby creating Chapter 2, Article XII, of the Code of Laws, entitled Lobbying Regulations.

At the November 6, 2018 General Election, the Leon County electorate voted affirmatively to amend the Leon County Home Rule Charter to provide for the establishment of a Code of Ethics by ordinance. Accordingly, on June 18, 2019, the Board adopted Ordinance No. 19-07, thereby establishing the Leon County Code of Ethics. Subsequent amendments to the Code of Ethics were requested by the Board, and on December 10, 2019, the Board conducted a public hearing and adopted Ordinance No. 19-11, to modify the Code of Ethics accordingly.

The County's Code of Ethics is now set forth in Chapter 2, Article XII, of the Leon County Code of Laws. The Code of Ethics is divided into three divisions: (1) Division 1, General Provisions; (2) Division 2, Standards of Conduct; and (3) Division 3, Lobbyist Regulations.

Analysis:

This analysis will review and compare the definitions of lobbying and lobbyists, as well as exemptions to the lobbying regulations, in the Leon County Code, the Florida Statutes, and select counties and cities in Florida. The analysis will also provide options to amend the County's lobbying regulations to improve clarity and transparency, and will recommend scheduling a public hearing to consider adoption of an Ordinance to amend Chapter 2, Article XII of the Leon County Code of Laws regarding lobbying regulations.

Leon County Code.

The County's lobbying regulations are provided in the Leon County Code of Ethics, Chapter 2, Article XII, Division 3 of the Leon County Code of Laws. The definitions pertaining to lobbying are in the definitions section, Section 2-651 of Division 1 of the Code of Ethics, as follows:

- *Lobby* or *lobbying* means communications by a lobbyist, whether written or oral, with a County Commissioner, county employee, or member of an advisory body, whereby the lobbyist seeks to encourage or influence the passage, defeat, modification or repeal of any item which may be presented for vote before the Board of County Commissioners or any advisory body, or which may be presented for consideration by a county employee as a recommendation to the board or advisory body.
- *Lobbyist* means a person who is employed and receives payment for lobbying, or who contracts for economic consideration for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or agency to lobby on behalf of that other person or agency.
- *Lobbying firm* means a business entity, including an individual contract lobbyist, that receives or becomes entitled to receive any compensation for lobbying, where any partner, owner, officer, or employee of the business entity is a lobbyist.

The Code also provides exemptions from the lobbyist regulations, as follows:

- Sec. 2-681. Exemptions. The following persons are not lobbyists as defined in this article and shall not be required to register as lobbyists or to keep records as lobbyists:
 - (1) Leon County employees discussing government business;
 - (2) Law enforcement personnel conducting an investigation;
 - (3) A person who communicates with County Commissioners or county employees in an individual capacity for the purpose of self-representation, or on behalf of a family member, or who volunteers, without compensation or reimbursement;
 - (4) Consultants under contract with Leon County who communicate with County Commissioners or county employees regarding issues related to the scope of services in their contract;
 - (5) Any government officials or employees who are acting in their official capacity or in the normal course of their duties, unless they are submitting a bid or proposal in a competitive procurement, or are government employees principally employed for, or whose substantial duties pertain to, governmental affairs lobbying;

Title: Analysis of Lobbying Regulations and Request to Schedule the First and Only Public Hearing for April 28, 2020, to Consider Adoption of Ordinance Amending Chapter 2, Article XII of the Leon County Code of Laws Regarding Lobbying Regulations

March 10, 2020

Page 4

- (6) Persons who make purely factual informational requests to a County Commissioner, member of an advisory body, or county employee with no intent to affect a decision or recommendation on any item; and
- (7) Persons or representatives of organizations contacted by a County Commissioner, member of an advisory body, or county employee when the contact is initiated by that County Commissioner, member of an advisory body, or county employee in his or her official capacity in the normal course of his or her duties to obtain factual information only.

The exemption in Section 2-681(3) was amended by the Board on December 10, 2019, to clarify that persons who volunteer without compensation or reimbursement were exempt from the lobbyist regulations.

Florida Statutes.

The statutory regulations concerning lobbying before the executive branch of state government are provided in Section 112.3215, Florida Statutes. The County's definition of "lobbying firm" is an exact match to the statutory definition. The County's definition of "lobbyist" is similar to the statutory definition, which is as follows:

- "Lobbyist" means a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity.

The statute then lists four categories of persons who are not considered lobbyists: (1) attorney or person representing a client in a judicial proceeding or formal hearing before a state agency, board, or authority; (2) state employee acting in the normal course of his or her duties; (3) informant providing confidential information for law enforcement purposes; and (4) a person who lobbies to procure a contract for personal property or services less than \$20,000.

The County's definition of "lobbying" differs from the statutory definition of "lobbies," which is, in pertinent part, the following:

- "Lobbies" means seeking, on behalf of another person, to influence an agency with respect to a decision of the agency in the area of policy or procurement or an attempt to obtain the goodwill of an agency official or employee.

Title: Analysis of Lobbying Regulations and Request to Schedule the First and Only Public Hearing for April 28, 2020, to Consider Adoption of Ordinance Amending Chapter 2, Article XII of the Leon County Code of Laws Regarding Lobbying Regulations

March 10, 2020

Page 5

Other Counties and Cities.

The lobbying regulations of six counties and two cities have been examined, and a recitation of the relevant definitions and exemptions are more particularly set forth in the attached Chart of Local Lobbying Regulations (Attachment #1). In general, the local regulations that were examined utilize somewhat similar definitions for lobbying and lobbyist. One difference is that some define a lobbyist only as a person who is paid to lobby (Hillsborough County, Miami-Dade, Orange County, Palm Beach County, City of Tallahassee, as well as Leon County), whereas some define a lobbyist to include those who are paid, as well as not paid, to lobby (Broward County and Lee County).

In addition, the local lobbying regulations provide a listing of persons or activities that would not be subject to the lobbying regulations. These exemptions from the lobbying regulations vary. For example, some jurisdictions specify that appearing at public meetings or hearings and communicating on the record is not a lobbying activity (Broward County, Lee County). Some jurisdictions specifically exempt expert witnesses, officials of a homeowners' association, or officials of a nonprofit public interest entity from the local lobbyist regulations (Broward County, Miami-Dade, Palm Beach County).

Leon County and the City of Tallahassee have very similar lobbying and lobbyist definitions, as well as similar exemptions to the definition of lobbyist. However, the City's Independent Ethics Board is recommending certain changes to the City's ethics code, such as expanding the definition of lobbyist to include those who are paid, as well as not paid, to influence city decision making. Another recommendation is to require City officials and staff to keep and disclose records of lobbying contacts.

Conclusion.

To provide clarity to the County's lobbying regulations, it is recommended that a proposed ordinance be prepared for consideration by the Board. The proposed ordinance would consolidate the definition of lobbyist and the exemptions therefrom into Division 1, Section 2-651 (Definitions) of the County's Code of Ethics. The exemptions will then be removed from Division 3 (Lobbyist Regulations), Section 2-681 of the Code. A provision will be inserted at the beginning of Division 3 to provide that only those persons who meet the definition of lobbyist will be subject to the regulations in that division. An ordinance to amend the County's Code of Ethics will require one duly noticed public hearing in accordance with Section 125.66, Florida Statutes.

As was noted previously, on December 10, 2019, the Board adopted Ordinance No. 19-11, which, among other provisions, amended the lobbyist regulations to clarify that persons who volunteer without compensation or reimbursement were exempt from the lobbying regulations. Thus, the County's lobbying regulations have recently been amended to provide additional clarity with regard to exemptions to the lobbying regulations.

Title: Analysis of Lobbying Regulations and Request to Schedule the First and Only Public Hearing for April 28, 2020, to Consider Adoption of Ordinance Amending Chapter 2, Article XII of the Leon County Code of Laws Regarding Lobbying Regulations

March 10, 2020

Page 6

Options:

1. Schedule the first and only public hearing for April 28, 2020, to consider adoption of an Ordinance amending Chapter 2, Article XII of the Leon County Code of Laws regarding lobbying regulations.
2. Do not schedule the first and only public hearing for April 28, 2020, to consider adoption of an Ordinance amending Chapter 2, Article XII of the Leon County Code of Laws regarding lobbying regulations.
3. Board direction.

Recommendation:

Option #1

Attachment:

1. Chart of Local Lobbying Regulations.

CHART OF LOCAL LOBBYING REGULATIONS

County/City	Definitions	Exemptions
Broward County	<p><i>Lobbying</i> means communication from a lobbyist to a covered individual (commissioners, decision-making advisory board members, certain staff) regarding an item to foreseeably be decided by a final decision-making authority, seeking to influence, convince, or persuade the covered individual to support or oppose the item.</p> <p><i>Lobbyist</i> means a person who is retained, with or without compensation, for the purpose of lobbying, or a person who is employed by another person or entity on a full-time or part-time basis principally to lobby on behalf of that other person or entity.</p>	<p><i>Lobbying</i> does not include communications: (1) made on record at duly-noticed public meetings or hearings; or (2) from an attorney to an attorney representing the county on a pending or imminent judicial or adversarial administrative proceeding against the county.</p> <p><i>Lobbyist</i> does not include: (1) an elected official, employee, or appointee of the county or municipality in his or her official capacity; (2) individual who communicates on his or her own behalf, or on behalf of a person or entity employing the individual on a full-time or part-time basis, unless the individual is principally employed by that person or entity to lobby; (3) employee, officer, or board member of a homeowners' association when addressing, in capacity as an employee, officer, or board member of such association, an issue impacting the association or its members; or (4) an employee, officer, or board member of a nonprofit public interest entity when addressing an issue impacting a constituent of that entity.</p>
Hillsborough County	<p><i>Lobbying</i> means communicating directly or indirectly outside a duly noticed public meeting or hearing on the record with affected personnel to encourage passage, defeat, or modification of any item pending or likely to be pending in the near future before the BCC, or being considered by the lobbied employee for presentation or recommendation to the BCC, or to any employee who has the authority to make final decisions where there is an appeal process to other than to the BCC.</p> <p><i>Lobbyist</i> means a person who is employed and receives payment, or contracts for direct or indirect economic consideration, for the purpose of lobbying on behalf of a principal. Includes an employee whose principal responsibility is overseeing the employer's various relationships with government or representing the employer in its contacts with government.</p>	<p><i>Lobbyist</i> does not include: (1) government employees discussing government business; (2) law enforcement personnel conducting an investigation; (3) persons who communicate with affected personnel in their individual capacity for the purpose of self-representation, or on behalf of their immediate family, without compensation or reimbursement; and (4) persons or representatives of organizations contacted by affected personnel when the contact is initiated by a board member or employee.</p>

CHART OF LOCAL LOBBYING REGULATIONS

County/City	Definitions	Exemptions
City of Jacksonville	<p><i>Lobbying</i> is the attempt to influence the governmental decision making of an officer or employee of the city, or of an independent agency, or the attempt to encourage the passage, defeat, or modification of any legislation, proposal or recommendation of the city or of an independent agency, or of an officer or employee of the city or of an independent agency.</p>	<p><i>Lobbying</i> does not include: (1) legal or settlement discussions directed toward an attorney for the city or of an independent agency; or (2) participation in a quasi-judicial proceeding involving the city or an independent agency (except that all ex-parte communication to a decision maker or non-lawyer city or independent agency employee constitutes lobbying).</p> <p><i>Lobbyist</i> does not include: (1) public official, city or independent agency employee or salaried employee of a public agency acting in an official capacity or in connection with job responsibilities or as authorized or permitted to lobby under a collective bargaining agreement; (2) person who only addresses the council or independent agency board during the “public comment” portion of the meeting; (3) person who appears at the specific request or under compulsion of the council or council committee; or (4) expert witnesses and other persons who give factual testimony about a particular matter or measure, but do not advocate passage, defeat, or amendment of the matter.</p>
Lee County	<p><i>Lobbying</i> means communications outside of a duly noticed public meeting or hearing on the record by a lobbyist with a board member, or any member of a decision-making body under the jurisdiction of the board, or a county employee, where the lobbyist seeks to encourage or influence the passage, defeat, modification or repeal of any item which may be presented for vote before the board or any decision-making body under the jurisdiction of the board, or which may be presented for consideration by a county employee as a recommendation to the board or decision-making body.</p> <p><i>Lobbyist</i> means a person, firm, corporation or other legal entity, paid or unpaid, who, on behalf of another, engages in the activity of lobbying.</p>	<p><i>Lobbyist</i> does not include: (1) county employees discussing government business; (2) law enforcement personnel conducting an investigation; (3) persons when they communicate with board members or employees in their individual capacity for the purpose of self-representation, or on behalf of their family, without compensation or reimbursement; (4) persons when they appear at public meetings or hearings and communicate on the record; (5) consultants under contract with the county who communicate with commissioners or employees regarding issues related to the scope of services in their contract; (6) government officials or employees acting in their official capacity or in the normal course of their duties, unless they are proposing in a competitive procurement, or are a government employee principally employed for, or whose substantial duties pertain to governmental affairs lobbying; (7) persons who make purely informational requests to a board member, advisory board member or employee with no intent to affect a decision or recommendation on any item; and (8) persons or representatives of organizations contacted by a board member, advisory board member or employee when the contact is initiated by that board member, advisory board member or employee in their official capacity in the normal course of their duties to obtain factual information.</p>

CHART OF LOCAL LOBBYING REGULATIONS

County/City	Definitions	Exemptions
Miami-Dade County	<p><i>Lobbyist</i> means a person, firm, or corporation employed or retained by a principal to encourage the passage, defeat, or modification of an ordinance, resolution, action or decision of the BCC; or action, decision, recommendation of the county manager or any county board or committee; or action, decision or recommendation of county personnel, during the time period of the entire decision-making process on such action, decision or recommendation which foreseeably will be heard or reviewed by the board or committee. Includes the principal and any employee whose normal scope of employment includes lobbying activities.</p>	<p><i>Lobbyist</i> excludes: (1) attorneys or other representatives retained or employed solely for the purpose of representing individuals, corporations or other entities during publicly noticed quasi-judicial proceedings where the law prohibits ex-parte communications; (2) expert witnesses who provide only scientific, technical or specialized information or testimony in public meetings; (3) a person who only appears as a representative of a neighborhood association without compensation or reimbursement for the appearance, whether direct, indirect or contingent, to express support or opposition to an item; (4) a person who only appears as a representative of a not-for-profit community based organization for the purpose of requesting a grant, without special compensation or reimbursement for the appearance; and (5) employees of a principal whose normal scope of employment does not include lobbying activities.</p>
Orange County	<p><i>Lobbying</i> means to communicate directly with the mayor, board member, or with any member of a procurement committee; or to communicate indirectly with the mayor or board member by communicating with staff of the mayor or board member, the county administrator, the county attorney, etc.</p> <p><i>Lobbying</i> seeks to encourage the approval, disapproval, adoption, repeal, rescission, passage, defeat or modification of an ordinance, resolution, agreement, development permit, other type of permit, franchise, vendor, consultant, contractor, recommendation, decision or other foreseeable action of the board.</p> <p><i>Lobbyist</i> means a person, partnership, corporation or other business entity that receives compensation to lobby on behalf of a principal, or an employee of a principal when in governmental relations, acting as a governmental liaison, or if communicating with governmental agencies is a primary or substantial part of the employee's ongoing job responsibilities.</p>	<p><i>Lobbyist</i> does not mean a county official, county employee or any other person affiliated with the county while acting in his or her official capacity.</p>

CHART OF LOCAL LOBBYING REGULATIONS

County/City	Definitions	Exemptions
Palm Beach County	<p><i>Lobbying</i> means seeking to influence a decision or obtain the goodwill of a commissioner, member of a local municipal governing body, mayor, chief executive officer that is not a member of a local municipal governing body, advisory board member, or employee, with respect to the passage, defeat or modification of an item which may foreseeably be presented for consideration to the board or advisory board.</p> <p><i>Lobbyist</i> means a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying on behalf of a principal, and includes an employee whose principal responsibility to the employer is overseeing the employer’s relationships with government or representing the employer in its contacts with government.</p>	<p><i>Lobbyist</i> does not include: (1) an employee, contract employee, or independent contractor of a governmental agency or entity lobbying on behalf of that agency or entity; (2) an elected local official when the official is lobbying on behalf of the governmental agency or entity which the official serves; or (3) a member of the official’s staff when the staff member is lobbying on an occasional basis on behalf of the governmental agency or entity by which the staff member is employed; (4) a person who is retained or employed for the purpose of representing an employer, principal or client only during a publicly noticed quasi-judicial hearing or comprehensive plan hearing, provided the person identifies the employer, principal or client at the hearing; (5) an expert witness who is retained or employed by an employer, principal or client to provide only scientific, technical or other specialized information provided in agenda materials or testimony only in public hearings, so long as the expert identifies the employer, principal or client at the hearing; or (6) a person who lobbies only in his or her individual capacity for the purpose of self-representation and without compensation.</p>
City of Tallahassee	<p><i>Lobbying</i> means communications by a lobbyist outside a duly noticed public meeting or hearing on the record with a member of the city commission, decision-making body under the jurisdiction of the city commission, or city employee, seeking to influence the passage, defeat, modification or repeal of an item which may be presented for vote before the city commission or decision-making body, or presented for consideration by a city employee as a recommendation to the city commission or decision-making body.</p> <p><i>Lobbyist</i> means a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed in governmental affairs by another person or governmental entity to lobby for that person or entity.</p>	<p><i>Lobbyist</i> does not mean: (1) city employee discussing government business; (2) law enforcement personnel conducting an investigation; (3) person who communicates with board members or employees in an individual capacity for purpose of self-representation or on behalf of a family member, without compensation or reimbursement; (4) consultant under contract with the city who communicates with city commissioners or employees regarding issues related to the scope of services in the contract; (5) governmental official or employee acting in an official capacity or normal course of duties, unless proposing in a competitive procurement, or principally employed in governmental affairs lobbying; (6) person who makes purely factual informational requests to a member of the city commission, decision-making body, or employee with no intent to affect a decision or recommendation on any item; and (7) person or representative of an organization contacted by a city commissioner, member of a decision-making board, or employee when the contact is initiated by that city commissioner, decision-making board member, or employee in his or her official capacity and in the normal course of his or her duties to obtain factual information only.</p>

**Leon County
Board of County Commissioners**

Notes for Agenda Item #15

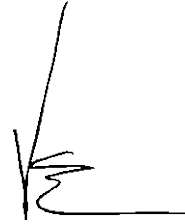
Leon County Board of County Commissioners

Agenda Item #15

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Authorization to Amend the Emergency Management Budget to Perform Scheduled Upgrades to the 9-1-1 System Infrastructure

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Mathieu Cavell, Assistant to the County Administrator
Lead Staff/ Project Team:	Kevin Peters, Director of Emergency Management

Statement of Issue:

This agenda item seeks authorization to amend the Emergency Management budget to perform scheduled upgrades to 9-1-1 system infrastructure and establish the text-to-911 system.

Fiscal Impact:

This item has a fiscal impact. The system infrastructure upgrades and text-to-911 project implementation is estimated at \$797,155. Funding for these projects is available in the E-911 fund balance which is maintained for capital upgrades. These funds are derived from the statutory fees on cell phones and land lines and are dedicated to paying for the 9-1-1 system and necessary equipment upgrades.

Staff Recommendation:

Option # 1: Approve the Resolution and associated Budget Amendment Request in the amount of \$797,155 to implement 911 system upgrades (Attachment #1).

Report and Discussion

Background:

This agenda item seeks authorization to amend the Emergency Management operating budget to perform scheduled upgrades to 9-1-1 system infrastructure and establish the text-to-911 system foundation, which advances the following FY2017-2021 Strategic Initiative:

- *Implement text-to-911 in coordination with the Consolidated Dispatch Agency so that individuals in emergency situations may text 911 call takers. (2020-7)*

This particular Strategic Initiative aligns with the Board's Quality of Life Strategic Priority:

- *(Q3) Provide essential public safety infrastructure and services.*

Since September 2013, Leon County has contracted with CenturyLink to maintain the County's E-911 services. The contract provides for system components, use of Motorola's Vesta 911 Call Processing Software, and onsite maintenance through CenturyLink and AK Associates, a telecommunications service provider. During this period, Leon County has made incremental hardware improvements to continue providing cutting-edge 911 infrastructure and service. This item continues with additional upgrades to existing infrastructure, including establishing the text-to-911 capability.

Chapter 365, Florida Statutes, establishes the State E-911 Plan which directs each county to implement and continually update enhanced 911 services, which will provide citizens with rapid direct access to public-safety agencies by accessing 911.

Analysis:

Consistent with the State E-911 Plan, the State of Florida has established a deadline of January 1, 2022 for all Florida counties to implement text-to-911 services. As a result, Leon County has committed to implementing text-to-911 by midyear 2020. Through staff's analysis of implementing text-to-911, other system upgrade opportunities arose, all of which can be performed under the existing system maintenance contract with CenturyLink.

The system infrastructure upgrades, and text-to-911 project implementation, is estimated to cost \$797,155. Funding for these upgrades is available in the E-911 fund and have been accumulated for these purposes. The funding source for E-911 is derived from statutory fees on cell phones and land lines for the specific purpose of funding E-911 operations and equipment upgrades.

By upgrading systems now, staff ensures increased security, stability, and cost savings by undergoing related projects at the same time. Such upgrades continue to improve the Consolidated Dispatch Agency's call-taking capabilities, including text-to-911. Project upgrades will apply to the primary answering point at the Public Safety Complex as well as the back-up answering point at the Leon County Detention Facility.

After the text-to-911 system has been stood up and thoroughly tested, Leon County and the Consolidated Dispatch Agency will conduct a public information campaign educating the

community on the best and most appropriate use for text-to-911. In short, texting an emergency dispatcher should only be done if vocal communication is not possible or would endanger the caller. The educational effort will center around the simple phrase: “Call if you can, text if you must.” The County will use a multimodal campaign to reach users across all demographics who need to know text-to-911 is now available and when it should be used.

Options:

1. Approve the Resolution and associated Budget Amendment Request in the amount of \$797,155 to implement 911 system upgrades (Attachment #1).
2. Do not approve the Resolution and associated Budget Amendment Request in the amount of \$797,155 to implement 911 system upgrades.
3. Board direction.

Recommendation:

Option #1

Attachment:

1. Resolution and Budget Amendment Request

RESOLUTION NO.

WHEREAS, the Board of County Commissioners of Leon County, Florida, approved a budget for fiscal year 2019/2020; and,

WHEREAS, the Board of County Commissioners, pursuant to Chapter 129, Florida Statutes, desires to amend the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Leon County, Florida, hereby amends the budget as reflected on the Departmental Budget Amendment Request Form attached hereto and incorporated herein by reference.

Adopted this 10th day of March, 2020.

LEON COUNTY, FLORIDA

BY: _____
Bryan Desloge, Chairman
Board of County Commissioners

ATTEST:
Gwendolyn Marshall, Clerk of the Court and Comptroller
Leon County, Florida

BY: _____

Approved as to Form:
Leon County Attorney's Office

BY: _____
Herbert W. A. Thiele, Esq.
County Attorney

**FISCAL YEAR 2019/2020
BUDGET AMENDMENT REQUEST**

No: **BAB20015**
Date: 2/24/2020

Agenda Item No: _____
Agenda Item Date: 3/10/2020

County Administrator

Deputy County Administrator

Vincent S. Long

Alan Rosenzweig

Request Detail:

Revenues

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
330	000	399900	000	Appropriated Fund Balance	-	197,155	197,155
					Subtotal:	197,155	

Expenditures

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
330	950	591130	581	Transfer to 130	-	197,155	197,155
					Subtotal:	197,155	

Revenues

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
130	950	381130	000	Transfer from 330	-	197,155	197,155
130	000	399900	000	Appropriated Fund Balance	-	600,000	600,000
					Subtotal:	797,155	

Expenditures

Account Information					Current Budget	Change	Adjusted Budget
<i>Fund</i>	<i>Org</i>	<i>Acct</i>	<i>Prog</i>	<i>Title</i>			
130	180	53400	525	Contractual Services	624,107	797,155	1,421,262
					Subtotal:	797,155	

Purpose of Request:

This amendment appropriates \$197,155 in unallocated fund balance from the E-911 Capital Projects Fund and \$600,000 from the E-911 Emergency Communications Fund for a total of \$797,155 to implement a State required text-to-911 and other upgrades to the E-911 communications system.

Group/Program Director

Budget Manager

Scott Ross, Director, Office of Financial Stewardship

Approved By: Resolution Motion Administrator

**Leon County
Board of County Commissioners**

Notes for Agenda Item #16

Leon County Board of County Commissioners

Agenda Item #16

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Second and Final Public Hearing to Adopt an Ordinance Creating a New Section 10-6.657 of the Land Development Code, Entitled "Mining Zoning District"

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Ken Morris, Assistant County Administrator David McDevitt, Director, Development Support and Environmental Management
Lead Staff/ Project Team:	Ryan Culpepper, Director, Development Services Scott Brockmeier, Development Services Administrator Barry Wilcox, Chief Development Resources Officer

Statement of Issue:

This item provides for the second and final Public Hearing to adopt an Ordinance which implements the provisions of the Industry and Mining Future Land Use Category of the Comprehensive Plan by establishing a Mining zoning district. The County currently does not have an existing zoning district dedicated to implementing the mining provisions of the referenced Future Land Use Category. The new zoning district will provide certainty on the allowed land use, development standards, permitting requirements and reclamation standards for mining uses within the Urban Service Area.

Fiscal Impact:

This item has no fiscal impact.

Staff Recommendation:

Option #1: Conduct the second and final Public Hearing and adopt an Ordinance creating a new Section 10-6.657 of the Land Development Code, entitled "Mining District" (Attachment #1).

Report and Discussion

Background:

At the October 15, 2019 meeting, the Board authorized the development of a Mining Zoning District Ordinance, and on December 10, 2019, the Board approved the scheduling of the two Public Hearings for consideration of the proposed Ordinance. The first Public Hearing was held on February 11, 2020; this item provides for the second and final Public Hearing to adopt an Ordinance to implement the provisions of the Industry and Mining Future Land Use Category of the Comprehensive Plan by establishing a new Mining zoning district. A future land use category provides a general outline of intended land uses and provisions for development within the specified future land use category. The County’s Land Development Code (LDC) implements the future land use category through the zoning district by providing more specificity in the allowable land use types, along with the associated development standards for those types of uses.

On April 10, 2018, the Board adopted amendments to the Comprehensive Plan to include a new land use category, Industry and Mining (Policy 2.2.28, Land Use Element). The Industry and Mining Land Use Category addresses light industrial, mining, and heavy industrial uses, and sets guidelines for the development of implementing zoning districts (Attachment #2). Development Support and Environmental Management staff have encountered land use issues with regard to a number of existing, nonconforming mines located in the unincorporated area. The first step in addressing the issue was the consideration of revisions to the Land Use Element of the Comprehensive Plan. The Industry and Mining Future Land Use Category was adopted by the Board to provide the basic policy for industrial and mining uses in the County. The Industry and Mining land use category allows for the creation of a zoning district intended to address mining uses, both existing and proposed.

The County currently does not have a Mining zoning district. Mining activities are currently permitted and implemented through other existing industrial zoning districts. However, these industrial zoning districts provide typical development standards for a broader array of permitted uses and do not provide specific development standards for mining activities. In addition, these industrial districts also allow for more intense uses, many of which have impacts that extend beyond the subject site. The new zoning district will limit the allowed uses to mining activities only and will provide certainty on the associated development standards, permitting requirements, and reclamation standards for mining uses within the Urban Service Area (USA).

Analysis:

Mining is an important part of the economy in Leon County, and when located in the appropriate location, provides necessary jobs and the raw materials needed to support growth and development in the community. Mining uses are currently allowed inside the USA in the Light Industrial (M-1) and Heavy Industrial zoning districts as principal permitted uses. However, the Urban Fringe and Rural zoning districts are located outside the USA; therefore, mining is listed as a restricted use in those zoning districts.

The establishment of a zoning district for mining activities within the USA will implement the mining provision of the Industry and Mining Land Use Category. This will provide an opportunity for mine operations to be established where the raw materials are located, while ensuring the land use category and zoning district allow the use. The location of raw materials to be mined is determined by geological factors, not by geographical boundaries. Therefore, many existing mines are located inside the USA in districts that do not allow mining. As a result, these existing mines are considered nonconforming.

Nonconforming uses are extremely limited in expansion or redevelopment opportunities and the nonconforming provisions of the LDC do not provide guidelines on reclamation requirements for the termination of a mining activity. Many existing, nonconforming mines continue to operate primarily through environmental permits, but these permits are limited to the protection of natural features and do not address typical development standards, such as offsite impacts and locational criteria.

Historically, the only option to address these nonconforming uses was to rezone the property to Heavy Industrial or M-1; however, rezoning to Heavy Industrial or M-1 would allow for a much broader array of uses that may not be appropriate for the area. For example, many of these sites have become construction and demolition sites for materials sorting and processing and recycling. These other principal uses may, in fact, have more impact to adjoining properties than mining activity. Further, a mine site contains unstable soils which are typically unsuitable for redevelopment. A Mining zoning district will identify and allow for subsequent uses that are more suitable for a reclaimed site.

The proposed Mining zoning district would enable existing, nonconforming mines to be rezoned to a zoning district that allows mines or mining related activity. As a result, an existing mine could become conforming with regard to the use and the associated development standards. A Mining zoning district will provide guidelines to address offsite impacts and locational criteria. The district will also require the establishment of a reclamation plan demonstrating how the land will be returned to a condition that will allow an effective reuse compatible with surrounding properties. In addition, the Mining zoning district would have standards that would prevent or mitigate noise, vibrations, smoke, dust and particulate matter to avoid negative impacts on neighboring properties.

Review by the Advisory Committee on Quality Growth:

The proposed Ordinance was reviewed by the Advisory Committee on Quality Growth (ACQG) on October 21, 2019. The ACQG’s comments focused on allowed uses within the proposed district and other zoning districts that could implement the Industry and Mining Future Land Use Category. It was noted that the M-1 and Heavy Industrial zoning districts can also implement the Industry and Mining Future Land Use Category.

Consistency with Current Comprehensive Plan:

Pursuant to Section 163.3194(b), Florida Statutes, all land development regulations enacted or amended must be consistent with the adopted Comprehensive Plan. The Tallahassee-Leon County

Title: Second and Final Public Hearing to Adopt an Ordinance Creating a New Section 10-6.657 of the Land Development Code, Entitled "Mining Zoning District"

March 10, 2020

Page 4

Planning Department reviewed the proposed Ordinance and determined that the Ordinance is consistent with the Comprehensive Plan (Attachment #3). Subsequently, the proposed Ordinance was reviewed for consistency by the Planning Commission at a Public Hearing on January 7, 2020. The Planning Commission voted unanimously to find that the proposed Ordinance was consistent with the Comprehensive Plan and to recommend adoption by the Board.

Public Notification:

Notice of the Public Hearing has been published in accordance with the requirements of Florida Statutes (Attachment #4).

Options:

1. Conduct the second and final Public Hearing and adopt an Ordinance creating a new Section 10-6.657 of the Land Development Code, entitled "Mining District" (Attachment #1).
2. Conduct the second and final Public Hearing and do not adopt an Ordinance creating a new Section 10-6.657 of the Land Development Code, entitled "Mining District" (Attachment #1).
3. Board direction.

Recommendation:

Option #1

Attachments:

1. Proposed Mining District Ordinance
2. Industry and Mining Land Use Category, Policy 2.2.28, Land Use Element
3. Consistency memorandum
4. Notice of Public Hearing

1 **Section 10-6.657 (M) Mining District**

1. District Intent		2. Allowable District Location
The Mining district is intended to be located in areas designated Industry and Mining on the Future Land Use Map. Mining uses shall be permitted subject to applicable landscaping and natural area requirements and the dimensional standards included in land development regulations. A land reclamation plan shall be submitted demonstrating that upon termination of the activity, the land shall be returned to a condition that will allow an effective reuse compatible with surrounding properties.		The Mining district is intended to be located in areas designated Industry and Mining on the Future Land Use Map
PERMITTED, ACCESSORY, AND PROHIBITED USES		
3. Principal Uses	4. Accessory Uses	5. Prohibited Uses
<ol style="list-style-type: none"> 1. Extraction of Nonmetallic Minerals 2. Light Infrastructure 3. Passive Recreation* 4. Other uses, which in the opinion of the County Administrator or designee, are of a similar and compatible nature to those uses described in this district. 	<ol style="list-style-type: none"> 1. Administrative Offices that Support and are functionally related to onsite activities 	<ol style="list-style-type: none"> 1. Residential – any type 2. Office, other than as accessory to permitted principal use 3. Landfilling 4. Permanent hazardous or toxic waste storage 5. Deep well injection or waste products 6. Biohazards, hazardous, or toxic waste incineration 7. “Wholesale outlets” that sell to the general public are not permissible except for materials mined on site 8. Recycling or processing of off-site materials (including Construction and demolition) 9. Hydraulic fracturing, proppant fracturing, acid fracturing, matrix acidizing, or other similar activities. 10. Extraction and bottling of mineral or spring water – Wholesale

6. Development Standards		
Use	Maximum Intensity	Maximum Building Height
Permitted Principal Uses	All structures associated with permitted principal uses shall be limited to no more than 10,000 sq. ft in total per site.	2 stories
<p>7. Setbacks and Buffers: All new Mining activities or expansion of existing mines and structures shall be set back 50 feet from all property lines. This setback standard may be reduced if less of a setback is approved in writing by the adjacent property owner prior to site plan approval or if the adjacent property is also used as a mine. All new mining uses or expansion of existing mines shall be subject to a minimum of a Type-D Buffer as illustrated in section 10-7.522 of this chapter. This buffer requirement may be reduced if less of a buffer is approved in writing by the adjacent property owner prior to site plan approval or if the adjacent property is also used as a mine.</p>		
<p>8. Fencing Requirements: All mining uses are subject to fencing requirements as identified in the land development regulations. All areas proposed for use in open-pit mining operations and/or construction and demolition debris disposal must be secured by a fence, unless the area is determined by the County Administrator or designee to be a reclaimed open-pit mine. The fence must be at least four feet in height with openings that will reject the passage of a seven-inch diameter sphere. The fence must be equipped with a gate which shall remain locked when workers or employees of the land owner or mining company are not present at the site. At every gate or access point, at least one sign must be posted which states, in at least four-inch tall letters, "Danger," "Keep Out," "No Trespassing," or similar language indicate that there may be hazardous conditions on the premises.</p>		
<p>9. Environmental Resource permitting: Mining uses may be subject to an Environmental Resource Permit (ERP) pursuant to Chapter 373, F.S., and Rule 62-330, Florida Administrative Code (F.A.C.) and mandatory reclamation requirements pursuant to Chapter 378, F.S., and Rule 62C-39, F.A.C.</p>		
<p>10. Roadway access: A plan of vehicular access to and from the site demonstrating that heavy trucks and equipment will not travel on that portion of a local street with frontage containing residential land use, zoned for residential land use, or containing subdivision lots intended primarily for residential land use. For purposes of this requirement, local streets shall be those identified in the local government Comprehensive Plan and the Tallahassee-Leon County Long Range Transportation Plan.</p>		
<p>11. Land Reclamation: A land reclamation plan shall be submitted demonstrating that upon termination of the activity the land shall be returned to a condition that will allow an effective reuse comparable to surrounding properties.</p>		

1

2 *Principal use to be implemented after the sand mine has closed and fulfilled reclamation conditions.

1 **Section 2. Conflicts.**

2
3 All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby
4 repealed to the extent of such conflict, except to the extent of any conflicts with the Tallahassee-Leon
5 County 2030 Comprehensive Plan as amended, which provisions shall prevail over any parts of this
6 ordinance which are inconsistent, either in whole or in part, with the said Comprehensive Plan.
7

8
9 **Section 3. Severability.**

10
11 If any word, phrase, clause, section, or portion of this Ordinance is declared by any court of
12 competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and
13 portions of this Ordinance shall remain in full force and effect.
14

15
16 **Section 4. Effective Date.**

17
18 This ordinance shall have effect upon becoming law.
19

20
21 DONE, ADOPTED AND PASSED by the Board of County Commissioners of Leon County,
22 Florida, this _____ day of _____, 2020.
23

24 LEON COUNTY, FLORIDA

25
26
27 By: _____
28 Bryan Desloge, Chairman
29 Board of County Commissioners
30

31 ATTESTED BY:
32 Gwendolyn Marshall, Clerk of Court
33 & Comptroller, Leon County, Florida
34

35
36 By: _____
37

38 APPROVED AS TO FORM:
39 Leon County Attorney's Office
40

41
42 By: _____
43 Herbert W. A. Thiele, Esq.
44 County Attorney
45

I. Land Use

residential uses. These ancillary uses may not exceed 40% of the total gross square footage of a Research and Development project.

2. Innovation District – Innovation Districts may include up to 45,000 square feet of gross building floor area per acre. The mixture of uses shall emphasize the technological and collaborative nature of these districts by including in the buildable square footage up to 80% in Innovation District, Research and Development, or compatible Light Industrial uses, up to 40% residential uses, and up to 40% in other non-residential support uses. Design standards detailed in the land development code shall provide for the protection of adjacent non-research and innovation properties by arranging the residential uses and non-research and innovation uses as a buffer or transition to adjacent properties.

SPECIAL CONDITIONS

The following special conditions shall apply to the Research and Innovation Future Land Use category:

1. Administrative offices that support and are functionally related to onsite activities are allowed in any of the implementing zoning districts for the Research and Innovation Land Use.
2. Site plans must demonstrate the protection of adjacent non-research and innovation properties through development standards outlined in the land development codes.
3. A plan for vehicular access to and from the site addressing delivery trucks and specialized equipment must be submitted with site plans and must demonstrate compatibility with adjacent land uses.

Policy 2.2.28: [L]

(EFF. 5/31/18)

INDUSTRY AND MINING LAND USE

INTENT

Advanced manufacturing, industrial uses, and mining are important parts of the economy in the City of Tallahassee and Leon County. Dramatic shifts in the technologies used by these sectors are resulting in operations that are often cleaner, quieter, and less noxious to neighboring uses than traditional industrial uses. Industry and mining uses in appropriate locations provide necessary jobs and the raw materials needed to support growth and development in the community.

Industry and mining uses intended for the distribution of manufactured goods should be encouraged in areas with access to the Tallahassee International Airport or the Florida Department of Transportation's (FDOT) Strategic Intermodal System (SIS) facilities. Because of the need for infrastructure and public services, the Industry and Mining Land Use shall only apply to areas located within the Urban Services Area.

Because industrial uses vary in their operations and potential for offsite impacts, performance and locational criteria shall be established in the City and County land development codes for the implementing zoning districts. Whenever possible, noise, vibrations, smoke, dust and particulate matter, odor, and lighting resulting from industry and mining uses shall be prevented. In cases where the impacts cannot be prevented, they shall be mitigated to avoid negative impacts on properties in the vicinity of these uses.

ALLOWABLE LAND USES, DENSITIES, AND INTENSITIES

The Industry and Mining Land Use category accommodates a variety of uses that may have similar demands on public

I. Land Use

infrastructure. Light industrial, mining, and heavy industrial uses are allowable in the Industry and Mining Land Use.

1. Light Industrial – Light Industrial uses shall be permitted at a maximum intensity of 30,000 square feet of gross building floor area per acre. Ancillary residential uses (intended for caretaking, maintenance, the temporary lodging of employees, or security) may not exceed two units per acre.
2. Mining – Mining uses shall be permitted subject to applicable landscaping and natural area requirements and the dimensional standards included in land development regulations. A land reclamation plan shall be submitted demonstrating that upon termination of the activity, the land shall be returned to a condition that will allow an effective reuse compatible with surrounding properties. All mining uses are subject to fencing requirements as identified in the land development regulations. Mining uses may be subject to an Environmental Resource Permit (ERP) pursuant to Chapter 373, F.S., and Rule 62-330, Florida Administrative Code (F.A.C.) and mandatory reclamation requirements pursuant to Chapter 378, F.S., and Rule 62C-39, F.A.C.
3. Heavy Industrial – Heavy Industrial uses shall be permitted at a maximum intensity of 30,000 square feet of gross building floor area per acre. All applicable development must comply with Title 14 Code of Federal Regulations Part 77.9 Construction or alteration requiring notice. Those industries that have the potential to result in any other pollution of the air or ground shall adhere to existing local, state and federal

operational or industry standards, and avoid or mitigate these potential impacts. These areas shall have stringent locational criteria and require extensive buffering and/or relative distance from other land uses. These uses may require employment of techniques to prevent substantial impacts off-site or require mitigation and/or minimization techniques for impacts. Ancillary commercial uses designed to serve adjacent workers may be permitted.

SPECIAL CONDITIONS

The following special conditions shall apply to the Industry and Mining Land Use category:

1. Administrative offices that support and are functionally related to onsite activities are allowed in any of the implementing zoning districts for the Industry and Mining Land Use.
2. Site plans must demonstrate the protection of adjacent non-industry and mining properties through development standards outlined in the land development codes.
3. A plan for vehicular access to and from the site addressing heavy trucks and equipment must be submitted with site plans and must demonstrate compatibility with adjacent land uses.
4. Hydraulic fracturing, commonly referred to as fracking, is not a permitted use in the Industry and Mining Land Use.



MEMORANDUM

TO: Ryan Culpepper, Director
Development Services
Leon County Development Support & Environmental Management

THROUGH: Artie White, Administrator
Comprehensive Planning
Tallahassee-Leon County Planning Department

FROM: Stephen Hodges, Senior Planner, Tallahassee-Leon County Planning Department

DATE: December 18, 2019

SUBJECT: Consistency Review: Proposed Ordinance Creating the Mining Zoning District

Introduction

Staff has reviewed the proposed changes to the Leon County Land Development Code that would create a new section 10-6.657 entitled "Mining District." This new zoning district is intended to implement Policy 2.2.28 in the Land Use Element of the Comprehensive Plan entitled Industry and Mining Land Use. This new category was created in 2018 and is intended to allow where applied light industrial, mining, and heavy industrial uses.

The proposed ordinance would allow mining land uses in areas designated Industry and Mining on the Future Land Use Map. The Mining District would specifically allow the extraction of nonmetallic minerals, light infrastructure, associated administrative offices that support and are functionally related to onsite activities, and passive recreation to be implemented after a sand mine has closed and fulfilled reclamation conditions.

Mining uses shall be permitted subject to applicable landscaping and natural area requirements and the dimensional standards included in land development regulations. A land reclamation plan shall be submitted demonstrating that upon termination of the activity, the land shall be returned to a condition that will allow an effective reuse compatible with surrounding properties.

Further requirements in the Mining District address restrictions and requirements outlined in Policy 2.2.28 include:

- Fencing requirements
- State of Florida mining permits
- State of Florida reclamation requirements
- Restrictions on local roadway access, particularly in residential areas.

Based on a review of Policy 2.2.28, Planning staff finds the proposed ordinance consistent with the Comprehensive Plan.

NOTICE OF ESTABLISHMENT OR CHANGE OF A LAND USE REGULATION

Notice is hereby given that the Board of County Commissioners of Leon County, Florida (the "County") will conduct a public hearing on Tuesday, March 10, 2020, at 6:00 p.m., or as soon thereafter as such matter may be heard, at the County Commission Chambers, 5th Floor, Leon County Courthouse, 301 South Monroe Street, Tallahassee, Florida, to consider adoption of an ordinance entitled to wit:

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, AMENDING CHAPTER 10, THE LAND DEVELOPMENT CODE, OF THE CODE OF LAWS OF LEON COUNTY, FLORIDA; CREATING A NEW SECTION 10-6.657 ENTITLED "MINING DISTRICT"; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

All interested parties are invited to present their comments at the public hearing at the time and place set out above.

Anyone wishing to appeal the action of the Board with regard to this matter will need a record of the proceedings and should ensure that a verbatim record is made. Such record should include the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, Florida Statutes.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact Mathieu Cavell or Facilities Management, Leon County Courthouse, 301 South Monroe Street, Tallahassee, Florida 32301, by written request at least 48 hours prior to the proceeding. Telephone: 850-606-5300 or 850-606-5000; 1-800-955-8771 (TTY), 1-800-955-8770 (Voice), or 711 via Florida Relay Service.

Copies of the ordinance may be inspected on the Leon County web site (www.LeonCountyFL.gov), and during regular business hours at the following location:

Leon County Courthouse
5th Floor Reception Desk
301 South Monroe Street
Tallahassee, Florida 32301.

Advertise: February 28, 2020

**Leon County
Board of County Commissioners**

Notes for Agenda Item #17

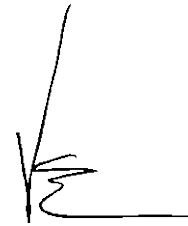
Leon County Board of County Commissioners

Agenda Item #17

March 10, 2020

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: First and Only Public Hearing on Adoption of the Annual Update to the Tallahassee Leon County Comprehensive Plan Capital Improvements Schedule

Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Ken Morris, Assistant County Administrator Benjamin H. Pingree, Director, Planning, Land Management, and Community Enhancement (PLACE) Cherie Bryant, Director, Planning Department
Lead Staff/ Project Team:	Artie White, Administrator of Comprehensive Planning

Statement of Issue:

This item provides for the annual update to the Five-Year Schedule of Capital Improvements pursuant to Florida Statutes, and requests the Board conduct the first and only public hearing to adopt an Ordinance updating the Tallahassee-Leon County Comprehensive Capital Improvement Schedule.

Fiscal Impact:

This item has no fiscal impact. County capital projects contained in the Capital Improvements Element (CIE) are included as part of the County's annual budget process.

Staff Recommendation:

Option #1: Conduct first and only public hearing and adopt the Ordinance updating the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule (Attachment #1).

Report and Discussion

Background:

This agenda item requests the Board conduct the first and only public hearing to consider adoption of an Ordinance updating the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule.

The annual update to the Five-Year Schedule of Capital Improvements in the Tallahassee-Leon County Comprehensive Plan comes before the Board for consideration following the budget hearings for FY 2020. Updating the Five-Year Capital Improvements Schedule (CIS) in the Comprehensive Plan is adopted by ordinance and is not deemed to be an amendment to the local comprehensive plan. Capital improvements required to be included in the CIS are sanitary sewer, solid waste, drainage, potable water, and transportation facilities, including mass transit.

Analysis:

Pursuant to §163.3177(3)(b), Florida Statutes, the Capital Improvements Element (CIE) must be reviewed by the local government on an annual basis. The CIS (Attachment #1, Exhibit A) consists of excerpts from the County's (and City's) adopted Capital Improvements Programs, the five-year capital plans from the Capital Region Transportation Planning Agency (CRTPA) identified in the Regional Mobility Plan, and any Significant Benefit projects funded by proportionate share payments.

Additionally, the CIS includes the School District's adopted Five-Year Facilities Work Program, approved by the Leon County School Board on December 10, 2019. According to the School Board, the Five-Year District Facilities Work Program is "a complete, balanced capital outlay plan that is financially feasible," consistent with the requirements of Section 1013.35, Florida Statutes.

The FY2020-2024 CIS update that is before the Board for consideration, incorporating portions of the County's Capital Improvements Program adopted by the Board during the FY 2020 budget hearings. Staff recommends adoption of the ordinance updating the Capital Improvements Schedule.

This public hearing has been noticed and advertised in accordance with Florida law (Attachment #2).

Options:

1. Conduct first and only public hearing and adopt the Ordinance updating the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule (Attachment #1).
2. Conduct first and only public hearing and do not adopt the Ordinance updating the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule.
3. Board direction.

Recommendation:

Option #1

Attachments:

1. Proposed Ordinance with Exhibit A: Leon County Capital Improvements Schedule
2. Notice of Public Hearing

1 WHEREAS, Section 163.3177(3)(b), Florida Statutes, requires Leon County to perform an
2 annual review of the Capital Improvements Element of the Comprehensive Plan; and

3 WHEREAS, pursuant to Section 163.3177(3)(b), Florida Statutes, modifications to update the
4 5-year Capital Improvements Schedule of the Capital Improvements Element of the Comprehensive
5 Plan may be accomplished by ordinance and may not be deemed to be amendments to the
6 Comprehensive Plan; and

7 WHEREAS, the Board of County Commissioners of Leon County held a public hearing, with
8 due public notice having been provided, and considered all oral and written comments received during
9 such public hearing, including the data collection and analyses packages, and the recommendations of
10 the Tallahassee-Leon County Local Planning Agency; and

11 WHEREAS, in exercise of its authority the Board of County Commissioners of Leon County
12 has determined it necessary and desirable to adopt this update to the 5-year Capital Improvements
13 Schedule of the Capital Improvements Element of the Comprehensive Plan;

14 BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON
15 COUNTY, FLORIDA, that:

16 **Section 1. Purpose and Intent.**

17 This Ordinance is hereby enacted to carry out the purpose and intent of, and exercise the
18 authority set out in the Community Planning Act, Sections 163.3161 through 163.3215, Florida
19 Statutes, as amended.

20 **Section 2. Capital Improvements Schedule Update.**

21 This Ordinance does hereby adopt by reference the FY2019/2020 Capital Improvements
22 Schedule attached hereto as Exhibit "A," and made a part hereof, as an update to the 5-year Capital

1 Improvements Schedule of the Capital Improvements Element of the Tallahassee-Leon County 2030
2 Comprehensive Plan, as amended.

3 **Section 3. Applicability and Effect.**

4 The applicability and effect of this amendment to the 2030 Comprehensive Plan shall be as
5 provided by the Community Planning Act, Sections 163.3161 through 163.3215, Florida Statutes, and
6 this Ordinance, and shall apply to all properties under the jurisdiction of Leon County.

7 **Section 4. Conflict with Other Ordinances and Codes.**

8 All ordinances or parts of ordinances of the Code of Laws of Leon County, Florida, in conflict
9 with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

10 **Section 5. Severability.**

11 If any word, phrase, clause, section, or portion of this Ordinance is declared by any court of
12 competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and
13 portions of this Ordinance shall remain in full force and effect.

14 **Section 6. Copy on File.**

15 To make the Tallahassee-Leon County 2030 Comprehensive Plan available to the public, a
16 certified copy of the enacting ordinance, as well as certified copies of the Tallahassee-Leon County
17 2030 Comprehensive Plan and these updates thereto, shall also be located in the Tallahassee-Leon
18 County Planning Department. The Planning Director shall also make copies available to the public for
19 a reasonable publication charge.

20 **Section 7. Effective Date.**

21 The effective date of this Ordinance shall be according to law and the applicable statutes and
22 regulations pertaining thereto.

1 DONE, ADOPTED AND PASSED by the Board of County Commissioners of Leon County,
2 Florida, this 10th day of March, 2020.

3
4
5
6
7
8
9
10

LEON COUNTY, FLORIDA

By: _____
Bryan Desloge, Chairman
Board of County Commissioners

11 ATTESTED BY:
12 Gwendolyn Marshall, Clerk of Court
13 & Comptroller, Leon County, Florida

14
15
16

By: _____

17
18 APPROVED AS TO FORM:
19 Leon County Attorney's Office

20
21
22
23
24
25

By: _____
Herbert W. A. Thiele, Esq.
County Attorney

EXHIBIT A

TEXT UPDATE FY 2020 – FY 2024 CAPITAL IMPROVEMENTS SCHEDULE:

LEON COUNTY

CAPITAL IMPROVEMENTS SCHEDULE



Components of the Schedule of Capital Improvements:

- Leon County 5-year Capital Improvements Program excerpts
- Blueprint Intergovernmental Agency Capital Improvements Program
- CRTPA 5-year Transportation Improvement Program, Major Capacity
- CRTPA Regional Mobility Plan (RMP) Priority Project List
- Significant Benefit Project Priority List
- Leon County School District 2019-2020 Work Plan

Leon County 5-year Capital Improvements Program Excerpts

Leon County Board of County Commissioners

CIE Schedule of Projects Plan Amendment FY 2020 - FY 2024

Funding Source: Proportionate Share/Grant Accounts								
Fund	Description	FY 2019 Adjusted Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
<u>Comprehensive Plan Capital Improvements: Transportation (Mobility) Element</u>								
125	Magnolia Drive Multi-Use Trail	5,338,174	-	-	-	-	-	5,338,174
125	Smith Creek Bike Lanes Phase I	110,000	-	-	-	-	-	110,000
125	Smith Creek Bike Lanes Phase II	134,205	-	-	-	-	-	134,205
NONE		-	-	-	-	-	-	-
<u>Comprehensive Plan Capital Improvements: Stormwater Element</u>								
NONE								
<u>Comprehensive Plan Capital Improvements: Parks and Recreation Element</u>								
125	St. Marks Headwaters Greenway	995,983	-	-	-	-	-	995,983
<u>Comprehensive Plan Capital Improvements: Utilities Element</u>								
125	Belair-Annawood Sewer Project	1,689,730	-	-	-	-	-	1,689,730
125	Comprehensive Wastewater Treatment Project	500,000	-	-	-	-	-	500,000
125	FDEP Springs Restoration Project	1,500,000	-	-	-	-	-	1,500,000
125	NE Lake Munson Septic to Sewer	2,750,000	-	-	-	-	-	2,750,000
125	Woodville Sewer Project	1,500,000	-	-	-	-	-	1,500,000
<u>Capital Improvement Projects Not Related to the Comprehensive Plan</u>								
125	Intersection & Safety Improvements ¹	13,121	-	-	-	-	-	13,121
125	Old Bainbridge Road Safety Improvements	830,092	-	-	-	-	-	830,092
GRAND TOTAL		15,361,305	-	-	-	-	-	15,361,305

Funding Source: Capital Improvement Fund (General Revenue)								
Fund	Description	FY 2019 Adjusted Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
<u>Comprehensive Plan Capital Improvements: Transportation (Mobility) Element</u>								
NONE								
<u>Comprehensive Plan Capital Improvements: Stormwater Element</u>								
305	Transportation and Stormwater Improvements	71,826	-	-	-	-	-	71,826
<u>Comprehensive Plan Capital Improvements: Parks and Recreation Element</u>								
305	Apalachee Regional Park	2,338,570	193,405	-	250,000	100,000	500,000	3,381,975
305	Boat Landing Improvements	296,181	-	-	-	-	-	296,181
305	Chaires Park	-	800,000	-	-	-	-	800,000
305	Dog Parks - Unincorporated Area	95,000	30,000	-	-	-	-	125,000
305	J. Lee Vause Park Improvements	333,799	130,000	-	-	-	-	463,799
305	J.R. Alford Greenway	110,000	-	-	-	-	-	110,000
305	Northeast Community Park	95,975	-	-	-	-	-	95,975
305	Okeeheepkee Prairie Park	185,634	-	-	-	-	-	185,634
305	St. Marks Headwaters Greenway	80,578	-	-	-	-	-	80,578
<u>Comprehensive Plan Capital Improvements: Utilities Element</u>								
305	Belair-Annawood Sewer Project	1,742,576	-	-	-	-	-	1,742,576
305	NE Lake Munson Septic to Sewer	2,750,000	-	-	-	-	-	2,750,000
305	Street Lights Program - Unincorporated Areas	337,934	-	-	-	-	-	337,934
305	Woodside Heights Sewer Project - FDEP	1,100,000	-	-	-	-	-	1,100,000
305	Woodville Sewer Project	1,500,000	-	-	-	-	-	1,500,000
<u>Capital Improvement Projects Not Related to the Comprehensive Plan:</u>								
305	Faulk Drive Pond Sediment Removal	233,591	-	-	-	-	-	233,591
305	Geographic Information Systems Incremental Basemap	298,500	298,500	298,500	298,500	298,500	298,500	1,791,000
305	Greenways Capital Maintenance	714,444	150,000	250,000	250,000	250,000	250,000	1,864,444
305	Longview Drive Sinkhole	500,000	-	-	-	-	-	500,000
305	N. Florida Fairgrounds Road Milling and Resurfacing	-	-	220,000	-	-	-	220,000

Leon County Board of County Commissioners
CIE Schedule of Projects Plan Amendment FY 2020 - FY 2024

Funding Source: Capital Improvement Fund (General Revenue continued)

Capital Improvement Projects Not Related to the Comprehensive Plan:

305	Parks Capital Maintenance	2,770,139	350,000	350,000	350,000	350,000	350,000	4,520,139
305	Pedrick Pond Stormwater Improvements	30,902	-	-	-	-	-	30,902
305	Solar Arrays on County Buildings	-	50,000	50,000	50,000	50,000	50,000	250,000
305	Stormwater Infrastructure Preventative Maintenance	1,341,379	-	-	-	-	-	1,341,379
305	Stormwater Pond Repairs	157,693	100,000	100,000	100,000	100,000	100,000	657,693
305	Stormwater Structure Inventory Mapping	12,224	-	-	-	-	-	12,224
305	Total Maximum Daily Load (TMDL) Compliance Activities	340,000	-	-	-	-	-	340,000
GRAND TOTAL		17,436,945	2,101,905	1,268,500	1,298,500	1,148,500	1,548,500	24,802,850

Funding Source: Gas Tax

Fund	Description	FY 2019 Adjusted Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
<u>Comprehensive Plan Capital Improvements: Transportation (Mobility) Element</u>								
306	Sidewalk Program	4,244,076	547,408	586,073	1,625,735	1,666,395	1,708,055	10,377,742
306	Transportation and Stormwater Improvements	3,933,730	1,620,000	674,500	850,000	500,000	500,000	8,078,230
<u>Capital Improvement Projects Not Related to the Comprehensive Plan:</u>								
306	Arterial & Collector Road Pavement Markings	171,435	135,200	135,200	135,200	135,200	135,200	847,435
306	Baum Road Drainage Improvements	228,760	-	750,000	-	-	-	978,760
306	Intersection & Safety Improvements ¹	-	345,850	-	-	-	-	345,850
306	Maylor Road Accessibility/Stormwater Improvements	-	481,250	2,739,500	-	-	-	3,220,750
306	Old Bainbridge Road Safety Improvements	422,000	-	-	-	-	-	422,000
306	Public Works: Design and Engineering Services	100,000	100,000	100,000	100,000	100,000	100,000	600,000
306	Springhill Road Bridge Rehabilitation	350,500	-	-	-	-	-	350,500
306	Stormwater Infrastructure Preventative Maintenance	-	200,000	300,000	300,000	300,000	300,000	1,400,000
GRAND TOTAL		9,450,501	3,429,708	5,285,273	3,010,935	2,701,595	2,743,255	26,621,267

Funding Source: Sales Tax

Fund	Description	FY 2019 Adjusted Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
<u>Comprehensive Plan Capital Improvements: Transportation (Mobility) Element</u>								
NONE								
<u>Comprehensive Plan Capital Improvements: Stormwater Element</u>								
NONE								
<u>Capital Improvement Projects Not Related to the Comprehensive Plan:</u>								
308	Arterial/Collector and Local Road Resurfacing	-	-	-	-	-	-	-
308	Intersection & Safety Improvements ¹	4,428,907	-	-	-	-	-	4,428,907
GRAND TOTAL		4,428,907	-	-	-	-	-	4,428,907

Funding Source: Sales Tax Extension

Fund	Description	FY 2019 Adjusted Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
<u>Comprehensive Plan Capital Improvements: Transportation (Mobility) Element</u>								
309	Magnolia Drive Multi-Use Trail	199,330	-	-	-	-	-	199,330
<u>Comprehensive Plan Capital Improvements: Stormwater Element</u>								
309	Killearn Acres Flood Mitigation	497,677	-	-	-	-	-	497,677
309	Killearn Lakes Plantation Stormwater	800,000	-	-	-	-	-	800,000
309	Lake Henrietta Renovation	1,172,554	-	-	-	-	-	1,172,554
<u>Comprehensive Plan Capital Improvements: Parks and Recreation Element</u>								
309	Apalachee Regional Park	-	1,206,595	-	-	-	Posted March 2, 2020	1,206,595

Leon County Board of County Commissioners

CIE Schedule of Projects Plan Amendment FY 2020 - FY 2024

Funding Source: Sales Tax Extension (continued)							
<u>Comprehensive Plan Capital Improvements: Utilities Element</u>							
309	Woodside Heights Sewer Project - FDEP	1,986,268	-	-	-	-	1,986,268
<u>Capital Improvement Projects Not Related to the Comprehensive Plan:</u>							
309	Arterial/Collector and Local Road Resurfacing	3,520,350	-	-	-	-	3,520,350
309	Community Safety and Mobility	1,453,274	-	-	-	-	1,453,274
309	Fords Arm (formerly Lexington Pond Retrofit)	2,913,300	-	1,600,000	-	-	4,513,300
309	Fred George Park	487,850	-	-	-	-	487,850
309	Intersection & Safety Improvements ¹	560,828	-	250,000	-	-	810,828
309	Lake Munson Restoration	70,000	-	-	-	-	70,000
309	Longwood Outfall Retrofit	223,345	-	-	-	-	223,345
309	Open Graded Hot Mix (OGHM) Maintenance and Resurfacing	1,428,503	-	-	-	-	1,428,503
309	Westside Stormwater	400,000	-	-	-	-	400,000
GRAND TOTAL		15,713,279	1,206,595	1,850,000	-	-	18,769,874

Funding Source: Sales Tax - Extension 2020								
Fund	Description	FY 2019 Adjusted Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
<u>Comprehensive Plan Capital Improvements: Transportation (Mobility) Element</u>								
NONE								
<u>Capital Improvement Projects Not Related to the Comprehensive Plan:</u>								
351	Arterial/Collector and Local Road Resurfacing	-	2,802,900	3,574,000	3,667,100	3,762,100	3,859,950	17,666,050
351	Intersection & Safety Improvements ¹	-	-	500,000	500,000	500,000	500,000	2,000,000
351	Open Grade Hot Mix (OGHM) Maintenance and Resurfacing	-	600,000	600,000	600,000	600,000	600,000	3,000,000
GRAND TOTAL		-	3,402,900	4,674,000	4,767,100	4,862,100	4,959,950	22,666,050

Funding Source: Sales Tax - Extension 2020 JPA Agreement								
Fund	Description	FY 2019 Adjusted Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
<u>Comprehensive Plan Capital Improvements: Transportation (Mobility) Element</u>								
352	Sidewalk Program	-	937,500	1,250,000	1,250,000	1,250,000	1,250,000	5,937,500
<u>Comprehensive Plan Capital Improvements: Stormwater Elements</u>								
352	Woodville Sewer Project	-	-	-	-	2,125,000	2,125,000	4,250,000
<u>Capital Improvement Projects Not Related to the Comprehensive Plan:</u>								
352	L.I.F.E. 2/3 Match Program	-	-	-	-	100,000	-	100,000
352	L.I.F.E. Boat Landing Enhancements & Upgrades	-	125,000	125,000	-	125,000	171,440	546,440
352	L.I.F.E. Fire Safety Infrastructure	-	-	125,000	125,000	125,000	125,000	500,000
352	L.I.F.E. Miccosukee Sense of Place	-	255,580	184,800	187,730	201,610	-	829,720
352	L.I.F.E. Recreational Amenities	-	-	200,000	350,000	-	-	550,000
352	L.I.F.E. Rural Road Safety Stabilization	-	175,000	175,000	175,000	175,000	175,000	875,000
352	L.I.F.E. Stormwater and Flood Relief	-	-	-	-	115,000	400,000	515,000
352	L.I.F.E. Street Lighting	-	125,000	125,000	125,000	125,000	125,000	625,000
GRAND TOTAL		-	1,618,080	2,184,800	2,212,730	4,341,610	4,371,440	14,728,660

Notes:

1. Intersection and Safety Improvements: Total Project Funding 5,002,856 345,850 750,000 500,000 500,000 500,000 7,598,706

The following intersections will be addressed in response to concurrency requirements: Blairstone Road/Old St. Augustine Road, Old Bainbridge/Portland; Medallion Way/Buck Lake; Geddie Road/State Road 20; Aeon Church/State Road 20; North Monroe Street/Crowder; Old Bainbridge Road/Capital Circle NW; Miles Johnson Road/Miccosukee Road; Old Bainbridge Road/Capital Circle NW; and Wakulla Springs/Oakridge.

All projects are currently funded in the Leon County Board of County Commissioners' FY 2020 - FY 2024 Capital Improvement Program. In accordance with state statutes, all funds are bonded.

Blueprint Intergovernmental Agency FY 2020-2024 Capital Improvements Program

Proposed FY 2020 Blueprint Infrastructure Capital Improvement Program						FY 2020		TOTAL FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total, FY 2020-2024	
						Blueprint 2000 Program Funding	Blueprint 2020 Program Funding		Blueprint 2020 Program Funding					
1 Sources of Funds														
2 Allocation of Net Sales Tax Revenues						5,962,052	19,846,875	25,808,927	27,267,820	27,848,944	22,175,437	18,884,764	121,985,892	
3 City, County, State and Federal Funding (1)							1,280,000	1,280,000		3,000,000	1,500,000	486,000	6,266,000	
4 Bond Proceeds										100,000,000			100,000,000	
5 State Infrastructure Bank Loan										14,325,000		14,325,000	28,650,000	
6 Total Sources of Funds for Capital Infrastructure Projects						5,962,052	21,126,875	27,088,927	27,267,820	145,173,944	23,675,437	33,695,764	256,901,892	
7 Uses of Funds	A	B	C	D	A - B	Blueprint 2000 Program	Blueprint 2020 Program		Blueprint 2020 Program Funding (3)					Amount Remaining to Complete Project Based on Estimated Cost to Complete
8 Projects	Estimated Cost to Complete Project (2)	Amounts Allocated in Prior Years	Project Expenses Through April 30, 2019	Project Balance as of April 30, 2019	Estimated Allocations Required to Complete Project	Program Allocations (3 Months of Blueprint 2000)	Program Allocations (9 Months of Blueprint 2020)	Total Allocations for FY 2020	FY 2021 Projected Allocations	FY 2022 Projected Allocations	FY 2023 Projected Allocations	FY 2024 Projected Allocations	Total Projected FY 2020-2024 Allocations	
9 Blueprint 2000 Program														
11 Water Quality Project: City	25,000,000	24,614,165	11,929,752	12,684,413	385,835	385,835	-	385,835	-	-	-	-	385,835	-
12 Water Quality Project: County	25,000,000	23,790,579	17,557,251	6,233,328	1,209,421	1,209,421	-	1,209,421	-	-	-	-	1,209,421	-
13 Northwest Florida Water Management District Partnership	775,000	775,000	697,420	77,580	-	-	-	-	-	-	-	-	-	-
14 Headwaters of the St. Marks	8,920,221	7,937,390	4,487,390	3,450,000	982,831	982,831	-	982,831	-	-	-	-	982,831	-
15 Lake Lafayette Floodplain	2,800,000	2,800,000	1,496,948	1,303,052	-	-	-	-	-	-	-	-	-	-
16 Blueprint 2000 Land Bank	1,900,034	1,900,034	1,320,263	579,771	-	-	-	-	-	-	-	-	-	-
18 Capital Circle Northwest/Southwest (N-2)	126,997,806	126,997,806	124,144,854	2,852,952	-	-	-	-	-	-	-	-	-	-
19 Capital Circle Southeast and Subprojects (E-2)	37,040,455	37,040,455	37,040,455	-	-	-	-	-	-	-	-	-	-	-
20 Capital Circle Southwest (W-1)	4,554,895	4,554,895	4,264,732	290,163	-	-	-	-	-	-	-	-	-	-
21 Capital Circle Southwest (W-1) ROW Acquisition	8,539,400	8,539,400	1,756,753	6,782,647	-	-	-	-	-	-	-	-	-	-
22 Capital Circle Southwest (W-1) Enhanced Lighting	2,800,000	2,800,000	-	2,800,000	-	-	-	-	-	-	-	-	-	-
23 Capital Cascades Trail Segment 1 (Franklin Boulevard)	19,248,610	19,248,610	19,048,916	199,694	-	-	-	-	-	-	-	-	-	-
24 Capital Cascades Trail Segment 2 (Cascades Park & Subprojects)	51,038,148	51,038,148	50,420,075	618,073	-	-	-	-	-	-	-	-	-	-
25 Capital Cascades Crossing (Connector Bridge & Subprojects)	8,421,212	8,421,212	8,407,348	13,864	-	-	-	-	-	-	-	-	-	-
26 Capital Cascades Trail Segment 3 (FAMU Way & Subprojects)	67,776,617	67,776,617	51,314,772	16,461,845	-	-	-	-	-	-	-	-	-	-
27 Capital Cascades Trail Segment 4	18,505,847	6,859,756	17,601	6,842,155	11,646,091	3,383,965	-	3,383,965	-	8,262,126	-	-	11,646,091	-
28 LPA Group Engineering Services	9,456,474	9,456,474	8,533,680	922,794	-	-	-	-	-	-	-	-	-	-
29 Magnolia Drive Trail and Subprojects	11,404,818	11,404,818	2,167,818	9,237,000	-	-	-	-	-	-	-	-	-	-
30 Advance Funding for Blueprint 2020 Projects														
31 Airport Gateway	1,000,000	1,000,000	-	1,000,000	-	-	-	-	-	-	-	-	-	-
32 Orange Avenue Corridor Study	350,000	350,000	47,974	302,026	-	-	-	-	-	-	-	-	-	-
33 Orange Avenue/Meridian Placemaking	1,000,000	1,000,000	63,388	936,612	-	-	-	-	-	-	-	-	-	-
34 Market District Placemaking	1,000,000	1,000,000	60,745	939,255	-	-	-	-	-	-	-	-	-	-
35 Northeast Gateway: Welaunee Boulevard	5,182,242	5,182,242	3,510,790	1,671,452	-	-	-	-	-	-	-	-	-	-
36 Northeast Corridor Connector: Bannerman Road	750,000	750,000	57,573	692,427	-	-	-	-	-	-	-	-	-	-
37 Comprehensive Wastewater Treatment Plan	500,000	500,000	-	500,000	-	-	-	-	-	-	-	-	-	-
38 2020 Sales Tax Extension: Bike Route and Greenways	900,000	900,000	101,909	798,091	-	-	-	-	-	-	-	-	-	-
39 Blueprint 2020 Program														
40 Annual Allocations														
41 Blueprint: Greenways Master Plan						-	592,500	592,500	750,000	750,000	750,000	750,000	3,592,500	
42 Blueprint: Bike Route System						-	562,500	562,500	790,000	790,000	790,000	790,000	3,722,500	
43 City of Tallahassee: StarMetro Enhancements						-	459,375	459,375	612,500	612,500	612,500	612,500	2,909,375	
44 City of Tallahassee: Water Quality and Stormwater Improvements						-	1,593,750	1,593,750	2,125,000	2,125,000	2,125,000	2,125,000	10,093,750	
45 City of Tallahassee: Sidewalks Improvements						-	937,500	937,500	1,250,000	1,250,000	1,250,000	1,250,000	5,937,500	
46 City of Tallahassee: Operating Costs of Blueprint Funded Parks						-	375,000	375,000	500,000	500,000	500,000	500,000	2,375,000	
47 Leon County: Water Quality and Stormwater Improvements						-	1,593,750	1,593,750	2,125,000	2,125,000	2,125,000	2,125,000	10,093,750	
48 Leon County: Sidewalks Improvements						-	937,500	937,500	1,250,000	1,250,000	1,250,000	1,250,000	5,937,500	
49 Leon County: Operating Costs of Blueprint Funded Parks						-	375,000	375,000	500,000	500,000	500,000	500,000	2,375,000	
50 Regional Mobility and Gateway Projects														
51 Southside Gateway: Woodville Highway	36,204,134				36,204,134	-	-	-	-	-	-	-	-	36,204,134
52 Capital Circle Southwest (W-1)	5,000,000				5,000,000	-	-	-	-	-	2,500,000	2,500,000	5,000,000	-
53 Orange Avenue: Adams to Springhill	40,348,715				40,348,715	-	-	-	-	-	-	-	-	40,348,715
54 Westside Student Gateway: Pensacola Street	36,492,792				36,492,792	-	-	-	-	-	-	-	-	36,492,792
55 Airport Gateway	67,232,194				67,232,194	-	3,500,000	3,500,000	2,200,000	61,532,194	-	-	67,232,194	-
56 Northwest Connector: Tharpe Street	64,850,503				64,850,503	-	-	-	-	-	-	486,000	486,000	64,364,503
57 Northeast Corridor Connector: Bannerman Road	39,046,583				39,046,583	-	3,300,000	3,300,000	2,500,000	33,246,583	-	-	39,046,583	-
58 Northeast Gateway: Welaunee Boulevard	50,237,247				50,237,247	-	2,400,000	2,400,000	2,731,889	24,185,152	7,263,388	17,119,441	53,699,870	(3,462,623)
59 North Monroe Gateway	11,458,548				11,458,548	-	-	-	-	-	-	-	-	11,458,548
60 CCQ Projects														
61 Orange Avenue/Meridian Placemaking	3,709,611				3,709,611	-	1,500,000	1,500,000	2,600,000	-	-	-	4,100,000	(390,389)
62 Market District Placemaking	9,797,645				9,797,645	-	1,500,000	1,500,000	3,500,000	4,800,000	-	-	9,800,000	(2,355)
63 Lake Lafayette and St. Marks Regional Park	19,260,112				19,260,112	-	500,000	500,000	-	750,000	500,000	-	1,750,000	17,510,112
64 Monroe-Adams Corridor Placemaking	8,201,616				8,201,616	-	1,000,000	1,000,000	1,000,000	2,000,000	1,000,000	3,201,616	8,201,616	-
65 Midtown Placemaking	26,817,877				26,817,877	-	-	-	-	-	750,000	471,981	1,221,981	25,595,896
66 Fairgrounds Beautification and Improvement	14,627,933				14,627,933	-	-	-	-	-	-	-	-	14,627,933
67 Northeast Park	12,189,944				12,189,944	-	-	-	-	-	-	-	-	12,189,944
68 College Avenue Placemaking	8,532,961				8,532,961	-	-	-	-	-	-	-	-	8,532,961
69 Florida A&M Entry Points	1,828,492				1,828,492	-	-	-	-	-	-	-	-	1,828,492
70 Alternative Sewer Solutions	2,338,842				2,338,842	-	-	-	-	-	-	-	-	2,338,842
71 Tallahassee-Leon County Animal Service Center	8,532,961				8,532,961	-	-	-	-	-	-	-	-	8,532,961
72 DeSoto Winter Encampment	500,000				500,000	-	-	-	500,000	-	-	-	500,000	-
73 Total Uses of Funds, Capital Infrastructure Projects	908,070,489	426,637,601	348,448,407	78,189,194	481,432,888	5,962,052	21,126,875	27,088,927	24,934,389	144,678,555	21,915,888	33,681,538	252,299,297	276,170,466
74 Reserve Fund, Blueprint Infrastructure									2,333,431	495,389	1,759,549	14,226	4,602,595	
75 Total Uses of Funds, Capital Projects and Addition to Reserve Fund	908,070,489	426,637,601	348,448,407	78,189,194	481,432,888	5,962,052	21,126,875	27,088,927	27,267,820	145,173,944	23,675,437	33,695,764	256,901,892	276,170,466
76 Sources of Funds less Uses of Funds														

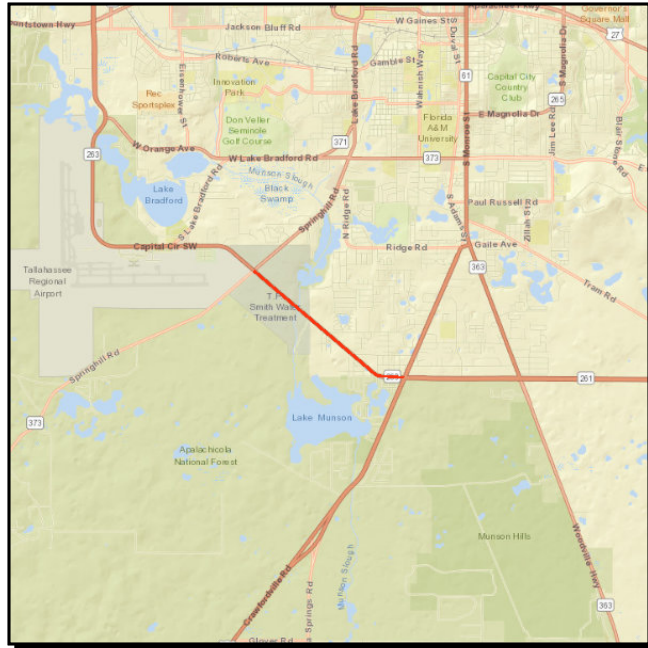
NOTE: The Capital Improvement Program allocates net sales tax and other sources of funds to capital infrastructure projects; only funding identified in FY 2020 will be allocated toward any projects. Funding identified in the outlying years (2021 - 2024) is based on current estimates of future net sales tax revenues for capital projects and other anticipated funding sources.

- (1) City, County, State, and Federal Revenues (Line 3) include the following funding in designated years:
 - a. FY 2020: Significant Benefit District Funds (District 1) from the City for the Northeast Corridor Connector: Bannerman Road project
 - b. FY 2022: Florida State University project contribution for the Airport Gateway project (consistent with IA Board direction at March 1, 2018 meeting)
 - c. FY 2023: FDOT TRIP funding for the Northeast Gateway: Welaunee Boulevard project
 - d. FY 2024: Significant Benefit District Funds (District 4) from the City and County for the Northwest Corridor: Tharpe Street project
- (2) Project costs were estimated as a component of Blueprint's approved Funding Schedule and Implementation Plan, which received IA Board approval on June 21, 2018. Project cost estimates (Line 8) increase 2% annually through the first year of construction for each project or through FY 2024, the final year of this projection.
- (3) Projects funded after FY 2020 will only include Blueprint 2020 projects with the exception of Capital Cascades Trail Segment 4 (Line 27). Funding for this project during FY 2022 will come from funds paid back to the Blueprint 2000 program for advance payments made on behalf of the Blueprint 2020 program prior to the start of the 2020 sales tax. The projects that received advance funding are included on lines 31-38.

CRTPA 5-year Transportation Improvement Program, Major Capacity

Section D - Major Capacity (State/Federally Funded)

SR 263 (US 319) C.C. FROM SR 61 CRAWFORDVILLE TO CR 2203 SPRINGHILL RD



Project #: 2197492
Work Summary: ADD LANES & RECONSTRUCT **SIS?:** No
Lead Agency: Managed by FDOT **Length:** 2.341
County: LEON **LRTP #:** 2040 RMP Capital Roadway CFP (5.5)

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
RRU	DS	151,698	0	0	0	0	151,698
ROW	DDR	2,312,194	0	0	0	0	2,312,194
ROW	SU	107,725	0	0	0	0	107,725
ROW	ACSU	577,281	0	0	0	0	577,281
ROW	DIH	30,000	0	0	0	0	30,000
ENV	DS	0	0	0	30,110	0	30,110
CST	DIH	0	0	0	0	385,321	385,321
CST	DDR	0	0	0	0	30,060,282	30,060,282
CST	CM	0	0	0	0	1,002,606	1,002,606
CST	SA	0	0	0	0	2,430,394	2,430,394
Total		3,178,898	0	0	30,110	33,878,603	37,087,611

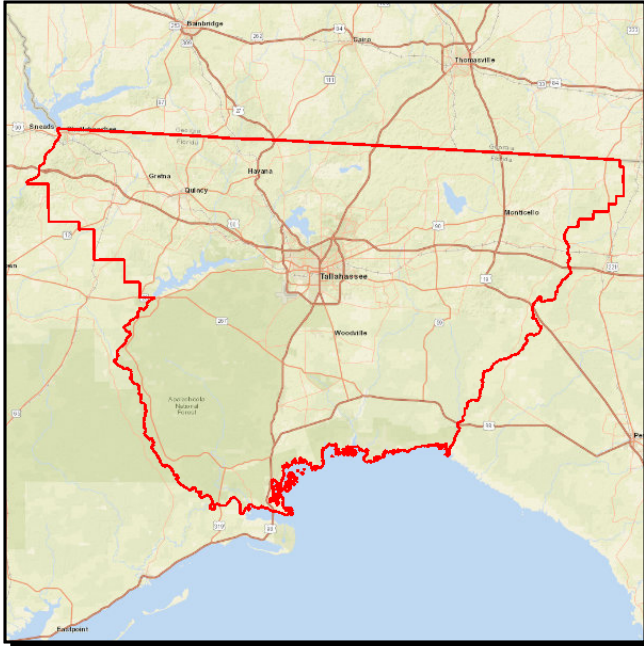
Prior Cost < 2019/20: 18,107,727

Future Cost > 2023/24: 0

Total Project Cost: 55,195,338

Project Description: Provides right-of-way and construction funding for Capital Circle from Crawfordville Road to Springhill Road.

CRTPA RESERVE BOX FOR FUTURE PROJECTS USING URBAN FUNDS



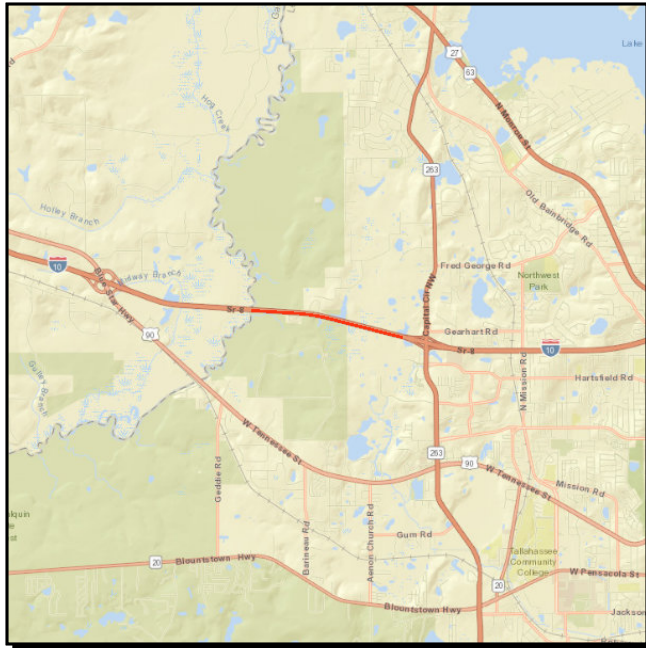
Project #: 2197935
Work Summary: FUNDING ACTION **SIS?:** No
Lead Agency: Managed by FDOT **Length:** .000
County: LEON **LRTP #:** 2040 RMP Roadway CFP (5.5)

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PE	SU	24,590	1,000,000	74,751	93,975	420,507	1,613,823
CST	GFSU	645,230	0	0	0	0	645,230
CST	SU	0	0	3,574,174	0	2,350,000	5,924,174
Total		669,820	1,000,000	3,648,925	93,975	2,770,507	8,183,227

Prior Cost < 2019/20: 15
Future Cost > 2023/24: 0
Total Project Cost: 8,183,242

Project Description: Provides reserve funds for use on CRTPA projects to cover construction and right-of-way costs.

SR 8 (I-10) from Gadsden Co Line to West of SR 263 Capital Circle



Project #: 2225306
Work Summary: ADD LANES & RECONSTRUCT **SIS?:** Yes
Lead Agency: Managed by FDOT **Length:** 1.089 MI
County: LEON **LRTP #:** 2040 RMP Capital Roadway CFP (5.5)

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PE	ACFP	1,925,000	0	0	0	0	1,925,000
Total		1,925,000	0	0	0	0	1,925,000

Prior Cost < 2019/20: 0
Future Cost > 2023/24: 0
Total Project Cost: 1,925,000

Project Description: This project provides design funding for the widening of Interstate 10 and was amended into the TIP at the November 19, 2019 CRTPA meeting.

SR 8 (I-10) INTERCHANGE STUDIES AT SR 263 & SR 61 (US 319)



Project #: 2225935
Work Summary: PRELIM ENG FOR FUTURE CAPACITY **SIS?:** Yes
Lead Agency: Managed by FDOT **Length:** 2.690
County: LEON **LRTP #:** 2040 RMP Capital Roadway CFP (5.5)

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PE	ACNP	1,269,000	0	0	0	0	1,269,000
Total		1,269,000	0	0	0	0	1,269,000

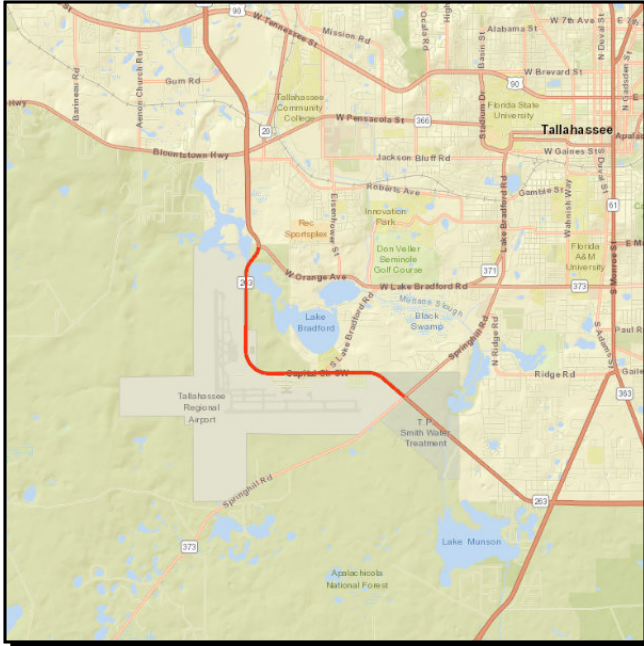
Prior Cost < 2019/20: 3,375,935

Future Cost > 2023/24: 0

Total Project Cost: 4,644,935

Project Description: Provides funding to study I-10 Interchange improvements at Thomasville Road/Capital Circle, NE.

SR 263 CAPITAL CIR FROM CR 2203 SPRINGHILL RD TO SR 371 ORANGE AVENUE

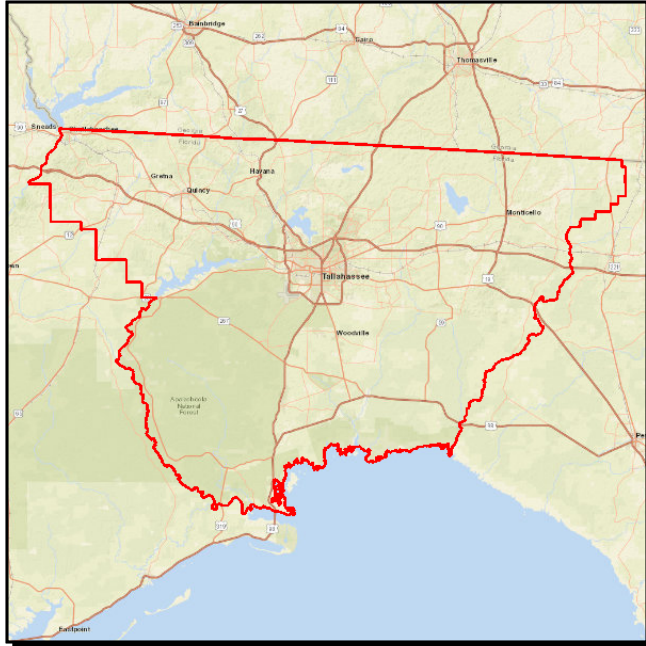


Project #: 4157829
Work Summary: RIGHT OF WAY - FUTURE CAPACITY **SIS?:** Yes
Lead Agency: Managed by FDOT **Length:** 4.126
County: LEON **LRTP #:** 2040 RMP Roadways CFP (Chapter 5)

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
ENV	ACNP	60,221	0	0	0	0	60,221
CST	STED	0	0	32,430,000	0	0	32,430,000
RRU	ACNP	0	0	100,000	0	0	100,000
CST	ACNP	0	0	24,792,720	0	0	24,792,720
Total		60,221	0	57,322,720	0	0	57,382,941

Prior Cost < 2019/20: 4,404,585
Future Cost > 2023/24: 0
Total Project Cost: 61,787,526
Project Description: Provides construction funding for Capital Circle, SW.

CAPITAL REGION TPA (TALLAHASSEE) FY 2018/2019-2019/2020 UPWP



Project #: 4393232
Work Summary: TRANSPORTATION PLANNING **SIS?:** No
Lead Agency: MANAGED BY CAPITAL REGION **Length:** .000
County: LEON **LRTP #:** RMP Maintenance (5.7)

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PLN	SU	300,000	0	0	0	0	300,000
PLN	PL	527,380	0	0	0	0	527,380
Total		827,380	0	0	0	0	827,380

Prior Cost < 2019/20: 2,931,398

Future Cost > 2023/24: 0

Total Project Cost: 3,758,778

Project Description: Provides planning funding associated with the update of the long range transportation plan.

CAPITAL REGION TPA (TALLAHASSEE) FY 2020/2021-2021/2022 UPWP



Project #: 4393233
Work Summary: TRANSPORTATION PLANNING **SIS?:** No
Lead Agency: MANAGED BY CAPITAL REGION **Length:** .000
County: LEON **LRTP #:** 2040 RMP Maintenance (5.7)

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PLN	SU	0	812,251	0	0	0	812,251
PLN	PL	0	527,381	527,381	0	0	1,054,762
Total		0	1,339,632	527,381	0	0	1,867,013

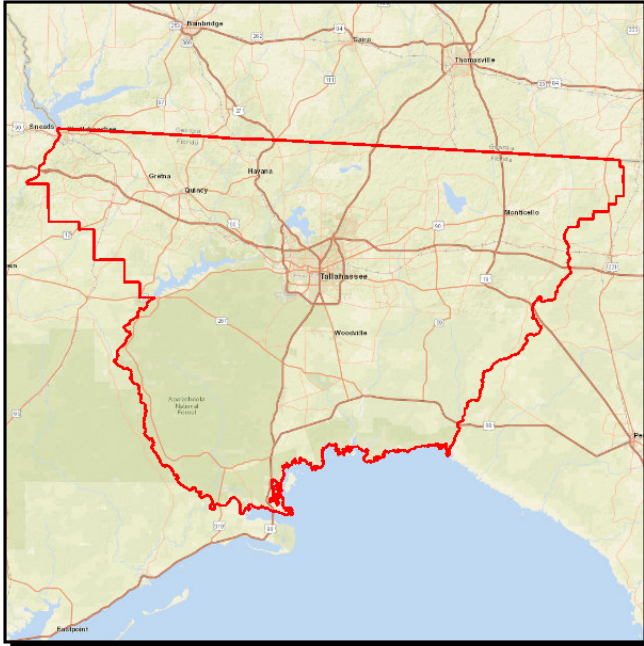
Prior Cost < 2019/20: 0

Future Cost > 2023/24: 0

Total Project Cost: 1,867,013

Project Description: Provides planning funding for CRTPA efforts as identified in the agency's Unified Planning Work Program.

CAPITAL REGION TPA (TALLAHASSEE) FY 2022/2023-2023/2024 UPWP



Project #: 4393234
Work Summary: TRANSPORTATION PLANNING **SIS?:** No
Lead Agency: MANAGED BY CAPITAL REGION **Length:** .000
County: LEON

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PLN	SU	0	0	0	550,000	250,000	800,000
PLN	PL	0	0	0	527,381	0	527,381
Total		0	0	0	1,077,381	250,000	1,327,381

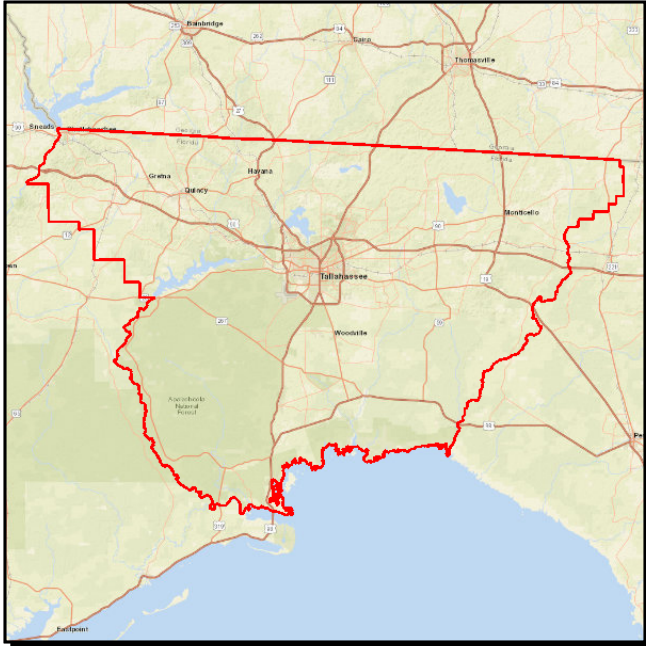
Prior Cost < 2019/20: 0

Future Cost > 2023/24: 0

Total Project Cost: 1,327,381

Project Description: Provides PL funds associated with the agency's work plan (Unified Planning Work Program).

MPO ADVISORY COMMITTEE STAFF FY 2018/2019-2019/2020 UPWP

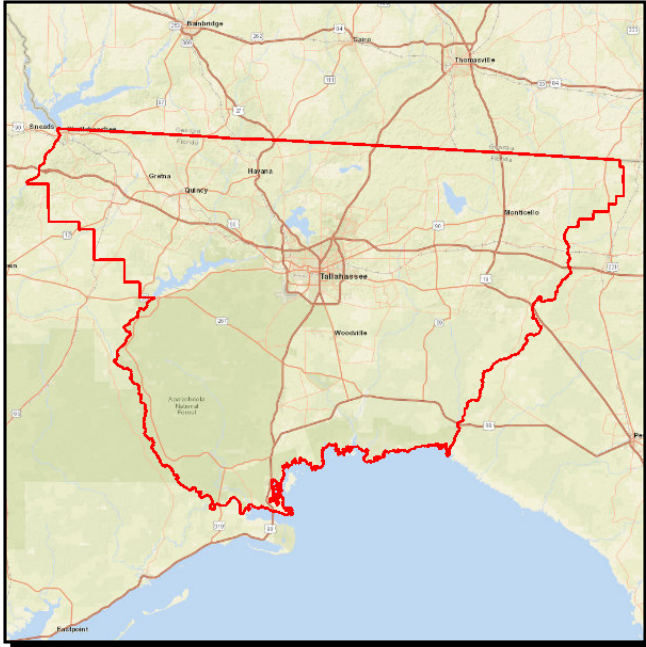


Project #: 4393392
Work Summary: TRANSPORTATION PLANNING **SIS?:** No
Lead Agency: Managed by FDOT **Length:** .000
County: LEON

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PLN	PL	602,853	0	0	0	0	602,853
Total		602,853	0	0	0	0	602,853

Prior Cost < 2019/20: 676,874
Future Cost > 2023/24: 0
Total Project Cost: 1,279,727
Project Description: Provides funding to the MPO Advisory Committee.

MPO ADVISORY COMMITTEE STAFF FY 2020/2021-2021/2022 UPWP

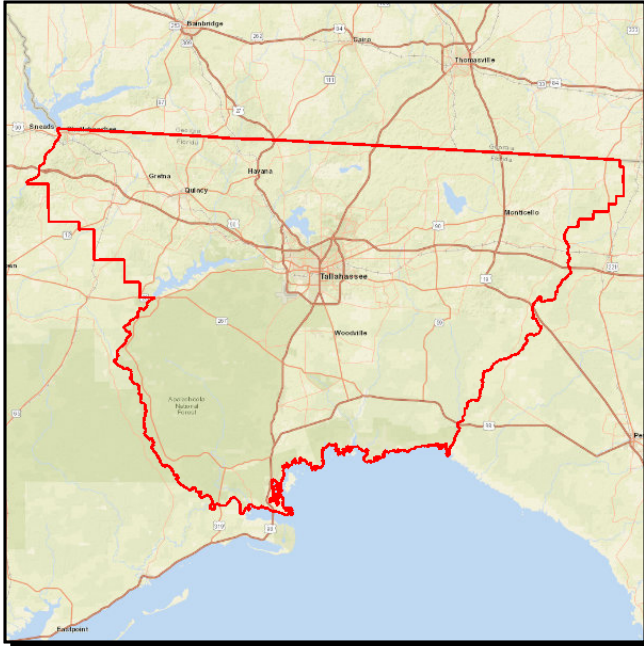


Project #: 4393393
Work Summary: TRANSPORTATION PLANNING **SIS?:** No
Lead Agency: Managed by FDOT **Length:** .000
County: LEON

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PLN	PL	0	642,952	642,952	0	0	1,285,904
Total		0	642,952	642,952	0	0	1,285,904

Prior Cost < 2019/20: 0
Future Cost > 2023/24: 0
Total Project Cost: 1,285,904
Project Description:

MPO ADVISORY COMMITTEE STAFF FY 2022/2023-2023/2024



Project #: 4393394
Work Summary: TRANSPORTATION PLANNING **SIS?:** No
Lead Agency: Managed by FDOT **Length:** .000
County: LEON

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PLN	PL	0	0	0	642,952	0	642,952
Total		0	0	0	642,952	0	642,952

Prior Cost < 2019/20: 0
Future Cost > 2023/24: 0
Total Project Cost: 642,952
Project Description: Provides funding to the MPO Advisory Committee.

NORTHEAST GATEWAY - WELAUNEE BLVD PH I



Project #: 4449991
Work Summary: NEW ROAD CONSTRUCTION **SIS?:** No
Lead Agency: MANAGED BY BLUEPRINT 2000 **Length:** 5.000
County: LEON **LRTP #:** 2040 RMP Capital Roadway CFP (5.5)

Phase	Fund Source	2019/20	2020/21	2021/22	2022/23	2023/24	Total
PE	TRIP	0	0	0	500,000	0	500,000
PE	TRWR	0	0	0	1,000,000	0	1,000,000
PE	LF	0	0	0	3,000,000	0	3,000,000
Total		0	0	0	4,500,000	0	4,500,000

Prior Cost < 2019/20: 0
Future Cost > 2023/24: 0
Total Project Cost: 4,500,000
Project Description: Provides Transportation Regional Incentive Program (TRIP) funding.

CRTPA Regional Mobility Plan (RMP) Priority Project List

Priority Rank	RMP ID#	Project Name/Limits	FDOT WPI#	Programmed Funding					Project/Strategy	County	SIS	Length (miles)	Funding Sought	
				Phase	2019	2020	2021	2022						2023
1	1026	Woodville Highway¹ (Capital Circle, SE to Gaile Ave) (Gaile Ave to Paul Russell Rd)	4240094	Phase						Widen to 4 lanes	Leon		2.1	CST (\$17.4M) ⁴ CST (\$6.8M) ⁴
				ROW	\$773,885									
				ROW	\$4.9M	\$ 1.1M								
2	1513	Capital Circle, Southwest² (Crawfordville Rd to Springhill Rd)	2197492	Phase						Widen to 6 lanes	Leon		2.34	FULLY FUNDED*
				ROW	\$4.7M	\$3M								
				CST				\$32.6M						
3	1540	Crawfordville Road (N. of Alaska Way to Lost Creek Bridge)	2204956	Phase						Widen to 4 lanes	Wakulla		3.6	ROW (\$34.1M) ⁴ CST (\$27M) ⁴
				ROW					\$2.6M					
4	308	Crawfordville Road (Lost Creek Bridge to East Ivan Rd)	2204953	Phase						Widen to 4 lanes	Wakulla		4.4	ROW (\$30M) ⁴ CST (\$41M) ⁴
5	1554	Orange Avenue² (Capital Circle, SW to Monroe St)	4379021	Phase						Widen to 4 lanes	Leon		4.3	Design
				PD&E	\$1.5M									
6	75	Thomasville Rd/Meridian Rd/7th Ave³ (Midtown Operational Improvements)	-	Phase						Intersection Improvements	Leon		-	PD&E
7	138	Mahan Dr and Capital Circle, NE (Intersection Improvements)	-	Phase						Intersection Improvements	Leon	Y	-	Feasibility Study
8	1365	Pensacola Street (West Side Student Corridor Gateway¹) (Capital Circle, NW to Appleyard Dr)	-	Phase						Widen to 4 lanes	Leon		0.8	PD&E Reevaluation
					-	-	-	-	-					
9		Crawfordville Road (LL Wallace Rd to beginning of 4-lane) (Wakulla County Line to LL Wallace Rd)	-	Phase						Widen to 4 lanes	Leon		1.7	PE (\$2.09M) ⁴ PE (\$1.8M) ⁴
					-	-	-	-	-					
					-	-	-	-	-					
10	383	Lake Bradford Road/Springhill Road¹ (Capital Circle, SW to Gaines Street)	-	Phase						Corridor Improvements	Leon		3.8	PD&E
					-	-	-	-	-					
11	181	Tharpe Street² (Capital Circle, NW to Ocala Rd)	-	Phase						Widen to 4 lanes	Leon		2.7	PD&E Reevaluation
					-	-	-	-	-					
12	179	Bannerman Road² (Tekesta Dr to Thomasville Rd)	-	Phase						Widen to 4 lanes	Leon		1.7	PE

Priority Rank	RMP ID#	Project Name/Limits	FDOT WPI#	Programmed Funding					Project/Strategy	County	SIS	Length (miles)	Funding Sought	
13	369	Welaunee Blvd Extension¹ (Fleischmann Rd to south of I-10)	Blueprint	Phase	2019	2020	2021	2022	2023	New 4 lane road	Leon		2.25	CST
				PD&E	\$625,000									
				PE	\$250,000	\$1M								
14	1571	Welaunee Blvd Extension¹ (South of I-10 to Shamrock St)	Blueprint	Phase	2019	2020	2021	2022	2023	New 4 lane road	Leon		2	ROW/CST
				PD&E	\$625,000									
				PE	\$250,000	\$1M								
15	137	Welaunee Blvd/I-10 Interchange		Phase	2019	2020	2021	2022	2023	New Interchange	Leon	Y	-	PD&E
				-	-	-	-	-	-					

- ¹ [Blueprint Gateway Project](#)
- ² [Blueprint Regional Mobility Project](#)
- ³ [Blueprint Community Enhancement District](#)
- ⁴ FDOT Long Range Estimate (LRE)

* Fully Funded Projects are retained on the list above until such funding is within the first three (3) years of the TIP.

ABBREVIATIONS:

- PD&E - Project Development and Environment Study
- PE - Preliminary Engineering (Design)
- ROW - Right-of-Way
- CST - Construction
- SIS - Strategic Intermodal System (FDOT roadway designation)

FULLY FUNDED PROJECTS (NOT YET CONSTRUCTED):

	382	Capital Circle, Southwest² (Springhill Rd to Orange Ave)	4157829	Phase	2019	2020	2021	2022	2023	Widen to 6 lanes	Leon	Y	4.1	FULLY FUNDED
				CST			\$56.5M							

Priority Rank	RMP ID#	Project Name/Limits	FDOT WPI#	Programmed Funding					Project/Strategy	County	Length (miles)	Funding Sought **	
				Phase	2019	2020	2021	2022					2023
1	567	Monticello Bike Trail Extension (Southern Terminus of Monticello to Jefferson Co Middle/High School)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Jefferson	2.4	PD&E/PE
				-	-	-	-	-	-				
2	543	Wakulla Environmental Institute (US 98 to WEI)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Wakulla	1.4	PD&E/PE
				-	-	-	-	-	-				
3	454	Goose Pond Trail* (Mahan Dr/Fort Knox to Weems Rd)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Leon	1.2	PD&E
				-	-	-	-	-	-				
4	1026	Florida Arts Trail (N Corry St to Florida Georgia Hwy)	433801	Phase	2019	2020	2021	2022	2023	Shared Use Path	Gadsden	11	PE
				-	-	-	-	-	-				
5	160	US 90 Trail (Madison St to Dover Rd)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Gadsden	10.7	PD&E
				-	-	-	-	-	-				
6	1254	Martin Rd Trail (Monticello Bike Trail to US 19)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Jefferson	0.3	PD&E
				-	-	-	-	-	-				
7	527	Thomasville Rd Trail* (Meridian Rd to Live Oak Plantation Rd)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Leon	3.7	PD&E
				-	-	-	-	-	-				

* Also a Blueprint Intergovernmental Agency project

** ABBREVIATIONS:

PD&E - Project Development and Environment Study

PE - Preliminary Engineering

CST - Construction

ROW - Right-of-Way

*** Note: Fully Funded Projects are retained on the list until such funding is within the first three (3) years of the TIP.

FULLY FUNDED PROJECTS (NOT YET CONSTRUCTED):

	422	Glenview Drive (Meridian Rd to Thomasville Rd)	4369911	Phase	2019	2020	2021	2022	2023	Sidewalk	Leon	0.44	FULLY FUNDED
				CST			\$276,946						

Capital Region Transportation Planning Agency
ADOPTED Regional Trails Priority Project List
 Fiscal Year 2020 - Fiscal Year 2024

Priority Rank	RMP ID#	Project Name/Limits	FDOT WPI#	Programmed Funding					Project/Strategy	County	Length (miles)	Funding Sought *	
				Phase	2019	2020	2021	2022					2023
1	561	Coastal Trail West - CC2ST (s. of Tower Road to Wakulla High School)	4399263	Phase						Shared Use Path	Wakulla	6.5	FULLY FUNDED
				ROW		\$1.06M							
				CST				\$9.05M					
2	542	Coastal Trail East - CC2ST (St. Marks Trail to Lighthouse Road)	4405501	Phase	2019	2020	2021	2022	2023	Shared Use Path	Wakulla	2.8	ROW/CST
				-	-	-	-	-	-				
3	456	Capital Cascades Trail (Segment 4)** (Springhill Rd to Mill Street/St. Marks Trail)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Leon	1.2	PE
				PD&E	\$1M								
				PE		\$2M							
4		Forest Trail North (Trout Pond to Lake Henrietta)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Leon	6.5	Feasibility Study
				-	-	-	-	-	-				
5	550	Bloxham Cutoff Rd Trail - CC2ST (Springhill Rd to US 98)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Wakulla	10.9	PD&E
				-	-	-	-	-	-				
6		Forest Trail South (Ochlockonee Bay Trail to Trout Pond)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Wakulla/ Leon	19.7	Feasibility Study
				-	-	-	-	-	-				
7		Nature Coast Trail (Lighthouse Road to Taylor County Line)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Wakulla/ Jefferson	14	Feasibility Study
				-	-	-	-	-	-				
8		Nature Coast Regional Trail Connector (Monticello to Jefferson County Line)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Jefferson	14	Feasibility Study
				-	-	-	-	-	-				
9		Nature Coast Regional Trail Connector (Tallahassee to Monticello)		Phase	2019	2020	2021	2022	2023	Shared Use Path	Jefferson	26	Feasibility Study
				-	-	-	-	-	-				

* ABBREVIATIONS:

- PD&E - Project Development and Environment Study
- PE - Preliminary Engineering
- CST - Construction
- ROW - Right-of-Way

** Blueprint project

Recommended Rank	Previous Rank	Major Street	Minor Street	Proposed Improvements	Study Date	Cost Estimate	Safety Information (from Traffic Study):	Mobility Information
1	N/A	\$500,000 Annual Operations & Maintenance funding to the Tallahassee Regional Transportation Management Center (RTMC)						
	PROJECT INFORMATION: Provide annual operations and maintenance funding in support of regional ITS (Intelligent Transportation Systems) activities to the the region's traffic management center.							
Recommended Rank	Previous Rank	Major Street	Minor Street	Proposed Improvements	Study Date	Cost Estimate	Safety Information (from Traffic Study):	Mobility Information
2	1	Thomasville Road (Midtown) (SR 63)	Monroe St to Seventh Ave	Install pedestrian refuge islands and a rectangular rapid flash beacon (RRFB) near Beard Street	March 2016	\$170,000	5 bicyclist and 3 pedestrian crashes in the 6-year analysis period (2009-2014)	Heavy Pedestrian Traffic Bus Service
	PROJECT INFORMATION: Safety Study identifies proposed improvements to address pedestrian and bicycle safety along the Midtown corridor of Thomasville Rd (Monroe Street to 7th Avenue). Study was conducted based upon a request by the CRTPA. Thomasville/Seventh/Meridian Intersection Level of Service (LOS): AM LOS C; PM LOS D.							
Recommended Rank	Previous Rank	Major Street	Minor Street	Proposed Improvements	Study Date	Cost Estimate	Safety Information (from Traffic Study):	Mobility Information
3	2	Monroe Street (SR 61/US 27)	3rd Avenue to Seventh Avenue	Upgrade signals and ITS hardware; add ADA features to sidewalks; examine corridor lighting	10/01/17	\$1.5M	N/A	Heavy Pedestrian Traffic Bus Service
	PROJECT INFORMATION: This project was added by the FDOT in collaboration with the CRTPA and its transportation partners. The project seeks to upgrade existing pedestrian features, ADA improvements, and the span wire signals at four intersections on SR 63 (Monroe Street).							
Recommended Rank	Previous Rank	Major Street	Minor Street	Proposed Improvements	Study Date	Cost Estimate	Safety Information (from Traffic Study):	Mobility Information
4	3	Monroe Street (US 27)	Brevard Street	Construct SBRT* (*South Bound Right Turn lane)	June 2015	Estimated cost: \$950,440 (includes \$822,800 in r-o-w)	52 collisions in 5 -year analysis period (2010-2014); majority 'rear-end' crashes of which 13 occurred in southbound approach lanes.	Moderate Pedestrian Traffic Bus service Signalized intersection
	PROJECT INFORMATION: Signalized Intersection Study identifies that a southbound right turn lane is warranted at this location, and would include a sufficient radius to accommodate the heavy vehicles that are currently driving over the curb. Monroe Intersection Level of Service (LOS): AM LOS A&B; PM LOS C. Brevard eastbound left: AM/PM LOS D. Project studied based upon request by City of Tallahassee.							
Recommended Rank	Previous Rank	Major Street	Minor Street	Proposed Improvements	Study Date	Cost Estimate	Safety Information (from Traffic Study):	Mobility Information
5	4	Woodville Hwy/ Natural Bridge Rd (Intersection)		Roundabout (Leon County)		\$828,900 (source: RMP)	Study not performed	school/sidewalk located on northwest No Bus Service Non signalized intersection
	PROJECT INFORMATION: This project was identified in the CRTPA's Regional Mobility Plan and proposes the construction of a roundabout at this intersection. The potential project was previously included on the RMP Roadway PPL.							
Recommended Rank	Previous Rank	Major Street	Minor Street	Proposed Improvements	Study Date	Cost Estimate	Safety Information (from Traffic Study):	Mobility Information
6	5	Old Lloyd Rd/ Gamble Rd (Intersection)		Roundabout (Jefferson County)		\$216,128 (source: RMP)	Study not performed	Minimal Pedestrian Traffic No bus service Non signalized intersection
	PROJECT INFORMATION: This project was identified in the CRTPA's Regional Mobility Plan and proposes the construction of a roundabout at this intersection. The potential project was previously included on the RMP Roadway PPL.							

* - Subsequent to adoption on June 18, 2018, the TSM PPL was revised on September 18, 2018

Capital Region Transportation Planning Agency
ADOPTED Transportation Alternatives Priority Project List
 Fiscal Year 2020 - Fiscal Year 2024

Priority	Project	Limits	Funding Sought	Phases
1	Blountstown Street Sidewalk Improvements (Sponsor: City of Tallahassee)	US 90 to Tharpe Street (CR 158)	\$910,149	Seeking Construction & CEI funding
2	Spring Creek Hwy (CR 365) Paved Off Road Bike Path (Sponsor: Wakulla County)	US 98 to Shadeville Rd (CR 61)	\$1.4 million	Seeking Design, Construction & CEI funding

Capital Region Transportation Planning Agency
ADOPTED Transportation Regional Incentives Program (TRIP) Priority Project List
 Fiscal Year 2020 - Fiscal Year 2024

Priority	Project	From	To	Funding Sought	Phase
1	Welaunee Boulevard Extension (Sponsor: Blueprint Intergovernmental Agency)	Fleischmann Rd	Centerville Rd at Shamrock South	\$1.5 million	Design

StarMetro
ADOPTED Priority Project List
Fiscal Year (FY) 2020 - FY 2024

Priority Rank	Project Name/Limits	FDOT WPI#	Programmed Funding					Project/Strategy*	Funding Sought	
			Phase	2019	2020	2021	2022			2023
1	Comprehensive Operational Analysis		Phase	2019	2020	2021	2022	2023	Initiate a Comprehensive Operations Analysis (COA) for StarMetro.	\$500,000
			-	-	-	-	-	-		
2	Southside SuperStop	4425421	Phase	2019	2020	2021	2022	2023	Construct multi-bay SuperStop in southeastern Tallahassee.	PE (\$525,000)
			PE		\$125000					
3	Bus Stop Upgrades		Phase	2019	2020	2021	2022	2023	This project proposes upgrading at least 50 stops to include boarding and alighting areas for bus wheelchair ramps use	\$500,000
			-	-	-	-	-	-		
4	Bus Signal Prioritization		Phase	2019	2020	2021	2022	2023	This project provides for the addition of global positioning system (GPS) based system devices on StarMetro buses to improve transit system performance.	\$250,000
			-	-	-	-	-	-		
5	Redevelopment of C.K. Steele Plaza Planning Study		Phase	2019	2020	2021	2022	2023	Planning study of C.K. Steele Plaza identifying opportunities for redevelopment of the site.	\$200,000
			-	-	-	-	-	-		

ABBREVIATIONS:

PE - Preliminary Engineering (Design)

* - See other side for full project descriptions

Project Name	Project Details
Comprehensive Operational Analysis	Initiate a Comprehensive Operations Analysis (COA) for StarMetro. The COA is a means of evaluating and adjusting current StarMetro operations to be more efficient while developing a framework to adapt the system to achieve the objectives of the Transit Development Plan (TDP), which itself is intended to lead toward implementation of the Long Range Plan. The goals of a COA are: 1. Establish a framework for making decisions about existing and future transit service, 2. Evaluate the effectiveness of current operational investments (routes), 3. Identify opportunities to improve system efficiency, 4. Develop recommendations to strengthen and effectively grow the StarMetro system, 5. Guide implementation of a system modifications to better serve StarMetro's partners and customers.
Southside SuperStop	Construction of multi-bay SuperStop in the South City area of Tallahassee. This SuperStop will provide an off-street location and possibly on street bus bays for customers to transfer between multiple routes, serve as a layover point for operators to improve system performance, public restrooms; possibly in coordination with the proposed Public Safety Campus. In addition, the SuperStop will allow StarMetro to develop neighborhood circulators to efficiently provide transportation options for disabled and low income individuals located in south Tallahassee and improve service to the Veteran's Administration Clinic.
Bus Stop Upgrades	StarMetro has just over 900 active stops. Many of these stops are not compliant with the Americans with Disabilities Act (ADA) and offer limited information to customers. While ADA compliance is only required when an amenity such as a bench or a shelter is added to the stop, StarMetro desires to make the system more accessible and safe for all of our customers. The funding will be used to upgrade at least 300 stops to include interactive solar smart stops to provide route information to our customers, boarding and alighting areas for bus wheelchair ramps to use, connect bus stops to sidewalks, and add shelter pads to prepare for the future placement of an amenity.
Bus Signal Prioritization	The City of Tallahassee is starting to replace the existing infrared based traffic signal preemption system for emergency vehicles with a more advanced global positioning system (GPS) based system. This system will allow for a much more efficient routing of emergency vehicles with less disruption to the traffic signal network. The GPS system also allows for adding signal prioritization to transit vehicles. Signal prioritization extends the green time or shortens the red time for approaching buses depending on the system parameters such as a bus running behind schedule. Signal prioritization is shown to improve overall transit system performance and efficiency by at least 10%. It costs approximately \$3,000 per bus for the signal prioritization devices.
Redevelopment of C.K. Steele Plaza Planning Study	Initiate a planning study of C.K. Steele Plaza (Plaza) to identify the needs, challenges, opportunities, and funding options to transform the Plaza from a single-use transit facility into a mixed-use, multistory intermodal facility with opportunities for house StarMetro Administrative Staff; leasable space for office, restaurants, and retail activities; and connections to intercity transportation such as Amtrak, Greyhound, and/or Megabus.

**Tallahassee International Airport Project Priorities
FDOT Fiscal Year 2020 - 2024**

2020

Priority Ranking	FM Item Number	Description	Local	FDOT	FAA	Total
1	412210-3	Runway 18/36 Reconstruction	2,750,000	2,250,000		5,000,000
2	TBA	International Passenger Processing Facility	5,500,000	5,500,000	1,575,000	12,575,000
3	422301-6	Terminal PLB Acquisition and Installation	600,000	400,000		1,000,000
4	226781-6	Terminal Modernization	400,000	400,000		800,000
5	422301-9	Hangar(s) Development and Modernization	1,000,000	1,000,000		2,000,000
6	416010-6	Hangar Development	500,000	500,000		1,000,000
		FY20 Total	10,750,000	10,050,000	1,575,000	22,375,000

**Tallahassee International Airport Project Priorities
FDOT Fiscal Year 2020 - 2024**

2021

Priority Ranking	FM Item Number	Description	Local	FDOT	FAA	Total
1	422301-8	Air Cargo Facility Expansion	1,121,009	1,121,009		2,242,018
2	226792-8	Air Cargo Facility Expansion	1,112,500	1,112,500		2,225,000
3	422301-6	Terminal PLB Acquisition and Installation	600,000	400,000		1,000,000
4	226781-6	Terminal Modernization	500,000	500,000		1,000,000
5	422301-9	Hangar(s) Development and Modernization	2,000,000	2,000,000		4,000,000
6	TBA	Taxiway Alpha Rehabilitation-Design	1,000,000	1,000,000		2,000,000
7	TBA	Airfield Maintenance Sweeper Truck	25,000		225,000	250,000
8	TBA	Terminal Concessions Redevelopment	125,000	125,000		250,000
		FY21 Total	6,483,509	6,258,509	225,000	12,967,018

**Tallahassee International Airport Project Priorities
FDOT Fiscal Year 2020 - 2024**

2022

Priority Ranking	FM Item Number	Description	Local	FDOT	FAA	Total
1	226792-9	Taxiway Rehabilitation-Design	95,000	95,000	1,710,000	1,900,000
2	442109-5	Multimodal Transportation Center	1,159,052	1,159,052		2,318,104
3	422301-6	Terminal PLB Acquisition and Installation	600,000	400,000		1,000,000
4	226781-6	Terminal Modernization	400,000	400,000		800,000
5	226792-4	Airport Emergency Power Improvements	37,500	37,500	675,000	750,000
6	TBA	Taxiway Alpha Rehabilitation-Construction	10,000,000	10,000,000		20,000,000
7	226792-7	Airport Operations Center Renovations and Upgrades	200,000	200,000		400,000
8	226792-6	Facilities Building (Maintenance Complex)	225,000	225,000		450,000
9	226792-5	Airport Information Technology Analysis	75,000	75,000		150,000
10	TBA	Computerized Maintenance Management System (CMMS)	40,000	40,000		80,000
11	TBA	Computer Based Training Upgrades	50,000	50,000		100,000
		FY22 Total	12,881,552	12,681,552	2,385,000	27,948,104

**Tallahassee International Airport Project Priorities
FDOT Fiscal Year 2020 - 2024**

2023

Priority Ranking	FM Item Number	Description	Local	FDOT	FAA	Total
1	226792-9	Taxiway Rehabilitation-Construction	500,000	500,000	9,000,000	10,000,000
2	442109-5	Multimodal Transportation Center	340,948	340,948		681,896
3	422301-6	Terminal PLB Acquisition and Installation	600,000	600,000		1,200,000
4	226781-6	Terminal Modernization	400,000	400,000		800,000
5	TBA	Aircraft Maintenance and Storage Hangar and Related Taxilanes	2,500,000	2,500,000		5,000,000
		FY23 Total	4,340,948	4,340,948	9,000,000	17,681,896

**Tallahassee International Airport Project Priorities
FDOT Fiscal Year 2020 - 2024**

2024

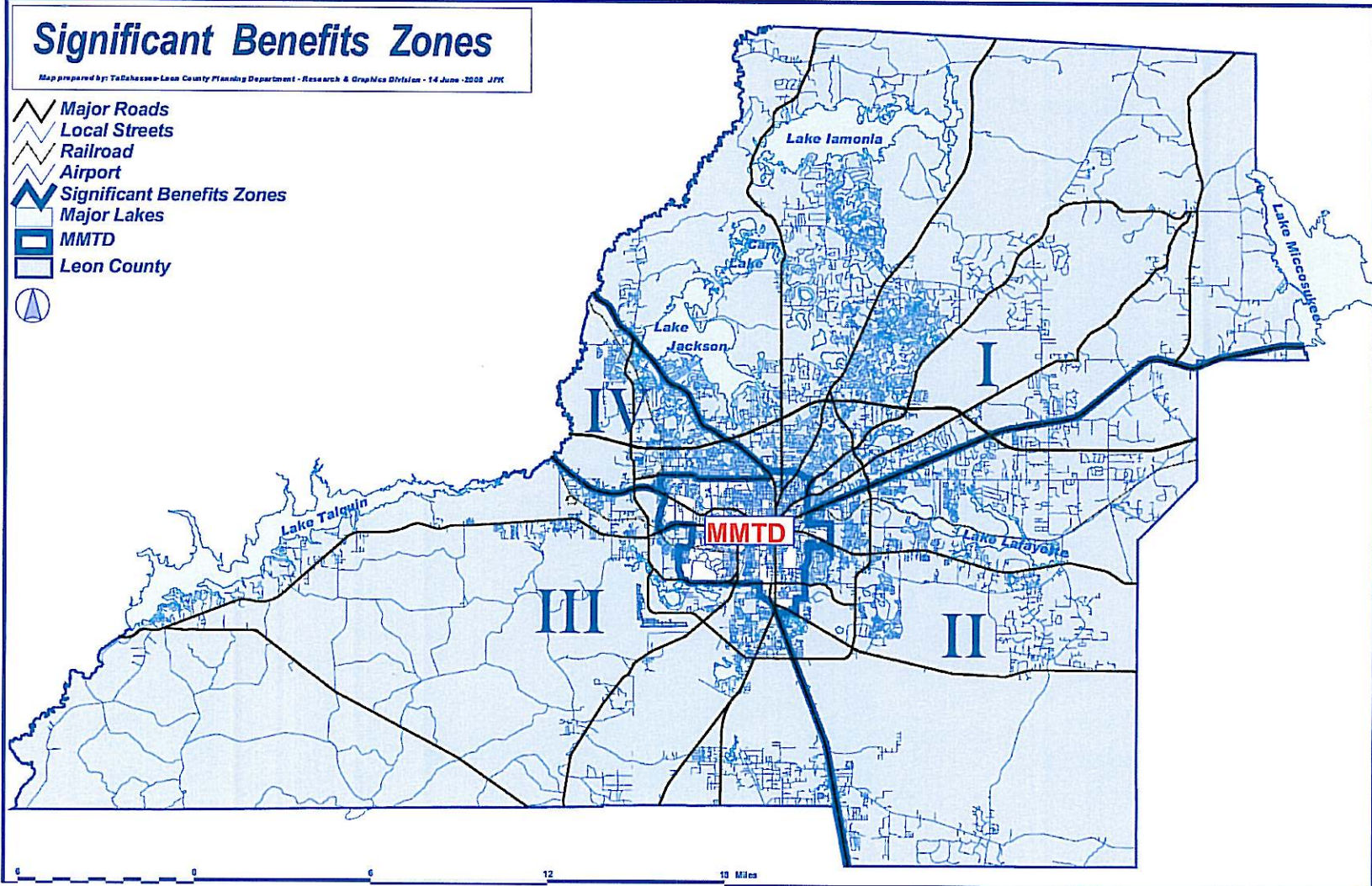
Priority Ranking	FM Item Number	Description	Local	FDOT	FAA	Total
1	226792-9	Taxiway Rehabilitation-Construction	450,000	450,000	8,100,000	9,000,000
2	TBA	Terminal Modernization	500,000	500,000		1,000,000
3	TBA	Security Fence and Gate Rehabilitation, Updates and Improvements	100,000	100,000		200,000
4	TBA	Air Carrier Apron Improvements	25,000	25,000	450,000	500,000
5	TBA	Parking Area Improvements	250,000	250,000		500,000
6	TBA	Landside Signage Improvements	100,000	100,000		200,000
7	TBA	Aircraft Maintenance and Storage Hangar and Related Taxilanes	5,000,000	5,000,000		10,000,000
		FY24 Total	6,425,000	6,425,000	8,550,000	21,400,000

Significant Benefit Project Priority List

Significant Benefits Zones

Map prepared by: Tallahassee-Leon County Planning Department - Research & Graphics Division - 14 June 2008 JPK

-  Major Roads
-  Local Streets
-  Railroad
-  Airport
-  Significant Benefits Zones
-  Major Lakes
-  MMTD
-  Leon County
- 



8

Attachment A

* Note: The Multimodal Transportation District (MMTD) Boundaries, as represented by the center, fifth district, require a formal Comprehensive Plan amendment to be established, and any future changes to that boundary would also require a formal Comprehensive Plan amendment. The Comprehensive Plan amendment process will require formal approvals by the City, County, and FDOT. Therefore, as stated in 2(b) of this agreement, any changes to this boundary will not require amendment to this Memorandum of Agreement, and Attachment A will be automatically updated to reflect the most current, adopted MMTD boundaries. Until the adoption of the MMTD Comprehensive Plan Amendment, the boundaries shown above shall apply.

Attachment B

Significant Benefit Project Priority List

DISTRICT 1		
Tier A	Tier B	Tier C
<p><u>Mahan Drive</u> <i>Section:</i> Dempsey Mayo to I-10 <i>Jurisdiction:</i> State <i>Includes:</i> construction, & ROW <i>Estimated Cost:</i> \$40 million <i>Justification:</i> #1 CRTPA Project Priority; SIS Connector *20% of funds will support transit/bike/pedestrian facilities</p>	<p><u>Bannerman (Phase 1)</u> <i>Section:</i> Thomasville to Tekesta <i>Jurisdiction:</i> County <i>Includes:</i> TBD <i>Estimated Cost:</i> TBD <i>Justification:</i> Alternate route to relieve Thomasville, an SIS Collector *20% of funds will support transit/bike/pedestrian facilities</p>	<p><u>Bannerman (Phase 2)</u> <i>Section:</i> Tekesta to Preservation Point <i>Jurisdiction:</i> County <i>Includes:</i> TBD <i>Estimated Cost:</i> TBD <i>Justification:</i> Alternate route to relieve Thomasville, an SIS Collector *20% of funds will support transit/bike/pedestrian facilities</p>
DISTRICT 2		
Tier A	Tier B	Tier C
<p><u>Mahan Drive</u> <i>Section:</i> Dempsey Mayo to I-10 <i>Jurisdiction:</i> State <i>Includes:</i> PD&E, construction, & ROW <i>Estimated Cost:</i> \$40 million <i>Justification:</i> - #1 CRTPA Project Priority; SIS Connector *20% of funds will support transit/bike/pedestrian facilities</p>	<p><u>Woodville Highway</u> <i>Section:</i> Gaile Avenue to 1000 feet north of Capital Circle SE <i>Jurisdiction:</i> State <i>Includes:</i> PD&E, Design, ROW & Construction <i>Estimated Cost:</i> \$53 million <i>Justification:</i> #5 CRTPA Project Priority *20% of funds will support transit/bike/pedestrian facilities</p>	<p><u>Weems Road</u> <i>Section:</i> Mahan to Capital Circle NE <i>Jurisdiction:</i> City <i>Includes:</i> PD&E, construction, & ROW <i>Estimated Cost:</i> \$17.5 million <i>Justification:</i> - Alternate route to relieve Mahan/CCNE intersection on SIS Collector *20% of funds will support transit/bike/pedestrian facilities</p>
DISTRICT 3		
Tier A	Tier B	
<p><u>North South Connector</u> <i>Section:</i> Orange to Jackson Bluff <i>Jurisdiction:</i> (City) <i>Includes:</i> PD&E, construction, & ROW <i>Estimated Cost:</i> \$15 million <i>Justification:</i> Relieve CCSW; In City 5-Year CIP *20% of funds will support transit/bike/pedestrian facilities</p>	<p><u>Pensacola Street</u> <i>Section:</i> Capital Cir SW to Apleyard <i>Jurisdiction:</i> (State) <i>Includes:</i> PD&E, construction, & ROW <i>Estimated Cost:</i> \$40 million <i>Justification:</i> - #12 CRTPA Project Priority; Parallel Route to Tennessee *20% of funds will support transit/bike/pedestrian facilities</p>	
DISTRICT 4		
Tier A	Tier B	
<p><u>Tharpe Street (Phase 1)</u> <i>Section:</i> Blountstown Highway to Ocala <i>Jurisdiction:</i> (County) <i>Includes:</i> PD&E, construction, & ROW <i>Estimated Cost:</i> \$33 million <i>Justification:</i> In LRTP; Parallel I-10 & Tennessee; 60% design complete *20% of funds to support transit/bike/pedestrian facilities</p>	<p><u>Tharpe Street (Phase 2)</u> <i>Section:</i> Blountstown Highway to Capital Circle <i>Jurisdiction:</i> (County) <i>Includes:</i> PD&E, construction, & ROW <i>Estimated Cost:</i> \$16 million <i>Justification:</i> In LRTP; Parallel I-10 & Tennessee; 60% design complete *20% of funds to support transit/bike/pedestrian facilities</p>	
DISTRICT 5 (Multimodal District)		
Tier A	Tier B	
<p>80% - District Bike/Ped/Transit Facilities 20% - FAMU Way bike/ped facilities</p>	<p>100% - District Bike/Ped/Transit Facilities</p>	

Leon County Schools District Facilities Work Program

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

INTRODUCTION

The 5-Year District Facilities Work Program is a very important document. The Department of Education, Legislature, Governor's Office, Division of Community Planning (growth management), local governments, and others use the work program information for various needs including funding, planning, and as the authoritative source for school facilities related information.

The district's facilities work program must be a complete, balanced capital outlay plan that is financially feasible. The first year of the work program is the districts capital outlay budget. To determine if the work program is balanced and financially feasible, the "Net Available Revenue" minus the "Funded Projects Costs" should sum to zero for "Remaining Funds".

If the "Remaining Funds" balance is zero, then the plan is both balanced and financially feasible.
 If the "Remaining Funds" balance is negative, then the plan is neither balanced nor feasible.
 If the "Remaining Funds" balance is greater than zero, the plan may be feasible, but it is not balanced.

Summary of revenue/expenditures available for new construction and remodeling projects only.

	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	Five Year Total
Total Revenues	\$19,086,887	\$23,311,312	\$24,502,757	\$37,231,698	\$51,949,325	\$156,081,979
Total Project Costs	\$19,086,887	\$23,311,312	\$24,502,757	\$37,231,698	\$51,949,325	\$156,081,979
Difference (Remaining Funds)	\$0	\$0	\$0	\$0	\$0	\$0

District LEON COUNTY SCHOOL DISTRICT

Fiscal Year Range


CERTIFICATION

By submitting this electronic document, we certify that all information provided in this 5-year district facilities work program is accurate, all capital outlay resources are fully reported, and the expenditures planned represent a complete and balanced capital outlay plan for the district. The district Superintendent of Schools, Chief Financial Officer, and the School Board have approved the information contained in this 5-year district facilities work program; they certify to the Department of Education, Office of Educational Facilities, that the information contained herein is correct and accurate; they also certify that the plan has been developed in coordination with the general purpose local governments as required by §1013.35(2) F.S. We understand that any information contained in this 5-year district facilities work program is subject to audit by the Auditor General of the State of Florida.

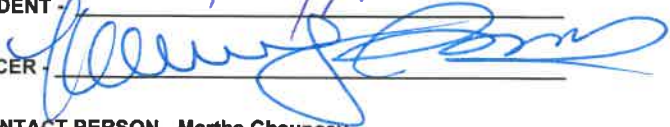
Date of School Board Adoption - 12/10/2019

Work Plan Submittal Date -

DISTRICT SUPERINTENDENT



CHIEF FINANCIAL OFFICER



DISTRICT POINT-OF-CONTACT PERSON - Martha Chauncey

JOB TITLE - Capital Outlay Program Specialist

PHONE NUMBER - 850-617-1823

E-MAIL ADDRESS - chaunceym@leonschools.net

Expenditures

Expenditure for Maintenance, Repair and Renovation from 1.50-Mills and PECO

Annually, prior to the adoption of the district school budget, each school board must prepare a tentative district facilities work program that includes a schedule of major repair and renovation projects necessary to maintain the educational and ancillary facilities of the district.

Item	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
HVAC	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Flooring	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Roofing	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Safety to Life	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Fencing	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Parking	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Electrical	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Fire Alarm	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Telephone/Intercom System	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Closed Circuit Television	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Paint	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Maintenance/Repair	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Sub Total:	\$0	\$0	\$0	\$0	\$0	\$0

PECO Maintenance Expenditures	\$128,990	\$0	\$0	\$0	\$0	\$128,990
1.50 Mill Sub Total:	\$11,821,010	\$11,950,000	\$11,950,000	\$11,950,000	\$11,950,000	\$59,621,010

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Other Items		2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
Site acquisition: Facilities / DW		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Security Camera Replacements - Security Dept.		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Emergency maintenance: Maintenance / DW		\$327,609	\$327,609	\$327,609	\$327,609	\$327,609	\$1,638,045
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Plumbing: Maintenance / DW		\$23,008	\$23,008	\$23,008	\$23,008	\$23,008	\$115,040

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Electrical - Facilities	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
D/W HVAC - Facilities	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
HVAC - Maintenance	\$92,000	\$92,000	\$92,000	\$92,000	\$92,000	\$460,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Access Control - Security Dept		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Relocatables: Maintenance / DW		\$69,023	\$69,023	\$69,023	\$69,023	\$69,023	\$345,115
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Floor covering: Maintenance / DW		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Sitework: Maintenance / DW		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
HVAC controls: Maintenance / DW	\$247,800	\$247,800	\$247,800	\$247,800	\$247,800	\$1,239,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Intercoms & clocks: Maintenance / DW	\$41,414	\$41,414	\$41,414	\$41,414	\$41,414	\$207,070
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Carpet/Flooring D/W - Facilities	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Passenger Vans - Transportation		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Roof PM program: Maintenance / DW		\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$3,500,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Structural: Facilities / DW		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Fire alarm: Facilities/ DW		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Security Systems - Facilities	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Security Camera Maint - DW - Maintenance	\$46,015	\$46,015	\$46,015	\$46,015	\$46,015	\$230,075
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Sitework: Facilities / DW	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Asphalt/Drainage: Maintenance / DW		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Environmental Mandates - Facilities DW		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Preventative Maintenance - Maint.		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Maintenance Fire Code - Code Dept		\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Environmental Mandates - Code Dept	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$600,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Safety-To-Life Asbestos - Code Dept	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Furniture Fixtures and Equipment	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Controls: Facilities / DW		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Security systems: Maintenance / DW		\$23,008	\$23,008	\$23,008	\$23,008	\$23,008	\$115,040
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Structural: Maintenance / DW		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Small engine repair: Maintenance / DW		\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$60,000

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Painting: Maintenance / DW	\$322,107	\$322,107	\$322,107	\$322,107	\$322,107	\$1,610,535
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Vehicles: Maintenance / DW	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$575,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Drainage/Asphalt: Facilities / DW	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

FFE D/W - Facilities	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Maintenance Salaries: Maintenance / DW	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$15,000,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
DW Fac Renovations	\$1,075,000	\$1,075,000	\$1,075,000	\$1,075,000	\$1,075,000	\$5,375,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
DW Fac Remodeling	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$3,000,000

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Telephone: Maintenance / DW	\$69,023	\$69,023	\$69,023	\$69,023	\$69,023	\$345,115
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Plumbing D/W - Facilities	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
ADA - Maintenance	\$46,015	\$46,015	\$46,015	\$46,015	\$46,015	\$230,075
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Environmental mandates: Maintenance / DW		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Athletic Tracks & Courts D/W - Facilities		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Furniture Fixture & Equipment: Maintenance / DW		\$109,203	\$109,203	\$109,203	\$109,203	\$109,203	\$546,015
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Safety to Life - Fac		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
D/W Locks - Maintenance	\$46,015	\$46,015	\$46,015	\$46,015	\$46,015	\$230,075
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Roofs: Facilities / DW	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					
Electrical D/W - Maintenance	\$46,015	\$46,015	\$46,015	\$46,015	\$46,015	\$230,075
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL					

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Relocatables: Facilities / DW		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
DW Fac Fire Alarm/Safety to Life - Maint.		\$314,745	\$314,745	\$314,745	\$314,745	\$314,745	\$1,573,725
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Handicapped access: Facilities / DW		\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Locations	AMOS P GODBY SENIOR HIGH, APALACHEE ELEMENTARY, ASTORIA PARK ELEMENTARY, AUGUSTA RAA MIDDLE, BELLE VUE MIDDLE, BLOXHAM BUILDING, BOND ELEMENTARY SCHOOL, BUCK LAKE ELEMENTARY, CANOPY OAKS ELEMENTARY, CHAIRES ELEMENTARY, CHAIRES ELEMENTARY PRE-KINDERGARTEN, CONNOR BOULEVARD TRANSPORTATION FACILITY, DEERLAKE MIDDLE, DESOTO TRAIL ELEMENTARY, DEVURN GLENN SERVICE CENTER, ELIZABETH COBB MIDDLE, FAIRVIEW MIDDLE, FOOD SERVICES FACILITY, FORT BRADEN ELEMENTARY (OLD), FORT BRADEN SCHOOL (NEW), FRANK HARTSFIELD ELEMENTARY, FRANK R NIMS MIDDLE, GILCHRIST ELEMENTARY, GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT, GRIFFIN MIDDLE, HAWKS RISE ELEMENTARY, HERITAGE TRAILS COMMUNITY SCHOOL, HOWELL CENTER, JAMES RICKARDS SENIOR HIGH, JOHN C RILEY ELEMENTARY, KATE SULLIVAN ELEMENTARY, KILLEARN LAKES ELEMENTARY, LAWTON M CHILES SENIOR HIGH, LCSB FACILITIES, MAINTENANCE & CONSTRUCTION COMPOUND, LEON SENIOR HIGH, LEWIS M LIVELY TECHNICAL CENTER, LILLIAN RUEDIGER ELEMENTARY, LINCOLN SENIOR HIGH, MAIN TRANSPORTATION FACILITY, MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER, MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD, OAK RIDGE ELEMENTARY, P A C E CENTER (old), PINEVIEW ELEMENTARY, PROPERTY MANAGEMENT WAREHOUSE, R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON, ROBERTS ELEMENTARY, SABAL PALM ELEMENTARY, SAIL (OLD), SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SA (NEW), SEALEY ELEMENTARY, SECOND CHANCE SCHOOL - Old, SPRINGWOOD ELEMENTARY, SWIFT CREEK MIDDLE, TECHNOLOGY AND INFORMATION SERVICES, WALTER T MOORE JR ELEMENTARY, WILLIAM J MONTFORD III MIDDLE SCHOOL, WOODVILLE SCHOOL						
Total:		\$11,950,000	\$11,950,000	\$11,950,000	\$11,950,000	\$11,950,000	\$59,750,000

Local 1.50 Mill Expenditure For Maintenance, Repair and Renovation

Anticipated expenditures expected from local funding sources over the years covered by the current work plan.

Item	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
Remaining Maint and Repair from 1.5 Mills	\$11,821,010	\$11,950,000	\$11,950,000	\$11,950,000	\$11,950,000	\$59,621,010
Maintenance/Repair Salaries	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000	\$6,250,000
School Bus Purchases	\$0	\$0	\$2,000,000	\$2,000,000	\$2,000,000	\$6,000,000

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Other Vehicle Purchases	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Rent/Lease Payments	\$0	\$0	\$0	\$0	\$0	\$0
COP Debt Service	\$11,587,564	\$11,570,346	\$11,551,309	\$11,535,454	\$11,517,690	\$57,762,363
Rent/Lease Relocatables	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Problems	\$0	\$0	\$0	\$0	\$0	\$0
s.1011.14 Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
Premiums for Property Casualty Insurance - 1011.71 (4a,b)	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000
Qualified School Construction Bonds (QSCB)	\$0	\$0	\$0	\$0	\$0	\$0
Qualified Zone Academy Bonds (QZAB)	\$0	\$0	\$0	\$0	\$0	\$0
Lease 55 CNG buses	\$991,397	\$991,397	\$991,397	\$991,397	\$991,397	\$4,956,985
Sales Tax Bond Payment	\$7,447,075	\$7,442,075	\$7,434,325	\$7,428,200	\$7,418,075	\$37,169,750
Charter Schools SB 376	\$220,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,220,000
Local Expenditure Totals:	\$34,317,046	\$34,453,818	\$36,427,031	\$36,405,051	\$36,377,162	\$177,980,108

Revenue

1.50 Mill Revenue Source

Schedule of Estimated Capital Outlay Revenue from each currently approved source which is estimated to be available for expenditures on the projects included in the tentative district facilities work program. All amounts are NET after considering carryover balances, interest earned, new COP's, 1011.14 and 1011.15 loans, etc. Districts cannot use 1.5-Mill funds for salaries except for those explicitly associated with maintenance/repair projects. (1011.71 (5), F.S.)

Item	Fund	2019 - 2020 Actual Value	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
(1) Non-exempt property assessed valuation		\$19,019,526,298	\$19,831,844,395	\$20,702,156,861	\$21,696,118,789	\$22,684,367,530	\$103,934,013,874
(2) The Millage projected for discretionary capital outlay per s.1011.71		1.50	1.50	1.50	1.50	1.50	
(3) Full value of the 1.50-Mill discretionary capital outlay per s.1011.71		\$31,952,804	\$33,317,499	\$34,779,624	\$36,449,480	\$38,109,737	\$174,609,144
(4) Value of the portion of the 1.50-Mill ACTUALLY levied	370	\$27,388,118	\$28,557,856	\$29,811,106	\$31,242,411	\$32,665,489	\$149,664,980
(5) Difference of lines (3) and (4)		\$4,564,686	\$4,759,643	\$4,968,518	\$5,207,069	\$5,444,248	\$24,944,164

PECO Revenue Source

The figure in the row designated "PECO Maintenance" will be subtracted from funds available for new construction because PECO maintenance dollars cannot be used for new construction.

Item	Fund	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
PECO New Construction	340	\$0	\$0	\$0	\$0	\$0	\$0

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

PECO Maintenance Expenditures		\$128,990	\$0	\$0	\$0	\$0	\$128,990
		\$128,990	\$0	\$0	\$0	\$0	\$128,990

CO & DS Revenue Source

Revenue from Capital Outlay and Debt Service funds.

Item	Fund	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
CO & DS Cash Flow-through Distributed	360	\$1,113,553	\$1,113,553	\$1,113,553	\$1,113,553	\$1,113,553	\$5,567,765
CO & DS Interest on Undistributed CO	360	\$23,813	\$23,813	\$23,813	\$23,813	\$23,813	\$119,065
		\$1,137,366	\$1,137,366	\$1,137,366	\$1,137,366	\$1,137,366	\$5,686,830

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Fair Share Revenue Source

All legally binding commitments for proportionate fair-share mitigation for impacts on public school facilities must be included in the 5-year district work program.

Nothing reported for this section.

Sales Surtax Referendum

Specific information about any referendum for a 1-cent or ½-cent surtax referendum during the previous year.

Did the school district hold a surtax referendum during the past fiscal year 2018 - 2019? No

Additional Revenue Source

Any additional revenue sources

Item	2019 - 2020 Actual Value	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
Proceeds from a s.1011.14/15 F.S. Loans	\$0	\$0	\$0	\$0	\$0	\$0
District Bonds - Voted local bond referendum proceeds per s.9, Art VII State Constitution	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Special Act Bonds	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Revenue from CO & DS Bond Sale	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Voted Capital Improvements millage	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue for Other Capital Projects	\$1,450,000	\$0	\$0	\$0	\$0	\$1,450,000
Proceeds from 1/2 cent sales surtax authorized by school board	\$22,265,121	\$22,710,423	\$23,164,632	\$23,627,925	\$24,100,483	\$115,868,584
Proceeds from local governmental infrastructure sales surtax	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Certificates of Participation (COP's) Sale	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms First Bond proceeds amount authorized in FY 1997-98	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms for Kids	\$0	\$0	\$0	\$0	\$0	\$0
District Equity Recognition	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grants	\$0	\$0	\$0	\$0	\$0	\$0
Proportionate share mitigation (actual cash revenue only, not in kind donations)	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees received	\$0	\$0	\$0	\$0	\$0	\$0
Private donations	\$0	\$0	\$0	\$0	\$0	\$0

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Grants from local governments or not-for-profit organizations	\$0	\$0	\$0	\$0	\$0	\$0
Interest, Including Profit On Investment	\$0	\$0	\$0	\$0	\$0	\$0
Revenue from Bonds pledging proceeds from 1 cent or 1/2 cent Sales Surtax	\$0	\$0	\$0	\$0	\$0	\$0
Total Fund Balance Carried Forward	\$27,361,876	\$5,359,485	\$6,816,684	\$17,629,047	\$30,423,149	\$87,590,241
General Capital Outlay Obligated Fund Balance Carried Forward From Total Fund Balance Carried Forward	(\$20,201,491)	\$0	\$0	\$0	\$0	(\$20,201,491)
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
One Cent - 1/2 Cent Sales Surtax Debt Service From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Projects Funds Balance Carried Forward From Total Fund Balance Carried Forward	(\$5,997,057)	\$0	\$0	\$0	\$0	(\$5,997,057)
Subtotal	\$24,878,449	\$28,069,908	\$29,981,316	\$41,256,972	\$54,523,632	\$178,710,277

Total Revenue Summary

Item Name	2019 - 2020 Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Five Year Total
Local 1.5 Mill Discretionary Capital Outlay Revenue	\$27,388,118	\$28,557,856	\$29,811,106	\$31,242,411	\$32,665,489	\$149,664,980
PECO and 1.5 Mill Maint and Other 1.5 Mill Expenditures	(\$34,317,046)	(\$34,453,818)	(\$36,427,031)	(\$36,405,051)	(\$36,377,162)	(\$177,980,108)
PECO Maintenance Revenue	\$128,990	\$0	\$0	\$0	\$0	\$128,990
Available 1.50 Mill for New Construction	(\$6,928,928)	(\$5,895,962)	(\$6,615,925)	(\$5,162,640)	(\$3,711,673)	(\$28,315,128)

Item Name	2019 - 2020 Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Five Year Total
CO & DS Revenue	\$1,137,366	\$1,137,366	\$1,137,366	\$1,137,366	\$1,137,366	\$5,686,830
PECO New Construction Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Other/Additional Revenue	\$24,878,449	\$28,069,908	\$29,981,316	\$41,256,972	\$54,523,632	\$178,710,277
Total Additional Revenue	\$26,015,815	\$29,207,274	\$31,118,682	\$42,394,338	\$55,660,998	\$184,397,107
Total Available Revenue	\$19,086,887	\$23,311,312	\$24,502,757	\$37,231,698	\$51,949,325	\$156,081,979

Project Schedules

Capacity Project Schedules

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

A schedule of capital outlay projects necessary to ensure the availability of satisfactory classrooms for the projected student enrollment in K-12 programs.

Project Description	Location		2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	Total	Funded
New Construction to replace buildings to be razed	JAMES RICKARDS SENIOR HIGH	Planned Cost:	\$7,348,363	\$0	\$0	\$6,000,000	\$0	\$13,348,363	Yes
		Student Stations:	500	0	0	175	0	675	
		Total Classrooms:	20	0	0	11	0	31	
		Gross Sq Ft:	28,000	0	0	17,537	0	45,537	
Raze Buildings 3, 5, 6, and 14	JAMES RICKARDS SENIOR HIGH	Planned Cost:	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000	Yes
		Student Stations:	0	0	-857	0	0	-857	
		Total Classrooms:	0	0	-38	0	0	-38	
		Gross Sq Ft:	0	0	-66,067	0	0	-66,067	
Renovate/Remodel to close in pods and add additional classrooms - includes sprinkling buildings	WALTER T MOORE JR ELEMENTARY	Planned Cost:	\$0	\$6,300,000	\$7,700,000	\$4,000,000	\$0	\$18,000,000	Yes
		Student Stations:	0	66	66	22	0	154	
		Total Classrooms:	0	3	3	1	0	7	
		Gross Sq Ft:	0	2,862	2,862	954	0	6,678	
Remodel and Renovate Building 13 and 19	JAMES RICKARDS SENIOR HIGH	Planned Cost:	\$2,051,637	\$0	\$0	\$0	\$0	\$2,051,637	Yes
		Student Stations:	13	0	0	0	0	13	
		Total Classrooms:	3	0	0	0	0	3	
		Gross Sq Ft:	2,660	0	0	0	0	2,660	
Demolish Building 1	FAIRVIEW MIDDLE	Planned Cost:	\$0	\$0	\$300,000	\$0	\$0	\$300,000	Yes
		Student Stations:	0	0	-47	0	0	-47	
		Total Classrooms:	0	0	-2	0	0	-2	
		Gross Sq Ft:	0	0	-13,652	0	0	-13,652	
Planned Cost:			\$9,400,000	\$6,300,000	\$9,000,000	\$10,000,000	\$0	\$34,700,000	
Student Stations:			513	66	-838	197	0	-62	
Total Classrooms:			23	3	-37	12	0	1	
Gross Sq Ft:			30,660	2,862	-76,857	18,491	0	-24,844	

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Other Project Schedules

Major renovations, remodeling, and additions of capital outlay projects that do not add capacity to schools.

Project Description	Location	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total	Funded
Site Improvement	PINEVIEW ELEMENTARY	\$0	\$0	\$0	\$100,000	\$0	\$100,000	No
Renovate Bldgs 2, 4, 5 and 6	PINEVIEW ELEMENTARY	\$0	\$0	\$0	\$3,241,118	\$0	\$3,241,118	Yes
Renovate Bldgs 1-4	ROBERTS ELEMENTARY	\$0	\$0	\$3,500,000	\$3,500,000	\$0	\$7,000,000	No
Renovate Campus	SPRINGWOOD ELEMENTARY	\$0	\$0	\$0	\$0	\$5,000,000	\$5,000,000	Yes
Site Improvement	SWIFT CREEK MIDDLE	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Renovate Bldgs 1 -8	SWIFT CREEK MIDDLE	\$0	\$0	\$0	\$0	\$5,000,000	\$5,000,000	Yes
Bldg 1 - Remodel to Expand Media	WOODVILLE SCHOOL	\$0	\$0	\$0	\$559,800	\$0	\$559,800	No
Renovate Campus	WOODVILLE SCHOOL	\$0	\$0	\$2,000,000	\$2,000,000	\$0	\$4,000,000	Yes
Site Improvement	OAK RIDGE ELEMENTARY	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Site Improvement	AMOS P GODBY SENIOR HIGH	\$0	\$0	\$0	\$200,000	\$0	\$200,000	No
Site Improvement	LILLIAN RUEDIGER ELEMENTARY	\$0	\$0	\$0	\$0	\$600,000	\$600,000	No
Site Improvement	CANOPY OAKS ELEMENTARY	\$0	\$0	\$100,000	\$0	\$0	\$100,000	Yes
Site Improvement	LAWTON M CHILES SENIOR HIGH	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Renovate Campus	FORT BRADEN SCHOOL (NEW)	\$0	\$0	\$0	\$1,000,000	\$3,000,000	\$4,000,000	Yes
Renovate Bldgs 1, 2, 3, 4, 5, 6 and 9	KILLEARN LAKES ELEMENTARY	\$0	\$0	\$0	\$0	\$4,449,325	\$4,449,325	Yes
Site Improvement	GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT	\$0	\$0	\$437,905	\$300,000	\$0	\$737,905	Yes
Site Improvement	AUGUSTA RAA MIDDLE	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Site Improvement	BUCK LAKE ELEMENTARY	\$0	\$0	\$100,000	\$0	\$0	\$100,000	Yes
Renovate/Remodel Building 1	LEON SENIOR HIGH	\$0	\$0	\$3,000,000	\$1,000,000	\$0	\$4,000,000	Yes
Expand Site 2 acres	PINEVIEW ELEMENTARY	\$0	\$0	\$0	\$0	\$361,041	\$361,041	No
Expand Site - 2 acres	FRANK HARTSFIELD ELEMENTARY	\$0	\$0	\$0	\$0	\$784,456	\$784,456	No
Contingency	Location not specified	\$3,781,887	\$0	\$0	\$0	\$0	\$3,781,887	Yes
Expand Site 2 acres	KATE SULLIVAN ELEMENTARY	\$0	\$0	\$0	\$0	\$991,113	\$991,113	No
Expand Site 17 acres	MAIN TRANSPORTATION FACILITY	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000	No
Site Improvement	APALACHEE ELEMENTARY	\$0	\$0	\$0	\$100,000	\$0	\$100,000	No
Site Improvement	ASTORIA PARK ELEMENTARY	\$0	\$0	\$0	\$0	\$200,000	\$200,000	Yes
Site Improvement	BOND ELEMENTARY SCHOOL	\$0	\$0	\$100,000	\$0	\$0	\$100,000	Yes

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Bldgs 1, 2, 3, 4, 5	BUCK LAKE ELEMENTARY	\$0	\$0	\$0	\$1,500,000	\$3,000,000	\$4,500,000	Yes
Bldgs 1, 2, 3, 4, 6 and 7 - Renovation	CHAIRES ELEMENTARY	\$0	\$0	\$0	\$2,200,000	\$2,200,000	\$4,400,000	Yes
Bldgs 2, 3, 4, 6 and 7 - Renovation	DEERLAKE MIDDLE	\$0	\$0	\$0	\$4,000,000	\$0	\$4,000,000	No
Bldgs 1, 2, 3, 4, 5, 6 and 7 - Renovate	DESOTO TRAIL ELEMENTARY	\$0	\$0	\$0	\$3,000,000	\$3,000,000	\$6,000,000	Yes
Renovate 2, 3, 9, 10, 11, 12, and 16	FRANK HARTSFIELD ELEMENTARY	\$0	\$0	\$1,500,000	\$1,500,000	\$0	\$3,000,000	No
Site Improvement	FRANK HARTSFIELD ELEMENTARY	\$0	\$0	\$150,000	\$0	\$0	\$150,000	Yes
Site Improvement	GILCHRIST ELEMENTARY	\$0	\$0	\$0	\$100,000	\$0	\$100,000	Yes
Site Improvement	JOHN C RILEY ELEMENTARY	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Renovate Bldgs 1, 2, 7, 9, 11 and 12	JOHN C RILEY ELEMENTARY	\$0	\$0	\$1,000,000	\$1,000,000	\$0	\$2,000,000	No
Renovate Bldgs 1, 3 and 4	KATE SULLIVAN ELEMENTARY	\$0	\$0	\$2,000,000	\$3,000,000	\$0	\$5,000,000	No
Renovate Bldgs 1, 2, 3, 5, 6, 7 and 8	LAWTON M CHILES SENIOR HIGH	\$0	\$0	\$7,000,000	\$7,000,000	\$0	\$14,000,000	No
Renovate Bldgs 3 and 30	LEON SENIOR HIGH	\$0	\$0	\$2,500,000	\$2,500,000	\$0	\$5,000,000	No
Renovate Buildings 1 and 3-13	LILLIAN RUEDIGER ELEMENTARY	\$0	\$0	\$2,000,000	\$2,000,000	\$0	\$4,000,000	No
Renovate Bldgs 4 and 5	LINCOLN SENIOR HIGH	\$0	\$0	\$0	\$2,000,000	\$0	\$2,000,000	No
Renovate Bldgs 1, 2, 3, 4, 5, 6 and 8	OAK RIDGE ELEMENTARY	\$0	\$0	\$0	\$2,000,000	\$3,000,000	\$5,000,000	Yes
Site Improvement	HERITAGE TRAILS COMMUNITY SCHOOL	\$0	\$0	\$500,000	\$0	\$0	\$500,000	No
Site Improvement	DEERLAKE MIDDLE	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Site Improvement	DESOTO TRAIL ELEMENTARY	\$0	\$0	\$82,222	\$0	\$0	\$82,222	No
Renovate	DEVURN GLENN SERVICE CENTER	\$0	\$0	\$0	\$4,500,000	\$0	\$4,500,000	No
Renovate Buildings 5, 8, 10 and 11	ELIZABETH COBB MIDDLE	\$0	\$0	\$0	\$0	\$2,000,000	\$2,000,000	Yes
Site Improvement	ELIZABETH COBB MIDDLE	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Renovate Site	FOOD SERVICES FACILITY	\$0	\$0	\$0	\$5,000,000	\$0	\$5,000,000	No
Renovate Buildings 4, 6, 8 and 9	FRANK R NIMS MIDDLE	\$0	\$0	\$3,000,000	\$0	\$0	\$3,000,000	No
Site Improvement	FRANK R NIMS MIDDLE	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Site Improvement	GRIFFIN MIDDLE	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Site Improvement	HAWKS RISE ELEMENTARY	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Renovate Buildings 1-6	HAWKS RISE ELEMENTARY	\$0	\$0	\$0	\$0	\$5,000,000	\$5,000,000	Yes
Site Improvement	KATE SULLIVAN ELEMENTARY	\$0	\$0	\$100,000	\$0	\$0	\$100,000	Yes
Site Improvement	KILLEARN LAKES ELEMENTARY	\$0	\$0	\$100,000	\$0	\$0	\$100,000	Yes
Site Improvement	LEON SENIOR HIGH	\$0	\$0	\$500,000	\$0	\$0	\$500,000	Yes

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Site Improvement	LINCOLN SENIOR HIGH	\$0	\$0	\$0	\$100,000	\$0	\$100,000	No
Site Improvement	MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Site Improvement	MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD	\$0	\$0	\$0	\$100,000	\$0	\$100,000	No
Remove relocatables from site	P A C E CENTER (old)	\$0	\$0	\$0	\$20,000	\$0	\$20,000	No
Renovate Site	PROPERTY MANAGEMENT WAREHOUSE	\$0	\$0	\$0	\$3,500,000	\$0	\$3,500,000	No
Site Improvement	ROBERTS ELEMENTARY	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Site Improvement	SABAL PALM ELEMENTARY	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Renovate Buildings 1, 2, 4, 5, and 6	SABAL PALM ELEMENTARY	\$0	\$0	\$0	\$0	\$3,000,000	\$3,000,000	Yes
Site Improvement	SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SAIL (NEW)	\$0	\$0	\$200,000	\$0	\$0	\$200,000	Yes
Renovate Buildings 1-5	SEALEY ELEMENTARY	\$0	\$0	\$0	\$0	\$5,000,000	\$5,000,000	Yes
Site Improvement	WILLIAM J MONTFORD III MIDDLE SCHOOL	\$0	\$0	\$100,000	\$0	\$0	\$100,000	No
Site work	FAIRVIEW MIDDLE	\$0	\$2,000,000	\$0	\$0	\$0	\$2,000,000	Yes
Renovate/Remodel Building 7	LEON SENIOR HIGH	\$0	\$3,311,312	\$0	\$0	\$0	\$3,311,312	Yes
Site Expansion - 6 acres	LEON SENIOR HIGH	\$0	\$0	\$1,000,000	\$1,000,000	\$925,375	\$2,925,375	No
site work/renovation	WALTER T MOORE JR ELEMENTARY	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000	Yes
Renovations/Remodeling	MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD	\$950,000	\$1,000,000	\$0	\$0	\$0	\$1,950,000	Yes
non-bus vehicle	PROPERTY MANAGEMENT WAREHOUSE	\$55,000	\$0	\$0	\$0	\$0	\$55,000	Yes
Field Turf	LEON SENIOR HIGH	\$900,000	\$0	\$0	\$0	\$0	\$900,000	Yes
Field Turf	JAMES RICKARDS SENIOR HIGH	\$0	\$900,000	\$0	\$0	\$0	\$900,000	Yes
Field turf	AMOS P GODBY SENIOR HIGH	\$0	\$0	\$900,000	\$0	\$0	\$900,000	Yes
Field Turf	LINCOLN SENIOR HIGH	\$0	\$0	\$0	\$900,000	\$0	\$900,000	Yes
Expand Site 10 acres	JAMES RICKARDS SENIOR HIGH	\$0	\$0	\$500,000	\$500,000	\$500,000	\$1,500,000	No
Expand Site 25 acres	LAWTON M CHILES SENIOR HIGH	\$0	\$0	\$500,000	\$500,000	\$1,000,000	\$2,000,000	No
Roof	WALTER T MOORE JR ELEMENTARY	\$0	\$0	\$1,714,852	\$0	\$0	\$1,714,852	Yes
Admin Addition - Site work	JAMES RICKARDS SENIOR HIGH	\$0	\$4,700,000	\$0	\$0	\$0	\$4,700,000	Yes
Renovate Buildings, 1, 2, 3 and 4	GILCHRIST ELEMENTARY	\$0	\$0	\$1,000,000	\$3,000,000	\$2,000,000	\$6,000,000	Yes
Renovate	AMOS P GODBY SENIOR HIGH	\$0	\$0	\$0	\$1,890,580	\$1,000,000	\$2,890,580	Yes
MS Enterprise Agreement	TECHNOLOGY AND INFORMATION SERVICES	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$10,500,000	Yes

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Shared Services	TECHNOLOGY AND INFORMATION SERVICES	\$50,000	\$180,000	\$180,000	\$180,000	\$180,000	\$770,000	Yes
Upgrade core switches; upgrade wireless access points	TECHNOLOGY AND INFORMATION SERVICES	\$850,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$5,330,000	Yes
21st century classrooms: Continued upgrade of all classrooms/ Work stations	TECHNOLOGY AND INFORMATION SERVICES	\$0	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$6,800,000	Yes
		\$9,686,887	\$17,011,312	\$41,984,979	\$69,911,498	\$58,111,310	\$196,705,986	

Additional Project Schedules

Any projects that are not identified in the last approved educational plant survey.

Nothing reported for this section.

Non Funded Growth Management Project Schedules

Schedule indicating which projects, due to planned development, that CANNOT be funded from current revenues projected over the next five years.

Nothing reported for this section.

Tracking

Capacity Tracking

Location	2019 - 2020 Satis. Stu. Sta.	Actual 2019 - 2020 FISH Capacity	Actual 2018 - 2019 COFTE	# Class Rooms	Actual Average 2019 - 2020 Class Size	Actual 2019 - 2020 Utilization	New Stu. Capacity	New Rooms to be Added/Removed	Projected 2023 - 2024 COFTE	Projected 2023 - 2024 Utilization	Projected 2023 - 2024 Class Size
LEON SENIOR HIGH	1,811	1,720	2,017	75	27	117.00 %	0	0	1,700	99.00 %	23
KATE SULLIVAN ELEMENTARY	823	823	704	43	16	85.00 %	0	0	800	97.00 %	19
ELIZABETH COBB MIDDLE	1,020	918	789	46	17	86.00 %	0	0	925	101.00 %	20
FRANK HARTSFIELD ELEMENTARY	615	615	450	33	14	73.00 %	0	0	475	77.00 %	14
JAMES RICKARDS SENIOR HIGH	2,347	2,229	1,467	97	15	66.00 %	-4	-169	1,600	72.00 %	-22

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON	334	334	26	19	1	8.00 %	0	0	25	7.00 %	1
SABAL PALM ELEMENTARY	695	695	559	37	15	80.00 %	0	0	670	96.00 %	18
SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SAIL (NEW)	577	577	375	25	15	65.00 %	0	0	380	66.00 %	15
LILLIAN RUEDIGER ELEMENTARY	553	553	508	30	17	92.00 %	0	0	525	95.00 %	18
AUGUSTA RAA MIDDLE	1,137	1,023	873	51	17	85.00 %	0	0	1,000	98.00 %	20
CHAIRES ELEMENTARY PRE-KINDERGARTEN	103	0	0	7	0	0.00 %	0	0	0	0.00 %	0
WOODVILLE SCHOOL	553	497	510	30	17	103.00 %	0	0	500	101.00 %	17
AMOS P GODBY SENIOR HIGH	1,767	1,678	1,346	73	18	80.00 %	0	0	1,725	103.00 %	24
OAK RIDGE ELEMENTARY	695	695	513	37	14	74.00 %	0	0	680	98.00 %	18
SECOND CHANCE SCHOOL - Old	0	0	0	0	0	0.00 %	0	0	0	0.00 %	0
SAIL (OLD)	115	0	0	10	0	0.00 %	0	0	0	0.00 %	0
GRIFFIN MIDDLE	557	501	640	25	26	128.00 %	0	0	520	104.00 %	21
JOHN C RILEY ELEMENTARY	591	591	620	31	20	105.00 %	0	0	585	99.00 %	19
FRANK R NIMS MIDDLE	1,037	933	513	45	11	55.00 %	0	0	700	75.00 %	16
PINEVIEW ELEMENTARY	667	667	337	37	9	50.00 %	0	0	650	97.00 %	18
LEWIS M LIVELY TECHNICAL CENTER	1,289	1,546	96	83	1	6.00 %	0	0	100	6.00 %	1
GILCHRIST ELEMENTARY	941	941	981	50	20	104.00 %	0	0	930	99.00 %	19
ASTORIA PARK ELEMENTARY	627	627	593	33	18	95.00 %	0	0	595	95.00 %	18
GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT	351	351	173	34	5	49.00 %	0	0	180	51.00 %	5
WALTER T MOORE JR ELEMENTARY	673	673	642	36	18	95.00 %	7	154	725	107.00 %	4
SEALEY ELEMENTARY	568	568	493	30	16	87.00 %	0	0	525	92.00 %	18
APALACHEE ELEMENTARY	618	618	625	33	19	101.00 %	0	0	600	97.00 %	18
FAIRVIEW MIDDLE	965	868	835	44	19	96.00 %	-2	-47	835	96.00 %	-278
P A C E CENTER (old)	0	0	0	0	0	0.00 %	0	0	0	0.00 %	0
KILLEARN LAKES ELEMENTARY	959	959	865	51	17	90.00 %	0	0	925	96.00 %	18
CHAIRES ELEMENTARY	599	599	519	33	16	87.00 %	0	0	520	87.00 %	16
SPRINGWOOD ELEMENTARY	599	599	597	33	18	100.00 %	0	0	590	98.00 %	18
DESOTO TRAIL ELEMENTARY	761	761	676	40	17	89.00 %	0	0	700	92.00 %	18
BUCK LAKE ELEMENTARY	779	779	714	41	17	92.00 %	0	0	720	92.00 %	18
DEERLAKE MIDDLE	1,261	1,134	1,012	54	19	89.00 %	0	0	1,100	97.00 %	20

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

FORT BRADEN SCHOOL (NEW)	880	792	770	43	18	97.00 %	0	0	790	100.00 %	18
LINCOLN SENIOR HIGH	2,137	2,030	1,976	91	22	97.00 %	0	0	2,000	99.00 %	22
HERITAGE TRAILS COMMUNITY SCHOOL	134	134	60	12	5	45.00 %	0	0	60	45.00 %	5
HAWKS RISE ELEMENTARY	910	910	851	48	18	93.00 %	0	0	875	96.00 %	18
LAWTON M CHILES SENIOR HIGH	1,996	1,896	2,055	81	25	108.00 %	0	0	1,850	98.00 %	23
SWIFT CREEK MIDDLE	1,005	904	832	45	18	92.00 %	0	0	904	100.00 %	20
CANOPY OAKS ELEMENTARY	742	742	705	39	18	95.00 %	0	0	720	97.00 %	18
ROBERTS ELEMENTARY	980	980	864	53	16	88.00 %	0	0	950	97.00 %	18
MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER	429	429	292	21	14	68.00 %	0	0	300	70.00 %	14
BOND ELEMENTARY SCHOOL	790	790	691	42	16	87.00 %	0	0	775	98.00 %	18
MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD	885	885	778	48	16	88.00 %	0	0	860	97.00 %	18
WILLIAM J MONTFORD III MIDDLE SCHOOL	1,148	1,033	1,064	50	21	103.00 %	0	0	1,035	100.00 %	21
	39,023	37,597	32,001	1,919	17	85.12 %	1	-62	33,624	89.43 %	18

The COFTE Projected Total (33,624) for 2023 - 2024 must match the Official Forecasted COFTE Total (32,406) for 2023 - 2024 before this section can be completed. In the event that the COFTE Projected Total does not match the Official forecasted COFTE, then the Balanced Projected COFTE Table should be used to balance COFTE.

Projected COFTE for 2023 - 2024	
Elementary (PK-3)	10,457
Middle (4-8)	11,919
High (9-12)	10,030
	32,406

Grade Level Type	Balanced Projected COFTE for 2023 - 2024
Elementary (PK-3)	-600
Middle (4-8)	-568
High (9-12)	-50
	32,406

Relocatable Replacement

Number of relocatable classrooms clearly identified and scheduled for replacement in the school board adopted financially feasible 5-year district work program.

Location	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	Year 5 Total
AUGUSTA RAA MIDDLE	0	0	3	0	0	3
Total Relocatable Replacements:	0	0	3	0	0	3

Charter Schools Tracking

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Information regarding the use of charter schools.

Location-Type	# Relocatable units or permanent classrooms	Owner	Year Started or Scheduled	Student Stations	Students Enrolled	Years in Contract	Total Charter Students projected for 2023 - 2024
Arts and Sciences - Thomasville Rd	28	PRIVATE	1999	455	457	7	423
Governor's Charter Academy	51	PRIVATE	2012	1,145	414	3	1,099
School of Arts and Sciences at the Centre	17	PRIVATE	2015	442	334	10	350
Tallahassee School of Math and Science	21	PRIVATE	2015	450	458	1	600
	117			2,492	1,663		2,472

Special Purpose Classrooms Tracking

The number of classrooms that will be used for certain special purposes in the current year, by facility and type of classroom, that the district will, 1), not use for educational purposes, and 2), the co-teaching classrooms that are not open plan classrooms and will be used for educational purposes.

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON	Educational	9	10	0	0	0	19
SAIL (OLD)	Educational	0	0	3	9	0	12
Total Educational Classrooms:		9	10	3	9	0	31

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
KATE SULLIVAN ELEMENTARY	Co-Teaching	1	0	0	0	0	1
AMOS P GODBY SENIOR HIGH	Co-Teaching	0	0	1	0	0	1
GILCHRIST ELEMENTARY	Co-Teaching	1	0	0	0	0	1
DESOTO TRAIL ELEMENTARY	Co-Teaching	0	0	0	1	0	1
LINCOLN SENIOR HIGH	Co-Teaching	0	0	1	0	0	1
Total Co-Teaching Classrooms:		2	0	2	1	0	5

Infrastructure Tracking

Necessary offsite infrastructure requirements resulting from expansions or new schools. This section should include infrastructure information related to capacity project schedules and other project schedules (Section 4).

Not Specified

Proposed location of planned facilities, whether those locations are consistent with the comprehensive plans of all affected local governments, and recommendations for infrastructure and other improvements to land adjacent to existing facilities. Provisions of 1013.33(12), (13) and (14) and 1013.36 must be addressed for new facilities planned within the 1st three years of the plan (Section 5).

Not Specified

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Consistent with Comp Plan? No

Net New Classrooms

The number of classrooms, by grade level and type of construction, that were added during the last fiscal year.

List the net new classrooms added in the 2018 - 2019 fiscal year.					List the net new classrooms to be added in the 2019 - 2020 fiscal year.			
"Classrooms" is defined as capacity carrying classrooms that are added to increase capacity to enable the district to meet the Class Size Amendment.					Totals for fiscal year 2019 - 2020 should match totals in Section 15A.			
Location	2018 - 2019 # Permanent	2018 - 2019 # Modular	2018 - 2019 # Relocatable	2018 - 2019 Total	2019 - 2020 # Permanent	2019 - 2020 # Modular	2019 - 2020 # Relocatable	2019 - 2020 Total
Elementary (PK-3)	0	0	0	0	0	0	0	0
Middle (4-8)	0	0	0	0	0	0	0	0
High (9-12)	20	0	0	20	23	0	0	23
	20	0	0	20	23	0	0	23

Relocatable Student Stations

Number of students that will be educated in relocatable units, by school, in the current year, and the projected number of students for each of the years in the workplan.

Site	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	5 Year Average
SCHOOL FOR ARTS AND INNOVATIVE LEARNING-SAIL (NEW)	0	0	0	0	0	0
LILLIAN RUEDIGER ELEMENTARY	0	0	0	0	0	0
AUGUSTA RAA MIDDLE	66	0	22	0	0	18
CHAIRES ELEMENTARY PRE-KINDERGARTEN	0	0	0	0	0	0
WOODVILLE SCHOOL	0	0	0	0	0	0
KATE SULLIVAN ELEMENTARY	0	0	0	0	0	0
ELIZABETH COBB MIDDLE	0	0	0	0	0	0
FRANK HARTSFIELD ELEMENTARY	0	0	0	0	0	0
JAMES RICKARDS SENIOR HIGH	0	0	0	0	0	0
R.N. GOODEN/NANCY RUSSELL CENTER AT WESSON	0	0	0	0	0	0
SABAL PALM ELEMENTARY	0	0	0	0	0	0
BOND ELEMENTARY SCHOOL	0	0	0	0	0	0
LEON SENIOR HIGH	0	0	0	0	0	0
DEERLAKE MIDDLE	0	0	0	0	0	0
FORT BRADEN SCHOOL (NEW)	0	0	0	0	0	0
LINCOLN SENIOR HIGH	0	0	0	0	0	0
MEHRDAD 'PEPPER' GHAZVINI LEARNING CENTER	0	0	0	0	0	0

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

P A C E CENTER (old)	0	0	0	0	0	0
KILLEARN LAKES ELEMENTARY	0	0	0	0	0	0
CHAIRES ELEMENTARY	0	0	0	0	0	0
SPRINGWOOD ELEMENTARY	0	0	0	0	0	0
DESOTO TRAIL ELEMENTARY	0	0	0	0	0	0
BUCK LAKE ELEMENTARY	0	0	0	0	0	0
ASTORIA PARK ELEMENTARY	0	0	0	0	0	0
GRETCHEN EVERHART TRAINABLE MENTALLY HANDICAP CENT	0	0	0	0	0	0
WALTER T MOORE JR ELEMENTARY	0	0	0	0	0	0
SEALEY ELEMENTARY	0	0	0	0	0	0
APALACHEE ELEMENTARY	0	0	0	0	0	0
FAIRVIEW MIDDLE	0	0	0	0	0	0
MICHAEL J CONLEY ELEMENTARY SCHOOL AT SOUTHWOOD	0	0	0	0	0	0
WILLIAM J MONTFORD III MIDDLE SCHOOL	0	0	0	0	0	0
JOHN C RILEY ELEMENTARY	0	0	0	0	0	0
FRANK R NIMS MIDDLE	0	0	0	0	0	0
PINEVIEW ELEMENTARY	0	0	0	0	0	0
LEWIS M LIVELY TECHNICAL CENTER	0	0	0	0	0	0
GILCHRIST ELEMENTARY	0	0	0	0	0	0
LAWTON M CHILES SENIOR HIGH	0	0	0	0	0	0
SWIFT CREEK MIDDLE	0	0	0	0	0	0
CANOPY OAKS ELEMENTARY	0	0	0	0	0	0
ROBERTS ELEMENTARY	0	0	0	0	0	0
HERITAGE TRAILS COMMUNITY SCHOOL	0	0	0	0	0	0
HAWKS RISE ELEMENTARY	0	0	0	0	0	0
AMOS P GODBY SENIOR HIGH	0	0	0	0	0	0
OAK RIDGE ELEMENTARY	0	0	0	0	0	0
SECOND CHANCE SCHOOL - Old	0	0	0	0	0	0
SAIL (OLD)	0	0	0	0	0	0
GRIFFIN MIDDLE	0	0	0	0	0	0

Totals for LEON COUNTY SCHOOL DISTRICT						
Total students in relocatables by year.	66	0	22	0	0	18
Total number of COFTE students projected by year.	32,175	32,299	32,416	32,508	32,406	32,361
Percent in relocatables by year.	0 %	0 %	0 %	0 %	0 %	0 %

Leased Facilities Tracking

Existing leased facilities and plans for the acquisition of leased facilities, including the number of classrooms and student stations, as reported in the educational plant survey, that are planned in that location at the end of the five year workplan.

Location	# of Leased Classrooms 2019 - 2020	FISH Student Stations	Owner	# of Leased Classrooms 2023 - 2024	FISH Student Stations
AUGUSTA RAA MIDDLE	3	66	William Scotsman	0	0
	3	66		0	0

Failed Standard Relocatable Tracking

Relocatable units currently reported by school, from FISH, and the number of relocatable units identified as 'Failed Standards'.

Nothing reported for this section.

Planning

Class Size Reduction Planning

Plans approved by the school board that reduce the need for permanent student stations such as acceptable school capacity levels, redistricting, busing, year-round schools, charter schools, magnet schools, public-private partnerships, multitrack scheduling, grade level organization, block scheduling, or other alternatives.

The current Educational Plant Survey for Leon District schools indicates that class size reduction targets can be achieved through a combination of new classroom construction at existing schools, promoting magnet programs at selected schools, and redistricting.

School Closure Planning

Plans for the closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues.

Not Specified

Long Range Planning

Ten-Year Maintenance

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 6-10 beyond the projects plans detailed in the five years covered by the work plan.

Nothing reported for this section.

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Ten-Year Capacity

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 5 years beyond the 5-year district facilities work program.

Nothing reported for this section.

Ten-Year Planned Utilization

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2018 - 2019 FISH Capacity	Actual 2018 - 2019 COFTE	Actual 2018 - 2019 Utilization	Actual 2019 - 2020 / 2028 - 2029 new Student Capacity to be added/removed	Projected 2028 - 2029 COFTE	Projected 2028 - 2029 Utilization
Elementary - District Totals	16,404	16,404	14,306.73	87.22 %	0	15,000	91.44 %
Middle - District Totals	9,563	8,603	7,837.42	91.10 %	25	8,500	98.52 %
High - District Totals	10,058	9,553	8,861.16	92.76 %	100	9,500	98.42 %
Other - ESE, etc	3,911	3,037	995.51	32.80 %	0	1,000	32.93 %
	39,936	37,597	32,000.82	85.12 %	125	34,000	90.13 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

Ten-Year Infrastructure Planning

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 06 thru 10 out years (Section 28).

Nothing reported for this section.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 06 thru 10 out years (Section 29).

Nothing reported for this section.

Twenty-Year Maintenance

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 11-20 beyond the projects plans detailed in the five years covered by the work plan.

Nothing reported for this section.

Twenty-Year Capacity

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 11-20 years beyond the 5-year district facilities work program.

Nothing reported for this section.

Twenty-Year Planned Utilization

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2018 - 2019 FISH Capacity	Actual 2018 - 2019 COFTE	Actual 2018 - 2019 Utilization	Actual 2019 - 2020 / 2038 - 2039 new Student Capacity to be added/removed	Projected 2038 - 2039 COFTE	Projected 2038 - 2039 Utilization
Elementary - District Totals	16,404	16,404	14,306.73	87.22 %	0	15,000	91.44 %
Middle - District Totals	9,563	8,603	7,837.42	91.10 %	0	8,750	101.71 %
High - District Totals	10,058	9,553	8,861.16	92.76 %	0	9,750	102.06 %
Other - ESE, etc	3,911	3,037	995.51	32.80 %	0	1,000	32.93 %
	39,936	37,597	32,000.82	85.12 %	0	34,500	91.76 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

Twenty-Year Infrastructure Planning

LEON COUNTY SCHOOL DISTRICT

2019 - 2020 Work Plan

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 11 thru 20 out years (Section 28).

Nothing reported for this section.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 11 thru 20 out years (Section 29).

Nothing reported for this section.

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of County Commissioners of Leon County, Florida (the "County") will conduct a public hearing on Tuesday, March 10, 2020, at 6:00 p.m., or as soon thereafter as such matter may be heard, at the County Commission Chambers, 5th Floor, Leon County Courthouse, 301 South Monroe Street, Tallahassee, Florida, to consider adoption of an ordinance entitled to wit:

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, UPDATING THE CAPITAL IMPROVEMENTS SCHEDULE OF THE CAPITAL IMPROVEMENTS ELEMENT OF THE 2030 TALLAHASSEE-LEON COUNTY COMPREHENSIVE PLAN; PROVIDING FOR APPLICABILITY AND EFFECT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR A COPY TO BE ON FILE WITH THE TALLAHASSEE-LEON COUNTY PLANNING DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

All interested parties are invited to present their comments at the public hearing at the time and place set out above. Anyone wishing to appeal the action of the Board with regard to this matter will need a record of the proceedings and should ensure that a verbatim record is made. Such record should include the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, Florida Statutes.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact Mathieu Cavell or Facilities Management, Leon County Courthouse, 301 South Monroe Street, Tallahassee, Florida 32301, by written request at least 48 hours prior to the proceeding. Telephone: 850-606-5300 or 850-606-5000; 1-800-955-8771 (TTY), 1-800-955-8770 (Voice), or 711 via Florida Relay Service.

Copies of the ordinance may be inspected on the Leon County web site (www.LeonCountyFL.gov), and during regular business hours at the following location:

Leon County Courthouse
5th Floor Reception Desk
301 South Monroe Street
Tallahassee, Florida 32301.

Advertise: February 28, 2020