

BOARD OF COUNTY COMMISSIONERS LEON COUNTY, FLORIDA

AGENDA

INSTALLATION OF NEWLY-ELECTED COMMISSIONERS AND BOARD REORGANIZATION

REGULAR MEETING

County Commission Chambers
Leon County Courthouse
301 South Monroe Street
Tallahassee, FL

**Tuesday, November 22, 2016
3:00 P.M.**

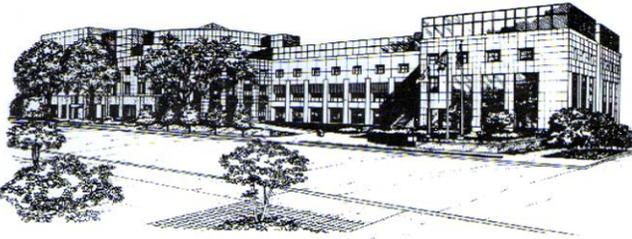
COUNTY COMMISSIONERS

Bill Proctor, Chairman
District 1

Jane Sauls
District 2

Bryan Desloge
District 4

Mary Ann Lindley
At-Large



John Dailey, Vice Chair
District 3

Kristin Dozier
District 5

Nick Maddox
At-Large

Vincent S. Long
County Administrator

Herbert W. A. Thiele
County Attorney

The Leon County Commission meets the second and fourth Tuesday of each month. Regularly scheduled meetings are held at 3:00 p.m. The meetings are televised on Comcast Channel 16. A tentative schedule of meetings and workshops is attached to this agenda as a "Public Notice." Selected agenda items are available on the Leon County Home Page at: www.leoncountyfl.gov. Minutes of County Commission meetings are the responsibility of the Clerk of Courts and may be found on the Clerk's Home Page at www.clerk.leon.fl.us.

Please be advised that if a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at this meeting or hearing, such person will need a record of these proceedings, and for this purpose, such person may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. The County does not provide or prepare such record (Sec. 286.0105, F.S.).

In accordance with Section 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the ADA Coordinator at 850-606-5011, or Facilities Management, 850-606-5000, by written or oral request at least 48 hours prior to the proceeding. 7-1-1 (TDD and Voice), via Florida Relay Service. Accommodation Request Forms are available on the website www.LeonCountyFl.gov/ADA.

Board of County Commissioners
Leon County, Florida
Agenda

Regular Public Meeting
Tuesday, November 22, 2016, 3:00 p.m.

Leon County Board of County Commissioners
Installation Ceremony and Board Reorganization

▪ **Invocation**

The Invocation will be provided by Elder Ervin Donaldson, Pastor of Zion Hill Primitive Baptist Church, Sopchoppy

▪ **Pledge of Allegiance**

Chairman Bill Proctor

▪ **Installation Ceremony Begins**

The Honorable Chief Judge Jonathan Sjostrom presiding.

▪ **Remarks and Presentation**

- Presentation to Outgoing Chairman
- Remarks by Outgoing Chairman

▪ **Installation of Commissioners and Administration of the Oath of Office**

The Honorable Chief Judge Jonathan Sjostrom presiding.

▪ **Reorganization**

The Honorable Clerk of the Court Bob Inzer presiding.

- Election of Chairman and Vice-Chairman
- Incoming Chairman's Remarks

▪ **Benediction**

The Benediction will be provided by the Reverend Brad Clayton, Senior Pastor of Faith Presbyterian Church.

▪ **Recess for Reception**

The regular meeting will convene after the reception.

AWARDS AND PRESENTATIONS

- none

CONSENT

1. Approval of Minutes: October 18, 2016 Regular Meeting
(Clerk of the Court/ Finance/ Board Secretary)
2. Approval of Required Bonds for Newly Elected Commissioners
(Clerk of the Court/ Finance/ Board Secretary)
3. Approval of Payment of Bills and Vouchers Submitted for November 22, 2016 and Pre-Approval of Payment of Bills and Vouchers for the Period of November 23 through December 12, 2016
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
4. Adoption of Proposed New Policy, “Leon Works Junior Apprenticeship Program”
(County Administrator/ County Administration/ Human Resources)
5. Approval to Submit a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Application to Expand and Enhance Leon County’s Felony Drug Court and Veterans Treatment Court
(County Administrator/ Office of Management & Budget)
6. Approval to Submit an Application to Host the Americas Competitiveness Exchange Tour in Fall 2017
(County Administrator/ P.L.A.C.E/ Office of Economic Vitality)
7. Ratification of Actions Taken at the Joint City-County Affordable Housing Workshop and Adoption of the Proposed Enabling Resolution Establishing the Tallahassee-Leon County Affordable Housing Workgroup
(County Administrator/ Office of Human Services & Community Partnerships/ Housing)
8. Approval to Renew the Agreement Between Leon County and Apalachee Center, Inc. for the Provision of State-Mandated Baker Act and Marchman Act Services for FY 2017
(County Administrator/ Office of Human Services & Community Partnerships/ Healthcare Services)
9. Approval of the 2017 Citizen Engagement Series, Club of Honest Citizens, and Village Square Events
(County Administrator/ Community & Media Relations)
10. Ratification of Board Actions Taken at the October 18, 2016 Workshop on the 2017 State and Federal Legislative Priorities
(County Administrator/ County Administration)

Status Reports: *(These items are included under Consent.)*

- none

CONSENT ITEMS PULLED FOR DISCUSSION

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission

GENERAL BUSINESS

11. Consideration of Full Board Appointments to the Audit Advisory Committee, the Educational Facilities Authority and the Tourist Development Council
(County Administrator/ County Administration)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

- none

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- none

ADJOURN

*The next Regular Board of County Commissioners Meeting is scheduled for
Tuesday, December 13, 2016 at 3:00 p.m.*

All lobbyists appearing before the Board must pay a \$25 annual registration fee. For registration forms and/or additional information, please see the Board Secretary or visit the County website at www.leoncountyfl.gov

2016

JANUARY

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PUBLIC NOTICE
2016 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 5th Floor, Leon County Courthouse unless otherwise indicated. Workshops are scheduled as needed on Tuesdays preceding the Commission meeting.

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
November 2016	Friday 11	Offices Closed	VETERAN'S DAY OBSERVED
	Monday 14 Rescheduled to December 5	1:00 p.m.	Capital Region Transportation Planning Agency (CRTPA) City Commission Chambers
	Monday 21	9:30 – 11:00 a.m.	Community Redevelopment Agency City Commission Chambers
	Tuesday 22	3:00 p.m.	Installation of Newly-Elected Commissioners Reorganization of the Board Regular Meeting
	Thursday 24	Offices Closed	THANKSGIVING DAY
	Friday 25	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
	<i>Wednesday 30 – Friday, Dec. 2</i>	<i>FAC Legislative Conference</i>	<i>Buena Vista Orange County</i>
December 2016	Monday 5	1:00 p.m.	Capital Region Transportation Planning Agency (CRTPA) City Commission Chambers
	Wednesday 7 – Saturday 10		NACo Fall Board Meeting Leon County, FL
	Monday 12	9:00 a.m. – 4:00 p.m.	Board Retreat
	Tuesday 13	1:00 – 3:00 p.m.	Hurricane Hermine After Action Report Workshop
		3:00 p.m.	Regular Meeting
	Monday 26	Offices Closed	CHRISTMAS DAY OBSERVED
	Tuesday 27	No Meeting	BOARD RECESS

2017

Leon County Board of County Commission Meeting Schedule

JANUARY

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AUGUST

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OCTOBER

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NOVEMBER

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DECEMBER

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PUBLIC NOTICE

**Leon County Board of County Commission
 2017 Tentative Schedule**

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All sessions are held in the Commission Chambers, 5th Floor, Leon County Courthouse unless otherwise indicated. Workshops are scheduled as needed on Tuesdays preceding the Commission meeting.

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
January 2017	Monday 2	Offices Closed	NEW YEAR'S DAY Observed
	Tuesday 10	No Meeting	BOARD RECESS
	Monday 16	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Monday 23	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 24	3:00 p.m.	Regular Meeting
	Thursday 26	9:30 a.m.	Community Redevelopment Agency City Commission Chambers
February 2017			
	<i>Thursday 2 & Friday 3</i>	<i>FAC Advanced County Commissioner Workshops</i>	<i>Seminar 2 of 3 Alachua County; Gainesville, FL</i>
	Tuesday 7	1:30 – 3:00 p.m.	Workshop on Event Funding Programs and Processes through the Division of Tourism Development
		3:00 p.m.	Regular Meeting
	Tuesday 21	3:00 – 6:00 p.m.	Intergovernmental Meeting City Commission Chambers
	<i>Saturday 25 – Wed., March 1</i>	<i>NACO Legislative Conference</i>	<i>Washington, DC</i>
March 2017			
	Tuesday 7	1:30 p.m.	Joint City/County Workshop on Cycle 2017 Comprehensive Plan Amendments
		3:00 p.m.	Regular Meeting
	Monday 20	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Thursday 23	9:30 a.m.	Community Redevelopment Agency City Commission Chambers
April 2017			
	Tuesday 4	3:00 p.m.	Regular Meeting
		6:00 p.m.	Joint City/County Transmittal Hearing on Cycle 2017 Comprehensive Plan Amendments
	<i>Wednesday 5</i>	<i>FAC Legislative Day</i>	<i>FSU Turnbull Conference Center Tallahassee, FL</i>

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
April 2017 (cont.)	Monday 24	9:00 a.m. – 11:00 a.m.	Capital Region Transportation Planning Agency Workshop; City Commission Chambers
	Tuesday 25	3:00 p.m.	Regular Meeting
	<i>Thursday 27 & Friday 28</i>	<i>FAC Advanced County Commissioner Workshop</i>	<i>Seminar 3 of 3: Alachua County; Gainesville, FL</i>
May 2017	Tuesday 9	3:00 p.m.	Regular Meeting
	Monday 15	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 23	3:00 p.m.	Regular Meeting
		6:00 p.m.	Joint City/County Adoption Hearing on Cycle 2017 Comprehensive Plan Amendments
	Thursday 25	9:30 a.m.	Community Redevelopment Agency City Commission Chambers
	Monday 29	Offices Closed	MEMORIAL DAY
June 2017	Tuesday 13	9:00 a.m. – 3:00 p.m.	Budget Workshop
		3:00 p.m.	Regular Meeting
	Monday 19	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 20	3:00 – 6:00 p.m.	Intergovernmental Meeting City Commission Chambers
	Tuesday 27	No Meeting	NO MEETING
	<i>Tuesday 27 - Friday 30</i>	<i>FAC Annual Conference & Educational Exposition</i>	<i>Palm Beach County West Palm Beach, FL</i>
July 2017	Tuesday 4	Offices Closed	JULY 4TH HOLIDAY OBSERVED
	Tuesday 11	3:00 p.m.	Regular Meeting
	Thursday 13	9:30 a.m.	Community Redevelopment Agency City Commission Chambers
	<i>Friday 21 - Tuesday 24</i>	<i>NACo Annual Conference</i>	<i>Franklin County Columbus, OH</i>
	Tuesday 26	No Meeting	BOARD RECESS
	<i>Wednesday 26 – Saturday 29</i>	<i>National Urban League Annual Conference</i>	<i>St. Louis, MO</i>
August 2017	Tuesday 8	No Meeting	BOARD RECESS
	<i>Thursday 10 - Sunday 13</i>	<i>Chamber of Commerce Annual Conference</i>	<i>Amelia Island, FL</i>

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
August 2017 (cont.)	Tuesday 22	No Meeting	BOARD RECESS
September 2017	Monday 4	Offices Closed	LABOR DAY HOLIDAY
	Tuesday 12	3:00 p.m.	Regular Meeting
		6:00 p.m.	Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 17/18*
	<i>Wednesday 13- Thursday 14</i>	<i>FAC Policy Committee Conference and County Commissioner Workshops</i>	<i>Central Florida - TBD</i>
	Monday 18	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 19	5:00 – 9:00 p.m.	Intergovernmental Meeting/Public Hearing City Commission Chambers
	<i>TBD (typically mid- September)</i>	<i>Congressional Black Caucus Annual Legislative Conference</i>	<i>Washington, D.C.</i>
	Tuesday 26	3:00 p.m.	Regular Meeting
		6:00 p.m.	Public Hearing on Adoption of Millage Rates and Budgets for FY 17/18*
	Thursday 28	4:00 p.m. 6:00 p.m.	Community Redevelopment Agency Meeting Community Redevelopment Agency Public Hearing City Commission Chambers
<i>* These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings.</i>			
October 2017	Tuesday 10	3:00 p.m.	Regular Meeting
	Monday 16	9:00 a.m. - 1:00 p.m.	Capital Region Transportation Planning Agency Retreat; TBD
	<i>Sunday 22 - Wednesday 25</i>	<i>ICMA Annual Conference</i>	<i>Bexar County San Antonio, Texas</i>
	Tuesday 24	3:00 p.m.	Regular Meeting
November 2017	Thursday 9	9:30 a.m.	Community Redevelopment Agency City Commission Chambers
	Friday 10	Offices Closed	VETERAN'S DAY OBSERVED
	Monday 13	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Tuesday 14	3:00 p.m.	Regular Meeting
	<i>Wednesday 15 – Friday 17</i>	<i>FAC Legislative Conference</i>	<i>Sarasota County Sarasota, FL</i>
	Thursday 23	Offices Closed	THANKSGIVING DAY

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
November 2017 (cont.)	Friday 24	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
	Tuesday 28	3:00 p.m.	Regular Meeting
December 2017	Tuesday 5	3:00 – 6:00 p.m.	Intergovernmental Meeting City Commission Chambers
	Monday 11	9:00 a.m. – 4:00 p.m.	Board Retreat TBD
	Tuesday 12	3:00 p.m.	Regular Meeting
	Monday 25	Offices Closed	CHRISTMAS DAY OBSERVED
	Tuesday 26	No Meeting	BOARD RECESS
January 2018	Monday 1	Offices Closed	NEW YEAR'S DAY OBSERVED
	Tuesday 9	No Meeting	Board Recess
	Tuesday 23	3:00 p.m.	Regular Meeting

Citizen Committees, Boards, and Authorities 2016/17 Expirations and Vacancies

www.leoncountyfl.gov/committees/list.asp

VACANCIES

Audit Advisory Committee

Board of County Commissioners (1 appointment)

CareerSource Capital Region

Board of County Commissioners (1 appointment)

(Representative of the private sector, who shall be owners of business concerns, executives, or chief operating officers of non-governmental employers, or other private sector executives who have substantial management or policy responsibility)

Educational Facilities Authority

Board of County Commissioners (1 appointment)

Human Services Grants Review Committee

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

Tourist Development Council

Board of County Commissioners (1 appointment)

(Owner or operator of hotel, motel, recreational vehicle park, or other tourist accommodation in the County and subject to the tax)

UPCOMING EXPIRATIONS

DECEMBER 31, 2016

Human Services Grants Review Committee

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District II: (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

Library Advisory Board

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

JANUARY 31, 2017

Minority, Women & Small Business Enterprise Committee

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

FEBRUARY 28, 2017

Value Adjustment Board

Board of County Commissioners (1 appointment)

MARCH 31, 2017

Contractors Licensing and Examination Board

Commissioner - At-large II: Maddox, Nick (1 appointment)
Commissioner - District IV: Desloge, Bryan (1 appointment)
Commissioner - District V: Dozier, Kristin (1 appointment)

Science Advisory Committee

Commissioner - District I: Proctor, Bill (1 appointment)
Commissioner - District II: (1 appointment)
Commissioner - District V: Dozier, Kristin (1 appointment)

APRIL 30, 2017

Tallahassee Sports Council

Board of County Commissioners (2 appointments)

MAY 31, 2017

Minority, Women & Small Business Enterprise Citizens Advisory Committee

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

JUNE 30, 2017

Board of Adjustment and Appeals

Board of County Commissioners (2 appointments)

CareerSource Capital Region

Board of County Commissioners (2 appointments)

Planning Commission

Board of County Commissioners (1 appointment)

JULY 31, 2017

Water Resources Committee

Commissioner - At-large II: Maddox, Nick (1 appointment)
Commissioner - District V: Dozier, Kristin (1 appointment)

**Leon County
Board of County Commissioners**

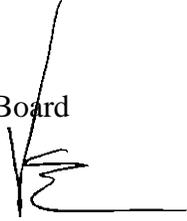
Notes for Agenda Item #1

**Leon County
Board of County Commissioners**

Cover Sheet for Agenda #1

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Approval of Minutes: October 18, 2016 Regular Meeting

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Kim Ferrell, Finance Director, Clerk of the Court & Comptroller
Lead Staff/ Project Team:	Rebecca Vause, Board Secretary

Fiscal Impact:

This item has no fiscal impact to the County.

Staff Recommendation:

Option #1: Approve the minutes of the October 18, 2016 Regular Meeting

Attachment:

1. October 18, 2016 Regular Meeting

**BOARD OF COUNTY COMMISSIONERS
LEON COUNTY, FLORIDA
REGULAR MEETING
October 18, 2016**

The Board of County Commissioners of Leon County, Florida met in regular session at 3:00 p.m. with Chairman Bill Proctor presiding. Present were Vice Chairman John Dailey, and Commissioners Nick Maddox, Kristin Dozier, Mary Ann Lindley, and Jane Sauls. Commissioner Bryan Desloge participated via teleconference for a portion of the meeting. Also present were County Administrator Vincent Long, County Attorney Herb Thiele, Finance Director Kim Ferrell and Board Secretary Rebecca Vause.

Chairman Proctor called the meeting to order at 3:00 p.m. He announced that Commissioner Desloge would join the meeting via teleconference from Alaska.

Invocation and Pledge of Allegiance

The Invocation was provided by Pastor Brian Neugent, of Generations Church. Commissioner Jane Sauls then led the Pledge of Allegiance.

Awards and Presentations

- Chairman Bill Proctor presented a Proclamation recognizing October as SIDS, Pregnancy and Infant Loss Awareness Month. Kristy Goldwire, Executive Director for the Capital Area Healthy Start Coalition thanked the Board for its support.
- Chairman Bill Proctor, along with Vice-Chairman John Dailey, presented proclamations recognizing the accomplishments of retiring Constitutional Officers:
 - Bert Hartsfield, Property Appraiser; Nancy Daniels, Second Judicial Circuit Public Defender; Bob Inzer, Clerk of Court & Comptroller, and State Attorney Willie Meggs (who was joined by his wife). Each Constitutional Officer expressed their appreciation to the Board for the recognition and reflected on their time serving the citizens of Leon County.
- Jon Brown, Florida Jazz and Blues Festival, provided an overview of the event held on September 23-25, 2016 at Cascades Park. He reported that there were 20 acts during the three day festival and recognized the efforts of community partners as well as media and promotional partners. Mr. Brown thanked the Board for its support and for the funding provided through the Tourist Development Council and Community Redevelopment Authority.

Consent:

Commissioner Dailey moved, duly seconded by Commissioner Sauls to approve the Consent Agenda as presented. The motion carried 7-0.

1. Approval of Minutes: April 26, 2016 FY 2017 Budget Workshop; September 13, 2016 Regular meeting, and September 20, 2016 Regular Meeting

The Board approved Option 1: Approve the minutes of the April 26, 2016 FY 2017 Budget Workshop; September 13, 2016 Regular Meeting, and September 20, 2016 Regular Meeting.

2. Approval of Payment of Bills and Vouchers Submitted for October 18, 2016 and Pre-Approval of Payment of Bills and Vouchers for the Period of October 19 through October 24, 2016

The Board approved Option 1: Approve the payment of bills and vouchers submitted for October 18, 2016, and preapprove the payment of bills and vouchers for the period of October 19 through October 24, 2016.

3. Approval of the Aquifer/Wellhead Protection Program Interlocal Agreement between Leon County and the City of Tallahassee

The Board approved Option 1: Approve the Aquifer/Wellhead Protection Program Interlocal Agreement between Leon County and the City of Tallahassee, and authorize the Chairman to execute the Agreement.

4. Ratification of Funding Approval for the Goodwood Museum in the Amount of \$15,000

The Board approved Option 1: Ratify the funding approved at the September 20, 2016 Board Meeting, to support the Goodwood Museum in the amount of \$15,000, and approve the Resolution and associated Budget Amendment Request.

5. Approval of the Proposed Staffing Enhancements at the Department of Development Support and Environmental Management

The Board approved Option 1: Approve the proposed staffing enhancements at the Department of Development Support and Environmental Management, and approve the Resolution and associated Budget Amendment Request.

6. Approval of the First Amendment to the Department of Environmental Protection Project Agreement #T1401 for the Miccosukee Greenway Trail Improvements-Phase III

The Board approved Option 1: Approve the First Amendment to the Department of Environmental Protection Project Agreement #T1401 for the Miccosukee Greenway Trail Improvements-Phase III and authorize the County Administrator to execute all documents.

7. Adoption of Resolution and Approval of Agreement Authorizing Conveyance of County Parcels to the City of Tallahassee for Lower Central Drainage Ditch Erosion Control Project

The Board approved Options 1 & 2: 1) Adopt Resolution authorizing conveyance of County Parcels to the City of Tallahassee, and authorize the Chairman to execute the associated County deed and Temporary Construction Easement, and 2) Approve Agreement with the City of Tallahassee authorizing conveyance of County Parcels to City of Tallahassee, and authorize the Chairman and/or County Administrator to execute any associated documents.

8. Acceptance of Status Report Regarding Orchard Pond Road Trail

The Board approved Option 1: Accept the Status Report on the Orchard Pond Road Trail.

Citizens to be Heard on Non-Agendaed Items (3-minute limit per speaker; there will not be any discussion by the Commission)

- Mickey Britt, 4407 Millwood Lane, appeared to speak on the Declaration of Independence and the rights is provides citizens.

General Business

9. Acceptance of the Summary Report on the Affordable Housing Tours Funded by the Knight Foundation

County Administrator Long introduced the item. He recalled that Commissioner Maddox had identified an opportunity for funding through the Knight Foundation to conduct affordable housing tours and to explore innovative practices throughout the Southeast. He also conveyed that upon conclusion of the tours, site visits of local affordable housing properties were conducted. He then invited Shington Lamy, Human Services and Community Partnerships Director and Lamarr Kemp, Housing Services Director to make presentation to the Board.

Mr. Lamy reviewed the affordable housing tours funded by the Knight Foundation. He discussed the creation and composition of the Tallahassee/Leon County Affordable Housing Task Force and shared that it toured affordable housing development projects in six cities across three southeastern states. He submitted that the visits were extremely beneficial and the best practices information obtained could be useful in the upcoming Joint City/County Affordable Housing Workshop.

Mr. Kemp provided an overview of the various affordable housing models visited on the tour: New Orleans and Baton Rouge, Louisiana; Atlanta and Athens, Georgia and St. Petersburg and Tampa, Florida. He conveyed that at each site they received a presentation from project representatives including local governmental entities, non-profit organizations, housing entities and/or the private developer(s), in addition to collaborative efforts and the models and strategies used to plan, finance, design and develop the housing community. He added that the three common components of a successful development included: 1. Holistic approach to affordable housing; 2. Strong and Extensive Collaboration and Partnerships, and 3. Capital Stack/Multiple Funding Streams.

Mr. Lamy emphasized the Purpose Built Communities model utilized in Atlanta and New Orleans and noted that this was the model deemed “most impressive” by the task force. He shared that their representatives had expressed a willingness to visit to discuss the potential for developing a model tailored to the community’s needs and suggested that the Board may want to discuss formally engaging the Purpose Built Communities organization at the upcoming Joint City/County Affordable Housing Workshop.

Commissioner Maddox offered his views of the affordable housing tour and expressed his excitement of the possibilities. He stressed the need for the development of a coordinated and collaborative plan for addressing affordable housing needs and expressed support for engaging the Purpose Built Communities organization. Commissioner Maddox expressed his appreciation to the Board for allowing his participation on the tours.

Commissioner Maddox moved, duly seconded by Commissioner Lindley, approval of Options 1 & 2: 1) Accept the summary report on the affordable housing tours funded by The Knight Foundation, and 2) Direct staff to include in the October 27, 2016 Joint County-City Affordable Housing Workshop materials an option to formerly engage the Purpose Built Communities Organization to assess opportunities to pursue a Purpose Built Communities model for Leon County-Tallahassee.

Commissioner Lindley acknowledged the need for a holistic approach to this issue. She stated that while she supported and welcomed the opportunity to hear from the Purpose Built Communities organization, wanted to continue to look at other opportunities.

Commissioner Maddox agreed that this may not be the solution, but merely a start. He noted however that the organization does not charge a fee for its consultation.

Commissioner Dozier appreciated the presentation and enjoyed her participation in the local housing tour. She reiterated the need for better collaboration, coordination and leveraging of dollars among all stakeholders and also supported a holistic approach to this issue. Commissioner Dozier spoke of the relevance of the agenda item in anticipation of next week's Joint Affordable Housing Workshop. She also mentioned that the recently released RFP from the Tallahassee Housing Authority includes many of the elements found in the Tampa model. She too mentioned that while she looked forward to hearing from the consultant; felt it would be advantageous to explore other successful affordable housing models.

Chairman Proctor announced that Commissioner Desloge had another obligation and would not be unable to participate in the remainder of the meeting.

Chairman Proctor conveyed his appreciation to Commissioner Maddox for his leadership on this issue. In anticipation of the Joint Affordable Housing Workshop he asked that staff include in the Joint Affordable Housing Workshop material a definition of affordable housing, additional information on why affordable housing is essential to a community, the impacts of affordable housing to the community and the specific needs in Leon County. He also requested additional details about funding sources, community partners, and the overall impact of each affordable housing project included in the tour.

The motion carried 6-0 (Commissioner Desloge absent).

10. Consideration of a Funding Request to Support Over the Edge-Tallahassee in the Amount of \$10,000 and Approval of the Associate Resolution and Budget Amendment Request

County Administrator Long introduced the item.

Commissioner Dailey moved, duly seconded by Commissioner Dozier, approval of Option 1: Approve the Funding Request to support Over the Edge-Tallahassee in the amount of \$10,000 and the associated Resolution and Budget Amendment Request. The motion carried 5-0 (Commissioner Maddox out of Chambers and Commissioner Desloge absent).

Chairman Proctor announced that the Board had concluded its General Business Agenda and would now enter into Commissioner Discussion time.

Chairman Proctor reconvened the Board and conducted the following public hearings.

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

11. First and Only Public Hearing for the Type 'C' Site and Development Plan Application for the Crowder Sand Mine at Silver Lake Road

County Administrator Long announced the public hearing and confirmed there were no speakers on this item; however, Ms. Cari Roth of Dean Mead Law Firm was available for questions if needed.

County Administrator Long shared that the proposed sand mine is consistent with the Comprehensive Plan, had received approval from the Board of Adjustment and Appeals (BOAA) and staff recommended its approval with the conditions set forth by the Development Review Committee.

Commissioner Dozier shared that the developer has agreed to add a lighted bus shelter and expressed her gratitude for the inclusion.

Commissioner Sauls moved, duly seconded by Commissioner Lindley, approval of Options 1 & 2: 1) Conduct the first and only Public Hearing for the Type 'C' site and development plan application for the Crowder Sand Mine at Silver Lake Road and approve the request for deviation, based on the findings of fact and conclusions of law included herein and those established within the Development Review Committee's record, including the Development Review Committee's recommended condition of approval, as well as any evidence received at the Public Hearing, and 2) Conduct the first and only Public Hearing for the Type 'C' site and development plan application for the Crowder Sand Mine at Silver Lake Road and approve the application, based on the findings of fact and conclusions of law included herein and those established within the Development Review Committee's record, including the Development Review Committees recommended conditions approval, as well as any evidence received at the Public Hearing. The motion carried 4-0 (Commissioners Maddox and Dailey out of Chambers and Commissioner Desloge absent).

12. First and Only Public Hearing to Adopt an Ordinance Establishing Mosquito Control Procedures

County Administrator Long announced the public hearing and confirmed there were no speakers on this item.

County Administrator Long stated that the item recommends approval of the proposed ordinance to establish mosquito control procedures for Leon County, including measures that can be taken in the event of a local declared threat to public health.

Commissioner Dozier moved, duly seconded by Commissioner Lindley, approval of Option 1: Conduct the first and only Public Hearing and adopt the proposed Ordinance to establish Leon County's Mosquito Control procedures. The motion carried 4-0 (Commissioners Maddox and Dailey out of Chambers and Commissioner Desloge absent).

13. First and Only Public Hearing to Consider Adoption of Resolution Renouncing and Disclaiming Certain Interests and Rights of the County and the Public in and to the Use of a Portion of Orchard Pond Road Lying West the Orchard Pond Parkway Known as the Orchard Pond Road West Segment

County Attorney Thiele announced the public hearing. County Administrator Long confirmed there were no speakers on this item.

Commissioner Lindley moved, duly seconded by Commissioner Sauls, approval of Option 1: Conduct first and only public hearing and adopt Resolution renouncing and disclaiming certain interests and rights of the County and the public in and to the use of a portion of Orchard Pond Road Lying West of the Orchard Pond Parkway known as the Orchard Pond Road West Segment. The motion carried 4-0 (Commissioners Maddox and Dailey out of Chambers and Commissioner Desloge absent).

14. First and Only Public Hearing to Consider Adoption of Proposed Ordinance Amending Chapter 9, Article VI of the Leon County Code of Laws Regarding "Human Trafficking"

County Attorney Thiele announced the public hearing. County Administrator Long confirmed there were no speakers on this item.

Commissioner Dozier moved, duly seconded by Commissioner Sauls, approval of Option 1: Adopt proposed ordinance amending Chapter 9, Article VI of the Leon County Code of Laws regarding "Human Trafficking." The motion carried 4-0 (Commissioners Dailey and Maddox out of Chambers and Commissioner Desloge absent).

15. First and Only Public Hearing to Consider the Adoption of an Ordinance Amending Chapter 8, Article V of the Code of Laws of Leon County, Florida, Regarding Affordable Housing Assistance

County Administrator Long announced the public hearing and confirmed there were no speakers on this item.

Commissioner Lindley moved, duly seconded by Commissioner Dozier, approval of Option 1: Adopt Ordinance amending Chapter 8, Article V of the Code the Laws of Leon County, Florida, regarding Affordable Housing Assistance. The motion carried 4-0 (Commissioners Dailey and Maddox out of Chambers and Commissioner Desloge absent).

16. First and Only Public Hearing on Adoption of the Annual Update to the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule

County Administrator Long announced that he received notice from the School Board that they have not adopted their Capital Improvement Schedule and asked that the Board allow for the item to be brought back in December.

Commissioner Dozier moved, duly seconded by Commissioner Maddox, approval of Option 1: Conduct first and only public hearing and adopt the Ordinance updating the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule.

Commissioner Dozier withdrew the motion.

Commissioner Dozier moved, duly seconded by Commissioner Maddox to continue the item until the December 13, 2016 meeting at 6:00 p.m. in the County Chambers. The motion carried 5-0 (Commissioner Dailey out of Chambers and Commissioner Desloge absent).

Citizens to be Heard on Non-Agendaed Items (3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.)

Comments/Discussion Items

County Attorney

- No Items.

County Administrator

- Welcomed and introduced Al Latimer, the new Director of Economic Vitality.
- Mentioned that agenda material for the October 27th IA Special Meeting had been distributed and included the strategic plan prepared by the Vision First consultants. He looked forward to receiving Commissioner feedback and discussion of the plan.
- Stated that the Board would receive an update on the community-wide events planned for eMonth in November at the IA Special Meeting.
- Invited Cristina Paredes to provide an update on the 2016 Leon Works Expo, scheduled for October 20th at Lively Technical Center.
 - Ms. Paredes announced that over 91 exhibitors have registered and 360 students are scheduled to attend the morning session. Both numbers represent an increase over last year's participation. She invited the Board to attend the opening ceremony on October 20 at 8:30 a.m. at Lively.
 - Commissioner Dozier confirmed with Ms. Paredes that Lively's Special Needs Program would be a participant in the Expo. Ms. Paredes added that Lively was a very heavy participant and that all their program would be included.

Commissioner Discussion Items

Commissioner Dozier

- Commented on the number of "amazing" community events and initiatives held over the past few months, i.e., pedestrian bridge opening at Cascades Park, upcoming housing discussion, Leon Works Expo, etc.

Commissioner Sauls

- Commented on how special it was to have all the Constitutional Officers on hand to be recognized by the County.

Commissioner Lindley

- Shared that Meg Baldwin, Refuge House Executive Director, was recently honored with a Florida Commission on the Status of Women Award for her work in improving the lives of women and families in their community.
 - *Commissioner Lindley moved, duly seconded by Commissioner Dailey, approval for a Proclamation honoring Meg Baldwin, Refuge House Executive Director. The motion carried 5-0 (Commissioners Maddox out of Chambers and Commissioner Desloge absent).*
- Commented on the success of the StarMetro flex route provided to residents in the Lake Jackson area and announced that a new flex route would be added to the Southside with a soft launch scheduled for October 12, 2016.

Commissioner Dailey

- *Commissioner Dailey moved, duly seconded by Commissioner Dozier, approval for a Proclamation recognizing November as Adoption Awareness Month. The motion carried 6-0 (Commissioner Desloge absent).*

Commissioner Maddox

- Expressed appreciation to staff for their efforts on the affordable housing tour.
- Wished a “Happy Birthday” to his mother-in-law.

Chairman Proctor:

- Highlighted FAMU’s Homecoming activities scheduled for the week-end of October 21-22, 2016, including the Funk Fest on October 21 and the Homecoming parade and football game against Hampton on October 22nd.
- Commented on the special ceremony for the Constitutional Officers.
- Commended Jon Brown and other organizers on success of the Florida Jazz and Blues Festival.
- Referenced the upcoming National Association of Counties (NACo) Fall Board Meeting and Rural Action Caucus to be held in Leon County December 7 – 10, 2016. And as Commissioner Desloge is the NACo President wanted to ensure that the attendees are provided the “very best and highest hospitality” and asked if there were any other actions needed by to the Board to ensure the event is successful and memorable.
 - County Administrator Long assured Chairman Proctor and the Board that staff have been working for months to ensure that the event is a great success.
- Commended staff for a successful Wellness Fair held on October 11, 2016 at the Turnbull Center.

Chairman Proctor recessed the Board at 5:02 p.m. for its dinner break and announced the it would reconvene at 6:00 p.m. to conduct the scheduled Public Hearings.

Receipt and File:

- Dove Pond Community Development District FY 2017 annual meeting schedule.
- Capital Region Community Development District FY 2017 Public Meeting Notice and District Map.
- Capital Region Community Development District August 11, 2016 Workshop Minutes.
- Capital Region Community Development District August 11, 2016 Regular Meeting Minutes.

Adjourn:

There being no further business to come before the Board, the meeting was adjourned at 6:10 p.m.

LEON COUNTY, FLORIDA

ATTEST:

BY: _____
Bill Proctor, Chairman
Board of County Commissioners

BY: _____
Bob Inzer, Clerk of the Court
Leon County, Florida

**Leon County
Board of County Commissioners**

Notes for Agenda Item #2

Leon County Board of County Commissioners

Cover Sheet for Agenda #2

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Approval of Required Bonds for Newly Elected Commissioners

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Kim Ferrell, Finance Director, Clerk of Court and Comptroller
Lead Staff/ Project Team:	Rebecca Vause, Board Secretary

Fiscal Impact:

This item has no fiscal impact to the County.

Staff Recommendation:

Option #1: Approve the Bonds for Commissioners Desloge, Mary Ann Lindley and Jimbo Jackson in the amount of \$2,000.

Report and Discussion

The agenda item requests Board approval of the bonds for re-elected Commissioners Bryan Desloge and Mary Ann Lindley, and newly elected Commissioner Jimbo Jackson.

Florida Statutes §137.01 states that:

“Each board of county commissioners may by ordinance, require any county officer to give bond, conditioned for the faithful performance of the duties of his or her office. The amount of the bond must be approved by the Board of County Commissioners. In determining the amount of the bond, the Board of County Commissioners may consider the amount of money or property likely to be in the custody of the county officer at any one time. The bond of each county the county officers of whom a bond is required must be filed with the Clerk of the Court.”

Even though Leon County has no ordinance requiring such bond, it has been the policy and practice of the Board to set such bonds at \$2,000.

Following approval by the Board, the Deputy Clerk will obtain the appropriate signatures and ensure that the approved bonds are filed with the Clerk of the Court.

Options:

1. Approve the Bonds for Commissioners Desloge, Mary Ann Lindley and Jimbo Jackson in the amount of \$2,000.
2. Approve the Bonds for Commissioners Desloge, Mary Ann Lindley and Jimbo Jackson in an amount other than \$2,000.
3. Board Direction.

Recommendation:

Option #1.

**Leon County
Board of County Commissioners**

Notes for Agenda Item #3

Leon County Board of County Commissioners

Cover Sheet for Agenda #3

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Approval of Payment of Bills and Vouchers Submitted for November 22, 2016 and Pre-Approval of Payment of Bills and Vouchers for the Period of November 23 through December 12, 2016

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/Division Review:	Alan Rosenzweig, Deputy County Administrator
Lead Staff/Project Team:	Scott Ross, Director, Office of Financial Stewardship

Fiscal Impact:

This item has a fiscal impact. All funds authorized for the issuance of these checks have been budgeted.

Staff Recommendation:

Option #1: Approve the payment of bills and vouchers submitted for November 22, 2016, and pre-approve the payment of bills and vouchers for the period of November 23 through December 12, 2016.

Report and Discussion

This agenda item requests Board approval of the payment of bills and vouchers submitted for approval November 22, 2016 and pre-approval of payment of bills and vouchers for the period of November 23 through December 12, 2016. The Office of Financial Stewardship/Management and Budget (OMB) reviews the bills and vouchers printout, submitted for approval during the November 22, 2016 meeting, the morning of Monday, November 21, 2016. If for any reason, any of these bills are not recommended for approval, OMB will notify the Board.

Due to the Board not holding a regular meeting until December 13, 2016, it is advisable for the Board to pre-approve payment of the County's bills for November 23 through December 12, 2016, so that vendors and service providers will not experience hardship because of delays in payment. The OMB office will continue to review the printouts prior to payment and if for any reason questions payment, then payment will be withheld until an inquiry is made and satisfied, or until the next scheduled Board meeting. Copies of the bills/vouchers printout will be available in OMB for review.

Options:

1. Approve the payment of bills and vouchers submitted for November 22, 2016, and pre-approve the payment of bills and vouchers for the period of November 23 through December 12, 2016.
2. Do not approve the payment of bills and vouchers submitted for November 22, 2016 and pre-approve the payment of bills and vouchers for the period of November 23 through December 12, 2016.
3. Board direction.

Recommendation:

Option #1.

**Leon County
Board of County Commissioners**

Notes for Agenda Item #4

Leon County Board of County Commissioners

Cover Sheet for Agenda #4

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Adoption of Proposed New Policy, "Leon Works Junior Apprenticeship Program"

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Candice Wilson, Director, Human Resources
Lead Staff/ Project Team:	Heather Peeples, Special Projects Coordinator

Fiscal Impact:

This item has no fiscal impact; however, during the 2016 session, the Florida Legislature appropriated \$100,000 to support the 2016 Leon Works Expo and an entry-level skills training initiative, Leon Works Junior Apprenticeship Program.

Staff Recommendation:

Option #1: Adopt the proposed new Leon Works Junior Apprenticeship Policy (Attachment #1).

Report and Discussion

Background:

This item seeks to formally define the structure of the Leon Works Junior Apprenticeship (LWJA) Program.

During the December 7, 2015 Annual Retreat, the Board adopted a Strategic Initiative to have staff bring back a proposed structure for an apprenticeship-like program for the Board's consideration during the budget process. At the June 14, 2016 Budget Workshop, the Board directed staff to coordinate with Leon County Schools to implement the LWJA Program in January 2017 (Attachment #2).

The LWJA Program is essential to the following FY 2012- FY 2016 Strategic Initiative that the Board approved at the January 26, 2016 meeting:

- *Create a proposed structure for an apprenticeship-like program for the Board's consideration during the budget process in support of local existing academic programs in skilled career fields such as fleet management, building maintenance/ construction, computer technology, graphic design, public safety, and other fields that require more than a high school diploma but less than a four-year degree.(2016)*

This particular Strategic Initiative aligns with the Board's Economy Strategic Priorities:

- *(EC2) Support business expansion and job creation, including the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program (2012).*
- *(EC6) Ensure the provision of the most basic services to our citizens most in need so that we have a "ready workforce" (2012).*

Analysis:

The proposed new policy outlines the LWJA Program structure including the student application requirements, student selection process, Junior Apprentice responsibilities and program incentives.

The LWJA Program, as outlined in the proposed policy, follows Leon County Schools' requirements for students participating in and receiving academic credit for off-campus On-the-Job Training (OJT). These requirements include a 2.5 minimum grade point average (GPA), no more than five (5) absences per nine (9) weeks, and the ability to provide transportation to and from worksites.

In keeping with the Board's aligned Strategic Initiative, which aims to develop an apprenticeship-like program "in support of local existing academic programs in skilled career fields," the LWJA Program also operates in collaboration with Leon County Schools to recruit

eligible students enrolled in Career & Technical Education (CTE) courses and programs. This partnership helps to highlight and promote enrollment in CTE courses and programs, whose purpose is to prepare students to earn an industry-recognized certification or licensure for a middle-skilled career.

Additionally, the structure of the LWJA Program closely mirrors the State of Florida's standards for a registered pre-apprenticeship program, which prepares students to enter into a registered apprenticeship program upon graduation. A pre-apprenticeship program must be sponsored by a registered apprenticeship program; however, the LWJA Program does not have sponsorship from a registered apprenticeship program due to the lack of registered programs in the Tallahassee area.

In order to provide students with similar direction regarding the necessary future training for their skilled career of interest, staff is working with both Tallahassee Community College and Lively Technical Center. Each of the County positions that have been identified for potential placement of a Junior Apprentice, aligns with a degree or professional certification program offered by one of these institutions.

During the Spring 2017 semester, Leon County will hire ten (10) Junior Apprentices to work 10-15 hours a week in a Leon County Department. The students will work the entire 18 week spring semester. A second group of ten (10) will then be hired for the fall semester for a separate 18 week session. In total, 20 students will be hired next calendar year. Junior Apprentices will be hired for the following positions:

- CAD Tech Junior Apprentice (2)
- Computer Support Tech Junior Apprentice
- EMT/Paramedic Junior Apprentice
- Fleet Mechanic Junior Apprentice (2)
- IT Coordinator Junior Apprentice
- IT Tech Support Junior Apprentice
- Paralegal Junior Apprentice
- Public Information Specialist (Creative Lead)

The proposed policy requires that at least one Junior Apprentice be selected from each Leon County Schools' high school. The policy will require each high school to nominate no more than five students. County professional staff will then interview the students to select the most qualified applicants for the specific apprenticeship. The first class of Junior Apprentices will report to their Leon County worksites during the week of January 9, 2017.

Staff recommends that the Board adopt the proposed new policy.

Options:

1. Adopt the proposed new Leon Works Junior Apprenticeship Policy (Attachment #1).
2. Do not adopt the proposed new Leon Works Junior Apprenticeship Policy.
3. Board direction.

Recommendation:

Option #1.

Attachments:

1. Proposed New Leon Works Junior Apprenticeship Policy
2. July 12, 2016 Budget Workshop Ratification Agenda Item

11.09

Board of County Commissioners Leon County, Florida

Policy No. 16-X

Title: Leon Works Junior Apprenticeship Program

Date Adopted: November 22, 2016

Effective Date: November 22, 2016

Reference: N/A

Policy Superseded: None

It shall be the Policy of the Board of County Commissioners of Leon County, Florida, that a policy entitled “Leon Works Junior Apprenticeship Program” is hereby adopted, to wit:

1. PURPOSE

The purpose of this policy is to define the structure of Leon County’s Leon Works Junior Apprenticeship Program, which aims to address the projected unmet local market for middle-skill jobs by providing opportunities for Leon County Schools’ students to gain hands-on experience in the workplace and by supporting local existing academic programs in skilled career fields such as fleet management, building maintenance/construction, computer technology, graphic design, public safety, and other fields that require more than a high school diploma but less than a four-year degree.

The Leon Works Junior Apprenticeship Program operates in collaboration with Leon County Schools to recruit eligible students enrolled in Career & Technical Education (CTE) courses and programs. The Program also follows Leon County Schools’ guidelines for students participating in and receiving academic credit for off-campus On-the-Job Training (OJT).

2. ADMINISTRATION

The Leon County Human Resources department will be responsible for the coordination of the Leon Works Junior Apprenticeship Program and its compliance with all state and federal employment laws, Leon County Schools’ Policies, and Leon County Board of County Commissioners Policies.

Policy No. 16-X
Leon Works Junior Apprenticeship Program

3. DEFINITIONS

“Middle-Skill Jobs” are those positions that require more than a high school diploma, but less than a four-year college degree.

"Junior Apprentice" is a participant in the Leon Works Junior Apprenticeship Program and temporary Other Personal Services (OPS) employee of Leon County Government and.

“Career & Technical Education” is a course or program that prepares students to earn an industry-recognized certification or licensure.

4. STUDENT PARTICIPATION

A. Program Length: The established timeframe for participation in the Leon Works Junior Apprenticeship may range from one semester (18 weeks) to an entire academic year (36 weeks).

B. Student Application Requirements

1. Must be a junior or senior at a Leon County School’s high school. Eligibility for certain potentially hazardous positions, such as a Junior Apprenticeship with Fleet Management in the Department of Public Works, may be limited to students age 18 and over. An exception may be made if a student is currently enrolled in a vocational training program, such as that offered by Lively Technical Institute (F.S. 450.161).
2. Must be enrolled in a Career & Technical Education (CTE) course or program that aligns with the Junior Apprenticeship position being filled.
3. Must be able to work 10-15 hours per week during normal Leon County Government business hours (Monday through Friday, 8am to 5pm) for the entire length of the Leon Works Junior Apprenticeship Program. An exception may be granted for Junior Apprenticeship positions with Leon County EMS, which may include occasional ambulance ride-alongs during weekend hours.
4. Must meet Leon County Schools requirements for participating in OJT:
 - a. 2.5 Minimum GPA
 - b. No more than five (5) absences per nine (9) weeks
 - c. Able to provide their own transportation to work and to job interviews

Policy No. 16-X
Leon Works Junior Apprenticeship Program

C. Student Selection Process

1. Each Leon County School's high school will verify the eligibility of their students to participate and will submit to Leon County Government no more than five student applications for a Junior Apprenticeship position.
2. Leon County staff will review submitted student applications and conduct in-person interviews with top candidates.
3. At least one student from each Leon County Schools high school will be selected to participate in the Leon Works Junior Apprenticeship Program.

D. Junior Apprenticeship Responsibilities

1. Upon hiring, complete orientation training with Leon County Human Resources.
2. Shadow, assist, and perform specific job requirements as designated by a Leon County staff member in a middle-skill career field for 10-15 hours per week during normal Leon County Government business hours.
3. Complete any associated requirements of Leon County Schools to earn elective academic credit for participation in the Leon Works Junior Apprenticeship Program.
4. Adhere to the Leon County Board of County Commissioners Human Resources Policies and Procedures.

E. Program Incentives

1. Hourly minimum wage as defined by federal and state law.
2. Elective academic credit toward a high school diploma.

Leon County Board of County Commissioners

Cover Sheet for Agenda #10

July 12, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Ratification of the June 14, 2016, Fiscal Year 2017 Budget Workshop

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator, Scott Ross, Director of the Office of Financial Stewardship
Lead Staff/ Project Team:	Tim Barden, Principle Management and Budget Analyst Ryan Aamodt, Management and Budget Analyst

Fiscal Impact:

This agenda item has a fiscal impact and establishes Board direction for the FY 2017 tentative budget.

Staff Recommendations:

- Option #1: Ratify Board Actions taken during the June 14, 2016, FY 2017 Budget Workshop.
- Option #2: Approve the Resolution and Associated Budget Amendment related to the FY 2016 Capital Project Fund Sweep (Attachment #1).
- Option #3: Establish the maximum countywide millage rate at 8.3144 mills.
- Option #4: Establish the maximum Emergency Medical Services (EMS) Municipal Services Unit (MSTU) at 0.5 mills.

Title: Ratification of the June 14, 2016, Fiscal Year 2017 Budget Workshop
July 12, 2016
Page 2

- Option #5: Authorize the County Administrator to execute contract amendments with the primary healthcare providers as necessary to allow payment for dental services from the realigned primary healthcare funds.
- Option #6: Approve the Resolution and Associated Budget Amendment moving funds from the Wildlife Preservation Fund to the Tree Bank Fund (Attachment #2).
- Option #7: Approve the Resolution and Associated Budget Amendments creating a budget for the Leon Works Expo, and the Leon Works Junior Apprenticeship Program (Attachment #3).
- Option #8: Approve the Resolution and Associated Budget Amendment providing funding for the additional Combination Inspector in the Department of Development Support & Environmental Management budget (Attachment #6).

Title: Ratification of the June 14, 2016, Fiscal Year 2017 Budget Workshop
July 12, 2016
Page 3

Report and Discussion

Background:

Pursuant to the Board adopted budget calendar, a workshop was conducted on June 14, 2016. The purpose of the workshop was to provide staff final direction regarding the development of the FY 2017 tentative budget.

Analysis:

In accordance with the actions taken during the June 14, 2016 budget workshop, the Board authorized the following:

1. Workshop Item #1: Status Report on the Board's Strategic Initiatives and 2016 LEADS Listening Sessions

The Board approved Options #1 and #2 as presented:

1. Accept the Strategic Initiatives Status Report.
2. Accept the 2016 LEADS Listening Sessions Summary Report.

2. Workshop Item #2: Fiscal Year 2017 Preliminary Budget Overview

The Board approved Option #1: Accept staff's report on the preliminary budget.

As included in the agenda item, Option #1 recommended a fund sweep in order to provide funding for certain capital projects in the current fiscal year. This action allows projects to continue without having to wait for next fiscal year's appropriations. The necessary Resolution and associated Budget Amendment is shown as Attachment #1.

3. Workshop Item #3: Acceptance of Status Report on Healthcare Services, Approval to Realign Pool Allocation for Primary Healthcare Providers and Approval for FY17 Funding Levels

The Board approved Options #1, #2 and #3 as presented:

1. Accept the status report on healthcare services.
2. Realign \$200,000 from primary healthcare reimbursement pool to dental care thereby increasing the available funds for dental services from \$100,000 to \$300,000 for FY16 and FY17
3. Establish the FY17 funding levels for all healthcare services and programs as the current \$1,739,582 level as detailed in Table #1.

Title: Ratification of the June 14, 2016, Fiscal Year 2017 Budget Workshop
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Table 1: Recommended FY17 Leon County Healthcare Program and Funding Levels

Competitive Provider Pool Reimbursements (Bond, NMC, and Apalachee Center)	Primary Care Patient Visits	\$759,015
	Dental Care Patient Visits	\$300,000
	Mental Health Patient Visits	\$264,753
	Competitive Reimbursement Total	\$1,323,768
Capital Medical Society Foundation/We Care Network		\$168,826
FAMU Pharmacy Pharmaceutical Services		\$177,500
FAMU Pharmacy Diabetes Partnership		\$67,000
Florida Healthy Kids Health Insurance Program		\$2,488
Total		\$1,739,582

To effectuate the realignment of primary health care dollars to the dental pool, staff is requesting authorization for the County Administrator to execute amended contracts with the healthcare providers.

In addition, as part to the FY 2018 budget process, the Board requested staff bring back an agenda item in March, 2017 to further consider additional funding for dental services.

4. Workshop Item #4: Acceptance of Status Report on The Community Paramedic Program and, Approval to Participate with the Tallahassee Coalition for Coordinated Care

The Board approved Options #1, #2 and #3 as presented:

1. Accept the Status Report on the Community Paramedic Program (CPP) and authorize staff to continue to work with the stakeholders towards further development of a CPP.
2. Approve staff's participation with the Tallahassee Coalition for Coordinated Care.
3. Authorize staff to close the Department of Health CPP grant in accordance with grant requirements.

5. Workshop Item #5: FY 2017 Review of Tallahassee Memorial Healthcare Trauma Center Funding Level

The Board approved Option #4: Approve funding in the amount of \$200,000 to the Tallahassee Memorial Healthcare Trauma Center in FY 2017 Tentative Budget.

In addition, the Board requested that this funding level be reviewed during the FY 2018 budget cycle.

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6. Workshop Item #6: FY 2017 Review of United Partners for Human Services Funding Level

The Board approved Option #1: Approve funding United Partners for Human Services at the current level of funding of \$23,750 in the FY 2017 Tentative Budget.

7. Workshop Item #7: FY 2017 Review of St. Francis Wildlife Association Funding Level

The Board approved Option #1: Approve allocating St. Francis Wildlife Association at the current funding level of \$71,250 in the FY 2017 Tentative Budget.

8. Workshop Item #8: Approval to Use Funds from the Leon County Tree Bank to Support canopy Roads

The Board approved Options #1 and #2 as presented:

1. Authorize all current and future Tree Bank revenue to be utilized for the following: Canopy Roads Management Plan implementation and the County's annual adopt-a-tree program.
2. Authorize the reallocation of \$14,205 in unexpended wildlife preservation revenue to the Tree Bank account. The necessary resolution and associated budget amendment are reflected in Attachment #2.

9. Workshop Item #9: Consideration of Additional Funding for the Kearney Center

The Board approved Option #1: Direct staff to prepare an agenda item for the joint County/City Affordable Housing Issues Workshop scheduled for October 27, 2016, regarding the Kearney Center's revised funding request, and take no further action as part of the FY 2017 budget process.

10. Workshop Item #10: Approval to Host the 2016 Leon Works Expo and the Leon Works Junior Apprenticeship Program and Authorization to Execute a Grant Funding Agreement with Tallahassee Community College for Leon Works

The Board approved Options #1, #2, #3 and #4 as presented:

1. Schedule the Leon Works Expo on October 20, 2016 at Lively Technical Center and plan to conduct the Leon Works Expo on a two-year cycle thereafter.
2. Direct staff to coordinate with Leon County Schools to implement the Leon Works Junior Apprenticeship Program commencing in January 2017.

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3. Direct staff to identify the appropriate community partner to lead the coordination of the Leon Works Expo in Fall 2018.
4. Authorize the County Administrator to execute a grant agreement with Tallahassee Community College (TCC), in a format to be approved by the County Attorney, to receive the \$100,000 appropriated by the Legislature for Leon Works Strategic Initiatives.

The necessary Resolution and Associated Budget Amendment to create a budget for the program is shown as Attachment #3).

11. Workshop Item #11: Consideration for the Creation of the Leon County Lecture Series

The Board approved Option #1: Direct staff to create the proposed Leon County Lecture Series featuring local regional and national speakers for up to \$10,000.

12. Workshop Item #12: Acceptance of the North Monroe Street Corridor Action and Management Plan and Approval of \$75,000 for Bus Stop Enhancements Along the North Monroe Street Corridor

The Board approved Options #1, #2, and #3 presented:

1. Acceptance the North Monroe Street Corridor Action and Management Plan (Attachment #4).
2. Authorize the County Administrator to send a letter of support to the Florida Department of Transportation for landscaping (“Bold Initiative”) for the US27 corridor from I-10 to Fred George Road to be included in FDOT’s FY18 - FY22 Work Plan.
3. Approve \$75,000 for bus stop enhancements along the North Monroe Street Corridor as part of the FY 2017 Tentative Budget.

13. Workshop Item #13: Acceptance of the Annual Status Report on the Sidewalk Program

The Board approved Options #1 and #2 as presented:

1. Accept the 2016 Annual Status Report on the Sidewalk Program.

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2. Direct staff to include the following sidewalks to the approved sidewalk list for community enhancements:
 - a. Tier 1: Crowder Road - US 27 North to Indian Mound Road
 - b. Tier 3: Wiggington Rd – Crowder Road to Stokely Dr;
Talpeco Rd – US 27N to Doris Dr;
Doris Dr – Talpeco Rd to Fuller Rd;
Fuller Rd – Doris Dr to Okeeheepkee Prairie Park; and
Livingston Rd – US 27N to Fuller Rd.

14. Workshop Item #14: Adoption of Proposed New Policy, “Livable Infrastructure for Everyone (LIFE) Program:

The Board approved Options #1 and #2 as presented; subsequent to the workshop the County Attorney provided non-substantive edits to the draft policy which are reflected in the proposed draft policy:

1. Adopt the proposed Policy, “Livable Infrastructure for Everyone (LIFE) Program” (Attachment #5).
2. Direct staff to bring back the initial five-year Capital Plan for the “Livable Infrastructure for Everyone (LIFE) Program” for Board consideration during the FY 2019 budget process.

At the conclusion of the meeting, the Board approved a motion to formally cancel the scheduled Budget Workshop on July 12, 2016.

Additional Budget Items for Consideration:

Subsequent to additional information becoming available after the June 14, 2016 Budget Workshop, the following is provided for Board consideration.

Combination Inspector

As the economy continues to improve, the Department of Development Support and Environmental Management has seen a significant increase in building permit activity. With a quarter of the year still remaining, the Building Inspection Division has collected 95% of forecasted building permit and inspection fees. The Office of Management and Budget has projected this growth in revenues will continue into Fiscal Year 2017.

As a result, the Department of Development Support & Environmental Management has requested immediate approval of an additional Combination Building Inspector position. The position is needed to meet the increase inspection demand associated with the increased permitting workload, and to keep inspection timeframes within acceptable customer service levels. During the recession, Building Inspector positions were eliminated due to a decrease in permitting work. The long-term plan was to begin adding back positions as the permitting workload increased and necessary permitting revenue allowed.

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The cost of adding this additional 1.0 FTE for the remainder of FY 2016 is \$14,778. The annualized cost for FY 2017 will be \$59,112. This cost does not require general revenue, and will be completely funded from building permit and inspection fees. Approving the position now will allow for the immediate recruitment of a Building Inspector. The necessary Resolution and Associated Budget Amendment is shown as Attachment #6.

Property Value Certification

On July 2, 2016, the Property Appraiser provided certified property values to use for the FY 2017 budget. The certified values were \$42.8 million more than the preliminary values provided on June 1, 2016 (and used for the preparation of the July budget workshop). At the current 8.3144 millage rate, this additional valuation will provide \$338,054 more in property tax revenue.

As part of the certification process, the Property Appraiser also provided certified values for the CRA TIF Districts. Based on the certified values of the Downtown and Frenchtown TIF Districts, Leon County will cost \$124,624 less than the preliminary CRA payments estimates. Early estimates were based on an estimated 9.5% growth rate in the districts. The certified values show the Downtown values increased by 13.8% and the Frenchtown values increased by 2.6%.

The combined increase in the countywide property valuations and the reduced payments to the CRA for the Downtown and Frenchtown TIF Districts provides the FY 2017 budget an additional \$462,678. In continuing to maintain a fiscally conservative approach to the County budget development process, staff recommends reducing the use of general fund balance to support the operating budget. The previously projected use of \$3.0 million would be reduced by \$462,678 to a total of \$2,537,321.

With reduction to the CRA payment, the FY 2017 Tentative Budget is \$246,129,886, a reduction of \$124,624 from the FY 2017 Preliminary Budget presented at the June 14, 2016 Budget Workshop. This is a 3.18% increase from the FY 2016 Adopted Budget.

Options:

1. Ratify the actions taken during the June 14, 2016, FY 2017 Budget Workshop.
2. Approve the Resolution and Associated Budget Amendment related to the FY 2016 Capital Project Fund Sweep (Attachment #1).
3. Establish the maximum countywide millage rate at 8.3144 mills.
4. Establish the maximum Emergency Medical Services (EMS) Municipal Services Unit (MSTU) at 0.5 mills.
5. Authorize the County Administrator to execute contract amendments with the primary healthcare providers as necessary to allow payment for dental services from the realigned primary healthcare funds.
6. Approve the Resolution and Associated Budget Amendment moving funds from the Wildlife Preservation Fund to the Tree Bank Fund (Attachment #2).

Title: Ratification of the June 14, 2016, Fiscal Year 2017 Budget Workshop
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7. Approve the Resolution and Associated Budget Amendments creating a budget for the Leon Works Expo, and the Leon Works Junior Apprenticeship Program (Attachment #3).
8. Approve the Resolution and Associated Budget Amendment providing funding for the additional Combination Inspector in the Department of Development Support & Environmental Management budget (Attachment #6).
9. Do not ratify the Actions taken during the June 14, 2016 FY 2017 Budget Workshop.
10. Board direction.

Recommendations:

Options #1, #2, #3, #4, #5, #6, #7, and #8

Attachments

1. Resolution and Associated Budget Amendment for FY 2016 Capital Project Funding
2. Resolution and Associated Budget Amendment realigning Wildlife Preservation Funding the Tree Bank Fund.
3. Resolution and Associated Budget Amendment establishing funding for the Leon Works Job Expo and the Leon Works Junior Apprenticeship Program
4. North Monroe Street Corridor Action and Management Plan
5. Livable Infrastructure for Everyone (LIFE) Program Policy
6. Resolution and Budget Amendment Establishing a New Combination Building Inspector Position

**Leon County
Board of County Commissioners**

Notes for Agenda Item #5

Leon County Board of County Commissioners

Cover Sheet for Agenda #5

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Approval to Submit a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Application to Expand and Enhance Leon County's Felony Drug Court and Veterans Treatment Court.

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Wanda Hunter, Assistant County Administrator Scott Ross, Director, Office of Financial Stewardship
Lead Staff/ Project Team:	Timothy Barden, Budget Manager, Office of Financial Stewardship

Fiscal Impact:

This item has no current fiscal impact. Should the grant application be successful, a Resolution and Budget amendment request allocating the grant funding will be presented to the Board for approval.

Staff Recommendation:

Option #1: Approve the submittal of a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Application to Expand and Enhance Leon County's Felony Drug Court and Veterans Treatment Court.

Report and Discussion

Background:

This item seeks Board approval to submit a grant application on behalf of Court Administration for a Substance Abuse and Mental Health Services Administration (SAMHSA) grant to expand and enhance Leon County's Felony Drug Court and Veterans Treatment Court.

Current Felony Drug Court funding is provided through the Department of Children and Families grant funds and monthly participant fees totaling \$90,000 to \$125,000 a year. Funding levels for this program have declined since its inception and has thus prevented the program from expansion and enhancement. According to Court Administration, sufficient funds are not available to expand the program's capacity to provide advanced outpatient treatment services, coordinate medication assisted treatment, apply the ten key components recommended by SAMHSA, or to coordinate services with the Veterans Treatment Court and community providers where overlap exists.

Leon County established a Veterans Treatment Court in 2015. Veterans Treatment Court is a partnership among the Second Judicial Circuit Court, Office of the State Attorney, Public Defender's Office, Leon County, Florida Department of Corrections Probation and Parole, Veterans Administration, and local veteran organizations. The mission of the Veterans Treatment Court is to provide treatment to veterans and service members who suffer from service related mental health and/or substance abuse issues, with a goal of ultimately diverting defendants out of the criminal justice system. Veterans Treatment Court funding is provided by \$125,000 a year in State general revenue recurring funds that are used to reimburse Leon County for program personnel and expenses.

On November 4, 2016, the Trial Court Administrator for Court Administration, Grant Slayden, in a letter to the County Administrator, requested that Leon County act as the fiscal agent for a Substance Abuse and Mental Health Services Administration (SAMHSA) grant application (Attachment #1). The letter stated that grant funds would be used to enhance and expand services to people diagnosed with a substance use disorder as their primary condition, which includes all defendants in Felony Drug Court and the majority of the defendants in Veterans Treatment Court. The deadline to submit the grant is December 12, 2016.

Analysis:

Leon County could be awarded up to \$325,000 a year for three years if the SAMHSA grant application is successful. No local match is required for the grant. This grant would only be used to expand and enhance existing programs. The grant will not require additional new positions if awarded. If grant funds or other resources did not become available after three years, these programs would return to their original size and function and still remain viable.

Title: Approval to Submit a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Application to Expand and Enhance Leon County's Felony Drug Court and Veterans Treatment Court.

November 22, 2016

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Expansion will enable Leon County to increase the number of participants in Leon County's Felony Drug Court and Veterans Treatment Court, and enhancement will enable a broader spectrum of comprehensive services to be offered to participants. A more rigorous assessment of participant needs will allow for more services to be chosen from a larger pool of available resources, increasing both programs effectiveness in diverting individuals from the criminal justice system. Plans are to use up to 20 percent of the annual grant award to pay for Food and Drug Administration (FDA) approved medications. This involves employing the evidence based practice (EBT) of medication assisted treatment (MAT).

Additionally, evaluation and data analysis will be a key component of this grant request, so that quantitative and qualitative assessments before, during, and after participation are made and utilized in decision making. Anticipated outcomes include: increased number of participants served, increased abstinence from substance use, decreased recidivism, and increased employment rates.

Should the Board approve the submittal of this grant application and the grant is awarded, an agenda item will be presented to the Board at a future meeting for approval and acceptance of the grant funds.

Options:

1. Approve the submittal of a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Application to Expand and Enhance Leon County's Felony Drug Court and Veterans Treatment Court.
2. Do not approve the submittal of a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Application to Expand and Enhance Leon County's Felony Drug Court and Veterans Treatment Court.
3. Board direction.

Recommendation:

Option #1

Attachment:

1. Letter from Court Administrator requesting authorization to submit SAMHSA grant



JONATHAN SJOSTROM
CHIEF JUDGE

OFFICE OF THE COURT ADMINISTRATOR
SECOND JUDICIAL CIRCUIT OF FLORIDA
LEON COUNTY COURTHOUSE
ROOM 225-L
301 SOUTH MONROE STREET
TALLAHASSEE, FLORIDA 32301
(850) 606-4420 □ FAX (850) 487-7947

GRANT SLAYDEN
TRIAL COURT ADMINISTRATOR

4 November 2016

Vincent S. Long
County Administrator
Leon County Courthouse
301 South Monroe Street
Tallahassee, Florida 32301-1861

Dear Mr. Long,

We respectfully request approval from Leon County to submit a Substance Abuse and Mental Health Services Administration (SAMHSA) grant application to expand and enhance Leon County's Felony Drug Court and Veterans Treatment Court.

The Substance Abuse and Mental Health Services Administration (SAMHSA)'s Center for Substance Abuse Treatment is accepting applications for Fiscal Year 2017 grants to expand and enhance substance abuse treatment capacity in local courts. Grant funds must be used to serve people diagnosed with a substance use disorder as their primary condition, which includes all defendants in Felony Drug Court and the majority of the defendants in Veterans Treatment Court. The deadline to submit the grant is 12 December 2016.

If our grant application is successful, we anticipate that Leon County would serve as the fiscal agent beginning sometime in mid-2017. Leon County could be awarded up to \$325,000 a year for three years. This grant will require no FTE positions, no match from Leon County, no requirement to continue funding after three years, and funding will be used primarily for contract services, including some funds for county programs.

Current Felony Drug Court funding is provided through Department of Children and Families grant funds and monthly participant fees totaling \$90,000 to \$125,000 a year. Funding levels for this program have declined since its inception and thus prevented the program from expansion and enhancement. Sufficient funds are not available to expand the program's capacity to provide advanced outpatient treatment services, coordinate medication assisted treatment, apply the ten key components recommended by SAMHSA, or to coordinate services with the Veterans Treatment Court and community providers where overlap exists.

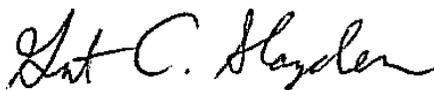
Letter to Vince Long
4 November 2016
Page 2

Veterans Treatment Court funding is provided by \$125,000 a year in State general revenue recurring funds used to reimburse Leon County for program personnel and expenses. The majority of resources are provided by the Veterans Administration. The population eligible for inclusion in Leon County's Veterans Treatment Court has been more than double initial estimates – unfortunately, there are more eligible veterans than we thought. Sufficient funds are not available to conduct the testing recommended by the National Drug Court Institute, provide treatment for service members who are not eligible for VA treatment or veterans who lack the means to pay for services not provided by the VA, and to coordinate services with the Felony Drug Court and community providers where overlap exists.

This grant would expand and enhance existing programs. Expansion will enable Leon County to increase the number of participants in Leon County's Felony Drug Court and Veterans Treatment Court, and enhancement will enable a broader spectrum of comprehensive services to be offered to participants. A more rigorous assessment of participant needs will allow for more services to be chosen from a larger pool of available resources, increasing program effectiveness in diverting individuals from the criminal justice system. Plans are to use up to 20 percent of the annual grant award to pay for Food and Drug Administration (FDA)-approved medications. This involves employing the evidence based practice (EBT) of medication assisted treatment (MAT). Evaluation and data analysis are required by the grant to ensure accountability and guide decision making.

We respectfully request that you support our request to submit a SAMHSA grant application to expand and enhance Leon County's Felony Drug Court and Veterans Treatment Court.

Very respectfully,



Grant C. Slayden

**Leon County
Board of County Commissioners**

Notes for Agenda Item #6

Leon County Board of County Commissioners

Cover Sheet for Agenda #6

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Approval to Submit an Application to Host the Americas Competitiveness Exchange Tour in Fall 2017

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Ken Morris, Assistant County Administrator
Lead Staff/ Project Team:	Ben Pingree, Director of PLACE Al Latimer, Director, Office of Economic Vitality Director Cristina Paredes, Deputy Director, Office of Economic Vitality Lindsay Volpe, Manager, Office of Economic Vitality

Fiscal Impact:

This item may have a fiscal impact. The agenda item requests Board authorization to host the Americas Competitiveness Exchange (ACE) on Innovation and Entrepreneurship tour in fall 2017. If the application is approved by the principal ACE convening institutions, then staff requests that the Board authorize the County Administrator to expend up to \$10,000 from Tourism Fund Balance to host the ACE conference.

Staff Recommendation:

- Option #1: Approve the submission of an application to host the fall 2017 Americas Competitiveness Exchange tour.
- Option #2: Authorize the County Administrator, if awarded, to expend up to \$10,000 from the Tourism Fund Balance to host the fall 2017 Americas Competitiveness Exchange tour and approve the appropriate budget resolution and associated amendment (Attachment #1).

Report and Discussion

Background:

This agenda item requests Board approval to host the ACE tour in fall 2017. Based on the Board's June 2015 guidance, staff has been working with Commissioner Dozier to organize a North-Central Florida ACE tour and is prepared to submit an application to host ACE 8 in fall 2017. More recently, the Board provided guidance to include the County's efforts to host ACE as a 2017 federal legislative priority (included in the ratification of the Board's state and federal legislative priorities – agenda item #10). If the application is approved by the principal ACE convening institutions, then staff requests that the Board authorize the County Administrator to expend up to \$10,000 from the Tourism Fund Balance to host the ACE.

ACE tours are cooperative exchanges organized in coordinating with the U.S. Government (U.S. Department of Commerce's Economic Development Administration and the U.S. Department of State), the International Trade Administration, and the Organization of American States through the Inter-American Competitiveness Network (RIAC). An ACE tour is organized to create an opportunity for decision and policy makers in the Americas to see the results of economic development initiatives and meet high-level authorities, leaders of private sector associations, public and private universities with research and innovation centers who are looking to explore and expand the links between our economies and key stakeholders. ACE seeks to strengthen personal and professional relationships among the countries in the Western Hemisphere in order to encourage collaboration, share best practices, and ultimately strengthen the economy of the Americas. Participants are given the opportunity to see and learn from successful centers of innovation first-hand as well as increase the prospect of advancing commerce and trade between participating economies and accelerate business opportunities and collaboration for all stakeholders.

In April 2015, Commissioner Dozier was selected to participate in ACE 5, which toured Minnesota, Wisconsin, and Illinois to learn about the region's successful examples of entrepreneurship, innovation, strategic investments and public-private partnerships that contribute to economic development at all levels. As a result, the Board directed the Tallahassee-Leon County Office of Economic Vitality to work with Commissioner Dozier to explore hosting an ACE conference.

Most recently, Lindsay Volpe, OEV Manager, was selected to participate in ACE 6, which toured Toronto, Kitchener-Waterloo, Hamilton, and the Niagara Region in Ontario, Canada in September 2016. The tour targeted the following clusters to highlight Ontario's success in advanced manufacturing, ICT, clean tech, life sciences, agri-food, and fintech. During ACE 6, staff was able to see first-hand the preparations needed for developing a collaborative and comprehensive tour proposal.

The County's participation and hosting of ACE is essential to the Board's main Economy Strategic Priority:

To be an effective leader and a reliable partner in our continuous efforts to make Leon County a place which attracts talent, to grow and diversify our local economy, and to realize our full economic competitiveness in a global economy.

Analysis:

The Tallahassee-Leon County Office of Economic Vitality (OEV) is preparing a bid to host ACE 8 in fall 2017 to showcase the economic competitiveness of the North-Central Florida area, in collaboration with Gainesville, Orange County, and the Space Coast. Approximately 70 high-level leaders, executives and policy-makers in Canada, South and Central Americas, and Asia are expected to attend the Exchange. Additionally, OEV is expected to secure state and local officials and authors as keynote speakers. OEV has been working closely with principal ACE convening institutions to develop an agenda of events that will highlight Tallahassee-Leon County's innovative approach to economic development. The agenda would focus on Tallahassee-Leon County's world-class research, investment in community enhancement and sustainability, and the creative economy. If selected to host ACE 8, participants will spend two nights in Leon County.

According to RIAC staff, host communities are typically responsible for costs associated with the daily agenda including meals, refreshments, community tours, and evening receptions. Other expenses associated with logistical needs for the ACE, such as travel, space rental, and equipment rentals are covered by the RIAC. The estimated total cost of Tallahassee-Leon County's portion of the ACE tour is \$10,000. If the application to host ACE 8 is successful, then staff recommends that the Board authorize the County Administrator to expend an amount not to exceed \$10,000 from the Tourism Fund Balance to host the conference.

Options:

1. Approval of the submission of an application to host the fall 2017 Americas Competitiveness Exchange tour.
2. Authorize the County Administrator, if awarded, to expend up to \$10,000 from the Tourism Fund Balance to host the fall 2017 Americas Competitiveness Exchange tour and approve the appropriate budget resolution and associated amendment (Attachment #1).
3. Do not approve the submission of an application to host the fall 2017 Americas Competitiveness Exchange tour.
4. Board direction.

Recommendation:

Options #1 and #2.

Attachment:

1. Resolution and budget amendment

RESOLUTION NO.

WHEREAS, the Board of County Commissioners of Leon County, Florida, approved a budget for fiscal year 2016/2017; and,

WHEREAS, the Board of County Commissioners, pursuant to Chapter 129, Florida Statutes, desires to amend the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Leon County, Florida, hereby amends the budget as reflected on the Departmental Budget Amendment Request Form attached hereto and incorporated herein by reference.

Adopted this 22nd day of November, 2016.

LEON COUNTY, FLORIDA

BY: _____
Bill Proctor, Chairman
Board of County Commissioners

ATTEST:
Bob Inzer, Clerk of the Court and Comptroller
Leon County, Florida

BY: _____

Approved as to Form:
Leon County Attorney's Office

BY: _____
Herbert W. A. Thiele, Esq.
County Attorney

**Leon County
Board of County Commissioners**

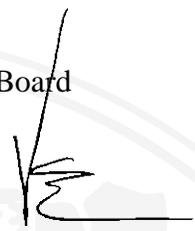
Notes for Agenda Item #7

Leon County Board of County Commissioners

Cover Sheet for Agenda #7

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Ratification of Actions Taken at the Joint City-County Affordable Housing Workshop and Adoption of the Proposed Enabling Resolution Establishing the Tallahassee-Leon County Affordable Housing Workgroup

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Wanda Hunter, Assistant County Administrator
Lead Staff/ Project Team:	Shington Lamy, Director, Office of Human Services and Community Partnerships Lamarr Kemp, Housing Services Director Jennifer Sousa, Affordable Housing Coordinator

Fiscal Impact:

This item does not have a fiscal impact to the County.

Staff Recommendation:

- Option #1: Ratify the actions taken at the October 27, 2016 Joint City-County Affordable Housing Workshop.
- Option #2: Adopt the proposed Enabling Resolution for the creation of the Tallahassee-Leon County Affordable Housing Workgroup (Attachment #1).

Report and Discussion

Background:

This item seeks Board ratification of the actions taken at the October 27, 2016 joint City-County Affordable Housing Workshop. This item also seeks Board adoption of the proposed Enabling Resolution establishing the Tallahassee-Leon County Affordable Housing Workgroup (Workgroup), its guiding principles and process for selecting the Board appointments to the Workgroup.

Analysis:

Ratification of Actions Taken at the Joint City-County Affordable Housing Workshop

During the joint City-County Workshop, County and City staff provided presentations on affordable housing in the community which included an overview of the County's and City's respective housing programs. Additionally, presentations were made by Chairman of the Leon County Housing Finance Authority and the Executive Director of the Tallahassee Housing Authority. After considerable discussion, the Board and City Commission took the following actions:

1. Accepted the report on affordable housing efforts in Tallahassee-Leon County.
2. Maintained the City of Tallahassee and Leon County's existing housing programs which primarily focus on promoting and expanding homeownership as well as preserving the existing affordable housing inventory through housing rehabilitation.
3. Established the Tallahassee-Leon County Affordable Housing Workgroup to be staffed jointly by County and City staff for an initial 150 days and comprised of one representative from each of the following:
 - 1) The Leon County Housing Finance Authority
 - 2) Tallahassee Housing Authority
 - 3) Beatitude Foundation
 - 4) Tallahassee Lenders' Consortium
 - 5) Big Bend Continuum of Care
 - 6) Big Bend Homeless Coalition
 - 7) Ability 1st
 - 8) Bethel Community Development Corporation
 - 9) Habitat for Humanity of the Big Bend
 - 10) Tallahassee Urban League
 - 11) Leon County Schools
 - 12) Leon County Housing Services staff

- 13) City of Tallahassee Housing Services staff
 - 14) A City of Tallahassee appointed affordable housing consumer
 - 15) A County Commission appointed affordable housing consumer
 - 16) A City of Tallahassee appointed affordable housing developer
 - 17) A County Commission appointed affordable housing developer
4. Established the following “Guiding Principles” as a framework for the Workgroup to address affordable housing:
 - a. Holistic Approach to Affordable Housing – provides programs and services that enhance the quality of life for the family or individual.
 - b. Strong and Extensive Collaboration and Partnerships – plan and design affordable housing developments with partners to leverage funds, technical support, and best practices.
 - c. Capital Stack/Multiple Funding Streams – utilize multiple financing sources, including public funds, tax credits, bonds, grants, sales tax programs, and private donations to fund affordable housing projects.
 5. Directed the Tallahassee-Leon County Affordable Housing Workgroup to develop a plan for the redevelopment of a multi-family housing unit that provides the following:
 - a. Recommendations for the coordination and collaboration of local government, non-profit and for-profit resources.
 - b. A housing design that considers the needs of residents and enhances the overall community.
 - c. Recommendations for leveraging the financial resources of local, state and federal resources to address permanent support housing for the homeless population.
 - d. Consider engaging organizations that promote best practices in affordable housing models.
 - e. Recommendations for a structure that would sustain the collaborative effort of the Affordable Housing Workgroup.

Affordable Housing Workgroup proposed Enabling Resolution and Appointments

The Joint City-County proposed Enabling Resolution would formally establish the Workgroup and adopt the “Guiding Principles” for the Workgroup’s plan. The Workgroup’s initial plan is to be completed within 150 days of commencement and shall dissolve after 150 days or no later than June 30, 2017. However, as noted in 5. a. above, one of the workgroup’s responsibilities is to recommend a structure that would sustain the collaborative effort of the workgroup.

Title: Ratification of the Actions Taken at the Joint City-County Affordable Housing Workshop and Adoption of the Proposed Enabling Resolution Establishing the Tallahassee-Leon County Affordable Housing Workgroup

November 22, 2016

Page 4

The Board and the City Commission would each appoint a resident who presently or has in the past utilized affordable housing programs and services provided by the County, City, State, or federal government and a developer experienced in developing and/or managing an affordable housing construction project.

Staff will prepare an agenda item for Board appointments to the workgroup for the December 13, 2016 meeting. It is anticipated that the City Commission will make its appointments to the Workgroup at their December 7, 2016 meeting.

Options:

1. Ratify the actions taken at the October 27, 2016 Joint City-County Affordable Housing Workshop.
2. Adopt the proposed Enabling Resolution for the creation of the Tallahassee-Leon County Affordable Housing Workgroup (Attachment #1).
3. Board direction.

Recommendation:

Options #1 & #2.

Attachment:

1. Proposed Enabling Resolution establishing the Tallahassee-Leon County Affordable Housing Workgroup.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA TO ESTABLISH AN ADVISORY COMMITTEE WHICH SHALL BE NAMED TALLAHASSEE-LEON COUNTY AFFORDABLE HOUSING WORKGROUP.

WHEREAS, Access to safe, affordable housing is a critical element when measuring the quality of life and economic vitality of communities in Tallahassee/Leon County; and

WHEREAS, while affordable housing initiatives are evident in several regions of the county, the on-going success and continued need for these programs is exemplified by existing waiting lists across the current programs, demonstrating the need for a greater collaborative effort amongst community stakeholders in order to address the need for affordable housing; and

WHEREAS, on October 27, 2016 the Board of County Commissioners of Leon County, Florida (the “Board”) and the City of Tallahassee Commission (the “Commission”) held a joint affordable housing workshop to explore utilizing new and existing opportunities for collaboration through the exploration of best practices, innovative ideas, fund leveraging and a host of other resources and strategies to realize the revitalization and creation of affordable housing communities; and

WHEREAS, the Board and the Commission recognizes and acknowledges the importance of engaging local stakeholders to address the needs for affordable housing in the community; and

WHEREAS, in order to consider the input of the public in the matter of affordable housing opportunities and need in the community, the Board and Commission wish to establish and appoint an advisory committee to function and operate in accordance with Board Policy

No. 03-15, “Board-Appointed Advisory Committees: Establishment, Appointment, Function, Operation, and Dissolution” (“Board-Appointed Advisory Committees”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, that:

1. The Board hereby establishes an advisory committee, to be named the Tallahassee-Leon County Affordable Housing Workgroup (the “Committee”), for the purpose of the collaboration and coordination of addressing affordable housing resources in the community.
2. The Committee shall function and operate as a Decision Making Committee in accordance with Board Policy No. 03-15, “Board-Appointed Advisory Committees.”
3. The Committee shall have seventeen (17) members comprised of one representative each of the following:

- 1) The Leon County Housing Finance Authority
- 2) Tallahassee Housing Authority
- 3) Beatitude Foundation
- 4) Tallahassee Lenders’ Consortium
- 5) Big Bend Continuum of Care
- 6) Big Bend Homeless Coalition
- 7) Ability 1st
- 8) Bethel Community Development Corporation
- 9) Habitat for Humanity of the Big Bend
- 10) Tallahassee Urban League
- 11) Leon County Schools
- 12) Leon County Housing Services staff
- 13) City of Tallahassee Housing Services staff
- 14) An affordable housing consumer appointed by the City Commission
- 15) An affordable housing consumer appointed by the County Commission
- 16) An affordable housing developer appointed by the City Commission
- 17) An affordable housing developer appointed by the County Commission

4. The Committee shall have as its goal to develop a plan for the redevelopment of a multi-family housing unit that provides the following:

- 1) Recommendations for the coordination and collaboration of local government, non-profit and for-profit resources.
 - 2) A housing design that considers the needs of residents and enhances the overall community.
 - 3) Recommendations for leveraging the financial resources of local, state and federal resources to address permanent support housing for the homeless population.
 - 4) Consider engaging organizations that promote best practices in affordable housing models.
 - 5) Recommendations for a structure that would sustain the collaborative efforts of the Affordable Housing Workgroup.
5. The Committee shall provide an written report to the Board and the Commission within 150 days of its execution.
 6. The Committee shall be dissolved after 150 days or no later than June 30, 2017.
 7. The Committee shall be staffed by Leon County Housing Services Division and the City of Tallahassee Community Housing and Human Services.

DONE, ADOPTED, AND PASSED by the Board of County Commissioners of Leon County, Florida, this _____ day of _____, 2016.

LEON COUNTY, FLORIDA

ATTESTED BY:

BY: _____
Bob Inzer
Leon County Clerk and Comptroller

BY: _____
Bill Proctor, Chairman
Board of County Commissioners

APPROVED AS TO FORM:
Leon County Attorney's Office
Leon County, Florida

BY: _____
Herbert W. A. Thiele
County Attorney

**Leon County
Board of County Commissioners**

Notes for Agenda Item #8

Leon County Board of County Commissioners

Cover Sheet for Agenda #8

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Approval to Renew the Agreement Between Leon County and Apalachee Center, Inc. for the Provision of State-Mandated Baker Act and Marchman Act Services for FY 2017

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator Wanda Hunter, Assistant County Administrator
Lead Staff/ Project Team:	Shington Lamy, Director, Office of Human Services and Community Partnerships Felisa Barnes, Financial Compliance Manager Tiffany Y. Harris, Healthcare Services Coordinator

Fiscal Impact:

This item has a fiscal impact to the County in the amount of \$638,156. Funding for the Agreement with Apalachee Center is included in the FY 2017 Budget.

Staff Recommendation:

Option #1: Approve the renewal of the Agreement with Apalachee Center, Inc. for Baker and Marchman Act mandated services in the amount of \$638,156 for FY 2017 (Attachment #1), and authorize the County Administrator to execute.

Report and Discussion

Background:

Consistent with the requirements of Florida Statutes, this item seeks Board approval of the annual agreement between Leon County and the Apalachee Center, Inc. for the provision of state mandated Baker Act and Marchman Act services.

The Baker Act also known as “The Florida Mental Health Act” under Florida Statutes Chapter 394 provides an individual with emergency services and temporary detention for mental health evaluation and treatment, either on a voluntary or involuntary basis.

The Marchman Act also known as the “Hal S. Marchman Alcohol and Other Drug Services Act of 1993” under Florida Statutes Chapter 397, provides for the involuntary or voluntary assessment and stabilization of a person allegedly abusing drugs, alcohol, or other substances and the treatment of substance abuse.

Under the Baker and Marchman Acts, Apalachee Center, Inc. (Apalachee) is the only healthcare facility in Leon County designated by the Department of Children and Families as a public-receiving facility for individuals experiencing a mental health and/or substance abuse crisis.

Florida Statutes 394.76 requires a 25% local match for state funds expended on mental health, alcohol and drug abuse service. The County Attorney has concluded that Leon County has an obligation to pay a pro-rata share of the 25% local match for Baker Act and Marchman Act services (Attachment #2).

Analysis:

The proposed agreement between Leon County and Apalachee Center is consistent with previous agreements. Leon County will provide \$638,156 in matching funds for alcohol and drug detoxification and crisis stabilization units for Leon County residents through the Baker and Marchman Acts. This is an annual agreement, beginning October 1, 2016, and expiring September 30, 2017. Per the agreement, Apalachee is required to submit a quarterly report that includes demographic data and the number of clients served, as well as data identifying the number of clients denied admission, the reason for the denial and referral information if the client was directed to another agency for service. The Agreement also requires Apalachee to submit invoices monthly to be paid in successive monthly increments representing 1/12 of the total contracted amount.

Data reflecting Baker Act and Marchman Act services provided by Apalachee in FY 2016 are outlined in Attachment #3. In summary, the data indicates that of the 1,766 residents screened, 1,509 (85%) required admission. The data further supports that Baker Act and Marchman Act funds help to ensure the availability of services for County residents during periods of critical health crisis.

Title: Approval to Renew the Agreement Between Leon County and Apalachee Center, Inc. for the Provision of State-Mandated Baker Act and Marchman Act Services for FY 2017

November 22, 2016

Page 3

Options:

1. Approve the renewal of the Agreement with Apalachee Center, Inc. for Baker Act and Marchman Act services in the amount of \$638,156 for FY 2017 (Attachment #1), and authorize the County Administrator to execute.
2. Do not approve the renewal of the Agreement with Apalachee Center, Inc. for Baker Act and Marchman Act services in the amount of \$638,156 for FY 2017.
3. Board direction.

Recommendation:

Option #1

Attachments:

1. FY 2017 Contract between Leon County and Apalachee Center, Inc.
2. Memorandum from the County Attorney's Office
3. Apalachee Center, Inc. FY 2016 Report

AGREEMENT

This Agreement is entered into this ____ day of November 2016 between LEON COUNTY, FLORIDA, a Charter-County and Political Sub-division of the State of Florida (hereafter “LEON COUNTY”) and APALACHEE CENTER, INC., (hereafter “APALACHEE”) a non-profit entity located at 2634-J Capital Circle NE, Tallahassee, FL 32302.

WHEREAS, APALACHEE has for a number of years contracted with the Department of Children and Families for the provision of mental health services under Chapter 394, Florida Statutes; and

WHEREAS, Section 394.76, Florida Statutes, requires that state funds expended for mental health, alcohol and drug abuse services, subject to certain specified exemptions, be matched on a 75% to 25% state to local basis; and

WHEREAS, the local governing body is required to provide that amount of funds when added to other available local matching funds, is necessary to match state funds; and

WHEREAS, APALACHEE has identified certain funds raised and expended by it as matching funds which it agrees may be used by LEON COUNTY to reduce the amount of matching funds it is obligated to provide; and

WHEREAS, LEON COUNTY is desirous of continuing its long and harmonious relationship with APALACHEE CENTER, INC.

NOW, THEREFORE, APALACHEE CENTER, INC. AND LEON COUNTY, FLORIDA, agree as follows:

(1) Commencing October 1, 2016 through September 30, 2017, LEON COUNTY will provide APALACHEE with matching funds in the full amount of \$638,156, to be paid in twelve (12) successive monthly installments of 1/12 of the full amount.

(2) APALACHEE agrees to seek other funding from other local governing bodies in accordance with Florida Law.

(3) The expenditure of matching funds provided by LEON COUNTY to APALACHEE shall be audited annually either in conjunction with an audit of other expenditures or by a separate audit. Such annual audits shall be furnished to LEON COUNTY within thirty (30) days of the completion thereof for its examination.

(4) APALACHEE agrees to submit a report to include demographic data and the number of clients served, clients denied admission and reason for denial and referral information on a quarterly basis and to submit invoices monthly.

(5) A material breach of this agreement by either party would entitle the other to pursue any and all remedies and to assert all defenses which would have been available to either in the absence of such agreement.

(6) Nothing in this agreement shall be construed as establishing or creating a relationship of agency, partners or employment between the parties, or as constituting either party as the agent or representative of the other for any purpose. APALACHEE is not authorized to bind LEON COUNTY to any contract or other obligations, and shall not expressly or impliedly represent to any party that APALACHEE is the agent or representative of LEON COUNTY.

(7) APALACHEE hereby agrees to indemnify, defend and hold harmless LEON COUNTY, its officials, officers, employees and agents, from and against any and all claims, damages, liabilities, losses, costs, or suits, of any nature whatsoever arising out of, because of, or due to any acts or omissions of APALACHEE, its delegates, employees and agents, arising out of or under this Agreement, including a reasonable attorney's fees. The LEON COUNTY may, at its sole option, defend itself or require APALACHEE to provide the defense. APALACHEE acknowledges that ten dollars (\$10.00) of the amount paid to APALACHEE is sufficient consideration of APALACHEE's indemnification of LEON COUNTY.

(8) All notices provided hereunder shall be in writing sent by United States certified mail, postage prepaid, return receipt requested, overnight courier or by hand delivery. All notices required under this agreement shall be given to the parties at the addresses below or at such other place as the parties may designate in writing.

Notice to the Apalachee Center, Inc.: Jay Reeve, PhD
 Chief Executive Officer
 Apalachee Center, Inc.
 2634-J Capital Circle NE
 Tallahassee, FL 32302.

Notice to the COUNTY: Shington Lamy, Director
 Leon County
 Office of Human Services and Community
 Partnerships
 918 Railroad Avenue
 Tallahassee, FL 32310

(9) Audits, Records, and Records Retentions

The Contractor agrees:

- a. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all revenues and expenditures of funds reflected herein.

- b. To retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement for a period of five (5) years after termination of the Agreement, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this Agreement.
- c. Upon completion or termination of the Agreement and at the request of the County, the Contractor will cooperate with the County to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph b above. The County may reproduce any written materials generated as a result of the Contractor's work.
- d. To assure that all records required to be maintained by the Contractor hereby shall be subject at all reasonable times to inspection, review, or audit by County, Federal, state, or other personnel duly authorized by the County.
- e. To permit persons duly authorized by the County and Federal auditors, pursuant to 45 CFR, Part 92.36(I)(10), to have full access to and the right to examine any of the Contractor's records and documents related to this Agreement, regardless of the form in which kept, at all reasonable times for as long as those records are retained.
- f. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.
- g. Comply with public records access requirements set forth in section 119.0701(2), Florida Statutes, including the obligation to:
 - 1. Keep and maintain public records required by the County to perform the Services required under this Agreement.
 - 2. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
 - 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Term of this Agreement and following termination of the Agreement if the Contractor does not transfer the records to the County.

4. Upon termination of the Agreement, transfer, at no cost, to the County all public records in possession of the Contractor or keep and maintain public records required by the County to perform the Services required hereunder. If the Contractor transfers all public records to the County upon termination of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon termination of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology systems of the County.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 850-606-1900, HarrisTi@leoncountyfl.gov, Human Services and Community Partnerships, 918 Railroad Avenue, Tallahassee, FL 32310

(10) This agreement shall be governed by, construed, and enforced in accordance to the laws of the State of Florida.

(11) In accordance with Section 287.133, Florida Statutes, APALACHEE certifies to the best of its knowledge that neither APALACHEE nor its affiliates have been convicted of a public entity crime. Violation of the section by APALACHEE shall be grounds for cancellation of this agreement by LEON COUNTY.

(12) The performance of LEON COUNTY of its obligations under this agreement shall be subject to and contingent upon the availability of funds budgeted by LEON COUNTY or otherwise lawfully expendable for the purposes of this agreement for the current and future periods.

IN WITNESS THEREOF, the parties hereto have caused this instrument to be executed on the day and first year written above.

LEON COUNTY, FLORIDA

BY: _____
Vincent S. Long
County Administrator

ATTEST:
Bob Inzer, Clerk of the Court and Comptroller
Leon County, Florida

BY: _____

Approved as to Form:
Leon County Attorney's Office

Herbert W. A. Thiele, Esq.
County Attorney

APALACHEE CENTER, INC.

BY: _____
Jay Reeve, PhD
Chief Executive Officer

ATTEST:

BY: _____
Virginia Kelly
Chief Financial Officer

BOARD OF COUNTY COMMISSIONERS

INTER-OFFICE MEMORANDUM

TO: Alan Rosenzweig, Deputy County Administrator
Candice M. Wilson, Director of Human Services & Community Partnerships

FROM: Patrick T. Kinni, Esq.
Deputy County Attorney

DATE: September 27, 2013

SUBJECT: Local Match Funding of the Apalachee Center, Inc. for State-Mandated
Provision of Community Substance Abuse and Mental Health Services

Pursuant to your request, the County Attorney's Office is providing the following legal analysis of the statutory local match funding requirements for substance abuse and mental health services provided in Leon County. As you know, the Apalachee Center, Inc. is the designated healthcare facility that provides substance abuse and mental health services to Leon County, as well as to the surrounding counties of Franklin, Gadsden, Jefferson, Liberty, Madison, Taylor, and Wakulla.

Chapter 394, Part IV, Florida Statutes (2012) is known as "The Community Substance Abuse and Mental Health Services Act." Section 394.76, Florida Statutes, addresses the financing for substance abuse and mental health services within a particular district, and specifies the means for determining the local match funding level, if the local match funding level is not provided by the State. Section 394.76(9)(a), Florida Statutes, provides as follows:

State funds for community alcohol and mental health services shall be matched by local matching funds as provided in paragraph (3)(b). The governing bodies within a district or subdistrict shall be required to participate in the funding of alcohol and mental health services under the jurisdiction of such governing bodies. The amount of the participation shall be at least that amount which, when added to other available local matching funds, is necessary to match state funds.

Section 394.76(3)(b) then sets forth that community alcohol and mental health services and programs "shall require local participation on a 75-to-25 state-to-local ratio." "Local matching funds" is defined to mean funds received from governing bodies of local governments, as well as funds received from other sources, such as private hospital funds and private gifts from corporations and individuals. § 394.67(13), Fla. Stat. (2013).

Thus, it is clear that the statute requires local participation on a 75%-to-25% state-to-local ratio for funding community alcohol and mental health services. However, the amount of funding required by a local governing body is that amount which, *when added to other available local*

matching funds, is necessary to make up the 25% match. § 394.76(9)(a), Fla. Stat. (2012). (Emphasis supplied.) If the full 25% match has been provided by other local sources, then no additional funding would be necessary. In any given year, then, the amount of actual funding required of Leon County could be anywhere from zero dollars to the full 25% match, depending on the amount of funding received from the other sources.

Where there are two or more counties that are being served by a provider of substance abuse and mental health services, the following also applies:

When a service district comprises two or more counties or portions thereof, it is the obligation of the planning council to submit to the governing bodies, prior to the budget submission date of each governing body, an estimate of the proportionate share of costs of alcohol, drug abuse, and mental health services proposed to be borne by each such governing body.

§ 394.73(3), Fla. Stat. (2012). In other words, when multiple counties are involved, which is the case for Leon County and the surrounding counties, the costs of substance abuse and mental health services are to be shared on a proportionate basis by the counties. Although the statute does not set forth a specific formula for determining the proportionate share, it could be, for example, based on the number of beds being utilized by the various counties in providing substance abuse and mental health services. Another basis could simply be the amount of funds required to make up the full 25% match, divided by the number of participating counties.

Pursuant to Sections 394.75(3)(f) and 394.75(4)(h), Florida Statutes, each county that contributes funds for substance abuse and mental health services is to provide input and is to be consulted in formulating the plan for delivery of the services. In addition, each county that contributes funds for the services is to require annual audits. § 394.76(10), Fla. Stat. (2012). Finally, in the event of a dispute concerning the plan for delivery of services and the budget for same, the disputed issues are to be submitted directly to the Department of Children and Family Services for immediate resolution. § 394.75(11), Fla. Stat. (2012). *See also*, Fla. Atty. Gen. Op. 2011-23.

Should you have any questions or require additional information, please contact our office.

PTK/plp

**Apalachee Center Inc.
FY 2016**

The FY 16 Agreement between Leon County and Apalachee Center Inc. (Apalachee) requires Apalachee to submit a report to include demographic data and the number of clients served; clients denied admission and reason for denial and referral information. The report is provided below:

Table 1 shows FY 2016 inpatient screening and admission data reported by Apalachee for Leon County residents during the period October 1, 2015 – September 30, 2016.

TABLE 1 - FY 2016 Screening and Admission of Leon County Residents	
Admitted to PATH – Publicly Funded Baker Act Unit	672
Admitted to Detox – Publicly Funded Marchman Act Unit	404
Admitted to EPH – Private Facility, Not Publicly Funded	433
Total Inpatient Unit Admissions	1,509
Number of Patients Not Admitted	257
Total Residents Screened and Admitted	1,766

Of the 1,766 Leon County residents screened, 257 were not admitted. Table 2 provides the reasons screened patients were not admitted.

TABLE 2 - Reasons Not Admitted	
Did Not Meet Criteria	82
Referred to Life Management / Bay Behavioral	8
Did Not Need Inpatient Services or Declined Services	48
Detox Bed Full	-
Referred to Medical Hospital	48
Referred to TMH Behavioral Health	2
Became Physically Violent and Was Arrested	1
Other	68
Total County Residents Not Admitted	257

Patients that “Did Not Meet Criteria” were assessed in the Admission department and did not need inpatient level of care. These patients included the following:

- Not at risk for self-harm
- No harm to others
- Did not have a mental illness
- Did not need detox services

Apalachee reports that clients who did not need inpatient services or declined services were given referrals and/or appointments to programs such as its outpatient programs, FSU Counseling Center, Alcoholics Anonymous, Narcotics Anonymous, Disc Village, primary care physicians, private practitioners, assisted living facilities, the Shelter/Kearney Center, and VA outpatient programs.

Patients that requested referrals to another psychiatric facility/provider or were brought to Apalachee from the jail for assessment only, comprise the “Other” category.

Table 3 represents the bed-days utilization in the region and specifically by Leon County residents for the past five years. The eight counties in the region are Leon, Gadsden, Liberty, Franklin, Madison, Jefferson, Taylor and Wakulla.

TABLE 3 - Bed-Days Utilization for Baker Act & Marchman Act			
Fiscal Year	Total Bed Days for Eight Counties in the Region	Leon County Bed Days Utilized	% of Leon County Bed Days Utilized
2016	6,195	4,034	65.1%
2015	9,245	6,064	65.5%
2014	8,573	5,337	62.3%
2013	8,265	5,531	66.9%
2012	9,316	6,035	64.7%

At Apalachee there are 28 Baker Act beds and 14 Marchman Act beds. Apalachee’s annual bed-day capacity is 10,220 for the Baker Act and 5,110 for Marchman Act. Patient bed days vary depending on the treatment and the need for the patient to be admitted to the facility. Utilization is based on the population of each county’s usage of patient bed days. Over the past five years Leon County residents have accounted for more than 60% of the Baker and Marchman bed-days utilization in the region.

The significant decrease in bed-days utilization in the region and by Leon County residents for FY 16 was due to the fact that fewer patients were required to stay at the Apalachee facility for treatment. The bed-days utilization will always vary depending on the treatment and the need for patients to stay at the facility. It is important to note that the Baker Act and Marchman Act funding provided by Leon County is a fixed cost and not based on bed-days utilization.

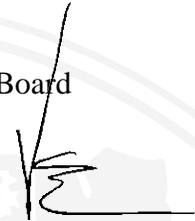
**Leon County
Board of County Commissioners**

Notes for Agenda Item #9

Leon County
Board of County Commissioners
Agenda Item #9

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Approval of the 2017 Citizen Engagement Series, Club of Honest Citizens, and Village Square Events

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator
Lead Staff/ Project Team:	Mathieu Cavell, Director of Community and Media Relations Britney Smith, Public Information and Communications Manager

Fiscal Impact:

This item has a fiscal impact. Funds to organize the Club of Honest Citizens and the Citizen Engagement Series are contemplated in the FY 17 budget. To continue the agreement with Village Square, funding was allocated in the FY 17 budget in the amount of \$26,500. An additional \$10,000 is available in Community and Media Relations budget to support the Club of Honest Citizen’s “Created Equal: Keith Hamilton Cobb’s *American Moor*” event in partnership with the Village Square and the Southern Shakespeare Company.

Staff Recommendations:

- Option #1: Approve the continued relationship with the Village Square and Club of Honest Citizens program, and authorize the County Administrator to execute an agreement, in a form approved by the County Attorney.
- Option #2: Approve the tentative schedule of events for the 2017 Citizen Engagement Series, Club of Honest Citizens, and Village Square events.

Report and Discussion

Background:

This agenda item seeks approval of the 2017 Citizen Engagement Series, Club of Honest Citizens, and Village Square events. In addition, the item recommends continuing the arrangement with Village Square to further engage citizens on issues that matter most to them.

Leon County has a long history of promoting citizen involvement to guide policy and shape our community. In February 2014, the Board formally entered into an agreement with the Village Square in its continuous effort and commitment to engage citizens through unique and meaningful programs. The formal agreement builds upon the mutual goals of the County's nationally recognized Citizen Engagement Series and the Village Square for greater and sustained citizen involvement and engagement. The relationship led to the creation of the Club of Honest Citizens, which blends the best elements of the Citizen Engagement Series and Village Square by providing transparency of County government, while building relationships between citizens, County Commissioners and staff through social settings.

In FY 2015-2016, Leon County continued its commitment to engaging citizens through various events and activities.

In March 2016, the County hosted a Club of Honest Citizens' event called Created Equal: A Conversation about Race, Founding Ideals, and Our Hometown. Featuring speaker Neil Phillips, founder of the Visible Men Academy and renowned speaker on race relations and black male achievement, the event engaged more than 200 citizens in building new friendships and strengthening existing relationships while participating in a conversation on race and its impact on the community.

In the past year, Leon County also collaborated with the Village Square, the City of Tallahassee, and Leadership Tallahassee to host three different Longest Table events. First held in October 2015, the Longest Table involved setting up an unbroken table down Park Avenue that hosted 400 citizens. In June 2016, Longest Table was held in more than 100 locations throughout Leon County, where groups of no more than eight citizens shared meals in homes and at restaurants. Most recently, the Longest Table was held along the newly completed FAMU Way, where nearly 1,000 citizens shared a meal and talked about issues that face the community.

Leon County also hosted two Citizen Engagement Series events over the past year: the Let's Balance Budget Game in January 2016 and the Public Safety: Preserving Life, Improving Health, and Promoting Safety event in May 2016. Both events offered citizens stimulating and interactive forums that highlighted the complex nature of local government budgeting and the critical nature of public safety response and planning.

The County's Citizen Engagement Series, as well as the arrangement with the Village Square to continue the Club of Honest Citizens events, is essential to the following revised FY 2012 – FY 2016 Strategic Initiatives that the Board approved at the January 26, 2016 meeting:

- *Implement Strategies to further engage citizens, including: Develop and offer Citizens Engagement Series (2012)*

This particular Strategic Initiative aligns with the Board's Strategic Priority, Governance:

- *(G3) Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community (2012).*

Analysis:

In developing the recommended schedule of events for the upcoming year, staff continues to seek opportunities to leverage community partners where engaged citizens may already be prepared to attend an event or activity. As described in more detail below, for the upcoming year, the two Club of Honest Citizen events build upon programs already being planned by the Southern Shakespeare Company and our local colleges annual "Big Event." In subsequent years, there may be other significant and timely topics that shape the programming of the annual schedule of events (such as proposed local Leon County Charter Amendments).

In addition to the Club of Honest Citizen events, the County will also continue our Citizen Engagement Series. For the upcoming year, the two sessions being conducted are: the Budget Simulation Game and the Public Safety: Preserving Life, Improving Health, and Promoting Safety session. The budget session will be conducted at the start of next year's budget cycle. The timing of this session continues to help inform the County on citizen perceptions, as well as, educate citizens on the competing demands for the limited resources of the County. The public safety session will be conducted at the start of next year's hurricane season and be used to further re-enforce preparedness in our community.

In FY 2016-2017, Leon County will continue its commitment to engaging citizens on topics that matter most to them. A list of both the Club of Honest Citizens and Citizen Engagement Series events are as follows:

Created Equal: Keith Hamilton Cobb's *American Moor*

Building on the success of last year's Created Equal program, Leon County will support the Southern Shakespeare Company to engage actor and playwright Keith Hamilton Cobb for a five-day workshop and performance. Actor and playwright Keith Hamilton Cobb will visit Tallahassee January 8-13, 2017. Cobb's stay in Tallahassee leads up to Dr. Martin Luther King Jr. Day and will be a powerful reflection on race.

Specifically, one evening will be organized by Leon County, the Village Square, and Southern Shakespeare Company for greater discussion on race and its impact on the community. On that night, Cobb will perform a short selection from his one-person play, *American Moor*, which uses Shakespeare's *Othello* to examine race relations in America. After his performance, Cobb will share his experiences as a black gay male in America. Following last year's Created Equal format, the Village Square will lead a facilitated discussion on race and its impact on the community.

Funding of \$10,000 in support of this specific event is available in Community and Media Relation's budget. Southern Shakespeare is seeking additional funding from other community partners to support the balance of the five day program.

The Big Event: Engaging FAMU, TCC, and FSU Students in Service

On March 25, 2017, student organizers of the Florida State University's Big Event expect thousands of college students from Florida Agricultural and Mechanical University (FAMU),

Tallahassee Community College (TCC), and Florida State University (FSU) to engage in a community service day. Starting in 2015, County staff began coordinating and assisting the Big Event planning efforts to grow and expand the service day's reach to area nonprofits, neighborhoods, and other locations in need. Efforts continue this year to make the service day even bigger and more successful.

Last year, the Big Event hosted over 2,500 students at more than 60 sites across Leon County. Volunteers donated their time landscaping and painting at sites like Goodwood Museum and Garden, a historical corn and cotton plantation, to working with iGrow, a sustainability-based site, where volunteers grew vegetables and worked on beautification of the area.

This year, in collaboration with FSU student organizers and the Village Square, Leon County has identified an opportunity to host a service project at an area nonprofit or neighborhood. As part of the service day, college students could rehabilitate a home, facility, or community block in need. By involving Village Square, the County would lead a service reflection after the project that would engage students in meaningful discussions about issues that affect the community.

Following the service reflection, students from FAMU, TCC, and FSU will connect with VolunteerLEON, Leon County Volunteer Services Division, to learn about year-long opportunities to volunteer.

Citizen Engagement Series

This year, Leon County will continue the nationally recognized Citizen Engagement Series by hosting the Let's Balance Budget Game and the event called Public Safety: Preserving Life, Improving Health, and Promoting Safety.

The Let's Balance event will provide citizens an in-depth look into the County's budget process. Opening with a brief overview of the budget process, attendees will be divided into small groups and asked to play the Let's Balance game to balance the budget. Common issues the Board regularly faces during the budget process (i.e. unfunded mandates, revenue reductions, etc.) are introduced throughout the timed period to increase the challenge of balancing the budget.

For the Citizen Engagement Series about Public Safety, citizens will circulate between three different critical work areas: Leon County Emergency Medical Services, the Consolidated Dispatch Agency, and the Leon County Emergency Operations Center. In each area, citizens will participate in hands-on exercises that include preparing a victim for ambulance transport, taking a 9-1-1 call for help, and coordinating emergency management response during a hurricane. Following the response and recovery efforts for Hurricane Hermine, this event is especially relevant and will give experts a chance to discuss disaster preparedness and resilience. The Public Safety event will be hosted in May 2017, which is prior to the kickoff of hurricane season.

Village Square Events

Leon County will also continue its commitment to co-host the Our Town Series with Village Square, which gives local officials the opportunity to engage with citizens in intimate and important discussions. Over the past several years, the Our Town Series has proven to be an important forum for engaging citizens and demonstrating the relevance of County government throughout the community.

In addition, throughout the year, Leon County and the Village Square will continue to explore opportunities such as the Longest Table and other related community events to engage citizens in new and interesting ways. Further information on such opportunities will be provided to the Board as the events materialize.

The Club of Honest Citizens, Village Square forums, Citizen Engagement Series, and events like the Longest Table and others, provide various opportunities and approaches in which the County is engaging citizens. Funding is available in the FY 17 budget to continue the arrangement with Village Square. Board approval of the agreement would authorize funding in the amount of \$26,500.

Between the Citizen Engagement Series, Club of Honest Citizens and the Our Town Series a total of at between 7 and 9 community events will be conducted during the fiscal year. These events are projected to engage between 1,500 and 2,000 citizens.

Options:

1. Approve the continued relationship with the Village Square and Club of Honest Citizens program, and authorize the County Administrator to execute an agreement, in a form approved by the County Attorney.
2. Approve the tentative schedule of events for the 2017 Citizen Engagement Series, Club of Honest Citizens, and Village Square events.
3. Do not approve the continued relationship with the Village Square and Club of Honest Citizens program and authorize the County Administrator to execute an agreement.
4. Do not approve the tentative schedule of events for the 2017 Citizen Engagement Series, Club of Honest Citizens, and Village Square events.
5. Board direction.

Recommendation:

Options #1 and #2.

**Leon County
Board of County Commissioners**

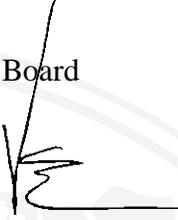
Notes for Agenda Item #10

Leon County Board of County Commissioners

Cover Sheet for Agenda #10

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Ratification of Board Actions Taken at the October 18, 2016 Workshop on the 2017 State and Federal Legislative Priorities

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator
Lead Staff/ Project Team:	Andy Johnson, Assistant to the County Administrator Jelani Marks, Management Analyst

Fiscal Impact:

This item has no fiscal impact to the County. However, it recommends requests for state and federal appropriations, as well as substantive policy positions that seek to avoid unfunded mandates and cost shifts to the County.

Staff Recommendation:

- Option #1: Ratify Board actions taken at the October 18, 2016 Workshop on the 2017 State and Federal Legislative Priorities.
- Option #2: Schedule Community Legislative Dialogue Meetings for:
- Tuesday, January 31, 2017 at 9:00 a.m.
 - Tuesday, March 28, 2017 at 9:00 a.m.
 - Tuesday, May 16, 2017 at 9:00 a.m.

Report and Discussion

Background:

Each year, the Board conducts a workshop with staff on the County’s state and federal legislative priorities. On October 18, 2016, the Board held a workshop to discuss the legislative priorities for the 2017 state and federal sessions.

Analysis:

Staff provided the Board with a report on 18 appropriations requests and 14 substantive issues proposed for the 2017 state and federal legislative sessions. As indicated during the workshop, the appropriations requests for 2017 are categorized to mirror the Florida Legislature’s conference committee process for appropriations.

Appropriations Requests:

The appropriations requests approved by the Board were as follows:

Agriculture and Natural Resources Appropriations Requests:

<u>Request:</u>	<u>Amount:</u>	<u>Project Phase:</u>
Woodville Sewer - Phase 1 & 2	\$7.2 million	Design & Construction
Lake Munson Area Septic to Sewer	\$5.5 million	Design & Construction
Fords Arm Restoration	\$3.97 million	Construction
Belair/Annawood Septic to Sewer	\$3.5 million	Design & Construction
Harbinwood Estates Septic to Sewer	\$2.5 million	Design
Leon South Regional Water System	\$1.5 million	Design & Construction
Centerville Trace Septic to Sewer	\$1 million	Design
Fred George Wetland Restoration	\$1 million	Construction

Transportation, Tourism, and Economic Development Appropriations Requests:

<u>Request:</u>	<u>Amount:</u>	<u>Project Phase:</u>
Capital Circle Southwest - Segment 1 (Springhill Road to Crawfordville Road)	\$14.9 million	Right-of-Way Acquisition
Capital Circle Southwest - Segment 1 (Springhill Road to Crawfordville Road)	\$19.5 million	Construction
Capital Circle Southwest - Segment 2 (Orange Avenue to Springhill Road)	\$23.9 million	Right-of-Way Acquisition
Capital Circle Southwest - Segment 2 (Orange Avenue to Springhill Road)	\$10.4 million	Construction
Woodville Highway (Capital Circle to Paul Russell Road)	\$23 million	Construction
Veterans Memorial Drive (CR 59) Bridge Replacement	\$530,000	Design & Construction
Apalachee Regional Park Master Plan Implementation	\$500,000	Design & Engineering
Orchard Pond Greenway Trail, Phase II	\$300,000	Design & Construction
Leon Works Junior Apprenticeship Program	\$100,000	Program Funding
Pre-Disaster Hazard Mitigation	TBD	Capital/Fixed Assets

In addition, staff recommended support for two appropriations requests by community partners:

1. Support the Apalachee Center Inc.'s funding requests for eight short-term residential treatment beds and for the establishment of a Central Receiving Facility.
2. Support programmatic and capital funding requests by Florida State University, Florida A&M University, and Tallahassee Community College.

Staff has not yet received guidance from our legislative delegation regarding the process that will be utilized for submitting appropriations requests for the 2017 Florida legislative session. In recent years, Senator Bill Montford's office has solicited direct appropriations requests for projects within his district, and the House Agriculture and Natural Resources Appropriations Subcommittee has utilized a web-based request form for water projects. Staff has prepared the information that will likely be required to support the County's appropriations requests and will begin advocating for state and federal funding through the appropriate channels upon the Board's approval.

Policy Requests:

The Board discussed state and federal policy issues that are expected to be considered during the 2017 legislative session. Staff presented nine state policy issues and five federal policy issues specific to Leon County. The issues presented by staff to the Board for the County's legislative priorities are as follows:

State Policy Issues:

1. Support the protection of the state workforce and oppose any reductions to state employee benefits.
2. Support the revision of Sec. 125.0104, F.S. to modify the eligibility for levying the local option High Tourism Impact Tax to include counties that are home to Preeminent State Research Universities.
3. Support the prioritization of springs restoration funding, with a program designed to assist local governments with the cost of wastewater facility upgrades, septic tank connections, and septic tank abandonment.
4. Support measures that empower local governments and provide resources to work with community partners towards the creation of quality jobs, more vibrant communities, and an enhanced level of national and global competitiveness. Additionally, continue to engage state partners and monitor for any legislative activity associated with the State of Florida real estate study and long-term facility needs.
5. Oppose statutory changes to Section 790.06, F.S. that would allow the concealed carrying of weapons into college or university facilities.
6. Oppose statutory changes to Chapter 627, F.S. that would prohibit EMS providers from collecting amounts beyond an insurance provider's reimbursement.
7. Support maintaining a countywide regulatory system for EMS through the current Certificate of Public Convenience and Necessity (COPCN) process.

8. Support legislation and appropriation that assists Leon County to provide access to high-quality library services for all residents across the County
9. Support the 2017 Florida Association of Counties legislative program unless specific issues conflict with Leon County's interests.

Federal Policy Issues:

1. Support legislation that clarifies that local streets, gutters, and other stormwater infrastructure are excluded from the definition of "Waters of the U.S.," while also requiring federal agencies to consult with state and local officials to identify which waters should be federally regulated and which should be left to the states.
2. Support federal legislation that includes full mandatory funding for Payment in Lieu of Taxes (PILT) in the FY 2017 appropriations package and support a long-term strategy for a sustainable PILT program. Collection of Sales Tax on Remote Transactions
3. Support legislation that promotes an equitable and competitive environment between 'brick and mortar' businesses and remote businesses establishments operating in Florida.
4. Oppose any legislation that would eliminate or limit the tax-exempt status of municipal bonds.
5. Support NACo's 2016-2017 legislative efforts unless specific issues conflict with Leon County's interests.

Representatives from both Capital Alliance Group and Squire Patton Boggs gave remarks regarding the upcoming state legislative session and the 115th Congress (1st Session), respectively. Staff will prepare the Board's legislative priorities in a Quick Reference Guide to assist Commissioners and the lobbying team in advocating for the Board's priorities.

In addition to the appropriations and policy issues listed above, the Board directed staff to include the following items in Leon County's 2017 State and Federal Legislative Priorities:

- **Entrepreneurial Excellence Program**

Issue: Innovation Park's Entrepreneurial Excellence Program (EEP) provides advice to startup businesses and entrepreneurs as they navigate the early stages of their development. The EEP was previously administered by the Tallahassee/Leon County Economic Development Council prior to its dissolution in early 2016. Until 2014, the EEP received federal grant funds to assist and implement local entrepreneurial activities. The Knight Foundation has provided funding to continue the program in recent years.

County Position: Support the appropriation of long-term funding to sustain the Entrepreneurial Excellence Program at Innovation Park. (*Add new legislative priority statements in State Policy Issues and Federal Policy Issues*)

- **FSU's Interdisciplinary Research and Commercialization Building**

Issue: Florida State University is currently in the process of completing design plans for a 125,000 square-foot building that will house research labs, imaging/characterization labs, clean rooms, collaboration, conference and administrative spaces. The facility will house

interdisciplinary research efforts relevant to the fields of biomedical engineering, chemistry, chemical engineering, condensed matter physics, and device prototyping. The construction of the Interdisciplinary Research and Commercialization Building at Florida State, projected to be complete in 2019, will provide new opportunities to broaden Leon County's economic base by leveraging scientific research and development activities.

County Position: Support the appropriation of funds to support FSU's Interdisciplinary Research and Commercialization Building. (*Amend the existing statement in State & Federal Appropriations*)

- **Support for Economic Development Incentive Programs**

Issue: The Tallahassee-Leon County Office of Economic Vitality administers several incentive programs to support economic development initiatives in Leon County such as the Capital Investment Tax Credit, Qualified Targeted Industry tax refunds, the Target Business Program, and others. These programs are important components of the local economic development toolkit as they stimulate economic growth by rewarding businesses that create employment opportunities in Leon County.

In recent weeks, legislative leaders and Governor Rick Scott have taken differing positions on large-scale state economic incentive programs. The Florida House appears opposed to funding the Florida Enterprise Fund, a program designed to incentivize major job creation initiatives in Florida. This legislative priority seeks to ensure continued funding of other economic development incentive programs available to local governments in partnership with the State of Florida, such as those listed above.

County Position: Support the continuation of important local-level economic development incentive programs in partnership with the State of Florida. (*Amend existing State Policy Issue #4*)

- **Funding to Support Housing Programs for Homeless and Special Needs Individuals**

Issue: Access to safe, affordable housing is a critical component of the quality of life and economic vitality of a community. Affordable housing revitalizes distressed neighborhoods and promotes economic and social integration while building sustainable communities. Research suggests that access to affordable housing can improve education outcomes, increase health and wellbeing, boost economic activity, and can lower social service costs for state and local governments. As indicated during the Joint County/City Workshop on Affordable Housing on October 27, 2016, there is a demand and need for permanent supportive housing programs for the homeless and special needs population in Leon County. Leon County and the City of Tallahassee's existing housing programs fulfill a vital function in preserving, enhancing, and promoting homeownership in the community. However, the opportunity exists for greater collaboration and coordination with affordable housing stakeholders to explore best practices, share ideas, leverage funding and combine resources to meet the needs and revitalize communities.

During the Joint County/City Workshop on Affordable Housing, the County and City Commissions established the Tallahassee-Leon County Affordable Housing Workgroup.

The County and City also established Guiding Principles for the workgroup, which include leveraging partnerships to secure funding from a variety of sources including public funds, tax credits, grants, and others.

The FY 2016-17 State of Florida budget includes \$214.1 million for affordable housing programs, including \$135.5 million for the State Housing Initiatives Partnership. This represents an increase of approximately 22% over prior year funding for affordable housing programs statewide. The budget also includes \$5 million for Challenge Grants to lead agencies of homeless assistance continuums of care.

County Position: Support the appropriation of state and federal funding for housing programs for homeless and special needs individuals. *(Add new legislative priority statements in State Policy Issues and Federal Policy Issues)*

- **Support for Leon County’s Bid to Host the Americas Competitiveness Exchange on Innovation & Entrepreneurship**

Issue: The Americas Competitiveness Exchange (ACE) is a coordinated best practices tour that brings together business and innovation leaders, as well as public officials from other countries to network and learn about innovative approaches to economic development. ACE provides an opportunity for decision and policy makers in the Americas to observe and learn from cutting-edge economic development initiatives in the Americas that are strengthening innovation and entrepreneurship ecosystems and to establish long-term regional and global partnerships. Specific activities of an ACE tour are selected to advance commerce and trade between participating economies, accelerate business opportunities, and promote collaboration for all stakeholders. The principal ACE convening institutions are the U.S. Department of Commerce, the U.S. Department of State, and the Organization of American States. ACE represents an opportunity for commerce and economic development officials to establish long-term global and regional partnerships and to see the results of economic development initiatives that are strengthening innovation and entrepreneurship ecosystems. Staff has prepared a separate agenda item to seek Board approval to apply for Leon County to host an ACE tour in fall 2017. This legislative priority seeks the support of relevant federal agencies and Leon County’s federal delegation for the County’s bid to host a future ACE tour (contingent on the Board’s approval).

County Position: Support Leon County’s bid to host an ACE tour. *(Add new legislative priority statement to Federal Policy Issues)*

Community Legislative Dialogue Meetings:

In a continual effort to engage the community and regional partners in identifying shared legislative priorities and interests, the Boards hosts Community Legislative Dialogue meetings throughout the state legislative session. During the workshop, the Board designated Commissioner Maddox to host these meetings during the 2017 session. Staff proposes the following dates for the Community Legislative Dialogue meetings, which would be held in the Commission Chambers:

- Tuesday, January 31, 2017 at 9:00 a.m.
- Tuesday, March 28, 2017 at 9:00 a.m.
- Tuesday, May 16, 2017 at 9:00 a.m.

Options:

1. Ratify Board Actions taken at the October 18, 2016 Workshop on the 2017 State and Federal Legislative Priorities.
2. Schedule Community Legislative Dialogue Meetings for:
 - Tuesday, January 31, 2017 at 9:00 a.m.
 - Tuesday, March 28, 2017 at 9:00 a.m.
 - Tuesday, May 16, 2017 at 9:00 a.m.
3. Do not ratify the Board actions taken at the October 18, 2016 Workshop on the 2017 Federal Legislative Priorities.
4. Do not schedule Community Legislative Dialogue Meetings.
5. Board direction.

Recommendation:

Options #1 and #2.

Attachment:

1. October 18, 2016 Workshop on the 2017 State and Federal Legislative Priorities

**Board of County Commissioners
Leon County, Florida**

**Workshop
on the
2017 State and Federal
Legislative Priorities**

**October 18, 2016
1:30 p.m. – 3:00 p.m.**

**Leon County Board of County Commissioners
Leon County Courthouse, 5th Floor**

Leon County Board of County Commissioners

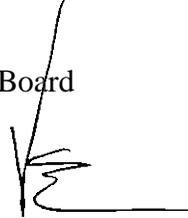
Notes for Workshop

Leon County Board of County Commissioners

Workshop Cover Sheet

October 18, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Workshop on the 2017 State and Federal Legislative Priorities

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator
Lead Staff/ Project Team:	Andy Johnson, Assistant to the County Administrator Jelani Marks, Management Analyst Nicki Paden, Management Intern

Fiscal Impact:

This item does not have a fiscal impact. However, it recommends requests for state and federal appropriations as well as substantive policy positions that seek to avoid unfunded mandates and cost shifts to the County.

Staff Recommendations:

- Option #1: Approve the 2017 State and Federal Legislative Priorities, as amended by the Board.
- Option #2: Designate Commissioner Maddox to host the Community Legislative Dialogue meetings for the 2017 state legislative session.

Report and Discussion

Background:

Each year, the Board conducts a workshop with the County's legislative staff and contract lobbyists to develop priorities for the upcoming state and federal legislative sessions. This workshop enables the County's legislative team to receive important guidance from the Board regarding priority legislative issues and directs the County's lobbying efforts for the upcoming year at both the state and federal level. In recent years, the Board has directed staff to refine the County's substantive policy priorities only to the most pressing issues and to support the Florida Association of Counties (FAC) and National Association of Counties (NACo) in achieving their respective legislative goals. Consistent with this direction, staff is seeking Board approval of the County's 2017 State and Federal Legislative Priorities, comprised of the state and federal policy and appropriations issues proposed herein.

Analysis:

Staff recommends several policy and appropriations priorities, arranged as follows:

- 18 appropriations requests for the 2017 state and federal sessions (Attachment #1)
- Two additional recommendations to support community partners' legislative appropriations requests (also included in Attachment #1)
- Nine substantive policy priorities for the 2017 state legislative session (Attachment #2)
- Five federal substantive policy priorities for the first session of the 115th United States Congress (Attachment #3)

The Board may wish to add, remove, and/or amend legislative priorities as deemed appropriate for the County's 2017 State and Federal Legislative Priorities. Upon Board approval, staff and the contract lobbying teams will pursue all of the legislative issues approved by the Board, placing appropriate emphasis on individual priorities according to the opportunities that arise during the legislative process. Notwithstanding this, staff will assign priority to any issue that the Board designates to receive a special level of attention in the upcoming legislative cycle.

Importantly, in addition to the issues specific to Leon County identified herein by staff, much of the County's legislative advocacy each session is focused on issues of statewide importance in conjunction with FAC. FAC will finalize its 2017 federal and state legislative program during the 2016-17 Legislative Conference in Orange County, which will take place November 30 through December 2, 2016. The statewide issues identified by the FAC membership are often the most critical issues facing counties during the state legislative session.

It is important for the Board to be active participants in the legislative process by testifying on behalf of the County and by working with our local legislative delegation. Staff will continue to keep the Board involved in legislative issues through agenda items, resolutions, memoranda, and weekly updates during the state legislative session.

PROPOSED APPROPRIATIONS REQUESTS
2017 STATE & FEDERAL LEGISLATIVE SESSION:
(Complete information on each request is included in Attachment #1)

The Board's practice of retaining professional contract lobbying services at both the state and federal levels enhances the County's ability to advocate for legislative appropriations to support important County projects. The County's contract lobbying firms provide a daily presence by advocating the County's legislative priorities with the County's legislative delegations and other legislative leaders. As an update to the Board regarding the status of Leon County's state and federal lobbying contracts, at the May 24, 2016 meeting the Board authorized the County Administrator to renew the existing contract for state lobbying services with Capitol Alliance Group for a three-year period with two additional one-year options to extend. With respect to the County's federal lobbying contract, the Board directed staff to issue a request for proposals (RFP) for federal lobbying services for the 2017 legislative session. The RFP was released on September 29, 2016 for a 30-day period. Recommendation of a bid award will be brought back to the Board later this year.

Staff works throughout the year to identify projects most suitable for state and federal appropriations requests. In prior state legislative sessions, specific forms have been utilized by legislative committees to request local funding for projects. While it is not yet clear what process, if any, will be in place for requesting funding for local projects during the 2017 state legislative session, staff has prepared the information that will likely be required to support the proposed appropriations requests. In recent years, the Florida Legislature and Governor Rick Scott have placed a greater emphasis on grant programs through the executive branch and coordinating with state agencies to help fund infrastructure projects. Governor Scott's line-item vetoes totaled \$461 million in the FY 2016 state budget and \$256 million in the FY 2017 budget, specifically striking projects that bypassed state agency review or that would not benefit the state as a whole. Each of the appropriations requests proposed in this agenda item aligns with Leon County's Strategic Plan and is consistent with a statewide priority. Upon the Board's approval, staff and the County's lobbying team will begin discussing each project with state agencies and Leon County's legislative delegation members to advocate for state funding through the appropriate channels. In previous years, the County has had success in state funding for its parks and library programs through the legislative appropriations process. Several of the County's water quality appropriation requests have been included for funding in recent years, although two projects in the Legislature's 2015 approved budget were vetoed. During the 2016 legislative session, Leon County was successful in securing a legislative appropriation to support the 2016 Leon Works Expo and junior apprenticeship program.

The proposed appropriations requests for 2017 are categorized to align with the Florida Legislature's conference committee process for appropriations. The conference committee process is utilized to reconcile bills with significant differences, as a bill must be passed by both chambers in precisely the same words and figures in order to become an act of the Legislature. Since each chamber develops its own version of the state budget independently, the conference committee process is typically used to negotiate specific differences between the chambers' respective spending plans. Conference committees are comprised of separate committees from

the House and Senate. When negotiating differences in the state budget, conference committees are appointed by specific subject area – Criminal and Civil Justice; Education; Agriculture and Natural Resources; General Government; Health and Human Services; and Transportation, Tourism, and Economic Development.

Following are the proposed Leon County 2017 state and federal appropriation requests (for complete information on each, see Attachment #1):

Agriculture and Natural Resources Appropriations Requests:

<u>Request:</u>	<u>Amount:</u>	<u>Project Phase:</u>
Woodville Sewer - Phase 1 & 2	\$7.2 million	Design & Construction
Lake Munson Area Septic to Sewer	\$5.5 million	Design & Construction
Fords Arm Restoration	\$3.97 million	Construction
Belair/Annawood Septic to Sewer	\$3.5 million	Design & Construction
Harbinwood Estates Septic to Sewer	\$2.5 million	Design
Leon South Regional Water System	\$1.5 million	Design & Construction
Centerville Trace Septic to Sewer	\$1 million	Design
Fred George Wetland Restoration	\$1 million	Construction

Transportation, Tourism, and Economic Development Appropriations Requests:

<u>Request:</u>	<u>Amount:</u>	<u>Project Phase:</u>
Capital Circle Southwest - Segment 1 (Springhill Road to Crawfordville Road)	\$14.9 million	Right-of-Way Acquisition
Capital Circle Southwest - Segment 1 (Springhill Road to Crawfordville Road)	\$19.5 million	Construction
Capital Circle Southwest - Segment 2 (Orange Avenue to Springhill Road)	\$23.9 million	Right-of-Way Acquisition
Capital Circle Southwest - Segment 2 (Orange Avenue to Springhill Road)	\$10.4 million	Construction
Woodville Highway (Capital Circle to Paul Russell Road)	\$23 million	Construction
Veterans Memorial Drive (CR 59) Bridge Replacement	\$530,000	Design & Construction
Apalachee Regional Park Master Plan Implementation	\$500,000	Design & Engineering
Orchard Pond Greenway Trail, Phase II	\$300,000	Design & Construction
Leon Works Junior Apprenticeship Program	\$100,000	Program Funding
Pre-Disaster Hazard Mitigation*	TBD	Capital/Fixed Assets

* *The “Pre-Disaster Hazard Mitigation” project above seeks Board direction to pursue funding for projects that would improve the disaster resistance of critical facilities owned by Leon County, such as community centers, solid waste facilities, law enforcement and first response facilities, and others. Staff anticipates that the Hurricane Hermine After Action Report will include more specific findings and recommendations related to pre-disaster hazard mitigation, at which point staff can begin to identify specific projects and cost estimates. The City of Tallahassee is contemplating a similar legislative request; staff will work together with the City to jointly pursue funding for this initiative.*

In addition to the proposed appropriations requests listed above, following are two anticipated requests by community partners for which staff recommends County support:

Support The Apalachee Center's Funding Requests for Short-term Residential Treatment Beds and for the Establishment of a Central Receiving Facility

Issue: As reported to the Board during the May 24, 2016 meeting, The Apalachee Center intends to seek state legislative funding during the 2017 Legislative Session to convert eight crisis stabilization beds to costlier short-term residential treatment beds. This proposed legislative priority reflects the Board's direction to include The Apalachee Center Inc.'s \$1.0 million funding request in the Board's 2017 Legislative Priorities. The Apalachee Center does not intend to seek County financial support for this initiative.

In addition, during the September 20, 2016 meeting, the Board elected to provide a letter in support of Apalachee Center for the establishment of a central receiving facility

Action: Support The Apalachee Center Inc.'s funding requests for eight short-term residential treatment beds and for the establishment of a Central Receiving Facility.

Support Higher Education Partners' Funding Requests

Issue: This proposed legislative priority seeks the Board's support for our higher education partners' funding requests during the 2017 Legislative Session. During the 2016 session, FAMU, FSU, and TCC each received legislative funding through the state's Public Education Capital Outlay (PECO) program. These projects include:

- \$12 million for the FSU Earth Ocean Atmospheric Sciences Building (Phase I)
- \$6.5 million for FAMU's Student Affairs Building
- \$1.5 million for the Black Student Union at FSU
- \$1 million for renovations to TCC's central utility plant

In addition, the legislature appropriated \$10 million in preeminence funding to FSU, for a total of \$35 million in annual recurring preeminence funding. In 2017, FSU is anticipated to request additional programmatic funding to enhance its student to faculty ratio, enhance class offerings, and increase the number and quality of its graduate students. Staff also anticipates each university to request PECO funding for capital projects.

Action: Support programmatic and capital funding requests by Florida State University, Florida A&M University, and Tallahassee Community College.

PROPOSED POLICY REQUESTS
2017 STATE LEGISLATIVE SESSION:

(Please note: complete information on each request is included in Attachment #2)

The 2017 Regular Session of the Florida Legislature will be held from March 7 through May 5, 2017. Like most legislation, the County's policy requests are generally incremental in nature, focusing on issues that are built upon over the course of several legislative sessions. However, each year staff evaluates the trends and issues affecting all County programs and services to identify potential legislative policy issues. Significant substantive issues that have been identified for County participation range from maintaining the County's home rule authority to the protection of the state workforce. The state's current fiscal challenges and efforts to further reduce the size and scope of state government are likely to dominate the Legislature's time this year. It will be important for the County's lobbying team to monitor the budgetary and programmatic decisions made by the Legislature to determine their impact, if any, on local governments in the form of cost shifts or unfunded mandates. In addition to the substantive issues identified by the County, staff works closely with FAC to identify developing issues that affect counties during the legislative session. In many cases, the County joins FAC to advocate for or against initiatives that would substantially impact counties.

Following is a refined listing of the proposed Leon County 2017 state legislative policy requests. Each request provides a brief overview of the issue and indicates the specific recommended legislative action. More detailed information on each is included in Attachment #2.

Protection of the State Workforce

Issue: State workers comprise a substantial percentage of Leon County's population contributing to our community, economy and diversity. Protecting the jobs of these workers from privatization and advocating for fair wages has always been a top priority of the Board during the legislative cycle.

The FY16/17 state budget included a net reduction of 246.75 positions from the state workforce compared to the prior fiscal year. While the FY16/17 budget did not increase state employee health insurance premiums, which remain at \$50 per month for individual coverage and \$180 per month for family coverage for most employees, there have been attempts in the past several sessions to cap the state's total spending on employee health insurance and increase health insurance premiums of state employees. An unsuccessful bill considered last session also included a new health insurance system with four different benefit levels from which state employees could choose, but would have raised the employee contribution toward the state's HMO plan, which covers more than 50% of all state employees. Staff will monitor for any similar legislation affecting state employee health insurance introduced during the 2017 session. Also, during the past several sessions the Legislature has sought to reform the Florida Retirement System (FRS). FRS is the primary retirement plan for public sector employees, 80% of which are county government agencies, district school boards, community colleges, and

universities. Staff will continue to closely monitor any movement related to this issue in 2017.

Action: Support the protection of the state workforce and oppose any reductions to state employee benefits.

Modification of the Eligibility for Levying the Local Option High Impact Tourist Development Tax to Include Counties that are Home to Preeminent State Research Universities as Designated by the Florida Legislature

Issue: Section 125.0104, F.S., authorizes five separate tourist development taxes that county governments may levy. Depending on a county's eligibility to levy, the tax rate applied to transient rental transactions varies from a minimum of three percent to a maximum of six percent. Proceeds from these levies are generally utilized by local governments to build tourist-related facilities and to promote and market tourism. One of these levies, the "High Tourism Impact Tax," is a discretionary (local option) one percent tax on transient rental transactions available to counties in which tourism is a significant component of the local economy.

This policy request recommends a statutory revision to allow counties that are home to the main campus of a Preeminent State Research University to levy the High Tourism Impact Tax in support of these universities in recognition of their economic benefit through tourism. Currently, Florida State University (Leon County) and the University of Florida (Alachua County) have achieved designation as Preeminent State Research Universities by reaching certain standards of academic and research excellence set forth in Section 1001.7065, F.S. Florida's Preeminent State Research Universities generate immense national and international tourism activity through hosting conferences, graduation ceremonies, short-term academic programs and symposia, and other functions. Preeminent State Research Universities receive state support for the enhancement of the university's research capabilities by recruiting faculty who are members of National Academies; showcasing university research products and facilities; enhancing national recognition of their programs in science, technology, engineering, and mathematics; and ranking among the top public universities in the nation. In turn, the growth in stature generates new tourism activity related to university functions.

The immediate past President and current President of Florida State University addressed the Board during the 2013 and 2014 Annual Retreats to share the university's vision for the Arena District. At the 2013 Retreat, the Board directed the County Administrator to work with Florida State University on the master planning effort including a potential partnership to realize the convention center space desired by the County and to bring back issues related to the County's financial participation and programmatic role for future Board consideration after the passage of the sales tax. Since that time,

the Board also contemplated the possibility of supporting the convention center with tourism funds for its operational needs but has not made a formal commitment. On October 14, 2014, the Board provided further guidance to the County Administrator to contemplate the potential for utilization of ¼-cent of tourism revenue to support the operational costs associated with the convention center once it is completed, based upon a future determination by the Board. Soon after, the County and City Commissions allocated up to \$20 million from the voter-approved sales tax referendum in support of the Arena District and convention center. At the 2015 Annual Retreat, the Board adopted a Strategic Initiative reflecting this proposed legislative priority.

Florida State University recently completed the master planning of its Arena District and is currently engaged in a solicitation process with private developers for the \$400 million redevelopment of several downtown parcels in partnership with Leon County and the City of Tallahassee. The university's Arena District Master Plan calls for improvements to the Donald L. Tucker Civic Center along with the development of a convention center, a full-service hotel, the relocation of the College of Business, new entrepreneurial spaces, future in-fill academic buildings, and other elements in an effort to modernize its facilities and grow the campus footprint. The current solicitation process to negotiate with private developers which staff is participating in will better define the participation, programmatic, governance, and financial needs to make the arena district successful. Based on preliminary conversations with Florida State University, County staff is of the opinion that currently anticipated revenues will not satisfy the operational costs associated with the desired convention center and ancillary improvements.

A convention center in the Arena District would serve the many business, civic, advocacy, and academic organizations that are drawn to the state capitol and its two premier institutions of higher learning. In recent years, many academic, research, and business groups affiliated with Florida State University have been forced to host their convention business hundreds of miles away from the main campus due to the lack of adequate meeting space. Proceeds from a local option High Impact Tourist Development Tax could be used to fund the construction, maintenance, operations, etc. of the convention center envisioned in the Arena District Master Plan in order to support the community's shared initiatives and long-term economic goals. The proposed statutory revision would enhance the Board's investment of up to \$20 million in local funds by ensuring that a dedicated revenue source is in place to support the long-term viability of the convention center.

Action: Support the revision of Sec. 125.0104, F.S. to modify the eligibility for levying the local option High Tourism Impact Tax to include counties that are home to Preeminent State Research Universities.

Support Springs Restoration Funding

Issue: Last session, the Legislature approved HB 989, which requires \$50 million to be set aside annually for springs restoration projects. Leon County has demonstrated a longstanding commitment to environmental protection and preservation, and springs protection more specifically. The County has designated a Primary Springs Protection Zone by ordinance, which is consistent with similar provisions contained in its Comprehensive Plan. The Primary Springs Protection Zone is designed to minimize the adverse impacts of development on groundwater recharge and aquifer water quality. In addition, Leon County has advanced several infrastructure projects aimed at restoring water quality within the Wakulla Springs Basin.

Action: Support the prioritization of springs restoration funding, with a program designed to assist local governments with the cost of wastewater facility upgrades, septic tank connections, and septic tank abandonment.

State-Local Economic Development Partnerships

Issue: State-local partnerships for economic development are important tools that empower local governments and provide resources that lead to the creation of quality jobs, vibrant communities, and global economic competitiveness.

During the 2015 legislative session, the Florida Enterprise Zone Program – a key component of the state-local economic development toolkit – was allowed to expire at the end of 2015 when no legislation was passed extending its statutory authorization. In 2016, with the expiration of the Florida Enterprise Zone Program, Leon County and FAC advocated for a new state-local economic development partnership through the greater use of targeted strategic investments. Two comprehensive economic development reform bills were considered during the 2016 session. However, both bills died amid a disagreement among the House, Senate, and Governor’s Office regarding funding for the “Florida Enterprise Fund,” a \$250 million economic development incentive fund that was one of the Governor’s top legislative priorities for the 2016 session. The approved FY 2016-17 budget did not include funding for the Florida Enterprise Fund.

Additionally, the FY 2016-17 state budget included funding for the state to conduct a study of aging government facilities, infrastructure, and expiring building leases in Leon County and to provide recommendations to the Legislature regarding how to manage these properties. This study is due to the Governor, the President of the Senate, and the Speaker of the House of Representatives by February 1, 2017. County staff met with the Florida Department of Management Services and Savills-Studley, the consultant firm hired by the state to conduct the study, in August 2016 to provide input and share information with the consultants. Staff from the City of Tallahassee and FSU also attended. At this time the state and its consultant are evaluating

long-term building and parking needs. Staff will continue to engage in this process and will provide an update to the Board once the consultant study is finalized.

Action: Support measures that empower local governments and provide resources to work with community partners towards the creation of quality jobs, more vibrant communities, and an enhanced level of national and global competitiveness. Additionally, continue to engage state partners and monitor for any legislative activity associated with the State of Florida real estate study and long-term facility needs.

Public Safety on College and University Campuses

Issue: Under current law, even if a person has a concealed carry license, it is illegal to carry a weapon onto a college or university campus. During the March 10, 2015 meeting, the Board unanimously approved a resolution supporting President Thrasher, former President Mangum and President Murdaugh in their unified opposition to allowing concealed weapons on university and college campuses. The Board subsequently adopted this issue as one of its top legislative priorities for the 2016 legislative session. Legislation was introduced in 2015 and 2016 that would have allowed concealed carry licensees to carry firearms into college or university facilities. However, the chairman of the Senate Judiciary Committee declined to hear this legislation in committee during the 2016 session.

Action: Oppose statutory changes to Section 790.06, F.S. that would allow the concealed carrying of weapons into college or university facilities.

EMS Balance Billing

Issue: Bills have been introduced in recent legislative sessions that would have prohibited health care providers, including Leon County EMS, from collecting or attempting to collect any amount beyond the insurance provider's reimbursement. This practice, known as "balance billing," is utilized by health care providers to bill patients for fees or charges not reimbursed by the patient's insurance coverage. For emergency medical transport providers, balance billing is a critical cost recovery strategy; without the ability to collect these charges, EMS providers would have to rely on additional general revenue subsidies to fund operations instead of collecting charges from system users. Staff has estimated that this legislation would have a \$1.7 million recurring negative fiscal impact for Leon County.

Action: Oppose statutory changes to Chapter 627, F.S. that would prohibit EMS providers from collecting amounts beyond an insurance provider's reimbursement.

Certificates of Public Convenience and Necessity (COPCNs)

Issue: Two bills were considered during the 2016 legislative session related to the issuance of Certificates of Public Convenience and Necessity (COPCNs). A COPCN is a written statement issued by the governing board of a county granting permission for an emergency medical service provider to operate within the county. These bills faced significant opposition from counties and the statewide EMS community and ultimately failed to pass. This legislation would have substantially lessened a Board of County Commissioners' authority to regulate the issuance of COPCNs by requiring all counties to adopt or amend an existing COPCN ordinance to provide a quasi-judicial process, or some other type of evidentiary process, for approval or denial of an application for a COPCN. In addition, such an ordinance would be required to allow any applicant maintaining fire rescue infrastructure and providing first response in the county to appeal the county's decision to the circuit court.

Action: Support maintaining a countywide regulatory system for EMS through the current Certificate of Public Convenience and Necessity (COPCN) process.

Support Funding for Public Libraries

Issue: Florida's State Aid to Libraries Grant Program, managed by the Florida Department of State's Division of Library and Information Services, has been the cornerstone of public library support in Florida since 1963, and is recognized as a national model. Florida library systems rely on State Aid grant funding to assist library users with economic development resources to small businesses and job seekers; access to the internet, government services, and a vast array of online services and products and; education and reading. Libraries are transitioning from traditional libraries to community hubs, which function as learning environments to better serve their communities. Libraries are extending all their services to the Web while at the same time allowing citizens to develop new businesses, to teach early reading skills, to provide safe environments for children and teens, to develop new skills to become a better fit for today's workplace, and to find greater civic engagement.

Last year, the Leon County library system received \$184,255 in state aid. For FY 2017 Leon County is anticipated to receive \$182,831. The library system uses State Aid grant funding to assist with purchasing circulating library materials for County residents.

Action: Support legislation and appropriation that assists Leon County to provide access to high-quality library services for all residents across the County.

Florida Association of Counties (FAC) Issues

Issue: FAC represents 67 counties before the Florida Legislature on issues that have broad statewide appeal, such as the opposition of unfunded mandates or cost shifts to counties (such as the \$90 million DJJ cost shift that was passed in

2005 and the \$146 million in Medicaid retrospective reconciliation and billing system changes passed in 2012), growth management, annexation, revenue-sharing, and water management issues. FAC will adopt its 2017 legislative program during the 2016-17 Legislative Conference from November 30 through December 2, 2016. Commissioner Maddox's position as Second Vice President of FAC places Leon County at an advantageous position.

Action: Support the 2017 FAC legislative program unless specific issues conflict with Leon County's interests.

Update on the 2017-18 Florida Constitution Revision Commission

Once every twenty years, Article XI, Section 2 of the Florida Constitution provides for the creation of a 37-member Constitution Revision Commission (CRC) for the purpose of reviewing Florida's Constitution and proposing changes for voter consideration. Amendments proposed by the CRC will appear on the November 2018 General Election ballot. The Commission meets for approximately one year, traveling the State of Florida, identifying issues, performing research, and possibly recommending changes to the Constitution. The last comprehensive review of Florida's Constitution occurred in 1997-1998. The Governor of Florida appoints 15 members to the CRC, the House Speaker and Senate President each select nine members, three members are chosen by the Chief Justice of the Florida Supreme Court and the Florida Attorney General is an automatic member. The Governor selects one of the 37 members to serve as chairman. The CRC must be established within the 30 days prior to the convening of the 2017 Regular Legislative Session – in other words, February 5, 2017 is the earliest date that the CRC can be formally established. The CRC will begin its work in spring 2017.

The Florida Association of Counties (FAC) has established a CRC Steering Committee to research and draft CRC proposals and amendments and to actively engage with the CRC. The Steering Committee will recommend proposals to the CRC and will recommend FAC positions regarding other proposals before the CRC. Commissioner Desloge has been appointed to the CRC Steering Committee as a past president of FAC, and Commissioner Maddox is also a presidential appointee to the committee.

FAC's CRC Steering Committee met during the Policy Committee Conference in September 2016 and will meet again during the FAC Legislative Conference in Orange County from November 30 to December 2, 2016.

PROPOSED POLICY REQUESTS
115TH UNITED STATES CONGRESS, FIRST SESSION:

(Please note: complete information on each request is included in Attachment #3)

Each year staff evaluates the trends and issues affecting all County programs and services to identify potential policy or substantive legislative issues at the federal level. Most substantive issues that the County has at the federal level are coordinated through the County's National Association of Counties (NACo) representation. Similar to previous years, the federal appropriation requests have been combined with the state appropriation requests.

Squire Patton Boggs, the County's federal contract lobbying firm, has worked closely with staff on select federal policy issues and priorities that have been identified by the Board. Staff coordinates regularly with the County's federal lobbying team by phone and e-mail to strategize on key federal budget issues and to identify new federal grant opportunities that could potentially fund County project requests. In addition, the federal lobbying team assists staff in preparing monthly updates to the Board on federal legislative activities.

Following is a refined listing of the proposed Leon County 2017 federal legislative policy requests for the first session of the 115th Congress. Each request provides a brief overview of the issue and indicates the specific recommended legislative action. More detailed information on each is included in Attachment #3.

Waters of the U.S.

Issue: For the past several years, the Board has prioritized a top federal legislative issues related to the United States Environmental Protection Agency's (EPA) and the United States Army Corps of Engineers' (Corps) joint administrative rule entitled, "Definition of Waters of the U.S. Under the Clean Water Act" (WOTUS). This rule amends the current definition to expand the range of waters (and their conveyances) that are subject to federal jurisdiction. The rule, which became final on August 28, 2015, eliminates the distinction between traditional navigable waters (such as lakes, rivers, and streams) and conveyances such as ditches and drains. The rule applies regardless of flow or hydrologic connections. On September 23, 2014, the Board approved a resolution voicing concerns regarding the rule and a copy of the resolution was sent to the EPA and the County's federal delegation. It is the County's position that the EPA rule change will negatively impact the County's ability to protect those resources and could put undue burden on local governments through onerous permitting requirements. While Congress has taken some steps to attempt a repeal of the rule, it is likely that the President would override any legislation affecting the rule.

On October 9, 2015, the U.S. Court of Appeals for the Sixth Circuit issued a nationwide stay against the enforcement of the WOTUS rule. That ruling followed an August 28 federal court ruling in North Dakota, which stayed the rule in 13 states. The October ruling provides nationwide uniformity while the

litigation proceeds. On Jan. 13, 2016 the U.S. House of Representatives easily passed a resolution of disapproval (Senate Joint Resolution 22) that would repeal the revised rule by a vote of 253–166. The same resolution was passed by the Senate in November by a vote of 53–44. President Obama vetoed the measure on January 19.

In June, both the House and Senate appropriations committees passed their versions of the FY17 Interior, Environment and Related Agencies appropriations bill, often referred to as the Interior bill. Both chambers' spending bills contained provisions to prohibit EPA from acting on its WOTUS rule. The provisions would prevent the EPA from moving forward to "implement, administer or enforce" the rule even if the federal court system were to lift its stay on the rule.

Action: Support legislation that clarifies that local streets, gutters, and other stormwater infrastructure are excluded from the definition of "Waters of the U.S.," while also requiring federal agencies to consult with state and local officials to identify which waters should be federally regulated and which should be left to the states.

Full Funding of the Federal Payment in Lieu of Taxes (PILT) Program

Issue: Roughly 62% of counties in the United States have federal land within their boundaries. Although counties cannot collect property tax on federal land, they are still required to provide essential services for that land. For the past 40 years, the PILT program has provided funding to counties and municipalities to offset lost tax revenue from federal land within their respective boundaries. This request recommends full funding of the PILT program in FY2017. Congress passed the FY 2016 Consolidated Appropriations Act (P.L. 114-113), which fully funded PILT at \$452 million. The Department of the Interior estimates \$480 million will be necessary to fully fund PILT in FY 2017. In FY 2016, Leon County received approximately \$206,000 from the federal government in PILT funding due to the portion of Apalachicola National Forest in Leon County.

Action: Support federal legislation that includes full mandatory funding for PILT in the FY 2017 appropriations package and support a long-term strategy for a sustainable PILT program.

Collection of Sales Tax on Remote Transactions

Issue: Under current law, individuals who buy goods online are required to remit sales tax to the state individually; however, that provision is largely unheeded and not enforced. Economists estimate the state loses out on about \$400 million in revenue each year the tax goes uncollected. Purchases from these stores are not subject to sales tax due to the fact that they are not physically located in the state of Florida. The inability to collect an internet sales tax puts

local ‘brick-and-mortar’ businesses in Florida at a disadvantage relative to out-of-state online retailers. Governor Rick Scott and several members of the Legislature view the implementation of internet sales tax legislation as a tax increase; therefore, efforts in the State Legislature have been unsuccessful.

In recent years, congressional legislation has been introduced (the Remote Transactions Parity Act in the House and the Marketplace Fairness Act in the Senate) that would allow states and localities to collect taxes on online sales but has not gained sufficient traction to pass both chambers. Importantly, this legislation would not create a new tax; it would simply allow states and local governments to enforce existing sales tax laws.

Action: Support legislation that promotes an equitable and competitive environment between ‘brick and mortar’ businesses and remote businesses establishments operating in Florida.

Tax-Exempt Status of Municipal Bonds

Issue: Tax-exempt municipal bonds have been a fundamental feature of the United States tax code since 1913. Municipal bonds remain the primary method used by states and local governments to finance public capital improvements and public infrastructure projects that are essential for creating jobs, sustaining economic growth, and improving the quality of life for Americans in every corner of the country. Deficit reduction efforts in recent years resulted in cuts in aid to local governments from the states and reduced funding in federal programs that benefit counties. Although a comprehensive rewrite of the federal tax code seems unlikely in 2016, there is some momentum building for corporate tax reform. Even under this scenario, counties still face the risk of losing a low-cost, market-driven means of financing to support local needs because of the potential it would be used as a way to achieve corporate tax reform objectives.

Funds generated from infrastructure bond financing help to build hospitals, water and sewer facilities, public utilities, roads, and mass transit. In the past decade, nearly \$288 billion of financing went to general acute-care hospitals; nearly \$258 billion to water and sewer facilities; nearly \$178 billion to roads, highways, and streets; nearly \$147 billion to public power projects; and \$105.6 billion to mass transit.

Action: Oppose any legislation that would eliminate or limit the tax-exempt status of municipal bonds.

National Association of Counties (NACo) Issues

Issue: The National Association of Counties (NACo) advocates with a collective voice on behalf of America’s 3,069 county governments. Its membership includes urban, suburban, and rural counties. NACo’s advocacy efforts are

guided by a policy platform and single-subject policy resolutions adopted at each annual conference by policy committees and the full membership.

Action: Support NACo's 2016-17 legislative efforts unless specific issues conflict with Leon County's interests.

Commissioner Desloge was elected NACo president on July 24, 2016, and serves on the Health Steering Committee, Financial Services Corporation Board of Directors and the Next Generation NACo Network. This provides Leon County a unique advantage in advocating the county's federal legislative priorities, as NACo is the only national organization that represents county governments in the United States. With Commissioner Desloge's presidency, Leon County will host the 2016 NACo Fall Board Meeting and the 2016 Rural Action Caucus (RAC) Symposium from December 7 through December 10, 2016. These events will bring together county elected officials from across the country to examine and highlight counties' role in providing critical services for their communities. Leon County staff has worked closely with NACo to plan the agenda for these meetings, which will include several events and activities showcasing recent Leon County projects, programs, and best practices.

The NACo 2016 Legislative Conference is scheduled for February 25 through March 1, 2017 in Washington, D.C. In the past, Commissioners and County staff have used the NACo Legislative Conference as an opportunity to meet with the Leon County Federal Legislative Delegation to advocate for the County's federal priorities.

Community Legislative Dialogue Meetings:

For the past several years, the County has hosted Community Legislative Dialogue Meetings before and throughout the legislative session to engage our community and regional partners in identifying shared legislative priorities and interests. These meetings are generally well-attended by representatives from the Leon County Legislative Delegation, higher education institutions, the Tallahassee Chamber of Commerce, Big Bend Minority Chamber of Commerce, the City of Tallahassee, Leon County School Board, Constitutional Officers, Tallahassee Memorial Hospital, and several other community partners. These meetings provide an opportunity to learn about the priorities of our community partners and to identify shared issues. Last year, Commissioner Maddox co-hosted the Community Legislative Dialogue meetings with Commissioner Desloge. Should the Board wish to continue hosting the Community Legislative Dialogue Meetings for the 2017 legislative session, staff recommends that the Board appoint Commissioner Maddox to host these meetings for the 2017 session, which will begin in late January 2017.

Additionally, the Board also hosts Leon County's annual Legislative Delegation meeting prior to the legislative session in order to communicate the County's legislative priorities to our state House and Senate representatives. This year's Legislative Delegation Meeting will be scheduled soon after the General Election in November. Staff will provide an update to the Board once this meeting date has been set.

Options:

1. Approve the 2017 state and federal legislative priorities, as amended by the Board.
2. Designate Commissioner Maddox to host the Community Legislative Dialogue meetings for the 2017 state legislative session.
3. Board direction.

Recommendation:

Options #1 and #2.

Attachments:

1. 2017 State and Federal Legislative Appropriations Requests and Related Materials
2. 2017 State Legislative Session Policy Requests and Related Materials
3. 2017 Federal Policy Requests and Related Materials



Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	Public Works	Division:	Engineering Services
Contact Person:	Theresa Heiker	Title:	Stormwater Management Coord.
Email:	HeikerT@LeonCountyFL.gov	Phone:	850-606-1526

APPROPRIATION REQUEST	
Project Title:	Woodville Sewer
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input type="checkbox"/> Transportation
	<input checked="" type="checkbox"/> Agriculture & Natural Resources <input type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	<p>(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013)</p> <p>(Q5) - Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (2012)</p> <p>Implement strategies which plan for environmentally sound growth in the Woodville Rural Community, including:</p> <p>(EN1, Q5) - Bring central sewer to Woodville consistent with the Water and Sewer Master Plan, including consideration for funding through Sales Tax Extension (2012)</p>
Project Description:	
<p>This project is for the design of a sewer system to provide sewer services to approximately 1,500 homes or properties located within the Woodville area of Leon County. The City of Tallahassee 2030 Sewer Master Plan included the preliminary planning to connect Woodville to the City's Advanced Wastewater Treatment Facility. These homes are located upstream to Wakulla Springs and threaten one of the world's largest and deepest freshwater springs.</p> <p>Septic systems in the Woodville area of Leon County have been identified as a major source of nitrate loading to the groundwater and Wakulla Springs. Wakulla Springs is a first magnitude spring and is the longest and deepest known submerged freshwater cave system in the world. Located just five miles south of the Leon County line, Wakulla Springs is an important part of the regional culture and recreational economy. The City and the County have dedicated \$85 million (\$42.5 million each) from the penny sales tax extension for projects that improve water quality across the County and the City, while preserving and improving sensitive land and bodies of water surrounding our community. The Woodville sewer project could meet the criteria to receive funding from this source.</p>	
Purpose of the Project and Services/Benefits Provided:	
<p>Nitrate reduction associated with septic tanks is a key component of the draft Basin Management Action Plan (BMAP) for the Upper Wakulla River. Existing septic tank discharge concentrations are reported to be between 40 to 60 mg/L nitrogen. Replacing the existing septic tanks with wastewater treatment at the City of Tallahassee Advanced Wastewater Treatment Facility reduces the nitrogen discharge from a household to 3 mg/L.</p> <p>Funds are requested for the design of the collection and transmission system from Woodville to the City of Tallahassee and for the construction of the transmission system. Completion of project design will support state and federal grant applications for construction costs, potentially as a match to penny sales tax funds.</p>	

Leon County Board of County Commissioners

2017 Legislative Proposal

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The Tallahassee-Leon County Comprehensive Plan provides that all waste water is to be treated and disposed of in a manner that protects natural resources and public health. The State of Florida has acquired more than half of the 6,500 acre buffer zone around Wakulla Springs, acknowledging the importance of preserving this natural habitat.

Population Served:

Approximately 1,500 homes will be directly impacted in Leon County. In addition, this project contributes to the reduction of nitrogen flowing to Wakulla Springs, an important local and state resource for tourism. Over 200,000 tourists visit Wakulla Springs State Park each year.

Project Dates for Construction/Operation:

If allocated state and/or federal funding, design, engineering, and permitting of the collection and transmission system would occur in FY2017. Construction would be anticipated in FY2018, or upon completion of the permitting process.

FUNDING REQUESTS

Funding Requested:

Total Funding Requested: \$7.2 million

- Design (Phase 1): \$3 million
- Construction (Phase 2, Transmission Line): \$4.2 million

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:	Local Option Sales Tax	Amount:	\$1.5 million
Source:		Amount:	
Source:		Amount:	



Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION

Department:	Public Works	Division:	Engineering Services
Contact Person:	Theresa Heiker	Title:	Stormwater Management Coord.
Email:	HeikerT@LeonCountyFL.gov	Phone:	850-606-1526

APPROPRIATION REQUEST

Project Title:	Lake Munson Area Septic to Sewer		
Program Category:	<input type="checkbox"/> Criminal & Civil Justice	<input type="checkbox"/> Health & Human Services	
	<input type="checkbox"/> Education	<input type="checkbox"/> Transportation	
	<input checked="" type="checkbox"/> Agriculture & Natural Resources	<input type="checkbox"/> Tourism & Economic Development	
	<input type="checkbox"/> General Government/Operations	<input type="checkbox"/> Other: _____	
Strategic Plan Alignment:	<p>(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013)</p> <p>Continue to work with regional partners to develop strategies to further reduce nitrogen load to Wakulla Springs, including:</p> <p>(EN1) - Extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County (2013)</p>		
Project Description:	<p>This project is for design and construction of a wastewater collection system in the Lake Munson area, to be connected to the City of Tallahassee’s central sewer system. This request is for one-time costs that will include design, engineering, permitting, and construction fees associated with this project. This area is a “sewer target area,” as identified in the City of Tallahassee’s 2030 Master Sewer Plan and is also identified in the Water and Sewer Agreement between the City and County as a target sewer service area.</p>		
Purpose of the Project and Services/Benefits Provided:	<p>The project will reduce nitrogen and fecal coliform discharges to nearby natural systems, including the Wakulla Springshed, the Lake Lafayette Chain of Lakes, and the St. Marks River watershed. Converting wastewater treatment in this area to advanced wastewater treatment will reduce the total nitrogen load by 5,290 pounds per year.</p>		
Population Served:	<p>Approximately 263 parcels with existing septic tanks will benefit from centralized sewer service. In addition, this project contributes to the reduction of nitrogen flowing to Wakulla Springs, an important local and state resource for tourism. Over 200,000 tourists visit Wakulla Springs State Park each year.</p>		
Project Dates for Construction/Operation:	<p>If allocated state and/or federal funding, design, engineering, and permitting of the system would occur in FY2017 and FY2018.</p>		

Leon County Board of County Commissioners

2017 Legislative Proposal

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FUNDING REQUESTS	
Funding Requested:	\$5.5 million

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)			
Source:		Amount:	
Source:		Amount:	
Source:		Amount:	



Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION

Department:	Public Works	Division:	Engineering Services
Contact Person:	Theresa Heiker	Title:	Stormwater Management Coord.
Email:	HeikerT@LeonCountyFL.gov	Phone:	850-606-1526

APPROPRIATION REQUEST

Project Title:	Fords Arm Restoration		
Program Category:	<input type="checkbox"/> Criminal & Civil Justice	<input type="checkbox"/> Health & Human Services	
	<input type="checkbox"/> Education	<input type="checkbox"/> Transportation	
	<input checked="" type="checkbox"/> Agriculture & Natural Resources	<input type="checkbox"/> Tourism & Economic Development	
	<input type="checkbox"/> General Government/Operations	<input type="checkbox"/> Other: _____	
Strategic Plan Alignment:	(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013)		

Project Description:

This project will provide for the retrofit of Lexington Tributary (also known as Timberlane Creek) to improve water quality of stormwater into Fords Arm of Lake Jackson, a State Aquatic Preserve and an Outstanding Florida Water. Currently, Fords Arm has one of the highest pollutant loads of phosphorus within Lake Jackson. This project was developed under the State of Florida's Surface Water Improvement and Management (SWIM) Program in order to protect Florida's highly threatened surface water bodies. This project includes a new stormwater pond, channel stabilization, and drainage improvements.

Purpose of the Project and Services/Benefits Provided:

The project will reduce phosphorous conveyed by stormwater flow to nearby natural systems, including the Lake Jackson Aquatic Preserve. The improvements associated with this project are estimated to remove 430 pounds of phosphorous per year from the tributary, contributing significantly to the protection of this important ecological resource.

Population Served:

Lake Jackson is one of Leon County's most precious natural resources, and is listed as an "Outstanding Florida Water" by the State of Florida. In addition to its use for boating, swimming, and fishing by the residents of Leon County, Lake Jackson generates over \$15 million annually in tourism and associated economic activity (Lake Jackson Management Plan 1997 addendum, adjusted for inflation).

Project Dates for Construction/Operation:

If allocated state and/or federal funding, engineering, permitting, and site acquisition would occur in FY2017 and FY 2018. Construction would be anticipated in FY2018 or FY2019, or upon completion of the permitting process.

Leon County Board of County Commissioners

2017 Legislative Proposal

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FUNDING REQUESTS	
Funding Requested:	<p><u>Total Funding Requested: \$3.97 million</u></p> <ul style="list-style-type: none"> • Engineering and permitting: \$650,000 • Construction of roadway upgrades: \$1,400,000 • Stormwater pond construction: \$1,200,000 • Stream and channel enhancements: \$720,000

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)			
Source:	Leon County	Amount:	\$3,500,000 (land acquisition)
Source:	Leon County	Amount:	\$730,000 (in-kind match for design services)
Source:		Amount:	



Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION

Department:	Public Works	Division:	Engineering Services
Contact Person:	Theresa Heiker	Title:	Stormwater Management Coord.
Email:	HeikerT@LeonCountyFL.gov	Phone:	850-606-1526

APPROPRIATION REQUEST

Project Title:	Belair/Annawood Septic to Sewer		
Program Category:	<input type="checkbox"/> Criminal & Civil Justice	<input type="checkbox"/> Health & Human Services	
	<input type="checkbox"/> Education	<input type="checkbox"/> Transportation	
	<input checked="" type="checkbox"/> Agriculture & Natural Resources	<input type="checkbox"/> Tourism & Economic Development	
	<input type="checkbox"/> General Government/Operations	<input type="checkbox"/> Other: _____	
Strategic Plan Alignment:	<p>(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013)</p> <p>Continue to work with regional partners to develop strategies to further reduce nitrogen load to Wakulla Springs, including:</p> <p>(EN1) - Extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County (2013)</p>		
Project Description:			
<p>This project is for design and construction of a wastewater collection system in the Belair/Annawood neighborhoods, to be connected to the City of Tallahassee’s central sewer system. This request is for one-time costs that will include design, engineering, permitting, and construction fees associated with this project. The Belair/Annawood area is a “sewer target area,” as identified in the City of Tallahassee’s 2030 Master Sewer Plan and is also identified in the Water and Sewer Agreement between the City and County as a target sewer service area.</p>			
Purpose of the Project and Services/Benefits Provided:			
<p>The project will reduce nitrogen and fecal coliform discharges to nearby natural systems, including the Wakulla Springshed, the Lake Lafayette Chain of Lakes, and the St. Marks River watershed. Converting wastewater treatment in this area to advanced wastewater treatment will reduce the total nitrogen load by 2,275 pounds per year.</p>			
Population Served:			
<p>Approximately 113 parcels with existing septic tanks will benefit from centralized sewer service. In addition, this project contributes to the reduction of nitrogen flowing to Wakulla Springs, an important local and state resource for tourism. Over 200,000 tourists visit Wakulla Springs State Park each year.</p>			

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Project Dates for Construction/Operation:

If allocated state and/or federal funding, design, engineering, and permitting of the system would occur in FY2017 and FY2018.

FUNDING REQUESTS

Funding Requested:	\$3.5 million
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PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:		Amount:	
Source:		Amount:	
Source:		Amount:	



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CONTACT INFORMATION			
Department:	Public Works	Division:	Engineering Services
Contact Person:	Theresa Heiker	Title:	Stormwater Management Coord.
Email:	HeikerT@LeonCountyFL.gov	Phone:	850-606-1526

APPROPRIATION REQUEST	
Project Title:	Harbinwood Estates Septic to Sewer
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input type="checkbox"/> Transportation
	<input checked="" type="checkbox"/> Agriculture & Natural Resources <input type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	<p>(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013)</p> <p>Continue to work with regional partners to develop strategies to further reduce nitrogen load to Wakulla Springs, including:</p> <p>(EN1) - Extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County (2013)</p>
Project Description:	<p>This project is the design phase of a wastewater collection system in the Harbinwood Estates neighborhood, to be connected to the City of Tallahassee’s central sewer system. This request is for one-time costs that will include design, engineering, and permitting fees associated with this project. Harbinwood Estates is a “sewer target area,” as identified in the City of Tallahassee’s 2030 Master Sewer Plan and is also identified in the Water and Sewer Agreement between the City and County as a target sewer service area. Harbinwood Estates has been identified as a major contributor to high nutrient concentrations in Lake Jackson, a State Aquatic Preserve and an Outstanding Florida Water.</p>
Purpose of the Project and Services/Benefits Provided:	<p>The project will reduce nitrogen and fecal coliform discharges to nearby natural systems, including the Lake Jackson Aquatic Preserve. Converting wastewater treatment in the Harbinwood Estates subdivision to advanced wastewater treatment will reduce the total nitrogen load by 8,000 pounds per year, contributing significantly to the protection of this important ecological resource.</p>
Population Served:	<p>Approximately 400 parcels with existing septic tanks will benefit from centralized sewer service. In addition, this project contributes to the reduction of nitrogen flowing to Lake Jackson, a State Aquatic Preserve and an Outstanding Florida Water. In addition to its use for boating, swimming, and fishing by the residents of Leon County, Lake Jackson generates over \$15 million annually in tourism and associated economic activity (Lake Jackson Management Plan 1997 addendum, adjusted for inflation).</p>

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Project Dates for Construction/Operation:

If allocated state and/or federal funding, surveys and site acquisition would occur in FY2017. Design, engineering, and permitting would be anticipated in FY2018.

FUNDING REQUESTS

Funding Requested:

Total Funding Requested: \$2.5 million

- 400-lot connection survey: \$200,000
- Collection system and force main design survey: \$200,000
- Pump station site acquisition: \$275,000
- Design and permit applications: \$1,825,000

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:		Amount:	
Source:		Amount:	
Source:		Amount:	



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CONTACT INFORMATION			
Department:	Public Works	Division:	Engineering Services
Contact Person:	Theresa Heiker	Title:	Stormwater Management Coord.
Email:	HeikerT@LeonCountyFL.gov	Phone:	850-606-1526

APPROPRIATION REQUEST	
Project Title:	Leon South Regional Water System
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input type="checkbox"/> Transportation
	<input checked="" type="checkbox"/> Agriculture & Natural Resources <input type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013) (Q2) - Provide essential public safety infrastructure and services which ensure the safety of the entire community. (2012)
Project Description:	
This project involves constructing a well and storage tank or a larger elevated storage tank for the Leon South Regional Water System, as well as piping upgrades. The Leon South Regional System, managed by Talquin Electric Cooperative, serves approximately 382 residential parcels in southern Leon County. The area is located east of Crawfordville Highway between Glover Road and Oak Ridge Road. Based on the service area, the improvements will cost approximately \$1.5 million and require three years from funding to completion.	
Purpose of the Project and Services/Benefits Provided:	
This improvement will provide improved drinking water quality for the system as well as sufficient water flow and pressure to support fire rescue services.	
Population Served:	
Approximately 382 residential parcels will benefit from improved drinking water quality. These and several hundred additional parcels will benefit from enhanced fire protection, including commercial properties, churches, and state- and federally-owned land in the Leon Sinks Geological Area, Wakulla Springs State Forest, and the Apalachicola National Forest.	
Project Dates for Construction/Operation:	
If allocated state and/or federal funding, design, engineering, and permitting of the collection and transmission system would occur in FY2017 and FY2018. Construction would be anticipated in FY2019, or upon completion of the permitting process.	

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FUNDING REQUESTS

Funding Requested:	<p><u>Total Funding Requested: \$1.5 million</u></p> <ul style="list-style-type: none"> • Design, Permitting, Land Acquisition: \$400,000 • Construction: \$1.1 million
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PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:		Amount:	
Source:		Amount:	
Source:		Amount:	



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CONTACT INFORMATION			
Department:	Public Works	Division:	Engineering Services
Contact Person:	Theresa Heiker	Title:	Stormwater Management Coord.
Email:	HeikerT@LeonCountyFL.gov	Phone:	850-606-1526

APPROPRIATION REQUEST	
Project Title:	Centerville Trace Septic to Sewer
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input type="checkbox"/> Transportation
	<input checked="" type="checkbox"/> Agriculture & Natural Resources <input type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013) Continue to work with regional partners to develop strategies to further reduce nitrogen load to Wakulla Springs, including: (EN1) - Extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County (2013)
Project Description:	This project is the design phase of a wastewater collection system in the Centerville Trace neighborhood, to be connected to the City of Tallahassee’s central sewer system. This request is for one-time costs that will include design, engineering, and permitting fees associated with this project. Centerville Trace is a “sewer target area,” as identified in the City of Tallahassee’s 2030 Master Sewer Plan and is also identified in the Water and Sewer Agreement between the City and County as a target sewer service area.
Purpose of the Project and Services/Benefits Provided:	The project will reduce nitrogen and fecal coliform discharges to nearby natural systems, including the Wakulla Springshed, the Lake Lafayette Chain of Lakes, and the St. Marks River watershed. Converting wastewater treatment in the Centerville Trace subdivision to advanced wastewater treatment will reduce the total nitrogen load by 3,100 pounds per year.
Population Served:	Approximately 157 parcels with existing septic tanks will benefit from centralized sewer service. In addition, this project contributes to the reduction of nitrogen flowing to Wakulla Springs, an important local and state resource for tourism. Over 200,000 tourists visit Wakulla Springs State Park each year.

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Project Dates for Construction/Operation:

If allocated state and/or federal funding, design, engineering, and permitting of the system would occur in FY2017 and FY2018.

FUNDING REQUESTS

Funding Requested:

Total Funding Requested: \$1 million

- Pump station site acquisition: \$275,000
- Connection survey, system design, and permit applications: \$725,000

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:	Amount:
Source:	Amount:
Source:	Amount:



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CONTACT INFORMATION			
Department:	Public Works	Division:	Engineering Services
Contact Person:	Theresa Heiker	Title:	Stormwater Management Coord.
Email:	HeikerT@LeonCountyFL.gov	Phone:	850-606-1526

APPROPRIATION REQUEST	
Project Title:	Fred George Wetland Restoration
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input type="checkbox"/> Transportation
	<input checked="" type="checkbox"/> Agriculture & Natural Resources <input type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013) (Q1) - Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (rev. 2013)
Project Description:	
This request is for one-time construction funds to re-grade the existing topography of the project site and to intercept debris at two major inflow points in Fred George Sink, a karst feature located within the Ochlockonee River watershed and the Wakulla Springs basin area. Leon County received a \$377,000 grant from the Florida Communities Trust in 2009 for acquisition of this site.	
Purpose of the Project and Services/Benefits Provided:	
By providing enhanced water quality treatment of runoff and debris interception prior to release into sinks, this project will restore wildlife habitat, rehydrate wetlands, and improve discharge into the Floridan aquifer and will directly benefit the Wakulla Springs springshed. The need for this project has been identified in the Florida Department of Environmental Protection’s draft Upper Wakulla River and Wakulla Springs Basin Management Action Plan. Approximately 65 acres of the park wetland area will benefit from the grade restoration effort. This project is expected to remove 5 tons of floatable debris entering Fred George Sink each year.	
Population Served:	
The Fred George Greenway was acquired in 2009 through joint funding from Florida Communities Trust, Blueprint 2000, and County funding. Construction of a museum, nature center, baseball field, multi-purpose field, nature trails, and associated improvements is currently underway. This project will enhance the Fred George Basin Greenway for all County residents and visitors to the site.	
Project Dates for Construction/Operation:	
If allocated state and/or federal funding, engineering and permitting would occur in FY2017 and FY 2018. Construction would be anticipated in FY2019, or upon completion of the permitting process.	

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FUNDING REQUESTS	
Funding Requested:	<p><u>Total Funding Requested: \$1 million</u></p> <ul style="list-style-type: none"> • Engineering and permitting: \$200,000 • Construction of debris interceptors: \$550,000 • Site grading and stabilization: \$175,000 • Wetland plantings: \$75,000

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)			
Source:		Amount:	
Source:		Amount:	
Source:		Amount:	



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CONTACT INFORMATION

Department:	PLACE	Division:	Blueprint 2000
Contact Person:	Ben Pingree	Title:	Director
Email:	Ben.Pingree@Blueprint2000.org	Phone:	850-219-1060

APPROPRIATION REQUEST

Project Title:	Capital Circle Southwest		
Program Category:	<input type="checkbox"/> Criminal & Civil Justice	<input type="checkbox"/> Health & Human Services	
	<input type="checkbox"/> Education	<input checked="" type="checkbox"/> Transportation	
	<input type="checkbox"/> Agriculture & Natural Resources	<input checked="" type="checkbox"/> Tourism & Economic Development	
	<input type="checkbox"/> General Government/Operations	<input type="checkbox"/> Other: _____	
Strategic Plan Alignment:	<p>(EC1) - Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (2012)</p> <p>(G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012)</p> <p>(G5) - Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (2012)</p>		

Project Description:

This project will provide for the construction of Capital Circle Southwest (SR 263) from north of Orange Avenue (SR 371) to Crawfordville Road (SR 61/US319), a distance of approximately six miles. This segment is the final piece of a 20-year, 17.5 mile roadway expansion project, for which approximately \$153 million in construction costs have already been spent. The overall project has been the result of a successful partnership between Leon County, the City of Tallahassee, Florida Department of Transportation (FDOT), and the Federal Highway Administration. This segment completes the larger project and improves critical transportation connections to the Tallahassee International Airport, Florida State University, Florida A&M University, and the Downtown Business District. This final segment is the number 1 priority for the Blueprint Intergovernmental Agency and is listed as the number 2 priority on the Capital Region Transportation Planning Agency Regional Mobility Plan. The PD&E Study for this segment was finalized in spring 2016.

The existing 2-lane, rural road section of Capital Circle Southwest will be reconstructed to a 6-lane urban curb and gutter facility with an enclosed drainage system and new stormwater ponds. The 6-lane roadway will be flanked by paved bike lanes, a 10 foot wide multi-use trail on one side and a six foot wide concrete sidewalk on the other side. Extensive landscaping will be installed along the medians and within the right-of-way of the corridor. New overhead lighting will also be installed. Signalized intersections will be constructed at Orange Avenue, the main entrance of the Tallahassee Regional Airport and at Springhill Road.

This six mile project has been divided into two segments with both segments currently being designed under the supervision of the Florida Department of Transportation, District Three. Segment 1 is from Springhill Road to Crawfordville Road. The estimated cost for Segment 1 is \$50.5 million which is broken down into \$31.0 million for right-of-way acquisition and \$19.5 million for construction. Segment 2 is from Orange Avenue to Springhill Road and includes the access to the Airport. Segment 2 is estimated to be \$84.5 million which is broken down into \$30.0 million for right-of-way acquisition and \$54.5 million for construction.

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The portion of Capital Circle Southwest from I-10 to the Tallahassee International Airport is designated as part of Florida’s Strategic Intermodal System (SIS) which is vital for transporting both people and goods between major commercial facilities such as airports, rail terminals and seaports. Segment 2 of the Capital Circle Southwest project is a part of this SIS facility. Recognizing this important factor, the FDOT has identified \$44.1 million for the construction of this segment. The FDOT has also identified funding in the amount of \$22.2 million for right of way acquisition for the entire project from Crawfordville Road to Orange Avenue. As a result, the total amount requested is for the balance of the project cost, a total of \$68.7 million (\$38.8 million for right of way and \$29.9 million for construction).

Purpose of the Project and Services/Benefits Provided:

Reconstruction of this 6 mile segment of Capital Circle Southwest will service the traveling public with convenient access to Tallahassee International Airport and businesses and communities located in the southwest quadrant of Leon County. This project also includes the first leg of the Airport Gateway, the southern entrance into Tallahassee from the Airport into the Universities and the Downtown Business District. The project stimulates economic development by providing jobs in construction and associated professional services and by improving access to the Airport, Innovation Park, Tallahassee Museum, and undeveloped properties. Efficient transportation between these major commercial facilities will benefit city, county and state agencies with potential for new businesses and developments along the corridor to service and handle/store goods.

The 6-lane facility will provide additional vehicular capacity, and the multi-use trail and sidewalk will provide safe facilities for pedestrians and bicyclists as well as complete an adopted greenway project in the Tallahassee-Leon County Greenways Master Plan and connect to the Capital City to the Sea Regional Trail, a trail included in the State of Florida’s Priority Trail Network. The project terminates at Crawfordville Road, which provides a direct connection to the Gulf Coast communities and to the beaches. In summary, this project will meet many local and state goals by investing in safer and more sustainable infrastructure that will encourage economic growth and healthier lifestyles.

Population Served:

The population served by the reconstruction of this 6 mile segment of Capital Circle Southwest includes the businesses and neighborhoods that currently surround this segment of the roadway as well as those traveling to the Tallahassee International Airport, south to the beaches or circling the downtown area of Tallahassee via Capital Circle Southwest. The trail and sidewalk will attract active biking, walking and running enthusiasts while creating a pedestrian friendly environment.

Project Dates for Construction/Operation:

Both segments of Capital Circle Southwest (Segment 1 - north of Orange Avenue to south of Springhill Road and Segment 2 - south of Springhill Road to Crawfordville Road) are currently being designed under the direction of District Three at the FDOT. The design work should be complete by the end of calendar year 2016. FDOT has identified \$44.1 million in 2021 for the construction of this segment.

FUNDING REQUESTS

Funding Requested:

Total Funding Requested: \$68.7 million

Segment 1 (Springhill Road to Crawfordville Road):

- Right-of-Way Acquisition: \$14.9 million
- Construction: \$19.5 million

Segment 2 (Orange Avenue to Springhill Road):

- Right-of-Way Acquisition: \$23.9 million
- Construction: \$10.4 million

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PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)			
Source:	Florida Department of Transportation	Amount:	<u>Segment 1:</u> \$16.1 million (ROW – FY2018-2020)
Source:	Florida Department of Transportation	Amount:	<u>Segment 2:</u> \$6.1 million (ROW – FY2017) \$44.1 million (Construction)
Source:		Amount:	

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CONTACT INFORMATION

Department:	PLACE	Division:	N/A
Contact Person:	Ben Pingree	Title:	Director
Email:	Ben.Pingree@Blueprint2000.org	Phone:	850-219-1060

APPROPRIATION REQUEST

Project Title:	Woodville Highway		
Program Category:	<input type="checkbox"/> Criminal & Civil Justice	<input type="checkbox"/> Health & Human Services	
	<input type="checkbox"/> Education	<input checked="" type="checkbox"/> Transportation	
	<input type="checkbox"/> Agriculture & Natural Resources	<input checked="" type="checkbox"/> Tourism & Economic Development	
	<input type="checkbox"/> General Government/Operations	<input type="checkbox"/> Other: _____	
Strategic Plan Alignment:	<p>(EC1) - Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (2012)</p> <p>(G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012)</p> <p>(G5) - Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (2012)</p>		

Project Description:

The Woodville Highway project has been a priority of the Board for the past several years. This funding request includes the construction of Woodville Highway to widen the existing two-lane segment to four lanes from Paul Russell Road to Capital Circle and significantly improve the bicycle and pedestrian infrastructure along the roadway. Staff has successfully worked with the Capital Region Transportation Planning Agency (CRPTA) to list this project as the number one priority of the Regional Mobility Plan and worked with the Florida Department of Transportation (FDOT) to include funding in its five-year work plan for the right-of-way acquisition of this project.

In partnership with the CRTPA and FDOT, the Board approved funding for a Woodville Highway Corridor Master Plan and a Project Development and Environment (PD&E) study for this portion of the road. The Corridor Master Plan was completed in November 2011 and the PD&E Study was completed July 2013. FDOT has led and funded the design of the project and have reached the 90% complete milestone. Funding for right-of-way acquisition is programmed in the FDOT five-year work plan and will begin in FY 2018.

The Southside Gateway Enrichment Project is one of the Blueprint infrastructure projects included in the 2020-2040 extension of the penny sales tax. The Blueprint project includes the widening of Woodville Highway from Capital Circle to Tram Road and also includes highway beautification along Crawfordville Highway and enhancements to pedestrian and bicycle access with sidewalks along Ross and Shelfer Roads, linking Woodville and Crawfordville Highways. Blueprint staff has worked with FDOT to incorporate the gateway elements into the design of Woodville Highway in order achieve the intent of the Blueprint project to the greatest extent possible. Blueprint has committed \$1.05 million in construction funding to enhance the roadway and trail. However, because the Blueprint project is broader in scope than the Woodville Highway widening project there are remaining elements left to construct after the completion of the roadway expansion. These remaining elements include the gateway enhancements, sidewalk connections on Ross and Shelfer Roads, landscaping and stormwater pond improvements on Crawfordville Highway. Achieving additional funding from an outside source, such as a legislative appropriation, will enable the full realization

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of this project. Local sales tax revenues can be used to complete the previously listed remaining elements.

There are 28 infrastructure projects which Blueprint has been charged with completing over the 20 year period of the 2020 penny sales tax and \$514 million in projected revenues. At the time of voter approval of the 2020 penny sales tax, the total cost of these projects exceeded the projected revenues from the twenty-year sales tax levy. Available funding will dictate the implementation schedules of these projects; however, the completion of all projects remains contingent on Blueprint’s ability to leverage funding and create project partnerships to secure outside dollars. Securing state funding for the Woodville Highway widening project will greatly assist Blueprint in completing the list of sales tax projects. Leveraging this outside funding source will also help to expedite the Woodville Highway project and more quickly provide benefits including increased safety and improved quality of life to the community.

Purpose of the Project and Services/Benefits Provided:

Woodville Highway connects to major arterial roadways including Capital Circle and Monroe Street and serves as a major evacuation route from the Coastal Highway (US 98) as well as the central coastal panhandle. In addition, this road is frequented by residents of Wakulla County that work in Leon County. It is anticipated that the volume of traffic will continue to increase as the Capital Circle Office Complex, which houses a number of state agencies, continues to expand. At the completion of this project, it is anticipated that there will be significant improvement in commuter access through southern Leon County and northern Wakulla County, improved freight movement from the coast, and improved hurricane evacuation options.

Leon County and the City of Tallahassee, through their joint “Southern Strategy” are attempting to spur economic growth in the southern area of the city/county with a combination of roadway improvements, sector planning efforts, growth management, and economic development incentives. This project would contribute significantly to that goal.

Population Served:

All regional coastal residents of neighboring counties will benefit from this project. This road serves as one of two links to the coast via Wakulla County.

Project Dates for Construction/Operation:

Construction commencement will be determined at a future date by FDOT based on the time necessary for the completion of project design and right-of-way acquisition.

FUNDING REQUESTS

Funding Requested:	\$23.1 million (construction phase)
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PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:	Florida Department of Transportation	Amount:	\$1.98 million (design)
Source:	Florida Department of Transportation	Amount:	\$10 million (ROW – FY2018-FY2021)
Source:	Blueprint Intergovernmental Agency	Amount:	\$1.05 million (construction)



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CONTACT INFORMATION			
Department:	Public Works	Division:	N/A
Contact Person:	Tony Park	Title:	Director
Email:	ParkT@LeonCountyFL.gov	Phone:	850-606-1537

APPROPRIATION REQUEST	
Project Title:	Veterans Memorial Drive (CR 59) Bridge Replacement
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input checked="" type="checkbox"/> Transportation
	<input type="checkbox"/> Agriculture & Natural Resources <input type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	(Q2) - Provide essential public safety infrastructure and services which ensure the safety of the entire community. (2012) (G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012)
Project Description:	
This project seeks legislative funding for the replacement of a bridge on Veterans Memorial Drive (CR 59), a double 14-foot wide by 8-foot tall pipe-arch bridge that has reached the point that it may be suited for replacement. Although this bridge is located along a federal aid roadway, it has historically ranked low on FDOT's ranking list for bridge replacement funding. Under this request, staff will seek other state and federal funding, including pursuing a direct legislative appropriation, to support this project.	
Purpose of the Project and Services/Benefits Provided:	
This project will ensure that Veterans Memorial Drive (CR 59) can continue to be used for interstate commerce and hurricane evacuation. Loss of the route would hinder movement out of storm surge areas in Jefferson County as well as Leon County. Average daily traffic currently using the roadway segment has been measured at 1,823 vehicles, and use of the roadway as a hurricane evacuation route can be expected to double the traffic volume. Failure of the roadway would result in an 18-mile detour.	
Population Served:	
This project will benefit all residents of and visitors to Leon County, as well as residents of other nearby areas in the event of a disaster that requires emergency evacuation.	
Project Dates for Construction/Operation:	
If funded, construction could begin within 8 months of grant award and completed within 3 months.	

FUNDING REQUESTS	
Funding Requested:	\$530,000

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PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)			
Source:	Leon County	Amount:	\$500,000 (future Stormwater Structure Preventive Maintenance funding)
Source:		Amount:	
Source:		Amount:	



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CONTACT INFORMATION			
Department:	Public Works	Division:	N/A
Contact Person:	Robert Mills	Title:	Assistant Director
Email:	MillsRo@LeonCountyFL.gov	Phone:	850-606-1810

APPROPRIATION REQUEST	
Project Title:	Apalachee Regional Park Master Plan Implementation
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input type="checkbox"/> Transportation
	<input type="checkbox"/> Agriculture & Natural Resources <input checked="" type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	(Q1) - Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (rev. 2013) (EC1) - Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (2012) (EC4) - Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (2012) Expand recreational amenities, including: (Q1, EC1, EC4) - Develop Apalachee Facility master plan to accommodate year-round events (rev. 2013)
Project Description:	
<p>This request is for design and engineering funds for future park improvements at the Apalachee Regional Park. At the April 28, 2015 Budget Workshop, the Board directed staff to formally proceed with the permanent closure of the landfill and to prepare a master plan for enhancing the Apalachee Regional Park. Wood+Partners will perform initial data collection and site analysis to identify opportunities and constraints resulting in a preliminary conceptual master plan. The community will be actively engaged in creating a preliminary needs assessment. Public involvement is an essential element of the master planning process, with focus groups, crowd sourcing, and engagement of key stakeholders to develop facility programming. After thorough input has been collected, a conceptual master plan and related estimates of construction costs and timelines will be developed.</p>	
Purpose of the Project and Services/Benefits Provided:	
<p>Master planning and future construction of the park improvements contemplated in the master plan will enhance the Apalachee Regional Park and will assist the facility's evolution as a regional recreational amenity. The park currently features four full size multi-purpose fields, a radio-control airplane landing strip and facility, and a premier cross country facility also used for hiking and biking in the off-season. In FY 2016, cross country running events at the Apalachee Regional Park attracted 9,500 visitors, generating 4,500 room nights and \$3.7 million in direct spending. Future improvements contemplated in the master plan will allow Apalachee Regional Park to generate additional event-based tourism by accommodating large scale events year-round.</p>	

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Population Served:

This project will directly benefit all residents of Leon County by enhancing our community's recreational offerings and generating additional year-round tourism in the County.

Project Dates for Construction/Operation:

If allocated state and/or federal funding, design and engineering would occur in FY2017 and FY 2018 after the finalization of the Apalachee Regional Park Master Plan.

FUNDING REQUESTS

Funding Requested:	\$500,000
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PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:	Leon County	Amount:	\$250,000
Source:		Amount:	
Source:		Amount:	



Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	Public Works	Division:	N/A
Contact Person:	Tony Park	Title:	Director
Email:	ParkT@LeonCountyFL.gov	Phone:	850-606-1537

APPROPRIATION REQUEST	
Project Title:	Orchard Pond Greenway Trail, Phase II
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input checked="" type="checkbox"/> Transportation
	<input checked="" type="checkbox"/> Agriculture & Natural Resources <input type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	(EC1) - Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (2012) (EN4) - Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (2012) (Q1) - Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (rev. 2013) (G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012)
Project Description:	<p>This proposed legislative priority seeks legislative funding to support the design and construction of the Orchard Pond Greenway Trail, Phase II. This trail segment will be a twelve foot paved multi-use trail parallel to the Orchard Pond Parkway from the eastern parking area to Meridian Road, adding approximately 1.4 miles to the overall trail. The actual alignment of the trail segment has not yet been established and will require survey, design, permitting and construction.</p> <p>Prior to the conveyance of the property to Leon County, the previous property owner requested funding during the past two legislative sessions (2015 and 2016) to help fund the construction of the trail. However, in both instances the funding was included in the approved budgets, but was ultimately vetoed by the Governor. In light of the County now being the property owner for the proposed trail enhancements, staff recommends an appropriation request be made during the upcoming legislative session for Phase II of the project.</p>
Purpose of the Project and Services/Benefits Provided:	<p>This project will create recreational trails to be utilized as horse, pedestrian and bike trails adjoining the recently completed Orchard Pond Parkway. Phase II is the eastern segment of the trailhead and will connect to the Phase I segment, or the western part of the trail.</p>

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Population Served:

This project will benefit all residents of and visitors to Leon County. The trail will be open for use to the general public.

Project Dates for Construction/Operation:

If funded, design, engineering, permitting, and construction of the trail segment would occur in FY2017 and FY2018.

FUNDING REQUESTS

Funding Requested:

\$300,000

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:	Leon County	Amount:	TBD (in-kind)
Source:		Amount:	
Source:		Amount:	



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2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	PLACE	Division:	Office of Economic Vitality
Contact Person:	Cristina Paredes	Title:	Deputy Director
Email:	CParedes@OEVforBusiness.org	Phone:	850-300-7555

APPROPRIATION REQUEST	
Project Title:	Leon Works Junior Apprenticeship Program
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input type="checkbox"/> Transportation
	<input type="checkbox"/> Agriculture & Natural Resources <input checked="" type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	<p>(EC2) - Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (2012)</p> <p>(EC6) - Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (2012)</p> <p>(EC2, EC6) - Create a proposed structure for an apprenticeship-like program for the Board’s consideration during the budget process in support of local existing academic programs in skilled career fields such as fleet management, building maintenance/ construction, computer technology, graphic design, public safety, and other fields that require more than a high school diploma but less than a four-year degree. (2016)</p>

Project Description:

Working closely with the Florida Department of Economic Opportunity (DEO), Leon County identified that the Leon-Gadsden-Wakulla County area will have over 27,000 skilled job openings in a variety of industries in the next six years. Many of these positions will go unfilled simply because the region lacks workers with the needed skills and qualifications. The Leon Works Junior Apprenticeship Program is part of a comprehensive initiative designed to both raise awareness about careers in the skilled workforce and to provide emerging students with entry-level skills training and work experience prior to entering the private workforce. Through this program, Leon County provides internship opportunities matching many of the academic programs currently offered by local colleges, which will allow students the ability to gain entry-level skills training on the job prior to entering the private workforce.

Purpose of the Project and Services/Benefits Provided:

This appropriation request is to support the Leon Works Junior Apprenticeship Program, an expansion of Leon County’s internship offerings in skilled career fields. Beyond simply raising awareness about careers in the skilled workforce, it is imperative that opportunities exist in the community for early-career workers to gain hands-on experience in the workplace. For the past several years Leon County has partnered with Tallahassee Community College and North Florida Community College to establish internships in the County’s EMS division for EMS Technology students. Many additional opportunities exist for the County to offer internships in support of local colleges’ existing academic programs in skilled career fields such as building construction, computer technology, graphic design, public safety, and other fields that require more than a high school diploma but less than a four-year degree. This request seeks a partnership with the State of Florida to provide these opportunities for entry-level skills training for students prior to entering the workforce.

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The State of Florida currently provides grant funding through CareerSource Florida for entry-level employee skills training; however, only private businesses are eligible to receive these funds. Leon County can provide essentially the same benefit with similar funding support – the County can help students develop entry-level skills on the job prior to graduating from a local college or technical center.

Population Served:

This program will target local high school students and students currently enrolled in local colleges and technical centers.

Project Dates for Construction/Operation:

October 1, 2017 through September 30, 2018.

FUNDING REQUESTS

Funding Requested:

\$70,000

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:	Leon County	Amount:	TBD (in-kind operational support)
Source:		Amount:	
Source:		Amount:	



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2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	County Administration	Division:	Strategic Initiatives
Contact Person:	Andy Johnson	Title:	Assistant to the County Administrator
Email:	JohnsonAn@LeonCountyFL.gov	Phone:	850-606-5383

APPROPRIATION REQUEST	
Project Title:	Pre-Disaster Hazard Mitigation
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input type="checkbox"/> Transportation
	<input type="checkbox"/> Agriculture & Natural Resources <input type="checkbox"/> Tourism & Economic Development
	<input checked="" type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	(Q2) - Provide essential public safety infrastructure and services which ensure the safety of the entire community. (2012) (G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012) (G5) - Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (2012)
Project Description:	
<p>This project requests funding support to improve the disaster resistance of critical facilities. The Tallahassee-Leon County Local Mitigation Strategy identifies a variety of critical facilities including emergency shelters, solid waste facilities, law enforcement and first response facilities, and others. Improvements contemplated under this project may include the installation of backup electrical generators and structural hardening.</p> <p>Leon County is currently in the process of compiling an After Action Report for Hurricane Hermine. Staff anticipates that this report will include findings and recommendations related to pre-disaster hazard mitigation. This proposed legislative priority seeks Board approval to seek state and federal funding for such mitigation projects with a specific project scope and requested funding amount to be determined later. If successful in seeking legislative funding, any associated grant agreements and cost-sharing requirements would be brought back to the Board for approval.</p>	
Purpose of the Project and Services/Benefits Provided:	
<p>This project seeks to strengthen the disaster resistance of critical facilities in Leon County, ensuring that these facilities are able to continue operations in the event of severe winds, flooding, and/or loss of main electrical power. Critical facilities provide essential services in the event of an emergency and also play a vital role during the aftermath of a destructive storm.</p>	
Population Served:	
<p>This project will benefit all residents of Leon County, as well as potential evacuees to Leon County from other areas affected by a disaster.</p>	
Project Dates for Construction/Operation:	
<p>If awarded funding, construction and/or installation of improvements would occur in FY2017 and FY 2018.</p>	

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FUNDING REQUESTS	
Funding Requested:	TBD

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)			
Source:		Amount:	
Source:		Amount:	
Source:		Amount:	



Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	County Administration	Division:	N/A
Contact Person:	Wanda Hunter	Title:	Assistant County Administrator
Email:	HunterW@LeonCountyFL.gov	Phone:	850-606-5380

APPROPRIATION REQUEST	
Project Title:	Support The Apalachee Center Inc.'s Funding Request for Eight Short-term Residential Treatment Beds
Program Category:	<input type="checkbox"/> Criminal & Civil Justice <input checked="" type="checkbox"/> Health & Human Services
	<input type="checkbox"/> Education <input type="checkbox"/> Transportation
	<input type="checkbox"/> Agriculture & Natural Resources <input type="checkbox"/> Tourism & Economic Development
	<input type="checkbox"/> General Government/Operations <input type="checkbox"/> Other: _____
Strategic Plan Alignment:	(Q3) - Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (rev. 2013) (G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012)

Project Description:

As reported to the Board during the May 24, 2016 meeting, The Apalachee Center intends to seek state legislative funding during the 2017 Legislative Session to convert eight crisis stabilization beds to costlier short-term residential treatment beds. This proposed legislative priority reflects the Board's direction to include The Apalachee Center Inc.'s \$1.0 million funding request in the Board's 2017 Legislative Priorities. The Apalachee Center does not intend to seek County financial support for this initiative.

Purpose of the Project and Services/Benefits Provided:

Since 2008, Apalachee Center has received state funding to maintain a four-bed Short term Residential Treatment (SRT) program. This program is a 24-hour locked program that maintains the staffing and care standards of a Baker Act receiving unit, but is able to maintain clients for up to six months while locating appropriate placement and stabilizing psychiatric symptoms. For the past five years, the 4-bed SRT at Apalachee Center has maintained an average length of stay of 47.56 days, has admitted an average of 31.6 clients annually (total of 158), and has maintained an average occupancy rate of 96.8%. These 158 clients would otherwise have been sent to Florida State Hospital, or awaited such discharge within the Crisis Stabilization Unit, thereby taking needed beds off-line for more acute clients.

The recent addition of crisis stabilization beds by other providers in the local market combined with the clear need for additional short-term residential treatment beds as identified in the Big Bend Community Based Care Needs Assessment presents an opportunity for the 2017 legislative session. This increase will allow Apalachee to treat, on average, an additional 60 clients annually for a longer period of time and with more ability to stabilize and identify discharge options. Since Apalachee currently transfers approximately 30 clients annually to Florida State Hospital (33 in FY 14/15), the addition of eight short-term residential treatment beds to the market should allow for considerably more treatment within the community for residents of this region and close a significant gap in the local behavioral health system.

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Population Served:

This project will benefit residents of Leon County and the surrounding region by providing additional local capacity for short-term residential treatment.

Project Dates for Construction/Operation:

N/A.

FUNDING REQUESTS

Funding Requested:

\$1 million

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:		Amount:	
Source:		Amount:	
Source:		Amount:	



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CONTACT INFORMATION

Department:	PLACE	Division:	Office of Economic Vitality
Contact Person:	Cristina Paredes	Title:	Deputy Director
Email:	CParedes@OEVforBusiness.org	Phone:	850-300-7555

APPROPRIATION REQUEST

Project Title:	Support Higher Education Partners' Funding Requests		
Program Category:	<input type="checkbox"/> Criminal & Civil Justice	<input type="checkbox"/> Health & Human Services	
	<input checked="" type="checkbox"/> Education	<input type="checkbox"/> Transportation	
	<input type="checkbox"/> Agriculture & Natural Resources	<input checked="" type="checkbox"/> Tourism & Economic Development	
	<input type="checkbox"/> General Government/Operations	<input type="checkbox"/> Other: _____	
Strategic Plan Alignment:	<p>(EC1) - Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (2012)</p> <p>(EC3) - Strengthen our partnerships with our institutions of higher learning to encourage entrepreneurship and increase technology transfer and commercialization opportunities, including: the Leon County Research and Development Authority at Innovation Park. (2012) (rev. 2015)</p> <p>(EC4) - Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (2012)</p> <p>(G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012)</p>		

Project Description:

This proposed legislative priority seeks the Board's support for our higher education partners' funding requests during the 2017 Legislative Session. During the 2016 session, FAMU, FSU, and TCC each received legislative funding through the state's Public Education Capital Outlay (PECO) program. These projects include:

- \$12 million for the FSU Earth Ocean Atmospheric Sciences Building (Phase I)
- \$6.5 million for FAMU's Student Affairs Building
- \$1.5 million for the Black Student Union at FSU
- \$1 million for renovations to TCC's central utility plant

In addition, the legislature appropriated \$10 million in preeminence funding to FSU, for a total of \$35 million in annual recurring preeminence funding. In 2017, FSU is anticipated to request additional programmatic funding to enhance its student to faculty ratio, enhance class offerings, and increase the number and quality of its graduate students. Staff also anticipates each university to request PECO funding for capital projects.

Purpose of the Project and Services/Benefits Provided:

Nearly 6,000 graduates emerge annually from the Capital City's institutes of higher education and infuse the local economy with fresh ideas and untapped potential. Support for these community partners' funding requests will enhance our community's ability to continue providing the best learning opportunities for students to grow and succeed.

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Population Served:

This project will primarily benefit students of the higher education institutions in our community, but will also benefit local businesses due to the infusion of non-local funding into our community.

Project Dates for Construction/Operation:

N/A.

FUNDING REQUESTS

Funding Requested:

Based on higher education partners' requests

PRESENT OR PENDING FUNDING SOURCES (INCLUDING COUNTY)

Source:		Amount:	
Source:		Amount:	
Source:		Amount:	



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2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	County Administration	Division:	Strategic Initiatives
Contact Person:	Andy Johnson	Title:	Assistant to the County Administrator
Email:	JohnsonAn@LeonCountyFL.gov	Phone:	850-606-5383

POLICY REQUEST	
<input type="checkbox"/> Federal	<input checked="" type="checkbox"/> State
Topic/Project Title:	Protection of the State Workforce
Strategic Plan Alignment:	(EC7) - Promote the local economy by protecting jobs and identifying local purchasing, contracting and hiring opportunities. (2013)

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	<p>State workers comprise a substantial percentage of Leon County's population contributing to our community, economy and diversity. Protecting the jobs of these workers from privatization and advocating for fair wages has always been a top priority of the Board during the legislative cycle.</p> <p>The FY16/17 state budget did not increase state employee health insurance premiums, which remain at \$50 per month for individual coverage and \$180 per month for family coverage for most employees. However, there have been attempts in the past few sessions to cap the state's total spending on employee health insurance and increase health insurance premiums of state employees. An unsuccessful bill was considered last session also included a new health insurance system with four different benefit levels from which state employees could choose from, and would have raised the employee contribution toward the state's HMO plan, which covers more than 50% of all state employees. Staff will monitor for similar legislation affecting state employee health insurance during the 2017 session.</p> <p>During the past several sessions, the Legislature has sought to reform the Florida Retirement System (FRS). FRS is the primary retirement plan for public sector employees, 80% of which are county government agencies, district school boards, community colleges, and universities. In several recent years bills have been introduced to reform the FRS by shifting the state workforce away from the defined-benefit plan toward a defined-contribution plan. Staff will continue to closely monitor any movement related to the issue in 2016.</p>

RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	N/A
Suggested New Language:	N/A
Recommended County Position:	Support the protection of the state workforce and oppose any reductions to state employee benefits.

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CONTACT INFORMATION			
Department:	County Administration	Division:	N/A
Contact Person:	Ken Morris	Title:	Assistant County Administrator
Email:	MorrisK@LeonCountyFL.gov	Phone:	850-606-5300

POLICY REQUEST	
<input type="checkbox"/> Federal	<input checked="" type="checkbox"/> State
Topic/Project Title:	Modification of the Eligibility for Levying the Local Option High Impact Tourist Development Tax to Include Counties that are Home to Preeminent State Research Universities as Designated by the Florida Legislature
Strategic Plan Alignment:	<p>(EC3) - Strengthen our partnerships with our institutions of higher learning to encourage entrepreneurship and increase technology transfer and commercialization opportunities, including: the Leon County Research and Development Authority at Innovation Park. (2012) (rev. 2015)</p> <p>(EC4) - Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (2012)</p> <p>(EC7) - Promote the local economy by protecting jobs and identifying local purchasing, contracting and hiring opportunities. (2013)</p> <p>(EC3, EC4, EC7) – Support the revision of Sec. 125.0104, F.S. to modify the eligibility for levying the local option High Tourism Impact Tax to include counties that are home to Preeminent State Research Universities in order to levy a sixth cent to support the convention center and arena district. (2016)</p>

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	<p>Section 125.0104, F.S., authorizes five separate tourist development taxes that county governments may levy. Depending on a county’s eligibility to levy, the tax rate applied to transient rental transactions varies from a minimum of three percent to a maximum of six percent. Proceeds from these levies are generally utilized by local governments to build tourist-related facilities and to promote and market tourism. One of these levies, the “High Tourism Impact Tax,” is a discretionary (local option) one percent tax on transient rental transactions available to counties in which tourism is a significant component of the local economy.</p> <p>This policy request recommends a statutory revision to allow counties that are home to the main campus of a Preeminent State Research University to levy the High Tourism Impact Tax in support of these universities in recognition of their economic benefit through tourism. Currently, Florida State University (Leon County) and the University of Florida (Alachua County) have achieved designation as Preeminent State Research Universities by reaching certain standards of academic and research excellence set forth in Section 1001.7065, F.S. Florida’s Preeminent State Research Universities generate immense national and international tourism activity through hosting conferences, graduation ceremonies, short-term academic programs and symposia, and other functions. Preeminent State Research Universities receive state support for the enhancement of the university’s research capabilities by recruiting faculty who are members of National Academies; showcasing university research products and facilities; enhancing national recognition of their programs in science, technology, engineering, and mathematics; and ranking among the top public universities in the</p>

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	<p>nation. In turn, the growth in stature generates new tourism activity related to university activities.</p> <p>Florida State University recently completed the master planning of its Arena District and is currently engaged in a solicitation process with private developers for the \$400 million redevelopment of several downtown parcels in partnership with Leon County and the City of Tallahassee. The university’s Arena District Master Plan calls for improvements to the Donald L. Tucker Civic Center along with the development of a convention center, a full-service hotel, the relocation of the College of Business, new entrepreneurial spaces, future in-fill academic buildings, and other elements in an effort to modernize its facilities and grow the campus footprint. A convention center in the Arena District would serve the many business, civic, advocacy, and academic organizations which are drawn to the state capitol and its two premier institutions of higher learning. In recent years, many academic, research, and business groups affiliated with Florida State University have been forced to host their convention business hundreds of miles away from the main campus due to the lack of adequate meeting space.</p> <p>The County and City Commissions have allocated up to \$20 million of local funds from a voter-approved sales tax referendum in support of the Arena District and convention center. Proceeds from a local option High Impact Tourist Development Tax could be used to fund the construction, maintenance, operations, etc. of the convention center envisioned in the Arena District Master Plan in order to support the community’s shared initiatives and long-term economic goals. The proposed statutory revision would enhance the Board’s investment of up to \$20 million in local funds by ensuring that a dedicated revenue source is in place to support the long-term viability of the convention center.</p>
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RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	Sec. 125.0104(3)(m)
Suggested New Language:	In Subsection 2: “A county is considered to be a high tourism impact county <u>if the main campus of a public university that is designated a Preeminent State Research University pursuant to s. 1001.7065(3) is located within that county, or</u> , after the Department of Revenue has certified...”
Recommended County Position:	Support the revision of Sec. 125.0104, F.S. to modify the eligibility for levying the local option High Tourism Impact Tax to include counties that are home to Preeminent State Research Universities.



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CONTACT INFORMATION			
Department:	County Administration	Division:	Strategic Initiatives
Contact Person:	Andy Johnson	Title:	Assistant to the County Administrator
Email:	JohnsonAn@LeonCountyFL.gov	Phone:	850-606-5383

POLICY REQUEST	
<input type="checkbox"/> Federal	<input checked="" type="checkbox"/> State
Topic/Project Title:	Support State Funding for Springs Restoration
Strategic Plan Alignment:	(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013)

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	Last session, the Legislature approved HB 989, which requires \$50 million to be set aside annually for springs restoration projects. Leon County has demonstrated a longstanding commitment to environmental protection and preservation, and springs protection more specifically. The County has designated a Primary Springs Protection Zone by ordinance, which is consistent with similar provisions contained in its Comprehensive Plan. The Primary Springs Protection Zone is designed to minimize the adverse impacts of development on groundwater recharge and aquifer water quality. In addition, Leon County has advanced several infrastructure projects aimed at restoring water quality within the Wakulla Springs Basin.

RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	N/A
Suggested New Language:	N/A
Recommended County Position:	Support the prioritization of springs restoration funding, with a program designed to assist local governments with the cost of wastewater facility upgrades, septic tank connections, and septic tank abandonment.

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Leon County Board of County Commissioners

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CONTACT INFORMATION			
Department:	County Administration	Division:	Strategic Initiatives
Contact Person:	Andy Johnson	Title:	Assistant to the County Administrator
Email:	JohnsonAn@LeonCountyFL.gov	Phone:	850-606-5383

POLICY REQUEST	
<input type="checkbox"/> Federal	<input checked="" type="checkbox"/> State
Topic/Project Title:	State-Local Economic Development Partnerships
Strategic Plan Alignment:	<p>(EC2) - Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (2012)</p> <p>(EC4) - Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (2012)</p> <p>(EC5) - Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (2012)</p> <p>(EC6) - Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (2012)</p> <p>(EC7) - Promote the local economy by protecting jobs and identifying local purchasing, contracting and hiring opportunities. (2013)</p>

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	<p>State-local partnerships for economic development are important tools that empower local governments and provide resources that lead to the creation of quality jobs, vibrant communities, and global economic competitiveness.</p> <p>During the 2015 legislative session, the Florida Enterprise Zone Program – a key component of the state-local economic development toolkit – was allowed to expire at the end of 2015 when no legislation was passed extending its statutory authorization. In 2016, with the expiration of the Florida Enterprise Zone Program, Leon County and FAC advocated for a new state-local economic development partnership through the greater use of targeted strategic investments. Two comprehensive economic development reform bills were considered during the 2016 session. However, both bills died amid a disagreement among the House, Senate, and Governor’s Office regarding funding for the “Florida Enterprise Fund,” a \$250 million economic development incentive fund that was one of the Governor’s top legislative priorities for the 2016 session. The approved FY 2016-17 budget did not include funding for the Florida Enterprise Fund.</p>

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RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	N/A
Suggested New Language:	N/A
Recommended County Position:	Support measures that empower local governments and provide resources to work with community partners towards the creation of quality jobs, more vibrant communities, and an enhanced level of national and global competitiveness.



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CONTACT INFORMATION			
Department:	County Administration	Division:	Strategic Initiatives
Contact Person:	Andy Johnson	Title:	Assistant to the County Administrator
Email:	JohnsonAn@LeonCountyFL.gov	Phone:	850-606-5383

POLICY REQUEST	
<input type="checkbox"/> Federal	<input checked="" type="checkbox"/> State
Topic/Project Title:	Public Safety on College and University Campuses
Strategic Plan Alignment:	(Q2) - Provide essential public safety infrastructure and services which ensure the safety of the entire community. (2012)

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	Under current law, even if a person has a concealed carry license, it is illegal to carry a weapon onto a college or university campus. During the March 10, 2015 meeting, the Board unanimously approved a resolution supporting President Thrasher, President Mangum and President Murdaugh in their unified opposition to allowing concealed weapons on university and college campuses. The Board subsequently adopted this issue as one of its top legislative priorities for the 2016 legislative session. Legislation was introduced in 2015 and 2016 that would have allowed concealed carry licensees to carry firearms into college or university facilities. However, the chairman of the Senate Judiciary Committee declined to hear this legislation in committee during the 2016 session, effectively killing the legislation.

RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	790.06, F.S.
Suggested New Language:	N/A – maintain as-is
Recommended County Position:	Oppose statutory changes to Section 790.06, F.S. that would allow the concealed carrying of weapons into college or university facilities.

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CONTACT INFORMATION			
Department:	Public Safety	Division:	EMS
Contact Person:	Mac Kemp	Title:	Deputy Chief of Clinical Affairs
Email:	KempM@LeonCountyFL.gov	Phone:	850-606-2100

POLICY REQUEST	
<input type="checkbox"/> Federal	<input checked="" type="checkbox"/> State
Topic/Project Title:	EMS Balance Billing
Strategic Plan Alignment:	(Q2) - Provide essential public safety infrastructure and services which ensure the safety of the entire community. (2012)

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	Bills have been introduced in recent legislative sessions that would have prohibited health care providers, including Leon County EMS, from collecting or attempting to collect any amount beyond the insurance provider's reimbursement. This practice, known as "balance billing," is utilized by health care providers to bill patients for fees or charges not reimbursed by the patient's insurance coverage. For emergency medical transport providers, balance billing is a critical cost recovery strategy; without the ability to collect these charges, EMS providers would have to rely on additional general revenue subsidies to fund operations instead of collecting charges from system users. Staff has estimated that this legislation would have a \$1.7 million recurring negative fiscal impact for Leon County.

RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	Chapter 627, F.S.
Suggested New Language:	N/A – maintain as-is
Recommended County Position:	Oppose legislation that limits the ability of county EMS providers to be reimbursed for out-of-network transports.

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Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	Public Safety	Division:	EMS
Contact Person:	Mac Kemp	Title:	Deputy Chief of Clinical Affairs
Email:	KempM@LeonCountyFL.gov	Phone:	850-606-2100

POLICY REQUEST	
<input type="checkbox"/> Federal	<input checked="" type="checkbox"/> State
Topic/Project Title:	Maintain the current Certificate of Public Convenience and Necessity (COPCN) process
Strategic Plan Alignment:	(Q2) - Provide essential public safety infrastructure and services which ensure the safety of the entire community. (2012)

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	Two bills were considered during the 2016 legislative session related to the issuance of Certificates of Public Convenience and Necessity (COPCNs). A COPCN is a written statement issued by the governing board of a county granting permission for an emergency medical service provider to operate within the county. These bills faced significant opposition from counties and the statewide EMS community and ultimately failed to pass. This legislation would have substantially lessened a Board of County Commissioners' authority to regulate the issuance of COPCNs by requiring all counties to adopt or amend an existing COPCN ordinance to provide a quasi-judicial process, or some other type of evidentiary process, for approval or denial of an application for a COPCN. In addition, such an ordinance would be required to allow any applicant maintaining fire rescue infrastructure and providing first response in the county to appeal the county's decision to the circuit court.

RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	401.25, F.S.
Suggested New Language:	N/A – maintain as-is
Recommended County Position:	Support maintaining a countywide regulatory system for EMS through the current Certificate of Public Convenience and Necessity (COPCN) process.

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Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	Library Services	Division:	N/A
Contact Person:	Cay Hohmeister	Title:	Director
Email:	HohmeisterC@LeonCountyFL.gov	Phone:	850-606-2616

POLICY REQUEST	
<input type="checkbox"/> Federal	<input checked="" type="checkbox"/> State
Topic/Project Title:	Support Funding for Public Libraries
Strategic Plan Alignment:	(Q8) - Maintain and enhance our educational and recreational offerings associated with our library system, inspiring a love of reading and lives of learning. (2013) (Q1, Q9, EC1, EC6) - Maintain a high quality of offerings through the library system, including public access to books, media, digital resources, computers, Internet, reference resources, targeted programming, mobile library, and literacy training (2012)

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	<p>Florida's State Aid to Libraries Grant Program, managed by the Florida Department of State's Division of Library and Information Services, has been the cornerstone of public library support in Florida since 1963, and is recognized as a national model. Florida library systems rely on State Aid grant funding to assist library users with economic development resources to small businesses and job seekers; access to the internet, government services, and a vast array of online services and products and; education and reading. Libraries are transitioning from traditional libraries to community hubs, which function as learning environments to better serve their communities. Libraries are extending all their services to the Web while at the same time allowing citizens to develop new businesses, to teach early reading skills, to provide safe environments for children and teens, to develop new skills to become a better fit for today's workplace, and to find greater civic engagement.</p> <p>Last year, the Leon County library system received \$184,255 in state aid. For FY 2017 Leon County is anticipated to receive \$182,831. The library system uses State Aid grant funding to assist with purchasing circulating library materials for County residents.</p>

RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	N/A
Suggested New Language:	N/A
Recommended County Position:	Support legislation and appropriation that assists Leon County to provide access to high-quality library services for all residents across the County.



Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	County Administration	Division:	Strategic Initiatives
Contact Person:	Andy Johnson	Title:	Assistant to the County Administrator
Email:	JohnsonAn@LeonCountyFL.gov	Phone:	850-606-5383

POLICY REQUEST	
<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> State
Topic/Project Title:	Waters of the United States
Strategic Plan Alignment:	(EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013) (EN3)- Educate citizens and partner with community organizations to promote sustainable practices. (2012)

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	<p>For the past several years, the Board has prioritized a top federal legislative issues related to the United States Environmental Protection Agency’s (EPA) and the United States Army Corps of Engineers’ (Corps) joint administrative rule entitled, “Definition of Waters of the U.S. Under the Clean Water Act” (WOTUS). This rule amends the current definition to expand the range of waters (and their conveyances) that are subject to federal jurisdiction. The rule, which became final on August 28, 2015, eliminates the distinction between traditional navigable waters (such as lakes, rivers, and streams) and conveyances such as ditches and drains. The rule applies regardless of flow or hydrologic connections. On September 23, 2014, the Board approved a resolution voicing concerns regarding the rule and a copy of the resolution was sent to the EPA and the County’s federal delegation. It is the County’s position that the EPA rule change will negatively impact the County’s ability to protect those resources and could put undue burden on local governments through onerous permitting requirements. While Congress has taken some steps to attempt a repeal of the rule, it is likely that the President would override any legislation affecting the rule.</p> <p>On October 9, 2015, the U.S. Court of Appeals for the Sixth Circuit issued a nationwide stay against the enforcement of the WOTUS rule. That ruling followed an August 28 federal court ruling in North Dakota, which stayed the rule in 13 states. The October ruling provides nationwide uniformity while the litigation proceeds. On Jan. 13, 2016 the U.S. House of Representatives easily passed a resolution of disapproval (Senate Joint Resolution 22) that would repeal the revised rule by a vote of 253–166. The same resolution was passed by the Senate in November by a vote of 53–44. President Obama vetoed the measure on January 19.</p> <p>In June, both the House and Senate appropriations committees passed their versions of the FY17 Interior, Environment and Related Agencies appropriations bill, often referred to as the Interior bill. Both chambers’ spending bills contained provisions to prohibit EPA from acting on its WOTUS rule. The provisions would prevent the EPA from moving forward to “implement, administer or enforce” the rule even if the federal court system were to lift its stay on the rule.</p>

Leon County Board of County Commissioners

2017 Legislative Proposal

Page 2

RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	N/A
Suggested New Language:	N/A
Recommended County Position:	Support legislation that clarifies that local streets, gutters, and other stormwater infrastructure are excluded from the definition of "Waters of the U.S.," while also requiring federal agencies to consult with state and local officials to identify which waters should be federally regulated and which should be left to the states.



Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	County Administration	Division:	Strategic Initiatives
Contact Person:	Andy Johnson	Title:	Assistant to the County Administrator
Email:	JohnsonAn@LeonCountyFL.gov	Phone:	850-606-5383

POLICY REQUEST	
<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> State
Topic/Project Title:	Full Funding of the Federal Payment in Lieu of Taxes (PILT) Program
Strategic Plan Alignment:	<p>(Q2) - Provide essential public safety infrastructure and services which ensure the safety of the entire community. (2012)</p> <p>(G5) - Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (2012)</p>

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	<p>Roughly 62% of counties in the United States have federal land within their boundaries. Although counties cannot collect property tax on federal land, they are still required to provide essential services for that land. For the past 40 years, the PILT program has provided funding to counties and municipalities to offset lost tax revenue from federal land within their respective boundaries. This request recommends full funding of the PILT program in FY2017. Congress passed the FY 2016 Consolidated Appropriations Act (P.L. 114-113), which fully funded PILT at \$452 million. The Department of the Interior estimates \$480 million will be necessary to fully fund PILT in FY 2017. In FY 2016, Leon County received approximately \$206,000 from the federal government in PILT funding due to the portion of Apalachicola National Forest in Leon County.</p>

RECOMMENDED CHANGE IN LAW OR STATUTE	
(IF APPLICABLE)	
Current Statute of Reference:	N/A
Suggested New Language:	N/A
Recommended County Position:	Support federal legislation that includes full mandatory funding for PILT in the FY 2017 appropriations package and support a long-term strategy for a sustainable PILT program.

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Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	County Administration	Division:	Strategic Initiatives
Contact Person:	Andy Johnson	Title:	Assistant to the County Administrator
Email:	JohnsonAn@LeonCountyFL.gov	Phone:	850-606-5383

POLICY REQUEST	
<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> State
Topic/Project Title:	Collection of Sales Tax on Remote Transactions
Strategic Plan Alignment:	(G5) - Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (2012)

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	<p>Under current law, individuals who buy goods online are required to remit sales tax to the state individually; however, that provision is largely unheeded and not enforced. Economists estimate the state loses out on about \$400 million in revenue each year the tax goes uncollected. Purchases from these stores are not subject to sales tax due to the fact that they are not physically located in the state of Florida. The inability to collect an internet sales tax puts local 'brick-and-mortar' businesses in Florida at a disadvantage relative to out-of-state online retailers. Governor Rick Scott and several members of the Legislature view the implementation of internet sales tax legislation as a tax increase; therefore, efforts in the State Legislature have been unsuccessful.</p> <p>In recent years, congressional legislation has been introduced (the Remote Transactions Parity Act in the House and the Marketplace Fairness Act in the Senate) that would allow states and localities to collect taxes on online sales but has not gained sufficient traction to pass both chambers. Importantly, this legislation would not create a new tax; it would simply allow states and local governments to enforce existing sales tax laws.</p>

RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	N/A
Suggested New Language:	N/A
Recommended County Position:	Support legislation that promotes an equitable and competitive environment between 'brick and mortar' businesses and remote businesses establishments operating in Florida.

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Leon County Board of County Commissioners

2017 Legislative Priorities Information Form

CONTACT INFORMATION			
Department:	County Administration	Division:	Strategic Initiatives
Contact Person:	Andy Johnson	Title:	Assistant to the County Administrator
Email:	JohnsonAn@LeonCountyFL.gov	Phone:	850-606-5383

POLICY REQUEST	
<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> State
Topic/Project Title:	Tax-Exempt Status of Municipal Bonds
Strategic Plan Alignment:	<p>(G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012)</p> <p>(G5) - Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (2012)</p>

PROBLEM/NEED	
IDENTIFY EFFECT ON COUNTY PROGRAMS/SERVICES AND THE ECONOMIC OR FISCAL IMPACT	
Description:	<p>Tax-exempt municipal bonds have been a fundamental feature of the United States tax code since 1913. Municipal bonds remain the primary method used by states and local governments to finance public capital improvements and public infrastructure projects that are essential for creating jobs, sustaining economic growth, and improving the quality of life for Americans in every corner of the country. Deficit reduction efforts in recent years resulted in cuts in aid to local governments from the states and reduced funding in federal programs that benefit counties. Although a comprehensive rewrite of the federal tax code seems unlikely in 2016, there is some momentum building for corporate tax reform. Even under this scenario, counties still face the risk of losing a low-cost, market-driven means of financing to support local needs because of the potential it would be used as a way to achieve corporate tax reform objectives.</p> <p>Funds generated from infrastructure bond financing help to build hospitals, water and sewer facilities, public utilities, roads, and mass transit. In the past decade, nearly \$288 billion of financing went to general acute-care hospitals; nearly \$258 billion to water and sewer facilities; nearly \$178 billion to roads, highways, and streets; nearly \$147 billion to public power projects; and \$105.6 billion to mass transit.</p>

RECOMMENDED CHANGE IN LAW OR STATUTE (IF APPLICABLE)	
Current Statute of Reference:	N/A
Suggested New Language:	N/A
Recommended County Position:	Oppose any legislation that would eliminate or limit the tax-exempt status of municipal bonds.

**Leon County
Board of County Commissioners**

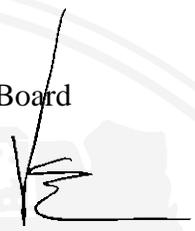
Notes for Agenda Item #11

Leon County Board of County Commissioners

Cover Sheet for Agenda #11

November 22, 2016

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator 

Title: Consideration of Full Board Appointments to the Audit Advisory Committee, the Educational Facilities Authority and the Tourist Development Council

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/Division Review:	Alan Rosenzweig, Deputy County Administrator
Lead Staff/Project Team:	Mary Smach, Agenda Coordinator

Fiscal Impact:

This item has no fiscal impact to the County.

Staff Recommendation:

- Option #1: The full Board to consider the reappointment of James Mathews to the Audit Advisory Committee for a two year term ending December 31, 2018.
- Option #2: The full Board to consider the appointment of **one** member to the Educational Facilities Authority for a term ending July 31, 2020. The eligible applicants are: Louis Dilbert, Anthony Miller and Ramsay Sims.
- Option #3: The full Board to consider the appointment of Satish Patel to the Tourist Development Council for the remainder of an unexpired term ending October 31, 2018.

Report and Discussion

Background:

At its August 23, 2011 meeting, the Board approved the revised process for full Board appointments to Authorities, Boards, Committees, and Councils by having a General Business item prepared to fill vacancies.

Analysis:

Audit Advisory Committee (AAC)

Purpose: The Audit Advisory Committee adopts an annual plan of work for the County Auditor and oversees the work of the Auditor. The purpose of the AAC is to promote, maintain, and enhance the independence and objectivity of the internal audit function by ensuring broad audit coverage; adequate consideration of audit reports; and appropriate action on recommendations.

Composition: The Audit Advisory Committee consists of five members: two appointed by the Board, three appointed by the Clerk's Office. Members serve two-year terms expiring December 31. No member will serve more than three consecutive terms. Members must have experience as a public accountant, internal auditor, or as a financial manager for public, private or a not-for-profit institution.

Vacancies: The term of Board appointed AAC member, James Mathews, expired November 1, 2016. Mr. Mathews is an active member, has attended all meetings, and is eligible and seeking reappointment (Attachment #1). See Table #1.

Table #1: Audit Advisory Committee

Vacancies	Term Expiration	Application Attachment #	Applicant	Recommended Action
James Mathews	11/1/2016	2.	James Mathews	Full Board to reappoint for a two-year term expiring December 31, 2018

Educational Facilities Authority (EFA)

Purpose: The purpose of the Authority shall be to assist institutions for higher education in the construction, financing, and refinancing of projects.

Composition: There are seven members appointed by the full Board, with each member serving a term of five years. All members must be residents of Leon County. At least one member must be a trustee, director, officer, or employee of an institution for higher education. Currently, Commissioner Lindley serves as the Board liaison on the EFA.

Vacancies: There is one vacancy on the EFA due to the resignation of Patrick Dallet, whose term expires on July 31, 2020 (Attachment #3). Applications have been received from the following eligible applicants: Louis Dilbert, Anthony Miller and Ramsay Sims.

Table #2: Educational Facilities Authority

Vacancies	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
Patrick Dallet	7/31/2020	4. 5. 6.	Louis Dilbert Anthony Miller Ramsay Sims	Full Board to make one appointments to fill the remainder of the unexpired term ending on 7/31/2020

Tourist Development Council (TDC)

Purpose: The TDC assists in the development of plans for tourist development in Leon County/Tallahassee and makes recommendations for uses of the tourist development tax revenue.

Composition: The TDC is composed of nine members appointed to staggered four-year terms by the Board of County Commissioners. One member of the council shall be the Chairman of the Board or any other member of the Board as designated by the Chairman, and who shall serve as vice chairman of the Council. Two members of the Council shall be elected municipal officials. Three members of the Council shall be owners or operators of motels, hotels, or other tourist accommodations in the County and subject to the tourist development tax. Three members of the council shall be persons who are involved in the tourist industry and who have demonstrated an interest in tourist development, but who are not owners or operators of motels, hotels, or other tourist accommodations in the County and subject to the tax.

Vacancy: There is one vacancy on the TDC due to the resignation of Paresh Master, whose term expires on October 31, 2018 (Attachment #7). Mr. Paresh served as a member in the following category: owner or operator of motels, hotels or other tourist accommodations in the County and subject to the tax. An application has been received from eligible applicant: Satish Patel. See Table #3.

Table #3. Tourist Development Council (TDC)

Vacancy	Term Expiration	Application Attachment #	Eligible Applicants	Recommended Action
Paresh Master (Owner/operator of hotel subject to the tax)	10/31/2018	8.	Satish Patel	Full Board to make one appointment for the remainder of the unexpired term ending on October 31, 2018.

Options:

1. The full Board to consider the reappointment of James Mathews to the Audit Advisory Committee for a two year term ending December 31, 2018.
2. The full Board to consider the appointment of **one** member to the Educational Facilities Authority for a term ending July 31, 2020. The eligible applicants are: Louis Dilbert, Anthony Miller and Ramsay Sims.
3. The full Board to consider the appointment of Satish Patel to the Tourist Development Council for the remainder of an unexpired term ending October 31, 2018.
4. Board Direction

Recommendation:

Options #1, #2 & #3.

Attachments:

1. Mathews Email
2. Mathews Application
3. Dallet Resignation
4. Dilbert Application
5. Miller Application
6. Sims Application
7. Master resignation
8. Patel Application

Mary Smach - Re: Audit Advisory Committee

From: Mathews <mathjjj@comcast.net>
To: "" <SmachM@leoncountyfl.gov>
Date: 10/28/2016 1:24 PM
Subject: Re: Audit Advisory Committee

Thanks for notifying me. Yes, I will seek another term. Has this opened yet? Please let me know how to reapply.

Sent from XFINITY Connect Mobile App

-----Original Message-----

From: SmachM@leoncountyfl.gov
To: mathjjj@comcast.net
Cc:
Sent: 2016-10-28 11:10:06 AM
Subject: Audit Advisory Committee

Hi Mr. Mathews,

It has come to my attention that your term on the Audit Advisory Committee (AAC) is about to expire. Is it your intention to seek reappointment to the AAC?

Thank you for your consideration.

Regards,

Mary Smach

Agenda Coordinator
Leon County Administration
301 S. Monroe St. Suite 502
Tallahassee, FL 32301
[850-606-5311](tel:850-606-5311)

www.leoncountyfl.gov

"People Focused. Performance Driven"

Thank you for your email. Please note that under Florida's Public Records laws, most written communications to or from county staff or officials regarding county business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

<p>It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Christine Coble by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov Applications will be discarded if no appointment is made after two years.</p>		
Name: James F. Mathews		Date: 8-21-14
Home Phone: 850-562-3576	Cell Phone: 850-445-1667	Email: mathjji@comcast.net
Occupation: Retired State Inspector General	Employer: N/A	
<p>Please check box for preferred mailing address. Work Address: N/A City/State/Zip:</p>		
<p><input checked="" type="checkbox"/> Home Address <i>988 Vireos Circle</i> City/State/Zip: Tallahassee, Florida 32312</p>		
<p>Do you live in Leon County? Yes If yes, do you live within the City limits? Yes Do you own property in Leon County? Yes If yes, is it located within the City limits? Yes For how many years have you lived in and/or owned property in Leon County? 44 years</p>		
<p>Are you currently serving on a County Advisory Committee? No If Yes, on what Committee(s) are you a member? NN N/A</p>		
<p>Have you served on any previous Leon County committees? No If Yes, on what Committee(s) have you served? _____</p>		
<p>Are you interested in serving on any specific Committee(s)? If yes, please indicate your preference 1st Choice: Audit Advisory Committee 2nd Choice: Flexible</p>		
<p>If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please note those areas in which you are interested: _____</p>		
<p><u>If you are appointed to a Committee, you are expected to attend regular meetings.</u> How many days per month would you be willing to commit for Committee work? 4 or more And for how many months would you be willing to commit that amount of time? 6 or more What time of day would be best for you to attend Committee meetings? Time Adjustable</p>		
<p>(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals. Race: African American Sex: Male Age: 62 Disabled? No District 4</p>		

“People Focused, Performance Driven.”

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

Please See Resume' for more details.

I chose the Audit Advisory Committee due to my involvement in audit activities during the majority of my 35 year career in Florida State Government. I supervised an Audit Director and an internal audit section for 20 years of my career as an Inspector General for several state governmental agencies. I believe that I can be of service to the citizens of Leon County on the Audit Advisory Committee.

References (you must provide at least one personal reference who is not a family member):

Name: Mr. William Ravenell Telephone: 850-385-8078

Address: 1600 Laguna Drive – Tallahassee, Fla. 32308

Name: Mr. Matthew Carter Telephone: 850-878-2806

Address: 1904 Miccosukee Rd. – Tallahassee, Florida 32308

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION www.leoncountyfl.gov/bcc/committees/training.asp BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? Yes

Are you willing to complete a financial disclosure form and/or a background check, if applicable? Yes

Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? No If yes, from whom? _____

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee No

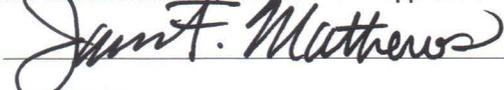
Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? No If yes, please explain. _____

Do you or your employer, or your spouse or child or their employers, do business with Leon County? No If yes, please explain. _____

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? No

If yes, please explain. _____

All statements and information provided in this application are true to the best of my knowledge.

Signature: 

Please return Application

by mail: Christine Coble, Agenda Coordinator
301 South Monroe Street
Tallahassee, FL 32301

by email: coblec@leoncountyfl.gov

by fax: 850-606-5301

Online: <http://cms.leoncountyfl.gov/servicerequest/committeeapplication.aspx>

“People Focused, Performance Driven.”

JAMES F. MATHEWS, C.I.G.
988 Vireos Circle
Tallahassee, Florida 32312
mathjjj@comcast.net

Education:

Florida A & M University
Bachelor of Science (BS)
Political Science/Public
Administration (1974)

Florida State University
Master of Science (MS)
Public Administration (1975)

Certified Inspector General (CIG)
Inspectors General Institute (1999)
(National) Association of Inspectors General, Inc.

CERTIFICATES AND TRAINING:

I have participated in numerous professional development seminars and workshops on relevant areas of management and public administration. In March of 2005, I attended **Harvard University's Kennedy School of Government and completed a program entitled: "Protecting Public Programs: Managing Risks, Preventing Corruption and Promoting Organizational Integrity."**

I have also been to training sessions and courses offered by:

American Society for Public Administration
Florida State University

Page 2

Training providers continued:

Association of Inspectors General
Carnegie Mellon Software Engineering Institute
Institute of Internal Auditors
Office of the Governor
Office of the Attorney General
Florida Audit Forum
Tallahassee Association of Inspectors General
Others

EMPLOYMENT:

Periodic – **Assessor** – Organizational Assessment and Development, Inc. – serves as an assessor in the evaluation of the management skills of Senior Governmental Managers. Responsible for providing individual feedback and guidance based on observations made during training exercises.

October 2011- July 2012(Retired) – **INSPECTOR GENERAL**, Florida Department of Economic Opportunity – this position was responsible for the day to day operations of the Office of Inspector General(staff of 10) having responsibility for auditing, investigating, management reviews, program assessments consulting and efforts to increase accountability in a Department with program in community planning, housing and community development, economic development designed to create, expand and retain businesses in Florida, workforce development and unemployment compensation. The position reported directly to the Department Head and was required to make recommendations to improve the efficiency and effectiveness of agency managerial, programmatic and financial activities.

October 2000-September 2011- **INSPECTOR GENERAL**, Florida Agency for Workforce Innovation- this position was responsible for the day to day operation of the Office of Inspector General(staff of 8) having responsibility for auditing, investigating, management reviews, program assessments, consulting and efforts to increase accountability in an Agency with programs in workforce development, unemployment compensation, school readiness, labor market information and voluntary pre-kindergarten programs. The position reported directly to the Agency Head and was required to make recommendations to improve the efficiency and effectiveness of agency managerial, programmatic and financial activities.

March 1992 – September 2000: **INSPECTOR GENERAL**, Florida Department of Labor and Employment Security- this position was responsible for the day to day operations of the Office of Inspector General(staff of 26) having responsibility for planning, directing

Page 3

Employment Continued

and managing the investigations, management reviews and program assessments, audits and monitor advocate functions of the Department. The Department was responsible for Workers Compensation, Vocational Rehabilitation, Unemployment Compensation, Disability Determinations, Workforce Services, Safety Regulations, Blind Services, Workers Compensation Claims and Minority Business Advocacy & Assistance. The position reported directly to the Agency Head and was required to make recommendations to improve the efficiency and effectiveness of agency managerial, programmatic and financial activities.

January 1993 - July 1993: **ACTING DIRECTOR, Division of Labor, Employment and Training.** This Division was responsible for Job Training, Employment Placement Services, Agricultural Program Assistance, Compliance and Child Labor Enforcement. The Division was comprised of 1,500 employees with an annual budget of approximately \$300 million.

June 1987 - March 1992: **DIRECTOR, Division of Administrative Services,** Department of Labor and Employment Security. This position required responsibility for a major Division comprised of approximately 350 positions organized into four bureaus; Financial Management, Computer Data Systems, Purchasing and Support Services, Personnel and Training and a unit entitled Planning and Budgeting. This position required the planning and directing of all services and support functions of the Agency.

Regional Assessor: Served as an assessor in the U.S. Department of Labor's Region IV Executive Management Development Program and as a member of the Regional Steering Committee. Served on assessment teams for the Employment and Training Administration in the States of Georgia, Tennessee, North Carolina and Mississippi and for an Occupational Safety and Health Administration (OSHA) Regional Assessment Center in Atlanta, Georgia;

Information Resource Manager: Served as the Information Resource Manager for the Department of Labor and Employment Security. Had responsibility for all management procedures and processes that related to information resource management.

October 1983 - June 1987: **ASSISTANT DIRECTOR, Division of Administrative Services,** Department of Labor and Employment Security. This position required assistance in the development and implementation of administrative policies and procedures for the Department in the financial, budgeting, data processing and support services areas.

Page 4

Employment Continued

Data Center Director: During a transition period (October -December 1984) I served as Director of the Caldwell Data Center. The Center had a staff of 145 and an IBM 3081 Mainframe with 2000 terminals and devices. This was considered a large operation for information technology at the time.

December 1979 - October 1983: **CHIEF, Bureau of Independent Monitoring,** Division of Employment and Training, Department of Labor and Employment Security. This position required the management of monitoring/auditing activities and the formulation of policies and procedures that related to the bureau and the division. I was responsible for the development of the Bureau's goals, objectives, budgets, procedures and the supervision of a monitoring staff.

August 1979 - December 1979: **ADMINISTRATOR - Long Range Planning,** Division of Employment and Training, Department of Labor and Employment Security. This was a professional position which required the supervision of a staff of four and the development of planning documents, evaluation processes and policy information. The position required considerable public contact, coordination with public and private organizations and staff support for the State Employment and Training Council.

January 1979 - July 1979: **MANPOWER MANAGEMENT PLANNING SPECIALIST II - Unit Supervisor, Office** of Manpower Planning, Department of Community Affairs. This was a professional position which required duties and responsibilities in long range planning, evaluation and the development of policy for the State Office of Manpower Planning. Specifically, the position had the responsibility for the development of the Master Plan, the Governor's Coordination and Special Services Plan and the evaluation of programs and project development. The position required a significant amount of public contact and considerable contact with a variety of groups, organizations and public agencies.

November 1976 - December 1978: **MANPOWER MANAGEMENT PLANNING SPECIALIST I,** Office of Manpower Planning, Department of Community Affairs. This was a professional position which required duties and responsibilities related to all phases of management and planning of employment related programs. Specifically, I was required to coordinate and conduct contract negotiations, provide technical assistance to local government operators and community based organizations, analyze monthly computer reports, monitor contracts of subgrantees and fulfill special management responsibilities as assigned by the supervisor. My responsibilities also included a planning function which required my assistance in the implementation of the Governor's Special Grants Planning Process and the evaluation and design of pilot employment and training projects to address special needs of the state.

Page 5

Employment Continued

September 1975 - September 1976: **LEGISLATIVE STAFF INTERN, Senate Ways and Means**, the Florida Legislature. This position required duties and responsibilities related to staff support for the functions of the Committee. Specifically, I was assigned to Sub-Committee A (General Government). I was given responsibility for evaluating and processing two departmental budgets of state government, the Department of Banking and Finance and the Department of Citrus.

September 1974 - September 1975: **GRADUATE RESEARCH ASSISTANT**, Institute for Social Research, Florida State University. This position required extensive research related duties. I was specifically responsible for preparing background materials, analyzing collected data and conducting interviews. During my tenure, an evaluation of the Florida State Personnel System was completed by my major professor.

EMPLOYMENT COMMENDATIONS:

Appreciation Luncheon, Certificate and letter from The Governor's Office for services rendered to the State of Florida as an employee of the former Department of Labor and Employment Security.

General Management Award in recognition of Outstanding Public Service presented by the National Forum for Black Public Administrators at the annual Florida Conference - 1999

Outstanding Service Award from the Tallahassee Association of Inspectors General (2004)

Outstanding Service and Contributions Award from the Board of Directors and the Executive Committee of the Association of Inspectors General (2006)

Presidential Leadership Award – Presented by the Association of Inspectors General (2006)

Plaque in Appreciation for outstanding professionalism, commitment, dedication and service from the United States Department of Labor-Office of Labor Racketeering and Fraud Investigations-July 2012

Plaque in Appreciation for 35 years of dedicated service to the citizens of Florida—Florida Department of Economic Opportunity—July 2012

Page 6

OTHER:

Inducted into the Social Sciences Gallery of Distinction at Florida A & M University – Recognition of Accomplishments of Outstanding Graduates

Yokefellow of the Year - Frontiers International, Inc. (Community Organization – Service Award)

Service Award from James S. Rickards High School, for continuous support of Rickard's Programs

Appreciation Award for service as Assistant Coach of The 49ers – Levy Park Pee-Wee Flag Football

Herbert C. Alexander Distinguished Service Award – Bethel Missionary Baptist Church

Man of the Year 2004 – Kappa Alpha Psi Fraternity, Inc.

Outstanding Service Award 2005 – Frontiers International, Inc.

Leon County Sheriff's Office Citizen's Academy XI Graduate – 2001

APPOINTMENTS:

Formerly appointed member of the **Judicial Nominating Commission, Second Judicial Circuit of Florida** - The Commission is responsible for recommending persons to fill all vacant judgeships in the Second Judicial Circuit which is comprised of Leon, Gadsden, Wakulla, Jefferson, Franklin and Liberty Counties.

Gubernatorial Appointment(August 2006) as a member of the **Council on State Agency Inspectors General** created within the Executive Office of the Governor – The Council was charged with the responsibility of reporting to the Governor, President of the Senate and the Speaker of the House of Representatives on recommendations, suggested statutory amendments, proposals for administrative rulemaking and any other guidelines, procedures and suggestions relevant to the creation of a state agency inspector general review process.

Page 7

AFFILIATIONS:

Elected President of the (national) Association of Inspectors General for 2005 and 2006;

Governor's Council on Integrity and Efficiency---Former Vice Chairman –

(national) Association of Inspectors General, Inc. ---Charter Member, Member of the Board of Directors and Member of the Executive Committee

Past President of the Tallahassee Association of Inspectors General, Inc. (term 2003 and 2004)

Appointed as the first Chairman of the Professional Certification Board for Inspectors General, (national) Association of Inspectors General - 1999 – 2004

Chairman of the Strategic Planning Committee (national) Association of Inspectors General – 2006-2012

Former Member of the Institute of Internal Auditors

Community

Frontiers International, Inc. (Community Service Organization-Tallahassee Area Club)-Former President, Vice President and Assistant Treasurer

Life Member of Kappa Alpha Psi Fraternity, Inc. -Tallahassee Alumni Chapter-Fraternity Reporter/ Historian; Chairman of the Scholarship Committee for the years 2003-2006

Member of the Board of Directors of the Bethel Empowerment Foundation, Inc.; – the foundation operates the Steele Collins Charter Middle School

Current Position – Treasurer

Member of the Board of Directors from its inception in 1997 to present

Florida A & M University Boosters

Current Member---Former member of the Board of Directors

Bethel Missionary Baptist Church

Chairman of the Budget Committee and member of the Finance Committee

Member of the Male Chorus

Life Member of the Florida A & M University National Alumni Association

Member of the Leon County Chapter

Member of the Tallahassee Urban League

Page 8

Community Continued

Life Member of the National Association for the Advancement of Colored People (NAACP)

PERSONAL:

Place of Birth: Jacksonville Beach, Florida

Married to Joyce Long Mathews with one son, James F. Mathews III

Hobbies: Tennis and Golf

Hand delivered
3-1-16

Lori Bilberry, Chair

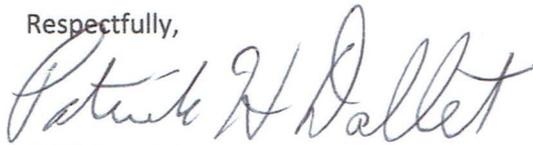
Leon County Educational Facilities Authority

March 1, 2016

Lori:

This note will serve as notice of my resignation from the Authority board effective immediately due to other commitments. I have appreciated the opportunity to participate in this important endeavor and greatly value your leadership and the knowledge and commitment of all involved with the Authority.

Respectfully,



Patrick H. Dallet

CC: Bob Kellam, Executive Director.

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT EDUCATIONAL FACILITIES AUTHORITY

<p style="text-align: center;">It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Mary Smach by telephone at 606-5300 or by e-mail at SmachM@leoncountyfl.gov Applications will be discarded if no appointment is made after two years.</p>	
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Name: Louis Dilbert	Date: 8/18/2016 11:05:04AM
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Home Phone: (850) 443-7906	Work Phone: (850)599-3180X	Email: louis.dilbert@yahoo.com
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Occupation: UNIVERSITY ADMINISTRATOR AND	Employer: FAMU AND LEON COUNTY SCHOOLS
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Preferred mailing location: Home Address
Work Address:

City/State/Zip: TALLAHASSEE, FL

Home Address 2637 MISSION RD

City/State/Zip: TALLAHASSEE, FL 32304

Do you live in Leon County? Yes If yes, do you live within the City limits? Yes

Do you own property in Leon County? No If yes, is it located within the City limits? No

For how many years have you lived in and/or owned property in Leon County? 18 years

Are you currently serving on a County Advisory Committee? Yes

If yes, on what Committee(s) are you a member? JOINT CITY/COUNTY SCHOOL BOARD COORDINATING COM

Have you served on any previous Leon County committees? Yes

If yes, on what Committee(s) are you a member? JOINT CITY/COUNTY SCHOOL BOARD COORDINATING COMM

If you are appointed to a Committee, you are expected to attend regular meetings.

How many days permonth would you be willing to commit for Committee work? 2 to 3

And for how many months would you be willing to commit that amount of time? 6 or more

What time of day would be best for you to attend Committee meetings? Night

(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.

Race: African American, Hispan Sex: Male Age: 36.00

Disabled? No District: District 2

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application.

References (you must provide at least one personal reference who is not a family member):

Name: DARRELL CUNNINGHAM Telephone: 8502289497
Address: 4434 GEARHEART RD, UNIT 2701, TALLAHASSEE, FL 32303

Name: Telephone:
Address:

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION www.leoncountyfl.gov/bcc/committees/training.asp BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? Yes
Are you willing to complete a financial disclosure form and/or a background check, if applicable? Yes
Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? No
If yes, from whom?
Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? No
Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? Yes
If yes, please explain. I AM EMPLOYED AT FAMU SO I MAY HAVE TO OBSTAIN FROM VOTES THAT WOULD SOLELY BENEFIT THE INSTITUTION
Do you or your employer, or your spouse or child or their employers, do business with Leon County? No
If yes, please explain.

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? No
If yes, please explain.

All statements and information provided in this application are true to the best of my knowledge.

Signature: LOUIS L. DILBERT

This application was electronically sent: 8/18/2016 11:05:04AM

NOTE: Mr. Dilbert is member of the Joint City/County/School Board Coordinating Committee and his term expires September 30, 2018. However, this committee only meets as needed, like an ad hoc committee, has no immediate plans for upcoming meetings and has not met recently. Mr. Dilbert has agreed to resign from this committee if appointed, if the Board deems it necessary. MS

Louis Lawrence Dilbert, M.S.

2637 Mission Road
Tallahassee, Florida 32304
(850)443-7906
louis.dilbert@yahoo.com

E D U C A T I O N

Bachelor of Science in Health Education

The Florida State University
Graduation Date: May 2003

Master of Science in Educational Leadership/Administration

The Florida State University
Graduation Date: December 2005

Doctor of Philosophy in Educational Leadership

Florida Agricultural and Mechanical University
Anticipated Completion- Fall 2017

W O R K E X P E R I E N C E

Interim Associate Director

May 2015-Present

Center for Disability Access and Resources
Florida A&M University

- Supervise the daily operations of the office in the absence of the Director
- Certify new student accommodation requests
- Address student issues that require senior level intervention
- Assist the Director with Faculty/Staff Professional Development
- Assist the Director with annual employee evaluations

Extended Day Program Manager

August 2015-Present

21st Century Community Learning Centers
Leon County Schools

- Serves as the Site Coordinator for Astoria Park Elementary Site
- Assists the Program Manager with gathering and review of data for program deliverables
- Conducts periodic site visits to ensure program is run with fidelity
- Assists with location of supplemental funding sources for enhanced programming
- Coordinator Family Literacy Activities (Financial Literacy, Health and Workforce Education)
- Served as Interim Site Director of school site (15% participation increase during tenure)

Adjunct Instructor

Fall 2005, Fall 2007 and Fall 2015

College Success
Tallahassee Community College

- Instructed first year and college prep students on fundamental skills needed to successful college students
- Lectured on topics such as time management, study skills, money management, and goal setting
- Received an average of 90% or higher from student course evaluations

Assistant State Project Manager

June 2013- July 2015

Florida GEAR UP Project (Federal)
Tallahassee Community College

- Experience leading an \$18M federally-funded grant project
- Supervised the design, implementation, administration, and evaluation all project activities
- Developed community and business partnerships to fulfill match requirements
- Oversaw evaluation and distribution of an annual budget of \$3M
- Coordinated trainings and professional development
- Oversaw the completion of annual reports to maintain compliance; organization remained in compliance each year by meeting 90% of program measures

Coordinator of Student Affairs

June 2010- June 2013

Center for Disability Access and Resources
Florida A&M University

- Coordinator of Assistive Technology and supervisor for AT Lab
- Organized outreach and recruitment of students with disabilities through the state of Florida
- Assisted students with academic advisement and success plans
- Served as the primary liaison between faculty and students for academic accommodations
- Organized professional development for stakeholders
- Supervised Mobility Van Service
- Instructor for First Year Experience Course; student satisfaction above 95% for 3 semesters

Program Specialist

January 2008-June 2010

Educational Talent Search Program (Federal)
Tallahassee Community College

- Created and executed lesson plans for afterschool component
- Coordinated college readiness activities for students at the middle and high school levels from rural communities
- Maintained Blumen Database for student records
- Assisted students with completing college applications and financial aid forms
- Conducted parent/family seminars
- Assisted with Annual Performance Report
- Recruited students for program participation

Coordinator

October 2006-June 2010

Black Male Achievers Program
Tallahassee Community College

- Coordinated activities designed to improve the retention and graduation rates of Black males
- Provided professional development to the executive board on leadership
- Maintained budget and determined allowable and unallowable costs
- Submitted monthly reports into database
- Responsible for seeking supplemental funds for program needs
- Implemented, Administered, Supervised, and Evaluated all project activities and objectives
- At least 85% of program participants completed their education goals or saw an improvement in academic performance each year

Academic Advisor

August 2005-December 2007

Student Success Center
Tallahassee Community College

- Assisted students with development of academic success plans, scheduling classes, and locating campus resources
- Served as the Peer Support Network Coordinator to assist academically challenged students

PROFESSIONAL AFFILIATIONS

Leadership Tallahassee- Class 32
Strategic Planning Committee
Tallahassee Chamber of Commerce

May 2014-Present
Dec 2015- Present

SERVICE ACTIVITIES

Everhart Foundation for Excellence *Board Member*

August 2015-Present

Alpha Phi Alpha Fraternity, Inc.
(Gamma Mu Lambda Chapter)

Immediate Past President
President
Vice President
Corresponding Secretary

June 2013-May 2015
June 2011-May 2013
June 2009- May 2011
June 2007-May 2009

Big Bend Cares
Board of Directors

Immediate Past President
President
Vice President
General Board Member

2014-Present
2012-2014
2011-2012
2008-Present

Big Brothers/Big Sisters

Mentor

Jan. 2008-Present

Community Human Services
Partnership

Citizens Review Team
Team Leader

2009-Present
2013

COMMITTEES

District Advisory Council
Leon County Schools

August 2016-Present

Health Care Facility Building Committee
Big Bend Cares

Oct 2014-Present

African-American History
Month Planning Committee
Tallahassee Community College

Co-Chair

2014, 2015
2008 and 2009

Community Improvement
Advisory Council
City of Tallahassee

Dec. 2012-Dec. 2015

AWARDS AND HONORS

Golden Ace Award Finalist- Administration
Tallahassee Network of Young Professionals

2014

National PanHellenic Council Chapter Advisor of the Year
Florida State University Office of Fraternity and Sorority Life

2008, 2012, 2013, 2014

African-American History Month
Calendar Honoree
Tallahassee Community College

2009

REFERENCES

Barbara Boone
Executive Director
Leadership Tallahassee
Tallahassee Chamber of Commerce
(850) 521-3112
bboone@talchamber.com

Katrina Figgett
Director of Instructional Materials
Florida Department of Education
Bureau of Standards and Instructional Support
(850)245-0758
katrina.figgett@fldoe.org

Jovany Felix
Director
Center for Disability Access and Resources
Florida A&M University
(850)599-3180
Jovany.felix@famu.edu

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

EDUCATIONAL FACILITIES AUTHORITY

<p style="text-align: center;">It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Mary Smach by telephone at 606-5300 or by e-mail at SmachM@leoncountyfl.gov</p> <p style="text-align: center;">Applications will be discarded if no appointment is made after two years.</p>	
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Name: Anthony Miller	Date: 10/12/2016 12:09:03PM
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Home Phone: (850) 671-5039	Work Phone: (850)487-7724X	Email: abmilleresquire@hotmail.com
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Occupation: ATTORNEY	Employer: STATE OF FLORIDA
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Preferred mailing location: Home Address
Work Address: 250 MARRIOTT DRIVE

City/State/Zip: TALLAHASSEE, FL 32301

Home Address 2322 COBB DRIVE

City/State/Zip: TALLAHASSEE, FL 32312

Do you live in Leon County? Yes If yes, do you live within the City limits? No

Do you own property in Leon County? Yes If yes, is it located within the City limits? No

For how many years have you lived in and/or owned property in Leon County? 24 years

Are you currently serving on a County Advisory Committee? No

If yes, on what Committee(s) are you a member?

Have you served on any previous Leon County committees? No

If yes, on what Committee(s) are you a member?

If you are appointed to a Committee, you are expected to attend regular meetings.

How many days permonth would you be willing to commit for Committee work? 2 to 3

And for how many months would you be willing to commit that amount of time? 6 or more

What time of day would be best for you to attend Committee meetings? Day, Night

(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.

Race: African American Sex: Male Age: 46.00

Disabled? No District: District 2

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application.

LICENSED TO PRACTICE LAW FOR THE PAST 16 YEARS; FAMILIAR WITH DIVERSE AREAS OF THE LAW, INCLUDING REAL PROPERTY MANAGEMENT, INSURANCE REGULATION, CONSUMER PROTECTION, CONTRACTS, RULES, BYLAWS, BOARD GOVERNANCE, REGULATORY ENFORCEMENT AND POLICY; CURRENTLY SERVES AS A COMMISSIONER ON THE STATE RETIREMENT COMMISSION; OBTAINED ASSOCIATE IN GENERAL INSURANCE DESIGNATION IN 2013; TALLAHASSEE NORTHSIDE KIWANIS CLUB MEMBER; CAPITAL CITY CHURCH OF CHRIST MEMBER; HOPE WORLDWIDE VOLUNTEER; TALLAHASSEE BAR ASSOCIATION MEMBER; ARISE VOLUNTEER; LIFE CONNECTORS COLLEGE STUDENT MENTOR. SERVED AS ASSISTANT DIRECTOR FOR THE BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES (DEPARTMENT OF FINANCIAL SERVICES); I CHOSE THE EDUCATIONAL FACILITIES AUTHORITY AS MY FIRST CHOICE MY LEGAL EXPERIENCE CAN ASSIST THE AUTHORITY WITH THE CONDUCTION, FINANCING AND REFINANCING OF PROJECTS. I CHOSE MINORITY, WOMEN & SMALL BUSINESS ENTERPRISE CITIZENS ADVISORY COMMITTEE AS MY SECOND CHOICES BECAUSE OF THE POSITIVE IMPACT SMALL BUSINESSES HAVE IN THE LOCAL COMMUNITY.

References (you must provide at least one personal reference who is not a family member):

Name: JOHN HALE Telephone: 850-509-4812
Address: 5531 PEDRICK PLANTATION CIRCLE, TALLAHASSEE, FL 32307

Name: LISA RALEIGH Telephone: 850-212-3334
Address: 2799 ARMISTEAD ROAD, TALLAHASSEE, FL 32308

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION www.leoncountyfl.gov/bcc/committees/training.asp BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? Yes

Are you willing to complete a financial disclosure form and/or a background check, if applicable? Yes

Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? No

If yes, from whom?

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? No

Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? No

If yes, please explain.

Do you or your employer, or your spouse or child or their employers, do business with Leon County? No

If yes, please explain.

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? No

If yes, please explain.

All statements and information provided in this application are true to the best of my knowledge.

Signature: Anthony Miller

This application was electronically sent: 10/12/2016 12:09:03PM

ANTHONY B. MILLER

2322 Cobb Drive, Tallahassee, Florida 32312 · (850) 671-5039 · abmilleresquire@hotmail.com

EDUCATION

LAW SCHOOL Florida State University College of Law, Tallahassee, Florida
Juris Doctor, May 2000

COLLEGE Florida Agricultural and Mechanical University, Tallahassee, Florida
B.A. degree, Political Science May 1995; *Magna Cum Laude*

DESIGNATION Associate in General Insurance, The Institutes, 2013

PROFESSIONAL EXPERIENCE

Department of the Lottery, Office of General Counsel

Deputy General Counsel and Chief Ethics Officer: August 2014 – present; *Acting General Counsel:* April – May 2015

Assists the General Counsel in planning, directing, and implementing goals and objectives for work unit; prepares drafts of major contracts and agreements; manages agency's public records; provides advice related to personnel issues, contracts, procurement, ethics, and other legal issues affecting the agency; and reviews and develops administrative policies, rules and procedures; provides investigation training to Division of Security staff; and provides agency wide training in public records and ethics

Florida State Retirement Commission

Commissioner: July 2015-present; appointed by Governor Rick Scott; Confirmed by the State Senate
The Commission conducts hearing appeals regarding members of the Florida State System that file a written appeal of final decisions of the Department of Management Services' Division of Retirement; reviews appeals related to applications of disability retirement, reexamination of retired members receiving disability benefits, applications for special risk membership, and reexamination of special risk members.

Department of Financial Services, Division of Funeral, Cemetery and Consumer Services

Assistant Director and In-House Counsel: May 2008 – August 2014

Assisted the Director in the day to day operations of the Division; assisted the Director in the review of information presented to the Board of Funeral, Cemetery and Consumer Services for recommended licensure approval or denial; served as liaison for the administrative prosecution or settlement of cases; participated in the rulemaking process; and served as contract manager for Information Technology contracts and other agreements.

Department of Financial Services, Division of Workers' Compensation

Assistant General Counsel: October 2007-May 2008

Represented the agency in the administrative prosecutions against employers that failed to secure workers' compensation coverage requirements under Chapter 440, Florida Statutes.

Department of Corrections, Office of General Counsel

Deputy General Counsel: May 2006-September 2007; *Acting General Counsel:* January 2007

Represented agency before the Public Employers Relations Commission, the Division of Administrative Hearings, and circuit courts; obtained legal opinion from the Florida Commission on Ethics; responsible for the overview of the General Counsel's Contracts Section.

Department of Management Services, Office of General Counsel

Assistant General Counsel: September 2004 – April 2006

Lead counsel and advisor for the Division of Real Estate Development and Management, represented the agency in bid protests, contract disputes and other matters in administrative proceedings; defended breach of contract circuit civil case involving dispute between the agency and an outside vendor regarding allegations of mold contamination; drafted and reviewed contract and other agreements.

Department of Financial Services, Office of Insurance Regulation,

Assistant General Counsel: February 2000 – August 2004

Served as law clerk prior; represented the agency in multiple administrative, circuit and appellate court actions, informal, formal administrative hearings against insurance agents and insurance companies.

PROFESSIONAL ASSOCIATIONS

Member of the Florida Bar (in good standing), admitted October 2000; Member of the U.S. Northern District of Florida, admitted April 2005; Member of the U.S. Middle District of Florida, admitted January 2016; Executive Council Member, Florida Bar Government Lawyer Section; and Member, Florida Bar Administrative Law Section.

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT EDUCATIONAL FACILITIES AUTHORITY

<p>It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Mary Smach by telephone at 606-5300 or by e-mail at SmachM@leoncountyfl.gov Applications will be discarded if no appointment is made after two years.</p>		
Name: Ramsay Sims		Date: 11/10/2016 2:07:47PM
Home Phone: (850) 893-9298	Work Phone: (850)402-7743X	Email: sims.ramsay@cdbg.com
Occupation: BANKING & FINANCE	Employer: CAPITAL CITY BANK	
Preferred mailing location: Work Address		
Work Address: 304 EAST TENNESSEE ST		
City/State/Zip: TALLAHASSEE, FL 32301		
Home Address 7018 DUCK COVE RD		
City/State/Zip: TALLAHASSEE, FL 32312		
Do you live in Leon County? Yes	If yes, do you live within the City limits? No	
Do you own property in Leon County? Yes	If yes, is it located within the City limits? No	
For how many years have you lived in and/or owned property in Leon County?		12 years
Are you currently serving on a County Advisory Committee?		No
If yes, on what Committee(s) are you a member?		
Have you served on any previous Leon County committees?		No
If yes, on what Committee(s) are you a member?		
<i>If you are appointed to a Committee, you are expected to attend regular meetings.</i>		
How many days permonth would you be willing to commit for Committee work?		1
And for how many months would you be willing to commit that amount of time?		6 or more
What time of day would be best for you to attend Committee meetings?		Day
<p>(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.</p>		
Race:	Sex:	Age:
Disabled?	District:	
<p>In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application.</p> <p>A RECENT BIO IS ATTACHED.</p>		

References (you must provide at least one personal reference who is not a family member):

Name: WILLIAM G SMITH JR. Telephone: 850 402 7810
Address: 217 N MONROE ST, TALLAHASSEE, FL 32301

Name: REV DAVE KILLEEN Telephone: 850 222 2636
Address: 211 N MONROE ST, TALLAHASSEE, FL 32301

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION www.leoncountyfl.gov/bcc/committees/training.asp BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? No
Are you willing to complete a financial disclosure form and/or a background check, if applicable? No

Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? No
If yes, from whom?

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? No

Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? No
If yes, please explain.

Do you or your employer, or your spouse or child or their employers, do business with Leon County? No
If yes, please explain.

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? No
If yes, please explain.

All statements and information provided in this application are true to the best of my knowledge.

Signature: Ramsay H Sims

This application was electronically sent: 11/10/2016 2:07:47PM

Mr. Ramsay Sims
Senior Vice President, Metro Banking
304 E Tennessee Street
Tallahassee, FL 32301
850.402.7743 phone
850.402.7729 fax
Sims.Ramsay@ccbq.com

Mr. Sims has been with Capital City Bank for 7 years and currently manages the Bank's Metro Banking Division. He has 24 years of experience serving governments, corporations, and non-profit organizations in the financial sector. Prior to joining Capital City Bank, Mr. Sims spent 5 years in Public Finance with Merrill Lynch, 3 years in Corporate Tax-Exempt Finance with Banc of America Securities, and 6 years in Government Finance with GE Capital. Mr. Sims holds a Bachelors degree in Economics from the University of the South (Sewanee) and a Master's in Business Administration (M.B.A.) from Florida State University. Mr. Sims serves on the board of America's Second Harvest of the Big Bend where he is the Finance Committee Chair and he recently served on the vestry at St. John's Episcopal Church in Tallahassee where he was the Finance Committee Chair.

11/10/16

Although Mr. Sims application indicates that he is not will to complete the financial disclosure form, after speaking with Mr. Sims, he has agreed to complete the form within 30 days of his appointment. He has also agreed to complete the online orientation and he will notify us when he has done so. MS

Paresh Master
2530 Ulysses Rd
Tallahassee, FL 32312
(850) 566-1987
paresh.choc@icloud.com

Friday, October 7, 2016

Visit Tallahassee
c/o Bo Schmitz and Kerri Post
106 East Jefferson Street
Tallahassee, FL 32301

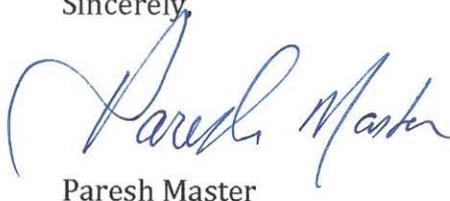
Mr. Chairman and Board Members,

It is with deep regret that I announce my resignation from the Tourist Development Council, effective immediately. Due to my recent sale of the hotel, I became ineligible to serve on the board.

Please know that I have thoroughly appreciated and enjoyed the opportunity to serve with you all. As a board and as individuals, you are all tremendously talented, and I feel lucky to have volunteered by your side these past six years.

I will always champion your cause and remain available to the board via telephone and email. I look forward to seeing everyone in near future.

Sincerely,

A handwritten signature in blue ink that reads "Paresh Master". The signature is fluid and cursive, with a large initial "P" and "M".

Paresh Master

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT TOURIST DEVELOPMENT COUNCIL

<p style="text-align: center;">It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Mary Smach by telephone at 606-5300 or by e-mail at SmachM@leoncountyfl.gov Applications will be discarded if no appointment is made after two years.</p>	
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Name: SATISH PATEL	Date: 10/13/2016 2:10:29PM
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Home Phone: (850) 980-4931	Work Phone: (850)575-5885X161	Email: satishrp_99@yahoo.com
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Occupation: HOTEL OPERATOR	Employer: OHM TALLAHASSEE LLC
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Preferred mailing location: Work Address
Work Address: 1695 CAPITAL CIRCLE NW

City/State/Zip: TALLAHASSEE, FL 32303

Home Address 402 MEADOW RIDGE DR

City/State/Zip: TALLAHASSEE, FL 32312

Do you live in Leon County? Yes If yes, do you live within the City limits? Yes

Do you own property in Leon County? Yes If yes, is it located within the City limits? Yes

For how many years have you lived in and/or owned property in Leon County? 12 years

Are you currently serving on a County Advisory Committee? No

If yes, on what Committee(s) are you a member?

Have you served on any previous Leon County committees? No

If yes, on what Committee(s) are you a member?

Please indicate your area of expertise. If you have experience in more than one field, please check all that apply.

Owner or Operator of hotels, motels, recreational vehicle parks, or other tourist accommodations in the County

Person involved in the tourist industry and who have demonstrated an interest in tourist development

If you are appointed to a Committee, you are expected to attend regular meetings.

How many days permonth would you be willing to commit for Committee work? 4 or more

And for how many months would you be willing to commit that amount of time? 6 or more

What time of day would be best for you to attend Committee meetings? Day

(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.

Race: Other Sex: Male Age:

Disabled? No District:

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application.

BACHELOR OF SCIENCE, COMPUTER SCIENCE WITH MINOR IN BUSINESS ADMINISTRATION
CERTIFIED HOTEL ADMINISTRATOR LICENSE BY CHOICE HOTELS INTL
MEMBER OF ASIAN AMERICAN HOTEL OWNERS ASSOCIATION
OWNER/OPERATOR OF LODGING PROPERTIES FOR OVER 20 YEARS
MEMBER OF CHOICE HOTELS OWNER'S COUNCIL
REGIONAL ADVISOR FOR NORTH FLORIDA CHOICE HOTELS
EXECUTIVE COMMITTEE MEMBER OF GUJURATI SAMAJ OF TALLAHASSEE
MEMBER OF INDIAN ASSOCIATION OF TALLAHASSEE
HABITAT FOR HUMANITY PROJECT VOLUNTEER

References (you must provide at least one personal reference who is not a family member):

Name: PARESH MASTER Telephone: 8505661987
Address: 2530 ULYSSES RD 32312-4849

Name: GARY PATEL Telephone: 8503212620
Address: 1839 WAGON WHEEL CIR E TALLAHASSEE, 32317-7439

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

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Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? No

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If yes, please explain.

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? No
If yes, please explain.

All statements and information provided in this application are true to the best of my knowledge.

Signature: SATISH PATEL

This application was electronically sent: 10/13/2016 2:10:29PM

