



# 2008 Leon County Annual Report





## LEON COUNTY BOARD OF COUNTY COMMISSIONERS

### VISION STATEMENT

Leon County Government is dedicated to preserving and enhancing the outstanding quality of life which has made our community a desirable place to live, work and raise our children. Through the provisions of cost-effective superior services, County Government will insure the promotion of orderly growth for the economic health and safety of its citizens.

### CORE VALUES

**Leadership:** Empower employees to do their best.

**Quality:** Provide superior services by commitment to continuous improvement and accepting differences.

**Customer Satisfaction:** Be enthusiastic and attentive in providing services.

**Employee Satisfaction:** Value employees by supporting a diverse, motivated and involved workforce.

**Professionalism:** Deliver services in an honest, respectful and objective manner.

### LEON COUNTY STATISTICS

Population: 272,896  
35.3% unincorporated • 64.7% within city limits  
Area (Square Miles): 702  
Charter Date: 2002  
County Seat: Tallahassee  
Districting: Mixed  
Median Age: 31  
Median Household Income: \$42,667

This document fulfills the annual reporting requirements of Chapter 125.74, Florida Statutes and Sec. 2-501(1), Leon County Administrative Code. 2,000 copies were printed for community distribution at a cost of \$4,270.



## BOARD OF COUNTY COMMISSIONERS



(From left to right) At-Large Commissioner Ed DePuy, District 3 Commissioner John Dailey, At-Large Commissioner Cliff Thaeil, District 2 Commissioner Jane G. Sauls, District 4 Commissioner Bryan Desloge, District 5 Commissioner Bob Rackleff, and District 1 Commissioner Bill Proctor

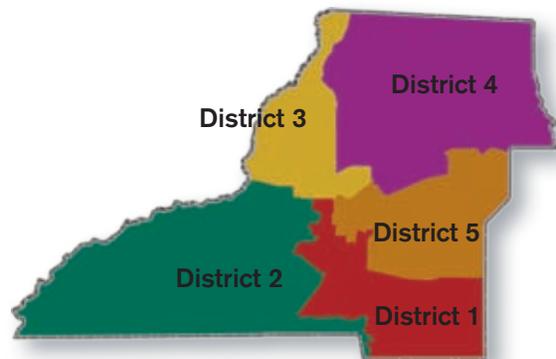
### ABOUT LEON COUNTY

Leon County was named after the Spanish explorer, Juan Ponce de Leon. He was the first European to explore Florida in 1513 in search of the "Fountain of Youth" and named the state after the Spanish word for "flowery."

Leon County is home to Florida's capital, Tallahassee, which was established in 1824. Legislative and executive offices, the State House, and Senate chambers are located here.

As a political subdivision of the state, the County is guided by an elected, seven-member Board of County Commissioners. Five members of the Board are elected to serve specific commission districts and two members are elected at-large. Leon County is a Council-Manager form of government. The County Administrator is appointed by the Board to oversee all functions, directives, and policies.

Florida Statutes, Chapter 125, establish the powers and duties of the County Commission and the County Administrator. As of November 12, 2002, Leon County is governed by a Home Rule Charter.



## COUNTY ADMINISTRATOR



### MESSAGE FROM THE COUNTY ADMINISTRATOR

It is with great pleasure that I present the 2008 Leon County Annual Report. The past year, while successful and dynamic for Leon County government, presented some major challenges, but also some opportunities for us to be strategic and creative.

Property tax reform mandates, and the associated financial constraints born out of Amendment 1, provided a financial outlook that was more challenging than any of my previous years serving as your Administrator. While we, like all other local governments throughout Florida, were significantly impacted by this legislation, we kept our focus on preservation of services vital to the quality of life for our residents.

As a result of the Board's consistent philosophy of fiscal restraint and a Board prioritization process that began very early in the budget cycle, we were able to stay flexible and efficient.

In spite of a budget reduction of over \$17 million for next fiscal year, Leon County continues to have a strong, efficient workforce and, when compared to like-sized counties, remains to have the lowest ratios of county employees, 6.6, for every 1,000 residents (the range is 6.6 to 11.1) and also the lowest dollars spent, \$896, per county resident (the range is \$896 to \$2,350).

The annual Board Retreat focused on making strategic decisions in order to be prepared for the future and continue to deliver high-quality services in the areas most critical to our citizenry. The Board re-examined our core services and made a commitment to priority setting. These efforts resulted in the creation and adoption of twenty-two guiding principles, which include, but are

not limited to, 1) upholding the importance of the Leon County Home Rule Charter allowing citizen involvement and flexibility to best meet the County's unique and changing needs, 2) committing that the County budget will always be balanced, 3) striving to maintain the lowest dollars spent per County resident, as compared to like-size counties, while retaining the maximum level of service possible, and 4) identifying, through citizen input and Commission deliberation, core functions for County government and the dollars to be allocated through the budget process. With these guiding principles in mind, we set out to accomplish many things this past year – in the midst of a challenging environment.

In partnership with the City of Tallahassee, we continued our work to achieve the functional consolidation of Fire and EMS services to the community. With the Board's direction, I continue to Chair the Public Safety Communications Board and, with my colleagues in the County and City, work through the many issues related to overseeing a radio communication system and consolidation of dispatching law enforcement and emergency personnel. We saw the best in our team during Tropical Storm Fay and the associated flooding that ensued. Many members of our team went above and beyond the call of duty for emergency response activities. The Board created the Leon County Catastrophe Fund to provide residents assistance for damages caused as a result of a local-declared state of emergency. We continued promoting our annual "Have a Hurricane Plan" campaign and encourage citizens to create their own hurricane-preparedness plans. We are emerging as a leader among

**Parwez Alam, County Administrator**  
**606-5300**  
**AlamP@leoncountyfl.gov**

The County Administrator is appointed by, and serves at the pleasure of, the Leon County Board of County Commissioners. Parwez Alam serves as the chief executive officer of the County, and it is his responsibility to implement all decisions, policies, programs, and motions approved by the Board. This implementation is done through department directors and administrative personnel, who report directly to the County Administrator. Additionally, the County Administrator's Office recommends an annual County operating and capital improvement budget to the Board of County Commissioners and coordinates the Board's meeting agendas and workshops. Parwez Alam has served the citizens of Leon County for more than 20 years.

**Contact:**  
Nan Swain, Senior Executive Assistant  
606-5300  
SwainN@leoncountyfl.gov



local governments nationally in our continued sustainable efforts as evidenced through our "Growing Green" initiative, the overwhelmingly successful Leon County Climate Action Summit, and the establishment of our sustainable operations team which is guiding the County to achieve our International Council for Local Environmental Initiatives (ICLEI) milestones.

We were able to fully fund (\$39 million) the Mahan Road widening project through state and federal grants and matching funds from Blueprint 2000. The development review and environmental permitting processes were streamlined, resulting in significant reduction of timeframes while maintaining the level of environmental protection.

The Employee Health Insurance Program was redesigned, resulting in a savings of \$360,000 to the County in premiums while providing the highest level of coverage in the industry. We also improved the efficiency of the organization through the Voluntary Separation Program, and at the same time, realized an annual savings of over \$600,000.

Our Emergency Medical Services (EMS) continues to be one of the best in the nation. It received the 2008 EMS Magazine Gold Award for industry leadership and excellence, one of two services chosen in the nation. Our partnership with the National Association of Counties (NACo) helped our citizens with high prices of prescription drugs through the launch of a free prescription drug discount program. The VolunteerLEON program received the American Red Cross award and was recognized by the Florida Catastrophic Planning Project. The Facilities Management Division received an Award of Merit by the International Concrete Repair Institute. We were selected in the top ten similar-sized counties nationwide by the National Association of Counties (NACo) for being a Digital County. The North Florida Pawn Network, which we developed, received the Info World's 2007 and the 2008 NACo awards. We also received the Special Achievement in GIS Award from Environmental Systems Research Institute, Inc. Our Office of Management & Budget received the Government Finance Officers Association Distinguished Budget Award for the 17th consecutive year.

This report will share the hard work and accomplishments that the County, through our very talented team and the guidance and policies of the County Commission, has achieved in serving our community over the past year. I would like to thank the Board of County Commissioners for their constant support and difficult decision-making that are necessary to strengthen Leon County government's foundation.

PA

## PUBLIC SAFETY COMMUNICATIONS BOARD

The Public Safety Communications Board (PSCB) is responsible for the oversight of the radio communication system and the consolidation of the dispatching of law enforcement and emergency personnel within Leon County and Tallahassee. The members serving on the PSCB include:

- Leon County Administrator Parwez Alam
- Tallahassee City Manager Anita R. Favors Thompson
- Leon County Sheriff Larry Campbell
- Tallahassee Police Department Chief Dennis Jones
- Tallahassee Fire Department Chief Cindy Dick
- Leon County Emergency Medical Services Chief Tom Quillin

The PSCB has been charged with the responsibility of overseeing the creation of the Joint Dispatch Center and other various public safety communication concerns. Presently in Leon County, the dispatching of law enforcement and emergency personnel is operated by two separate entities – the Sheriff's Office and the Tallahassee Police Department. The Sheriff's Office dispatches Sheriff's deputies and Emergency Medical Services personnel, and the Tallahassee Police Department dispatches police officers and fire services personnel of the Tallahassee Fire Department and local volunteer fire departments. The consolidation of the dispatching entities will allow for a more efficient handling of both emergency and non-emergency calls and more effective deployment of resources.

During the past year, the PSCB has achieved many accomplishments for public safety. For example, the PSCB purchased a new digital radio communications network to provide better communication between public safety and non-public safety entities. The PSCB also established a location for the new Public Safety Facility near Tom Brown Park. Leon County also donated land to the Capital Area Chapter of the American Red Cross for the purpose of constructing a new facility. The new American Red Cross facility will improve disaster relief response to the community and will be located adjacent to the Public Safety Facility.

The PSCB continues to work toward improving communications among public safety entities to ensure the safety of the community.





## COUNTY ATTORNEY'S OFFICE ACCOMPLISHMENTS

- \$97,000 bond recovered from Superior Bank on behalf of the Public Works Department, regarding uncompleted infrastructure at Pebble Brooke Subdivision.
- \$26,000 recovered from Hunter-Knepshield on behalf of the Public Works Department, regarding the proposed restroom facilities at the Tower Road Park.
- Prevailed in the *Leon County v. Petrandis* matter before the Circuit Court, resulting in the Court entering an Order in the amount of \$314,000 against *Petrandis*.
- Prevailed in the *Leon County v. Rawls* eminent domain appeal before the First District Court of Appeal, regarding the Kerry Forest Parkway extension.
- Participated in numerous meetings regarding the Ochlockonee River water quality/ Engelhard pollution matter and submitted significant comments on this matter to the Department of Environmental Protection.
- Participated in the contract negotiation and preparation of both the \$7.6 million Interlocal Agreements for the management and operation of the joint Digital Radio System between Leon County, City of Tallahassee, and the Leon County Sheriff, and the Communication Systems Agreement with Motorola, Inc.
- Red Cross Ground Lease prepared and executed.
- Numerous contracts, forms, resolutions and other ordinances prepared or contributed to, including the Noise Control ordinance, Sand Mine Fencing ordinance, Flooded Property forms and procedures, Primary Health Care Implementation Advisory Board ordinance, and Lobbyist ordinance.
- Prevailed in numerous cases filed before the Florida Commission on Human Relations and Unemployment Appeals Commission.
- Prevailed in the *Vicki Williams v. Leon County* cases, successfully arguing dismissal of same to the Court, resulting in cases being dismissed and expunged.
- Represented the Value Adjustment Board (VAB) in all proceedings in the Fall of 2007 and handled the transition of legal counsel representation to the VAB's new counsel.
- Legal Administrator named Leon High School's DCT Employer of the Year; County Attorney elected the Florida Association of County Attorneys, Inc. (FACA) President for the third time; County Attorney elected as member of the Florida Counties Foundation Board; County Attorney elected to serve on the International Municipal Lawyers Association Board of Directors.

**Herb Thiele, County Attorney**  
**606-2500**  
**ThieleH@leoncountyfl.gov**

The County Attorney's Office provides high-quality, timely, professional, and cost-effective legal representation to the Board of County Commissioners and other officials of Leon County as directed by the Board of County Commissioners.

The County Attorney is appointed by the Board of County Commissioners. The Leon County Charter provides that the office of the County Attorney shall be responsible for the representation of County government, the Board of County Commissioners, and all departments, divisions, regulatory boards, and advisory boards of County government in all legal matters relating to their official responsibilities. The office of the County Attorney shall also review all ordinances, resolutions, contracts, bonds, and other written instruments. The County Attorney is not authorized to provide civil legal advice to private citizens in his capacity as County Attorney.

Herb Thiele has served the citizens of Leon County since 1990. He is currently serving as the 2008-09 President of the Florida Association of County Attorneys.





## PUBLIC SERVICES

### PUBLIC SERVICES ACCOMPLISHMENTS

The Department of Public Services and its divisions had a very busy, productive, and successful year serving the citizens of Leon County, despite the unprecedented challenges which confronted County government during this time.

As you will see in the pages that follow, these divisions are committed to providing cost-effective, high-quality services with a strong customer focus. The divisions have a continuous goal to be recognized as the leader in their respective fields in performance and professionalism.

The state's continued property tax reform efforts were a major challenge this year. Key Public Services staff worked with the County Administrator to best position Leon County in addressing these challenges while continuing to provide and enhance essential services to the citizens of this community. Notable accomplishments in the administrative section of Public Services this year include:

- Worked in partnership with the City of Tallahassee to achieve the functional consolidation of Fire and EMS services to the community. Much of the staff work to accomplish this task was completed this year. Approval of interlocal agreements to formalize this effort and initiation of implementation are anticipated in January 2009.
- Created the Leon County Catastrophe Fund to provide residents assistance for damages caused as a result of a local declared state of emergency.

- Developed a Water Atlas as a management tool and launched a website to provide the public with a single source of County and City water resource data in support of the continued effort of the Tallahassee-Leon County Watershed Management Policy Board (WMPB).
- Presented the Public Safety Coordinating Council's (PSCC) Annual Report to the Board, providing recommendations on jail overcrowding issues and diversion programs.
- Developed and implemented the Board's annual federal and state legislative priorities, in coordination with the Florida Association of Counties and the National Association of Counties.

**Vincent S. Long**  
**Deputy County Administrator**  
**606-5300**  
**LongV@leoncountyfl.gov**

The mission of Public Services is to maintain Leon County's high quality of life through the provision of services that address the public's health, safety, and welfare. The Public Services Department is comprised of Intergovernmental Affairs, Public Information Office, Library Services, Veteran Services, Volunteer Center, Cooperative Extension, Health and Human Services, Emergency Medical Services (EMS), the Planning Department, and the Elder Ready Community Project. The Deputy County Administrator, Vincent Long, provides leadership and direction to the division directors, as well as the core group of professional staff who perform policy analysis, legislative coordination, and public relations activities in support of the Board. Long also works closely with the County Administrator to execute the Board of County Commissioners' highest priorities.



- Re-established a full-time Grants Coordinator position to maximize leveraging opportunities to attain federal and state grant funding for County programs. Notable grant leveraging this year included:

- Distributed \$750,000 to social service agencies within Leon County through the Community Human Services Partnership (CHSP), providing assistance to our citizens most in need.
- Managed a \$750,000 Community Development Block Grant (CDBG) which focuses on economic development, and is expected to create at least 23 new jobs within Leon County.

**PUBLIC**  
INFORMATION OFFICE



**PUBLIC INFORMATION OFFICE ACCOMPLISHMENTS**

- Maintained and continually promoted the annual “Have a Hurricane Plan” campaign to encourage citizens to be prepared for hurricanes. Citizens can visit the County’s HaveAHurricanePlan.com website to create their own hurricane-preparedness plans and sign up for storm updates.
- Highlighted the County’s leadership in green initiatives and environmental responsibility by partnering with the International Council on Environmental Initiatives (ICLEI) – Local Governments for Sustainability, Yale School of Forestry and Environmental Studies, the Association of Science-Technology Centers, Greenovation, and other community partners to host the local portion of a national conversation on Climate Action. Leon County, a member of ICLEI, is on the forefront of developing methods for a more sustainable future and initiating local efforts to address global warming.
- Continued “Growing Green” by hosting the Leon County Climate Action Summit at the Tallahassee-Leon County Civic Center in March. With continuous news of climate change and rising oil prices, energy consumption remains an important issue for our nation and our community. The Board of County Commissioners, along with the City of Tallahassee, the Tallahassee Democrat, and the Environmental Defense Fund serving as co-sponsors, provided a platform for attendees to learn useful tips and “smart energy strategies” to ensure a sustainable future for our community, economy, and way of life.
- Partnered with the National Association of Counties (NACo) to launch the prescription drug discount program, helping consumers cope with the high prices of prescription drugs. During the first five months of this free program being introduced, County residents filled 6,024 prescriptions with the free discount cards at savings averaging 18 percent or \$7.51 per prescription.
- Distributed more than 100 news releases and advisories to promote County programs and services.

**Did You Know...**

Commission meetings, live or previously recorded, can be viewed online at [www.leoncountyfl.gov](http://www.leoncountyfl.gov) or on Comcast - Channel 16. Agendas, minutes, and job openings can also be accessed on the County’s website.

**Jon D. Brown**  
**Public Information Officer**  
**606-5300**  
**BrownJon@leoncountyfl.gov**

The Public Information Office is responsible for public information and education, communications strategy and message development, media and public relations, and the marketing of County programs and services. The office aims to develop and maintain a continuous positive image of Leon County government by fostering proactive and responsive communication with the public.





## INTERGOVERNMENTAL AFFAIRS

### INTERGOVERNMENTAL AFFAIRS ACCOMPLISHMENTS

- Managed and coordinated Leon County’s state and federal legislative programs and represented Leon County during the 2008 legislative session and the deliberations of the Taxation and Budget Reform Commission (TBRC).
- Provided weekly updates on the development of the state’s property tax reform efforts.
- Secured \$710,500 in federal funding for Mahan Drive and \$188,000 in grant funding for the joint dispatch center in conjunction with the Leon County Congressional Delegation and the County’s federal contract lobbyists.
- Implemented the Leon County Catastrophe Fund to provide assistance to residents after a local declared state of emergency.
- Contracted with the Leon County School Board to improve driver education in Leon County by providing \$175,000 in earmarked funding for two full-time driver education instructors for behind-the-wheel training.
- Secured a \$792,624 grant over three years from the Florida Department of Children and Families, through the County’s creation of the Criminal Justice, Mental Health, and Substance Abuse Reinvestment Advisory Council, to provide additional court programs and employee training to address mentally ill defendants. The grant was created by the 2007 Legislature and sponsored by Representative Ausley.

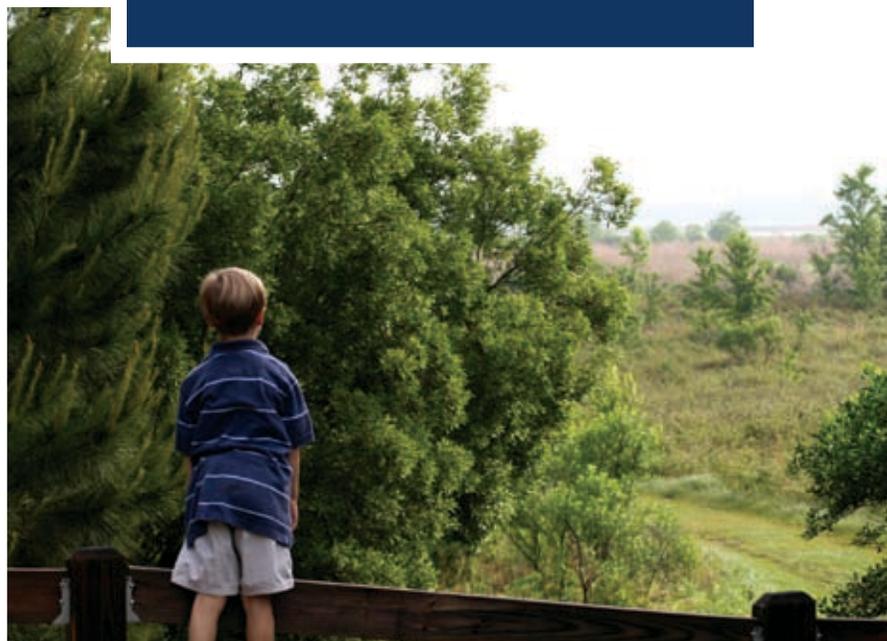
**Ken Morris**  
**Assistant to the**  
**County Administrator**  
**606-5300**  
**MorrisK@leoncountyfl.gov**

The Division of Intergovernmental Affairs provides coordination and assistance to the Board of County Commissioners and ensures that Public Services divisions receive the resources, guidance, and support they need to best serve the community. Specifically, this division is responsible for researching, analyzing, and developing policy recommendations for the County’s high-priority issues; developing and implementing the Board’s annual federal and state legislative priority package; monitoring all legislative issues impacting Leon County; and assisting in County-wide program research, development, and implementation.



### Did You Know...

At the beginning of each year, Leon County hosts a Legislative Delegation Meeting in the County Commission Chambers, allowing citizens the opportunity to meet their state legislators.



# LEROY COLLINS LEON COUNTY PUBLIC LIBRARY SYSTEM



## LEROY COLLINS LEON COUNTY PUBLIC LIBRARY SYSTEM ACCOMPLISHMENTS

The LeRoy Collins Leon County Public Library System serves as both a resource and a gateway to the exciting and complex world of information. Librarians not only provide answers, they serve as navigators and trainers. They guide and educate people in the selection, evaluation, and use of information found on the Internet, in online databases, and on the libraries' shelves.

Although the Internet has transformed many aspects of library services, traditional public library roles and services are still important. Many people look to the library for recreational reading, continuing education and personal enrichment. Government agencies rely on the public library to assist their clientele in completing assistance forms and to offer free computers to the public. Circulation continues to show strong borrowing of books and materials in new formats like CDs, DVDs, and audiobooks. The library also holds a special place in neighborhoods as a venue for a variety of public programs – from story times and book discussions to cultural and recreational presentations. It serves as a gathering place for friends and neighbors, and as a meeting place for community groups. The library's long commitment to literacy is evident in its strong literacy program, which pairs adult learners with volunteer tutors and with Leon County's GED program.

The LeRoy Collins Leon County Public Library System currently has a main library, five branches, a bookmobile, related outreach services, and an "Internet Branch" online. The main library and branches complement each other and allow the library system to provide patrons with information ranging from in-depth treatment of subjects, to ready reference, and current best-sellers. Materials are shared system-wide through an efficient delivery system.

Key accomplishments include:

### *Grants and Donations Received*

- \$25,000 – The Big Read, funded by the National Endowment for the Arts with a match provided by the Knight Foundation and the Friends of the Library

- \$295,023 – State Aid to Libraries
- In-Kind Grant of Reference Books – We the People Bookshelf from the American Library Association
- \$100,000 – Friends of the Library
- \$650 – Tallahassee Jewish Federation
- \$2,700 – Book drop for Parkway Branch funded by the Friends of the Library

### *New Bookmobile and Bookhauler*

The new bookmobile brings the library to rural communities and to community events. The larger, more reliable vehicle replaces the twenty-three-year-old bookmobile.

The Bookhauler will provide an instant library in senior residential centers, community centers, and other non-library facilities. The truck is roomy enough for staff to stand up in the back and secure the book trucks to the floor. The ramp makes loading and unloading quick and easy. Patrons at local residential centers enjoy being able to sit and look at the collections of library materials as they make their selections.

### *Collections Added*

OverDrive Downloadable content added – fast downloads of popular audio material and children's videos.

Value Line Research database with remote use added. This brings the Value Line Research database to library cardholders at any computer.

Auto Repair and Home Improvement databases with remote access were added.

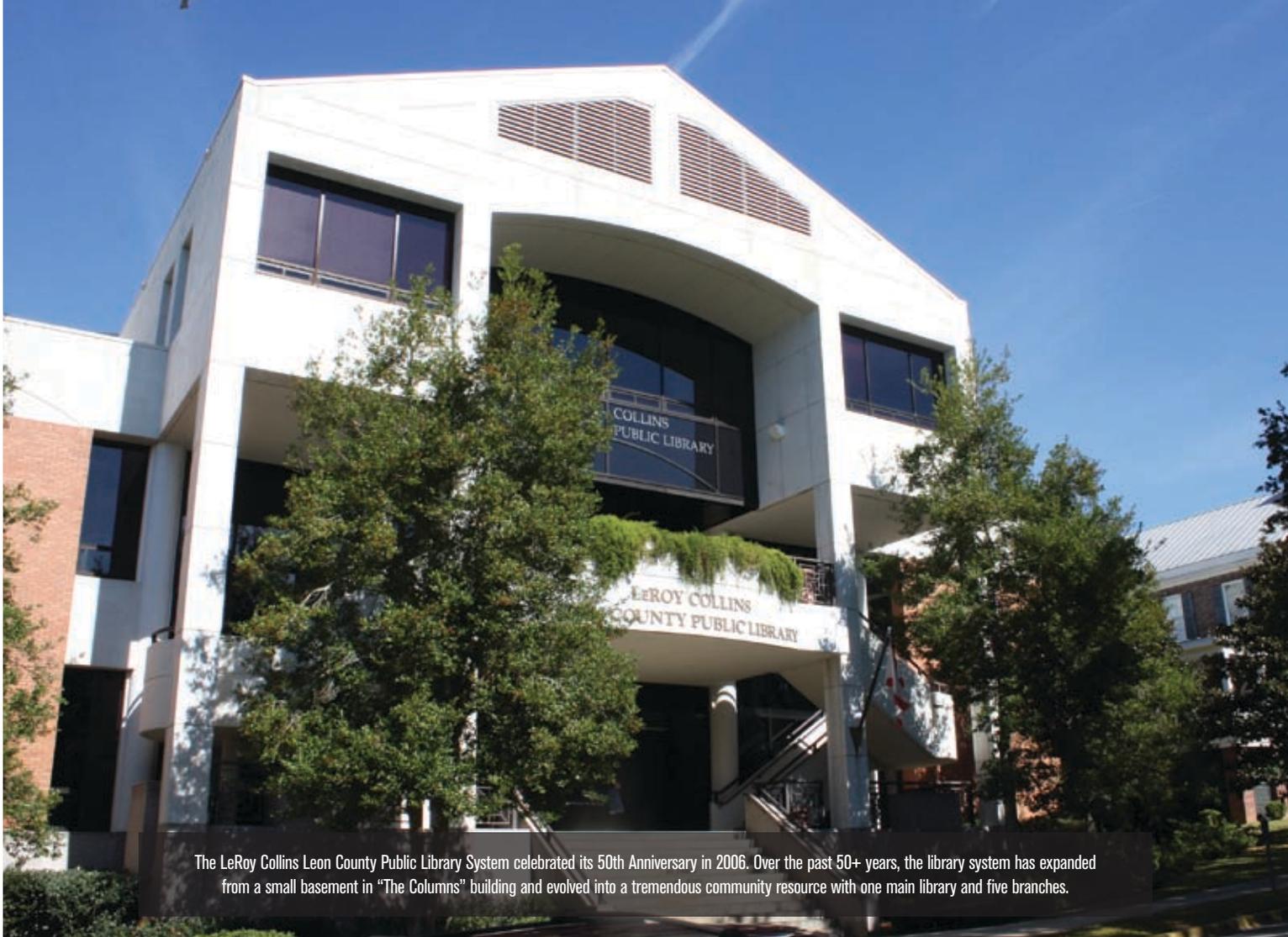
### *24/7 Library*

The Hour-by-Hour Statistics Report shows that Leon County residents use the library every hour of the day. It is fascinating to see people reserving and renewing books in the middle of the night.

**Helen Moeller, Director**  
**LeRoy Collins Leon County**  
**Public Library System**  
**606-2665**  
**MoellerH@leoncountyfl.gov**

The LeRoy Collins Leon County Public Library System enriches the community by inspiring a love of reading, providing a dynamic resource for creative and intellectual pursuits, and enabling residents to live a life of learning.





The LeRoy Collins Leon County Public Library System celebrated its 50th Anniversary in 2006. Over the past 50+ years, the library system has expanded from a small basement in "The Columns" building and evolved into a tremendous community resource with one main library and five branches.

#### *Teen and Children's Services Expanded*

New teen activities were added, including T4T (Tuesdays for Teens) which is a game day for teens. Board games and interactive games are played for several hours in the afternoon each Tuesday. The Poetry Slam continues in another successful year and the Summer Reading Program had outstanding system participation. The physical space was re-arranged to make more room for teen gathering space and teen materials.

#### *Early Voting and Polling Places*

Early Voting takes place at the Northeast Branch, the Fort Braden Branch, and the Woodville Community Library Center.

Branch libraries that are polling places open for business at 7:00 a.m. on Election Day. These branches are Northeast Branch and the Dr. B. L. Perry, Jr. Branch.

#### *Automated Processes for Efficient Service*

The on-going process of refining the online library catalog continued with more improvements implemented by the Library System Coordinator.

Newly-added page numbers on the subject search pages help patrons keep track of their searches.

DVD searches can now be done quickly through a search link to the first letter of the title at the top of the search page.

#### *Training*

Staff used video conferencing for training activities this year.

#### **Other Interesting Facts**

- Cost per capita
 

Leon	\$23.44
Florida	\$27.09
- Materials expenditures per capita
 

Leon	\$2.32
Florida	\$3.82
- Circulation items per capita
 

Leon	7.45
Florida	5.51
- Library visits per capita
 

Leon	4.36
Florida	4.09

#### **Return on Investment:**

A study by the State of Florida shows a \$6.54 return for every dollar invested in Florida libraries.

### **Did You Know...**

1,228,034 people visited Leon County libraries in FY07. Additionally, the library courier service carried 337 tons of books between libraries for patrons; the equivalent of delivering one adult male elephant per week.

**EMERGENCY  
MEDICAL SERVICES**



**EMERGENCY MEDICAL SERVICES ACCOMPLISHMENTS**

- Improved the chances of survival for cardiac arrest patients by advocating for the placement and use of Automated External Defibrillators (AEDs) and Cardio-Pulmonary Resuscitation (CPR) through community education and outreach. The number of AEDs available throughout Leon County increased to 235. Additionally, the division also maintained the American Heart Association's Heart Ready Community designation for Leon County for AED and CPR training.
- Initiated the "Power to End Stroke" program; a community stroke prevention and awareness program that targets the African-American community, a population at high risk for strokes.
- Presented more than 70 public education and injury prevention programs. Trained more than 175 citizens in CPR and the use of AEDs. The division also partnered with Tallahassee Kiwanis to offer a Vial of Life program and has continued its partnership with the Tallahassee-Leon County Safe KIDS program.
- Received \$475,092 in grants for equipment and training that better prepare Leon County EMS in responding to emergencies and disasters in the community.
- Improved the division's preparedness to respond to major emergencies and disasters by increasing the level of equipment and training of staff. The division hosts several mass casualty equipment trailers and a Center for Disease Control (CDC) ChemPak; a stockpile of medications needed in

the event of a chemical release. Additionally, the division has continued to participate in the North Florida Regional Domestic Security Task Force, the Local Emergency Planning Committee, and local emergency preparedness planning exercises – such as Operation School Safety.

**Did You Know...**

In FY07/08, the EMS Division had its busiest year on record, responding to 30,815 requests for service; including 4,888 traumas, 3,277 difficulty breathings, 3,258 motor vehicle crashes, 2,992 cardiac problems, and 590 strokes. Of these requests, the division transported 21,203 patients.

- Continued to improve patient outcomes and the level of care provided through training and a partnership with local hospitals where a comprehensive patient care review is conducted of cardiac, stroke, and trauma patients from the time 9-1-1 is called until the patient is discharged from the hospital. Leon County EMS has also initiated a patient simulation training program to further improve the performance

of emergency medical technicians and paramedics.

- Chief Tom Quillin was appointed to the State Emergency Medical Services Advisory Council. The Council advises the State Department of Health on issues relative to EMS.

- Received the 2008 EMS Magazine Gold Award for industry leadership and excellence in Emergency Medical Services. Leon County EMS, one of two services chosen in the nation, was formally presented with the award for outstanding, high-quality Paid Service at the opening ceremonies of this year's EMS EXPO.

**Tom Quillin, EMS Chief**  
**606-2100**  
**QuillinT@leoncountyfl.gov**

The EMS division provides clinically superior, cost-effective emergency medical services and transport to the citizens and visitors of Leon County. Launched in December 2003, the EMS system and team have provided the highest quality emergency care available and continue to enhance this vital service.





## HEALTH & HUMAN SERVICES

### HEALTH SERVICES ACCOMPLISHMENTS

- Returned \$5.11 in community benefits for every \$1 of County tax revenue expended for the County's primary healthcare program.
- Provided primary or specialty care for 10,857 Leon County citizens, 240 percent of the targeted number of 4,500.
- Filled 36,314 prescriptions, in cooperation with the FAMU School of Pharmacy, at a value of \$3,201,656.
- Provided over \$150,000 for mental health services for patients of Bond Community Health Center and Neighborhood Health Services.

### HUMAN SERVICES ACCOMPLISHMENTS

- Distributed more than \$1.9 million as part of the Medicaid Match Program. As mandated by Florida law, the County pays 35 percent of the cost of hospitalization for Leon County Medicaid patients with hospital stays more than three weeks long. The County also pays \$55 per month for each County nursing home resident.
- Contributed more than \$614,580 for patients treated at the Apalachee Center for Human Services under the Baker Act and the Marchman Act.
- Processed over 200 Direct Emergency Assistance Program applications for eligible citizens to provide funding for basic necessities such as rent, utilities, fuel, food, and medication in an effort to prevent homelessness, malnutrition, and disease.
- Funded more than \$382,000 in medical examinations to determine cause of death.
- Provided burial services for nine residents who qualified for the County's Indigent Burial Program.
- Launched the Leon County NACo Prescription Discount Card Program which provides an average savings of 20 percent on prescription drugs. Over 12,000 prescriptions were filled utilizing discount cards.

### Did You Know...

The Community Room in the historic Tallahassee Train Station, located at 918 Railroad Ave., is available to citizens for public meetings. Reservations can be made online at [www.leoncountyfl.gov/hhs](http://www.leoncountyfl.gov/hhs).



**Candice Wilson, Division Director  
Health & Human Services  
606-1900  
[WilsonCa@leoncountyfl.gov](mailto:WilsonCa@leoncountyfl.gov)**

The Health & Human Services Division provides programs that address health, safety, and other social services. The division consists of the following: Health Services, Human Services, Housing Services, Veteran Services, and the Volunteer Center.



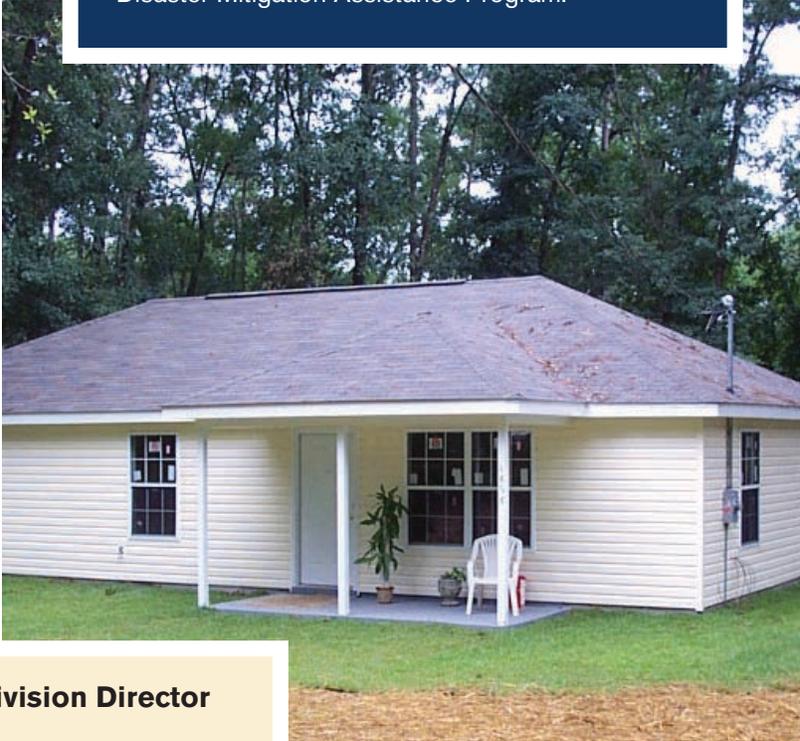
# HOUSING SERVICES



## HOUSING SERVICES ACCOMPLISHMENTS

- Increased accessibility to affordable housing for low-to-moderate-income families through the First-Time Home Buyer Assistance program.
- Provided \$125,000 in down payment assistance to first-time home buyers through an agreement with the Tallahassee Lender Consortium.
- Provided funding to support credit repair training and home-buying counseling to more than 280 individuals.
- Rehabilitated 16 homes through funding received through the State Housing Initiative Partnership, Community Development Block Grant, and Housing Finance Authority from the sale of bonds.
- Allocated \$30,000 to the Red Cross for the Disaster Mitigation Program, which provides financial assistance to very low- and low-income homeowners in making their homes disaster resistant.
- Made possible the construction of new homes for three low-income families.
- Conducted emergency repairs or assisted in the home rehabilitation for 57 families using \$53,336.88 in Housing Finance Authority funding.
- Worked with the Escambia County Housing Finance Authority in the development of a multi-million-dollar Single Family Bond Issue.

**Did You Know...**  
 Low-income residents can get help making their homes disaster resistant through the Hurricane Disaster Mitigation Assistance Program.



**Candice Wilson, Division Director  
 Housing Services  
 606-1900  
 WilsonCa@leoncountyfl.gov**

The Division of Housing Services helps to provide safe, sanitary, and affordable homes for low-income citizens of Leon County through the provision of funds for rehabilitation, home counseling, and down payment assistance.





## VOLUNTEER CENTER

### VOLUNTEER CENTER ACCOMPLISHMENTS

- Created and implemented the Community Organizations Active in Disaster (COAD) under the umbrella of VolunteerLEON. Organizations that participate in all phases of a disaster situation: preparedness, response, recovery, and mitigation will work together to streamline service delivery which will help to avoid volunteer groups self-deploying, and unnecessary duplication of relief efforts.
- Partnered with the Capital Chapter of the American Red Cross, City of Tallahassee Emergency Management Coordinator, and Tallahassee Community College to present two workshops on Continuity of Operations Planning specific to non-profit and faith-based organizations.
- VolunteerLEON held a week-long youth leadership camp, "Camp Activate," designed to develop youths' sense of self identity and expand their leadership abilities. The camp promoted acceptance of diversity and taught strategies for non-violent conflict resolution.
- Volunteers and interns contributed more than 100,000 hours of time, talent, and skill to County government.
- Partnered with TCC to present the Florida Administrators Volunteer Management Certification, with 19 community-based agencies' managers of volunteers completing the training.
- Conducted volunteer management workshops for staff of 10 non-profits; presented volunteer management trainings at the United Partners for Human Services Annual Conference and Second Harvest Food Bank Annual Conference.
- Coordinated "Make a Difference Day" in partnership with FSU, FAMU, TCC, and Keiser College where more than 400 volunteers participated in service projects that benefited 30 community based agencies.
- VolunteerLEON received the Capital Area Chapter of the American Red Cross 2008 Community Partner Award.
- VolunteerLEON was recognized by the Florida Catastrophic Planning Project for the co-authorship of the Tier 2 Resource Typing for a Volunteer Registration and Management Statewide Strike Team.
- VolunteerLEON was recognized by the Board of Volunteer Wakulla for strong support in the creation of Florida's 31st Volunteer Center.

**Jeri Bush, Division Director  
Volunteer Center  
606-1970  
BushJ@leoncountyfl.gov**

Established in 1992, the Volunteer Center aims to make Leon County a responsive and caring Big Bend community defined by volunteerism and civic engagement. The mission of the center is to strengthen the individuals and organizations in our community through volunteerism.



### Did You Know...

Young people volunteered at twice the rate of adults with 55 percent of young people volunteering, compared with only 29 percent of adults.

# COOPERATIVE EXTENSION



## COOPERATIVE EXTENSION ACCOMPLISHMENTS

- Master Gardener, Master Wildlife Conservationist, Family and Consumer Sciences, 4-H youth, and adult volunteers contributed 23,495 hours of volunteer service to Cooperative Extension programs, valued at \$460,267 using the Independent Sector dollar value for volunteer time.
- 136 teams totaling just over 500 people participated in Walking Through Florida and recorded over 20,000 hours of physical activity. Participants covered 81,507 miles, the same distance as traveling around the world at the equator 3¼ times. 76 percent reported either beginning exercise or increasing the amount of physical activity as a result of Walking Through Florida, 79 percent reported having increased energy levels and/or decreased stress, and 37 percent motivated others to be active as well.



- 915 limited-resource Leon County families completed an average of ten nutrition classes each, resulting in 9,150 educational contacts. Participants improved their food and nutrition habits and graduated from the Expanded Food and Nutrition Education Program.
- 227 youth, from low-income families, completed a series of five or more Family Nutrition Program classes. 705 Family Nutrition Program educational contacts were made with older Leon County residents.
- 8,154 youth enhanced their decision-making skills, leadership, healthy lifestyle choices, and communication through participation in 4-H programs and activities.

- Over 500 youth learned how to be responsible pet owners and environmental stewards by attending 4-H day and overnight camps.
- 7,230 youth gained skills in preparing, writing, and presenting a speech by participating in the 4-H Tropicana Public Speaking Contest.
- 1,448 residents received technical assistance concerning sustainable agriculture and equine care through workshops, group consultations, and farm visits.
- 1,540 adults and 1,260 students participated in Climate Change & Sustainable Living programs taught by Leon County Extension Agents.



**Betty M. Miller, Division Director  
Cooperative Extension  
606-5200  
MillerB@leoncountyfl.gov**

Cooperative Extension is a partnership between state land grant universities, the United States Department of Agriculture, and county governments. These groups share in the planning, financing, and operation of extension programs. The University of Florida administers extension services in Florida. Leon County government provides support for local faculty, staff, and facilities. Leon County Cooperative Extension conducts research-based educational programs in agriculture, horticulture, natural resources, family and consumer sciences, and 4-H youth development. Locally-based advisory committees ensure that programs are designed to meet community needs. Cooperative Extension programs emphasize volunteer training to extend services to even more Leon County citizens.

- Extension Forester assisted the Property Appraiser in evaluating agriculture exemptions and taught citizens, through workshops and individual consultations, how to profitably grow timber on their land.
- Conducted two days of continuing education training for 15 arborists in preparation for Certified Arborist Exam, administered by the International Society of Arboriculture.
- Provided technical assistance to 1,049 homeowners, arborists, landscaping and nursery employees, and builders on urban forestry issues. These issues included tree safety and hazard evaluation, tree health, native tree identification, and the use of trees for energy conservation and stormwater retention.





- 685 people participated in two open house events for the demonstration landscape garden at the Extension Center featuring Florida Yard & Neighborhood principles.
- Leon County Master Gardener volunteers received three top awards statewide: 1) Best newsletter, 2) Best demonstration garden, and 3) Highest score on the statewide horticulture contest.

### LEON COUNTY IN THE LIMELIGHT...

Tracy Tesdall received the National Association of Extension 4-H Agents Distinguished Service Award in recognition of her excellent 4-H programming for positive youth development.

**Did You Know...**

The Leon County Extension website, <http://leon.ifas.ufl.edu/> had 698,501 web-hits last year. There were 116,160 distinct visitor sessions, with many downloads of information. For example, there were 1,689 downloads of a 4-H youth public speaking publication, 1,614 downloads of a parenting publication, and 1,809 downloads of the list of plants in the demonstration garden at the Extension Center.

**Did You Know...**

Florida 4-H will celebrate its 100th birthday in 2009!



# VETERAN SERVICES



## VETERAN SERVICES ACCOMPLISHMENTS

- Facilitated claims action resulting in Leon County veterans receiving more than \$6.8 million in retroactive payments and basic awards for FY07/08.
- Provided more than \$57,000 in aid to Leon County veterans who were mobilized and deployed in support of Operation Enduring Freedom and Operation Iraqi Freedom through the Board's policy, Grant to Active Duty Military Personnel.
- Organized and executed the Annual Leon County Veterans' Day Parade.
- Rewrote the Leon County Active Military Grant to better serve the veterans of this community.
- Conducted numerous briefings to pre-deployment units and post-deployment units.
- Taught a class to the first "Disabled Veterans Entrepreneur Boot Camp" at FSU College of Business.
- Participated in the "Florida Vets First" strategic planning development for Seamless Service to Florida's veterans; a program the Governor announced in Spring 2008 on the steps of the historic Old Capitol.
- Chaired a committee to fund and construct a "Veterans' Memorial" in Cascade Park by 2010.



Veterans' Memorial  
Cascade Park, Tallahassee, FL

**Did You Know...**

In addition to the 68,000 patients enrolled for VA health care for FY07/08, over 19,000 new patients were treated at the Tallahassee Out Patient Clinic.

**Dale Keen, Division Director  
Veteran Services  
606-1940  
KeenD@leoncountyfl.gov**

The Veteran Services Division counsels and assists veterans and their dependents with processing benefit claims entitled to them through the United States Department of Veterans Affairs and other agencies.





## PLANNING DEPARTMENT

### PLANNING DEPARTMENT ACCOMPLISHMENTS

- The Board accepted the Leon County Aquifer Vulnerability Assessment (LAVA) Model Final Report and confirmed policy direction on use of the LAVA model to help establish a springs protection zone and additional regulations to help preserve Wakulla Springs. The LAVA model was an important tool for refining our knowledge about vulnerable areas and aiding in decision-making.
- The County and City adopted ordinances amending both Land Development Codes providing for written notice to property owners within 1,000 feet of properties subject to rezoning. The approved ordinances allowed for implementation of the Council of Neighborhood Association's (CONA) fourth priority on their list of recommendations to promote neighborhood protection. The amendment is important because it provided increased customer service by making more property owners aware of applications (rezoning and Comprehensive Plan map amendments) on land located within 1,000 feet of their property by providing a direct mail notice.
- A Joint Comp Plan Transmittal Public Hearing for Cycle 2008-1 was held. As a result, 160 different goals, objectives, and policies were transmitted to the Department of Community Affairs (DCA) for review. The proposed amendments were developed in order to implement both County and City Commission direction regarding the Evaluation and Appraisal Report (EAR). Highlights of the transmitted amendments include a springs protection zone for Wakulla Springs, a Multi-Modal Transportation District to help address urban transportation issues, a complete rewrite of the Housing Element to meet state standards, further protection for Residential Preservation areas on the Future Land Use Map, and policy refinements and new definitions addressing hazard mitigation. This was accomplished after two years of work with many other departments, citizens, and organizations. Completing the EAR amendments in conjunction with a regular amendment cycle is an incredible task in itself.
- The County and City adopted a resolution to modify the boundaries of the Tallahassee-Leon County Enterprise Zone. This boundary modification is intended to enhance the economic development activities and opportunities available within the enterprise zone by including the Tallahassee Regional Airport and Commonwealth Business Park in the Tallahassee-Leon County Enterprise Zone.
- The Board adopted an ordinance that provided for a zoning change from OR-2 Office-Residential to R-3 Single and Two-Family Residential district on properties located within the Tower Oaks Subdivision. Rezoning the 83 single-family homes in this subdivision enhanced neighborhood protection by taking the properties out of a zoning district (OR-2) that allowed a variety of non-residential land uses.

**Wayne Tedder, Director**  
**Planning Department**  
**891-6400**  
**Wayne.Tedder@talgov.com**

The Tallahassee-Leon County Planning Department provides accurate information, creative and effective planning recommendations, and expertise to the County and City governments, the Planning Commission, appointed boards and committees, residents, and businesses in the areas of long-range land use, environmental, transportation planning, and land use administration. Planning staff aims to be responsive to the requirements and needs of those they advise by encouraging full public participation, coordinating efforts with other County and City staff, and adhering to established planning practices and principles.



### Did You Know...

In order to increase customer convenience and streamline the planning process, the Planning Department moved to the same building that houses the County Growth & Environmental Management Department, the Renaissance Center, located at 435 North Macomb St.

# GROWTH & ENVIRONMENTAL MANAGEMENT



## GROWTH & ENVIRONMENTAL MANAGEMENT ACCOMPLISHMENTS

Growth & Environmental Management (GEM) completed a substantial revision and comprehensive reformatting of Leon County's Land Development Code. This implementation streamlined the development review and environmental permitting processes that were based on the recommendations of the Board-appointed Blue Ribbon Citizen's Committee. It is anticipated that the efforts will result in an overall reduction in associated review and approval timeframes for proposed projects while maintaining the level of environmental protection and preservation consistent with the goal and policies of the County's Comprehensive Plan.

GEM implemented automation enhancements for tracking permits through the intake, review, and approval processes. The enhancements to the electronic permit routing procedures include additional automated mechanisms to increase permit routing consistency between divisions, and has improved customer service by enhancing public access to view the real-time status of development approvals and permit requests through Velocity Hall.

GEM staff, in conjunction with the County MIS, established a general email account to provide a platform to request information from the department to accommodate the public that may be unsure or unaware of the appropriate staff and/or program to contact.

### GEM SUPPORT SERVICES

The division's Intake Staff assisted approximately 9,000 walk-in customers, processed approximately 4,300 applications, and provided assistance with over 54,000 telephone calls.

The GEM Support Services staff collected approximately \$1.4 million in permitting revenue from applications submitted for development approvals and environmental permitting

## Did You Know...

The Department of Growth & Environmental Management's new office has been located in the Renaissance Center in Frenchtown for over a year. The department shares the Renaissance Center with the Planning Department, the County Environmental Health Department, and the City of Tallahassee Growth Management Department, offering a "one stop" customer service center for development and permitting related activities for the residents of the County and City.

requests, and approximately \$1.7 million in fees for building permit requests during FY07/08.

The Code Compliance Program assisted 927 contractor licensing walk-in customers and responded to 4,252 code compliance calls that resulted in 1,154 site inspections.

Staff successfully implemented the Board-approved Code Compliance Amnesty Program for addressing outstanding code enforcement liens. The program resulted in a reduction of \$2,042,645 in outstanding fines and liens by extending the opportunity for code compliance to qualified property owners.

### ENVIRONMENTAL COMPLIANCE

The division provided staff support to the Board-appointed Blue Ribbon Citizen's Committee during their review of the County's environmental permitting process

**David McDevitt, Director  
Growth & Environmental  
Management  
606-1300  
McDevittD@leoncountyfl.gov**

Growth & Environmental Management (GEM) provides one-stop permitting and processing services related to development activities. GEM consists of four divisions: Building Review & Inspection, Development Services, Environmental Compliance, and Support Services. The department worked with a consultant to streamline and reformat the Leon County Land Development Regulations, which were adopted by the Board in July 2008.



and assisted with the development of code amendments to implement the recommendations of the Committee. These recommendations were approved by the Board as a part of their overall permit streamlining efforts.

The division completed the review of 592 environmental permit applications, 135 site plan and subdivision requests, 55 Natural Features Inventories, and 72 stormwater management facility operating permits.

Division staff completed the review and issued permits for the widening of US Highway 90 (Mahan Drive) from Dempsey Mayo to I-10. Staff also continued to monitor the ongoing construction activities associated with the widening of Interstate 10.

Staff performed 237 stormwater management facility inspections, 6,846 environmental inspections, and staff assisted approximately 2,000 walk-in customers.

The division's Underground Petroleum Storage Tank staff, under contract from the Florida Department of Environmental Protection, performed 552 petroleum storage tank inspections.

### **BUILDING REVIEW AND INSPECTION**

The division's annual residential permit workload was down approximately 32 percent. However, during the same period, commercial building permit requests increased by approximately 11 percent.

Staff provided assistance to the Florida Association of Counties, the Florida League of Cities, and the Building Officials Association of Florida during the 2008 Legislative Session regarding local impacts of proposed construction legislation.

The division coordinated with the County's Tax Collector's Office to ensure new construction is accurately incorporated onto the tax rolls in a timely manner.

Staff provided technical assistance and coordination to the Florida Building Commission during the development of the 2007 Florida Building Code.

The division provided staff support to the County's Contractor Licensing Board, Code Enforcement Board, and the Board of Adjustment and Appeals to ensure compliance with applicable regulations.

### **DEVELOPMENT SERVICES**

Development Services staff completed changes to the Land Development Code that have streamlined the site and development plan review process by modifying review thresholds and establishing incentives to expedite the review process.

Staff provided assistance to 2,444 walk-in and telephone customers, reviewed 35 site and development plans, issued 104 Permitted Use Verification Certificates, and approved 96 minor subdivision proposals.

## **Did You Know...**

Leon County performed 27,720 building inspections in FY07/08. This equates to an annualized average of 30.30 total minutes per inspection. Average travel distance is 6.06 miles; subtracting 12.12 minutes for travel time (assumes average speed of 30mph) from total time leaves 18.18 minutes of actual inspection time once the inspector arrives at the construction site.

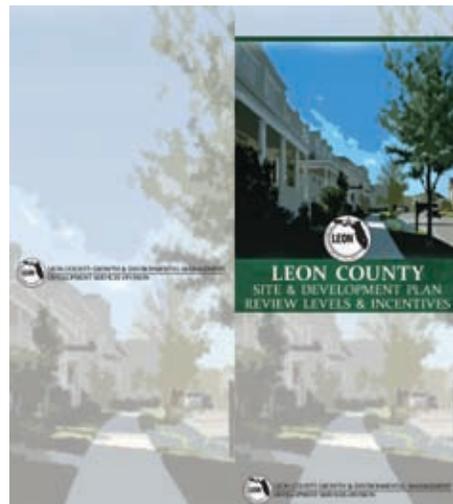
The division's Addressing and Street Naming Program completed street renaming actions that included the renaming of West Jennings Street, the Mission Road joint County/City renaming and readdressing project, the Martin Luther King St. name change, the Orange Ave./Lake Bradford Road renaming, the Orange Ave./Monday Road/Southwood realignment and renaming project, and the Trojan Trail realignment/name change. Staff also assigned and/or verified 1,833 street addresses.

Staff completed a comprehensive review and rewrite of the County's off-site sign regulations to address limitations of new conventional and digital billboards.

Concurrency Management staff completed amendments to the County's Concurrency Management Policies and Procedures Manual to implement proportionate share for transportation mitigation and school concurrency consistent with the state of Florida requirements.

## **Did You Know...**

The division developed a four-color public information brochure entitled "Leon County Site and Development Plan Review Levels and Incentives" that has been nominated for the Capital Chapter of the Florida American Planning Association's Annual Planning Award.



## OFFICE OF MANAGEMENT & BUDGET



### OFFICE OF MANAGEMENT & BUDGET ACCOMPLISHMENTS

- Received the Government Finance Officers Association “Distinguished Budget Presentation Award” for the 17th consecutive year.
- Prepared a balanced FY 2008/2009 budget at a 6.07 percent reduction from FY 2007/2008.
- Successfully enacted statutory changes in the Truth in Millage Process mandated by the Florida Legislature.
- Maintained Leon County's position as the lowest per capita in expenditures among like-sized counties.
- For ease of use and cost savings, reformatted the FY 2008/2009 budget from two books to one.

#### COUNTY BUDGET FOR FISCAL YEAR 2007/2008

Total FY 2007/2008 Budget: \$284,691,297  
Countywide Millage Rate: 7.213  
Emergency Medical Services: 0.50  
Total Millage Rate: 7.713  
BCC Number of Positions: 827

Total Taxable Property Value: \$16.3 billion

#### COUNTY BUDGET FOR FISCAL YEAR 2008/2009

FY 2008/2009 Budget: \$267,410,647  
Countywide Millage Rate: 7.85  
Emergency Medical Services: 0.50  
Total Millage Rate: 8.35  
Total BCC positions: 813

Total Taxable Property Value: \$15.8 billion

### Did You Know...

When compared to like-sized counties, Leon County has one of the lowest ratios of county employees, 6.6, for every 1,000 residents.

### Did You Know...

For FY 2009, homesteaded property with a value up to \$254,000 will not see a Leon County tax increase.

For more information on the FY 2007/2008 and FY 2008/2009 budgets, please visit:  
[www.leoncountyfl.gov/omb](http://www.leoncountyfl.gov/omb)

**Alan Rosenzweig**  
**Assistant County Administrator**  
**606-5100**  
**[RosenzweigA@leoncountyfl.gov](mailto:RosenzweigA@leoncountyfl.gov)**

The Office of Management and Budget (OMB) ensures that program managers, based on the availability of revenues, receive the exact amount of resources needed to operate effectively and efficiently. OMB is responsible for the development and monitoring of the annual operating and capital improvements budgets, fiscal policy analysis, and special project research. OMB also coordinates program evaluations and provides management consulting services as requested by the Board, the County Administrator, and program managers. Staff continuously reviews and streamlines the budget process. OMB also manages the County's Risk Management Program and the Comcast Cable Franchise Agreement.

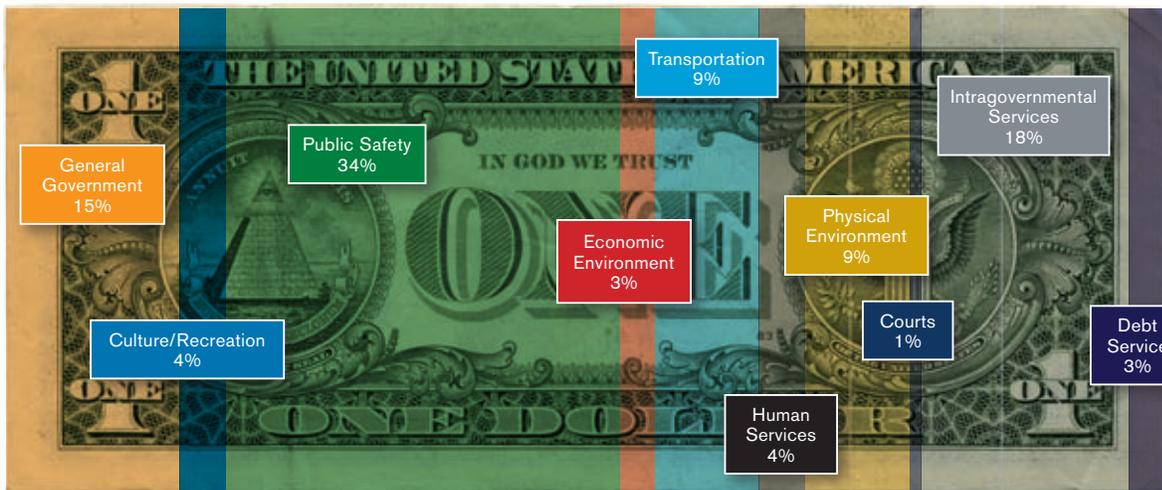


# FISCAL YEAR 2007/2008 BUDGET: \$284.7 MILLION

## WHERE THE REVENUE CAME FROM...

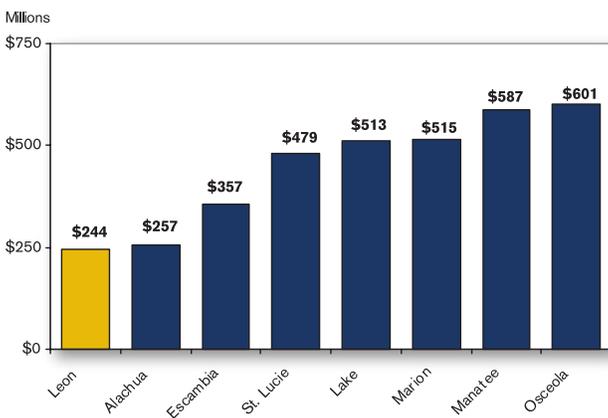


## ...AND WHERE IT WAS SPENT.

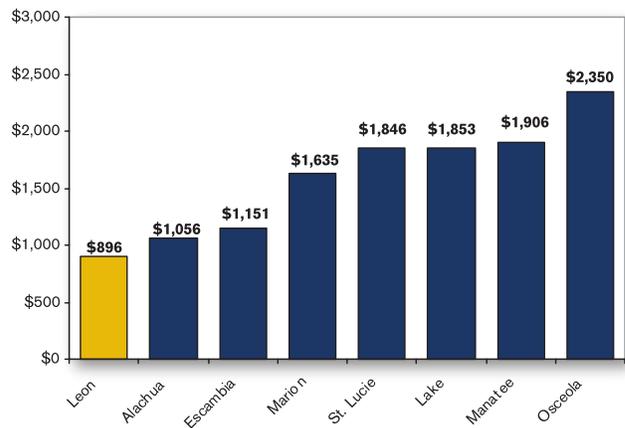


## COMPARATIVE DATA FOR LIKE-SIZED COUNTIES

**Total Net Budget (FY07/08)**



**Net Budget per County-wide Resident (FY07/08)**



Leon County ranks lowest in operating budget among like-sized counties, with a net budget of \$244 million. The next highest net budget is Alachua County which is nearly 5 percent greater than that of Leon County. Osceola County has the largest total net budget, which is nearly three times the amount of Leon County's budget.

Leon County is the lowest for dollars spent per county resident. Osceola County spends more than twice the amount per resident than Leon County.

# FACILITIES MANAGEMENT



## FACILITIES ACCOMPLISHMENTS

- Completed minor construction projects with in-house staff resulting in significant cost-savings. Projects included renovations for the Public Defender, Human Resources, Clerk of Courts, Probation, and the Judiciary.
- Consolidated the Clerk of Courts' offices to the first floor of the Courthouse to improve customer service and gain efficiencies.
- Completed construction at the Leon County Jail, which resulted in an additional bed capacity for 150 inmates.
- Enrolled the County as a member of the International Council of Local Environmental Initiative's (ICLEI) Climate Protection Campaign and successfully completed a greenhouse gas inventory, goals to reduce greenhouse gas emissions, and a Climate Action Plan.
- Provided planning and interagency coordination for Joint Dispatch and American Red Cross facilities to be located on County-owned property at the intersection of Easterwood Drive and Weems Road.
- Honored with an Award of Merit by the International Concrete Repair Institute (ICRI) for the repairs and strengthening of the Leon County Courthouse Parking Garage.



**Did You Know...**

Facilities Management staff has a combined experience of 518 years. The longest serving staff member has worked with Leon County for 40 years.

**Kim Dressel, Director  
Management Services  
606-1700  
DresselK@leoncountyfl.gov**

The Department of Management Services Administration Division provides oversight, policy development, and coordination of the Facilities Management, Management Information Systems, Minority, Women & Small Business Enterprise, Probation/Supervised Pretrial Release and Purchasing divisions. The Administration Division ensures these offices receive the resources, guidance and support necessary to effectively and efficiently meet customers' needs.

**Tom Brantley, Division Director  
Facilities Management  
606-5000  
BrantleyT@leoncountyfl.gov**

The Facilities Management Division serves the citizens of Leon County and occupants of County facilities through the provision of professional construction, operation and maintenance services. It also provides clean, safe and fully functional County facilities.



## PURCHASING & MWSBE

### PURCHASING ACCOMPLISHMENTS

#### PROCUREMENT

- Provided procurement services to departments/divisions by preparing over 70 solicitation documents and associated agreements, bonds, and insurance documents.
- Conducted four presentations at FAMU's Small Business Development Center, with topics on "How to Do Business with Government" and "Being a Vendor for Leon County."
- Presented "Organizing For Success" and "Multiple Generations in the Workforce" at the Central Gulf

Coast Chapter of the National Institute of Governmental Purchasing meeting and chaired a panel discussion on "Green Procurement."

#### WAREHOUSE

- Conducted the annual warehouse inventory with results that greatly exceeded industry standards for accuracy and variance. The inventory adjustments represented .086 percent of total value, far below warehousing standards for inventory variance of +/- 1 to 1.5 percent.
- Served as receiving agent for the Parks and Recreation Division for large shipments of playground equipment and other parks materials, unloaded, and stored these items on a temporary basis, and provided forklift services to load them on parks vehicles as needed.

#### PROPERTY CONTROL

- Completed the annual inventory of 6,015 tangible personal property assets of the County, which found no items missing.
- Conducted four surplus fixed asset auctions.

**Keith Roberts, Division Director  
Purchasing  
606-1600  
RobertsK@leoncountyfl.gov**

The Purchasing Division is responsible for the procurement of supplies, equipment, and services for all departments under the Board of County Commissioners, and to a limited extent, the Sheriff's Office, the Court Administrator, and the Supervisor of Elections.

**Gary Johnson, Division Director  
Minority, Women &  
Small Business Enterprise  
606-1650  
JohnsonG@leoncountyfl.gov**

The purpose of the Minority, Women and Small Business Enterprise (MWSBE) Division is to effectively communicate Leon County procurement and contracting opportunities, to enhance business relationships, to end disparity and to increase participation opportunities for certified minority, women and small business enterprises in a competitive environment.



### Did You Know...

Warehouse staff delivers U.S. and inter-office mail to 10 destinations on the daily mail run covering 44 miles.

### MINORITY, WOMEN & SMALL BUSINESS ENTERPRISE ACCOMPLISHMENTS

- Provided vendors and staff an interactive on-line directory containing certified business vendors.
- Participated in Small Business Week and Minority Enterprise Development Week activities to increase minority and women-owned business participation in County procurements.

**MANAGEMENT  
INFORMATION SERVICES**



**MANAGEMENT INFORMATION SERVICES ACCOMPLISHMENTS**

- Selected in the top ten similar sized counties nationwide, by the Center of Digital Government and the National Associations of Counties, for being a Digital County. This selection was based on more than 100 measurements and data points about Leon County's achievements in online service delivery, infrastructure, architecture and governance models.
- The North Florida Pawn Network (NFPN) received InfoWorld's 2007 Top 100 Awards and the 2008 National Association of Counties Achievement Award. The system is a law enforcement web-based, multi-jurisdictional data-sharing initiative developed by the County, in conjunction with the Florida Department of Law Enforcement.
- Received the "Special Achievement in GIS" Award from Environmental Systems Research Institute, Inc. (ESRI) for leadership with Geospatial technology. The award was one of 100 given to the over 300,000 agencies which use ESRI software around the world. The system provides access to numerous web sites regarding map and data inquiries. Businesses and property owners can use the GIS website to learn geographic information about their location, from flood zones to nearby fire and police stations.
- Completed the Local Update for Census Addressing, which identified 22,000 residential addresses which were not included in the Census records.
- Completed the expansion of the Remote Server Center, providing disaster recovery and business continuity options for the Leon County Board, Clerk of Courts, and the Sheriff.



- Enhanced video conferencing in the Leon County Courthouse, Juvenile Detention Center, Leon County Jail and Second Judicial Circuit jails, which reduces transportation requirements for attorney-client interactions and makes it possible for a single judge to handle weekend first appearance for these locations.
- Created a Homestead Portability Calculator for the Property Appraiser's website.
- Created a Mental Health Case Management system for the new Mental Health Court.
- Implemented a biometric identification validation system for the Supervised Pre-Trial program.
- Upgraded Leon County Health Department's phone systems by eliminating multiple individual systems and adding 350 Health Department extensions onto the Board's enterprise phone system.

**Pat Curtis, Division Director  
Management Information Services  
606-5500  
CurtisP@leoncountyfl.gov**

The Management Information Services (MIS) division provides continually improved, efficient, cost-effective technology and telecommunications products, services, and information to the County's departments and divisions, Constitutional Offices, and Article V Agencies. MIS contains four divisions: Applications and Databases, ITT (Information and Telecommunications Technologies), GIS (Geographic Information Systems), and JIS (Justice Information Systems). MIS supports 43 connected locations with 1,921 PCs and laptops, 375 printers, 175 servers, and 1,672 phone extensions.



**INTERESTING FACTS**

- By replacing CRT monitors and implementing energy settings on LCD monitors, the estimated yearly energy savings for Leon County is nearly 600,000kWh, which equates to greater than \$55,000 annual savings (based on current energy costs).

**Did You Know...**

On average, Leon County receives over 130,000 e-mails per day... that's over 47 MILLION email messages from the Internet per year...and that doesn't include internal messages processed.



## PROBATION & SUPERVISED PRETRIAL RELEASE

### PROBATION & SUPERVISED PRETRIAL RELEASE ACCOMPLISHMENTS

- Supervised Pretrial Release and Electronic Monitoring programs saved more than \$12 million in jail operating costs over the cost of incarceration.
- The Probation Community Service and Work Programs referred 3,818 offenders, who provided 12,196 days in work effort to non-profit agencies that produced the equivalent of approximately \$824,470 in services to the agencies.
- Assisted in the writing and subsequent award of a mental health grant of \$792,624. These funds helped to secure an additional service to assist mental health defendants and reduce jail population.
- Streamlined the County Work Program sign-up process which helped to increase staff efficiency and provide faster service for defendants.

#### Did You Know...

The Supervised Pretrial Release Program utilizes biometrics technology for the quick and accurate identification of defendants required to submit to court-ordered alcohol testing.

#### Did You Know...

The Supervised Pretrial Release Program monitors more than 600 offenders monthly, preserving bed space and reducing the cost of maintaining the jail.

**Wanda Hunter, Division Director  
Probation & Supervised  
Pretrial Release  
606-5600  
HunterW@leoncountyfl.gov**

The Probation Division provides information to the court system to properly dispose of cases in a timely manner and to inform court representatives of individuals' status while on probation, pre-trial release, or the diversion program. This process ensures the smooth and efficient operation of the Criminal Justice System and helps protect the people of Leon County. The division is dedicated to restoring and enhancing the quality of life of the clients it serves, assisting them in becoming productive and responsible citizens for a safer community.



SCRAM device worn by defendants

# ADMINISTRATION & ANIMAL CONTROL



## ADMINISTRATION ACCOMPLISHMENTS

- Planned an organizational restructuring of the Department consolidating the Divisions of Operations and Mosquito Control/Stormwater.
- Prepared and submitted a Debris Management Plan to the State of Florida in order to qualify for a Federal Emergency Management Agency (FEMA) pilot program.
- Ensured all Public Works Employees completed the appropriate levels of National Incident Management Systems (NIMS) training.
- Implemented a new identification card system to ensure Public Works employees could verify their position with the County for the purpose of responding to a natural disaster.
- Finalized the Joint Project Agreement for the Preliminary Development and Environmental Study for Woodville Highway in cooperation with the Florida Department of Transportation (FDOT).

## ANIMAL CONTROL ACCOMPLISHMENTS

- Responded to over 8,786 requests for service from 16,482 phone calls.
- Investigated 387 reported animal cruelty complaints.
- Handled 608 animal bite cases to monitor for and/or respond to rabies exposure.
- Participated in the Museum of Florida History's "Pets in America" exhibit by conducting a Brown Bag Luncheon Lecture on Pets and Disaster Safety.
- Conducted numerous bite prevention presentations reaching approximately 3,275 Leon County residents.

**Tony Park, Director  
Public Works  
606-1500  
ParkT@leoncountyfl.gov**

The Public Works Department serves the residents of Leon County by planning, developing, and maintaining quality infrastructure. This goal is accomplished by delivering environmentally-sensitive and cost-effective products and services in order to achieve a high quality of life that includes health, safety, human comfort and convenience. The largest department in County government, Public Works includes eight major divisions: Administration/Transportation Systems, Engineering Services, Operations, Solid Waste Management, Mosquito Control & Stormwater Maintenance, Parks & Recreation, Fleet Management, and Animal Control.

**Richard Ziegler, Division Director  
Animal Control  
606-5400  
ZieglerR@leoncountyfl.gov**

The Division of Animal Control works to improve animal and human well-being through education, prevention, and enforcement programs, and to provide humane animal care and control services for the citizens and animals of Leon County.

### Did You Know...

The ratio of pets per Animal Control Officer is 8,960 to 1 for the unincorporated areas of Leon County.

### Did You Know...

Public Works employees constitute 32 percent of the Leon County Board of County Commissioners' workforce.





## MOSQUITO CONTROL/ STORMWATER MAINTENANCE & ENGINEERING

### MOSQUITO CONTROL & STORMWATER MAINTENANCE ACCOMPLISHMENTS

- Replaced a total of 16 stormwater pond filter systems. They included Avondale Pond, Health Department Pond, Pine Meadows Subdivision, Heartwood Hills Subdivision, Lake Shore Gardens Subdivision, Killlearn Lakes Unit 7 and Killlearn Lakes Unit 8.
- Completed the second phase of inventory program for recording stormwater conveyance systems on the Geographic Information System (GIS) maps.
- Retrofitted stormwater conveyance systems that collect and convey surface water during a storm to prevent flooding on Count Turf Trail, Copperfield Circle, Lanier Street and Sadie Lane.
- Repaired trash rack and replaced the floating booms at Lake Henrietta.
- Initiated program utilizing private contractor for mowing stormwater ponds.

#### Did You Know...

More than 40 different species of mosquitoes call Leon County home. Habitats range from lakes, ponds, floodplains, ditches, tree holes, and artificial containers.

- Conducted more than 8,200 inspections of mosquito breeding habitats and treated the locations when mosquito larvae or pupae were present.
- Responded to more than 9,000 service requests from citizens for mosquito control services.

**Glen Pourciau, Division Director  
Mosquito Control &  
Stormwater Maintenance  
606-2200  
PourciauG@leoncountyfl.gov**

The Division of Mosquito Control and Stormwater Maintenance provides services and educational programs that protect public health and the environment, provide public safety and human comfort, enhance the economy, and promote a higher quality of life.

**Joe Brown, Division Director  
Engineering Services  
606-1500  
BrownJoe@leoncountyfl.gov**

The Engineering Services Division provides professional support for Capital Improvement Projects and other programs, including surveying, right-of-way acquisition, design, regulatory permit acquisition, and construction inspection. Other support services include water/sewer franchising, review and approval of publicly dedicated subdivisions, issuance of right-of-way placement permits and driveway permits, and inspection/administration of the 2/3 Program.

The Stormwater Engineering program's mission is to implement the most cost-effective options to reduce flooding and to improve the County's surface and groundwater quality.



- Collected more than 2,000 used tires which were discarded along neighborhood roadways.

- Conducted aerial mosquito control spraying of 139,705 acres of Leon County in response to Tropical Storm Fay.

### ENGINEERING ACCOMPLISHMENTS

- Completed the Cloudland Drive 2/3 Project and Drainage Improvements Project. The project consists of road reconstruction and new drainage systems with stabilized grassed shoulders and ditches. The drainage system includes a new enclosed, underground bypass to carry the offsite runoff to the Meginnis Creek Pond that resolves the flooding problem on Cloudland Drive.

- Completed the Harbinwood Estates Drainage Improvements. This project was partially funded by two grants; a \$500,000 grant from the Florida Department of Environmental Protection and a \$1,000,000 grant from the Northwest Florida Water Management District.

- Began sidewalk construction along Pimlico Drive from Centerville Road

# FLEET & OPERATIONS



to Whirlaway Trail. This 2.2-mile sidewalk will not only provide a good walkway in the neighborhood but also a safe pedestrian route for the students to the new schools on Centerville Road.

- Constructed an exclusive left-turn lane on Crump Road and Chaires Cross Road respectively at Mahan Drive (U.S. 90). The additional turn lanes work in synchronization with the signals at this intersection to improve the traffic flow and enhance the safety.
- Completed the Rhoden Cove Ecological Restoration Project. This project consisted of the eradication of invasive exotic plants and a revegetation of the project area with beneficial native species. The project was partially funded through a grant from the Florida Department of Environmental Protection.
- Began construction of a 2/3 Project (a 2/3's project is one funded by property owners within a private subdivision or geographical area) within the Rainbow Acres subdivision. The project will include paving the existing dirt roads and providing stormwater treatment and control. In conjunction with this project, the County has designed a stormwater management facility to address flooding of the neighborhood.

## FLEET ACCOMPLISHMENTS

- Collected \$442,320 for surplus sales and \$172,000 in buy-backs for a total of \$614,220.
- Automated fuel dispensing for the Division of Solid Waste.
- Performed approximately 1,015 preventative maintenance services.
- Increased productivity by 129 percent with a staff reduction of 36 percent.
- Added suspension repairs including ball joint replacements as part of its list of services provided.

### Did You Know...

Public Works has 135 years of combined Engineering experience.

## OPERATIONS ACCOMPLISHMENTS

- Repaired a deteriorated culvert in the Killlearn Lakes subdivision connecting Pine Hill Lake and Lake Dianne utilizing a slip-line method. This method enabled the repairs to be made without disrupting the traffic flow of Deer Lake Road, and cost the County \$150,000 less than the original contract estimate provided by outside consultants.
- Developed a reorganization plan for combining the divisions of Operations and Mosquito Control/Stormwater Maintenance. The consolidation of the divisions, which will

### Did You Know...

Over 70 percent of the County's fleet can be powered by alternative fuels. Alternative fuels include biodiesel, ethanol, and hybrid-powered vehicles.

**John Pompey, Division Director  
Fleet Management  
606-2000  
PompeyJ@leoncountyfl.gov**

The Fleet Management Division provides the best quality maintenance and repair for County equipment and vehicles at the most economical cost to taxpayers. Fleet Management staff works to enhance customer satisfaction by soliciting input before, during, and after certain repairs, and performs all repairs with respect for the environment.

The Fleet Management Division provides repair and maintenance services for 616 vehicles and pieces of equipment owned and operated by Leon County. Additionally, vehicles owned by three Constitutional Officers receive the majority of their repairs and maintenance services from this division. The division also manages the provision of gasoline, diesel fuel, and motor oil for County vehicles.





**PARKS & RECREATION**

be effective October 1, 2008, will increase efficiency and reduce operating costs for the County. A consolidation of this size is significant and all analysis and planning was completed in-house.

- Continued to work towards the “sun-setting” of the dirt road stabilization program which will result in a total of approximately 50 miles of dirt roadways being “covered” with a hard surface, such as Open-Graded Hot Mix. As a result, these roadways will now be easier and less expensive to maintain as well as provide better access for emergency vehicles.
- Responded to the March 7, 2008 tornado that struck the Chaires-Capitola area. The response included clearing roadways, assisting Talquin Electric with the removal of debris from power poles and lines, and collecting and disposing of over 5,000 cubic yards of trees and storm debris from roads and rights-of-way.
- Responded to Tropical Storm Fay which dropped record amounts of rainfall in Leon County. Activities performed by the Division included responding to nearly 900 service requests from citizens, making and providing over 20,000 sandbags to residents for protective measures, setting up pumping operations in several locations throughout the County to assist with water removal, collecting and removing debris from public rights-of-way, constructing emergency access roads for several subdivisions isolated by washed out or flooded roadways, and conducting emergency repairs to County roadways and stormwater facilities.

- Organized and participated in a joint Arbor Day event with the County’s Division of Parks and Recreation, the Cooperative Extension Service, and the City-County Planning Department. A planting of over 1,200 long leaf pines was the result of the joint project.
- Completed a roadside ditch restoration project and pipe enclosure associated with the Cloudland Drive “2/3” Paving Project. This improvement resolved major drainage issues associated with a ditch that conveyed stormwater from the upstream subdivision of Brandon Woods, down through Cloudland Drive.

**Dale Walker, Division Director  
Operations  
606-1400  
WalkerDa@leoncountyfl.gov**

The Operations Division maintains and manages infrastructure and transportation programs, roadside beautification, and stormwater maintenance through cost-effective, environmentally-sensitive products and services. The Operations Division includes the following programs: Transportation, Right-of-Way, Stormwater, and Alternative Stabilization.

**Pat Plocek, Division Director  
Parks & Recreation  
606-1470  
PlocekP@leoncountyfl.gov**

Leon County Parks & Recreation develops and maintains the pristine parks in unincorporated Leon County. The County has more than 2,910 acres of community parks, boat landings, campgrounds, greenways, and trails. The division also manages the County’s five community centers and provides quality facilities for youth athletics programs such as Little League baseball, Top of Florida soccer, and Big Bend Pop Warner football.



**PARKS & RECREATION ACCOMPLISHMENTS**

- Opened the new Woodville Community Center. The facility, located on Old Woodville Road, provides a location for meetings, events, and voting for the community.
- Renovated the Miccosukee Community Center to provide an updated kitchen and handicap restrooms for the community.

**Did You Know...**

Leon County uses approximately two miles of temporary sediment fencing a year while performing maintenance and construction projects. These devices effectively prevent sediments from adversely affecting downstream property owners, as well as improve water quality.

**SOLID WASTE**



- Constructed a new park and trail system at Lake Henrietta. The new trail system will provide over a mile of all-weather trail surface for the public.
- Completed a beautification project along Apalachee Parkway in front of the Apalachee Regional Park and the Solid Waste Management Facility through a state grant provided by the Florida Department of Transportation (FDOT).
- Installed new playground equipment at Jackson View Park. This equipment is the only one of its kind in this neighborhood.
- Completed renovations at Stoneler Park which included rebuilding the baseball field and adding athletic field lights. The parking lot and playground were also upgraded.

- Partnered with the City of Tallahassee to sell 1,250 backyard compost bins in a single morning.
- Recycled 796 tons of scrap metal, converted 6,582 tons of yard trash to mulch and diverted 374 tons of CCA-treated wood to a lined landfill.
- Made 71 presentations, held nine special community events and conducted 12 tours of the County's solid waste management facilities through the Community Education Program. A total of 5,511 citizens were involved.

**Did You Know...**

Leon County received \$440,000 in grants for capital projects at County parks this past year.

**Did You Know...**

Using one cloth shopping bag per week prevents six plastic bags ending up as waste. If everyone in Leon County switched to just one cloth shopping bag, we would prevent 1,618,632 plastic shopping bags from going into the landfill each week.

**SOLID WASTE ACCOMPLISHMENTS**

- Shipped 189,000 tons of garbage out of the Gum Road Transfer Station to the Springhill Regional Landfill in Jackson County, FL; approximately 1,375 pounds for every man, woman, and child living in Leon County.
- Collected 762,399 pounds of material through the Household Hazardous Waste (HHW) program. Of that, 387,130 pounds was actually hazardous waste.
- Recycled approximately 275,572 pounds of hazardous and non-hazardous material either through the Swap Shop or various commercial vendors. Approximately 1,800 pounds of material is collected per day at the main HHW facility, with 16-18 percent recycled through the Swap Shop. An average of 22 residents per day visit the HHW center, for an estimated 6,864 people per year.
- Conducted ten successful remote Household Hazardous Waste (HHW) collection events, serving 2,577 residents and collecting 183,970 pounds of material. The number of participants ranged from 90 to 475 per event and the weight collected ranged from 3,040 to 45,000 pounds.

**Norm Thomas, Division Director  
Solid Waste Management  
606-1800  
ThomasNo@leoncountyfl.gov**

Leon County Solid Waste Management provides an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship. The division is comprised of the following services: Solid Waste Management Facility (landfill), Transfer Station, Rural Waste Service Centers, Household Hazardous Waste, and Recycling.





## HUMAN RESOURCES

### HUMAN RESOURCES ACCOMPLISHMENTS

- Developed Comprehensive Report on Human Resources (HR) Functions for FY08/09 Budget
- Successfully brought in CHP/BCBS as the County's health insurance provider
  - Joint recommendation of both Board and Constitutional Office staff
  - Employer/Employee health insurance premium contribution changed to 90%/10%
- Successfully implemented the Voluntary Separation Incentive Program (VSIP)
  - Coordinated recognition of VSIP participants at July Board meeting
  - County recurring annual savings estimated at \$629,715
- Developed and administered a four-day workweek survey and analysis
- Implemented County Evaluation and Appraisal System
  - Automated Senior Management feedback and e-Assessment system
  - Updated and maintained position control and major functions in the e-Appraisal system
- Managed Human Resources Information Systems
  - Enabled the Quick Links for HR on the Human Resources Information System (HRIS)
- Integrated HRIS with Banner Position Control and EDMS
- Administered Trainee Programs
  - Management Intern Diversity Program
  - Summer Youth Training Program
- Performed Compensation Reviews
  - Living Wage Analysis
  - Reviewed paygrade minimums based on market analysis
  - Prepared annual employee cost-of-living adjustments
  - Implemented on-line salary surveys for specific positions
- Benefits Administration
  - Completed Self-Directed Brokerage Account and communications
  - Participated in Walk Through Florida Competition and provided employee incentive awards
  - Initiated Wellness Program communications and developed Wellness Team
- Policy Administration
  - Revised policy on the Awards of Excellence (AOE) Program
  - Developed a new Separation Policy
  - Developed Annual Reports on AOE, Education Incentive, Tuition Assistance, and Training Programs

**Lillian Bennett, Director  
Human Resources  
606-2400  
BennettL@leoncountyfl.gov**

Leon County Human Resources recruits qualified candidates and provides an array of services to employees enabling Leon County residents to continue receiving excellent services and products from their government.



### TRAINING

- Developed Generational Diversity Training Program
- e-Appraisal and e-Assessment Training
- Workplace Violence Training
- Sexual Harassment/  
Workplace Harassment  
Training
- Completed National  
Incident Management  
System (NIMS) Training  
for the organization

### Did You Know...

You can always apply for County jobs online. Go to [www.leoncountyfl.gov](http://www.leoncountyfl.gov) and click on "Job Opportunities" for applications and a list of openings.

# TOURIST DEVELOPMENT COUNCIL



## TOURIST DEVELOPMENT COUNCIL ACCOMPLISHMENTS

- Initiated an in-depth strategic planning process to position the Tourist Development Council (TDC) as a recognized leader in the tourism industry locally, statewide, and nationally.
- Increased partnership opportunities with Florida A&M University and Florida State University with a new marketing campaign (Tailgate Tallahassee) to promote the Tallahassee area and encourage visitors to come and spend an extra day during football season and other local events.
- Expanded marketing efforts led to a 48 percent increase in meetings and conventions hosted in Tallahassee when compared to 2006.
- Received editorial features not only from the *Wall Street Journal*, *New York Times* and *Southern Living*, but also full, front-page coverage in the *Washington Post* and *Miami Herald* for a combined circulation of more than 125 million and \$1.5 million in total media value – more than a 15:1 return on investment.
- Negotiated radio promotions reaching more than eight million listeners in key drive markets at no cost. The “GET Into Your OUTSIDE Tallahassee” local ambassador campaign produced record-breaking results, increasing traffic by nine times normal levels with many partners.
- Received more than \$88,000 through in-kind services, extending the public relations budget by 63 percent.
- Through partnership with the Tallahassee Sports Council, the TDC won the bid to host the 2009 and 2010 Competitive Cheerleading Championships. This event will generate an estimated 5,000 visitors and \$2 million in economic impact.
- Through partnership with the Tallahassee Sports Council, the TDC was awarded the 2009 ASA 18 & Under Southern National Girls Fast Pitch Softball Tournament. This tournament, scheduled for August 2009, is anticipated to generate 360 visitors and \$200,000 in economic impact.
- Partnered with the Council on Culture and Arts for Tallahassee/Leon County (COCA) to develop and fund the new Leon County Cultural Tourism Grant Program. This program is designed for non-profit, tax exempt cultural organizations in Leon County who have an impact on tourist expenditures, and replaces the previous Leon County Cultural Development Grant program.

### Leon County Tourist Development Council 606-2300

The Leon County Tourist Development Council (TDC) works to enhance the local economy and quality of life through the benefits associated with a strong visitor industry. The TDC is responsible for providing oversight and serving in an advisory capacity to the Leon County Board of County Commissioners on the use of the Local Option Tourist Development Tax, commonly known as the “bed tax.” The primary goals of the TDC are to maximize the number of visitors, their length of stay, and the visitor-related economic impact on Leon County.

During FY2008, TDC programs and services were coordinated through three service contract organizations – the Tallahassee Area Convention & Visitors Bureau (TACVB), The Zimmerman Agency, and Florida State University. The TACVB is a private, non-profit membership association, which markets the Tallahassee area as a leisure and business traveler destination. Housed within the TACVB is the Tallahassee Sports Council, whose main goal is to maximize the economic benefits of sports through the pursuit and hosting of international, national, regional, and state events that span a wide spectrum of performance levels.





## EMERGENCY MANAGEMENT

### EMERGENCY MANAGEMENT ACCOMPLISHMENTS

- The updated Leon County Comprehensive Emergency Management Plan was approved by the Florida Division of Emergency Management.
- Leon County Emergency Operations Center coordinated preparedness and response activities for:
  - February 2008 flooding of the Ochlockonee River
  - March 2008 tornado in the Capitola area
  - August 2008 Tropical Storm Fay, which caused widespread power outages, downed trees, and flooding of the Ochlockonee River, St. Marks River, and the Munson Slough Basin.
  - August 2008 provided coordination and support of host shelter operations for Louisiana residents evacuating from Hurricane Gustav.
- Participated in the Florida Division of Emergency Management's Statewide Hurricane Exercise.
- Participated in the North Florida Regional Domestic Security Task Force's Crossing the Imaginary Line workshop and Operation School Safety Full-Scale Exercise.
- Participated in the Tallahassee Regional Airport's Full-Scale Exercise.
- Facilitated five hurricane preparedness coordination meetings with city, county, state and non-governmental cooperating agencies.
- Emergency Management's Geographical Information Systems staff created 646 maps in support of law enforcement agencies and other emergency management partners.
- Emergency Management staff responded to 579 subpoenas and 60 public records request for audio tapes of 9-1-1 calls.
- Emergency Management staff conducted five awareness and educational presentations to senior citizens, students, and other community groups.
- The Enhanced 9-1-1 System handled 176,132 calls; 108,818 of these calls were from wireless telephones.

**Richard Smith, Director  
Emergency Management  
488-5921  
Richard@leoncountyfl.gov**

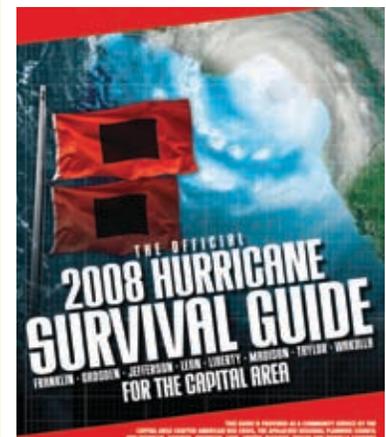
Emergency preparedness begins with each resident. However, the coordination of responding to any disaster is the primary responsibility of your County government. The Division of Emergency Management continually strives to improve the ability to respond to any natural or man-made disaster.

The Leon County Division of Emergency Management (DEM) is charged with coordinating the activities of more than 50 local response agencies in the event of a disaster, including the Red Cross, EMS, and the Volunteer Center. DEM is responsible for activating and maintaining an Emergency Operations Center (EOC) during times of emergency, coordinating the opening of shelters for citizens evacuating from at-risk areas, and coordinating local response activities with our 13 regional County agencies, as well as the state EOC.



### Did You Know...

An official Hurricane Survival Guide is distributed annually as a community service by the Capital Area Chapter American Red Cross, the Apalachee Regional Planning Council, and the capital area counties.



# BLUEPRINT 2000



## BLUEPRINT 2000 ACCOMPLISHMENTS

- Final design is nearly 90 percent complete for stormwater improvements and park amenities for Segment 2 of Capital Cascade Trail. A marketing program is underway to help fund park amenities. Blueprint has initiated the stormwater and park programming study for the next two segments of Capital Cascade Trail: Segment 3 along FAMU Way and Segment 4 leading south to Lake Henrietta.
- In partnership with the Florida Communities Trust and the Northwest Florida Water Management District, Blueprint 2000 has preserved 886 acres in the headwaters of the St. Marks River. Over 750 acres of this property will eventually be developed by Leon County into a passive park for viewing wildlife and for hiking.
- Ribbon-cutting ceremony was held on May 21, 2008 for the completed Capital Circle SE project from Connie Drive to Tram Road. The roadway includes bike lanes, a 10-foot wide meandering sidewalk, and considerable median and border landscaping. Incorporating the same features, the Tram Road to Woodville Highway segment is currently under construction and is expected to be complete by early 2010.
- Capital Circle SW project area is currently under PD&E Study evaluating potential routes for Capital Circle between SR 20 and Crawfordville Road. A key issue in the Study is the protection of water quality within the Chain of Lakes. Route alternatives were scheduled for review at a public meeting in November 2008, and the Agency Board is expected to select the preferred route by mid-2009.
- Construction on the US 90 to Orange Avenue segment of Capital Circle NW/SW is expected to begin by mid-2009. Blueprint has 90

percent construction plans. Over 180 acres have been acquired in this area for stormwater treatment, flood plain mitigation, and for greenway preservation.

### • Leveraging of Blueprint 2000 Funds:

The downturn in the economy over the last several years has also affected Blueprint 2000. Based on this trend, Blueprint has revised its projected growth rates for the Program. This has resulted in a reduction of over \$109 million from the 15-year Master Plan. When the economy rebounds, the Program income will be reviewed and additional projects may be able to be funded. Blueprint staff continues to seek additional revenues through grants, legislative appropriations and earmarks, and low-interest infrastructure loans.

## PUBLIC INVOLVEMENT/COMMUNITY OUTREACH

Blueprint distributes project information and solicits public comment through several forums, including project-specific workshops and hearings, press releases, the website, mailing lists, and the Citizens Advisory Committee (CAC).

**Jim Davis, Executive Director  
Blueprint 2000  
701-2740  
Jim.Davis@talgov.com**

Blueprint 2000 uses sales tax dollars to preserve, protect, and enhance our quality of life through the implementation of holistic and coordinated planning, transportation, water quality, environmental and green space projects. Blueprint 2000 projects are funded from the 2000 sales tax extension.

For a complete list of Blueprint 2000 projects, visit: [www.blueprint2000.org](http://www.blueprint2000.org)



## Did You Know...

Blueprint 2000 has identified more than 8,500 acres of land in Leon County for preservation through the Environmental & Sensitive Lands Program, of which 426 have already been acquired.



## QUICK REFERENCE

### **Board of County Commissioners**

606-5302

[www.leoncountyfl.gov/bcc](http://www.leoncountyfl.gov/bcc)

Bill Proctor, District 1 Commissioner

606-5361

[ProctorB@leoncountyfl.gov](mailto:ProctorB@leoncountyfl.gov)

Jane Sauls, District 2 Commissioner

606-5362

[SaulsJ@leoncountyfl.gov](mailto:SaulsJ@leoncountyfl.gov)

John Dailey, District 3 Commissioner

606-5363

[DaileyJ@leoncountyfl.gov](mailto:DaileyJ@leoncountyfl.gov)

Bryan Desloge, District 4 Commissioner

606-5364

[DeslogeB@leoncountyfl.gov](mailto:DeslogeB@leoncountyfl.gov)

Bob Rackleff, District 5 Commissioner

606-5365

[RackleffB@leoncountyfl.gov](mailto:RackleffB@leoncountyfl.gov)

Akin Akinyemi, At-Large Commissioner

606-5369

[AkinyemiA@leoncountyfl.gov](mailto:AkinyemiA@leoncountyfl.gov)

Cliff Thael, At-Large Commissioner

606-5367

[ThaelC@leoncountyfl.gov](mailto:ThaelC@leoncountyfl.gov)

### **County Administrator**

606-5300

[www.leoncountyfl.gov](http://www.leoncountyfl.gov)

### **County Attorney**

606-2500

[www.leoncountyfl.gov/lcao](http://www.leoncountyfl.gov/lcao)

### **Animal Control**

606-5400

[www.leoncountyfl.gov/animal](http://www.leoncountyfl.gov/animal)

### **Cooperative Extension Service**

606-5200

<http://leon.ifas.ufl.edu>

Agriculture

606-5200

Family/Consumer Sciences

606-5203

4-H

606-5204

Horticulture/Forestry

606-5202

### **Emergency Management**

488-5921

<http://lcso.leonfl.org/em.htm>

### **Emergency Medical Services**

[www.leoncountyfl.gov/lcems](http://www.leoncountyfl.gov/lcems)

Headquarters/Administration

606-2100

Dispatch

921-0900

### **Facilities Management**

606-5000

[www.leoncountyfl.gov/facilities](http://www.leoncountyfl.gov/facilities)

### **Fleet Management**

606-2000

[www.leoncountyfl.gov/pubworks/fleet](http://www.leoncountyfl.gov/pubworks/fleet)

### **Growth & Environmental Management**

606-1300

[www.leonpermits.org](http://www.leonpermits.org)

Building Inspection

606-1300

Inspection Hot Line (IVRS)

891-1800

Code Enforcement

606-1300

Concurrency Management

606-1300

Environmental Permitting

606-1300

### **Health Department**

487-3155

[www.leoncountyfl.gov/lchd](http://www.leoncountyfl.gov/lchd)

### **Health & Human Services**

606-1900

[www.leoncountyfl.gov/hhs](http://www.leoncountyfl.gov/hhs)

### **Human Resources**

606-2400

[www.leoncountyfl.gov/hr](http://www.leoncountyfl.gov/hr)

Job Line

606-2403

### **Legal Aid**

222-3004

### **LeRoy Collins Leon County Public Library System**

606-2665

[www.leoncountyfl.gov/library](http://www.leoncountyfl.gov/library)

Main Branch

200 W. Park Ave.

606-2665

Fort Braden Branch

16327 Blountstown Highway

606-2900

Lake Jackson Branch

3840 N. Monroe St.

606-2850

Northeast Branch

5513 Thomasville Road

606-2800

Parkway Branch

1210 Capital Circle SE

606-2750

## QUICK REFERENCE



Dr. B.L. Perry, Jr. Branch  
2804 S. Adams St.  
606-2950

Literacy Volunteers  
606-2644

**Management & Budget Office**  
606-5100  
[www.leoncountyfl.gov/omb](http://www.leoncountyfl.gov/omb)

**Management Information Services**  
606-5500  
[www.leoncountyfl.gov/mis](http://www.leoncountyfl.gov/mis)

Geographic Information Services  
606-5504

**Management Services**  
606-1700  
[www.leoncountyfl.gov/ms](http://www.leoncountyfl.gov/ms)

**Minority, Women &  
Small Business Enterprise**  
606-1650  
[www.leoncountyfl.gov/mbe](http://www.leoncountyfl.gov/mbe)

**Mosquito Control**  
606-2200  
[www.leoncountyfl.gov/mosquito](http://www.leoncountyfl.gov/mosquito)

**Parks & Recreation**  
606-1470  
[www.leoncountyfl.gov/parks](http://www.leoncountyfl.gov/parks)

**Planning Department**  
891-6400  
[www.talgov.com/planning](http://www.talgov.com/planning)

**Probation**  
606-5600  
[www.leoncountyfl.gov/probation](http://www.leoncountyfl.gov/probation)

**Public Information Office**  
606-5300  
[www.leoncountyfl.gov/admin/PIO](http://www.leoncountyfl.gov/admin/PIO)

Public Information Desk  
577-4001

**Public Services Department  
Intergovernmental Affairs**  
606-5300  
[www.leoncountyfl.gov/admin/I-GA](http://www.leoncountyfl.gov/admin/I-GA)

**Public Works**  
606-1500  
[www.leoncountyfl.gov/pubworks](http://www.leoncountyfl.gov/pubworks)

Operations (24-hour response)  
606-1400

**Purchasing**  
606-1600

**Solid Waste Management**  
606-1800  
[www.leoncountyfl.gov/SolidWaste](http://www.leoncountyfl.gov/SolidWaste)

Hazardous Waste  
606-1803

Recycling Information  
606-1802

Rural Waste Collection Center  
606-1800

Transfer Station  
606-1840

**Supervised Pretrial Release**  
606-5700  
[www.leoncountyfl.gov/probation](http://www.leoncountyfl.gov/probation)

**Tourist Development Council**  
606-2300  
[www.seetallahassee.com](http://www.seetallahassee.com)

**Veteran Services**  
606-1940  
[www.leoncountyfl.gov/vets](http://www.leoncountyfl.gov/vets)

**Volunteer Center**  
606-1970  
[www.volunteerleon.org](http://www.volunteerleon.org)

### CONSTITUTIONAL OFFICES

**Clerk of Courts**  
577-4000  
[www.clerk.leon.fl.us](http://www.clerk.leon.fl.us)

**Supervisor of Elections**  
606-8683  
[www.leonfl.gov/elect](http://www.leonfl.gov/elect)

**Property Appraiser**  
488-6102  
[www.co.leon.fl.us/propappr](http://www.co.leon.fl.us/propappr)

**Tax Collector**  
488-4735  
[www.leontaxcollector.net](http://www.leontaxcollector.net)

**Sheriff**  
922-3300  
<http://lcso.leonfl.org>

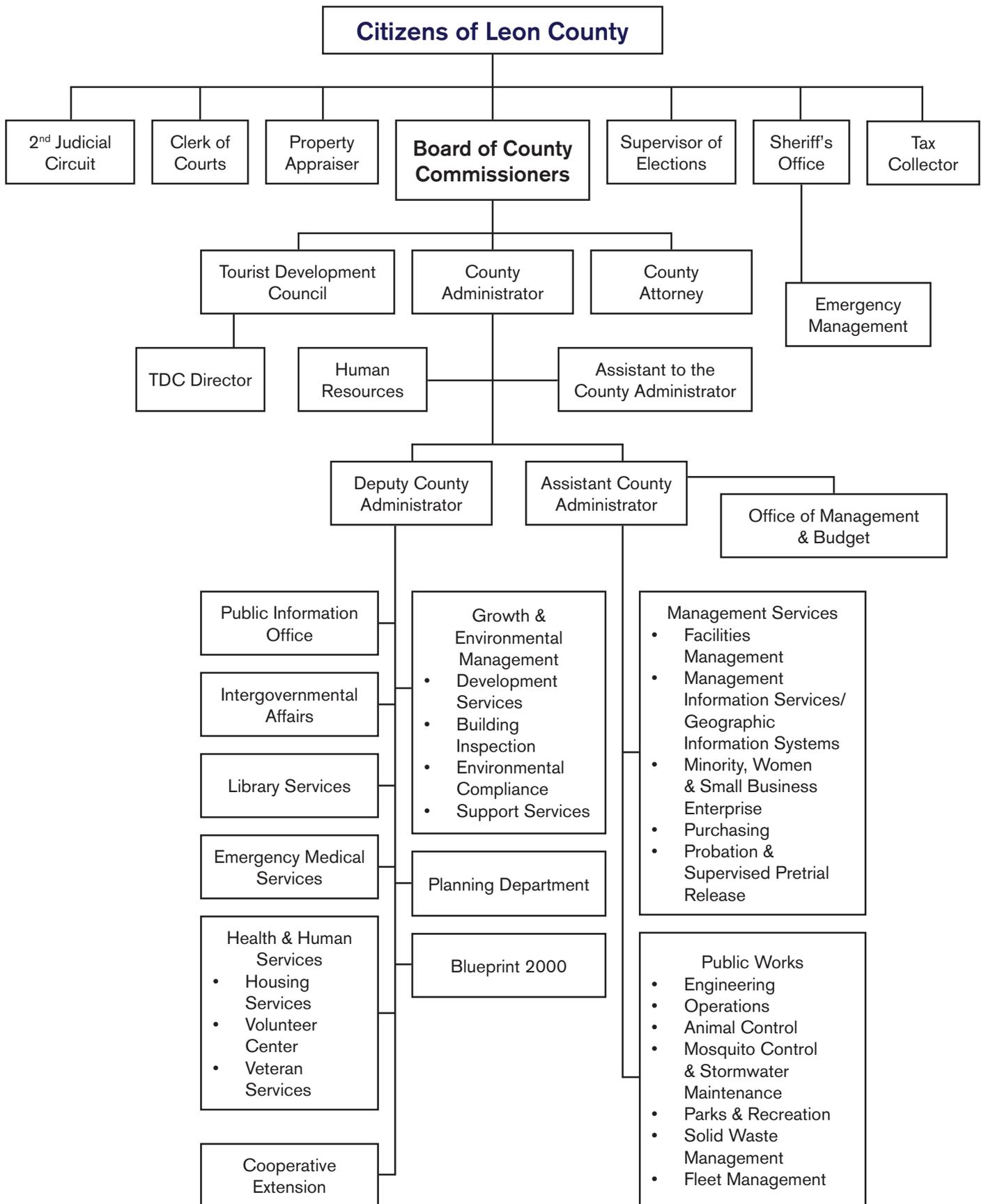
### OTHER COUNTY/STATE AGENCIES

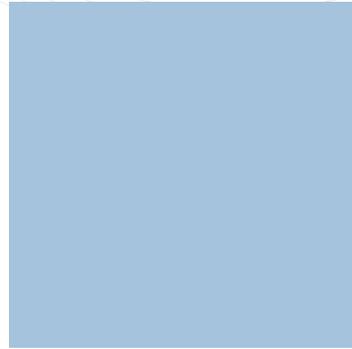
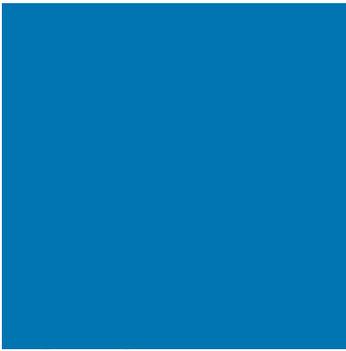
Public Defender  
606-1000  
[www.leoncountyfl.gov/PD](http://www.leoncountyfl.gov/PD)

State Attorney, Second Judicial Circuit  
606-6000  
[www.sao2fl.org](http://www.sao2fl.org)

Circuit Court 2nd Judicial  
577-4300  
[www.2ndcircuit.leon.fl.us](http://www.2ndcircuit.leon.fl.us)

# ORGANIZATIONAL CHART





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