

Board of County Commissioners
Leon County, Florida
Agenda
Regular Public Meeting
Tuesday, March 8, 2016, 3:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Fr. Peter L. Zalewski, Pastor Blessed Sacrament Catholic Church

Pledge of Allegiance by Commissioner Maddox

AWARDS AND PRESENTATIONS

- Proclamation Honoring the Elite 8th Graders at Out of the Box Solution Who Won the Youth Basketball of America Division II National Championship
(Chairman Bill Proctor)
- Proclamation Declaring March "Believing in Girls" Month in Leon County, Florida
(Chairman Bill Proctor)
- Proclamation Declaring March 6-12, 2016 Women in Construction Week
(Chairman Bill Proctor)
- Proclamation Recognizing March as American Red Cross Month
(Commissioner Desloge)
- Presentation by the Bethel Empowerment Foundation Regarding the Ready 4 Work Conceptual Business Development Program
(Reverend R.B. Holmes, Bethel Empowerment Foundation)
- Presentation on the Jim Moran School of Entrepreneurship
(Mike Campbell and Susan Fiorito, The Jim Moran Institute of Global Entrepreneurship)

CONSENT

1. Approval of Minutes: January 26 and February 9, 2016 Regular Meeting
(Clerk of the Court/Finance/Board Secretary)
2. Acceptance of the Annual Investment Report for Fiscal Year 2014-2015
(Clerk of the Court/Finance)
3. Consideration of Full Board Appointment to the Board of Adjustment and Appeals
(County Administrator/County Administration)
4. Acceptance of Status Update Regarding Leon County's Television Broadcast Presence
(County Administrator/Community Media Relations)
5. Ratification of Appointments to the Minority Women Small Business Enterprise Committee and Water Resources Committee
(County Administrator/County Administration)
6. Acceptance of Report on Southside Community Efforts and the Leon County Southside School Project
(County Administrator/County Administration)

7. Approval of 2016 Club of Honest Citizens Town and Gown Event to be Held at Tallahassee Community College
(County Administrator/County Administration)
8. **[PULLED]**-Approval of Policy No. 16-X “Leon County Succession Management Policy”
(County Administrator/Human Resources)
9. Approval of Payment of Bills and Vouchers Submitted for March 8, 2016, and Pre-Approval of Payment of Bills and Vouchers for the Period of March 9 through April 11, 2016
(County Administrator/Office of Financial Stewardship/Office of Management & Budget)
10. **[REMOVED]**-~~Approval of the Revised Leon County Driveway and Street Connection Guidelines and Procedures Manual~~
(County Administrator/Development Support & Environmental Management/Public Works)
11. Request to Schedule Two Public Hearings to Consider Proposed Revisions to the Leon County Land Development Code to Provide Private and Charter School Siting Standards for April 12 and May 10, 2016 at 6:00 p.m.
(County Administrator/Development Support & Environmental Management/Development Services)
12. Request to Schedule Two Public Hearings to Consider Proposed Amendments to Leon County Land Development Code to Allow Outdoor Shooting Ranges in the Rural Zoning District for May 10 and June 14, 2016 at 6:00 p.m.
(County Administrator/Development Support & Environmental Management/Development Services)
13. Request to Schedule the First and Only Public Hearing to Adopt an Ordinance to Regulate Outdoor Dog Friendly Dining Areas for April 12, 2016 at 6:00 p.m.
(County Administrator/Development Support & Environmental Management/Development Services)
14. Ratification of Board Actions taken at the February 9, 2016 Workshop on Infant Mortality
(County Administration/Human Services and Community Partnerships)
15. Request to Schedule the First and Only Public Hearing to Consider an Ordinance Amending Section 13-58 of the Leon County Code of Laws for May 10, 2016 at 6:00 p.m.
(County Administrator/Economic Vitality/Tourism Development)
16. Acceptance of the Marketing Status Report from the Division of Tourism Development
(County Administrator/Economic Vitality/Tourism Development)
17. Adoption of a Resolution in Support of a Grant Application to Construct a Sidewalk on North Monroe Street between Clara Kee Boulevard and Harriet Drive
(County Administrator/Public Works/Engineering)
18. Approval of License Agreement with Babe Ruth League for Use of Fred George Greenway and Park Baseball Field
(County Administrator/Public Works/Parks and Recreation)

19. Approve the First Amendment to the Lease Agreement Between Leon County and the Seminole Radio Control Club, Inc.
(County Administrator/Public Works/Parks and Recreation)
20. Approval to Award Bid to TALCOR Commercial Real Estate Services, Inc., for the Provision of Nonresidential Real Estate Services
(County Administrator/Public Works/Facilities Management/Real Estate/Purchasing)
21. Adoption of Proposed Revisions to the Tallahassee-Leon County Planning Commission and Local Planning Agency Bylaws and Adoption of an Updated Tallahassee-Leon County Planning Department Fee Resolution
(County Administrator/PLACE/Planning)
22. Acceptance of the Miccosukee Sense of Place Update.
(County Administrator/PLACE/Planning)
23. Adoption of the Lake Jackson Blueway Plan
(County Administrator/Place/Planning)
24. Authorization for Staff to Prepare a FY 2016-2017 Budget Request to Hire a Mobility Fee Consultant in Coordination with the City of Tallahassee
(County Administrator/PLACE/Planning)

Status Reports: *(These items are included under Consent.)*

25. Acceptance of the Leon County Water Resources Committee 2015 Annual Report
(County Administrator/PLACE/Planning)
26. Acceptance of the FY 2014-2015 Annual Audit and Financial Report
(Clerk of the Court/Finance)
27. Acceptance of the First Quarter FY 2015-2016 County Grant Program Leveraging Status Report
(County Administrator/Office of Financial Stewardship/Office of Management & Budget)
28. Acceptance of the Status Report on the Competitive Provider Reimbursements for the FY 2016 Primary Healthcare Program
(County Administration/Human Services and Community Partnerships)
29. Acceptance of Supervised Pretrial Release Division's Annual Report
(County Administrator/Intervention and Detention Alternatives)
30. Acceptance of the 2014-15 Annual Report of the Code Enforcement Board and the Code Compliance Program
(County Administrator/Development Support & Environmental Management/Permit and Code Services)

CONSENT ITEMS PULLED FOR DISCUSSION

ITEM #8 PULLED BY CHAIRMAN PROCTOR:

8. Approval of Policy No. 16-X “Leon County Succession Management Policy”
(County Administrator/Human Resources)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission

GENERAL BUSINESS

31. Consideration of Full Board Appointments of Commissioners to the Value Adjustment Board
(County Administrator/County Administration)
32. Establishment of the FY 2017 Maximum Discretionary Funding Levels and Initial Budget Policy Guidance
(County Administrator/Office of Financial Stewardship/Office of Management & Budget)
33. Approval of the Council on Culture & Arts Capital Improvement Grant Program and Guidelines and Acceptance of a Status Report on Efforts to Streamline Operational Efficiencies
(County Administrator/Office of Economic Vitality)
34. Acceptance of Staff Review of the Canopy Roads Citizen Committee and Recommendations to Improve Development Review Efficiency and Increase Proactive Canopy Road Management, Education, and Outreach
(County Administrator/PLACE/Planning)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

35. First and Only Public Hearing to Consider the Transfer of Six Small Franchise Areas from Rowe Utilities to Seminole Waterworks, Inc.
(County Administrator/Public Works/Engineering)
36. First and Only Public Hearing to Consider Amendments to the On-Site Sewage Disposal Systems Ordinance
(County Administrator/Development Support & Environmental Management/Environmental Health)
37. ~~[REMOVED]-First and Only Public Hearing to Consider a Proposed Ordinance to Revise the County's Driveway Connection Permitting, Inspection and Enforcement Process~~
(County Administrator/Development Support & Environmental Management/Public Works)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- None

ADJOURN

*The next Regular Board of County Commissioners Meeting is scheduled for
Tuesday, April 12, 2016 at 3:00 p.m.*

All lobbyists appearing before the Board must pay a \$25 annual registration fee. For registration forms and/or additional information, please see the Board Secretary or visit the County website at www.leoncountyfl.gov

2016

JANUARY

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NOVEMBER

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PUBLIC NOTICE
2016 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 5th Floor, Leon County Courthouse unless otherwise indicated. Workshops are scheduled as needed on Tuesdays from 12:00 to 3:00 p.m.

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
January 2016	Friday 1	Offices Closed	NEW YEAR'S DAY
	Tuesday 12	No Meeting	BOARD RECESS
	<i>Wednesday 13 – Friday 15</i>	<i>FAC New & Advanced County Comm. Workshop</i>	<i>Seminar 2 of 3 Gainesville; Alachua County</i>
	Monday 18	Offices Closed	MARTIN LUTHER KING, JR. DAY
	Tuesday 26	3:00 p.m.	Regular Meeting
	Thursday 28	9:30 – 11:00 a.m.	Community Redevelopment Agency City Commission Chambers
February 2016	Tuesday 2	7:30 a.m.	Community Legislative Dialogue Meeting County Commission Chambers
	<i>Wednesday 3</i>	<i>Legislative Day</i>	<i>FSU Turnbull Center; Tallahassee</i>
	Monday 8	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 9	3:00 p.m.	Regular Meeting
		1:00 – 3:00 p.m.	Workshop on Infant Mortality
	Tuesday 16	No Meeting	NO MEETING
	<i>Saturday 20 – Wednesday 24</i>	<i>NACo Legislative Conference</i>	<i>Washington, D.C.</i>
	Thursday 25	9:30 – 11:00 a.m.	CRA Meeting; City Commission Chambers
	Monday 29	3:00 – 5:00 p.m.	Intergovernmental Meeting City Commission Chambers
March 2016	Tuesday 8	1:30 p.m.	Joint City/County Workshop on Cycle 2016 Comprehensive Plan Amendments
		3:00 p.m.	Regular Meeting
		6:00 p.m.	Public Hearing on a Proposed Ordinance to Amend the On-site Sewage Disposal Systems Provisions
		6:00 p.m. [REMOVED]	Public Hearing Consider a Proposed Ordinance to Revise the County's Driveway Connection Permitting, Inspection and Enforcement Process
		6:00 p.m.	Public Hearing for the Transfer of Six Small Franchise Areas from Rowe Utilities to Seminole Waterworks, Inc.

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
	Monday 21	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 22	7:30 a.m.	Community Legislative Dialogue Meeting County Commission Chambers
		No Meeting	NO MEETING
	Thursday 24	9:30 – 11:00 a.m.	CRA Meeting; City Commission Chambers
April 2016			
	Thursday 7 – Friday 8	<i>FAC Advanced County Commissioner Workshop</i>	<i>Seminar 3 of 3: Gainesville; Alachua County</i>
	Tuesday 12	3:00 p.m.	Regular Meeting
		<u>6:00 p.m.</u>	<u>First Public Hearing to Consider Proposed Revisions to the Leon County Land Development Code to Provide Private and Charter School Siting Standards</u>
		<u>6:00 p.m.</u>	<u>Public Hearing to Adopt an Ordinance to Regulate Outdoor Dog Friendly Dining Areas</u>
		6:00 p.m.	Joint City/County Transmittal Hearing on Cycle 2016 -1 Comprehensive Plan Amendments
	Monday 18	9:00 a.m. – 1:00 p.m.	CRTPA Workshop; City Commission Chambers
	Tuesday 26	9:00 a.m. – 3:00 p.m.	Budget Policy Workshop
		3:00 p.m.	Regular Meeting
	Thursday 28	9:30 – 11:00 a.m.	Community Redevelopment Agency City Commission Chambers
May 2016			
	Tuesday 10	3:00 p.m.	Regular Meeting
		<u>6:00 p.m.</u>	<u>Second Public Hearing to Consider Proposed Revisions to the Leon County Land Development Code to Provide Private and Charter School Siting Standards</u>
		<u>6:00 p.m.</u>	<u>First Public Hearing to Consider a Proposed Ordinance to Allow Outdoor Shooting Ranges in the Rural Zoning District</u>
		<u>6:00 p.m.</u>	<u>First and Only Public Hearing to Consider an Ordinance Amending Section 13-58 of the Leon County Code of Laws</u>
	Monday 16	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 24	3:00 p.m.	Regular Meeting
		6:00 p.m.	Joint City/County Adoption Hearing on Cycle 2016-1 Comprehensive Plan Amendments
	Thursday 26	9:30 – 11:00 a.m.	CRA Meeting; City Commission Chambers

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
	Monday 30	Offices Closed	MEMORIAL DAY
June 2016			
	Tuesday 14	9:00 a.m. – 3:00 p.m.	Budget Workshop
		3:00 p.m.	Regular Meeting
		6:00 p.m.	<u>Second Public Hearing to Consider a Proposed Ordinance to Allow Outdoor Shooting Ranges in the Rural Zoning District</u>
	Monday 20	1:00 p.m.	CRTPA Meeting; City Commission Chambers
		3:00 – 5:00 p.m.	Intergovernmental Meeting; City Commission Chambers
	Thursday 23	9:30 – 11:00 a.m.	CRA Meeting; City Commission Chambers
	Tuesday 28	No Meeting	NO MEETING
	<i>Tuesday 28 - Friday, July 1</i>	<i>FAC Annual Conference & Educational Exposition</i>	<i>Orlando, Orange County</i>
July 2016			
	Monday 4	Offices Closed	JULY 4TH HOLIDAY OBSERVED
	Tuesday 12	9:00 a.m. – 3:00 p.m.	Budget Workshop (<i>if necessary</i>)
		3:00 p.m.	Regular Meeting
	Thursday 14	9:30 – 11:00 a.m.	CRA Meeting; City Commission Chambers
	<i>Friday 22 – Tuesday 26</i>	<i>NACo Annual Conference</i>	<i>Los Angeles County, Long Beach, California</i>
	Tuesday 26	No Meeting	BOARD RECESS
	<i>Wednesday 27 – Saturday 30</i>	<i>National Urban League Annual Conference</i>	<i>TBD</i>
August 2016			
	Tuesday 9	No Meeting	BOARD RECESS
	<i>Friday 19 - Sunday 21</i>	<i>Chamber of Commerce Annual Conference</i>	<i>Amelia Island/Fernandina Beach</i>
	Tuesday 23	No Meeting	BOARD RECESS
September 2016			
	Thursday 1	9:30 – 11:00 a.m.	Community Redevelopment Agency Special Meeting; City Commission Chambers
	Monday 5	Offices Closed	LABOR DAY HOLIDAY
	Monday 12	5:00 – 8:00 p.m.	Intergovernmental Meeting/Public Hearing City Commission Chambers
	Tuesday 13	3:00 p.m.	Regular Meeting
		6:00 p.m.	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 2017*

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
	<i>Wednesday 14- Friday 16</i>	<i>FAC Policy Committee Conference and County Commissioner Workshops</i>	<i>Hutchinson Island Martin County</i>
	Monday 19	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 20	3:00 p.m.	Regular Meeting
		6:00 p.m.	Second Public Hearing on Adoption of Millage Rates and Budgets for FY 2017*
	<i>Wednesday 21 Saturday 24</i>	<i>Congressional Black Caucus Annual Legislative Conference</i>	<i>Washington, D.C.</i>
	<i>Sunday 25 Wednesday 28</i>	<i>ICMA Annual Conference</i>	<i>Jackson County Kansas City, Missouri</i>
	Thursday 29	4:00 p.m. 6:00 p.m.	Community Redevelopment Agency Meeting Community Redevelopment Agency Public Hearing City Commission Chambers
<i>* These public hearing dates may change because of the School Board's scheduling of its budget adoption public hearings.</i>			
October 2016	<i>TBD</i>	<i>FAC Advanced County Commissioner Program</i>	<i>Part 1 of 3 Gainesville; Alachua County</i>
	Monday 17	9:00 a.m. - 1:00 p.m.	Capital Region Transportation Planning Agency Retreat; TBD
	Tuesday 18	3:00 p.m.	Regular Meeting
	Tuesday 25	3:00 p.m.	Regular Meeting
	Thursday 27	9:30 – 11:00 a.m.	Community Redevelopment Agency Meeting City Commission Chambers
November 2016	Friday 11	Offices Closed	VETERAN'S DAY OBSERVED
	Monday 14	1:00 p.m.	Capital Region Transportation Planning Agency City Commission Chambers
	Monday 21	9:30 – 11:00 a.m.	Community Redevelopment Agency City Commission Chambers
	Tuesday 22	3:00 p.m.	Installation of Newly-Elected Commissioners Reorganization of the Board Regular Meeting
	Thursday 24	Offices Closed	THANKSGIVING DAY
	Friday 25	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
	<i>Wednesday 30 – Friday, Dec. 2</i>	<i>FAC Legislative Conference</i>	<i>Buena Vista Orange County</i>

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
December 2016	Thursday 8	9:30 – 11:00 a.m.	Community Redevelopment Agency City Commission Chambers
	Monday 12	9:00 a.m. – 4:00 p.m.	Board Retreat
	Tuesday 13	3:00 p.m.	Regular Meeting
	Monday 26	Offices Closed	CHRISTMAS DAY OBSERVED
	Tuesday 27	No Meeting	BOARD RECESS
January 2017	Monday 2	Offices Closed	NEW YEAR'S DAY OBSERVED
	Tuesday 10	No Meeting	Board Recess
	Tuesday 24	3:00 p.m.	Regular Meeting

Citizen Committees, Boards, and Authorities 2016 Expirations and Vacancies

www.leoncountyfl.gov/committees/expire.asp

VACANCIES

Adjustment and Appeals Board	1
Affordable Housing Advisory Committee	2
Contractors Licensing and Examination Board	1
Development Support & Environmental Management Citizens User Group	1
Human Services Grants Review Committee	1
Minority, Women & Small Business Enterprise Committee	1
Water Resources Committee	1

EXPIRATIONS

FEBRUARY 28, 2016

Value Adjustment Board

Board of County Commissioners (1 Commissioner appointment)

MARCH 31, 2016

Contractors Licensing and Examination Board

Commissioner - District II: Sauls, Jane (1 appointment)

Science Advisory Committee

Commissioner – At-large II: Maddox, Nick (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner – District IV: Desloge, Bryan (1 appointment)

APRIL 30, 2016

Tallahassee Sports Council

Board of County Commissioners (2 appointments)

JUNE 30, 2016

Adjustment and Appeals Board

Board of County Commissioners (1 appointment)

Tallahassee City Commission (1 appointment)

Architectural Review Board

Board of County Commissioners (1 appointment)

A member who is an owner of property designated historic preservation

Canopy Roads Citizens Committee

Tallahassee City Commission (2 appointments)

CareerSource Capital Region

Board of County Commissioners (1 appointment)

Planning Commission

Board of County Commissioners (1 appointment)

Tallahassee City Commission (1 appointment)

JULY 31, 2016

Big Bend Health Council

Board of County Commissioners (4 appointments)

Council on Culture and Arts

Board of County Commissioners (1 appointment)

Development Support and Environmental Management Citizens User Group

Commissioner – At-Large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner – District IV: Desloge, Bryan (1 appointment)

Educational Facilities Authority

Board of County Commissioners (1 appointment)

Investment Oversight Committee

Board of County Commissioners (2 appointments)

SEPTEMBER 30, 2016

Affordable Housing Advisory Committee

Board of County Commissioners (11 appointments)

A member who is actively engaged in the residential home building industry in connection with affordable housing.

A member who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.

A member who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.

A member who is actively engaged as an advocate for low-income persons in connection with affordable housing.

A member who is actively engaged as a for-profit provider of affordable housing.

A member who is actively engaged as a not-for-profit provider of affordable housing.

A member who is actively engaged as a real estate professional in connection with affordable housing.

A member who actively serves on the local planning agency pursuant to s. 163.3174.

A member who resides within the jurisdiction of the local governing body making the appointments.

A member who represents employers within the jurisdiction.

A member who represents essential services personnel, as defined in the local housing assistance plan.

Community Development Block Grant Citizens Task Force

Board of County Commissioners (1 appointment)

A member who is a low-income resident in unincorporated Leon County

(September 30, 2016 continued)

Housing Finance Authority (and CDBG Citizens Task Force)

Commissioner – At-Large I: Lindley, Mary Ann (1 appointment)

Commissioner – District IV: Desloge, Bryan (1 appointment)

Commissioner – District V: Dozier, Kristin (1 appointment)

Joint City/County/School Board Coordinating Committee

Board of County Commissioners (1 appointment)

Leon County Research and Development Authority at Innovation Park

Board of County Commissioners (3 appointments)

Tallahassee-Leon County Commission on the Status of Women and Girls

Board of County Commissioners (4 appointments)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner – District V: Dozier, Kristin (1 appointment)

Tallahassee City Commission (3 appointments)

OCTOBER 31, 2016

Audit Advisory Committee

Board of County Commissioners (2 appointments)

Canopy Roads Citizens Committee

Board of County Commissioners (2 appointments)

Tourist Development Council

Board of County Commissioners (1 appointment)

DECEMBER 31, 2016

Human Services Grants Review Committee

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District II: Sauls, Jane G. (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

Library Advisory Board

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)